

Village of Fowlerville

213 S. Grand Avenue
 Fowlerville, Michigan 48836
 Phone (517) 223-3771 Fax (517) 223-7435
 www.fowlerville.org



Permit # _____

APPLICATION FOR ZONING COMPLIANCE LETTER FORM

To be completed by applicant:

APPLICANT NAME: _____	
APPLICANT ADDRESS: _____	
APPLICANT PHONE #: _____	EMAIL: _____
PROPERTY ADDRESS: _____	
PROPERTY TAX ID #: _____	
CURRENT USE: _____	

To the Applicant:

The information provided by the Village of Fowlerville in a Zoning Compliance Letter includes confirmation whether the site and/or buildings on the property are in compliance with the Village of Fowlerville Ordinances. Please note Livingston County is the building code enforcing agent for the Village of Fowlerville.

Information provided includes known building and fire code violations (see disclaimer below), variances (if any) granted to the site, conditions of site plan or conditional land use approval (if any) applicable to the site, and the status of compliance with zoning ordinance setback and parking requirements for the use listed on the application form (see disclaimer below regarding other zoning requirements).

This application must be submitted with all information typed or printed in ink. The established fee (\$250) must be provided before the application can be processed and the Zoning Compliance Letter released. Payments can be made by cash/credit card transaction (in person at the Village of Fowlerville Offices) or by check/money order made payable to the *Village of Fowlerville*.

Code Violation Disclaimer. While the zoning compliance report/letter will identify any known code violations, the Village cannot certify that there are no building or fire code violations without a special inspection of the property, which is outside of the scope of a zoning compliance report. The Village can complete such an inspection on an hourly-fee basis.

Zoning Ordinance Requirements. Except for setbacks and parking, in most instances the Village cannot determine compliance with zoning standards (such as landscaping, lighting, etc.). Compliance with many zoning requirements is dependent on use-specific standards, and many sites are legally non-conforming due to changes to zoning standards over the years. Legal non-conformities may or may not need to be brought into compliance due to use changes or site development/redevelopment activities, depending on the nature of the activity. The Village will identify non-compliance, when possible, but cannot certify that the site is compliant with zoning standards other than setbacks and parking.

Please contact the Village of Fowlerville Offices directly for questions or clarifications. Regular office hours are Monday-Friday, 8AM – 5PM

I understand that if it is determined that the application is not complete, the Village shall immediately identify in writing what is needed to make the application complete. I acknowledge that the Village of Fowlerville assumes no responsibility or liability for errors or omissions.		
Applicant Signature	Applicant Printed Name	Date
Is the Applicant the Property Owner: <input type="checkbox"/> YES <input type="checkbox"/> NO		
If no, please describe the Applicants relationship to the Property Owner:		
FOR OFFICE USE ONLY		
Receipt #:	Date Sent to Planner:	Date Completed: