City Council

Mayor: Chris Emerick
Mayor Pro-Tem: Sandy Szeliga
Council: BJ Northon
Matt Hildebrand
Jim Schwab
City Clerk: Andrea Grupido
City Manager: Pepper Lockhart

City of Evart
200 S. Main St.
Evart, MI 49631
(231) 734-2181

www.evart.org

CITY OF EVART
REGULAR COUNCIL MEETING AGENDA
Monday, December 18, 2023 @ 7:30PM

The Regular Council Meeting will be held in the Community Room at the Depot located at 200 S. Main St. Evart, MI 49631

Before each regular council meeting there will be a standing pre-council work session from 7:00PM to 7:30PM.

1. **Call to Order: 7:30PM**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Citizens' Comments** – *limited to 3-4 minutes per individual*
5. **Approval of Agenda**
6. **Consent Agenda**
   The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one Board motion without discussion. Any person, whether Board Member, staff or public may ask that item be removed from the Consent Agenda to be placed elsewhere on the regular agenda for discussion. All such requests will be granted.

   A. Pre-Council Minutes – *December 4, 2023*
   B. Regular Council Minutes – *December 4, 2023*
   C. Vendor's List $166,829.85
   D. Budget Amendments (*email on Monday*)

7. **Unfinished Business**
   E. Huntington Bank Liquidity Portal
   F. Riverside Wifi

8. **New Business**
   G. Historic District Preservation Presentation- Kraemer Design
   H. Camping Fees 2024
   I. Resolution 2023-15
   J. Resolution 2023-16
   K. Xerox Lease Agreement
   L. Certificate of Deposits – Expirations

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9. Department/Informational Reports *(No Action Needed)*
M. Accounts Payable Report *(12/5/2023-12/18/2023)*
N. Summary of Funds – *November 2023*

10. City Attorney Report/Comment
O. Memo – Epidemiology

11. City Clerk Report/Comment

12. Finance Director Report/Comment

13. Department of Public Works Report/Comment
P. Monthly Report

14. Police Department Report/Comment
Q. Monthly Report

15. Downtown Development Authority Report/Comment
R. DDA Minutes – *November 14, 2023*

16. Fire Department Report/Comment
S. Fire Board Minutes – *November 21, 2023*

17. Evart Housing Commission

18. City Manager Report/Comment

19. Citizens' Comments – *limited to 3-4 minutes per individual*

20. Adjournment

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CITY OF EVART
PRE-COUNCIL MEETING
December 4th,2023 @ 7:00PM
Community Room at the Depot, 200 S. Main Street

Mayor Pro-Tem Sandy Szeliga called the meeting to order at 7:04pm.

Present Council Members: Jim Schwab, Sandy Szeliga, BJ Northon
Absent Council Members: Mayor Emerick, Matt Hildebrand

Present Staff: City Manager Pepper Lockhart, Downtown Development Director (DDA) Todd Bruggema, Department of Public Works Director Don Duncan, City Clerk Andrea Grupido, Chief of Police John Beam, City Attorney Eric Williams, Finance Director Jennie Duncan

Guests*:* Roger Elkins, Travis Douglas, Eric and Shannon Schmidt, Delbert and Delasue Hubbert, Sheryl Jackson, Judy Gregg, Kevin Gostlin, Jesse Hyden, Tami Dellar,

New Business*:*
I*. Riverside Park Wi-Fi*
The Parks and Recreation Committee has been discussing different options for improving the Park for our guests in 2024. A feedback survey was sent out and providing Wi-Fi was one of the top requests. Schwab is asking to move this item to unfinished business until the park fees have been determined. Council agrees.
H. 2024 *Riverside Park Host*
After reviewing the Park Host agreement, Mr. Williams points out that the term "independent contractor" means you cannot determine the person's hours. The duties of the Park Host can be described in the agreement, but the exact hours and the details of the service shall be determined by the Park Host.
F. *Teamsters Contract*
Negotiations are complete and the final contract has been reviewed by Mr. Williams. This contract will go until June 30, 2026.
J. *Riverside Park – Camp Reservation Software*
In looking into different software, Campspot Marketplace offers the features we need for the best value. The Campspot Marketplace provides profitable exposure given that 78% of the bookings made through the Campspot Marketplace are by first-time campground guests. On average, guests acquired via Campspot Marketplace book directly with your campground three more times. This is the same reservation system that Osceola County uses for their parks. The cost is $100/month with no set up fee and no monthly contract.
Salt Truck Update
The salt truck in Buckley is getting the last of the restorations and repairs done. If the truck meets the approval of the DPW, they are hoping to have the truck as early as next week. Council approved up to $110,000 for the purchase of a salt truck. This truck in question will be roughly $70,000.

