

VILLAGE OF GLENDALE
80 E. Sharon Road
Glendale, OH 45246

Minutes – Regular Council Meeting November 7, 2022

Attendees:

Don Lofty	Mayor	Present
Mike Besl	Council	Present
Marilyn Duke	Council	Present
Nancy Macenko	Council	Present
Geoff Base-Smith	Council	Present
Will Kreidler	Council	Present
Amy Baldrige	Council	Present
Mike Beaugrand	Treasurer	Present
Becky Terrell	Clerk	Present
Craig Walsh	Police Chief	Present
Scott Lerman	Fire Captain	Present
David Lumsden	Village Administrator	Present
Kathy Ryan	Solicitor	Present

I. Call to Order, Establishment of Quorum, and Approval of Agenda

Call to Order: Mayor Lofty called the Council to order at 7:14 pm

Quorum: Mayor Lofty announced the agenda and no objection was heard. Mayor Lofty declared a Quorum present and Clerk Terrell confirmed the presence of a Quorum. 2022-56 and 2022-32 will be removed from the agenda (new employment, deferred action respectively). Executive session will be called at the end of the meeting to update Council regarding a real estate matter.

II. Approval of Minutes

a. Regular Council Minutes of 3 October 2022. Ms. Macenko motioned to approve the minutes and Mr. Base-Smith seconded the motion. The motion passed via unanimous Council voice vote.

- b. Special Council Minutes of 20 October 2022.** Ms. Baldrige motioned to approve the minutes and Mr. Kreidler seconded the motion. The motion passed via unanimous Council voice vote.

III. Public Comments and Presentations

Presentations

Ms. Elise Roalef, Hamilton County R3Source – Mayor Lofty announced the presenter will be offered up to 10 minutes for her presentation. Ms. Roalef is an outreach specialist discussing the updated solid waste plan to reduce waste going to landfills, outlining the supporting programs. Following plan completion, a resolution will be requested to show plan support. A 60% approval is required including the largest municipality. Mr. Base-Smith inquired about hazardous waste disposal plans and Ms. Roalef said that the goal is to have more hazardous waste neighborhood drop off sites. There is information on the website for alternate drop off locations. Treasurer Beaugrand asked if there is an option for community pick up for yard trimming drop off and there are possibly other options.

General Comments

Mr. Ron Visscher, resident. Mr. Visscher announced an Eckstein Cultural Arts Center fundraising event on 8 December at the Glendale Lyceum and asked to be contacted for questions.

Mr. Kevin Parrish, resident. Mr. Parrish discussed the sanitary sewer phase 1 reduction project and records retained regarding the project, specifically the project sign in sheet, requesting the Laws Committee review the submitted bids. He expressed concerns regarding the Records Retention Commission's work. Ms. Duke, Chair of the Laws and Claims Committee invited Mr. Parrish to attend the next Laws Committee meeting. As he is unable to attend the scheduled meeting, he requested that the Committee review the number of bidders required to be considered a legal bid.

V. Old Business

2022-04 An Ordinance Inserting Chapter 154.59 in the Village of Glendale Code of Ordinances, Establishing Regulations Related to Residential and

Commercial Signage in the Village of Glendale, as Recommended by the Glendale Planning and Historic Preservation Commission

Mayor Lofty introduced the sign ordinance and its current state. In the 3 October 2022 meeting, Mr. Kreidler motioned to amend 2022-04 with the revised verbiage. Ms. Macenko seconded the motion and the motion passed via unanimous Council voice-vote and that stood as the first reading of the amended ordinance.

There were no comments or discussion.

This stands as the first read of the amended ordinance.

Ordinance 2022-54: An Ordinance Amending the Job Description of Fire Chief for the Village of Glendale, and Declaring an Emergency.

Mayor Lofty stated that this is the third reading of the ordinance introduced during the 12 September 2022 Regular Council Meeting. Mayor Lofty stated that the emergency language was included to use as part of the Fire Chief search, but the urgency is no longer required. Mayor Lofty requested a friendly amendment to remove the core values verbiage and Ms. Macenko moved to remove the language. Mr. Base-Smith second the motion and the motion passed via unanimous Council voice vote.

This is the third read of the ordinance so no motion to dismiss the three reads is needed.

Mr. Besl motioned to approve the ordinance as amended. Ms. Macenko second the motion and the motion passed with the following results: Mr. Besl – yes; Ms. Duke – no; Ms. Macenko – yes; Mr. Base-Smith – yes; Mr. Kreidler – yes; Ms. Baldrige – yes.

Ordinance 2022-55: An Ordinance Revising the Transaction Fee for Credit Card Payments to the Village of Glendale, Glendale Mayor's Court and Glendale Utility Department, and Declaring an Emergency (Second Read)

In the 3 October meeting, Mr. Base-Smith moved to adopt Ordinance 2022-55 and the motion was seconded by Ms. Macenko.

There was no discussion.

