

**Glendale Planning and Historic Preservation Commission**  
**Monday, July 11, 2022**  
**Meeting Minutes**

Pursuant to notice, the Glendale Planning & Historic Preservation Commission met at 5:30 pm on Monday 11 July 2022 at the Glendale Town Hall.

**In Attendance:** Chairman Tom Breidenstein, Vice Chairman Tom Kerr, Secretary Leslie Cooper and member Beth Sullebarger and Mayor Don Lofty. Village Administrator David Lumsden and Village Clerk Becky Terrell were present. Members Bob Kooris, Randy Green and Dan Mayzum were absent.

Unless otherwise indicated, it should be assumed that Mayor Lofty has abstained on all Commission votes, either because they involved Certificates of Appropriateness or because they involved matters which are likely to come before Council where he presides.

Chairman Tom Breidenstein called the meeting to order at 5:33 p.m. and declared a quorum present.

**Agenda Items**

**I. Review and approval of 6 June 2022 Regular Meeting Minutes.**

Ms. Sullebarger moved to approve the minutes. Vice Chairman Kerr seconded the motion and it passed via unanimous Planning Commission voice vote.

**II. Old Business – No Old Business**

**III. New Business**

**Appropriateness Review of Official Applications**

1. **12 Village Square, Robin Thomas/Kevin Thomas, Windows.** Mr. Thomas was present to represent the application stating 6 windows have storms and the intent is to replace them to make them functional. There are windows cracked and they often leak during storms. Ms. Sullebarger stated the windows in question are in the back and are not original windows. The windows will be replaced with double hung windows and the windows proposed are vinyl (NuVue). Ms. Sullebarger moved approval to install the windows submitted with the

modification that they be single light (1 over 1) windows. Vice Chairman Kerr seconded the motion and the motion passed with unanimous Planning Commission voice vote.

2. **1021 Morse Ave., Mardelle Jones, front patio re-surface.** Ms. Jones, homeowner was present to represent the application. The front patio is currently terra cotta tile which has deteriorated; the intent is to remove the tiles and replace with colored, concrete. Vice Chairman Kerr motioned to approve the application as submitted. Ms. Sullebarger seconded the motion and the motion passed with unanimous Planning Commission voice vote.
3. **1021 Morse Ave., Mardelle Jones, driveway widening.** Ms. Jones, homeowner was present to represent the application. The current driveway is a single car width and their second car parks off the driveway creating an issue with the yard. Vice Chairman Kerr asked if this changes the existing curb cut [no change to curb cut]. Ms. Sullebarger suggested that the additional width be tapered into the curb cut vs. a sharp edge extension and the homeowner agreed and she would direct the contractor. Ms. Sullebarger moved to approve the application as submitted with the modification to create an angle toward the existing curb cut. Vice Chairman Kerr seconded the motion and the motion passed via unanimous Planning Commission voice vote.

**IV. Public Comment & Other Business –**

1. **National Association of Historic Preservation** is in town. Secretary Cooper and Ms. Sullebarger will be attending the conference.
2. **Sign Ordinance.** Mayor Lofty said that Council reviewed and received resident feedback and there was a new SCOTUS ruling regarding billboards. Council is requesting that the Planning Commission / Sign Committee review and make updates to the ordinance based on the feedback submitted. Vice Chairman Kerr asked if Council approved the sign ordinance and Mayor Lofty stated that nothing was passed by Council regarding the proposed sign ordinance.

- V. Adjournment:** At 5:54 p.m. Mayor Lofty motioned to adjourn the meeting Vice Chairman Kerr seconded the motion and it passed unanimously via Planning Commission voice vote.

**Next regular meeting – Monday August 1, 2022 at 5:30 pm**

Submitted by Secretary Leslie Cooper

As assisted by Clerk Becky Terrell