

VILLAGE OF GLENDALE  
80 E. Sharon Road  
Glendale, OH 45246

Minutes – Regular Council Meeting January 9, 2023

**Attendees:**

Don Lofty	Mayor	Present
Mike Besl	Council	Present
Marilyn Duke	Council	Present
Nancy Macenko	Council	Present
Geoff Base-Smith	Council	Present
Will Kreidler	Council	Present
Amy Baldrige	Council	Present
Mike Beaugrand	Treasurer	Present
Becky Terrell	Clerk	Present
David Lumsden	Village Administrator	Present
Craig Walsh	Police Chief	Present
BJ Jetter	Fire Chief	Present
Claire Parsons	Acting Solicitor	Present

**I. Call to Order, Establishment of Quorum, and Approval of Agenda**

**Call to Order:** Mayor Lofty called the Council to order at 7:00 pm and led the meeting in reciting the Pledge of Allegiance.

**Quorum:** Mayor Lofty declared a Quorum of the Council present and Clerk Terrell confirmed the presence of a Quorum. Mayor Lofty requested the agenda be amended to move Ordinances 2023-03, 2023-04 and 2023-08 to the top of the agenda in order to have the appointment and swearing in of the Fire Chief, Assistant Fire Chief and new firefighters come first. The agenda is amended with no objection.

**II. Mayor's Prayer**

Mayor Lofty offered the Mayor's Prayer to commemorate the new year

### III. Approval of Council Minutes

**5 December 2022 Regular Council Minutes:** Motion to approve the minutes of the 5 December Regular Council Meeting was made by Mr. Base-Smith and seconded by Ms. Baldrige. Ms. Duke stated that she will be voting against adoption of those minutes for two reasons. First, because she had circulated comments requesting inclusion in those minutes and they are not. Her comments pertained to the reason she voted against 2022-60 in that Council had not received year end financials for the Village. We were anticipating breaking even; thereafter looking at a small deficit and the addition of the expense incurred with passage of 2022-60 would have raised the deficit even larger. These matters she spoke of in her comments during the December 5 meeting and are in no way captured in the minutes. Second, because they do not include her request and recommendation that Council consider a continuing ordinance or resolution, such as 2019-45 and 2018-56 surrounding Ordinance 2022-64. Neither is mentioned in the minutes, therefore she is voting against adoption of the minutes. The motion passed via 5-1 Council voice-vote with the following results: Mr. Besl – yes; Ms. Duke – no; Ms. Macenko – yes; Mr. Base-Smith – yes; Mr. Kreidler – yes; Ms. Baldrige - yes.

**12 December 2022 Special Council Minutes:** Motion to approve the minutes of the 12 December Regular Council Meeting was made by Ms. Macenko and seconded by Mr. Besl. The motion passed via 5-0 Council voice-vote with Ms. Duke abstaining.

### IV. Old Business –

**2022-60 An Ordinance Authorizing Amendment of the 2022 Estimated Revenues and Appropriations of the Glendale Fire Apparatus Fund and Village Plan and General Improvement Fund, and Declaring an Emergency (3<sup>rd</sup> reading as amended)**

Ms. Macenko motioned to approve Ordinance 2022-60. Ms. Baldrige seconded the motion.

Mayor Lofty noted that the ordinance is on the table for the third read. Mr. Kreidler asked if there was an 'out' clause should there be an emergency. Mayor Lofty stated that the order can be cancelled but with a payment for the supplier's expenses as of the date of cancellation. Ms. Duke asked if this is the appropriation Ordinance and which is the authorizing Ordinance. Village Administrator Lumsden stated that the appropriation is 2022-60 and the authorization is 2022-61 and that authorization cannot happen until appropriation is completed.

The Ordinance passed with a unanimous Council roll call vote.

**Ordinance 2022-61: An Ordinance Authorizing the Village Administrator to Enter into a Contract with Vogelpohl Fire Equipment, Authorized Representative for E-One, for the Purchase of a 2025 E-One Custom Rescue/Pumper, and Declaring an Emergency (3rd reading, as amended).**

Mayor Lofty stated that this is the second reading of the ordinance introduced during the 5 December 2022 Regular Council Meeting.

Ms. Duke asked if there is any relationship between the new and previous vendor. Village Administrator Lumsden stated that there is no relationship and Chief Jetter said they are 2 separate companies. She asked if there had been discussion of the vendor and vehicle; Chief Jetter said both have been discussed and E1 was chosen because they held their price quoted until the Village Council had the opportunity to consider the purchase and Sutphen did not hold their price per the original quote. Ms. Duke further asked if the different vendor and vehicle model necessitate disregard the first and second read. Mayor Lofty stated that Solicitor Ryan was consulted when Sutphen did not hold their price. Her advice was that given the vehicle is similar and the price is nearly the same, there is no need to go back to a first read.

