

VILLAGE OF GLENDALE  
80 E. Sharon Road  
Glendale, OH 45246

Minutes – Regular Council Meeting October 3, 2022

**Attendees:**

Don Lofty	Mayor	Present
Mike Besl	Council	Absent
Marilyn Duke	Council	Present
Nancy Macenko	Council	Present
Geoff Base-Smith	Council	Present
Will Kreidler	Council	Present
Amy Baldrige	Council	Absent
Mike Beaugrand	Treasurer	Present
Becky Terrell	Clerk	Present
Craig Walsh	Police Chief	Present
Scott Lerman	Fire Captain	Present
David Lumsden	Village Administrator	Present
Claire Parsons	Acting Solicitor	Present

**I. Call to Order, Establishment of Quorum, and Approval of Agenda**

**Call to Order:** Mayor Lofty called the Council to order at 7:14 pm

**Quorum:** Mayor Lofty announced the agenda and no objection was heard. Mayor Lofty declared a Quorum consisting of 4 members of the Council present but waiving 3 readings will not be possible due to the lack of a super majority (5 of 6 members) and Clerk Terrell confirmed the presence of a Quorum.

**II. Approval of Minutes**

**a. Regular Council Minutes of 12 September 2022 meeting.** Mr. Base-Smith motioned to approve the minutes and Ms. Macenko seconded the motion. The motion passed via unanimous Council voice vote.

### **III. Public Comments and Presentations**

#### **General Comments**

**Mr. Kevin Parrish, resident.** Mr. Parrish brought up whether action has been taken regarding comments made by Treasurer Beaugrand about a member of Council and other residents. He further stated his dissatisfaction with the Records Retention committee and their role in managing Village documents. He also expressed his dissatisfaction with the Village financial reports.

### **V. Old Business**

#### **2022-04 An Ordinance Inserting Chapter 154.59 in the Village of Glendale Code of Ordinances, Establishing Regulations Related to Residential and Commercial Signage in the Village of Glendale, as Recommended by the Glendale Planning and Historic Preservation Commission**

Mayor Lofty stated that when the ordinance was removed from the table, no motion to amend the original ordinance was made and he requested a motion to amend the ordinances with the revised verbiage. Mr. Kreidler motioned to amend 2022-04 with the revised verbiage. Ms. Macenko seconded the motion and the motion passed via unanimous Council voice-vote.

Mr. Kreidler asked about page 7 of the Ordinance, M.1 discussing temporary signs and requested clarification to the verbiage about 4 square feet signs. Mayor Lofty stated that clarification is on page 8 of the Ordinance, O.1.b. The version attached includes all edits and following the motion a clean version will be released.

This stands as the first read of the amended ordinance.

#### **Ordinance 2022-54: An Ordinance Amending the Job Description of Fire Chief for the Village of Glendale, and Declaring an Emergency.**

Mayor Lofty stated that this was introduced 12 September 2022 and acted as the first reading. Mr. Besl moved to remove Ordinance 2022-54 and the motion was seconded by Ms. Macenko during the 12 September 2022 Regular Council Meeting.

Ms. Duke stated her concern that imposing the current job description could cause revisions to other role descriptions in other Village positions. Ms. Duke suggested cutting the following item: general purpose and core values. She then suggested shortening the essential functions verbiage. Ms. Macenko said that it was her understanding that an existing industry job description was used as a basis for the description under review. Mayor Lofty said he understood the job description was taken by the current Village manual and was revised and edited extensively. Ms. Duke said in 2016 or 2017 a revision to the Fire Chief role description was made and the verbiage presented was not included. Mayor Lofty stated that he will look further into this matter, but his recollection of the 2016 action was to move the role from part-time to full-time with no role verbiage change. Ms. Duke recalled that the Employee Handbook and Ordinance were revised in 2016 as well.

This acts as the second reading of this ordinance.

## **VI. New Business**

### **Ordinance 2022-55: An Ordinance Revising the Transaction Fee for Credit Card Payments to the Village of Glendale, Glendale Mayor's Court and Glendale Utility Department, and Declaring an Emergency (First Read)**

Mr. Base-Smith moved to adopt Ordinance 2022-55 and the motion was seconded by Ms. Macenko.

Mayor Lofty stated that the "Declaring an Emergency" verbiage allows the Ordinance to become effective immediately after passing instead of the 30-day

waiting period. Village Administrator Lumsden stated that the credit card processing firm suggested revising the processing fee to a calculation of what we actually pay versus a flat fee.

This stands as the first read of the Ordinance.

**Resolution 2022-29 A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission of Hamilton County & Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.**

Ms. Macenko moved to adopt Resolution 2022-29 and the motion was seconded by Mr. Kreidler.

