

**MINUTES OF REGULAR SESSION  
OF THE  
CITY OF FRANKLIN  
CITY COMMISSION**

**July 10, 2023**

**City Hall  
117 West Cedar Street  
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **July 10, 2023**, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Herbert Williams	Present
Commissioner Dale McCreary	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Finance Director Carol Riggenbach; Franklin Police Chief Roger Solomon; City Clerk Cathy Dillard; Donzella Lee; Lisa Deavers; Amy Ellis; Robert Palmer; Carter Munday; Jon Zambrano; Trent Coffee; Jason Richerson; Tammie Carey; Jennifer Knight; and T.J. Burnett.

Mayor Larry Dixon called the meeting to order at 12:00 Noon, and Commissioner Powell offered the opening prayer.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Powell and seconded by Commissioner Williams to approve the minutes as presented of the Franklin City Commission June 26, 2023, Regular Meeting.

Voting Aye: All members present. Motion carried unanimously.

**RECOGNITIONS**

Police Chief Roger Solomon introduced new officer T.J. Burnett and City Attorney Scott Crabtree administered the Oath of Office. Welcome back to the Franklin Police Department Officer Burnett

City Manager Kenton Powell introduced Jon Zambrano to the City of Franklin as the GIS Coordinator. Jon worked under contract for the City since 2017 and we welcome him full time.

**COMMUNITY SERVICES**

Tammie Carey, Director of Community Relations, asked the Commission to consider approval of an expenditure for a software upgrade for the mass notification system. The proposed upgrade will be with EverBridge and will be equally shared with the County. The City's portion of the payment is \$2,930.00 per year. Robert Palmer was present to provide an overview of the proposed software upgrades.

Motion was made by Commissioner Stewart and seconded by Commissioner McCreary to approve the expenditure in the amount of \$2,930.00 for the mass notification software upgrade.

Voting Aye: All members present. Motion carried unanimously.

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Lisa Deavers and Amy Ellis, members of the Independence Day Parade Committee provided the Commission with an update of the July 4<sup>th</sup> Independence Day Parade.

No Commission action was required regarding this matter.

**GENERAL GOVERNMENT**

Tammie Carey, Director of Community Relations, updated the Commission regarding notification of the Kentucky Homeland Security Grant award. The City of Franklin will receive \$43,200.00 for this grant project.

No Commission action was required regarding this matter.

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City Attorney Scott Crabtree asked the Commission for two sponsors of a proposed ordinance to rename Brick Street to Jay Savage Street.

Commissioner Williams and Commissioner Powell asked to sponsor the proposed ordinance with first reading taking place during the ordinance portion of the meeting.

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City Finance Director Carol Riggerbach presented the Commission with the notification from Scott Waste Services, LLC, that sanitation rates would increase 5% beginning August 1, 2023. This increase represents a \$0.90 per month increase for residential customers, a \$1.28 monthly increase for commercial customers, and a \$0.81 increase for residential senior customers. This increase is per the Consumer Price Index for Urban Wage Earners and Clerical Workers and in accordance with the City's franchise agreement with Scott Waste Services, LLC.

No action was required by the Commission regarding this matter.

City Finance Director Carol Riggerbach asked the Commission to consider a renewal of the contract with Comcast which would allow the City to continue to live stream WBKO on Channel 3 for live news coverage. The overall increase to continue this service is approximately \$1.50 per month for a period of three years.

Motion was made by Commissioner Powell and seconded by Commissioner Williams to enter into a 36-month Comcast Modem Circuit Contract in the amount of \$179.90 per month and further authorized the Mayor to sign any and all necessary documents.

Voting Aye: All members present. Motion carried unanimously.

**ORDINANCES**

City Clerk Cathy Dillard provided second summary reading of the following ordinance:

Ordinance No. 2023-026: *An Ordinance Rezoning Approximately 3.972 Acres Located on the West Side of 31-W North from AG (Agriculture) to R1-S (Single Family Residential) by South Street, LLC*

Motion was made by Commissioner Stewart and seconded by Commissioner Powell to adopt Ordinance No. 2023-026 and was unanimously approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner McCreary	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

City Clerk Cathy Dillard provided first summary reading of the following ordinance:

Ordinance No. 2023-027: *Ordinance Changing the Name of Brick Street to Jay Savage Street*

No Commission action is required on first reading of an ordinance.

**EXECUTIVE SESSION**

At 12:26 PM, motion was made by Commissioner McCreary and seconded by Commissioner Stewart to enter into Executive Session for the purpose of: (1) Litigation – Discussion of proposed or pending litigation {KRS 61.810(1)(c)}; and, (2) Personnel – Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee or member {KRS 61.810(1)(f)}.

Voting Aye: All members present. Motion carried unanimously.

Entering Executive Session were Mayor Dixon and Commissioners Powell, McCreary, Williams and Stewart; City Manager Kenton Powell; City Finance Director Carol Riggerbach, City Attorney Scott Crabtree, Trent Coffee, and Tammie Carey. Trent Coffee and Tammie Carey exited executive session at 12:55 PM.

At 1:24 PM, motion was made by Commissioner Williams and seconded by Commissioner Stewart to exit Executive Session and return to open session.

Voting Aye: All members present. Motion carried unanimously.

**OTHER COMMISSION BUSINESS**

Motion was made by Commissioner Powell and seconded by Commissioner Williams to hire Jessica VanCleave for the position of Pretreatment/Lab Technician for the Wastewater Treatment Plant.

Voting Aye: All members present. Motion carried unanimously.


Motion was made by Commissioner McCreary and seconded by Commissioner Stewart to hire James Scharklet for the position of Wastewater Treatment Operation for the Wastewater Treatment Plant.

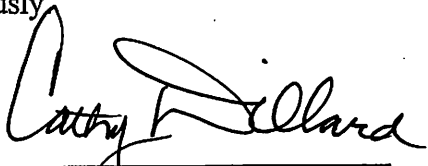
Voting Aye: All members present. Motion carried unanimously.

**ADJOURNMENT**

At 1:26 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission.

Voting Aye: All members present. Motion carried unanimously.

  
Larry Dixon, Mayor  
City of Franklin, Kentucky

  
Cathy Dillard, City Clerk  
City of Franklin, Kentucky