

**MINUTES OF REGULAR SESSION  
OF THE  
CITY OF FRANKLIN  
CITY COMMISSION**

**January 28, 2019**

**City Hall  
117 West Cedar Street  
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **January 28, 2019**, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Herbert Williams	Present
Commissioner Brownie Bennett	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Personnel Director/Deputy Clerk, Rita Vaughn; City Finance Director, Shaunna Cornwell; City Police Chief, Roger Solomon; Public Works Superintendent, Chris Klotter; City Clerk, Cathy Dillard; F-S Human Rights Commission Director, Donzella Lee; Franklin Favorite/WFKN media representative, Keith Pyles; Lisa Deavers, Gallery on the Square Executive Director and Bicentennial Committee Event Coordinator; Jennifer Knight, Utility Billing Supervisor; Pete Reckard of Scott Waste Services; Simpson County Judge Executive Mason Barnes and Jessica Barnes.

Mayor Dixon called the meeting to order at 12:00 Noon, and Rev. Donzella Lee offered an opening prayer.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to approve the minutes as presented of the January 14, 2019, regular meetings of the Franklin City Commission.

Voting aye: All. Motion carried unanimously.

**RECOGNITION**

The Commission presented a Proclamation to Lisa Deavers, Event Coordinator for Simpson County Bicentennial Celebration, to honor the 200<sup>th</sup> birthday of Simpson County.

Motion was made by Commissioner Bennett and seconded by Commissioner Williams to approve the proclamation to proclaim Monday, January 28, 2019 as “Simpson County Day” in honor of the County’s creation on January 28, 1819.

Voting Aye: All. Motion carried unanimously.

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Bicentennial Committee Event Coordinator Lisa Deavers accepted the proclamation on behalf of the Committee and provided the Commission with a brief update of upcoming events to celebrate the 200<sup>th</sup> birthday of the County and the City’s upcoming bicentennial in 2020.

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On Thursday, January 24, 2019, Commissioner Stewart accepted, on behalf of the City, the United Way “Community Impact Partnership Award”. This award was presented in recognition of the City’s partnership with United Way’s 2-1-1 Program.

Commissioner Stewart provided some brief comments about the award ceremony and focused on the wide-reaching impact of United Way and the many programs they support in southern Kentucky.

**COMMUNITY SERVICES**

Community Development Director Tammie Carey provided an update regarding utilizing Community Development Block Grant (“CDBG”) funds to assist with the purchase of the property located at 501 West Madison Street. The Department of Local Government approved use of the program income due to the blighted condition of the property.

Motion was made by Commissioner Powell and seconded by Commissioner Bennett to approve the use of CDBG program income funds, subject to the rules and regulation governing such funds, to eliminate slum and blight at 501 West Madison Street and further authorized the Mayor to sign any and all documents necessary to effectuate the intent of the use of these grant funds.

Vote Aye: All. Motion carried unanimously.

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City Manager Kenton Powell asked Pete Reckard of Scott Waste Services to provide an update to the Commission regarding their services and to answer questions.

Mr. Reckard discussed holiday pickup schedules, recycling pickup schedules and notification procedures for large or bulk item pickup.

F-S Human Rights Commission Director Donzella Lee provided an update regarding upcoming Human Rights Commission events. Those events are as follows:

- January – Dr. Martin Luther King, Jr. Celebration
- February – Black History Month
- March – Women’s History Month
- April – Fair Housing Month and Unsung Heroes Banquet
- May – Police Officer Appreciation Month
- August – Retreat for Educational Training
- October – Trunk or Treat and LGBTQ Month
- November – Partner with Middle School to provide Thanksgiving Baskets
- December – HRC Annual Christmas Dinner

The F-S Human Rights Commission provides programs and services in our community and advocates for fair and equal treatment of all citizens.

