

**G**lendale **P**lanning and **H**istoric **P**reservation **C**ommission  
**Monday, March 6, 2023**  
**Meeting Minutes**

Pursuant to notice, the Glendale Planning & Historic Preservation Commission met at 5:30 pm on Monday 6 March 2023 at Glendale Council Chambers.

**In Attendance:** Chairman Tom Breidenstein, Vice Chairman Tom Kerr, Secretary Leslie Cooper and members Bob Kooris, Beth Sullebarger, Randy Green and Dan Mayzum. Vice Mayor Besl attending for Mayor Lofty, Village Administrator David Lumsden and Village Clerk Becky Terrell were also present. Member Mayor Don Lofty was absent.

Unless otherwise indicated, it should be assumed that Mayor Lofty has abstained on all Commission votes, either because they involved Certificates of Appropriateness or because they involved matters which are likely to come before Council where he presides.

Chairman Tom Breidenstein called the meeting to order at 5:30 p.m. and declared a quorum present.

### **Agenda Items**

**I. Review and approval of Meeting Minutes.**

**6 February 2023 Regular Meeting Minutes.** Ms. Sullebarger moved to approve the minutes as submitted. Mr. Kooris seconded the motion. The motion passed via unanimous Planning Commission voice vote.

**II. Old Business**

**III. New Business**

**Appropriateness Review of Official Applications**

1. **15 West Sharon, Nathalie Lotspeich, signage.** Ms. Lotspeich, applicant, was not present to represent the application. Chairman Breidenstein noted that the applicant is not required but the general practice is to defer action if there are any questions regarding the application. It was decided that there were no outstanding questions

regarding the application and the review could continue. Mr. Mayzum stated the sign had to meet minimum height requirement which Village Administrator Lumsden said is 8' by code. Ms. Sullebarger moved approval of the application with the condition that the sign utilize the existing bracket and meets the 8' height requirement. Mr. Kooris seconded the motion. The motion passed via unanimous Planning Commission voice vote.

**IV. Public Addressing the GPHPC & Other Business**

- a. There was no Public Comment
- b. Ms. Sullebarger asked if the sign at 266 E Sharon had been reviewed and it was determined that it had not been approved. Village Administrator Lumsden will review and determine next steps.

- V. Adjournment:** At 5:35p.m. Vice Mayor Besl motioned to adjourn the meeting Vice Chairman Kerr seconded the motion, and it passed unanimously via Planning Commission voice vote.

**Next regular meeting – Monday April 3, 2023 at 5:30 pm**

Submitted by Secretary Leslie Cooper

As assisted by Clerk Becky Terrell