The Ordinance passed with a 4-2 Council roll-call vote as follows: Mr. Besl – Yes; Ms. Duke – No; Ms. Macenko – Yes; Mr. Base-Smith – Yes; Mr. Kreidler – No; Ms. Baldrige – Yes.

#### **IV. Adjournment of the Regular Meeting Sine Die**

Mr. Besl motioned to adjourn the Regular Meeting Sine Die and move to the Organization Meeting. Ms. Duke seconded the motion and the motion passed via unanimous Council voice vote.

#### **Adjournment: Sine Die**

#### **Organizational Meeting**

#### **IV. New Business:**

#### **Ordinance 2023-01: An Ordinance Approving the Mayor's One Year Appointment of Kathy Ryan as Solicitor for the Village of Glendale, establishing compensation and Declaring an Emergency.**

Mr. Besl moved to adopt Ordinance 2023-01 which was seconded by Ms. Macenko.

Mayor Lofty stated his intent to appoint Ms. Kathy Ryan as Village Solicitor for 2023.

Motion to dispense with three reads was made by Mr. Besl and seconded by Mr. Kreidler and was approved by unanimous Council roll-call vote.

Motion to adopt Ordinance 2023-01 was passed by unanimous Council roll-call vote.

**Ordinance 2023-02: An Ordinance Authorizing the Mayor to employ a Mayor's Court Magistrate and Prosecutor and Declaring an Emergency.**

Mr. Besl moved to adopt Ordinance 2023-02 which was seconded by Mr. Kreidler.

Mayor Lofty stated that his intention is to re-appoint current Magistrate Ms. Laura Abrams and current Prosecutor Ms. Sandra Schilling.

Motion to dispense with three reads was made by Ms. Macenko and seconded by Mr. Kreidler and was approved by unanimous Council roll-call vote.

Motion to adopt Ordinance 2023-02 was passed by unanimous Council roll-call vote.

**Verbal Resolutions**

**Verbal Resolution 2022-01: Confirmation of Mayor's Standing Committee Appointments.**

Ms. Macenko motioned to adopt Verbal Resolution 2023-01 and was seconded by Mr. Besl.

Mayor Lofty referred the committee appointment document provided prior to the meeting and stated that there had been no change to committee assignments.

There was no Council discussion.

Motion to adopt Verbal Resolution 2023-01 passed via unanimous Council roll-call vote.

**Verbal Resolution 2023-02: Nomination and Election of Mayor Pro-Tem**

Ms. Macenko nominated Mr. Besl to act as Mayor Pro-Tem, commonly referred to as Vice Mayor.

There was no Council discussion.

Motion to adopt Verbal Resolution 2023-02 electing Mr. Besl as Mayor Pro-Tem was passed via unanimous Council voice vote.

**Verbal Resolution 2023-03: Glendale Planning & Historic Preservation Commission Appointment: Beth Sullebarger for terms commencing 1/1/23 and ending 12/31/2026 (4-year term).**

Mr. Besl motioned to adopt Verbal Resolution 2023-03 and Mr. Kreidler seconded.

Mayor Lofty stated his intent to reappoint Ms. Sullebarger to the Glendale Planning and Historic Preservation Commission.

There was no Council discussion.

Motion to adopt Verbal Resolution 2023-03 passed via unanimous Council voice-vote.

**Verbal Resolution 2023-04: Confirmation of Mayor's Appointment to the Board of Zoning Appeals: Jeffrey Witte for term commencing 1/1/23 and ending 12/31/2027 (5-year term)**

Ms. Duke moved to adopt Verbal Resolution 2023-04 and Ms. Macenko seconded the motion.

Mayor Lofty stated his intent to renew the appointment of Mr. Witte who was appointed in December 2022 to complete Mr. Hamilton's term.

There was no Council discussion.

Motion to adopt Verbal Resolution 2023-04 was passed via unanimous Council voice vote.

**Verbal Resolution 2022-05: Confirmation of Mayor's Appointment to the Urban Forestry Board: Joseph Moravec for term commencing 1/1/23 and ending 12/31/2026 (4-year term)**

Ms. Duke moved to adopt Verbal Resolution 2023-05 and Mr. Besl seconded the motion.

Mayor Lofty stated his intent to renew the appointment of Dr. Joseph Moravec to the Urban Forestry Board for a 4-year term.

