City Council

Mayor: Chris Emerick
Mayor Pro-Tem: Sandy Szeliga
Council: BJ Northon
Matt Hildebrand
Jim Schwab
City Clerk: Andrea Grupido
City Manager: Pepper Lockhart

City of Evart
200 S. Main St.
Evart, MI 49631
(231) 734-2181

www.evart.org

CITY OF EVART
REGULAR COUNCIL MEETING AGENDA
Tuesday, January 2, 2024 @ 7:30PM

The Regular Council Meeting will be held in the Community Room at the Depot located at 200 S. Main St. Evart, MI 49631

Before each regular council meeting there will be a standing pre-council work session from 7:00PM to 7:30PM.

1. **Call to Order: 7:30PM**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Citizens' Comments** – *limited to 3-4 minutes per individual*

5. **Approval of Agenda**

6. **Consent Agenda**
   The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one Board motion without discussion. Any person, whether Board Member, staff or public may ask that item be removed from the Consent Agenda to be placed elsewhere on the regular agenda for discussion. All such requests will be granted.

   A. Pre-Council Minutes – *December 18, 2023*
   B. Regular Council Minutes – *December 18, 2023*
   C. Vendor's List $161,246.95

7. **Unfinished Business**
   D. Huntington Bank Liquidity Portal – *Discussion per City Attorney*
   E. Riverside Wifi – *Tabled*

8. **New Business**
   F. Purchase of Plow

9. **Department/Informational Reports** *(No Action Needed)*
   G. Accounts Payable Report *(12/19/2023-1/2/2024)*
   H. Revenue and Expense Report – *email on Tuesday (1/2/24) after December 2023 billing is ran.*

10. **City Attorney Report/Comment**

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11. City Clerk Report/Comment

12. Finance Director Report/Comment
I. Teamsters Payroll Audit – *FYI*

13. Department of Public Works Report/Comment

14. Police Department Report/Comment

15. Downtown Development Authority Report/Comment

16. Fire Department Report/Comment

17. Evart Housing Commission
J. Housing Commission Minutes – *November 21, 2023*

18. City Manager Report/Comment
K. EGLE – *FYI*

19. Citizens' Comments – *limited to 3-4 minutes per individual*

20. Adjournment

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CITY OF EVART
PRE-COUNCIL MEETING
December 18th,2023 @ 7:00PM
Community Room at the Depot, 200 S. Main Street

Mayor Mayor Emerick called the meeting to order at 7:00pm.

Present Council Members: Jim Schwab, Matt Hildebrand, BJ Northon, Mayor Emerick
Absent Council Members: Sandy Szeliga

Present Staff: Downtown Development Director (DDA) Todd Bruggema, Department of Public Works Director Don Duncan, City Clerk Andrea Grupido, Chief of Police John Beam, City Attorney Eric Williams, Finance Director Jennie Duncan

Guests*:* Travis Douglas, Sandy Keller, Don and Amber Sherman, Mike Fulton

New Business: *Xerox Lease Agreement*
The current lease with Xerox is expiring January 22, 2024. In researching the options, quotes were requested for a Xerox AltaLink C8135H and another for a Konica Minolta Bizhub C360i. The quotes Xerox provided were for a 3-year and a 5-year lease term. Konica provided quotes for a 4-year and a 5-year lease term. If the City has its own IT department to handle the network set up, the payment will be lower. Xerox has already established a strong relationship with the City and there have been no issues with the customer service.

Discussion: *Airport Inspection*
An unscheduled inspection happened today, and the airport passed inspection with a 100%. The inspector did recommend looking into crack sealing in the near future. D. Duncan was also told that there is no rule that the City must keep the airport plowed. Grant funding opportunities will not be jeopardized as long as the airport is listed as “unplowed”. This could save the City both time and money. Still looking into getting the airport registered, but need at least 10 planes or 4 helicopters to do so. Another option is to offer tie-down locations.

Mayor Emerick thanks everyone involved in the Christmas festivities to make Miracle on Main Street a success.

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Andrea Grupido, City Clerk

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CITY OF EVART
REGULAR COUNCIL MEETING
December 18th, 2023 @ 7:30PM
Community Room at the Depot, 200 S. Main Street

Mayor Emerick called the meeting to order at 7:30pm, then led the assembly in the Pledge of Allegiance.

***Present Council Members(via roll call)*:** Jim Schwab, Matt Hildebrand, BJ Northon
Absent Council Members (via roll call): Sandy Szeliga

Present (staff): Downtown Development Director (DDA) Todd Bruggema, Department of Public Works Director Don Duncan, City Clerk Andrea Grupido, Chief of Police John Beam, City Attorney Eric Williams, Finance Director Jennie Duncan

***Guests*:** Travis Douglas, Sandy Keller, Don and Amber Sherman, Mike Fulton

***Citizens' Comments*:**
Don Sherman thanks the DPW for their help in removing a dying ash tree on his property. He commends the department for their hard work and appreciates them leaving the ground area as nice as possible after completion.
Sandy Keller states that the town looks wonderful with all the Christmas lights up.

***Approval of Agenda*:**
Motion by Mayor Emerick to approve the agenda. Support by Hildebrand. Motion passed with all in favor.

***Approval of Consent Agenda*:**
A. Pre-Council Minutes – *December 4, 2023*
B. Regular Council Minutes – *December 4, 2023*
C. Vendor's List $166,829.85
D. Budget Amendments (*email on Monday*)
Motion by Mayor Emerick to approve the consent agenda. Support by Schwab. Motion passed with all in favor.

