

**MINUTES OF REGULAR SESSION
OF THE
CITY OF FRANKLIN
CITY COMMISSION**

February 26, 2018

**City Hall
117 West Cedar Street
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 PM, Monday, **February 26, 2018**, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Ronnie Clark	Present
Commissioner Mason Barnes	Present
Commissioner Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Personnel Director/Deputy Clerk, Rita Vaughn; City Finance Director, Shaunna Cornwell; City Police Chief, Roger Solomon; Public Works Superintendent Chris Klotter; City Clerk, Cathy Dillard; F-S Human Rights Commission Director, Donzella Lee; Franklin Favorite/WFKN media representative, Keith Pyles; WBKO media representative; Daniel Reetzke, City Tax Administrator; Michael Ranburger, City Wastewater Collections Superintendent; Carter Munday, F-S Planning & Zoning Commission Chairman; Richard Boone; Beth Fiss; Michelle Harding; and Lisa Deavers.

Mayor Clark called the meeting to order at 12:00 PM, and offered an opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to approve the minutes as presented of the February 12, 2018, regular meeting of the Franklin City Commission. Voting aye: All. Motion carried unanimously.

COMMUNITY SERVICES

Beth Fiss and Michelle Harding provided an update regarding the F-S Chamber of Commerce Leadership Class Project. The 2017 Leadership Class received approximately \$14,000.00 in cash donations and in-kind donations valued at approximately \$6,000.00 for

renovations and repairs to the Willis House. Beth and Michelle provided before and after photographs of the major kitchen upgrades and other projects. The Willis House provides volunteers of People Serving People and Room In The Inn a place to prepare and serve meals.

GENERAL GOVERNMENT

Lisa Deavers requested the Commission approve a street closure on Saturday, April 21, 2018, for the Cherry Blossom Art and Music Festival and SOKY Earth Day Festival.

Motion was made by Commissioner Barnes and seconded by Commissioner Stewart to close North College Street from West Cedar Street to West Kentucky Avenue on Saturday, April 21, 2018, from 7:00 AM until 3:00 PM for the Cherry Blossom Art and Music Festival and SOKY Earth Day Festival. Voting Aye: All. Motion carried unanimously.

City Manager Kenton Powell requested, on behalf of Kids on the Block, a street closure on Saturday, March 17, 2018, for the 4th Annual Citizens First Shamrock Sprint.

Motion was made by Commissioner Dixon and seconded by Commissioner Powell to close South College Street just past the four-way stop on South College Street and West Madison Street to just past the curve on South College Street at Cardinal Drive from 9:30 AM until 11:00 AM on Saturday March 17, 2018, for the Kids on the Block 4th Annual Citizens First Shamrock Sprint. Voting Aye: All. Motion carried unanimously.

City Manager Kenton Powell reviewed Ordinance No. 120.7-02-2013 regarding the regular meeting of the Franklin City Commission and Simpson County Fiscal Court. Pursuant to the ordinance the joint City/County meetings shall be held on the first Wednesday of the months of March and September at 12:00 Noon at the old Simpson County Courthouse building located on the public square in Franklin.

Due to Courthouse renovations, the March meeting will be held at Franklin City Hall located at 117 West Cedar Street in Franklin. The March meeting will be a special called meeting because of the change in meeting location.

Mr. Powell recommended a discussion during the special called joint meeting regarding amending the ordinance to hold the regular meeting in March at City Hall and the September meeting at the old Simpson County Courthouse. No action will be taken by the Commission until after the discussion at the joint meeting.

City Manager Kenton Powell provided the Commission with an update regarding live stream news of WBKO – Channel 13 of Bowling Green for Comcast cable customers. Last fall Comcast dropped Channel 247 from the cable channel lineup leaving Franklin without access to local news. The City has reached an agreement with WBKO and Comcast to broadcast news on the City's local government Channel 3. In order to provide this service, the City of

Franklin will need to purchase equipment totaling \$5,290.00, pay installation costs of \$199.00 and enter into a 36 month contract for modem circuit service in the amount of \$94.90 per month.

The Commission agreed that this has been one of the most frequent questions they are asked. It is extremely important to have access to local new and weather coverage. Mr. Powell indicated the broadcast should be available within the next four to six weeks.

