

**MINUTES OF REGULAR SESSION  
OF THE  
CITY OF FRANKLIN  
CITY COMMISSION**

**June 13, 2022**

**City Hall  
117 West Cedar Street  
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **June 13, 2022**, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Herbert Williams	Present
Commissioner Brownie Bennett	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Personnel Director Rita Vaughn; City Finance Director Carol Riggenschach; Public Works Director Chris Klotter; City Clerk Cathy Dillard; Kelci Keen; Jason Cook; Darrell Mallory; Lee Anglea; Trent Coffee; Donzella Lee; Tammy Carey; Tim Cook; Jeanie Link; Tracy Kent; Lacy Roberts; Jason Gill; Jennifer Campbell; Anthony Keen; Lisa Deavers; Jack Gardner; and, Lee Conrad.

Mayor Dixon called the meeting to order at 12:00 Noon, and Commissioner Jamie Powell offered the opening prayer.

**OFFICER INTRODUCTION AND SWEARING IN**

Major Kelly Mayfield introduced Ethan Cook and Kelci Keen, two new officers to the Franklin Police Department. City Attorney Scott Crabtree administered the Oath of Office for these officers.

**HEAR THE PUBLIC**

LuAnn Ferguson, representing the Franklin Garden Club, asked to speak to the Commission regarding planting trees and shrubbery at the Greenlawn and Shady Rest Cemetery. Ms. Ferguson asked the Commission to consider reinstating the Cemetery Advisory Board, which has been inactive since 1996.

After discussion, the Commission considered a motion to re-establish the Advisory Board and later tabled the motion until more information could be provided regarding necessary procedures to possibly reinstate the Board and the functions of the Board. Pursuant to City ordinance, the Cemetery Sexton will continue to have full authority regarding the day-to-day operations at the Cemetery. All plantings, tree and/or shrubbery trimming, and general maintenance by any contractor or volunteer organization requires authorization by the Cemetery Sexton.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Williams and seconded by Commissioner Powell to approve the minutes as presented of the Franklin City Commission May 23, 2022, Regular Meeting and the June 6, 2022, Special Called Meeting and Budget Work Session.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

**RECOGNITIONS**

City Manager Kenton Powell asked the Commission and community to acknowledge and recognize the staff at the Water Treatment facility for receiving awards for Area-Wide Optimization goals for 2021. Lee Anglea provided the Commission with information regarding these awards and the importance of water quality in achieving these goals.

No action was taken by the Commission regarding this matter.

**COMMUNITY SERVICES**

Jason Gill, Executive Director of Good Samaritan, provided the Commission with an update regarding programs and services to the community. Mr. Gill indicated Good Samaritan had increased funding for utility assistance due to TVA grant funding. In addition to financial assistance for utility payments, Good Samaritan offers counseling regarding basic household budgeting, other agency resources and employment referral. Good Samaritan currently operates three days per week to serve the community.

No action was taken by the Commission regarding this matter.

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Lisa Deavers, F-S Parks Director, asked the Commission to consider addition funding in the amount of \$72,000.00 for the Parks. The funds requested will be utilized for professional development of a master plan by Lose Design for the Parks system. Deavers indicated that a master plan is necessary to qualify for any type of state or federal grant funding opportunities.

Motion was made by Commissioner Bennett and seconded by Commissioner Williams to approve funding in the amount of \$36,000.00, contingent on equal funding by the County, to F-S Parks and Recreation for professional services to develop a master plan for the Parks.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

The final budget amendment of the FY 2021-22 budget approved pre-funding for the following community service organizations:

Hope Harbor	\$ 5,000.00
United Way 211 Program	2,500.00
Gallery on the Square	10,000.00
BRADD Aging Services	2,000.00
On Track Program – SKYCTC	10,000.00
F-S Arts Council	5,000.00
Good Samaritan, Inc.	8,000.00
F-S Renaissance	5,000.00
Simpson County Friends of the Shelter	5,000.00

In addition, the FY 2022-2023 budget approves funding for the following community service organizations:

Boys & Girls Club of Franklin-Simpson	\$ 50,000.00
F-S Chamber of Commerce	35,000.00
Southern KY Drug Task Force	20,000.00
F-S Human Rights Commission	5,000.00
Simpson County Historical Society	5,000.00

The budget also approved funding for Franklin-Simpson Parks & Recreation in the amount of \$239,000.00 but an agreement was not required for this organization.

