

**MINUTES OF REGULAR SESSION  
OF THE  
CITY OF FRANKLIN  
CITY COMMISSION**

**December 14, 2020**

**City Hall  
117 West Cedar Street  
Franklin, Kentucky  
(Pursuant to Senate Bill 150)**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **December 14, 2020**, via live video/audio teleconference originating from the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Herbert Williams	Present
Commissioner Brownie Bennett	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Personnel Director/Deputy Clerk, Rita Vaughn; City Assistant Finance Director, Daniel Reetzke; City Police Chief, Roger Solomon; Public Works Superintendent Chris Klotter; City Clerk, Cathy Dillard; and, City Community Development Director, Tammie Carey

Mayor Dixon called the meeting to order at 12:00 Noon, and offered the opening prayer.

Simpson Circuit Court Judge Janet J. Crocker joined the video/audio meeting to swear-in the newly elected City Commissioners Jamie Powell, Herbert Williams, Brownie Bennett and Wendell Stewart. Attorney General’s opinion #20-17 confirmed that the oath of office required by KRS 62.010 may be administered in-person or by virtual means.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Powell and seconded by Commissioner Bennett to approve the minutes as presented of the November 9, 2020, Special Called Meeting/Budget Work Session; the November 9, 2020, Regular Meeting; and, the December 3, 2020, Special Called Meeting of the Franklin City Commission.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

**COMMUNITY SERVICES**

Community Development Director Tammie Carey provided the Commission with a Bicentennial events update. On November 20, 2020, the 200 Mile Relay Run was held to commemorate the City's incorporation 200 years ago. Governor Beshear was unable to attend the kickoff ceremony in Frankfort on that date but presented an Acclamation to the City of Franklin to commemorate the City's 200<sup>th</sup> anniversary. Carey read the Governor's Acclamation.

The final Bicentennial event planned is the New Year's Eve Bash which will be held virtually due to COVID. The Bicentennial Committee will provide a "Bash Bag" containing a DVD of a family-friendly celebration along with party supplies for a fun and safe evening at home to ring in the New Year.

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City Manager Kenton Powell asked the Commission to consider a contribution to Franklin-Simpson Renaissance to help offset expenses associated with the purchase of the Community Christmas Tree.

Motion was made by Commissioner Bennett and seconded by Commissioner Powell to approve a donation in the amount of \$1,000.00 to Franklin-Simpson Renaissance for the Community Christmas Tree.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

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City Manager Kenton Powell provided the Commission with the holiday schedule for Scott Waste Services for the weeks of December 20 and December 28. The pickup schedule is provided on the City of Franklin's social media outlets, the website and the local media outlets.

**GENERAL GOVERNMENT**

City Attorney Scott Crabtree asked the Commission for two sponsors for the proposed ordinance rezoning 50.12 acres located on Highway 31-W North owned by Lewis Memorial, Inc. from AG (Agriculture District) to B-4 (Highway Business District). Commissioner Powell and Commissioner Stewart asked to sponsor the proposed ordinance.

City Attorney Scott Crabtree asked the Commission for two sponsors for the proposed ordinance rezoning 322.34 acres located on Highway 100 East owned by Kycore, LLC from B-5 (Interstate Business District) to I-1 (Light Industrial). Commissioner Powell and Commissioner Stewart asked to sponsor the proposed ordinance.

First reading of both proposed ordinances took place during the ordinance portion of the meeting.