Unfinished Business
E. *Huntington Bank Liquidity Portal*
F. *Riverside WiFi*

New Business
G. *Historic District Preservation Presentation – Kraemer Design*
Zoom call with Kraemer Design explaining the research being done and the process of registering for the National Historic District.
H. *Camping Fees 2024*
At a regular Parks and Recreation meeting, there was conversation on raising the rates for the 2024 season. 2023 was the first season being back open after Covid shutdown, and the rates remained the same to draw interest back into the parks. In order to keep up with the times and sustain the campground, the rates will need to increase. Proposed rates were provided for Council. Research was done on surrounding parks to compare prices. Motion by Hildebrand to approve the new 2024 Camping Fees. Support by Northon. Motion passed with all in favor.

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I. *Resolution 2023-15*
At the last regular council meeting it was discussed that the City Attorney meet with Shannon Schmidt to review the information she has gathered on contamination and cancer cases in the City of Evart. Mr. Williams advised Council to add this item to the next agenda and a resolution be drawn up giving him permission to meet with Schmidt. Motion by Hildebrand to approve Resolution 2023-15. Support by Northon. Roll call vote as follows: Mayor Emerick – yea, Hildebrand – yea, Northon – yea, Schwab – yea. Motion passed.
J. *Resolution 2023-16*
The City of Evart received notice of two class action lawsuits in which the City of Evart is a possible or potential member of the class of claimants. Mr. Williams recommends that the City of Evart submit claim forms in both class action lawsuits. Resolution 2023-16 would authorize the Evart City Manager and the Evart City Attorney to prepare and submit those claims. Motion by Mayor Emerick to approve Resolution 2023-16. Support by Hildebrand. Roll call vote as follows: Hildebrand – yea, Northon – yea, Schwab – yea, Mayor Emerick – yea. Motion passed.
K. *Xerox Lease Agreement*
The current lease with Xerox is expiring January 22, 2024. Council compares the quotes from Xerox and the other for Konica Minolta. The City has established a strong relationship with Xerox and it is recommended to continue with that relationship. Hildebrand states that in considering between a 3-year, 4-year or 5-year lease agreement, he would prefer the City stay consistent and go with the 3-year term option. Schwab agrees. Motion by Mayor Emerick to approve a 36-month lease agreement with Xerox. Support by Hildebrand. Motion passed with all in favor.
L. *Certificate of Deposits – Expirations*
Currently the City has four CD's expiring, three in December 2023 and one in January 2024. J. Duncan states her recommendation to Council on minimizing financial risks and spreading out investments. Motion by Hildebrand to give Finance Director Jennie Duncan permission to roll over the CD's at Mercantile Bank, Lake-Osceola State Bank and Members First Credit Union for the FDIC approved amount of $250,000, to give Jennie Duncan permission to close the CD at West Michigan Credit Union and roll funds, up to $250,000 into another CD at First National Bank and to give Jennie Duncan permission to close the Money Market Account at Huntington Bank taking that balance and additional funds from the sewer fund to open a $250,000 CD at Independent Bank. Support by Northon. Motion passed with all in favor.

***Department/Informational Reports*:**
M. *Accounts Payable Report (12/05/2023-12/18/2023)*
M. *Summary of Funds – November 2023*

***City Attorney Report/Comment*:**
O. Memo – Epidemiology
***City Clerk Report/Comment*:**
***Finance Director Report/Comment*:**
***Department of Public Works Report/Comment*:**
P. Monthly Report
Removed fallen trees from a city lot, a hazardous tree from a residence, took down a dead tree at Riverside Park and another dead tree on US10. Assembled the ice rink structure. Picked up the new plow/salt truck. Worked on airport lighting and making repairs. Passed airport inspection.
***Police Department Report/Comment*:**
Q. Monthly Report
***Downtown Development Authority Report/Comment*:**
R. DDA Minutes – *November 14, 2023*
Fire Department Report/Comment:
S. Fire Board Minutes – *November 21, 2023*

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Evart Housing Commission:
City Manager Report/Comment:

Citizen's Comments:

Motion by Mayor Emerick to adjourn. Support by Hildebrand. Motion passed with all in favor. The meeting was adjourned at 8:34pm.

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Andrea Grupido, City Clerk

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CHECK REGISTER FOR CITY OF EVART
CHECK DATE FROM 12/19/2023 - 01/02/2024