Motion was made by Commissioner Powell and seconded by Commissioner Williams to authorize the Mayor to sign the Agreements for Services for each of the organizations as provided in the fiscal year 2021-2022 budget amendment and the fiscal year 2022-2023 annual budget.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

The City of Franklin recently entered into an agreement with Kentucky Downs to provide funding opportunities for some of our local community service organizations. These organizations are registered charitable entities that have suffered a loss of revenue due to the decline of bingo. Each organization will be asked to sign an Agreement for Services that will detail their obligation for reporting and will be evaluated and reviewed annually for consideration of continued funding. The organizations receiving funding were as follows:

F-S Parks	\$ 150,00.00 annually
African American Heritage Center	25,000.00 annually
F-S Arts Council	25,000.00 annually
F-S Renaissance	25,000.00 annually
Simpson County Literacy	25,000.00 annually

Motion was made by Commissioner Stewart and seconded by Commissioner Powell to authorize the Mayor to sign the Agreements for Services for each of the organizations listed herein.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

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Community Development Director Tammie Carey provided the Commission with update regarding the Community Survey by EHI Consultants. The survey and planning process will be called Franklin Forward with data collected during the months of July and August with results presented in a Public Meeting in mid-October. This survey is the first step in creating a workable comprehensive plan.

No action was taken by the Commission regarding this matter.

### GENERAL GOVERNMENT

City Finance Director Carol Riggensch introduced Lee Conrad with Higgins Insurance to discuss the renewal for property and casualty insurance coverage for the City of Franklin. Higgins Insurance obtained quotes from Tokio Marine, Traveler's and KLC for property and casualty insurance. Tokio Marine, our current property and casualty insurer, was the lowest quote, which is a premium increase of \$7,722 versus the current policy. The City has also received a renewal quote from Tokio Marine for drone insurance with no change in premium from the current policy. In addition, the City must also renew its cyber insurance. With the increase in ransomware attacks on government entities, the market is becoming increasingly difficult for government entities to obtain cyber insurance. We have received a quote for FY2023 for \$8,909, 120% increase over the current policy.

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to approve the contract with Tokio Marine for property and casualty and drone insurance and with CFC for cyber liability insurance coverage for fiscal year 2022/2023 and further authorized the Mayor to sign any and all necessary documents.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

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City Manager Kenton Powell asked the Commission to consider renewal of its workers compensation insurance coverage with Kentucky Employers Mutual Insurance provided through Franklin Insurance, Inc., in the amount of \$72,008.00, a reduction of \$10,000.00 from the previous fiscal year premium.

Motion was made by Commissioner Stewart and seconded by Commissioner Williams to approve renewal of workers compensation coverage with Kentucky Employers Mutual Insurance for \$72,008 for fiscal year 2022/2023 and further authorized the Mayor to sign any and all necessary documents.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

City Finance Director Carol Riggenbach presented the final updates for the Fiscal Year 2022-2023 annual budget and asked the Commission for sponsors for the proposed budget ordinance. Commissioner Bennett and Commissioner Williams asked to sponsor the budget ordinance with first reading taking place during the ordinance portion of the meeting.

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City Finance Director Carol Riggenbach asked the Commission to consider approval of an agreement with Government Utilities Technology Services, Inc. (GUTS) for processing and printing the 2022 City of Franklin property tax bills. Total estimated costs for tax bill processing were \$3,247.00 which includes processing, printing, mailing and postage.

Motion was made by Commissioner Bennett and seconded by Commissioner Powell to authorize the Mayor to sign the Services Agreement with Government Utilities Technology Services, Inc. (GUTS) for processing and printing the 2022 City of Franklin property tax bills.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

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City Manager Kenton Powell asked the Commission to consider reappointing Darla Knight to the Franklin-Simpson Industrial Authority for another four (4) year term. Darla desires to continue her service on this Board and Dennis Griffin, Executive Director of the Industrial Authority, has asked that she be re-appointed.