Mr. Kreidler motioned to waive the three reads and Ms. Duke seconded the motion. The motion passed via unanimous Council roll-call vote.

Motion to adopt Ordinance 2022-55 was passed via unanimous Council roll-call vote.

VI. New Business

Ordinance 2022-57 An Ordinance Authorizing Amendment of the 2022 Appropriations of the General Fund, and Declaring an Emergency.

Ms. Macenko moved to adopt Ordinance 2022-57 and the motion was seconded by Mr. Kreidler.

Village Administrator Lumsden stated the appropriation will facilitate hiring an additional part-time administrative office employee who has extensive experience in another local municipality and at the State Auditor's office. Ms. Duke asked her title and clarified that it will not be Finance Director as this is statutory and asked for a written summary of her qualifications. Mr. Base-Smith asked if a job description has been created and Village Administrator Lumsden stated that one has been created. Ms. Duke asked if managerial or clerical position and Village Administrator Lumsden stated that this is a clerical position.

Motion to dispense with three reads was made by Mr. Kreidler and seconded by Ms. Macenko. Motion to dispense with three reads was passed via unanimous Council roll call vote

Motion to adopt Ordinance 2022-57 passed via unanimous Council roll call vote.

Ordinance 2022-58 An Ordinance Awarding the Contract for the Water Meter Replacement Project to Buckeye State Pipe & Supply, Lowest and Best Bidder, and as Recommended by the Village Utility Engineer, Authorizing the Village Administrator to Enter into a Contract with Same, and Declaring an Emergency.

Mr. Besl moved to adopt Ordinance 2022-58 and the motion was seconded by Ms. Macenko.

Village Administrator Lumsden stated that the recommendation is a result of the bidding process and all bid were opened 28 October. Ms. Duke stated that the work description is quite detailed and the Utilities Committee recommended that Council approve the proposal. Village Administrator Lumsden clarified that the proposal contains project details and not the ordinance.

Motion to dispense with three reads was made by Ms. Baldrige and seconded by Ms. Duke. Motion to dispense with three reads was passed via unanimous Council roll call vote

Motion to adopt Ordinance 2022-58 passed via unanimous Council roll call vote.

Ordinance 2022-59 An Ordinance Authorizing Amendment of the 2022 Appropriations of the Water Works Fund, Sanitary Sewer Fund and Village Plan and General Improvement Fund, and Declaring an Emergency.

Mr. Base-Smith moved to adopt Ordinance 2022-59 and the motion was seconded by Ms. Macenko.

Village Administrator Lumsden stated that the total project cost is \$770,489 and the Finance Committee met and recommended the funding breakdowns in the Ordinance including Enterprise covering a component, a contingency maximum and a not-to exceed engineering on-site fees. The total project costs will be covered by water/waste water fund(s) first spent then VPGI.

Ms. Duke asked if the money is being added to the appropriations and their source. Village Administrator Lumsden stated that the money being added is sourced from reserves.

Motion to dispense with three reads was made by Ms. Baldrige and seconded by Mr. Base-Smith. Motion to dispense with three reads was passed via unanimous Council roll call vote.

Motion to adopt Ordinance 2022-59 passed via unanimous Council roll call vote.

Resolution 2022-30 A Resolution Authorizing the Village Administrator to Enter into an Agreement for the Purchase of Electricity for the Village's Electricity Aggregation Program.

Ms. Macenko moved to adopt Resolution 2022-30 and the motion was seconded by Ms. Baldrige.

Village Administrator Lumsden stated that normal renewal is the fall but with the current state of the energy market, AGI has recommended that all members of the group act quickly to lock down an electricity rate market forces change the price. Ms. Baldrige asked why this is a good deal for the Village and Village

Administrator Lumsden said that residents can choose their own party but the Village aggregation has no contract and no fee to join or leave. Direct savings to residents and able to opt out at any point.

Motion to adopt Resolution 2022-30 passed via unanimous Council roll-call vote.

Resolution 2022-31 A Resolution Authorizing the Conditional Use of Land at 65 Coral Avenue for an In-Ground Swimming Pool to be Constructed Pursuant to Certain Conditions.

Mr. Besl moved to adopt Resolution 2022-31 and the motion was seconded by Mr. Base-Smith.

Mayor Lofty stated that this is a result of a recommendation from the Planning Commission following this evening's review.

Motion to adopt Resolution 2022-31 passed via unanimous Council roll-call vote.

Resolution 2022-33 (verbal) A Resolution confirming the Mayor's Appointment of Jeffrey Witte to Fill the Vacancy Left by the Resignation of David Hamilton and Serve Out the Remainder of Mr. Hamilton's Term, which Ends January 1, 2023.

Mr. Kreidler moved to adopt Verbal Resolution 2022-33 and the motion was seconded by Ms. Macenko.

Mayor Lofty noted the retirement of Mr. David Hamilton from the Zoning Board of Appeals left an opening and his recommendation is to appoint Mr. Witte.

