



Ferry County Planning Department  
PO Box 305  
Republic, WA 99166-0305  
Phone (509) 775-5225 Ext 3101  
pbasst@co.ferry.wa.us

## Ferry County Boundary Line Adjustment (BLA) Process 202307

The following are the steps and procedures that must be completed.

- This requires Planning Commission (PC) approval. The application will need to be delivered by the Friday prior to the PC meeting on the 3<sup>rd</sup> Wednesday of each month.
- When filling out the application keep all writing within the border.
- Submit application and application fee.
- Submit a map of the affected parcels.
- Submit a *Certificate of Consent* for each person that has an interest/ownership in the affected parcels.
- If your property is on the Colville Confederated Tribal Reservation, submit a completed CCT Land Use Application.
- A Land Use Review is required.
- It is recommended that a professional land surveyor, title officer, or attorney prepare the legal description but depending on the situation, a survey may be required.
- If your application is approved, the Planner will complete the paperwork that will get recorded and will provide you with the amount for the recording fees.
- Property taxes and/or special assessments must be paid in full prior to recording.
  - For Current Use – if needed, request removal thru Assessors office.
- Planning office submits documents to be recorded to the Auditor's office.
- Once recorded the Assessor will make the actual adjustments to the parcels.
- At this point, if any property will be changing ownership, you can record the appropriate deed(s).

**Note:** Each situation is different and there may be additional requirements

**Note:** A BLA allows for the adjustment of property lines between two or more existing legal parcels, provided the parcels conform to the minimum lot size and dimensional requirements. A non-conforming parcel (a parcel that does not meet current minimum area and/or dimensional requirements) cannot be made more non-conforming through a BLA. State and county laws do not allow for the creation of new parcels through a boundary line adjustment.



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**Ferry County  
 Application for Exemption  
 Boundary Adjustment**

This application will be reviewed in the context of evidence presented by the applicant, applicable state and local statutes and all other relevant information to determine qualification for an exemption from Ferry County Subdivision Ordinances and State Subdivision Statutes. If the Boundary Line Adjustment (BLA) is approved, all taxes must be paid in full and you will be required to pay a recording fee to the Ferry County Auditor. We will notify you with the amount at the time of filing.

Primary Contact: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

This application affects the following described tracts of land. Please enter the parcel numbers and legal descriptions of the properties to be deeded below. A map of the affected parcels is required.

Parcel A:

Parcel Number: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Which I request be combined with the following described tract of land:

Parcel B:

Parcel Number: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Describe the purpose of the BLA:

\_\_\_\_\_  
 \_\_\_\_\_

I certify that the above land subdivision is not an attempt to circumvent any applicable subdivision laws.

\_\_\_\_\_  
 Signature of Applicant

\_\_\_\_\_  
 Date

CERTIFICATION OF CONSENT TO BOUNDARY ADJUSTMENT:

This is to certify that the undersigned hereby consent to the boundary adjustment of the lands shown in the attached schedule, the description of which is as follows:

\_\_\_\_\_ located in

Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

If applicable, we grant easement to adjoining property as shown in the attached conveyance of legal easement.

\_\_\_\_\_  
Signature of person with interest

STATE OF WASHINGTON)  
COUNTY OF \_\_\_\_\_)

On this day personally appeared before me, \_\_\_\_\_  
to me known to be the individual described in and who executed the within and foregoing Certificate of Consent, and acknowledged that they signed the same as their free and voluntary act and deed, for the purposes herein mentioned.

Given under my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

Residing at \_\_\_\_\_

My Commission Expires \_\_\_\_\_