

**MINUTES OF REGULAR SESSION
OF THE
CITY OF FRANKLIN
CITY COMMISSION**

October 23, 2023

**City Hall
117 West Cedar Street
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **October 23, 2023**, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Herbert Williams	Present
Commissioner Dale McCreary	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Finance Director Carol Riggenbach; Franklin Police Chief Roger Solomon; City Clerk Cathy Dillard; Tammie Carey, Personnel Director; Megan Purazrang, Public Relations Director/Assistant City Clerk; Matt Pedigo, BRADD Community Development Specialist; Lisa Deavers, Director F-S Parks; Fire Chief Leslie Goodrum; Carter Munday, F-S Planning & Zoning Administrator; and, Keith Pyles, Franklin Favorite/WFKN Media Representative.

Mayor Larry Dixon called the meeting to order at 12:00 Noon, and Commissioner McCreary offered the opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Powell and seconded by Commissioner Williams to approve the minutes as presented of the Franklin City Commission October 9, 2023, Regular Meeting.

Voting Aye: All members present. Motion carried unanimously.

RECOGNITIONS

City Manager Kenton Powell introduced Megan Purazrang and City Attorney Scott Crabtree administered the oath of office as Assistant City Clerk. The Commission welcomed Megan as the City's Public Relations Director and Assistant City Clerk.

COMMUNITY SERVICES

Lisa Deavers, Franklin-Simpson Parks Executive Director, provided an update regarding maintenance and activities at all Parks facilities. In addition, Jim Roberts Community Park will again feature a drive-thru holiday light exhibit that will be free to the public. This year an ice-skating rink will be featured and will cost \$5.00 to participate. Deavers thanked the sponsors for these events as they would not be low cost or cost-free without these sponsorships.

GENERAL GOVERNMENT

City Manager Kenton Powell asked the Commission to set Halloween trick-or-treat hours for Tuesday, October 31, 2023. Chief Solomon recommended 4:30 PM until 7:30 PM.

Motion was made by Commissioner McCreary and seconded by Commissioner Stewart to set Halloween trick-or-treat hours within the City of Franklin to be from 4:30 PM until 7:30 PM on Tuesday, October 31, 2023.

Voting Aye: All members present. Motion carried unanimously.

City Manger Kenton Powell asked the Commission to consider a street closing request by First United Methodist Church for their annual Trunk-or-Treat event. The event will take place from 4:00 PM until 6:00 PM on Sunday, October 29, 2023, and they have requested to close College Street from Cedar Street to West Kentucky Avenue from 3:00 PM until 7:00 PM on that date.

Motion was made by Commissioner Stewart and seconded by Commissioner Powell to approve the street closing request by First United Methodist Church for their Trunk or Treat event on Sunday, October 29, 2023, from 3:00 pm until 7:00 pm for College Street at the intersection of Cedar and College and the intersection of Kentucky and College Street.

Voting Aye: All members present. Motion carried unanimously.

City Manager Kenton Powell asked the Commission to consider a proposed ordinance amending certain sections of the outdoor burning ordinance.

Commissioner Powell and Commissioner Stewart asked to sponsor the proposed ordinance with first reading taking place during the ordinance portion of the meeting.

City Attorney Scott Crabtree asked the Commission to consider a proposed ordinance amending the F-S Planning & Zoning regulations as it related to stormwater and/or erosion control. Ordinance amendments included authorizing the Code Enforcement Officer to issue stop work orders for violations.

Commissioner Powell and Commissioner Stewart asked to sponsor the proposed ordinance with first reading taking place during the ordinance portion of the meeting.

Jon Zambrano, GIS Administrator, provided an overview and update of the City of Franklin geographic information systems ("GIS"). Zambrano had successfully mapped all water meters, water hydrants, manholes, and other utility infrastructure throughout the City which provides vital information to City workers, contractors and engineers.

No action was required by the Commission regarding this matter.

City Finance Director Carol Riggenbach asked the Commission to approve a proposed resolution appointing the City of Franklin Finance Director as the designated agent for the FEMA emergency disaster assistance grant program from the March 3, 2023, windstorm.