There was no Council discussion.

Motion to adopt Verbal Resolution 2023-05 was passed via unanimous Council voice vote.

**Verbal Resolution 2023-06: Review and adoption of the Rules of Council**

Mr. Besl moved to adopt Verbal Resolution 2023-06 and the motion was seconded by Ms. Macenko.

Mayor Lofty noted that this is the annual review and adoption of Council Rules. The Laws Committee is reviewing the Council Rules but the changes are not ready to be acted upon.

There was no Council discussion.

Motion to adopt Verbal Resolution 2023-06 was passed with a 5-1 Council voice vote with the following results: Mr. Besl – yes, Ms. Duke – no, Ms. Macenko – yes, Mr. Base-Smith – yes, Mr. Kreidler – yes; Ms. Baldrige - yes.

**Verbal Resolution 2023-07: Confirmation of the Mayor's Appointment of Nancy Macenko and Amy Baldrige to the Volunteer Firefighter Dependency Fund Board for 1 Year Terms.**

Mr. Kreidler moved to adopt Verbal Resolution 2023-07 and the motion was seconded by Mr. Besl.

Mayor Lofty noted that this Board consists of 5 members – 2 from Council and 2 from the Fire Department and a fifth member chosen by the other four(4). The Board has existed within the Village for an indeterminate time, but has not surfaced at Council. In an effort in transparency, action will be taken publicly regarding the appointments. Glendale and other volunteer firefighters contribute to this Fund, it goes to and is managed by the Secretary of State for the benefit of firefighters injured or killed in the line of duty. The Board considers claims and makes recommendations to the State of Ohio Fire Marshall.



Ms. Duke firstly confirmed with Mayor Lofty that this Volunteer Firefighter Dependency Fund Board is a Glendale-based Board and is not part of the Ohio statewide Board. Mayor Lofty added that all volunteer firefighting departments in Ohio are required to have a board like this of their own. He further confirmed that this Glendale Board serves a clearing function for insurance claims going to or submitted to the state Fund. She asked if the Board is organized and operates under the Ohio Revised Code Chapter 146 which lays out the functions, operations and board members for Volunteer Firefighters Dependency Fund. Mayor Lofty thanked the Chief Jetter for having provided him with that Ohio statute and confirmed that the Board is governed by rules under ORC 146.

Motion to adopt Verbal Resolution 2023-06 was passed via unanimous Council voice-vote.

A motion was made to adjourn the Organizational Meeting and resume the Regular Meeting. Ms. Duke motioned to adjourn the organizational meeting. Mr. Besl seconded the motion which passed via unanimous Council voice vote

**Adjournment of the Organizational Meeting  
Resumption of the Regular Meeting**

**V. Public Comment & Presentations**

1. **Mr. Kevin Parrish**, resident. He had a question regarding the newsletter regarding the GCIC 6pm meeting and the lack of public comment opportunity stated in the newsletter. He requested a public GCIC meeting to ask questions. He discussed the Public Records Retention Commission needs a trained record retention professional as called out in a prior audit. He also discussed water problems and swampy areas with mosquito issues and requested a flow meter on Cole Ave..
2. **Ron Visscher**, resident. He requested the sound system be assessed given the quality issues during Public Comments. Ms. Duke asked Mr. Visscher regarding the

ECAC December event since he invited Council to the event. Mr. Visscher said that the event was successful with over 100 attendees including one Council member and an estimated 50/50 racial mix. Information was shared and gifts provided to the ECAC

## **Ordinances**

### **Ordinance 2023-03 An Ordinance Approving the Mayor's Appointment of Dr. William Jetter as Chief of the Glendale Fire Department on a Part Time Basis, and Declaring an Emergency.**

Mr. Kreidler moved to adopt Ordinance 2023-03 and the motion was seconded by Ms. Macenko.

Ms. Macenko introduced the ordinance concerning Dr. Jetter and his qualifications. She noted that the Fire Committee unanimously endorsed the appointment of Dr. Jetter to the position of Chief of the Glendale Fire Department.

Mr. Besl motioned to dispense with three reads which was seconded by Ms. Baldridge and approved via unanimous Council roll-call vote.

Motion to adopt Ordinance 2023-03 passed via unanimous Council roll call vote.

Mayor Lofty administered the Oath of Office.

### **Ordinance 2023-04 An Ordinance Approving the Mayor's Appointment of Scott Lerman as Assistant Chief of the Glendale Fire Department on a Part-Time Basis, and Declaring an Emergency.**

Ms. Macenko moved to adopt Ordinance 2023-04 and the motion was seconded by Mr. Besl.

