

VILLAGE OF GLENDALE
80 E. Sharon Road
Glendale, OH 45246

Minutes – Regular Council Meeting September 12, 2022

Attendees:

Don Lofty	Mayor	Present
Mike Besl	Council	Present
Marilyn Duke	Council	Present
Nancy Macenko	Council	Present
Geoff Base-Smith	Council	Present
Will Kreidler	Council	Present
Amy Baldrige	Council	Present
Mike Beaugrand	Treasurer	Present
Becky Terrell	Clerk	Present
Craig Walsh	Police Chief	Present
BJ Jeter	Fire Chief	Present
David Lumsden	Village Administrator	Present
Claire Parsons	Acting Solicitor	Present

I. Call to Order, Establishment of Quorum, and Approval of Agenda

Call to Order: Mayor Lofty called the Council to order at 7:06 pm

Quorum: Mayor Lofty announced that 2022-48, regarding appointment of new firefighters, will be moved to the top of the agenda and no objection was heard. Mayor Lofty declared a Quorum of the Council present and Clerk Terrell confirmed the presence of a Quorum.

II. Approval of Minutes

a. Regular Council Minutes of 1 August 2022 meeting. Ms. Macenko motioned to approve the minutes and Mr. Base-Smith seconded the motion. The motion passed via unanimous Council voice vote.

III. Public Comments and Presentations

General Comments

Mr. Ron Visscher, resident. He noted the incremental tax levy increase on ballot and residents want to know how funds are/will be spent. He then went through questions related to 5 ordinances on the evening's agenda.

Mr. Bill Parrish, resident. Mr. Parrish announced 5/3 Bank is sponsoring a free day at the Freedom Center on 18 September and it will include a presentation regarding the Underground Railroad. ECAC will be opening an exhibit on 29 October regarding the Salvation Army Camp in the location know as Washington Park and an exhibition about the Black businesses of Glendale will also be included.

Mr. Kevin Parrish, resident. Mr. Parrish discussed the acknowledgement of the Summit Park water issues to the Brock Foundation after Mr. Parrish previously reported mosquito infestation. He called out the Public Records Commission's role regarding contracts/paperwork not provided during his records request.

V. Old Business

2022-04 An Ordinance Inserting Chapter 154.59 in the Village of Glendale Code of Ordinances, Establishing Regulations Related to Residential and Commercial Signage in the Village of Glendale, as Recommended by the Glendale Planning and Historic Preservation Commission

This ordinance was placed on the table at the March 7 2022 meeting to be forwarded to the Planning Commission. Mayor Lofty stated that during this evening's Planning Commission meeting they approved providing the revised verbiage to Council. Mayor Lofty requested a motion to remove the Ordinance from the table so this could act as the first read. Ms. Macenko motioned to remove 2022-04 from the table. Mr. Besl seconded the motion and it passed via unanimous Council voice vote.

Mayor Lofty provided a summary of the verbiage changes for Council's review prior to the October meeting.

This stands as the first read of the amended ordinance.

VI. New Business

Ordinance 2022-48: An Ordinance Appointing Glendale Volunteer Firefighters, Establishing a One Year Probationary Period, and Declaring an Emergency.

Mr. Besl moved to adopt Ordinance 2022-48 and the motion was seconded by Ms. Macenko.

Fire Chief Jeter introduced the two candidates – John Adams and Riley Cook -- and their backgrounds.

Motion to dispense with three reads was made by Ms. Duke and seconded by Ms. Baldrige. Motion to dispense with three reads was passed via unanimous Council roll-call vote.

Motion to adopt Ordinance 2022-48 passed via unanimous Council roll call vote.

Mayor Lofty administered the Oath of Office to the two new firefighters.

Ordinance 2022-49 An Ordinance Authorizing Amendment of 2022 Appropriations of the Water Works and Sanitary Sewer Treatment Funds, and Declaring an Emergency.

Mr. Base-Smith moved to adopt Ordinance 2022-49 and the motion was seconded by Mr. Kreidler.

Village Administrator Lumsden stated that this appropriates additional funding for the one-time set-up fee for updated utility billing software which is required to support the meter replacement project. The Utilities Committee unanimously

agreed to the funding and action. Ms. Duke stated that she supports the software purchase and questions why the software is being purchased before the water meter replacement vendor is selected. Village Administrator Lumsden stated that the Village staff contacted many of the water meter vendors to discuss compatible software; the software chosen is compatible with all meters in consideration. Regarding transition timing, the new software works with the current billing structure so the transition can be handled in 2 manageable phases; replicate the current functionality then change the meter interface following installation. Replacing the meters first would require integration with the old software and then the updated software and interfacing the new meters with the current software could be problematic.