City Manager Kenton Powell asked the Commission to consider the following Board appointments:

<u>Board/Office</u>	<u>Appointment</u>	<u>Term Expiration</u>
Mayor Pro Tem	Jamie Powell	12/31/2022
Boys & Girls Club of F-S	Brownie Bennett	12/31/2022
Electric Plant Board	Jamie Powell	12/31/2022
F-S Ambulance Board	Jennifer Delk	12/31/2022
F-S Industrial Board	Wendell Stewart	12/31/2022
F-S Parks Board	Herbert Williams	12/31/2022
F-S Parks Board	Defra Holt	12/31/2024
F-S Renaissance	Brownie Bennett	12/31/2022

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to appoint the above-named individuals to the Board indicated for the term of the elected office or the term of the appointment designated in the bylaws of the organization.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Assistant Finance Director Daniel Reetzke asked the Commission to consider approval to enter into a 12 month verbal agreement with AT&T for land line services at the Franklin Police Department. Reetzke stated that entering into the verbal agreement presents the opportunity to save \$230.00 per month for this land line phone service.

Commissioner Stewart asked Reetzke to explore other available options for this service and present those options to the Commission.

No action was taken by the Commission regarding this matter.

Assistant Finance Director Daniel Reetzke asked the Commission to consider approval of an Amazon Credit Card with a credit limit of \$5,000.00 for purchases from Amazon.com. Reetzke stated that having this account would simplify payables processing for the Finance Department and, in addition, earn cash rewards.

Commissioner Stewart asked if the cash back rewards could be donated to a local non-profit organization of the Commission's choice and asked Reetzke to explore those options and report back to the Commission.

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to approve establishing an Amazon Credit Card account for the City of Franklin for Amazon purchases with a credit limit of \$5,000.00 and further authorized the Mayor to sign any and all documents necessary to open this account with the stipulation that staff would attempt to secure a cash back rewards program to return money to local charitable organizations.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

**PUBLIC SAFETY**

Franklin Police Chief Roger Solomon asked the Commission to consider approval of Municipal Order No. 2020-003 which authorizes Chief Solomon to enter into a Memorandum of Agreement and Memorandum of Understanding with the Bureau of Alcohol, Tobacco, and Firearms.

Motion was made by Commissioner Powell and seconded by Commissioner Bennett and unanimously approved by roll call vote the following Municipal Order No. 2020-003:

*MUNICIPAL ORDER NO. 2020-003*

*A MUNICIPAL ORDER ADOPTING A MEMORANDUM  
OF UNDERSTANDING AND MEMORANDUM OF AGREEMENT WITH THE  
BUREAU OF ALCOHOL, TOBACCO, AND FIREARMS, AND AUTHORIZING  
THE CHIEF OF POLICE TO SIGN ON BEHALF OF THE CITY*

*WHEREAS, the Bureau of Alcohol, Tobacco, and Firearms ("ATF") presented a Memorandum of Understanding ("MOU") and Memorandum of Agreement ("MOA") to the City of Franklin, Kentucky in which they are requesting that the Franklin Police Department appoint a qualified officer to serve as a Task Force Officer ("TFO") with the ATF during the term of the MOU and MOA; and,*

*WHEREAS, representatives of the Franklin Police Department recommended entering into the MOU and MOA in an effort to control crime, and with the understanding that the ATF may, in certain instances, reimburse the City for certain costs including, but not limited to overtime and/or payroll costs in accordance with the terms of the MOU and/or MOA; and,*

*WHEREAS, the Board of Commissioners of the City of Franklin, find and determine that it is in the best interests of the citizens and residents of the City to enter into the MOU and MOA with the ATF.*

*NOW, THEREFORE, BE IT ORDERED by the Board of Commissioners of the City of Franklin, Kentucky as follows:*

- 1. The Board of Commissioners hereby finds and determines that it is in the best interest of the City of Franklin, Kentucky to approve the Memorandum of Understanding and Memorandum of Agreement with the ATF attached hereto collectively as Exhibit 1 and incorporated herein by reference.*
- 2. The Chief of Police, or his designee, shall have the authority to manage and control the terms of the MOU and MOA on behalf of the City and appoint an officer to fulfill the terms of the MOU on behalf of the Franklin Police Department.*
- 3. The Chief of Police of the City of Franklin, Kentucky is hereby authorized and directed to sign any and all documents necessary to effectuate the intent of this municipal order.*

*This municipal order was adopted by a unanimous vote of the Board of Commissioners of the City of Franklin at a meeting held on December 14, 2020.*

*It is so ordered this 14<sup>th</sup> day of December, 2020.*

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Franklin Police Chief Roger Solomon asked the Commission to consider approval of Municipal Order No. 2020-004 which authorizes Chief Solomon to enter into a Memorandum of Understanding with the United States Marshall's Office.