Bank 751 VENDOR

Check Date	Bank	Check	Vendor	Vendor Name	Amount	
12/19/2023	751	39979	0576	DTE ENERGY	1,031.88	
12/20/2023	751	1642(A)	0229	OSCEOLA COUNTY TREASURER	17,727.44	
12/20/2023	751	39980	0028	CITY OF EVART	7,860.27	
12/20/2023	751	39981	0051	EVART FIRE DEPARTMENT	7,010.85	
12/20/2023	751	39982	0045	EVART PUBLIC SCHOOLS	30,578.51	
12/20/2023	751	39983	1047	MECOSTA OSCEOLA TRANSIT AUTHORITY	1,921.23	
12/20/2023	751	39984	0668	MECOSTA-OSCEOLA INTERMEDIATE	19,565.99	
01/02/2024	751	1643(E)	0024	CONSUMERS ENERGY	12,412.38	
01/02/2024	751	1644(E)	923	FIRST NATIONAL BANK OF OMAHA	3,007.28	
01/02/2024	751	1645(E)	923	VOID	0.00	V
01/02/2024	751	1646(E)	923	VOID	0.00	V
01/02/2024	751	1647(E)	923	VOID	0.00	V
01/02/2024	751	1648(E)	1201	POINT BROADBAND	90.00	
01/02/2024	751	1649(E)	1784	VERIZON WIRELESS	309.26	
01/02/2024	751	1650(A)	641	DUNCAN, DON	40.00	
01/02/2024	751	1651(A)	1739	DUNCAN, JENNIFER	40.00	
01/02/2024	751	1652(A)	2020	FLEIS & VANDENBRINK	4,000.00	
01/02/2024	751	1653(A)	636	JARRETT, EDWARD	40.00	
01/02/2024	751	1654(A)	1419	JOHN BEAM JR.	40.00	
01/02/2024	751	1655(A)	1119	KUBE PROPANE, LLC	984.68	
01/02/2024	751	1656(A)	1330	MARTIN, DALE	40.00	
01/02/2024	751	1657(A)	1501	MUCZYNSKI, PATRICK	40.00	
01/02/2024	751	1658(A)	2302	MULKERNS, CHRISTINE	40.00	
01/02/2024	751	1659(A)	0368	MUNICIPAL SUPPLY CO	502.03	
01/02/2024	751	1660(A)	0585	MWEA	95.00	
01/02/2024	751	1661(A)	0229	OSCEOLA COUNTY TREASURER	310.39	
01/02/2024	751	1662(A)	1069	PEPPER LOCKHART	40.00	
01/02/2024	751	1663(A)	661	SHIVELY, WILLIAM	40.00	
01/02/2024	751	1664(A)	2300	TELNET WORLDWIDE	184.29	
01/02/2024	751	1665(A)	1600	TRACE ANALYTICAL LABORATORIES	228.21	
01/02/2024	751	1666(A)	614	VC3, INC.	348.80	
01/02/2024	751	1667(A)	469	ZINGER, ADAM	40.00	
01/02/2024	751	39985	1644	ACCIDENT FUND	5,725.50	
01/02/2024	751	39986	1182	BARNETT'S AUTO REPAIR	30.00	
01/02/2024	751	39987	1200	DEERE CREDIT, INC	1,315.64	
01/02/2024	751	39988	1137	DUBOIS-COOPER	7,412.00	
01/02/2024	751	39989	0722	ELLEN'S EQUIPMENT, INC	3,360.68	
01/02/2024	751	39990	1108	MECEOLA LOCK AND KEY	20.00	
01/02/2024	751	39991	687	MENARDS- MT PLEASANT	42.92	
01/02/2024	751	39992	302	PK CONTRACTING	5,469.26	
01/02/2024	751	39993	662	REED CITY ACE HARDWARE	50.95	
01/02/2024	751	39994	0903	STANDARD INSURANCE CO.	586.22	
01/02/2024	751	39995	0478	STATE OF MI - MDOT	25,308.18	
01/02/2024	751	39996	919	SUMMIT FIRE PROTECTION	707.00	
01/02/2024	751	39997	0776	WIELAND TRUCK CENTER-CLARE	2,650.11	

751 TOTALS:

Total of 45 Checks:	161,246.95
Less 3 Void Checks:	0.00
Total of 42 Disbursements:	161,246.95

AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Pepper Lockhart, City Manager
Date: December 20, 2023
Re: Purchase of Snowplow

For the Agenda of January 2, 2024

Background. The Evart Area Fire Department has a snowplow for sale for $3,500 we would like to purchase. Sale to the City was approved by the Fire Board at their 12/19/2023 meeting.

Issues & Questions Specified This 8'2" *The Boss* snowplow would be an addition to the red truck at DPW. We will need to purchase an attachment to complete installation. The plow would take some pressure off the one ton and give us more flexibility.

Alternatives.

1. Do nothing.

Financial Impact: $3,500 from Equipment Pool Fund Balance, if approved.

Recommendation: Purchase snowplow.

Attachments.

1. Pictures of the snowplow

Locate File: G >City Council >Letters to Council


8'2" POLY-V
SmartShield
THE BOSS SNOWPLOW


THE BOSS

SERIAL NUMBER:BC007230

8'2" POLY-V

MSC09787

MSC09918-BLADE CRATE RT3 8'2" POLY-V FCE

SmartShield

EXCLUSIVE CORROSION-RESISTANT PAINT FINISH

THE BOSS®

Yes!


THE BOSS®
SNOWPLOW
THIS PRODUCT IS MANUFACTURED UNDER ONE OR MORE OF THE FOLLOWING PATENTS:
US 4,658,519 US 5,568,694 US 2,137,853 US 6,108,946
US 6,134,814 US 6,170,178 US 6,035,944 OTHER PATENTS PENDING.
SERIAL NUMBER: 110342
BOSS PRODUCTS
A Division of Northern Star Industries, Inc.
P.O. Box 787 Iron Mountain MI 49801
Phone: (800) 286-4155 MSC01525

