

VILLAGE OF GLENDALE  
80 E. Sharon Road  
Glendale, OH 45246

Minutes – Regular Council Meeting April 4, 2022

**Attendees:**

|                  |                       |          |
|------------------|-----------------------|----------|
| Don Lofty        | Mayor                 | Present  |
| Mike Besl        | Council               | Present  |
| Marilyn Duke     | Council               | Present  |
| Nancy Macenko    | Council               | Present  |
| Geoff Base-Smith | Council               | Present  |
| Will Kreidler    | Council               | Absent   |
| Amy Baldrige     | Council               | Present  |
| Mike Beaugrand   | Treasurer             | Present  |
| Becky Terrell    | Clerk                 | Present  |
| Craig Walsh      | Police Chief          | Present  |
| Scott Lerman     | Fire                  | Present  |
| David Lumsden    | Village Administrator | Present  |
| Kathy Ryan       | Solicitor             | Present* |

**I. Call to Order, Establishment of Quorum, and Approval of Agenda**

**Call to Order:** Mayor Lofty called the Council to order at 7:00 pm

**Quorum:** Mayor Lofty suggested the following agenda changes: swearing in of the Clerk next so regular duties can be conducted and moving up the Ordinances involving personnel.

**II. Swearing in of Village Clerk, Rebecca Terrell for a 4-year term ending 26 March 2026**

Mayor Lofty declared a Quorum of the Council present and Clerk Terrell confirmed the presence of a Quorum.

**III. Approval of Minutes**

- a. **Regular Council Minutes of 7 March 2022 meeting.** Mr. Besl motioned to approve the minutes and Ms. Macenko seconded the motion. Ms. Duke asked the version being acted upon and Clerk Terrell noted the action was on a copy sent late afternoon that includes additional edits missed in previous versions. The motion passed via unanimous Council voice vote.
- b. **Special Council Minutes of 28 March 2022 meeting.** Mr. Besl motioned to approve the minutes and Ms. Baldrige seconded the motion. The motion passed via unanimous Council voice vote.

#### **IV. Public Comments and Presentations**

**Mayoral Proclamation: A Proclamation celebrating Arbor Day 2022 in the Village of Glendale, Ohio.** Mayor Lofty read the proclamation into the record.

##### **General Comments**

**Mr. Bill Parrish, resident.** Mr. Parrish extended an invitation to Council and any attendees to join the Eckstein School clean up focusing on exterior work. The event will be Saturday 23 April noon to 6pm and Eckstein alumni will be in attendance.

**Mr. Kevin Parrish, resident.** Mr. Parrish expressed concern regarding a perceived lack of transparency regarding water issues and the CMOM. He stated that water issues affect all residents. He asked if the records commission has met and Mayor Lofty said the Commission will meet following the appointment of a new member.

**Ms. Jenny Kilgore, resident.** Ms. Kilgore stated that the annual essay contest will be open to 4/5/6<sup>th</sup> graders going to school in Glendale and the winner will be announced at the Memorial Day ceremony. She also thanked Council for due diligence in making the Village a better place.

#### **V. Old Business**

**Ordinance 2022-11 An Ordinance Amending Chapter 154.42 & 154.46 of the Village of Glendale Code of Ordinances, Establishing Exceptions to the Parking and Paving Guidelines for Properties in the Historic District Related to Setbacks for Driveways and Parking Areas, as Recommended by the Glendale Planning and Historic Preservation Commission (Third Reading).**

Mr. Besl moved to adopt Ordinance 2022-11 and the motion was seconded by Ms. Macenko.

Ms. Duke requested that the Ordinance be placed back on the table so the entire ordinance could be recapped. Solicitor Ryan agreed with Ms. Duke and first vote to bring amendment from last meeting and then move forward.

Ms. Duke moved to bring forth 2022-11 from the table. Ms. Baldrige seconded the motion and the motion passed via unanimous Council voice vote.

Motion to dispense with three reads was made by Ms. Baldrige and seconded by Mr. Besl. Motion to dispense with three reads was passed via unanimous Council roll-call vote

Motion to adopt Ordinance 2022-11 passed via unanimous Council roll call vote.

