

**MINUTES OF REGULAR SESSION
OF THE
CITY OF FRANKLIN
CITY COMMISSION**

September 12, 2022

**City Hall
117 West Cedar Street
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **September 12, 2022**, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

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|-------------------------------|---------|
| Mayor Larry Dixon | Present |
| Commissioner Jamie Powell | Present |
| Commissioner Herbert Williams | Present |
| Commissioner Brownie Bennett | Present |
| Commissioner Wendell Stewart | Present |

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Finance Director Carol Riggenbach; City Police Chief Roger Solomon; Public Works Director Chris Klotter; City Clerk Cathy Dillard; Community Development Director Tammie Carey; City of Franklin Scheduler Steve Akin; and, Donzella Lee, Executive Director F-S Human Rights Commission.

Mayor Dixon called the meeting to order at 12:00 Noon, and Commissioner Jamie Powell offered the opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Powell and seconded by Commissioner Bennett to approve the minutes as presented of the Franklin City Commission August 22, 2022, Regular Meeting and the August 22, 2022, Public Hearing to set the 2022 property tax rate.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

GENERAL GOVERNMENT

City Manager Kenton Powell asked the Commission to consider approval for City of Franklin employees to follow the updated CDC guidelines for COVID-19 leave. The guidelines were updated on August 11, 2022 and are recommended regardless of vaccine status.

Motion was made by Commissioner Stewart and seconded by Commissioner Williams to approve, effective immediately, following the updated CDC guidelines for COVID-19, as amended from time to time, for City of Franklin employees and to repeal any previous action taken by the Commission regarding following recommended guidelines.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

City Attorney Scott Crabtree asked the Commission to consider an easement in favor of South Street LLC to install a water line across the City's property near Hoy Cave. The property is located at the corner of KY Highway 1008 and KY Highway 31-W North.

Motion was made by Commissioner Bennett and seconded by Commissioner Powell to approve the easement and further authorized the Mayor to execute a grant of water easement and right-of-way with South Street, LLC to construct a water line across property owned by the City of Franklin located near the corner of KY Highway 1008 and KY Highway 31-W North.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Community Development Director Tammie Carey asked the Commission to consider approval to change providers for fax services at City Hall and Franklin Police Department. We are currently utilizing Windstream as a provider and their services have become cost prohibitive. Carey recommended services from NUSO for eFax services at a cost of \$18.95 per month for each line. Current fax numbers will remain operational using eFax and will allow for 300 pages per month for incoming and outgoing fax transmittal.

Motion was made by Commissioner Bennett and seconded by Commissioner Powell to accept the quote from NUSO for eFax services for City Hall and the Police Department for a term of 36 months at \$18.95 per month for each line and further authorized the Mayor to sign any and all documents related to this service.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

City Finance Director Carol Riggerbach asked the Commission to consider increasing the limit on City credit cards. The increased limits would help alleviate the ongoing issues occurring from increased usage for multiple employees attending training and/or conferences. Riggerbach proposed the following increases: (1) Procurement Card (Jennifer Knight) - currently at \$10,000.00; no change proposed; (2) Conferences, Travel and Incidentals (Rita Vaughn) - currently \$2,500.00; increase to \$10,000.00; and, (3) Miscellaneous Purchases (Carol Riggerbach) - currently at \$2,500.00; increase to \$10,000.00. The proposed increases would allow a total credit limit not to exceed \$30,000.00.

Motion was made by Commissioner Powell and seconded by Commissioner Williams to authorize the Finance Director to increase the credit limits on the German American credit card

account with a total credit limit of \$30,000.00 and individual limits of \$10,000.00 each for Jennifer Knight, Rita Vaughn, and Carol Riggerbach and further authorized the Mayor to sign any and all documents necessary to increase the credit limit.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Public Works Director Chris Klotter discussed the upcoming repairs to the crosswalks on Main Street. The current crosswalks are brick pavers and will be replaced with stamped concrete, which will provide a longer term and less expensive repair. The repairs are scheduled to begin during fall break to lessen the impact on traffic and bus routes and scheduled to begin on Monday, October 3, 2022, at 5:00 AM and will be completed by Thursday, October 6, 2022, at 7:00 AM. Detours around the area will be provided and marked. This work is pending approval from the State Transportation Cabinet as Main Street is a State highway.

