

VILLAGE OF FOWLERVILLE

JOB DESCRIPTION

PUBLIC WORKS EQUIPMENT TECHNICIAN

Supervised By: Director of Public Works and Public Works Supervisor, as assigned.
Supervises: No supervisory responsibility

Position Summary:

Under the supervision of the DPW Supervisor, performs a broad range of manual labor and skilled maintenance functions including landscaping, snow removal, street repair, sewer and water main repair, removal of debris, buildings and grounds maintenance, and equipment maintenance and repair. Responsible for the proper and safe operation of all public works equipment and vehicles.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Operates construction or power equipment including, but not limited to, front-end loader, backhoe, mower, dump truck, snowplow, vactor and other light and heavy vehicles and equipment.
2. Performs various tasks related to street maintenance such as pothole patching, snow plowing and removal, line painting and erecting and repairing street/traffic signs and banners.
3. Performs grounds, cemetery, and parks maintenance tasks such as tree trimming, brush and leaf removal, mowing, trash pick-up, restroom cleaning, playground equipment repair, and recreation area preparation.
4. Performs tasks related to the operation and maintenance of the storm sewer system. Cleans, repairs, and replaces catch basins.
5. Performs minor equipment maintenance and repair. Assures adherence to preventive maintenance schedules for assigned vehicles. Installs and removes attachment parts including plows, mowers, and salters.

6. Responds to water system emergencies such as main breaks, assisting in all related duties. Performs routine maintenance on the system in accordance with established procedures.
7. Responds to public works emergencies including snow, water main breaks, and other emergencies on a 24-hour basis. Is on call for emergency response one week in each five.
8. Performs related duties as required.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities, and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

Requirements include the following:

- A high school diploma, supplemented by vocational training in the skilled trades or construction techniques.
- A Michigan Commercial Driver's License (CDL) with the endorsements appropriate for the Village's fleet, or the ability to obtain one upon hire.
- Thorough knowledge of safety procedures and precautions involved in equipment operation and public works maintenance work.
- Thorough knowledge of the tools, materials and equipment used in the repair and maintenance of buildings, mechanical systems, construction projects, and infrastructure systems.
- Skill in the operation of assigned vehicles, equipment, and power tools.
- Ability to establish effective working relationships and use good judgment, initiative and resourcefulness when dealing with other employees and the public.
- Ability to effectively communicate, understand instructions, and follow directions.

- Ability to work effectively under stress, changes in work priorities, and in emergencies.
- Ability to respond to public works emergencies 24 hours per day.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to communicate with others in person and on a radio or telephone. The employee is occasionally required to view written and electronic documents. The employee must frequently lift and/or move objects of moderate to heavy weight. The employee is required to utilize a wide assortment of power equipment and tools.

While performing the duties of this job, the employee frequently works in an outdoor construction or maintenance setting. The employee is exposed to moving mechanical parts, adverse weather conditions, risk of electrical shock, vibration, fumes, or airborne particles, and toxic or caustic chemicals. The noise level in the work environment may be moderate to very loud.

The Village of Fowlerville is currently seeking a Full Time Department of Public Works (DPW) Worker.

This is a Union position. Under the direct supervision of the DPW Supervisor

Requirements:

Through knowledge of safety procedures and precautions involved in equipment operation. Minimum possession of a valid CDL-B with air brake license. Driving record must meet Village standards to be insurable. Relevant experience and work history will be considered. Ability to establish effective working relationships and use good sound judgment, initiative, and resourcefulness when dealing with other employees and the public. Ability to effectively communicate, understand instructions and follow directions. The ideal candidate must possess a positive and caring attitude.

Hours are typically 7:00 a.m. to 3:30 p.m., Monday through Friday, Weather Permitting. Employees are required to take an on-call assignment every 4th week on a rotating basis. Starting Rate of Pay up to 25.03 plus benefits, with a rate step increase on a yearly basis.

Must be able to pass a physical, drug test and background check.

Closing date: June 15, 2023

Please submit a letter of interest and resume to:

The Village of Fowlerville,

DPW Position

213 South Grand Avenue

Fowlerville, MI 48836

The Village of Fowlerville is a government unit located in Livingston County, Michigan and is an Equal Employment Opportunity employer.

Job Type: Full-time

Salary: Up to \$25.03 per hour

Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Vision insurance

Schedule:

- 8-hour shift
- Day shift
- On call
- Overtime

Ability to commute/relocate:

- Fowlerville, MI 48836: Reliably commute or planning to relocate before starting work (Required)

License/Certification:

- Driver's License (Required)

Work Location: In person