

*Franklin Public Schools*  
*Lifelong Learning Institute*  
**Solutions Extended Day/Enrichment Program**

**SOLUTIONS “ENCORE” PROGRAM GUIDELINES**  
2019/2020 School Year

At dismissal time, Middle School students attending Solutions will walk to the Elementary Solutions site located in their school. If your child attends a middle school club, he/she must check in with Solutions before attending the club and then return promptly to Solutions when the club ends.

Attendance will be taken as the children arrive at the program.

In order to maintain a safe and secure program, it is vital to contact the Solutions Program with any attendance changes.

- If your child is absent, you must contact the Solutions site.
- If your child is at school, but not attending Solutions for any reason we require that you call the Solutions site and indicate the change.

The Solutions “Encore” program will be available for regular school days only. Solutions space is located in the elementary school; we therefore will not be offering this program on the days that the Middle School is released early. **The early release days for 2019/2020 are scheduled to be 9/27, 10/11, 12/13, 1/17, 2/7, 4/3, 5/8. (Dates subject to change).**

Solutions “Encore” program will follow the general policies and procedures as indicated in the Solutions Parent Handbook.

All students enrolled in the “Encore” program must sign a “Code of Conduct,” which they must follow at all times to remain enrolled in the program.

This sheet along with the code of conduct must be completed and submitted to the Solutions program office.

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Parent/Guardian Signature:

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Date:



Code of Conduct

**I will** respect and follow the rules, policies, and expectations of the Solutions program.

**I will** practice polite, and respectful behaviors toward others and property.

**I will** be sensitive toward others and their feelings.

**I will** participate in appropriate conversations and **I will not** use inappropriate language such as curse or swear words.

**I will not** use offensive or disrespectful language such as name calling others. **I will not** discuss events that may offend, bother or frighten others.

**I understand that all forms of violence, harassment, swearing, threats, and intimidation (verbal or non-verbal) are unacceptable and could result in termination from the Solutions “Encore” program.**

**I understand** that I will be a role model for other Solutions students and will conduct myself in a mature and responsible manner.

**I will not** engage in behaviors that may interrupt the program.

**I will** take pride in myself and dress appropriately for a school setting.

**I will not** wear clothing that is offensive, immodest or inappropriate.

**I will** maintain the health and safety of myself and others around me.

**I will not** engage in activities that are inappropriate or potentially illegal.

**I will** share a positive attitude about peers, the Solutions program, and myself.

**I will** participate in appropriate activities and share my interests.

**I want to be a participant in the Solutions “Encore” Program.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\*I have read and understand the above code of conduct and agree to support the program rules and policies. I also understand if my child does not follow this code he/she may be terminated from the program.

\_\_\_\_\_  
\*Parent/Guardian Signature

\_\_\_\_\_  
Date