Ms. Macenko introduced the ordinance concerning Mr. Lerman and his qualifications. She noted that the Fire Committee unanimously endorsed the appointment of Mr. Lerman to the position of Assistant Chief of the Glendale Fire Department.

Mr. Besl motioned to dispense with three reads which was seconded by Ms. Baldrige and approved via unanimous Council roll-call vote.

Motion to adopt Ordinance 2023-04 passed via unanimous Council roll call vote.

Mayor Lofty administered the Oath of Office.

**Ordinance 2022-05 An Ordinance Authorizing Amendment of 2023 Appropriations of the General Fund, Water Works Fund and Sanitary Sewer Fund, and Declaring an Emergency.**

Mr. Besl moved to adopt Ordinance 2023-05 and the motion was seconded by Ms. Macenko.

Village Administrator Lumsden stated that this is an increase to appropriation to account for increase in personnel costs.

Mr. Besl motioned to dispense with three reads which was seconded by Ms. Baldrige and approved via unanimous Council roll-call vote.

Motion to adopt Ordinance 2023-05 passed via unanimous Council roll call vote.

**Ordinance 2023-06 An Ordinance Authorizing Assessments on Certain Properties in the Village of Glendale for Unpaid Utility Bills, and Declaring an Emergency.**

Mr. Besl moved to adopt Ordinance 2023-06 and the motion was seconded by Mr. Kreidler.

Village Administrator Lumsden stated that the properties listed have outstanding balances dated prior to the Covid pandemic. During the pandemic, late fees and fines were waived. The property owners have been notified of the implications of non-payment.

Ms. Duke motioned to dispense with three reads which was seconded by Ms. Macenko and approved via unanimous Council roll-call vote.

Motion to adopt Ordinance 2023-06 passed via unanimous Council roll call vote.

**Ordinance 2023-07 An Ordinance Authorizing the Village Administrator to Enter into an Agreement with the City of Sharonville for Emergency Medical Services for 2023, and Declaring an Emergency.**

Mr. Besl moved to adopt Ordinance 2023-07 and the motion was seconded by Mr. Kreidler.

Village Administrator Lumsden said that this will add an additional year of EMS protection. It is identical to the 2022 ordinance except for the fee. The revised fee was included in the 2023 budget.

Ms. Duke motioned to dispense with three reads which was seconded by Ms. Macenko and approved via unanimous Council roll-call vote.

Motion to adopt Ordinance 2023-07 passed via unanimous Council roll call vote.

**Ordinance 2023-08 An Ordinance Appointing Glendale Volunteer Firefighters, Establishing a One-Year Probationary Period, and Declaring an Emergency.**

Mr. Besl moved to adopt Ordinance 2023-08 and the motion was seconded by Ms. Macenko.

Chief Jetter introduced the two prospective volunteer firefighters, Aiden Plogman and Allison Clark, their backgrounds, and certifications.

Ms. Duke motioned to dispense with three reads which was seconded by Mr. Base-Smith and approved via unanimous Council roll-call vote.

Motion to adopt Ordinance 2023-08 passed via unanimous Council roll call vote.

Mayor Lofty administered the Oath of Office.

**Resolutions**

**Resolution 2023-07 A Resolution Requesting the County Auditor to Make Advance Payments of Taxes Pursuant to Ohio Revised Code 321.34**

Mr. Besl moved to adopt Resolution 2023-07 and the motion was seconded by Ms. Duke.

Village Administrator Lumsden stated that this is a standard procedure executed annually to provide access to the tax funds should they be needed.

There was no Council discussion.

Motion to adopt Resolution 2023-07 passed via unanimous Council roll call vote.

## **VI. Reports from the Mayor, Village Administrator, Standing and Special Committees**

Births: None reported

Deaths: Matthew Chachane, 21 November 2022, age 39.

### **Mayor's Report**

Mayor Lofty noted the Village Christmas was held 10 December and thanked Sherri Kohnle and her volunteers for organizing the event. The Fire and Police Departments have received a \$192,000 grant for mental health services; more details will follow during committee reports.

### **Village Administrator's Report**

Village Administrator Lumsden noted that there is a delay in the quiet zone restoration. Crews were ready but incorrect equipment was ordered for the job and CSX is aware that this is still being worked. Closing out 2022 financials including transitioning to Huntington National Bank continues including reviewing and cleaning the books to streamline the financial reports. The Uniform Accounting Network (UAN) is anticipated to be running by mid-year. New utility bills were sent out in the new format and water meter replacement is scheduled for the summer. He then responded to a public comment about losing files, noting that no files were lost. All records were provided and that was supported by Court of Claims.