THE BOSS SNOWPLOW

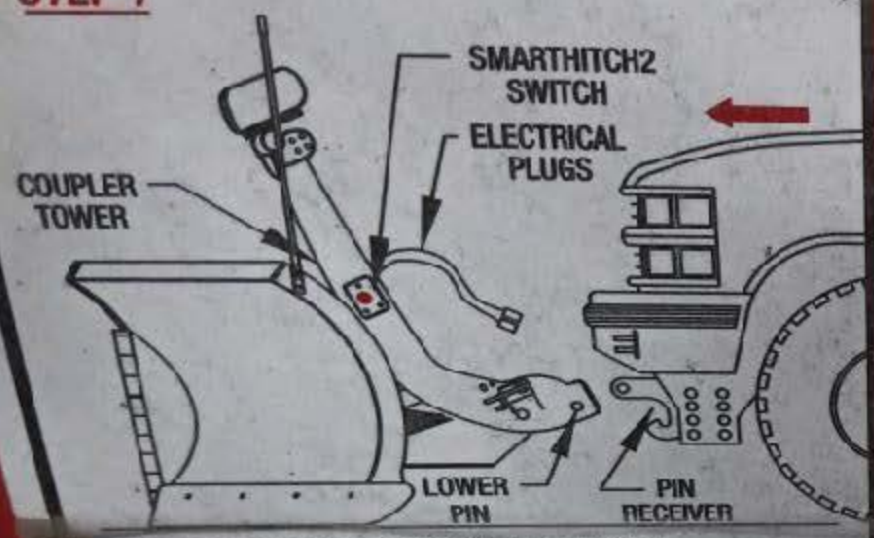
RT3 POWER V

THE BOSS SmartHitch2™

MOUNTING INSTRUCTIONS

SNOWPLOW MOUNTING

STEP 1



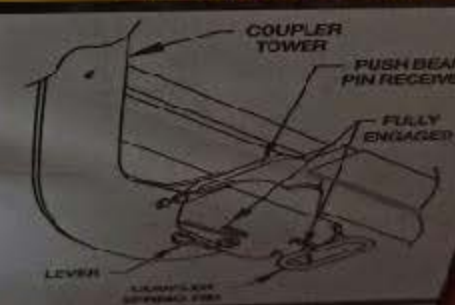
- Place the snowplow control in the FLOAT position.
- Line up the vehicle with the snowplow and drive straight in until the lower pin contacts the push beam pin receiver.
- Remove the electrical plug dust covers. Connect the electrical plugs, turn levers to the ON position.

STEP 2



- Push the SmartHitch2 switch upward to raise the coupler tower until the spring pins snap in.
- Check that both spring pins have fully engaged the coupler. See CAUTION BEHIND. Move the coupler tower to align spring pins with the pin receiver holes until both pins engage completely.
- Release the SmartHitch2 switch to stop movement of the coupler tower.
- Turn truck/plow switch to plow position.

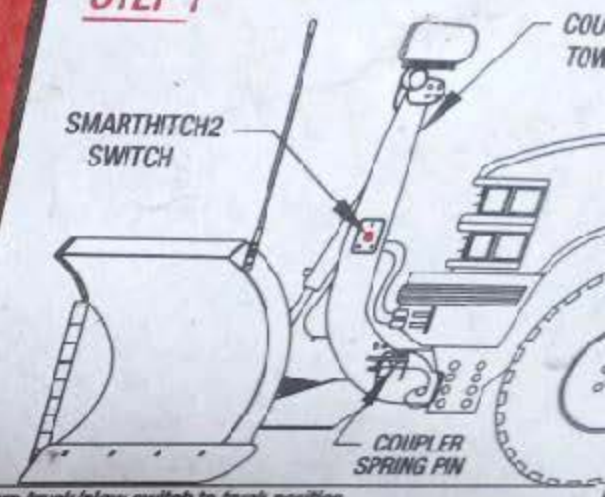
⚠ CAUTION



BOTH COUPLER SPRING PINS MUST BE FULLY ENGAGED. FAILURE TO COMPLETELY ENGAGE BOTH SPRING PINS MAY RESULT IN PERSONAL INJURY AND PROPERTY DAMAGE.

SNOWPLOW REMO

STEP 1



- Turn truck/plow switch to truck position.
- Retract both wings to the Vee position and place the snowplow control in the FLOAT position.
- Turn the levers to the OFF position.
- Push the SmartHitch2 switch upward to raise the coupler tower and release the coupler spring pins.

STEP 2



- Push the SmartHitch2 switch upward to raise the coupler tower and completely lock in the pins.
- Disconnect the electrical plugs and stop movement of the coupler tower.
- Turn truck/plow switch to plow position.


OFF
BOSS
ON
CAUTION
CAUTION

CHECK DISBURSEMENT REPORT FOR CITY OF EVART
CHECK DATE FROM 12/19/2023 - 01/02/2024
Banks: 751

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/19/2023	751	39979	DTE ENERGY	UTILITIES	101-265-921.000	300.79
		39979		UTILITIES	101-301-921.000	153.46
		39979		UTILITIES	590-538-921.000	577.63
						1,031.88
12/20/2023	751	1642(A)	OSCEOLA COUNTY TREASURER	DUE TO COA	702-000-214.224	3,847.51
		1642(A)		DUE TO ROAD PATROL	702-000-214.228	3,894.67
		1642(A)		DUE TO EMS	702-000-214.231	5,117.37
		1642(A)		DUE TO SCH RES OFC	702-000-214.232	3,894.67
		1642(A)		DUE TO MSU EXTENSION	702-000-214.233	973.22
						17,727.44
12/20/2023	751	39980	CITY OF EVART	DUE TO GENL-ADMIN FEE	702-000-214.104	849.42
		39980		DUE TO GEN PUBLIC SAFETY MILL	702-000-214.480	7,010.85
						7,860.27
12/20/2023	751	39981	EVART FIRE DEPARTMENT	DUE TO FIRE DIST MILLAGE	702-000-214.481	7,010.85
12/20/2023	751	39982	EVART PUBLIC SCHOOLS	DUE TO SCH NEW-DEBT	702-000-214.226	5,842.31
		39982		DUE TO SCHOOL OPERATION	702-000-214.229	24,736.20
						30,578.51
12/20/2023	751	39983	MECOSTA OSCEOLA TRANSIT AUTHORITY	DUE TO MOTA	702-000-214.230	1,921.23
12/20/2023	751	39984	MECOSTA-OSCEOLA INTERMEDIATE	DUE TO INTERM SCHOOL	702-000-214.227	19,565.99
01/02/2024	751	1643(E)	CONSUMERS ENERGY	UTILITIES	101-265-921.000	266.02
		1643(E)		UTILITIES	101-301-921.000	198.34
		1643(E)		UTILITIES	101-440-921.000	225.00
		1643(E)		UTILITIES	101-441-921.000	79.51
		1643(E)		UTILITIES	101-448-921.000	752.40
		1643(E)		UTILITIES	101-595-921.000	773.99
		1643(E)		UTILITIES	202-460-921.000	164.85
		1643(E)		UTILITIES	208-751-921.000	71.87
		1643(E)		UTILITIES	208-756-921.000	101.77
		1643(E)		UTILITIES	590-538-921.000	3,546.00
		1643(E)		UTILITIES	591-546-921.000	6,232.63
						12,412.38
01/02/2024	751	1644(E)	FIRST NATIONAL BANK OF OMAHA	EDUCATION AND TRAINING	101-172-957.000	425.00
		1644(E)		OFFICE SUPPLIES	101-215-727.000	24.99
		1644(E)		EDUCATION AND TRAINING	101-215-957.000	75.00
		1644(E)		POSTAGE & SHIPPING	101-253-741.000	9.63
		1644(E)		OFFICE SUPPLIES	101-265-727.000	5.19
		1644(E)		OPERATING SUPPLIES	101-265-740.000	29.04
		1644(E)		POSTAGE & SHIPPING	101-265-741.000	3.20

