

**MINUTES OF REGULAR SESSION
OF THE
CITY OF FRANKLIN
CITY COMMISSION**

September 13, 2021

**City Hall
117 West Cedar Street
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **September 13, 2021**, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Herbert Williams	Present
Commissioner Brownie Bennett	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Personnel Director/Deputy Clerk Rita Vaughn; City Finance Director Carol Riegenbach; City Assistant Finance Director Daniel Reetzke; City Police Chief Roger Solomon; Public Works Director Chris Klotter; City Clerk Cathy Dillard; Community Development Director Tammie Carey; Wastewater Superintendent Trent Coffee; and, Pete Reckard from Scott Waste Services.

Mayor Dixon called the meeting to order at 12:00 Noon, and Commissioner Powell offered the opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Powell and seconded by Commissioner Bennett to approve the minutes as presented the August 23, 2021, Regular Meeting of the Franklin City Commission.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

HEAR THE PUBLIC

Commissioner Bennett indicated that she had inquiries regarding Halloween trick-or-treat hours because October 31 is on Sunday this year. City Manager Kenton Powell recommended

the Commission consider this matter at the next regularly scheduled meeting on Monday, September 27, 2021.

COMMUNITY SERVICES

Pete Reckard of Scott Waste Services asked City of Franklin residents to place their recycle container to the curbside with their regular garbage pickup container this week only. Reckard indicated that due to Covid-19 absences Scott Waste Services was experiencing staffing issues.

Motion was made by Commissioner Stewart and seconded by Commissioner Williams to allow Scott Waste Services to combine regular garbage pickup and recycling pickup for the week of September 13, 2021, due to staff shortage caused by the impact of Covid-19.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Steve Thurmond, Executive Director of the F-S Chamber of Commerce, submitted a request for City street closures for The Festival on the Square/Car Show/Cruise In events scheduled for Friday, September 17, 2021, and Saturday, September 18, 2021. City Manager Kenton Powell asked the Commission to consider approval of the following:

Friday, September 17, 2021 (Cruise In Event) – Closing from 5:00 PM - 9:30 PM

West Kentucky Avenue from Main Street west to College Street
College Street from Washington Street to Cedar Street

Saturday, September 18, 2021 (Festival/Car Show) – All Closing from 5:00 AM - 5:00 PM

West Kentucky Avenue from Court Street to High Street
College Street from West Washington to the back corner of City Hall (Regions Bank access remaining open)
Cedar Street from High Street to Main Street
Main Street from intersection of Madison & Main to the intersection of Main & Washington

Motion was made by Commissioner Powell and seconded by Commissioner Williams to authorize the above-referenced City street closures for Friday, September 17, 2021, and Saturday, September 18, 2021, for the Cruise In, Festival on the Square and Car Show events.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

GENERAL GOVERNMENT

City Manager Kenton Powell reminded the Commission about the upcoming regularly scheduled City/County joint meeting on Tuesday, September 21, 2021, at 12:00 Noon to take place at the Courthouse in the Fiscal Court meeting room.

No action was required by the Commission regarding this matter.

City Attorney Scott Crabtree asked the Commission for two sponsors for a proposed ordinance to close a portion of Redwood Street located in Westview Heights Subdivision. This platted street was never paved or surfaced and the adjoining property owners signed a consent to close the street.

Commissioner Bennett and Commissioner Stewart asked to sponsor the proposed ordinance with first reading taking place during the ordinance portion of the meeting.

Public Works Director Chris Klotter asked the Commission to approve the bid for the Fiscal Year 2021/2022 Street Paving and Milling. The bid was advertised pursuant to KRS 424.260. One (1) bid was received as follows:

Scotty's Contracting & Stone	\$66.25/ton for asphalt at approximately 2,000 tons
	\$8.85/ton for milling at approximately 2,000 tons

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to award the Fiscal Year 2021/2022 Street Paving and Milling to Scotty's Contracting & Stone, LLC as the lowest and best responsive, responsible and sole bidder and to further authorize the Mayor to sign any and all documents necessary for this contract.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Community Development Director Tammie Carey asked the Commission to consider having a downtown neighborhood walk on Monday, October 11, 2021, beginning at 10:00 a.m. Carey indicated this would be an opportunity to view the alley improvements and promote community involvement for future improvement projects.

Motion was made by Commissioner Bennett and seconded by Commissioner Powell to approve a special called meeting of the Franklin City Commission on Monday, October 11, 2021, at 10:00 a.m. for the purpose of holding a downtown neighborhood walk.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Community Development Director Tammie Carey asked the Commission to consider entering into a 48 month lease agreement with Cornerstone Information Systems for desktop and laptop computers. Carey indicated that transitioning from purchasing computers to leasing computers ensured that desktops and laptops were up to date and well maintained.

Motion was made by Commissioner Stewart and seconded by Commissioner Williams to approve entering into a 48 month lease agreement with Cornerstone Information Systems for 16 desktop computers and seven (7) laptop computers for use by City of Franklin employees and further authorized the Mayor to sign any and all documents necessary for this agreement.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Community Development Director Tammie Carey asked the Commission to consider approval to transition to Office 365 for all new computers to be leased. Office 365 now offers a month payment per user option rather than purchasing a license and paying a separate fee for add-on options. The monthly amount per user per month will be \$12.50.