## **VI. New Business**

### **Ordinance 2022-13: An Ordinance Appointing Seth Proffitt to the Position of Police Officer on a Part-Time Basis, Establishing Compensation, and Declaring an Emergency.**

Mr. Besl moved to adopt Ordinance 2022-XX and the motion was seconded by Ms. Baldrige.

There was no Council discussion.

Motion to dispense with three reads was made by Mr. Besl and seconded by Ms. Macenko. Motion to dispense with three reads was passed via unanimous Council roll-call vote.

Motion to adopt Ordinance 2022-13 passed via unanimous Council roll call vote.

Mayor Lofty administered the Oath of Office.

**Ordinance 2022-14 An Ordinance Appointing Andrew Cheatham to the Position of Police Officer on a Part-Time Basis, Establishing Compensation, and Declaring an Emergency.**

Mr. Besl moved to adopt Ordinance 2022-14 and the motion was seconded by Ms. Duke.

There was no Council discussion.

Motion to dispense with three reads was made by Ms. Baldrige and seconded by Ms. Macenko. Motion to dispense with three reads was passed via unanimous Council roll-call vote.

Motion to adopt Ordinance 2022-14 passed via unanimous Council roll call vote.

Mayor Lofty administered the Oath of Office

**Ordinance 2022-15 An Ordinance Appointing Cameron Ammerman to the Position of School Resources Officer on a Part-Time basis, Establishing Compensation, and Declaring an Emergency.**

Mr. Besl moved to adopt Ordinance 2022-15 and the motion was seconded by Ms. Macenko.

There was no Council discussion.

Motion to dispense with three reads was made by Ms. Duke and seconded by

Ms. Baldrige. Motion to dispense with three reads was passed via unanimous Council roll-call vote.

Motion to adopt Ordinance 2022-15 passed via unanimous Council roll call vote.

Mayor Lofty administered the Oath of Office.

**Ordinance 2022-16 An Ordinance Increasing Compensation for Current Part-Time Police Officers, and Declaring an Emergency.**

Mr. Besl moved to adopt Ordinance 2022-16 and the motion was seconded by Ms. Baldrige.

Chief Walsh stated the raise is for 3 current part-time officers that served on the Police Department. And Mayor Lofty stated this was based on the officers' tenure. There was no Council discussion.

Motion to dispense with three reads was made by Ms. Duke and seconded by Ms. Baldrige. Motion to dispense with three reads was passed via unanimous Council roll-call vote.

Motion to adopt Ordinance 2022-16 passed via unanimous Council roll call vote.

**Ordinance 2022-17 An Ordinance Establishing a Transaction fee for Credit Card Payments to the Village of Glendale and Glendale Utility Department.**

Mr. Base-Smith moved to adopt Ordinance 2022-17 and the motion was seconded by Ms. Macenko.

Village Administrator Lumsden stated that the ordinance came from a recommendation from the Utility Committee. The Village has 1,600 transactions per year and pays a fee for those transactions and this action would offset the

fees incurred. Any action would not be effective until 1 October and would impact any transaction post-October 1. Ms. Duke asked if the \$3 is per swipe or per household and Village Administrator Lumsden stated that it would be per swipe/transaction so if a use pays with multiple credit cards, they would have multiple fees incurred.

This stands as the first reading.

**Ordinance 2022-18 An Ordinance Authorizing the Clerk to Void Certain Outstanding Checks from General Checking and Enterprise Checking, and Declaring an Emergency.**

Mr. Besl moved to adopt Ordinance 2022-18 and the motion was seconded by Ms. Duke.

Village Administrator Lumsden stated that this is a general housekeeping step following the year end close. The Auditor's request official action when checks are voided for accountability purposes.

Motion to dispense with three reads was made by Ms. Baldrige and seconded by Mr. Besl. Motion to dispense with three reads was passed via unanimous Council roll-call vote

Motion to adopt Ordinance 2022-18 passed via unanimous Council roll call vote.

**Ordinance 2022-19 An Ordinance Approving the Installation of Tree Marker Signage in Floral Park to Commemorate Lawrence and Joanne Skowronek and Declaring an Emergency.**

Mr. Besl moved to adopt Ordinance 2022-19 and the motion was seconded by Ms. Macenko.

Mayor Lofty stated the Urban Forestry Board voted to recommend this to Council. There are trees already planted in Floral Park and this is the addition of markers.