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		1644(E)		PUBLISHING/PRINTING	101-265-900.000	83.77
		1644(E)		OFFICE SUPPLIES	101-301-727.000	389.42
		1644(E)		OPERATING SUPPLIES	101-301-740.000	39.00
		1644(E)		UNIFORMS	101-301-758.006	237.79
		1644(E)		COMPUTERS/EQUIPMENT/IT	101-301-799.000	19.99
		1644(E)		PROFESSIONAL SERVICES	101-301-801.000	14.99
		1644(E)		INVESTIGATIONS	101-301-841.000	60.00
		1644(E)		PUBLISHING/PRINTING	101-301-900.000	83.77
		1644(E)		OPERATING SUPPLIES	101-440-740.000	27.99
		1644(E)		OPERATING SUPPLIES	101-441-740.000	171.70
		1644(E)		MIRACLE ON MAIN ST EXPENSES	101-753-887.000	101.96
		1644(E)		OPERATING SUPPLIES	208-751-740.000	9.99
		1644(E)		OFFICE SUPPLIES	590-537-727.000	5.20
		1644(E)		OPERATING SUPPLIES	590-537-740.000	38.97
		1644(E)		POSTAGE & SHIPPING	590-537-741.000	3.20
		1644(E)		PUBLISHING/PRINTING	590-537-900.000	83.78
		1644(E)		OFFICE SUPPLIES	591-545-727.000	5.19
		1644(E)		OPERATING SUPPLIES	591-545-740.000	38.98
		1644(E)		POSTAGE & SHIPPING	591-545-741.000	3.20
		1644(E)		PUBLISHING/PRINTING	591-545-900.000	83.78
		1644(E)		PROFESSIONAL SERVICES	661-594-801.000	76.85
		1644(E)		GAS AND OIL	661-594-861.000	185.94
		1644(E)		REPAIRS AND MAINTENANCE	661-594-930.000	669.77
						3,007.28
01/02/2024	751	1645(E)	VOID	** VOIDED **		** VOIDED **
01/02/2024	751	1646(E)	VOID	** VOIDED **		** VOIDED **
01/02/2024	751	1647(E)	VOID	** VOIDED **		** VOIDED **
01/02/2024	751	1648(E)	POINT BROADBAND	COMMUNICATIONS	101-301-850.000	90.00
01/02/2024	751	1649(E)	VERIZON WIRELESS	COMMUNICATIONS	101-265-850.000	76.81
		1649(E)		COMMUNICATIONS	101-301-850.000	78.81
		1649(E)		COMMUNICATIONS	590-537-850.000	76.82
		1649(E)		COMMUNICATIONS	591-545-850.000	76.82
						309.26
01/02/2024	751	1650(A)	DUNCAN, DON	COMMUNICATIONS	590-537-850.000	20.00
		1650(A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00
01/02/2024	751	1651(A)	DUNCAN, JENNIFER	COMMUNICATIONS	101-253-850.000	40.00
01/02/2024	751	1652(A)	FLEIS & VANDENBRINK	PROFESSIONAL SERVICES	101-440-801.000	750.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		1652(A)		PROFESSIONAL SERVICES	202-454-801.000	750.00
		1652(A)		PROFESSIONAL SERVICES	590-538-801.000	750.00
		1652(A)		PROFESSIONAL SERVICES	591-545-801.000	1,750.00
						4,000.00
01/02/2024	751	1653(A)	JARRETT, EDWARD	COMMUNICATIONS	590-537-850.000	20.00
		1653(A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00
01/02/2024	751	1654(A)	JOHN BEAM JR.	COMMUNICATIONS	101-301-850.000	40.00
01/02/2024	751	1655(A)	KUBE PROPANE, LLC	UTILITIES	101-441-921.000	984.68
01/02/2024	751	1656(A)	MARTIN, DALE	COMMUNICATIONS	590-537-850.000	20.00
		1656(A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00
01/02/2024	751	1657(A)	MUCZYNSKI, PATRICK	COMMUNICATIONS	590-537-850.000	20.00
		1657(A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00
01/02/2024	751	1658(A)	MULKERNS, CHRISTINE	COMMUNICATIONS	101-265-850.000	13.33
		1658(A)		COMMUNICATIONS	590-537-850.000	13.33
		1658(A)		COMMUNICATIONS	591-545-850.000	13.34
						40.00
01/02/2024	751	1659(A)	MUNICIPAL SUPPLY CO	REPAIRS AND MAINTENANCE	591-547-930.000	502.03
01/02/2024	751	1660(A)	MWEA	MEMBERSHIP AND DUES	591-545-960.000	95.00
01/02/2024	751	1661(A)	OSCEOLA COUNTY TREASURER	PRIOR YEAR ADJUSTMENT-EXPENSE	101-248-956.000	310.39
01/02/2024	751	1662(A)	PEPPER LOCKHART	COMMUNICATIONS	101-172-850.000	40.00
01/02/2024	751	1663(A)	SHIVELY, WILLIAM	COMMUNICATIONS	590-537-850.000	20.00
		1663(A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00
01/02/2024	751	1664(A)	TELNET WORLDWIDE	COMMUNICATIONS	101-265-850.000	61.43
		1664(A)		COMMUNICATIONS	590-537-850.000	61.43
		1664(A)		COMMUNICATIONS	591-545-850.000	61.43
						184.29
01/02/2024	751	1665(A)	TRACE ANALYTICAL LABORATORIES	OUTSOURCED TESTING	590-538-730.000	228.21
01/02/2024	751	1666(A)	VC3, INC.	COMPUTERS/EQUIPMENT/IT	101-265-799.000	87.20
		1666(A)		COMPUTERS/EQUIPMENT/IT	101-301-799.000	87.20
		1666(A)		COMPUTERS/EQUIPMENT/IT	590-537-799.000	87.20