Motion to adopt Verbal Resolution 2022-33 passed via unanimous Council voice vote.

Reports from the Mayor, Village Administrator

Births: Theodore and Benjamin Cobb,
Daniel Phillip Elfin
Cassandra Miller

Deaths: Yatendra Murardas Shah, September 24, 2022, Age 75

Mayor's Report

Pancake Breakfast returned and was well attended thanks to the Firefighters who organized and worked the event. Barktoberfest was also held on 8 October and was a great success. Village Halloween Party on 15 October and Trick or Treat was held 31 October. Town Hall meeting on 20 October with Village Finance presentation by Village Administrator Lumsden and can be viewed via ICRC or a link on the Village website. Election Day is Tuesday 8 November and open at 6:30 am and close at 7pm. Please vote. Street resurfacing project is completed for 2022 and virtually all streets that need resurfacing have been resurfacing with the exception of those requiring water main replacement. Saturday the Fire Department invited elected officials to a training session regarding the duties of firefighters in Glendale. Solicitor Ryan stated that the ORC includes verbiage regarding vacant property foreclosure and mortgage holder notification to the municipality and this could be a 2023 Council topic.

Village Administrator's Report

Village Administrator Lumsden stated the street resurfacing method takes time to settle and smooth out. Should there be any concerns please contact the Village Office. Quiet Zone restoration is in the 'wait' phase as all Village paperwork has been completed and are pending CSX scheduling. Hydrant flushing was conducted and one water main break on Coral resulted but is repaired. The Records Commission met in October and discussed electronic/digital records.

VII. Reports from Standing Committees and Special Committees

Finance Committee - Committee Chair Mr. Besl reported a meeting was held and the funding sources for the water meter project were identified. Meeting will be scheduled offline.

Fire Committee – Committee Chair Ms. Macenko reported the committee met 2 November to discuss 2023 budget and minutes are posted. The next meetings are scheduled for 14 November for budget follow up and 17 November for fire truck pricing and delivery. Captain **Lerman** stated the fire report will be available and outlined the runs and personnel hours. He thanks everyone for helping at the Pancake Breakfast.

Laws and Claims Committee – Committee Chair Ms. Duke reported no meeting was held in October. August minutes are in draft form and committee members and attendees have copies. The next meeting will be held Wednesday November 16 at 3:30.

Police Committee – Committee Chair Mr. Kreidler reported the committee met on 20 October discussing fireworks ordinance and mayor's court. The next meeting will be held 15 November at 4pm. Chief Walsh stated that the last meeting highlighted vehicles parked illegally or inoperable and those have been addressed to some measure. His report had been provided previously but 2 items not on the list need to be highlighted. Officers Barber and Lee were awarded Officer of the Month (July and August respectively). The Princeton active shooter incident was a hoax but the building was cleared in approximately 30 minutes. Many things were learned during the incident and policies are being revised as a result. Mayor Lofty said the Princeton Superintendent had high praise for the Glendale officers and their conduct throughout the issue. Ms. Duke asked about similar hoaxes that day and if an investigation has been initiated and if Glendale has a role. Chief Walsh said Sharonville Police are part of any investigations and the threats may have been the result of a TikTok challenge.

Public Buildings and Historic Preservation Committee – Committee Chair Mr. Kreidler reported the committee did not meet in October. The next meeting is scheduled 16 November at noon to discuss budget/needs/projects.

Recreation and Playgrounds Committee – Committee Chair Ms. Baldrige was reported 27 October meeting and budget was discussed. Maintenance and priorities discussed and created list of projects to price out. Vote on budget during fiancé meeting. A group of residents discussed raising money for accessible Summit Park equipment.

Streets, Public Improvements & Lights Committee – Committee Chair Mr. Besl reported no meeting was held and the next meeting will be scheduled offline.

Utilities Committee – Committee Chair Mr. Base-Smith stated the committee did meet in October where the water meter replacement was reviewed and approved. The next discussion will be regarding needed water main replacements.

IX. Miscellaneous Business and Reports

- a. Reports from the Clerk and Treasurer

Clerk – thanked for appropriations and expect to see significant improvements in 2023.

Treasurer – Treasurer Beaugrand provided the October investment report and noted that revenues have exceeded commitments.

X. Review of Expenditures

1. 2022-10 General Fund
2. 2022-10 Enterprise Fund

Mayor Lofty reported that Council received check registers for General Checking Fund and Enterprise Checking Fund. Mr. Besl motioned to acknowledge receipt was made, it was seconded by Ms. Duke and carried by unanimous Council voice vote.

XI. Executive Session

XII. Adjournment

Motion to adjourn was made by Ms. Macenko. The motion was seconded by Ms. Baldrige and unanimously passed by Council voice vote.

The meeting adjourned at 8:30 pm.

Next regular December 5, 2022 at 7:00 pm in Council Chambers

ATTESTED BY:

Mayor Donald A. Lofty

Rebecca M. Terrell
Clerk