Motion to dispense with three reads was made by Ms. Duke and seconded by Ms. Baldrige. Motion to dispense with three reads was passed via unanimous Council roll-call vote

Motion to adopt Ordinance 2022-19 passed via unanimous Council roll call vote.

**Ordinance 2022-20 An Ordinance Accepting the Donation of the Sculpture “Delicate Balance c. 2008”, to be Placed in Floral Park and Declaring an Emergency.**

Ms. Duke moved to adopt Ordinance 2022-20 and the motion was seconded by Ms. Baldrige.

Mayor Lofty stated that the sculpture was donated to the Village following the death of the resident artist, Ms. Jody Skowronek.

Motion to dispense with three reads was made by Ms. Macenko and seconded by Ms. Duke. Motion to dispense with three reads was passed via unanimous Council roll-call vote

Motion to adopt Ordinance 2022-20 passed via unanimous Council roll call vote.

**Ordinance 2022-21 An Ordinance Approving the Dimensions of Signage to be Installed in Conjunction with the Glendale Arboretum Project, and Declaring an Emergency**

Mr. Besl moved to adopt Ordinance 2022-21 and the motion was seconded by Ms. Macenko.

Urban Forestry Board has been working to establish an Arboretum in the Village, which requires tree labels. This is to approve signage dimensions for supply orders. Design will come before Council at a later date but they will include common and Latin names as well as a QRCode.

Motion to dispense with three reads was made by Ms. Duke and seconded by Mr. Besl. Motion to dispense with three reads was passed via unanimous Council roll-call vote

Motion to adopt Ordinance 2022-21 passed via unanimous Council roll call vote.

**Ordinance 2022-22 An Ordinance Classifying the Position of Fire Chief as a Part-Time Position, Setting Compensation and Declaring an Emergency**

Mr. Besl moved to adopt Ordinance 2022-22 and the motion was seconded by Ms. Macenko

Ms. Macenko stated that this recommendation was approved by Fire Committee. There was no Council discussion.

Motion to dispense with three reads was made by Ms. Duke and seconded by Mr. Besl. Motion to dispense with three reads was passed via unanimous Council roll-call vote

Motion to adopt Ordinance 2022-22 passed via unanimous Council roll call vote.

**Resolution 2022-12 A Resolution of Opposition to the HB563, Pertaining to the Regulation of Short-Term Rentals in the Village of Glendale.**



Mr. Besl moved to adopt Resolution 2022-12 and the motion was seconded by Ms. Duke.

Mayor Lofty stated that there is a bill pending at the Ohio Legislature that would limit the ability of Local Governments to regulate short term rentals. The Village has had concerns regarding short-term rentals over the years and a letter has already been sent to the Legislature regarding the Village's position. This will provide additional support to the Village's communication.

Motion to adopt Resolution 2022-12 passed via unanimous Council voice vote.

**Verbal Resolution 2022-13 A Resolution Confirming the Mayor's Appointment of Rebecca Terrell, Village of Glendale Clerk to the Public Records Commission for a term ending March 31, 2026.**

Ms. Macenko moved to adopt Verbal Resolution 2022-13 and the motion was seconded by Mr. Besl.

Mayor Lofty noted that the Village Clerk is a required appointment to the Public Records Commission. There was no Council discussion.

Motion to adopt Verbal Resolution 2022-13 passed via unanimous Council voice vote.

**Reports from the Mayor, Village Administrator**

Births: Stella Zaring-Clark, March 7, 2022

Deaths: Jill Denise, March 25, 2022, age 53

David Grey Mason, April 2, 2022, age 79

**Mayor's Report**

Mayor Lofty reported that Glendale Fire Dept Chief Hardwick provided notice of retirement and Council acted to appoint BJ Jetter as Interim Fire Chief and will

convene a search committee. Glendale Volunteer clean-up day is scheduled for 30 April 9am – 5pm. The work includes planting, cleaning and painting projects and is being organized by Bev Rieckhoff and Cindy Taylor. A project to refurbish Memorial as stone work was deteriorating is under way and the flag pole is being relocated to be centered to the Memorial. The contractor has committed to having the work done at least 2 weeks before Memorial Day. Funding for this project comes from the Procter Fund, Village and private donors.