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		1666(A)		COMPUTERS/EQUIPMENT/IT	591-545-799.000	87.20
						348.80
01/02/2024	751	1667(A)	ZINGER, ADAM	COMMUNICATIONS	590-537-850.000	20.00
		1667(A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00
01/02/2024	751	39985	ACCIDENT FUND	WORKMENS COMPENSATION	101-271-724.000	286.28
		39985		WORKMENS COMPENSATION	101-301-724.000	858.83
		39985		WORKMENS COMPENSATION	202-271-724.000	400.79
		39985		WORKMENS COMPENSATION	203-271-724.000	343.53
		39985		WORKMENS COMPENSATION	590-271-724.000	1,946.67
		39985		WORKMENS COMPENSATION	591-271-724.000	1,889.40
						5,725.50
01/02/2024	751	39986	BARNETT'S AUTO REPAIR	PROFESSIONAL SERVICES	661-594-801.000	30.00
01/02/2024	751	39987	DEERE CREDIT, INC	CAPITAL OUTLAY-CAPITALIZED	661-594-970.100	1,315.64
01/02/2024	751	39988	DUBOIS-COOPER	REPAIRS AND MAINTENANCE	590-539-930.000	7,412.00
01/02/2024	751	39989	ELLEN'S EQUIPMENT, INC	PROFESSIONAL SERVICES	661-594-801.000	1,582.05
		39989		REPAIRS AND MAINTENANCE	661-594-930.000	1,778.63
						3,360.68
01/02/2024	751	39990	MECEOLA LOCK AND KEY	REPAIRS AND MAINTENANCE	101-265-930.000	20.00
01/02/2024	751	39991	MENARDS- MT PLEASANT	OPERATING SUPPLIES	101-441-740.000	8.58
		39991		REPAIRS AND MAINTENANCE	101-441-930.000	8.59
		39991		REPAIRS AND MAINTENANCE	208-751-930.000	25.75
						42.92
01/02/2024	751	39992	PK CONTRACTING	REPAIRS AND MAINTENANCE	202-451-930.000	2,734.63
		39992		REPAIRS AND MAINTENANCE	203-451-930.000	2,734.63
						5,469.26
01/02/2024	751	39993	REED CITY ACE HARDWARE	OPERATING SUPPLIES	661-594-740.000	50.95
01/02/2024	751	39994	STANDARD INSURANCE CO.	OTHER FRINGE BENEFITS	101-271-719.000	146.55
		39994		OTHER FRINGE BENEFITS	101-301-719.000	205.18
		39994		OTHER FRINGE BENEFITS	202-271-719.000	17.59
		39994		OTHER FRINGE BENEFITS	203-271-719.000	11.72
		39994		OTHER FRINGE BENEFITS	590-271-719.000	111.38
		39994		OTHER FRINGE BENEFITS	591-271-719.000	93.80
						586.22
01/02/2024	751	39995	STATE OF MI - MDOT	PROFESSIONAL SERVICES	202-454-801.000	25,308.18

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/02/2024	751	39996	SUMMIT FIRE PROTECTION	PROFESSIONAL SERVICES	101-265-801.000	36.48
		39996		PROFESSIONAL SERVICES	101-301-801.000	27.36
		39996		PROFESSIONAL SERVICES	101-441-801.000	45.60
		39996		PROFESSIONAL SERVICES	101-595-801.000	18.24
		39996		PROFESSIONAL SERVICES	208-751-801.000	9.12
		39996		PROFESSIONAL SERVICES	208-756-801.000	18.24
		39996		PROFESSIONAL SERVICES	590-538-801.000	36.48
		39996		PROFESSIONAL SERVICES	591-546-801.000	121.54
		39996		PROFESSIONAL SERVICES	661-594-801.000	393.94
						707.00
01/02/2024	751	39997	WIELAND TRUCK CENTER-CLARE	PROFESSIONAL SERVICES	661-594-801.000	2,512.55
		39997		REPAIRS AND MAINTENANCE	661-594-930.000	137.56
						2,650.11
			TOTAL - ALL FUNDS	TOTAL OF 45 CHECKS (3 voided)		161,246.95

