

# Village of Fowlerville

213 S. Grand Avenue  
Fowlerville, Michigan 48836  
Phone (517) 223-3771 Fax (517) 223-7435  
www.fowlerville.org



Permit # \_\_\_\_\_

## APPLICATION FOR FENCE/DECK/ACCESSORY STRUCTURE AND PRELIMINARY SITE INSPECTION

To be completed by applicant:

APPLICANT NAME: _____
APPLICANT ADDRESS: _____
APPLICANT PHONE #: _____
PROPERTY OWNER NAME: _____
PROPERTY ADDRESS: _____
PROPERTY OWNER PHONE #: _____ PROPERTY TAX ID #: _____
TYPE OF USE: _____
IS USE PERMITTED WITHIN THE EXISTING ZONING DISTRICT? <input type="checkbox"/> YES <input type="checkbox"/> NO If no, rezoning or other action will be required prior to issuance of Land Use Permit
IS USE PERMITTED BY SPECIAL USE PERMIT? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, Special Use approval is required prior to issuance of Land Use Permit
IS SITE PLAN APPROVAL REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, Site Plan must be approved prior to issuance of Land Use Permit
IS A VARIANCE NEEDED TO CONFORM TO ZONING ORDINANCE REQUIREMENTS? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, variance(s) must be obtained prior to issuance of Land Use Permit

ZONING DISTRICT REQUIREMENTS:  
**DOES NOT APPLY TO FENCE PERMIT(S)**

	Minimum Required	Actual	Does/Does not Comply
Parcel Size			
Parcel Dimensions			
Front Setback			
Rear Setback			
Side Setback			
Building Size/Footprint			

Please note that construction of said project cannot begin until this permit has been approved by the Village of Fowlerville Zoning Administrator and a building permit obtained from the Livingston County Building Department. Processing of a permit is normally completed within 4-5 business days, but may be extended by the Zoning Administrator if necessary.

**PROCEED TO LIVINGSTON COUNTY BUILDING DEPARTMENT FOR ADDITIONAL PERMITS**

I, the undersigned, acknowledge that additional costs may be incurred in the review of my application as a result of professional services by the Village Planner, Engineer, Attorney or others related to the review of my application. By signing this agreement, I hereby agree to pay any additional costs incurred by the Village and/or its consultants as they pertain to the review of my application.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PROPERTY OWNER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**FENCE/DECK/ACCESSORY STRUCTURE PERMIT GUIDELINES**

The Fence/Deck/Accessory Structure Permit Application is the first step in the process prior to any construction on property in the Village of Fowlerville. The applicant will need the following items to bring to the Village prior to the issuance of Fence/Deck/Accessory Structure Permit:

- Boundary Survey provided by a licensed surveying or engineering company detailing all property measurements (or your survey from the closing on your house is also acceptable)
- Proof of Ownership of property OR Authorization as an agent for owner of the property (a copy of your most recent tax bill is sufficient as proof of ownership)
- Sketch of Building Footprint(s) detailing location, with measurements and distances (building, setbacks, etc.) as well as a sketch of proposed new structure (fence, deck, accessory structure, etc.)
- All necessary permits and approvals from other governing bodies acquired prior to moving forward with the project (i.e. Livingston County Building Department, Department of Environmental Quality, etc.)
- **CONSTRUCTION CANNOT BEGIN UNTIL THIS FORM IS APPROVED BY THE VILLAGE OFFICE.** This permit is only valid for construction of said project on private property as indicated.
- Please note: Processing of a Fence/Deck/Accessory Structure Permit is normally completed within 4-5 business days, but may be extended by the Zoning Administrator if necessary.

**FOR OFFICE USE ONLY**

ZONING ADMINISTRATOR APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

PERMIT EXPIRATION DATE: \_\_\_\_\_ DATE APPLICATION FILED: \_\_\_\_\_

DATE FEE PAID (\$25): \_\_\_\_\_ APPROVED OR DENIED

REASON IF DENIED: \_\_\_\_\_

To be completed by Village Official:

EXISTING ZONING: \_\_\_\_\_

- BOUNDARY SURVEY PROVIDED
- PROOF OF OWNERSHIP or AUTHORIZATION FROM PROPERTY OWNER PROVIDED
- SKETCH PROVIDED INCLUDES BUILDING FOOTPRINT, including distances to property lines and currently existing structures.
- SKETCH INCLUDES PROPOSED USE AND TYPE OF MATERIALS