Motion to dispense with three reads was made by Ms. Macenko and seconded by Ms. Baldrige. Motion to dispense with three reads was passed via unanimous Council roll-call vote.

Motion to adopt Ordinance 2022-49 passed via unanimous Council roll-call vote.

Ordinance 2022-50 An Ordinance Authorizing Amendment of 2022 Appropriations of the Sanitary Sewer Treatment Fund, and Declaring an Emergency.

Mr. Besl moved to adopt Ordinance 2022-50 and the motion was seconded by Mr. Base-Smith.

Village Administrator Lumsden stated there is a scrivener error in the account description (account number is correct) and the title should read Equipment Maintenance. Motion for a friendly amendment to change the verbiage was made by Mr. Besl, seconded by Ms. Duke and unanimously approved via Council voice vote. The requested appropriation covers the water treatment pump operations replacement panel. The panel helps manage water flow during heavy

rain events and if not replaced the Village would lead to additional rainwater runoff issues, impacting the CMOM progress.

Motion to dispense with three reads was made by Ms. Macenko and seconded by Ms. Duke. Motion to dispense with three reads was passed via unanimous Council roll-call vote.

Motion to adopt Ordinance 2022-50 passed via unanimous Council roll-call vote.

Ordinance 2022-51 An Ordinance Authorizing Amendment of 2022 Appropriations of the Community Fund, and Declaring an Emergency.

Ms. Macenko moved to adopt Ordinance 2022-51 and the motion was seconded by Mr. Besl.

Mayor Lofty stated that this is a replacement of the vehicle detection loop on the east side of the Oak crossing which was damaged during crossing maintenance. The Quiet Zone agreement includes CSX/Ohio maintaining gates at the Sharon Rd. and Oak Road crossings with the Village maintaining the vehicle detection loops at those crossings. Ms. Duke asked if the funding exists for the Quiet Zone [yes] and asked for account number clarifications. Village Lumsden stated that the funds are from 809-397, which is the Community Fund Quiet Zone designated funds, where all Quiet Zone expenses are charged. Previously Council appropriated \$5k for Quiet Zone and this action increases it to \$35k for the repair work.

Motion to dispense with three reads was made by Mr. Base-Smith and seconded by Mr. Kreidler. Motion to dispense with three reads was passed via Council roll call vote with the following results: Mr. Besl – yes; Ms. Duke – no, Ms. Macenko - yes; Mr. Base-Smith – yes; Mr. Kreidler – yes; Ms. Baldrige – yes.

Ms. Duke stated that she will be voting no to the Village paying for CSX damage.

Motion to adopt Resolution 2022-51 passed via Council roll call vote with the following results: Mr. Besl – yes; Ms. Duke – no, Ms. Macenko - yes; Mr. Base-Smith – yes; Mr. Kreidler – yes; Ms. Baldrige – yes.

Ordinance 2022-52 An Ordinance Authorizing the Village Administrator to Enter into a Contract with Strawser Construction Inc. in an Amount Not to Exceed \$147,500 for the Resurfacing of Certain Public Roads and Parking Lots in the Village, Said Projecting Having Been Authorized by the ODOT 101G Cooperative Purchasing Agreement and Not Subject to Additional Bid, and Declaring an Emergency.

Mr. Besl moved to adopt Ordinance 2022-52 and the motion was seconded by Mr. Kreidler.

Mr. Besl stated that annual road repairs are routine and these roads are next in line and not impacted by water/sewer replacement work in progress. Village Administrator Lumsden clarified that the Cole sewer was replaced in 2017 and inspected in 2018 with records available. Ms. Duke asked which Summit parking lot would be repaved (upper or lower) and Mr. Besl stated that both are being repaved. Ms. Baldrige asked the timing [this year]. Ms. Duke why the non-functional lower parking lot drain reported to the Village Engineer is being paved over. Village Administrator Lumsden stated that the drain is collapsed and abandoned. Mayor Lofty stated that there will be striping following repaving.

Motion to dispense with three reads was made by Ms. Macenko and seconded by Mr. Kreidler. Motion to dispense with three reads was passed via Council roll call vote with the following results: Mr. Besl – yes; Ms. Duke – no, Ms. Macenko - yes; Mr. Base-Smith – yes; Mr. Kreidler – yes; Ms. Baldrige – yes.

Motion to adopt Ordinance 2022-52 passed via Council roll call vote with the following results: Mr. Besl – yes; Ms. Duke – no, Ms. Macenko - yes; Mr. Base-Smith – yes; Mr. Kreidler – yes; Ms. Baldrige – yes.

Ordinance 2022-53: An Ordinance Authorizing and Granting Consent to the Director of the Ohio Department of Transportation (ODOT) to Perform Timely Bridge Inspections via the ODOT Bridge Inspection Program Services, as Described Within, and Declaring an Emergency.

Mr. Besl moved to adopt Ordinance 2022-53 and the motion was seconded by Ms. Baldrige.

Village Administrator Lumsden stated that this renews the Village's participation in the free bridge inspection program in which we have participated for past 3 years. This is a 1-year renewal with a 3-year agreement option following. Ms. Duke asked if it could result in additional expenses. Village Administrator Lumsden stated that there could be additional expenses but all expenses would be brought before Council for review and action.

Motion to dispense with three reads was made by Mr. Besl and seconded by Ms. Duke. Motion to dispense with three reads was passed via unanimous Council roll-call vote.

Motion to adopt Ordinance 2022-53 passed via unanimous Council roll call vote.

Ordinance 2022-54: An Ordinance Amending the Job Description of Fire Chief for the Village of Glendale, and Declaring an Emergency.

Mr. Besl moved to remove Ordinance 2022-54 and the motion was seconded by Ms. Macenko.

Mayor Lofty stated that job descriptions are an administrative matter, but there is no clear indication that changes should or should not be approved by Council.

This acts as the first reading of this ordinance.

Resolution 2022-24: A resolution Authorizing the Conditional Use of Land at 1045 Lauren Avenue for an In-Ground Swimming Pool to be Constructed Pursuant to Certain Conditions.

Ms. Duke moved to adopt Resolution 2022-24 and the motion was seconded by Mr. Besl.

Mayor Lofty stated that the recommendation was forwarded to Council by the Planning Commission following their earlier meeting.

Motion to adopt Resolution 2022-24 passed via unanimous Council roll call vote.

Resolution 2022-25 (Verbal): A Resolution Appointing Two GCIC Board Members to Positions Currently Held by Messrs. Base-Smith and Besl.

Ms. Macenko moved to reappoint Mr. Besl and Mr. Base-Smith to the GCIC. Mr. Kreidler seconded the motion and it passed via unanimous Council voice vote.

Resolution 2022-26: A resolution Designating Huntington National Bank as the Village Depository for its Active Interim and In-Active Deposits and Authorizing the Village Administrator to Enter into a Treasury Management Services Agreement with Huntington National Bank and Declaring an Emergency.

Mr. Besl moved to adopt Resolution 2022-26 and the motion was seconded by Mr. Kreidler.

Mayor Lofty stated that the Emergency language allows the Resolution to be active immediately. Village Administrator Lumsden stated that in July the Finance Committee was notified that a Banking RfP was being fielded in an attempt to lower fees and assess options. Proposals were reviewed, bids were analyzed and interviews were conducted by Village Administrator Lumsden, Village Clerk Terrell, Village Treasurer Beaugrand and Ms. Wilson. It was determined that Huntington could provide the services at a much lower fee schedule. Ms. Duke asked if all checking accounts will be moved to Huntington and Village Administrator Lumsden stated that General, Enterprise, Mayor's Court and Payroll will be moving. She then asked about training Village Office personnel and Village Administrator Lumsden stated that Huntington will be providing transitional training and onboarding services.

Motion to adopt Resolution 2022-26 passed via unanimous Council roll call vote.

Resolution 2022-27: A Resolution to Open and Maintain a Bank Account at Huntington National Bank for the Village of Glendale and Authorizing the Village Administrator to Enter into an Online Access in Bill Pay Agreement with Huntington National Bank and Declaring an Emergency.

Ms. Duke moved to adopt Resolution 2022-27 and the motion was seconded by Mr. Besl.

Village Administrator Lumsden stated that this Resolution permits the signatories to open the accounts with Huntington and to enter into the agreement.

Motion to adopt Resolution 2022-27 passed via unanimous Council roll call vote.

Resolution 2022-28: A Resolution Adopting a Credit Card Usage Policy and Authorizing the Village Administrator to Enter into a Commercial Card

Account Agreement with Huntington National Bank and Declaring an Emergency.

Mr. Besl moved to adopt Resolution 2022-28 and the motion was seconded by Ms. Macenko.

Village Administrator Lumsden stated the Resolution updates the Village Credit Card usage policy and allows the Village to enter into an agreement for commercial cards. Ms. Duke asked if the credit limit has been changed and Village Administrator Lumsden stated that a limit is not clearly called out, but all expenditures have to fall within appropriations and budgets. Ms. Duke requested a credit card use policy and has questions/concerns about the implementation.

Motion to adopt Resolution 2022-28 passed via unanimous Council roll call vote.

