

**MINUTES OF REGULAR SESSION
OF THE
CITY OF FRANKLIN
CITY COMMISSION**

April 24, 2023

**City Hall
117 West Cedar Street
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, April 24, 2023, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Larry Dixon	Absent
Commissioner Jamie Powell	Present
Commissioner Herbert Williams	Present
Commissioner Dale McCreary	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Personnel Director Rita Vaughn; City Finance Director Carol Riggerbach; Franklin Police Chief Roger Solomon; Jennifer Knight; Jeremy Perring; David Schuler; Trent Coffee; Moe Hillard; Carter Munday; and, Derek Parham, WBKO Representative.

Mayor Pro Tem Jamie Powell called the meeting to order at 12:00 Noon, and Commissioner Williams offered the opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Stewart and seconded by Commissioner Williams to approve the minutes as presented of the Franklin City Commission April 10, 2023, Regular Meeting.

Voting Aye: All members present. Motion carried unanimously.

RECOGNITION

City Finance Director Carol Riggerbach asked the Commission to recognize Jennifer Knight, Jeremy Perring and David Schuler for their efforts with implementing the new inventory control system. Riggerbach stated the implementation was an enormous success due to these individuals working together as a team.

COMMUNITY SERVICES

City Code Enforcement Officer Moe Hillard asked the Commission to recognize May as Building Safety Month. Building Safety Month raises awareness about the importance of building codes, so the general public has all the necessary information to ensure the safety of their homes, workplaces and more.

Mayor Pro Tem Powell along with Commissioners Stewart, McCreary and Williams issued a proclamation declaring May as Building Safety Month in the City of Franklin.

City Manager Kenton Powell provided the Commission with an update regarding the Comprehensive Plan. The latest Advisory Committee meeting focused on goals and objectives and the community meetings provide the beneficial input from citizens.

No action was required by the Commission regarding this matter.

GENERAL GOVERNMENT

City Manager Kenton Powell asked the Commission to consider a request for a tax moratorium for property located at 100 West Kentucky Avenue. Jeremy Estep with FSG Masonic Building LLC purchased the property in November of 2022 for \$400,000.00 and has estimated renovation costs of approximately \$300,000.00. The improvements made to the building will improve the value of the property and revitalize one of the downtown buildings that was in a state of disrepair.

Motion was made by Commissioner Stewart and seconded by Commissioner McCreary to approve the request by FSG Masonic Building LLC for the property located at 100 West Kentucky Avenue for a period of five (5) years beginning with the 2023 tax year and ending with the 2027 tax year and further authorized the Mayor, or his designated representative, to execute the Application for Assessment Moratorium Certificate.

Voting Aye: All members present. Motion carried unanimously.

City Finance Director Carol Riggerbach provided the Commission with an overview of the fiscal year-to-date financial report. Riggerbach reported that revenue projections and capital spending were on track as were near the end of current fiscal year.

City Manager Kenton Powell asked the Commission to consider a proposed ordinance approving the rezone of property located on the west side of Blackjack Road owned by BD&J Properties, LLC. The rezone request was approved by the F-S Planning & Zoning Commission on February 21, 2023.

Commissioner McCreary and Commissioner Stewart asked to sponsor the proposed ordinance with first reading taking place during the ordinance portion of the meeting.

City Manager Kenton Powell asked the Commission to consider a proposed Consulting Services Agreement between the City of Franklin and Mid-TN Erosion & Sediment Control, LLC. Richard Jones, Professional Engineer, will provide approximately 20 hours per week to provide engineering consulting services and will work with the Water Distribution, Sanitary Sewer Collection and Street/Stormwater Departments.

Motion was made by Commissioner Williams and seconded by Commissioner Stewart to approve the Consulting Services Agreement between the City of Franklin and Mid-TN Erosion & Sediment Control, LLC, which became effective on January 23, 2023, and further authorized the Mayor or his designee to sign the agreement on behalf of the City of Franklin.

Voting Aye: All members present. Motion carried unanimously.

City Manager Kenton Powell asked the Commission to consider authorization for the Mayor, or his designee, to sign a deed of conveyance on behalf of the City of Franklin. South Street, LLC proposed to transfer approximately ten (10) acres located on the west side of Highway 31-W North to the City of Franklin for stormwater drainage and retention area with consideration of the City maintaining the property and utilizing it for this intended purpose.

Motion was made by Commissioner Stewart and seconded by Commissioner McCreary to authorize the Mayor, or his designee, to sign the Deed of Conveyance from South Street, LLC to the City of Franklin.

Voting Aye: All members present. Motion carried unanimously.

PUBLIC SAFETY

Franklin Police Chief Roger Solomon provided an update to the Commission regarding the Wal-Mart Community Grant Program. This grant program will provide approximately \$4,320.00 to the Franklin Police Department to purchase flashlights for officers.

No action was required by the Commission regarding this matter.

