

**Adjourned Meeting of the Board  
Ferry County Commissioners  
Monday September 28, 2020**

Commissioner Davis opened the meeting at 9:00 a.m. Also present: Commissioner Johnna Exner, Commissioner Howard Hambleton, Clerk of the Board Amanda Rowton, Deputy Clerk of the Board Jennifer Knowles and interested members of the public.

**Invocation & Pledge of Allegiance**

**Changes and Additions to the Agenda**

'Open Enrollment Guidelines' was added to the Agenda.

'Treasurer Resignation' was added to the Agenda.

'Cleaning Supplies' was added to the Agenda.

'Temporary Employee' was added to the Agenda.

'Senator Murray's Representative Update' was added to the Agenda.

'Risk Manager Update' was added to the Agenda.

'Albert Monitoring' was changed to 'Executive Session per RCW 42.30.110(1)(i) for Potential Litigation'.

**Correspondence & Board Reports**

*Commissioner Exner made a motion to send a letter to WSU expressing the struggles of 4-H and request the 4-H member fees be rolled over into 2021. Commissioner Hambleton seconded the motion. The motion carried unanimously. (ex. #1)*

*The Board approved sending a letter to The Department of Fish and Wildlife, by consensus. (ex. #2)*

**BOCC Approved Minutes**

*Commissioner Exner made a motion to approve the BOCC meeting minutes as corrected for September 21, 2020. Commissioner Hambleton seconded the motion. The motion carried unanimously.*

**Building Inspector Update**

Building Inspector Andy Simons and Risk Manager Robert Young were present.

Discussion was held on a previous property line issue, which has been resolved. Discussion was held on a shop that was turned into a two-story house, without proper permits. Discussion was held on Mr. Simon's travel, credit card, and cell phone. Mr. Simons has been leaving a copy of all documents with each land owner for their records.

**Risk Manager Update**

Risk Manager Robert Young was present.

There is an inmate in the jail that tested positive for Covid-19, the issue has been contained. Discussion was held on the possibility of using Cares Act funding to test inmates for Covid-19, to save the county money. There was a sick person up in the courts, the sick person was ushered out and the janitors did some cleaning in case it was Covid-19.

### **Executive Session per RCW 42.30.110(1)(g) for Personnel**

Risk Manager Robert Young and Clerk of the Board Amanda Rowton were present. The Board went into Executive Session at 10:45 a.m. for 15 minutes. The Board extended for 10 minutes. The Board came out of Executive Session at 11:10 a.m. No action was taken.

*The Board gave Mr. Young permission to speak to employees regarding working more hours to take care of additional work that needs to be taken care of, due to Covid-19.*

### **Consent Items**

*Commissioner Exner made a motion to approve Warrant No. 339276 in the amount of \$915.40. Commissioner Hambleton seconded the motion. The motion carried unanimously. (ex. #3)*

*Commissioner Exner made a motion to approve Warrant Register No. 339127-339128 (Correction to Warrant Register voucher for Payroll Draws) in the amount of \$50,331.80. Commissioner Hambleton seconded the motion. The motion carried unanimously. (ex. #4)*

*Commissioner Exner made a motion to approve the credit limit increase for Clerk of the Board Amanda Rowton to the amount of \$25,000, until December 31<sup>st</sup> 2020, for Covid-19 purchases. Commissioner Hambleton seconded the motion. The motion carried unanimously. (ex. #5)*

*Commissioner Exner made a motion to appoint Shirley Ion to the Housing Authority Board. Commissioner Hambleton seconded the motion. The motion carried unanimously. (ex. #6)*

*Commissioner Exner made a motion to approve Board of County Commissioners Douglas County, Washington Resolution No. CE 20-60 Resolution in the Matter of Appointment of Trustee of the North Central Regional Library District for Nancy Spurgeon. Commissioner Hambleton seconded the motion. The motion carried unanimously. (ex. #7)*

*Performing Arts, Tourism and Recreation Contract Between Ferry County and Curlew Lake Association 2020, was signed by the Board. (ex.#8)*

*Commissioner Exner made a motion to approve the list of cancelled Warrants. Commissioner Hambleton seconded the motion. The motion carried unanimously. (ex. #9)*

### **Lunch**

The Board recessed for lunch at 11:12 a.m. and reconvened at 1:00 p.m.

### **Executive Session per RCW 42.30.110(1)(i) for Potential Litigation**

Auditor Dianna Galvan was present. The Board went into Executive Session at 1:00 p.m. for 15 minutes. The Board came out of Executive Session at 1:15 p.m. No action was taken.