Motion was made by Commissioner Powell and seconded by Commissioner Bennett and unanimously approved by roll call vote the following Municipal Order No. 2020-004:

**MUNICIPAL ORDER NO. 2020-004**

**A MUNICIPAL ORDER ADOPTING A MEMORANDUM  
OF UNDERSTANDING WITH THE UNITED STATES MARSHAL'S OFFICE AND  
AUTHORIZING THE CHIEF OF POLICE TO SIGN ON BEHALF OF THE CITY**

WHEREAS, the United States Marshal's Office ("US Marshal") presented a Memorandum of Understanding to the City of Franklin, Kentucky in which they are requesting that the Franklin Police Department appoint a qualified officer to serve as a member of an investigative team for the Regional Fugitive Task Force and/or the Violent Offender Task Force ("RFTF/VOTF") with the US Marshal during the term of the MOU; and,

WHEREAS, representatives of the Franklin Police Department recommended entering into the MOU in an effort to control crime, and with the understanding that the US Marshal may, in certain instances, reimburse the City for certain costs including, but not limited to overtime and/or payroll costs in accordance with the terms of the MOU; and,

WHEREAS, the Board of Commissioners of the City of Franklin, find and determine that it is in the best interests of the citizens and residents of the City to enter into the MOU with the US Marshal.

NOW, THEREFORE, BE IT ORDERED by the Board of Commissioners of the City of Franklin, Kentucky as follows:

1. The Board of Commissioners hereby finds and determines that it is in the best interest of the City of Franklin, Kentucky to approve the Memorandum of Understanding with the US Marshal attached hereto as Exhibit 1 and incorporated herein by reference.
2. The Chief of Police, or his designee, shall have the authority to manage and control the terms of the MOU on behalf of the City and appoint an officer to fulfill the terms of the MOU on behalf of the Franklin Police Department.
3. The Chief of Police of the City of Franklin, Kentucky is hereby authorized and directed to sign any and all documents necessary to effectuate the intent of this municipal order.

This municipal order was adopted by a unanimous vote of the Board of Commissioners of the City of Franklin at a meeting held on December 14, 2020, and it is so ordered on this date.

Franklin Police Chief Roger Solomon asked the Commission to consider approval of Municipal Order No. 2020-005 which authorizes Chief Solomon to enter into a Memorandum of Understanding with the Kentucky State Police.

Motion was made by Commissioner Powell and seconded by Commissioner Bennett and unanimously approved by roll call vote the following Municipal Order No. 2020-005:

**MUNICIPAL ORDER NO. 2020-005**

**A MUNICIPAL ORDER ADOPTING A MEMORANDUM  
OF UNDERSTANDING WITH THE KENTUCKY STATE POLICE, AND AUTHORIZING  
THE CHIEF OF POLICE TO SIGN ON BEHALF OF THE CITY**

WHEREAS, the Kentucky State Police ("KSP") presented a Memorandum of Understanding ("MOU") to the City of Franklin, Kentucky in which they are requesting that the Franklin Police Department appoint a qualified officer to serve in the task force with the KSP regarding the Internet Crimes Against Children ("ICAC") program during the term of the MOU; and,

WHEREAS, representatives of the Franklin Police Department recommended entering into the MOU in an effort to control internet crime against children in accordance with the terms of the MOU; and,

WHEREAS, the Board of Commissioners of the City of Franklin, find and determine that it is in the best interests of the citizens and residents of the City to enter into the MOU with the KSP.