_____
Andrea Grupido, City Clerk

CITY OF EVART
REGULAR COUNCIL MEETING
December 4th, 2023 @ 7:30PM
Community Room at the Depot, 200 S. Main Street

Mayor ProTem Szeliga called the meeting to order at 7:30pm, then led the assembly in the Pledge of Allegiance.

***Present Council Members(via roll call)*:** Jim Schwab, Sandy Szeliga, BJ Northon
Absent Council Members (via roll call): Mayor Emerick, Matt Hildebrand

Present (staff): City Manager Pepper Lockhart, Downtown Development Director (DDA) Todd Bruggema, Department of Public Works Director Don Duncan, City Clerk Andrea Grupido, Chief of Police John Beam, City Attorney Eric Williams, Finance Director Jennie Duncan

***Guests*:** Roger Elkins, Travis Douglas, Eric and Shannon Schmidt, Delbert and Delasue Hubbert, Sheryl Jackson, Judy Gregg, Kevin Gostlin, Jesse Hyden, Tami Dellar

***Citizens' Comments*:**
Mr. Hubbert requests that as long as Council is in session, that everyone remove their hats.
Shannon Schmidt is deeply concerned about the contamination issue and how it is affecting our children stating there was a child with cancer that just died. Shannon asks that this issue be dealt with swiftly so that the children have a healthy environment to live in. Shannon appreciates Council's willingness to listen and look at the information that has been gathered so far. Shannon believes that there is PFAS being run into the creek from well pump 4 and that there are still four underground storage tanks under the Dairy. She urges Council to collaborate with the necessary authorities, engage in transparent communication and allocate the necessary resources to remediate the problem. Shannon presented Council with information about the cancer rates in Osceola County. She also says there is a billion dollars in grant money being offered for the clean up of PFAS.
Mr. Hubbert questions why this information isn't already in front of Council because they should know what is going on within the City.
Kevin Gostlin, diagnosed with a brain tumor in 2007, worked at the old Log and Tool company as a young man. Kevin states that his brother and sister-in-law both have had health issues along with his sister who developed cancer and passed away. Kevin is concerned about the dead trees along the river bank on North River Street.
Susan Hubbert states that PFAS is a forever chemical that could be contaminating our river and our fish. She encourages Council to take action now rather than later.
Sheryl Jackson doesn't live in town, but has worked in town for many years. She has had breast cancer and skin cancer.
Judy Gregg says she was diagnosed with a brain tumor and has been disabled since 2007. Her daughter has had many health issues as well and is concerned for the future generations of this town.
Tami Dellar believes that there are too many "maybe's" to be a coincidence. Her daughter has a brain malformation and knows of five others with this same malformation associated with River Street. Tami's husband experienced a gallbladder burst. Tami speaks of Shannon's diagnosis and wishes someone else would take the lead on this issue so Shannon can focus on other things.

***Approval of Agenda*:**
Motion by Szeliga to approve the agenda. Support by Northon. Motion passed with all in favor.

***Approval of Consent Agenda*:**
A. Pre-Council Minutes – *November 20, 2023*
B. Regular Council Minutes – *November 20, 2023*
C. Vendor's List $137,066.17
Motion by Szeliga to approve the consent agenda. Support by Schwab. Motion passed with all in favor.

Unfinished Business
D. *Huntington Bank Liquidity Portal*
No new information.