### **Public Works Update**

Director Ron Charlton and Controller Mary Kalinowski were present. Ms. Kalinowski presented the Board with a Public Works agenda (ex. #10).

Discussion was held on the Inchelium Highway project. Discussion was held on sand hauling for the maintenance shops.

*Commissioner Exner made a motion to approve Commissioners' Order 20-01 Proposal Award Supply of Maintenance Sand for Republic and Curlew Maintenance Shops awarded to Stotts Construction in the amount of \$43,200.00. Commissioner Hambleton seconded the motion. The motion carried unanimously. (ex. #11)*

### **Open Enrollment Guidelines**

Payroll Specialist Alexis Kahn was present. Discussion was held on open enrollment for medical.

*Ms. Kahn was given permission to have in-person open enrollment, up to ten people at a time, by consensus.*

### **Treasurer Resignation**

Treasurer Rochelle Rodak was present.

Ms. Rodak presented the Board with her letter of resignation (ex. #12). There will need to be a temporary treasurer in place until a new treasurer can be appointed. Ms. Rodak will be writing a letter of recommendation for Deputy Auditor Shannon Jensen, to the Republican Party, as her replacement. Ms. Rodak will continue to work as Treasurer until the end of October.

*Commissioner Exner regretfully made a motion to accept the letter of resignation for Treasurer Rochelle Rodak. Commissioner Hambleton seconded the motion. The motion carried unanimously.*

### **Senator Murray's Representative**

Senator Patty McMurray's Representative John Culton was present, via WebEx.

Senator Murray is concerned with childcare, K-12, and online learning. Discussion was held on Broadband Action Team (BAT). Discussion was held on Cares Act Funding and spending.

### **Cleaning Supplies**

Lead Custodian Trenton Wellman was present.

Discussion was held on cleaning supplies and personal protective equipment. No action was taken.

### **Temporary Employees**

Risk Manager Robert Young was present.

Discussion was held on hiring temporary employees using Cares Act funding to help out with the extra workload. Mr. Young reported that there are old sheds out at the fairgrounds that are a liability and need to come down. There is an old truck out there as well that can possibly be surplus. The Board would like the new temporary custodian to start on October 1<sup>st</sup> at \$15 an

hour, 20 hours a week. Commissioner Davis will meet with Colleen Cox to discuss her temporary job duties, she will also be receiving \$15 an hour for those extra duties.

**Employee Salaries**

Prosecutor Kathryn Burke and Deputy Prosecutor Mathew Upchurch were present.

Ms. Burke would like to give Office Manager Tanya Margerison-Wolt a raise. Ms. Margerison-Wolt was hired at a reduced rate as an emergency hire and makes significantly less than all other employees in the Prosecutor’s office, although she has the most longevity. Ms. Burke would like to bring Ms. Margerison-Wolt’s pay up to \$41,066.40. Ms. Burke would like to make it effective immediately, but by January 1<sup>st</sup> for sure.

*The Board approved raising Tanya Margerison-Wolt’s salary to \$41,066.40 on October 1<sup>st</sup>, by consensus.*

Ms. Burke gave a Coroner update. Discussion was held on the RCO grant.

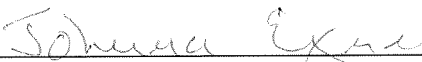
*Commissioner Exner made a motion to reimburse Sheriff Ray Maycumber the additional \$2,000 of his original salary that he had temporarily given to Under Sheriff Justin Knisley. When Mr. Knisley resigned his position in June, the salary should have reverted back to the Sheriff. Commissioner Hambleton seconded the motion. The motion carried unanimously.*

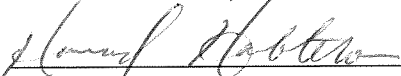
**Adjourn**

With no further business the meeting was closed for the quarter at 4:03 p.m.

BOARD OF FERRY COUNTY COMMISSIONERS  
FERRY COUNTY, WASHINGTON

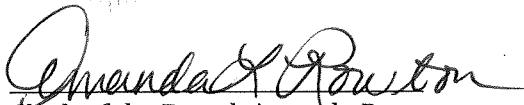
  
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CHAIRMAN, Nathan Davis

  
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VICE CHAIRMAN, Johanna Exner

  
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MEMBER, Howard Hambleton



ATTEST:

  
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Clerk of the Board, Amanda Rowton