**GENERAL GOVERNMENT**

Public Works Director Chris Klotter asked the Commission to review and approve the bid proposal from Bushels and Blooms for wood product grinding and cleanup for the property located at 501 West Madison Street. The bid for services was \$19,800.00.

Motion was made by Commissioner Stewart and seconded by Commissioner Powell to approve the bid from Bushels & Blooms in the amount of \$19,800.00 for the wood product removal/grinding and cleanup for the property located at 501 West Madison Street and further authorized the Mayor to sign any documents necessary for the completion of this cleanup project. The acceptance of this bid is contingent upon Bushels & Blooms verification of liability insurance coverage.

Voting Aye: All. Motion carried unanimously.

Upon further discussion it was determined that Bushels & Blooms would need access to Pea Ridge Street for their dump trucks for debris removal. Currently Pea Ridge Street has a “No Trucks” restriction.

Motion was made by Commissioner Powell and seconded by Commissioner Bennett to temporarily allow trucks to utilize Pea Ridge Street until all cleanup work is completed at 501 West Madison Street.

Voting Aye: All. Motion carried unanimously.

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City Attorney Scott Crabtree asked the Commission to consider sponsorship of an ordinance to close a public way (alley) located through the land the City recently acquired on West Madison Street. This alley was platted some time ago and is part of the paved area on the land.

Commissioner Powell and Commissioner Stewart agreed to sponsor the proposed ordinance to close the public way (alley).

Upon further discussion it was determined that several documents required a signature by a City official in order to proceed with the process to close the public way (alley).

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to authorize the Mayor to sign any and all documents necessary to close the public way (alley) located on City property at 501 West Madison Street.

Voting Aye: All. Motion carried unanimously.

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City Manager Kenton Powell requested, on behalf of Kids on the Block, a street closure on Saturday, March 16, 2019, for the 5<sup>th</sup> Annual Citizens First Shamrock Sprint.

Motion was made by Commissioner Powell and seconded by Commissioner Bennett to close South College Street just past the four-way stop on South College Street and West Madison Street to just past the curve on South College Street at Cardinal Drive from 9:30 AM until 11:00 AM on Saturday March 16, 2019, for the Kids on the Block 5<sup>th</sup> Annual Citizens First Shamrock Sprint.

Voting Aye: All. Motion carried unanimously.

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Lisa Deavers, Executive Director of Gallery on the Square asked the Commission to consider closing seven (7) parking spaces south of the Gallery (not including the ADA space) in front of the vacant building on Main Street. The Gallery on the Square will host the Modern Chinese Art exhibit in conjunction with WKU Confucius Center on Thursday, February 7, 2019 from 5:00 pm until 6:30 pm.

Motion was made by Commissioner Bennett and seconded by Commissioner Powell to authorize the temporary closing of seven (7) parking spaces south of the Gallery on the Square (not including the ADA space) in front of the vacant building on Main Street on Thursday, February 7, 2019, from 7:00 am until 7:00 pm.

Voting Aye: All. Motion carried unanimously.

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City Manager Kenton Powell provided the Commission with a 2019 calendar with regular meeting dates marked and asked the Commission to consider cancelling any regular meetings that conflict with holidays and recommendations for upcoming budget work sessions and re-scheduling.

Motion was made by Commissioner Powell and seconded by Commission Bennett and was unanimously approved to change the following Commission meeting dates:

Cancel: Monday, May 27, 2019 (Memorial Day Holiday)  
Monday, November 11, 2019 (Veterans Day Holiday)  
Monday, December 23, 2019 (Christmas Holiday)

Budget Work Monday, May 13, 2019 – 9:00 a.m. to 11:00 a.m.  
Sessions : Monday, June 10, 2019 – 9:00 a.m. to 11:00 a.m.

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City Manager Kenton Powell provided the Commission with a proposed schedule for Fiscal year 2019-2020 budget planning. Budget work session dates will be Monday, May 13, 2019, from 9:00 a.m. until 11:00 a.m. and Monday, June 3, 2019, from 9:00 a.m. until 11:00 a.m.