--- GL TOTALS ---

101-172-850.000	COMMUNICATIONS	40.00
101-172-957.000	EDUCATION AND TRAINING	425.00
101-215-727.000	OFFICE SUPPLIES	24.99
101-215-957.000	EDUCATION AND TRAINING	75.00
101-248-956.000	PRIOR YEAR ADJUSTMENT-EXPENSE	310.39
101-253-741.000	POSTAGE & SHIPPING	9.63
101-253-850.000	COMMUNICATIONS	40.00
101-265-727.000	OFFICE SUPPLIES	5.19
101-265-740.000	OPERATING SUPPLIES	29.04
101-265-741.000	POSTAGE & SHIPPING	3.20
101-265-799.000	COMPUTERS/EQUIPMENT/IT	87.20
101-265-801.000	PROFESSIONAL SERVICES	36.48
101-265-850.000	COMMUNICATIONS	151.57
101-265-900.000	PUBLISHING/PRINTING	83.77
101-265-921.000	UTILITIES	566.81
101-265-930.000	REPAIRS AND MAINTENANCE	20.00
101-271-719.000	OTHER FRINGE BENEFITS	146.55
101-271-724.000	WORKMENS COMPENSATION	286.28
101-301-719.000	OTHER FRINGE BENEFITS	205.18
101-301-724.000	WORKMENS COMPENSATION	858.83
101-301-727.000	OFFICE SUPPLIES	389.42
101-301-740.000	OPERATING SUPPLIES	39.00
101-301-758.006	UNIFORMS	237.79
101-301-799.000	COMPUTERS/EQUIPMENT/IT	107.19
101-301-801.000	PROFESSIONAL SERVICES	42.35
101-301-841.000	INVESTIGATIONS	60.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
					101-301-850.000	COMMUNICATIONS 208.81
					101-301-900.000	PUBLISHING/PRINTING 83.77
					101-301-921.000	UTILITIES 351.80
					101-440-740.000	OPERATING SUPPLIES 27.99
					101-440-801.000	PROFESSIONAL SERVICES 750.00
					101-440-921.000	UTILITIES 225.00
					101-441-740.000	OPERATING SUPPLIES 180.28
					101-441-801.000	PROFESSIONAL SERVICES 45.60
					101-441-921.000	UTILITIES 1,064.19
					101-441-930.000	REPAIRS AND MAINTENANCE 8.59
					101-448-921.000	UTILITIES 752.40
					101-595-801.000	PROFESSIONAL SERVICES 18.24
					101-595-921.000	UTILITIES 773.99
					101-753-887.000	MIRACLE ON MAIN ST EXPENSES 101.96
					202-271-719.000	OTHER FRINGE BENEFITS 17.59
					202-271-724.000	WORKMENS COMPENSATION 400.79
					202-451-930.000	REPAIRS AND MAINTENANCE 2,734.63
					202-454-801.000	PROFESSIONAL SERVICES 26,058.18
					202-460-921.000	UTILITIES 164.85
					203-271-719.000	OTHER FRINGE BENEFITS 11.72
					203-271-724.000	WORKMENS COMPENSATION 343.53
					203-451-930.000	REPAIRS AND MAINTENANCE 2,734.63
					208-751-740.000	OPERATING SUPPLIES 9.99
					208-751-801.000	PROFESSIONAL SERVICES 9.12
					208-751-921.000	UTILITIES 71.87
					208-751-930.000	REPAIRS AND MAINTENANCE 25.75
					208-756-801.000	PROFESSIONAL SERVICES 18.24
					208-756-921.000	UTILITIES 101.77
					590-271-719.000	OTHER FRINGE BENEFITS 111.38
					590-271-724.000	WORKMENS COMPENSATION 1,946.67
					590-537-727.000	OFFICE SUPPLIES 5.20
					590-537-740.000	OPERATING SUPPLIES 38.97
					590-537-741.000	POSTAGE & SHIPPING 3.20
					590-537-799.000	COMPUTERS/EQUIPMENT/IT 87.20
					590-537-850.000	COMMUNICATIONS 271.58
					590-537-900.000	PUBLISHING/PRINTING 83.78
					590-538-730.000	OUTSOURCED TESTING 228.21
					590-538-801.000	PROFESSIONAL SERVICES 786.48
					590-538-921.000	UTILITIES 4,123.63
					590-539-930.000	REPAIRS AND MAINTENANCE 7,412.00
					591-271-719.000	OTHER FRINGE BENEFITS 93.80
					591-271-724.000	WORKMENS COMPENSATION 1,889.40
					591-545-727.000	OFFICE SUPPLIES 5.19
					591-545-740.000	OPERATING SUPPLIES 38.98
					591-545-741.000	POSTAGE & SHIPPING 3.20

Check Date	Bank	Check #	Payee	Description	GL #	Amount
591-545-799.000			COMPUTERS/EQUIPMENT/IT	87.20		
591-545-801.000			PROFESSIONAL SERVICES	1,750.00		
591-545-850.000			COMMUNICATIONS	271.59		
591-545-900.000			PUBLISHING/PRINTING	83.78		
591-545-960.000			MEMBERSHIP AND DUES	95.00		
591-546-801.000			PROFESSIONAL SERVICES	121.54		
591-546-921.000			UTILITIES	6,232.63		
591-547-930.000			REPAIRS AND MAINTENANCE	502.03		
661-594-740.000			OPERATING SUPPLIES	50.95		
661-594-801.000			PROFESSIONAL SERVICES	4,595.39		
661-594-861.000			GAS AND OIL	185.94		
661-594-930.000			REPAIRS AND MAINTENANCE	2,585.96		
661-594-970.100			CAPITAL OUTLAY-CAPITALIZED	1,315.64		
702-000-214.104			DUE TO GENL-ADMIN FEE	849.42		
702-000-214.224			DUE TO COA	3,847.51		
702-000-214.226			DUE TO SCH NEW-DEBT	5,842.31		
702-000-214.227			DUE TO INTERM SCHOOL	19,565.99		
702-000-214.228			DUE TO ROAD PATROL	3,894.67		
702-000-214.229			DUE TO SCHOOL OPERATION	24,736.20		
702-000-214.230			DUE TO MOTA	1,921.23		
702-000-214.231			DUE TO EMS	5,117.37		
702-000-214.232			DUE TO SCH RES OFC	3,894.67		
702-000-214.233			DUE TO MSU EXTENSION	973.22		
702-000-214.480			DUE TO GEN PUBLIC SAFETY MILL	7,010.85		
702-000-214.481			DUE TO FIRE DIST MILLAGE	7,010.85		
			TOTAL	161,246.95		

Michigan Conference of Teamsters Welfare Fund

Serving Teamster families since 1949

UNION TRUSTEES
Kevin D. Moore
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2700 Trumbull Avenue, Detroit, Michigan 48216
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www.mctwf.org

Executive Director
Kyle R. Stallman

EMPLOYER TRUSTEES
Raymond J. Buratto
Earl D. Ishbia
Robert W. Jones
Ann R. Zick

December 1, 2023

City of Evart
Attn: Jennie Duncan
200 S. Main St.
Evart, MI 49631

RE: Payroll Audit Findings - Company ID #9043 and #9044
Local Union No. 214

Dear Ms. Duncan:

We are pleased to inform you that there were no contribution deficiency findings disclosed during the audit of the payroll records covering the period 7/1/19 through 9/30/22.