New Business
E. *2024 Council Schedule/Elections*
At the last regular council meeting, Grupido brought to the Council's attention the election dates scheduled for 2024. Grupido asked that the Council meeting dates of August 5th and November 4th be rescheduled to not conflict with election set up. The rescheduled dates being proposed are Wednesday, August 7th and Wednesday, November 6th. Motion by Schwab to approve the rescheduled dates. Support by Northon. Motion passed with all in favor.
F. *Teamsters Contract*
A contract was agreed upon which included a 3% raise each year for the next 3 years. This was anticipated and included in the budget. Motion by Northon to approve the Teamsters contract July1, 2023 to June 30, 2026. Support by Schwab. Motion passed with all in favor.
G. *Wellhead Protection Program Renewal*
The intent of the Michigan Wellhead Protection Program is to help proactively protect, manage and plan for the safety of the public drinking water supply system. The City applied for and will be receiving matching grant funding from EGLE to renew the Wellhead Protection Plan. With the grant reimbursement, the City's total cost to renew will be $7,000. It is beneficial to move forward with the renewal since it will allow the City to get extra points under the DWSRF program being applied for. Motion by Northon to approve the Wellhead Protection Program proposal in the amount of $14,000 of which 50% will be reimbursed through the EGLE grant. Support by Szeliga. Motion passed with all in favor.
H. *2024 Riverside Park Host*
Motion by Szeliga to approve the 2024 Park Host Agreement. Support by Northon. Motion passed with all in favor.
I. *Riverside Park WiFi*
This item will move to unfinished business until the new park rates are determined.
J. *Riverside Park – Camp Registration Software*
This software will allow guests to reserve and pay online. This software will make the reservation process easy for both the Park Host and our city employees as well. Grupido states that it was suggested to her by the company to add a "booking fee" to help offset the monthly fee. Motion by Szeliga to approve purchase and implementation of Campspot Marketplace software to be used at Riverside Campground for $100/month. Support by Schwab. Motion passed with all in favor.
K. *City Attorney Memo*
Council requested Mr. Williams confirm any claims filed with an agency of the State of Michigan involving the City of Evart. There are at least 28 specific claimants who intend to file claims against the State of Michigan and multiple agencies over contamination in the City of Evart traceable to the American Logging Tool Corporation site and the current Ventra facility. These notices are similar to the notices provided against the City of Evart. There have been some assessments done on cancer incidence rates by county in Michigan and it shows Osceola County fluctuating over the years, with some years being very high. However, the Michigan Cancer Surveillance Program shows that since 2016 the Osceola County Cancer Incidence rate has steadily declined.

This report covers the years 2016-2020 and ranks Osceola County at #40 out of 83 counties. There does not appear to be any breakdown of Osceola County by City or Township. Mr. Williams has made a call to the Epidemiology Bureau and is waiting for a response. Mr. Williams has emailed another division to see if there could be some kind of cooperative effort between the City of Evart and the State in investigating the prior clean-up done at the contamination site. As a result of the notices to file claim listing various departments in the State, Mr. Williams has to go through the Attorney General's office for contact. This may prove to be difficult, but Mr. Williams will continue to work on it until Council tells him to stop. Szeliga inquires about the grant opportunity mentioned by Schmidt. Mr. Williams explains that the federal funding goes to each state, and Michigan must be a state that is participating. Cities and townships will then apply and be approved through the state. Disadvantaged communities will most likely be awarded these grants and because the Cancer Survellaince Program shows that since 2017 Osceola County has declined, and in 2020 sits at #69 out of 83, there is no guarantee that funding will be awarded. Mr. Williams states that he is willing to talk with Schmidt if Council will allow, but is concerned with the fact that Shannon has a lawyer already. Schmidt responds saying she does not have a lawyer. Mr. Williams states that he would prefer to put it on the agenda at a later date when there is a full board present.