Village Administrator Lumsden stated this is a standard action prior to a levy that requires Council to certify what has been requested to be on the ballot. Mayor Lofty said as a Resolution, there is no 3 read requirement. Ms. Macenko asked if these estimates are different than the working figures and Village Administrator Lumsden stated that there is no substantial difference.

Motion to adopt Resolution 2022-29 passed via unanimous Council roll-call vote.

**Reports from the Mayor, Village Administrator**

Births: No Births were reported  
Deaths: Sister Priscilla Wright, September 11, 2022; Age 88  
Mr. Clyde Stearns, September 28, 2022, Age 87

**Mayor's Report**

September 24 was a busy day with the following events: the Street Fair, HWB Yard Sale, Library Book Sale and Glendale Garden Club and Forestry Board discussion, Merchants of Glendale GHP Exhibit and Quiet Zone plaque dedication. The Pancake breakfast is 7am – noon and Barktoberfest will be held at HWB starting at

2pm, both on Saturday 8, October. Trick or Treat will be held Monday 31 October from 6-8pm, which is when all the surrounding neighborhoods are holding their trick or treat events. Election will be held 8 November with 2 levies, an 8.5 mil renewal and incremental 2.5 mil. Election location for village residents is Town Hall.

### **Village Administrator's Report**

Village Administrator Lumsden the damaged Quiet Zone detection loops were ordered with no definitive delivery time line. Road resurfacing has begun. The banking transition to Huntington has commenced. There is new utility billing software training coming up and the meter replacement project continues.

## **VII. Reports from Standing Committees and Special Committees**

**Finance Committee** - Committee Chair Mr. Besl was absent and provided no report.

**Fire Committee** – Committee Chair Ms. Macenko reported the committee did not meet in September but will meet on November 17 at 4pm. A special class called GFD 101 is scheduled for 5 November and an invitation will be sent. Captain Lerman stated the fire report will be distributed shortly and asked for Pancake Breakfast volunteers. There are now 4 Lieutenants in place. When the Princeton incident happened, the fire station was fully staffed as people left their jobs to come to the fire station should further assistance be needed.

**Laws and Claims Committee** – Committee Chair Ms. Duke reported no meeting was held in September. The next meeting will be held Tuesday October 18 at 4pm.

**Police Committee** – Committee Chair Mr. Kreidler reported the committee met on 19 September and the October meeting will be scheduled offline. Mayor's Court fees were discussed as was the Village opting out of Ohio HP172 which allows fireworks. Property maintenance and personnel items were also discussed. Chief

Walsh stated his report had been sent out but highlighted 2 items not on the list. Officers Barber and Lee were awarded Officer of the Month (July and August respectively). The Princeton active shooter incident was a hoax but the building was cleared in approximately 30 minutes. Many things were learned during the incident and policies are being revised as a result. Mayor Lofty said the Princeton Superintendent had high praise for the Glendale officers and their conduct throughout the issue. Ms. Duke asked about similar hoaxes that day and if an investigation has been initiated and if Glendale has a role. Chief Walsh said Sharonville Police are part of any investigations and the threats may have been the result of a TikTok challenge.

**Public Buildings and Historic Preservation Committee** – Committee Chair Mr. Kreidler reported the committee did not meet in September.

**Recreation and Playgrounds Committee** – Committee Chair Ms. Baldrige was absent and no report was submitted.

**Streets, Public Improvements & Lights Committee** – Committee Chair Mr. Besl was absent and no report was submitted.

**Utilities Committee** – Committee Chair Mr. Base-Smith stated the committee did not meet in September and the next meeting will be Tuesday 4 October at 3:30pm. Topics include meter replacements and overall financial position of Utilities.

## **IX. Miscellaneous Business and Reports**

- a. Reports from the Clerk and Treasurer  
Clerk – no report.

Treasurer – Treasurer Beaugrand provided the September investment report via email.

## **X. Review of Expenditures**

1. 2022-09 General Fund
2. 2022-09 Enterprise Fund

Mayor Lofty reported that Council received check registers for General Checking Fund and Enterprise Checking Fund. Ms. Duke motioned to acknowledge receipt was made, it was seconded by Ms. Macenko and carried by unanimous Council voice vote.

## **V. Adjournment**

Motion to adjourn was made by Ms. Duke. The motion was seconded by Mr. Base-Smith and unanimously passed by Council voice vote.

The meeting adjourned at 8:40 pm.

**Next regular November 7, 2022 at 7:00 pm in Council Chambers**

ATTESTED BY:

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Mayor Donald A. Lofty

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Rebecca M. Terrell  
Clerk