On behalf of the Michigan Conference of Teamsters Welfare Fund ("Fund"), we would like to extend our appreciation for the cooperation provided during this audit and look forward to your continued relationship with the Fund.

If you have any questions or require additional information, please contact Jake Wrobel, Manager, Field Audit Department, at (313) 964-2400, ext. 315, or via e-mail at jwrobel@mctwf.org.

Sincerely,

Field Audit Department

cc: Joel Gutzki, Business Agent, Teamsters Local Union No. 214
MCTWF Account Services Representative

MINUTES

REGULAR MEETING

EVART HOUSING COMMISSION

Tuesday, November 21, 2023, 6:00 P.M.

Community Room

The meeting was called to order at 6:00pm by President Molenaar.

ROLL CALL:

Present: Moyer, Mock, Tiedt, and Molenaar

Absent: None

ADOPTION OF AGENDA-ADDITIONS/CHANGES:

It was moved by Commissioner Tiedt, supported by Commissioner Moyer to adopt the agenda as presented.

Yeas: Moyer, Mock, Tiedt, and Molenaar

Nayes: None

APPROVAL OF MINUTES:

It was moved by Commissioner Moyer, supported by Commissioner Tiedt to approve the minutes of the regular meeting held on October 17, 2023.

Yeas: Mock, Moyer, Tiedt, and Molenaar

BILLS AND COMMUNICATIONS:

A. It was moved by Commissioner Moyer, supported by Commissioner Tiedt to approve the Bills and Disbursements for October 2023.

   Yeas: Moyer, Mock, Tiedt, and Molenaar
   Nayes: None

B-C. It was moved by Commissioner Tiedt, supported by Commissioner Moyer to receive and file

the November 2023, newsletter and Resident Council Minutes for October, 2023.

Yeas: Mock, Moyer, Tiedt, and Molenaar

Nayes: None

REPORTS OF THE DIRECTOR:

A-F. It was moved by Commissioner Tiedt, supported by Commissioner Moyer to receive and file the available reports.

Yeas: Mock, Moyer, Tiedt, and Molenaar

Nayes: None

COMMISSIONER COMMENTS/CONCERNS:

Commissioner Moyer reported on the book reading events hosted at the Housing Commission and introduced the book recently authored by her, "Michigan Tales".

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. The Annual Plan approval was presented to the Commissioners for information only.
B. The Operating Subsidy Calculation form was presented to the Commissioners for information only.
C. Ross Grant Application-It was moved by Commissioner Tiedt, supported by Commissioner Moyer to authorize the Evart Housing Commission apply for a ROSS grant in partnership with the Manistee Housing Commission.

Yeas: Mock, Moyer, Tiedt, and Molenaar

Nayes: None

HEARING OF THE PUBLIC:

Comments were received regarding the cost of the laundry machines, hours of the laundry room, and water ponding in the road on First Street. The Resident Council President reported on the recent craft show.

ADJOURMENT:

President Molenaar adjourned the Meeting at 7:03pm.

Respectively Submitted by:

Sarah Molenaar, President

Mark W. Sochocki, Executive Director/Secretary

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
LANSING

EGLE
PHILLIP D. ROOS
DIRECTOR

December 14, 2023

Pepper Lockhart, City Manager
City of Evart
200 S Main Street
Evart, Michigan 49631

WSSN: 02190
County: Osceola
Supply: Evart, City of

Dear Pepper Lockhart:

SUBJECT: Lead and Copper Monitoring of Drinking Water Taps

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) received your results of lead and copper tap monitoring conducted between June 1 and September 30, 2023. The calculated 90th percentile values are listed below. Please retain this information for your records.

Action Levels	90th Percentile Value	# of Sites Above Action Level	Range of Individual Results
Lead 15 parts per billion (ppb)	0 ppb	0	0 ppb-3 ppb
Copper 1.3 parts per million (ppm)	0.4 ppm	0	0.0 ppm-0.9 ppm

If the 90th percentile value for either lead or copper is greater than 0, it must be reported on your 2023 Consumer Confidence Report (CCR), due to EGLE, your customers, and the local health department by **July 1, 2024**. If you are a water supply who samples two six-month rounds during one calendar year, you must report both 90th percentile values on your CCR. The following statement must also be included in the CCR, regardless of the lead and copper levels:

> *If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. [NAME OF UTILITY] is responsible for providing high quality drinking water but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you have a lead service line it is recommended that you run your water for at least 5 minutes to flush water from both your home plumbing and the lead service line. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you*

can take to minimize exposure is available from the Safe Drinking Water Hotline at 1-800-426-4791 or at http://www.epa.gov/safewater/lead.

If you have questions, please contact me at 517-388-1816; DeelyA@Michigan.gov; or Lead and Copper Unit, Community Water Supply Section, Drinking Water and Environmental Health Division, EGLE, P.O. Box 30817, Lansing, Michigan 48909-8311.

Sincerely,



Aislinn Deely, Environmental Quality Analyst
Lead and Copper Unit
Community Water Supply Section
Drinking Water and Environmental Health Division

cc: Patrick Muczynski, City of Evart
Don Duncan, City of Evart