

**MINUTES OF REGULAR SESSION
OF THE
CITY OF FRANKLIN
CITY COMMISSION**

July 24, 2023

**City Hall
117 West Cedar Street
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **July 24, 2023**, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Herbert Williams	Present
Commissioner Dale McCreary	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Finance Director Carol Riegenbach; Franklin Police Chief Roger Solomon; City Clerk Cathy Dillard; Jon Zambrano; Trent Coffee; Johnie Skipworth; Tim Crocker; Dennis Griffin; G. William Leach; Darrell Mallory; Nick Newland; Fred Newland; and, Carter Munday.

Mayor Larry Dixon called the meeting to order at 12:00 Noon, and Commissioner McCreary offered the opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Williams and seconded by Commissioner Powell to approve the minutes as presented of the Franklin City Commission July 10, 2023, Regular Meeting.

Voting Aye: All members present. Motion carried unanimously.

RECOGNITIONS

Water Treatment Superintendent Johnie Skipworth asked the Commission and community to acknowledge and recognize the staff at the Water Treatment facility for receiving awards for Area-Wide Optimization goals for 2022. Skipworth provided the Commission with information regarding these awards and the importance of water quality in achieving these goals.

No action was taken by the Commission regarding this matter.

COMMUNITY SERVICES

On Monday, July 17, 2023, City Commissioner Dale McCreary certified seven City of Franklin employees in CPR, which included training for the recently purchased automated external defibrillators (AED). The recently purchased AED's will be placed in Franklin Police Department patrol cars, at City Hall and at the Jim Roberts Community Park.

City staff who completed the training were Jennifer Knight, Cathy Dillard, Darrell Mallory, Kenny Massey, Trent Coffee, Caleb Williams and Kenton Powell.

No action was required by the Commission regarding this matter.

GENERAL GOVERNMENT

The Flying Panthers Motorcycle Club requested to close a portion of West Washington Street for their annual event and fundraiser to be held on Friday, August 11, 2023, and Saturday, August 12, 2023. Nick Newland and Fred Newland were present at the meeting representing the motorcycle club.

Motion was made by Commissioner Stewart and seconded by Commissioner Williams to approve the street closing request for the Flying Panthers Motorcycle Club on Friday, August 11, 2023, from 7:00 pm until Saturday, August 12, 2023, at 12:00 Midnight for West Washington Street from John J. Johnson Avenue to West Street keeping one lane open for emergency vehicles.

Voting Aye: All members present. Motion carried unanimously.

Franklin First United Methodist Church submitted a request to close North College Street from West Cedar Street to West Kentucky Avenue for a Back-to-School bash/Block Party on Sunday, August 13, 2023, from 3:00 PM until 7:00 PM.

Motion was made by Commissioner Powell and seconded by Commissioner Williams to approve the street closing request of Franklin First United Methodist Church for their Back-to-School Bash/Block Party on Sunday, August 13, 2023, from 3:00 pm until 7:00 pm for North College Street at the intersection of West Cedar Street and College Street and the intersection of West Kentucky Avenue and College Street.

Voting Aye: All members present. Motion carried unanimously.

City Manager Kenton Powell received a request from Dennis Griffin of the F-S Industrial Authority for the Commission to consider an agreement for sharing the occupation tax revenue from the Stone-Givens Industrial Park that is currently under development. F-S Industrial Authority representatives Dennis Griffin and G. William Leach were present on behalf of the organization. Mr. Leach provided a brief history of the Authority and requested the Commission approve an agreement whereby the Industrial Authority would receive 70% of

the occupational tax revenue collected within the Stone-Givens Industrial Park. After a brief discussion, the Commission asked for additional information from the Industrial Authority regarding past use of occupational tax revenue and debt service.

Motion was made by Commissioner McCreary and seconded by Commissioner Powell to table the discussion regarding occupational tax revenue until more information regarding the past use of funds could be provided.

Voting Aye: All members present. Motion carried unanimously.

Public Works Superintendent Darrell Mallory asked the Commission to approve the bid for the Fiscal Year 2023/2024 Street Paving and Milling. The bid was advertised pursuant to KRS 424.260. One (1) bid was received as follows:

Scotty's Contracting & Stone	\$107.50/ton for asphalt at approximately 2,000 tons
	\$29.60/ton for milling at approximately 2,000 tons

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to award the Fiscal Year 2023/2024 Street Paving and Milling to Scotty's Contracting & Stone, LLC as the lowest and best responsive, responsible and sole bidder and to further authorize the Mayor to sign any and all documents necessary for this contract.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

City Finance Director Carol Riggerbach asked the Commission to consider a 60-month lease agreement with Quadient Leasing for ConnectSuite eCertify which is a web-based application for certified mail at a rate that would be less than we are currently paying. The City currently sends approximately 15-20 pieces of certified mail each month which would provide annual savings in the amount of \$300.00.

Motion was made by Commissioner Williams and seconded by Commissioner McCreary to enter into a 60-month lease agreement with Quadient Leasing for ConnectSuite eCertify software and authorize the Mayor to sign any and all documents necessary for this equipment lease.

Voting Aye: All members present. Motion carried unanimously.