UTILITIES

City Finance Director Carol Riggenbach asked the Commission to consider approval to participate in the Kentucky Utilities and Rail Tracking System (KURTS). The Kentucky Transportation Cabinet (KYTC) has developed a web-based system for KYTC/Utility Company coordination tasks, known as KURTS. This system allows for plans and estimates to be submitted as well as electronic submission of invoices for payment.

To access the system, the City of Franklin is required to complete a user agreement and pass a resolution authorizing the appropriate City representatives to access this system. The proposed

resolution would authorize Trent Coffee, Carol Riggerbach and Richard Jones to access this system on behalf of the City of Franklin.

Motion was made by Commissioner Stewart and seconded by Commissioner Williams, and unanimously approved the following resolution:

RESOLUTION NO. F-2023

RESOLUTION OF THE CITY OF FRANKLIN, KENTUCKY APPROVING THE PARTICIPATION IN AND USE OF THE KENTUCKY UTILITIES AND RAIL TRACKING SYSTEM FOR THE KENTUCKY TRANSPORTATION CABINET (KYTC) AND AUTHORIZING CERTAIN INDIVIDUALS TO BE PROVIDED ACCESS TO THE SYSTEM ON BEHALF OF THE CITY OF FRANKLIN, KENTUCKY

WHEREAS, the Board of Commissioners of the City of Franklin, Kentucky has determined that it is in the best interest of the citizens of Franklin, Kentucky to approve participation in and use of the Kentucky Utilities and Rail Tracking System for the Kentucky Transportation Cabinet, and to authorize only certain individuals to have access to and to use said system; and,

WHEREAS, it has been determined that approval of this Resolution is in the best interest of the City in order to participate in this program and/or system.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Franklin, Kentucky as follows:

- 1. The Board of Commissioners of the City of Franklin, Kentucky does hereby accept all term and conditions set forth by the Kentucky Transportation Cabinet in order for the City of Franklin to participate in and/or use the Kentucky Utilities and Rail Tracking System for the Kentucky Transportation Cabinet; and,*
- 2. The Board of Commissioners of the City of Franklin does hereby ratify and adopt all terms, conditions, and/or agreements as may be required or determined by the Kentucky Transportation Cabinet in order for the City of Franklin to participate in and/or use said system; and*
- 3. The following persons are hereby authorized on behalf of the City of Franklin, Kentucky to utilize and use said system and, further, said persons are authorized and directed to execute any documents on behalf of the City of Franklin as may be required to accomplish the intent of this Resolution:*
 - (a) Trent Coffee;*
 - (b) Carol Riggerbach;*
 - (c) Richard Jones.*
- 4. This resolution was adopted by a vote of the Board of Commissioners of the City of Franklin at a meeting held on April 24, 2023.*

ORDINANCES

Deputy City Clerk Rita Vaughn provided second summary reading of the following ordinance:

Ordinance No. 2023-016 titled: *An Ordinance Amending the Annual Budget for the Fiscal Year Beginning July 1, 2022, and Ending June 30, 2023, by Estimating Revenues and Appropriations*

Motion was made by Commissioner McCreary and seconded by Commissioner Williams to adopt Ordinance No. 2023-016 and was unanimously approved by the following roll call vote:

Mayor Dixon Absent Commissioner McCreary Yes

Commissioner Powell
Commissioner Williams

Yes
Yes

Commissioner Stewart

Yes

Deputy City Clerk Rita Vaughn provided first summary reading of the following ordinance:

Ordinance No. 2023-017 titled: *An Ordinance Rezoning Approximately 26 Acres Located on the West Side of Blackjack Road (KY Hwy 1171) from I-2 (Heavy Industrial) to R-4 (Multi-Family High Density Residential) by BD&J Properties, LLC*

No Commission action is required on first reading of an ordinance.

EXECUTIVE SESSION

At 12:50 PM, motion was made by Commissioner Stewart and seconded by Commissioner Williams to enter into Executive Session for the purpose of: (1) LITIGATION – Discussion of proposed or pending litigation {KRS 61.810(1)(c)}; and, (2) PERSONNEL – Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee or member {KRS 61.810(1)(f)}.

Voting Aye: All members present. Motion carried unanimously.

Entering Executive Session were Mayor Pro Tem Powell and Commissioners McCreary, Williams and Stewart; City Manager Kenton Powell; and City Finance Director Carol Riggerbach.

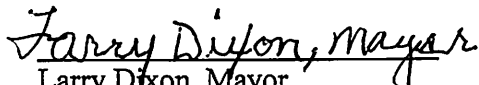
At 1:03 PM, motion was made by Commissioner McCreary and seconded by Commissioner Williams to exit Executive Session and return to open session.


Voting Aye: All members present. Motion carried unanimously.

ADJOURNMENT

At 1:15 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission.

Voting Aye: All members present. Motion carried unanimously.


Larry Dixon, Mayor
City of Franklin, Kentucky


Cathy Dillard, City Clerk
City of Franklin, Kentucky