No action was required on this matter, the Commission previously approved these dates.

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City Manager Kenton Powell asked the Commission to approve the proposed agreement with the Kentucky League of Cities to provide training for recertification for the Certified City of Ethics program. The recertification training is scheduled for Monday, February 25, 2019 at 9:30 a.m.

Motion was made by Commissioner Williams and seconded by Commissioner Bennett to authorize the Mayor to sign the agreement with the Kentucky League of Cities Certified City of Ethics recertification training to be held on Monday, February 25, 2019, at 9:30 a.m.

Voting Aye: All. Motion carried unanimously.

**UTILITIES**

City Finance Director Shaunna Cornwell requested the Commission approve implementation of an Interactive Voice Response (“IVR”) payment system with Springbrook for payment of utility bills and further requested an increase, if necessary, of the current \$1.00 per transaction fee. The fee increase would be implemented only if necessary to cover operating costs and per transaction fees and is not designed to generate income.

Motion was made by Commissioner Bennett and seconded by Commissioner Powell to authorize the implementation of an Interactive Voice Response (“IVR”) payment system and to approve an increase of the convenience fee only if necessary to cover operating costs and expense and to additionally authorize the Mayor to sign any documents necessary to effectuate the implementation of this program.

Voting Aye: All. Motion carried unanimously.

**ORDINANCES**

City Clerk Cathy Dillard provided second summary reading of Ordinance No. 2019-001 entitled: *An Ordinance To Close The Public Way Known As The 0.072 Acre Tract Of Land Being The Westernmost Portion Of Hildegard Avenue That Has Not Been Paved Or Surfaced,*

*Located Near The Southwest Corner Of The Area Known As Seng Subdivision, Just West Of The Intersection Of Hildegard Avenue And Western Drive*

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to approve Ordinance No. 2019-001 and unanimously approved by the following roll call vote:

Roll Call Vote:	Mayor Dixon	<u>Aye</u>
	Commissioner Powell	<u>Aye</u>
	Commissioner Williams	<u>Aye</u>
	Commissioner Bennett	<u>Aye</u>
	Commissioner Stewart	<u>Aye</u>

City Clerk Cathy Dillard provided first summary reading of Ordinance No. 2019-002 entitled: *An Ordinance To Close The Public Way Known As The 0.24 Acre Tract Of Land On West Madison Street, Being A 20-Foot Wide Public Alley Which Runs Between Tract I and Tract II Of The Property Conveyed To The City Of Franklin In Commissioner's Deed Book 17, Page 171, Simpson County Clerk's Office*

No action is taken on first reading of an ordinance.

**EXECUTIVE SESSION**

At 1:03 PM, motion was made by Commissioner Bennett and seconded by Commissioner Williams to enter into Executive Session for the purpose of:

LAND ACQUISITION – Deliberations on the future acquisition or sale of real property by a public agency where publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency {KRS 61.810(1)(b)};

Voting Aye: All. Motion carried unanimously

Entering Executive Session were Mayor Dixon; Commissioners Powell, Bennett, Williams and Stewart; City Manager Kenton Powell; and City Attorney Scott Crabtree.

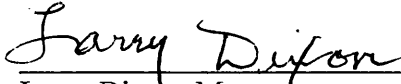
At 1:20 PM, motion was made by Commissioner Stewart and seconded by Commissioner Williams to exit Executive Session and return to open session.

Voting Aye: All. Motion carried unanimously.

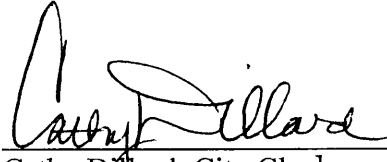
ADJOURNMENT

At 1:21 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission.

Voting Aye: All. Motion carried unanimously.



Larry Dixon, Mayor  
City of Franklin, Kentucky



Cathy Dillard, City Clerk  
City of Franklin, Kentucky