Finance Director Carol Riggerbach provided the Commission with a review of the Fiscal Year 2023 fiscal year end cash balances and asked the Commission to authorize staff to establish multiple IntraFi Network Deposit accounts for investment and account fund sweep purposes. Riggerbach indicated this would allow better overall management practices of cash accounts.

Motion was made by Commissioner Williams and seconded by Commissioner Stewart to authorize the Carol Riggerbach, City of Franklin Finance Director, to establish the necessary

IntraFi Network Deposit accounts with Franklin Bank & Trust Company and further authorized the Mayor to sign any and all necessary documents to establish these accounts.

Voting Aye: All members present. Motion carried unanimously.

UTILITIES

Wastewater Treatment Superintendent Trent Coffee asked the Commission to consider approval to enter into a professional services agreement with Barge Design Solutions, Inc. for engineering services for the major sewer rehabilitation project in the amount of \$97,900.00.

Motion was made by Commissioner Stewart and seconded by Commissioner McCreary to enter into a professional services agreement with Barge Design Solutions, Inc. for engineering services for the major sewer rehabilitation project in the amount of \$97,900.00 and further authorized the Mayor to sign any and all documents necessary for this professional services.

Voting Aye: All members present. Motion carried unanimously.

Jon Zambrano, GIS Administrator, provided the Commission with an overview of how the City of Franklin is complying with the new EPA regulations regarding lead and copper pipe rules revisions. The City of Franklin should be in compliance with these standards by October 2024, and plans increased communication to the public. Compliance with these new rules would be at no expense to water customers.

No action was required by the Commission regarding this matter.

ORDINANCES

City Clerk Cathy Dillard provided second summary reading of the following ordinance:

Ordinance No. 2023-027: *Ordinance Changing the Name of Brick Street to Jay Savage Street*

Motion was made by Commissioner Powell and seconded by Commissioner Williams to adopt Ordinance No. 2023-027 and was unanimously approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner McCreary	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

EXECUTIVE SESSION

At 12:46 PM, motion was made by Commissioner Williams and seconded by Commissioner McCreary to enter into Executive Session for the purpose of: (1) Litigation – Discussion of proposed or pending litigation {KRS 61.810(1)(c)}; (2) Personnel – Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee or member {KRS 61.810(1)(f)}; and, (3) Business – Discussions between a public agency and a representative of a business entity concerning a specific proposal, where open discussions

would jeopardize the siting, retention, expansion, or upgrading of the business {KRS 61.810(1)(g)}.

Voting Aye: All members present. Motion carried unanimously.

Entering Executive Session were Mayor Dixon and Commissioners Powell, McCreary, Williams and Stewart; City Manager Kenton Powell; City Finance Director Carol Riggerbach City Attorney Scott Crabtree; Tim Crocker; Sam Crocker; Matt Fuqua; Justin Perry; and, Carter Munday.

Matt Fuqua, Justin Perry and Sam Crocker exited Executive Session at 1:03 PM.

Tim Crocker exited Executive Session at 1:26 PM.

Carter Munday exited Executive Session at 1:46 PM.

At 1:54 PM, motion was made by Commissioner Stewart and seconded by Commissioner Williams to exit Executive Session and return to open session.

Voting Aye: All members present. Motion carried unanimously.

OTHER COMMISSION BUSINESS

Motion was made by Commissioner Powell and seconded by Commissioner Williams to authorize the Mayor to sign a letter to the Franklin-Simpson Planning & Zoning Board of Adjustments asking the board to approve variances for Section IV of Williamsburg Park Subdivision.

Voting Aye: All members present. Motion carried unanimously.

Motion was made by Commissioner Stewart and seconded by Commissioner McCreary to accept the resignation of Daniel Reetzke as Assistant Finance Director for the City of Franklin.

Voting Aye: All members present. Motion carried unanimously.

Motion was made by Commissioner Powell and seconded by Commissioner Williams to appoint Carol Riggerbach as ABC Administrator for the City of Franklin and further authorized the Mayor to sign the appointment letter to the Department of Alcohol Beverage Control and any other document necessary regarding this appointment.

Voting Aye: All members present. Motion carried unanimously.

Motion was made by Commissioner McCreary and seconded by Commissioner Stewart to hire Nolan Schmidt for the position of Maintenance Technician with the Water Distribution Department.

Voting Aye: All members present. Motion carried unanimously.

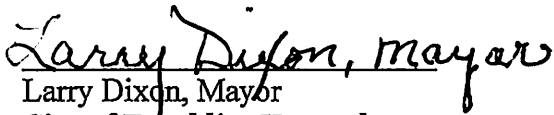
Motion was made by Commissioner Stewart and seconded by Commissioner Williams to authorize the Mayor to sign a letter of engagement with the Law Firm of Linda K. Ain for legal services for cable franchise agreement negotiations.


Voting Aye: All members present. Motion carried unanimously.

ADJOURNMENT

At 2:01 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission.

Voting Aye: All members present. Motion carried unanimously.


Larry Dixon, Mayor
City of Franklin, Kentucky


Cathy Dillard, City Clerk
City of Franklin, Kentucky