

Village of Fowlerville

213 S. Grand Avenue
 Fowlerville, Michigan 48836
 Phone (517) 223-3771 Fax (517) 223-7435
 www.fowlerville.org



Fowlerville Community Park Irwin Glover Amphitheater Rental Request

Permit # _____

To be completed by applicant:

Applicant Name:	Today's Date:
Applicant Address:	
Applicant Mailing Address:	
Applicant Phone #:	
<input type="checkbox"/> Please provide a copy of your State ID/Driver License	
Date of Event:	Hours Requested:
Number of Attendees:	
Purpose of Event	

RATES

Band Shell	Location	4-hour Block	Electricity
Irwin Glover Amphitheater	Community Park	\$50/4-hour block	\$10

NOT VALID WITHOUT A PAID RECEIPT, PERMIT NUMBER, and VILLAGE OFFICIAL SIGNATURE

4-hour Block (minimum) or # of Blocks for event =	
Security Deposit is required	\$50.00
Electricity is required	\$10.00
TOTAL:	

The Village of Fowlerville assumes no responsibility for any damages, loss of property, injuries or sickness incurred by me or any accompanying persons as a result of using this facility and grounds. I agree to defend, pay on behalf of, indemnify and hold harmless the Village of Fowlerville, its elected and appointed officials, employees, volunteers, and others working on behalf of the Village of Fowlerville against any and all claims, demands, suits or loss that can be connected in any way to the use of this facility. The Village reserves the right to deny any applicant use of the facility based on the type of activity or liability exposure.

Your signature affirms you are the person named on this contract, that you have read this contract and that you are at least 18 years old.

I understand by signing this document, I certify that I am responsible for said group and said group activity event. I also understand that the rental/permit fee is **NON-REFUNDABLE**. I understand that should there be any damage to the property caused by said group,

I am responsible for full repair or replacement costs of damaged property. If the Village should be required to clean the site, I shall forfeit my \$25.00 security deposit. I further certify that I have read and understand the amphitheater rental policies listed on the reverse and agree to abide by said policies.

Applicant Signature: _____ Date: _____

Village Office Signature: _____ Date: _____

Conditions: _____ APPROVED DENIED Receipt # _____

Irwin Glover Amphitheater Rental Policies

- The rental request for the amphitheater entitles you to use of the structure and seating area for a 4-hour block during regular Fowlerville Community Park hours: 6 AM – 9 PM.
- A security deposit (\$50) is required for amphitheater reservations. This deposit is refundable and returned in the form of a check from the Village of Fowlerville once it has been determined that the pavilion has been left in satisfactory condition and that the group complied with park rules and the Village Code of Ordinances.
- Trash receptacles are provided. Please clean up after use: remove all tape, decorations, garbage, and debris from the area. Security deposits are returned only if the amphitheater site has been determined to be cleaned, garbage/rubbish removed, and the site left in satisfactory condition. Damages or improper clean-up will be charged to the rental party. The site will be inspected by Village Staff.
- The Fowlerville Community Park and Centennial Park are public parks and may have multiple events taking place on the same day as your event. You will not be notified of changes and/or additions to the Village’s calendar events. You are responsible to call the Village Offices periodically for updates.
- The Village of Fowlerville cannot guarantee that someone will not use the area prior to your group. Please be prepared if additional attention is needed to prepare the site. If there is a major issue with the site due to previous use, please contact 517-223-3771 [Monday-Friday, 8 AM-5 PM]; 517-712-2478 [after regular business hours and weekends].
- The amphitheater has electrical outlets available and are serviced for 120 volts/20 amps. Please refrain from plugging more volts/amps than the electrical system can service. If power breakers are tripped due to overuse of volts/amps and a service call is required for maintenance, *this will result in a loss of your security deposit.*
- Portable toilets are provided for the general public users of the park and its amenities. Additional portable toilets, or an extra cleaning of the park’s portable toilets, may be needed. The Village of Fowlerville will consider your request and security provision to ensure all park users are provided with adequate conditions.
- The Village of Fowlerville must have a copy of the liability insurance, naming the Village of Fowlerville as “Additionally Insured” before the event takes place.
- Paved parking is available as well as designated sites on gravel areas. There are no reserved parking spaces.
- Park rules are posted on signs in the park. All Park rules and regulations are expected to be followed at all times while in the park. If you have any questions or concerns regarding the rules, please call the Village of Fowlerville Municipal Offices prior to your event.
- The rental request will be issued a permit number after it is reviewed and approved by a Village Official. You must bring the permit to the amphitheater on the reserved rental date as proof that the pavilion has been rented to your group.
- Full refund of the rental, less \$4.00 processing fee, will be issued if the Village Office is notified of cancellation within a minimum of 14 days prior to the reservation date. Notices given less than 14 days will be refunded 40% upon notification. Refunds for cancellation and/or security deposits will be provided approximately three (3) weeks after the date of the event or cancellation. There are no refunds given due to rain or poor weather conditions.
- Alcoholic beverages are not permitted.
- Feeding the wildlife is not permitted.
- Golf practice is prohibited.
- Violation of any of the above rules/policies shall be just cause for immediate termination of your permit and removal from the park.

Applicant Signature: _____ Date: _____

FOR OFFICE USE ONLY

Village Official Name: _____ Date Deposit/Fee Received: _____

Village Official Signature: _____ Permit Application #: _____