Reports from the Mayor, Village Administrator

Births: No Births were reported
Deaths: No Deaths were reported

Mayor's Report

The Shakespeare performance was a success with an estimated 180 attendees. The 11th annual Fosdick Festival was held (Fosdick, the original founder of Glendale) and the Pancake Breakfast is returning Saturday 8 October and Glendale Barktoberfest will be held the same day from 2-6pm. The annual Street Fair will be held Saturday 24 September from 3-10pm in the Square. 3:30 Glendale Garden Club at Rogan Park (Gazebo) to talk about the Greening of Glendale and Wildflower planning and the library sale will be held at HWB.

Village Administrator's Report

Village Administrator Lumsden reported a significant amount of time spent on the Banking service selection. The damaged Quiet Zone detection loops were ordered

with no definitive delivery time line but with an expected 8-week lead time. The delay is a result of CSX not providing advanced notice to the Village and that is being addressed with CSX. The property at 65 Coral was sold at Sherriff auction but there are now issues with transfer and he will keep Council updated regarding progress. Water meter replacement project progresses with the potential to field meter installation bids end Sept/Early Oct. CFBank moved out of 38 Village Square.

VII. Reports from Standing Committees and Special Committees

Finance Committee - Committee Chair Mr. Besl reported the committee did not meet and the next meeting will be scheduled offline.

Fire Committee – Committee Chair Ms. Macenko reported the committee did not meet. The next meeting is Thurs 15 September at 4pm to discuss fire truck repairs and industry changes in pricing and delivery time of new fire apparatus. Chief Jetter reported preparations for Pancake Breakfast continue. Training and promotional processes continue and there may be 4 more firefighter candidates in October. Village Administrator Lumsden confirmed the east driveway planters will be delivered this week.

Laws and Claims Committee – Committee Chair Ms. Duke reported a meeting on August 4 regarding rules of Council and presenting to the body. Comments made about reviewing GCIC and Junk Vehicle. The next meeting will be scheduled offline.

Police Committee – Committee Chair Mr. Kreidler reported the committee met on 3 August and discussed the police cruiser issue and fireworks ordinance. The September meeting will be scheduled offline. Chief Walsh provided monthly report via email including the Back to School drive completion with great turn out and thanks to Bev Rieckhoff for her work. On 30 August, Forest Park had a juvenile struck in cross walk and the driver fled; Officer Greg Lee heard the report and was

on Sharon and identified the vehicle and stopped them on S. Troy. The department is hosting a 2-day de-escalation course at Scarlet Oaks, free of charge.

Public Buildings and Historic Preservation Committee – Committee Chair Mr. Kreidler reported the committee did not meet in August. CFBank removed the ATM.

Recreation and Playgrounds Committee – Committee Chair Ms. Baldrige reported a meeting was not held in September. She reported that after summit Park was removed as an option for the racquet court placement, the Brock foundation declined the option to continue working with the village to place the courts at Washington Park. And that we are continuing to assess options for replacement of playground equipment at Summit Park.

Streets, Public Improvements & Lights Committee – Committee Chair Mr. Besl reported the committee did not meet and continues to work storm water issues on Albion/Hedgerow. Public comment regarding water meter/system update/leaks and there has been a lot of work done in various meetings in Council. Paving plan working in parallel with water meter replacement; lots of water loss in old meters and the meters are aged and are no longer accurate. Mr. Besl addressed comments made earlier about the state and usage of the Village parks.

Utilities Committee – Committee Chair Mr. Base-Smith stated the committee met on 4 August and topics were previously covered by Village Administrator Lumsden. Meter payment means was discussed and is under consideration. Aware that it is proper to replace meters before resurfacing or replacing streets so working in tandem with the Streets Committee. Watching water production and billing and gap. Meeting in September will be scheduled offline.

IX. Miscellaneous Business and Reports

- a. Reports from the Clerk and Treasurer

Clerk – Banking RfP thanks for passing, look forward to increased fraud protection and new partnership.

Treasurer – Treasurer Beaugrand provided the August investment report via email.

GHP Liaison – Ms. Macenko noted the opening of an exhibit on 24 September regarding the Merchants of Glendale. It looks at the various buildings and how they have been used over time.

X. Review of Expenditures

1. 2022-08 General Fund
2. 2022-08 Enterprise Fund

Mayor Lofty reported that Council received check registers for General Checking Fund and Enterprise Checking Fund. Ms. Macenko motioned to acknowledge receipt was made, it was seconded by Ms. Baldrige and carried by unanimous voice vote.

V. Adjournment

Motion to adjourn was made by Mr. Besl. The motion was seconded by Ms. Macenko and unanimously passed by Council voice vote.

The meeting adjourned at 8:40 pm.

Next regular meeting October 3, 2022 at 7:00 pm Upstairs in Town Hall.

ATTESTED BY:

Mayor Donald A. Lofty

Rebecca M. Terrell

Clerk