NOW, THEREFORE, BE IT ORDERED by the Board of Commissioners of the City of Franklin, Kentucky as follows:

1. The Board of Commissioners hereby finds and determines that it is in the best interest of the City of Franklin, Kentucky to approve the Memorandum of Understanding with the KSP attached hereto as Exhibit 1 and incorporated herein by reference.
2. The Chief of Police, or his designee, shall have the authority to manage and control the terms of the MOU on behalf of the City and appoint an officer to fulfill the terms of the MOU on behalf of the Franklin Police Department.
3. The Chief of Police of the City of Franklin, Kentucky is hereby authorized and directed to sign any and all documents necessary to effectuate the intent of this municipal order.

This municipal order was adopted by a unanimous vote of the Board of Commissioners of the City of Franklin at a meeting held on December 14, 2020, and it is so ordered as of that date.

**ORDINANCES**

City Clerk Cathy Dillard provided second summary reading of the following ordinance:

Ordinance No. 2020-018 titled: *An Ordinance Amending the Annual Budget for the Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021 by Estimating Revenues and Appropriations*

Motion was made by Commissioner Williams and seconded by Commissioner Stewart to adopt Ordinance No. 2020-018 and was approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner Bennett	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

City Clerk Cathy Dillard provided first summary reading of the following ordinance:

Ordinance No. 2020-019 titled: *An Ordinance Rezoning Approximately 322.34 Acres Located North of Highway 100 East, South of Gold City Road, And West of Interstate 65 at Exit 6 from B-5 (Interstate Interchange Business District) to I-1 (Light Industrial) by Kycore, LLC*

Ordinance No. 2020-020 titled: *An Ordinance Rezoning 50.12 Acres West of 31-W North from AG (Agricultural District) to B-4 (Highway Business District) by Lewis Memorial, Inc.*

No action is taken on first reading of an ordinance.

**EXECUTIVE SESSION**

At 12:40 PM, motion was made by Commissioner Powell and seconded by Commissioner Bennett to enter into Executive Session for the purpose of: (1) Litigation – Discussion of proposed or pending litigation {KRS 61.810(1)(c)}; (2) Business – Discussions between a public agency a representative of a business entity concerning a specific proposal, where open discussions would jeopardize the siting, retention, expansion, or upgrading of the business {KRS 61.810(1)(g)};

and, (3) Personnel – Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee or member {KRS 61.810(1)(f)}.

Voting Aye by Roll Call Vote: All Members Present Motion carried unanimously.

Entering Executive Session were Mayor Dixon; Commissioners Powell, Bennett, Williams and Stewart; City Manager Kenton Powell; City Attorney Scott Crabtree; Police Chief Roger Solomon; Public Works Director Chris Klotter and Dennis Griffin, Executive Director of the Franklin-Simpson Industrial Authority.

At 1:37 PM, motion was made by Commissioner Williams and seconded by Commissioner Stewart to exit Executive Session and return to open session.

Voting Aye by Roll Call Vote: All Members Present. Motion carried unanimously.

**OTHER COMMISSION BUSINESS**

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to hire David Shuler for the position of Water Distribution Service Technician.

Voting Aye by Roll Call Vote: All Members Present. Motion carried unanimously.

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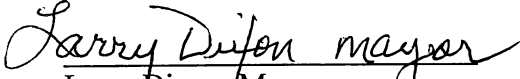
Motion was made by Commissioner Powell and seconded by Commissioner Bennett to promote Franklin Police Department Officers John Thompson and Robbie Matthews to the position of Lieutenant and to promote Officer Travis Frank to the position of Detective.


Voting Aye by Roll Call Vote: All Members Present. Motion carried unanimously.

**ADJOURNMENT**

At 1:43 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission.

Voting Aye by Roll Call Vote: All Members Present. Motion carried unanimously.

  
Larry Dixon, Mayor  
City of Franklin, Kentucky

  
Cathy Dillard, City Clerk  
City of Franklin, Kentucky