Motion was made by Commissioner Stewart and seconded by Commissioner Williams and unanimously approved Resolution No. I-2023 as follows:

TAB V-3-2
DESIGNATION OF APPLICANT'S AGENT

City of Franklin, Kentucky

RESOLUTION NO. I-2023

BE IT RESOLVED BY the Board of Commissioners of the City of Franklin, Kentucky

THAT Carol Riggenbach, Finance Director for the City of Franklin, Kentucky is hereby authorized to execute for and in behalf of the City of Franklin, Kentucky, a public entity established under the laws of the Commonwealth of Kentucky, this application and to file it in the appropriate State office for the purpose of obtaining certain Federal financial assistance under the Disaster Relief Act (Public Law 288, 93rd Congress) or otherwise available from the President's Disaster Relief Fund.

THAT the City of Franklin, Kentucky, a public entity established under the laws of the Commonwealth of Kentucky, hereby authorizes its agent to provide to the State and to the Federal Emergency Management Agency (FEMA) for all matters pertaining to such Federal disaster assistance the assurances and agreements printed on the reverse side hereof.

Passed and approved this 23rd day of October, 2023.

ORDINANCES

City Clerk Cathy Dillard provided second summary reading of Ordinance No. 2023-034 titled: *An Ordinance Rezoning Approximately 27.32 Acres Located on 31-W South from B-5 (Interstate Interchange Business District) to B-4 (Highway Business District) by William Wayne Powell*

Motion was made by Commissioner Powell and seconded by Commissioner McCreary to adopt Ordinance No. 2023-034 and was unanimously approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner McCreary	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

City Clerk Cathy Dillard provided first summary reading of the following ordinances:

Ordinance No. 2023-035 titled: *An Ordinance Adopting Zoning Regulations of the City of Franklin as Recommended by the Franklin-Simpson Planning and Zoning Commission*

Ordinance No. 2023-036 titled: *An Ordinance of the City of Franklin, Kentucky Repealing Certain Existing Ordinances Relating to Bonfires and Open Burning and Enacting New Provisions Relating to the Regulations of Open Burning in the Corporate Limits of the City of Franklin, Kentucky*

No Commission action is required on first reading of an ordinance.

EXECUTIVE SESSION

At 12:54 PM, motion was made by Commissioner Stewart and seconded by Commissioner Powell to enter into Executive Session for the purpose of: (1) Litigation – Discussion of proposed or pending litigation {KRS 61.810(1)(c)}; (2) Land Acquisition – Deliberations on the future acquisition or sale of real property by a public agency where publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency {KRS 61.810(1)(b)}; (3) Personnel – Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee or member {KRS 61.810(1)(f)}; and, (4) Business – Discussions between a public agency and a representative of a business entity concerning a specific proposal, where open discussions would jeopardize the siting, retention, expansion, or upgrading of the business {KRS 61.810(1)(g)}

Voting Aye: All members present. Motion carried unanimously.

Entering Executive Session were Mayor Dixon and Commissioners Powell, McCreary, Williams and Stewart; City Manager Kenton Powell; City Finance Director Carol Rigganbach and City Attorney Scott Crabtree and Carter Munday, F-S Planning & Zoning Administrator.

Carter Munday exited Executive Session at 2:00 PM.

At 2:31 PM, motion was made by Commissioner Williams and seconded by Commissioner McCreary to exit Executive Session and return to open session.

Voting Aye: All members present. Motion carried unanimously.

OTHER COMMISSION BUSINESS

Motion was made by Commissioner Stewart and seconded by Commissioner Powell to enter into a Contract Accounting Agreement with Sallie Starks to assist the City of Franklin's

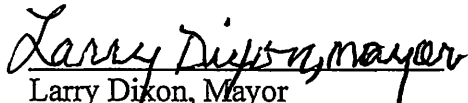
Finance Department and further authorized the Mayor to sign any and all documents necessary to effectuate this agreement.


Voting Aye: All members present. Motion carried unanimously.

ADJOURNMENT

At 2:33 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission.

Voting Aye: All members present. Motion carried unanimously.


Larry Dixon, Mayor
City of Franklin, Kentucky


Cathy Dillard, City Clerk
City of Franklin, Kentucky