### **Committee Reports:**

**Finance Committee** - Committee Chair Mr. Besl reported the committee met 19 December to review capital expenditures and preplan infrastructure improvements. The next meeting will be scheduled following the 2022 book closure.

**Fire Committee** – Committee Chair Ms. Macenko reported the committee met 12 and 19 December resulting in the equipment Ordinances and the appointment of Chief Jetter and Assistant Chief Lerman. Assistant Chief Lerman reported that an American Rescue Plan grant was granted and it will include mental and physical

health assessment for the Police and Fire Departments. Chief Jetter said that there were numerous requests from Village Organizations regarding CPR training as a result of the cardiac arrest of Buffalo Bill player Damar Hamlin and that a class would be offered in the coming weeks. The monthly report was distributed via email. Grant options are being reviewed to cover equipment, training and capital expenditures to minimize impact to Village finances.

**Laws and Claims Committee – Laws and Claims Committee** – Committee Chair Ms. Duke reported that the committee met and continued its review and much discussion on the Rules of Council document. The committee has more work to do, recommending specific language and adopting minutes of the 16 November meeting. Several rules were identified in need of modifications; the committee needs to discuss and recommend specific language for those rules. There are other rules which need referencing with the Ohio Revised Code, as other Rules in that document. Before reporting back to Council in February or March at the latest, another committee meeting is needed and will be scheduled offline.

**Police Committee** – Committee Chair Mr. Kreidler reported the committee did not meet in December. The need for a January/February meeting will be assessed. Chief Walsh's report was distributed via email and said that a new online payment program has been implemented for anyone issued citations. Thanks to Fire Department on 19 December "Shop with a Hero" (formerly shop with a needy family) where took kids shopping at Walmart. This joint effort will continue going forward and the Chief thanked the Fire Department for including the Police Department in the grant.

**Public Buildings and Historic Preservation Committee** – Committee Chair Mr. Kreidler reported the committee did not meet in December.

**Recreation and Playgrounds Committee** – Committee Chair Ms. Baldrige reported the committee did not meet in December.

**Streets, Public Improvements & Lights Committee** – Committee Chair Mr. Besl reported the committee did not meet in December.

**Utilities Committee** – Committee Chair Mr. Base-Smith reported the committee did not meet in December. Ms. Duke requested that the Village Office include a prominent notice regarding the utility bill change in the upcoming newsletter.

## **IX. Miscellaneous Business and Reports**

### **a. Reports from the Clerk and Treasurer**

Treasurer – Treasurer Beaugrand provided the year end recap regarding investments and returns. \$2MM in investments will mature in 2023 and the hope is to move these to a higher yield.

Clerk – Clerk Terrell discussed the efforts underway to consolidate and reconcile accounts as part of the current Huntington transition and pending UAN transition. If there are any questions about line items or reports, please contact the Village Staff.

## **X. Review of Expenditures**

Mayor Lofty reported that no financial reports were available, due to the need for final year-end closing numbers for 2022 and check registers are not yet available.

## **XI. Adjournment**

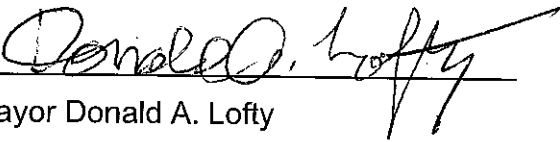
Motion to adjourn was moved by Mr. Besl. The motion was seconded by Ms. Duke and unanimously passed by Council voice vote.

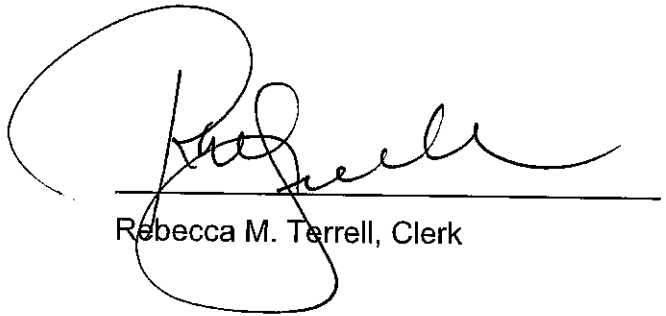
The meeting adjourned at 8:24 pm.

**Next regular meeting February 6, 2023 at 7:00 pm**



ATTESTED BY:

  
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Mayor Donald A. Lofty

  
\_\_\_\_\_  
Rebecca M. Terrell, Clerk