Motion was made by Commissioner Stewart and seconded by Commissioner Barnes to approve startup cost and purchase equipment in the amount of \$5,489.00 to live stream WBKO News coverage on the Comcast government channel and also to approve the Mayor to sign a 36 month Comcast Modem Circuit Contract. Voting Aye: All. Motion carried unanimously.

City Finance Director Shaunna Cornwell introduced Richard Boone with MuniServices, LLC. Mr. Boone provided the Commission with a short presentation of the services MuniServices, LLC can offer for tax discovery, audit and compliance services. These services will provide the City with an opportunity to increase revenue and realize expenditure savings.

No action was taken on this matter. Mrs. Cornwell indicated that a request for proposal and/or bid would be required prior to entering into any contract for these services.

City Tax Collector Daniel Reetzke provided the Commission with a review of the City's business license procedures in compliance with the City's ordinance. The City has received questions from individuals and businesses regarding a business owner's requirement to purchase liability insurance coverage and questions regarding conducting business within properly zoned locations.

No action was taken by the Commission on this matter.

Public Works Superintendent Chris Klotter provided the Commission with an update regarding mowing services as a result of code violations. Efforts to improve efficiency have been implemented in the public works department to assist with proper invoicing of mowing charges and that proper notification is provided to property owners prior to mowing by the City.

No action was taken by the Commission on this matter.

Community Development Director Tammie Carey and City Manager Kenton Powell provided the Commission with a preview of an informative video about traffic stop etiquette. Over the next several months the City plans to develop more informational videos in keeping with efforts to inform the public.

In addition, Carey and Powell provided the Commission with an update for the projected mailing date of the newsletter.

No action was taken by the Commission on this matter.

City Attorney Scott Crabtree provided the Commission with an update of Senate Bill 1 relating to pension reform. The bill was introduced late last week and no action has been taken by the House of Representatives or the State Senate at this time.

No action was taken by the Commission on this matter.

UTILITIES

Michael Ranburger, Wastewater Collection Superintendent, requested the Commission approve expenses related to the emergency repairs of the lift station on Macedonia Road.

Motion was made by Commissioner Powell and seconded by Commissioner Dixon to approve repairs to be made by Scott & Ritter in the amount of \$16,000.00 to the Macedonia Road lift station and to authorize the Mayor to sign any and all documents necessary relating to this expenditure. Voting Aye: All. Motion carried unanimously.

EXECUTIVE SESSION

At 1:12 PM, motion was made by Commissioner Barnes and seconded by Commissioner Powell to enter into Executive Session for the purpose of: (1) LITIGATION - proposed, or pending litigation {KRS 61.810(1)(c)}; and, (2) PERSONNEL - discussions, or hearings, which might lead to the appointment, discipline, or dismissal of an individual {KRS 61.810(1)(f)}. Voting Aye: All. Motion carried unanimously.

Entering Executive Session were Mayor Clark; Commissioners Powell, Barnes, Dixon and Stewart; City Manager Kenton Powell; and City Attorney Scott Crabtree and Chief Roger Solomon.

Chief Solomon exited Executive Session at 2:00 PM.

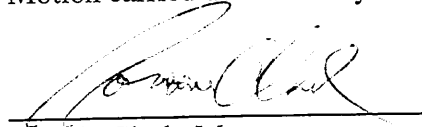
At 2:07 PM, motion was made by Commissioner Barnes and seconded by Commissioner Dixon to exit Executive Session and return to open session. Voting Aye: All. Motion carried unanimously.

OTHER COMMISSION BUSINESS

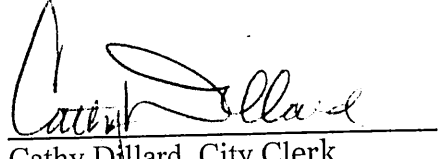
Commissioner Barnes reminded everyone that tomorrow night at 6:00 PM at the High School gym there is a meeting regarding school safety.

ADJOURNMENT

At 2:08 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission. Voting Aye: All. Motion carried unanimously.



Ronnie Clark, Mayor
City of Franklin, Kentucky



Cathy Dillard, City Clerk
City of Franklin, Kentucky