No action was required by the Commission regarding this matter.

UTILITIES

Public Works Director Chris Klotter asked the Commission to consider approval to contract with Strand Associates for a Rate Review and Capital Improvement Plan. The last rate study was conducted in 2014. This study would prepare a rate model in conjunction with the water and sewer capital improvement plan. It would also address a potential impact fee for new development along with updating the sewer surcharges for significant industrial users. The surcharges for industries have not been updated in over 20 years.

Motion was made by Commissioner Williams and seconded by Commissioner Stewart to contract with Strand Associates to perform a rate review and further authorized the Mayor to sign any documents necessary for this professional service.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Public Works Director Chris Klotter asked the Commission to consider a proposed allocation letter to the Kentucky Infrastructure Authority (KIA) regarding the second allocation of funds for Cleaner Water Fund distribution. Based on customer count and an agreement with Simpson County Water District, the second allocation to the City would be \$876,010.02 of the \$1,190,231.00 total for water and sewer projects.

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to authorize the Mayor to sign a letter to the Kentucky Infrastructure Authority requesting the second disbursement of funds for the 2022 Cleaner Water Funds (Round 2 – ARPA Funds) to Simpson County Utilities.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

EXECUTIVE SESSION

At 12:21 PM, motion was made by Commissioner Williams and seconded by Commissioner Bennett to enter into Executive Session for the purpose of: (1) Land Acquisition – Deliberations on the future acquisition or sale of real property by a public agency where publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency {KRS 61.810(1)(b)}; (2) Litigation – Discussion of proposed or pending litigation {KRS 61.810(1)(c)}; (3) Personnel – Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee or member {KRS 61.810(1)(f)}; and, (4) Procurement - Meetings of any selection committee, evaluation committee, or other similar group established under KRS Chapter 45A or 56 or other state or local law, to select a successful bidder for award of a state or local contract. {KRS 61.810(1)(n)}.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Entering Executive Session were Mayor Dixon; Commissioners Powell, Bennett, Williams and Stewart; City Manager Kenton Powell; City Attorney Scott Crabtree; Chief Roger Solomon; and Carol Riggerbach.

At 1:35 PM, a motion was made by Commissioner Bennett and seconded by Commissioner Stewart to exit Executive Session and return to open session.

Voting Aye by Roll Call Vote: All members present. Motion carried unanimously.

OTHER COMMISSION BUSINESS

Motion was made by Commissioner Powell and seconded by Commissioner Bennett to accept the resignation of Franklin Police Officers Michael Carder and Tim Burnett from the Franklin Police Department effective in accordance with each officer's letter of resignation.

Voting Aye by Roll Call Vote: All members present. Motion carried unanimously.

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to hire Jacoby Sharklett as a part-time officer with the Franklin Police Department effective October 2, 2022.

Voting Aye by Roll Call Vote: All members present. Motion carried unanimously.

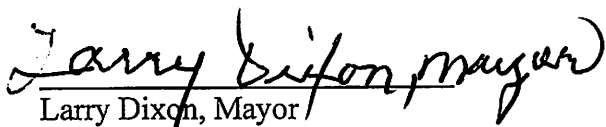
Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to approve the purchase of property to be used for a stormwater drainage easement with Steve Farmer in an amount up to \$35,000.00 and further authorized the Mayor to sign the easement in the form and substance as is approved by the City Attorney.

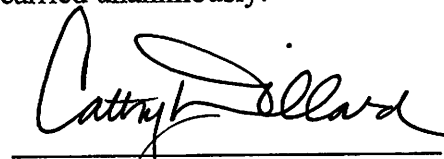
Voting Aye by Roll Call Vote: All members present. Motion carried unanimously.

ADJOURNMENT

At 1:40 PM, motion was made by Commissioner Powell and seconded by Commissioner Williams to adjourn the regular meeting of the Franklin City Commission.

Voting Aye by Roll Call: All members present. Motion carried unanimously.


Larry Dixon, Mayor
City of Franklin, Kentucky


Cathy Dillard, City Clerk
City of Franklin, Kentucky