### **Village Administrator's Report**

Village Administrator Lumsden reported the 2021 Annual report has been submitted to State Auditor and financial reports are being prepared for Q1 including bank reconciliations. He stated that a previous statement stating the Village received \$90k that is not being utilized is untrue. The money is funding underground mapping of all sewer and storm lines. The structure at 65 Coral will be demolished and work will begin within the next 2 weeks.

## **VII. Reports from Standing Committees and Special Committees**

**Finance Committee** - Committee Chair Mr. Besl reported the committee met 9 March and looked at General Fund projections for next 5 years. Additional revenues will be needed and next meeting will be 6 April to look at different revenue options.

**Fire Committee** – Committee Chair Ms. Macenko reported the committee met jointly with the Public Buildings Committee on 9 March to review remaining items on east façade of fire station. Captain Scott Lerman provided the Fire Report and the March report was distributed via email.

**Laws and Claims Committee** – Committee Chair Ms. Duke reported the committee met 31 March continued mark-up on a proposed ordinance to establish a Village public property naming process continues.

**Police Committee** – Committee Chair Mr. Kreidler reported the committee met 10 March and minutes are posted. Agenda included what happened this evening with the new officers, pay scale and driveway set back. Chief Walsh provided the March report, also available via email. Car break ins are starting up again; please lock cars and check surroundings.

**Public Buildings and Historic Preservation Committee** – Committee Chair Mr. Kreidler was no in attendance, but the committee report was coupled with the Fire Committee report.

**Recreation and Playgrounds Committee** – Committee Chair Ms. Baldrige reported a meeting was held 2 March. The Brock Foundation proposal was discussed as were the water conditions at Summit Park. The Village Engineer is getting an estimate for a Summit Park water study. Playground equipment upgrade is being considered and a resident is assisting with fundraising and planning.

**Streets, Public Improvements & Lights Committee** – Committee Chair Mr. Besl reported the committee met and discussed the storm water project focused on mitigating storm runoff. The study will be completed in April and a public meeting will be held where findings will be presented. Albion/Hedgerow improvements are identified; Oak improvements are pending. Underground Railroad project term sheet has been circulated by the Mayor. Regarding the earlier comment about water infrastructure, work being done to identify lines that may be smaller than what would be advised today and plans to improve those lines are happening and coordinating with street resurfacing because line issues are happening on streets planned to be repaved. Mr. Besl further stated that records requests have been supplied to best of Village ability and records would not be impacted by race/creed/gender etc. Ms. Duke asked if there is a new records request issue and Village Administrator Lumsden said there is a new request in progress that has not been completed. All previous requests have been fulfilled or are being actively worked.

**Utilities Committee** – Committee Chair Mr. Base-Smith reported a meeting and topics discussed were covered earlier in the meeting. The RFP bid process for replacement of aged water meters was discussed including the possibility of replacing them with remote read meters. The next meeting will be 20 April.

## **IX. Miscellaneous Business and Reports**

### a. Reports from the Clerk and Treasurer

Treasurer – Treasurer Beaugrand provided the March investment report via email. Opportunity to look at Treasury rates and possibly investing monies in that to get better return.

Clerk – Clerk Terrell noted the 2021-year end and the voided checks identified and acted upon this evening. Next focus project will be the conversion to UAN which will make the 2022-year end close easier, particularly for all State submissions.

Mayor Lofty noted a resident's earlier comment where the Council and Village Office were referred to as liars to a Court. He stated that lying to a Court is perjury, a serious crime, and the Village has been forthcoming with information requested by the Courts. Village has been sued by the resident in the past and the cases were either found in favor of the Village or voluntarily withdrawn. The Village will continue to respond to records request to the best of our abilities. If the the resident evidence of perjury, then any information should be presented to Hamilton County Prosecutor Deters.

## **X. Review of Expenditures**

1. 2022-03 General Fund
2. 2022-03 Enterprise Fund

Mayor Lofty reported that check registers for general Fund and enterprise Fund. Mr. Besl moved to recognize the reports received. Ms. Macenko seconded the motion and the motion passed via unanimous Council voice vote.

**V. Adjournment**

Motion to adjourn was made by Ms. Duke. The motion was seconded by Mr. Besl and unanimously passed by Council voice vote.

The meeting adjourned at 8:23 pm.

**Next regular meeting May 2, 2022 at 7:00 pm**

ATTESTED BY:

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Mayor Donald A. Lofty

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Rebecca M. Terrell  
Clerk