Motion was made by Commissioner Bennett and seconded by Commissioner Powell to approve the re-appointment of Darla Knight to the Franklin-Simpson Industrial Authority Board for a term of four (4) years to expire on July 28, 2026.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

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City Manager Kenton Powell asked the Commission to ratify the Mayor's signature on the Application for Supervised Public Display of Fireworks submitted by Kentucky Downs scheduled for Sunday, July 3, 2022, beginning at approximately 8:45 pm.

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to ratify the Mayor's signature on the Application for Supervised Public Display of Fireworks for Kentucky Downs scheduled for Sunday, July 3, 2022, beginning at approximately 8:45 pm.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

### **UTILITIES**

Water Treatment Superintendent Trent Coffee asked the Commission to consider the award of bid for Kentucky Downs Wastewater System Improvements. The bid notice was advertised pursuant to KRS 424.260 and two (2) bids were received at the bid opening held on Thursday, May 26, 2022, as follows:

Scott & Ritter, Inc.	\$ 1,093,800.00
Infinity Pipeline, Inc.	\$ 1,136,888.00

Based on the bid results and the recommendation from Barge Design Solutions, Coffee asked the Commission to consider the bid be awarded to Scott & Ritter, Inc.

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to award the contract for the Kentucky Downs Wastewater Improvement project to Scott & Ritter, Inc., in the amount of \$1,093,800.00 and further authorized the Mayor to sign any and all documents related to this project.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

**ORDINANCES**

City Clerk Cathy Dillard held second summary reading of the following ordinance:

Ordinance No. 2022-016 titled: *An Ordinance Amending the Annual Budget for the Fiscal Year Beginning July 1, 2021, and Ending June 30, 2022, by Estimating Revenues and Appropriations*

Motion was made by Commissioner Bennett and seconded by Commissioner Williams to adopt Ordinance No. 2022-016 and was unanimously approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner Bennett	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

City Clerk Cathy Dillard held first summary reading of Ordinance No. 2022-017 titled: *An Ordinance Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2022, and Ending June 30, 2023, by Estimating Revenues and Appropriations.*

No action was taken on first reading of these ordinances.

**EXECUTIVE SESSION**

At 1:29 PM, motion was made by Commissioner Williams and seconded by Commissioner Powell to enter into Executive Session for the purpose of: (1) Land Acquisition – Deliberations on the future acquisition or sale of real property by a public agency where publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency {KRS 61.810(1)(b)}; (2) Litigation – Discussion of proposed or pending litigation {KRS 61.810(1)(c)}; and, (3) Personnel – Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee or member {KRS 61.810(1)(f)}.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Entering Executive Session were Mayor Dixon; Commissioners Powell, Bennett, Williams and Stewart; City Manager Kenton Powell; City Attorney Scott Crabtree; Public Works Director Chris Klotter and City Finance Director Carol Riggerbach.

Chris Klotter exited Executive Session at 1:50 PM.

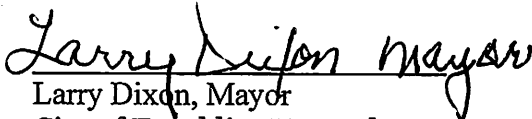
At 2:21 PM, motion was made by Commissioner Stewart and seconded by Commissioner Williams to exit Executive Session and return to open session.

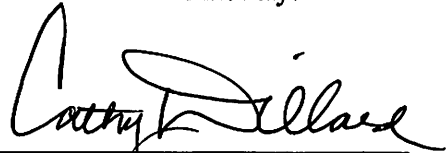
Voting Aye by Roll Call Vote: All members present. Motion carried unanimously.

**ADJOURNMENT**

At 2:28 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission.

Voting Aye by Roll Call Vote: All members present. Motion carried unanimously.

  
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Larry Dixon, Mayor  
City of Franklin, Kentucky

  
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Cathy Dillard, City Clerk  
City of Franklin, Kentucky