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to approve transitioning to Office 365 on all new computers being leased and, as computers are replaced, to utilize Office 365 as appropriate at a cost of \$12.50 per month per user and further authorized the Mayor to sign any and all documents necessary for this software.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Community Development Director Tammie Carey provided the Commission with information regarding upcoming technology security training for City employees on Wednesday, October 27, 2021. This training will be offered in two sessions, one at 8:30 a.m. and another beginning at 12:00 noon, at the Presbyterian Church Cornerstone building. Cyber Intelligence Analyst and Regional Homeland Security Coordinator for the Kentucky Office of Homeland Security Phillip Ross will share information concerning cyber security for work and home environments.

No action was required by the Commission regarding this matter.

PUBLIC SAFETY

Franklin Police Chief Roger Solomon provided the Commission with information from Indiana Tech for a potential educational opportunity available to law enforcement officers. This education platform is a low-cost web based platform which will allow all credits earned to transfer to qualifying colleges and universities.

No action was taken by the Commission regarding this matter.

UTILITIES

Wastewater Superintendent Trent Coffee asked the Commission to consider approval of a Professional Services Agreement with Barge Design Solutions, Inc. to provide services for the City's Wastewater System-Wide Flow Monitoring. This monitoring will assist in determining rehabilitation needs and new development access for the wastewater system.

Coffee indicated this was a budgeted expense and no bids were required because it is a professional service.

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to authorize the Mayor to sign the Professional Services Agreement with Barge Design Solutions, Inc. to provide System-Wide Flow Monitoring for the City's wastewater system at a cost of \$376,000.00.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

ORDINANCES

City Clerk Cathy Dillard held second summary reading of the following ordinances:

Ordinance No. 2021-020 titled: *Ordinance Setting Forth The Property Tax Rate for the City of Franklin, Kentucky for the Tax Year 2021 and Calculated Using the Certified Property Assessment as Provided by the Simpson County Property Valuation Administrator and Levying an Ad Valorem Tax of 11.8 Cents per One Hundred Dollars (\$100.00) Assessed Valuation on All Taxable Real Property Within the Jurisdiction and an Ad Valorem Tax of 11.8 Cents per One Hundred Dollars (\$100.00) Assessed Valuation on All Taxable Tangible Personal Property and Merchandise Inventory Within the Jurisdiction*

Motion was made by Commissioner Powell and seconded by Commissioner Bennett to adopt Ordinance No. 2021-020 and was unanimously approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner Bennett	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

Ordinance No. 2021-021 titled: *An Ordinance Adopting New and Amended Zoning Regulations of the City of Franklin and Simpson County, Kentucky As Recommended by the Franklin-Simpson Planning and Zoning Commission*

Motion was made by Commissioner Stewart and seconded by Commissioner Powell to adopt Ordinance No. 2021-021 and was unanimously approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner Bennett	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

City Clerk Cathy Dillard held first summary reading of the following ordinance:

Ordinance No. 2021-022 titled: *An Ordinance to Close the Public Way Known as the 0.05 and 0.04 Acre Tracts of Land Being a Part of Redwood Street That Has Not Been Paved or Surfaced, Located Near Sunset Circle*

No action is taken on first reading of an ordinance.

EXECUTIVE SESSION

At 12:45 PM, motion was made by Commissioner Williams and seconded by Commissioner Stewart to enter into Executive Session for the purpose of: (1) Land Acquisition – Deliberations on the future acquisition or sale of real property by a public agency where publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency {KRS 61.810(1)(b)}; (2) Litigation – Discussion of proposed or pending litigation {KRS 61.810(1)(c)};

and, (3) Personnel – Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee or member {KRS 61.810(1)(f)}.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Entering Executive Session were Mayor Dixon; Commissioners Powell, Bennett, Williams and Stewart; City Manager Kenton Powell; and City Attorney Scott Crabtree; Assistant Finance Director Daniel Reetzke; and, Chief Roger Solomon.

Reetzke exited Executive Session at 1:00 PM and Solomon exited at 1:15 PM.

Finance Director Carol Riggenbach and Public Works Director Chris Klotter entered Executive Session at 1:15 PM and exited at 1:26 PM.


At 1:39 PM, motion was made by Commissioner Bennett and seconded by Commissioner Stewart to exit Executive Session and return to open session.

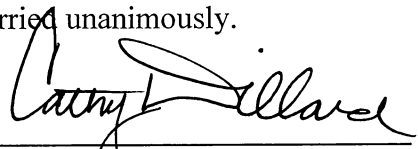
Voting Aye by Roll Call: All members present. Motion carried unanimously.

ADJOURNMENT

At 1:40 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission.

Voting Aye by Roll Call: All members present. Motion carried unanimously.


Larry Dixon, Mayor
City of Franklin, Kentucky


Cathy Dillard, City Clerk
City of Franklin, Kentucky