

Glendale Planning and Historic Preservation Commission
Monday, March 7, 2022
Meeting Minutes

Pursuant to notice, the Glendale Planning & Historic Preservation Commission met at 5:30 pm on Monday 7 March 2022 at the Glendale Town Hall.

In Attendance: Vice Chairman Tom Kerr, Secretary Leslie Cooper and members Bob Kooris, Randy Green, Dan Mayzum and Mayor Don Lofty. Village Administrator David Lumsden and Village Clerk Becky Terrell were also present. Chairman Tom Breidenstein and member Beth Sullebarger were absent.

Unless otherwise indicated, it should be assumed that Mayor Lofty has abstained on all Commission votes, either because they involved Certificates of Appropriateness or because they involved matters which are likely to come before Council where he presides.

Vice Chairman Tom Kerr called the meeting to order at 5:30 p.m. and declared a quorum present.

Agenda Items

Swearing in of Members; Tom K., Dan, Randy

I. Review and approval of 10 January 2022 Regular Meeting Minutes.

Mr. Green moved to approve the minutes as submitted. Mr. Mayzum seconded the motion and it passed via unanimous Planning Commission voice vote.

II. New Business

Appropriateness Review of Official Applications

1. **835 Woodbine, Mr. XX; refresh back yard. 145 E. Fountain Ave., Dr. Richard Keyes, Handrailing.** Mr. Green says cannot see backyard from street and is a neighbor. Mr. Kooris motioned to approve as submitted. Mr. Green seconded the motion and the motion passed via unanimous Planning Commission voice-vote.
2. **Mr. Aronstein, fence. This is to replace an existing wire fence and this is a replacement and is the closest to find to match the existing fence. Mr. Kooris asked if there is a gate [yes, on the side and they exist] and asked if they would be self closing and locking [yes].**

- Mr. Green moved to accept the application as submitted. Mr. Mayzum seconded the motion and it passed via unanimous Commission voice vote.**
- 3. E. Fountain. Mr. Elcline, paver patio. Moved into home in August and pressing issue is water incursion at corners of house. Old brick patio causing major drainage issues and causing a wall to buckle. New patio designed with drainage and existing drain tiles are clogged . More economical than replacing brick but brick is being reused in other areas. VC Kerr says nice plan and asked if completely in the back pyes[. Randy asked if taking out wall right along the driveway [no plans]. Kooris asked about a railing and where it would be located [from house down to patio; old wrought iron ~4' long and will need to come out due to stair replacement. New stair design is different but will try and salvage existing railing]. If not able to save, will use for similar and will need a permit for the design. Mr. Green move to approve as submitted. Mr. Kooris seconded and motion passed via unanimous Commission Voice Vote.**
 - 4. 865 Congress Ave. – Glendale Lyceum, landing & stairs.** Mr. Green recused himself from this topic as he has participated in planning the changes. Mr. Bob Benning was present to represent the application asking to change the concrete dock a composite material and move the stairs to the west side for safety purposes. Mr. Green asked the Planning Commission about old/original windows that will be below grade as previous applications to convert them to glass block windows were denied. Ms. Sullebarger stated that the window well would look cleaner with the enclosure and she has no strong objections to the change since the windows are not visible. Vice Chairman Kerr asked if glass block windows are excluded by ordinance and Village Administrator Lumsden stated that they are not banned, but that is is suggested that glass block windows are not appropriate. Mr. Kooris asked about lighting and it was discussed that the design had not been chosen yet but would be down lighting and not obtrusive to the neighbor. Mr. Kooris moved to accept the application with the conditions that the stairs move to the western edge of landing; change from concrete to composite/wood, glass block windows in the 2 windows below/at grade and change screen fence from 6' to 4'. Mr. Mayzum seconded the motion. The motion passed via unanimous Planning Commission voice-vote.
 - 5. 25 W. Sharon Ave. – BQ Concrete, patio with ADA ramp. Mr. Jessie Henderson** was present to represent the application; a concrete ramp making the building ADA accessible. This is the Board of Education Building and the ramp access is in the rear and not visible.

- Ms. Sullebarger moved to approve the application as submitted. Mr. Kooris seconded the motion and the motion passed via unanimous Planning Commission voice-vote
6. **1100 Willow Ave. – Davis Stanard, front walkway.** Mr. Stanard, resident, was present to represent the application to move and widen the existing walk. The walk would shift 2' centering the walk to the stairway. The walk materials will be 9" x 9" concrete pavers. Vice Chairman Kerr motioned to approve the application as submitted. Mr. Kooris seconded the motion and the motion passed via unanimous Planning Commission voice-vote.
 7. **203 Coral Ave. – Davis Stanard, fence.** Mr. Stanard was present to represent the application stating the request is a 4' fence for a kitchen garden. Ms. Sullebarger asked if the proposed fence matches the current fence and Mr. Stanard noted the old fence was removed but the new fence is the same design. Vice Chairman Kerr asked if any wire mesh was going to be installed and Mr. Kooris stated a split rail fence with mesh would also work well. Ms. Sullebarger moved approve the application as submitted with the addition of mesh to the inside. Mr. Green seconded the motion and the motion passed via unanimous Planning Commission voice-vote.

IV. **Public Comment & Other Business** – No Public Comments or other business was discussed

V. **Adjournment:** At 6:01 p.m. Mayor Lofty motioned to adjourn the meeting Vice Chairman Kerr seconded the motion and it passed unanimously via Planning Commission voice vote.

Next regular meeting – Monday February 7, 2022 at 5:30 pm

Submitted by Secretary Leslie Cooper

As assisted by Clerk Becky Terrell