

Glendale Planning and Historic Preservation Commission
Monday, April 1, 2024
Meeting Minutes

Pursuant to notice, the Glendale Planning & Historic Preservation Commission met at 5:30 pm on Monday, 1 April 2024, at the Glendale Town Hall.

In Attendance: Chairman Tom Breidenstein, Vice Chairman Tom Kerr, Secretary Leslie Cooper and members Beth Sullebarger, Randy Green, and Mayor Mike Besl. Village Administrator David Lumsden and Village Clerk Becky Terrell were also present. Members Bob Kooris and Dan Mayzum were not present.

Unless otherwise indicated, it should be assumed that the Mayor has abstained on all Commission votes, either because they involved Certificates of Appropriateness or because they involved matters which are likely to come before Council, where he presides.

Chairman Tom Breidenstein called the meeting to order at 5:30 p.m. and declared a quorum present.

Agenda Items

I. Review and approval of Meeting Minutes.

4 March 2024 Regular Meeting Minutes. Ms. Sullebarger moved to approve the minutes as submitted. Secretary Cooper seconded the motion and the motion passed via unanimous Planning Commission voice vote.

II. Old Business

There was no old business discussed.

III. New Business

Appropriateness Review of Official Applications

1) **340 Sharon Avenue – Concrete Patio.** Mr. Chris Shafto, homeowner, stating that this application is to repair steps, cracked concrete and add a patio between the house and garage.

Commission Questions/Comments: There was no discussion.

Vice Chairman Kerr motioned to approve the application as submitted. Ms. Sullebarger seconded the motion, and the motion passed via unanimous Planning Commission voice-vote.

- 2) **28 Coral Avenue – Front Door, Porch Railing, Shutters.** Mr. Chris Shafto represented the application stating the request is to replace the front door, change the porch railing design and add shutters to the front window.

Commission Discussion: Ms. Sullebarger said the railing is appropriate and suggested painting the brick white to better blend with the railings. She then asked the shutter material [wood] and stated the shutters need to be sized to fit the windows. Vice Chairman Kerr asked the design of the shutters would be louvered or panel. Mr. Shafto responded that the shutters would be v-ertical boards held together with two horizontal boards.

Ms. Sullebarger motioned to approve the application as submitted. Mr. Green seconded the motion, and the motion passed via unanimous Planning Commission voice-vote.

- 3) **1044 North Troy Avenue - Addition.** The homeowner was not present. Vice Chairman Kerr asked for clarification on the existing front elevations and would like to see a photo of existing front of the house. Ms. Sullebarger asked for a material list.

Vice Chairman Kerr moved to defer the application and requests the applicant provide elevation clarifications and materials list. Mr. Green seconded the motion and the motion passed via unanimous Planning Commission voice-vote.

- 4) **25 Village Square - Signage.** Mr. Brian Taylor, business owner, represented the application stating the decals will be installed on the inside. The signage includes a small sign on the door as well as the window.

Commission Questions/Comments: Ms. Sullebarger stated that the font is appropriate and the signage meets the size requirements.

Mr. Green motioned to approve the application as submitted. Vice Chairman Kerr seconded the motion and the motion passed via unanimous Planning Commission voice-vote.

- 5) **885 Forest Avenue – Storm Door.** Mr. Don Lofty, homeowner, represented the application stating that a new storm door for the front entrance is needed so the original door can be protected. The door will be a full view glass preferably with a kick plate.

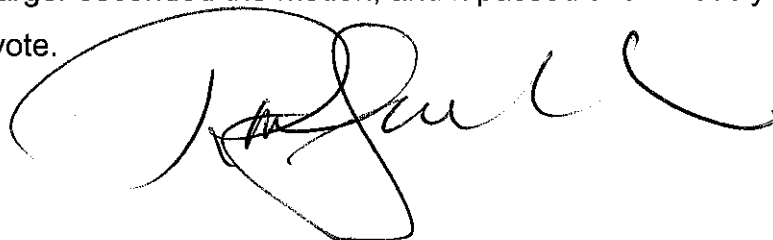
Commission Questions/Comments: There was no discussion.

Mr. Green motioned to approve the application as submitted with the option for a kick plate and approving either supplier product. Ms. Sullebarger seconded the motion and the motion passed via unanimous Planning Commission voice-vote.

III. **Other Business:**

- a. Ms. Rochelle Bowen, resident, Congress Avenue said that she heard construction would begin on 20 W. Fountain. She asked if any new home would be part of the Planning Commission agenda, as her property abuts 20 W. Fountain. Chairman Breidenstein said that the plans would be reviewed in the meeting prior to construction and would be listed on the agenda. Currently there has been no application submitted.

- IV. **Adjournment:** At 5:45p.m. Mayor Besl motioned to adjourn the meeting Ms. Sullebarger seconded the motion, and it passed unanimously via Planning Commission voice vote.

A large, stylized handwritten signature in black ink, likely belonging to Mayor Besl, is written over the bottom portion of the text.

Next regular meeting – Monday May 6, 2024 at 5:30 pm

Submitted by Secretary Leslie Cooper

As assisted by Clerk Becky Terrell