***Department/Informational Reports*:**
L. *Accounts Payable Report (11/21/2023-12/04/2023)*
M. *Revenue & Expense Report – November 2023*

***City Attorney Report/Comment*:**
***City Clerk Report/Comment*:**
Grupido states that it has been one year since she officially started the City Clerk position and thanks everyone for making it a good year. Grupido looks forward to another great year ahead.
***Finance Director Report/Comment*:**
***Department of Public Works Report/Comment*:**
The hole for the Christmas tree was dug and topsoil was placed. Sewer line was repaired on S. River Street. The shoulders on N. Main and E. Railroad were rebuilt. Preparing for winter by taking the flags down and putting the Christmas lights up. Repaired the lights at 11th and 5 mile lift stations. Completed more picnic table restoration. Started plowing and salting roads and inspected airport lighting and repairs. Preparation for the parade and events for Saturday.
***Police Department Report/Comment*:**
The Shop with a Hero event was a success. There is a mailbox at the PD to send letters to Santa. Preparation for the parade and events on Saturday. Chief asked Mayor Emerick to fill the position on the Police Advisory Committee.
***Downtown Development Authority Report/Comment*:**
Kraemer will be here Friday to start the research for the National Historic District. At the next council meeting, they will be joining via zoom call to give an update on the process.
Fire Department Report/Comment:
Evart Housing Commission:
N. *Housing Commission Minutes – October 17, 2023*
City Manager Report/Comment:

Citizen's Comments:
Shannon Schmidt states that according to her contact at EGLE, Ventra is liable for the clean-up. *Szeliga* thanks everyone who shared tonight and would like them to know that the City of Evart has the resident's best interest at heart.

Motion by Szeliga to adjourn. Support by Northon. Motion passed with all in favor. The meeting was adjourned at 8:38pm.

_____
Andrea Grupido, City Clerk

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CHECK REGISTER FOR CITY OF EVART
CHECK DATE FROM 12/05/2023 - 12/18/2023

Bank 751 VENDOR

Check Date	Bank	Check	Vendor	Vendor Name	Amount
12/05/2023	751	39958	746	GREAT LAKES LANDSCAPE SUPPLY	535.00
12/05/2023	751	39959	0051	EVART FIRE DEPARTMENT	16,185.74
12/05/2023	751	39960	0653	EVART PUBLIC LIBRARY	6,301.00
12/06/2023	751	39961	1501	MUCZYNSKI, PATRICK	69.16
12/06/2023	751	39962	796	RCB CONTRACTING	60.00
12/11/2023	751	39963	747	MIDWEST TRACTOR & EQUIP. CO., INC.	73,515.00
12/13/2023	751	39964	MISC	FEWLESS, AMANDA	125.94
12/18/2023	751	1623(E)	0024	CONSUMERS ENERGY	2,424.40
12/18/2023	751	1624(E)	1043	LINGO	248.03
12/18/2023	751	1625(A)	301	COYNE OIL CORPORATION	739.66
12/18/2023	751	1626(A)	921	DRUG SCREEN PLUS	125.00
12/18/2023	751	1627(A)	1025	FILE SAFE, INC	67.75
12/18/2023	751	1628(A)	1419	JOHN BEAM JR.	129.69
12/18/2023	751	1629(A)	1613	MORGAN COMPOSTING, INC.	95.96
12/18/2023	751	1630(A)	605	NEWSOME, LISA	10.68
12/18/2023	751	1631(A)	1996	OHM ADVISORS	30,700.00
12/18/2023	751	1632(A)	1806	REPUBLIC SERVICES #239	10,944.28
12/18/2023	751	1633(A)	1730	SCOTLAND OIL COMPANY, INC.	3,973.61
12/18/2023	751	1634(A)	0129	SMITH LUMBER CO	115.18
12/18/2023	751	1635(A)	2300	TELNET WORLDWIDE	210.61
12/18/2023	751	1636(A)	1600	TRACE ANALYTICAL LABORATORIES	2,432.00
12/18/2023	751	1637(A)	1145	TUPPER, VICTORIA	9.37
12/18/2023	751	1638(A)	677	UNIFIRST CORPORATION	37.48
12/18/2023	751	1639(A)	3005	WILLIAMS & WORKS, INC.	55.00
12/18/2023	751	1640(A)	2303	WILLIAMS, ERIC D.	5,087.50
12/18/2023	751	1641(A)	1803	XEROX CORPORATION	348.89
12/18/2023	751	39965	0014	BADGER METER COMPANY, INC	3,240.00
12/18/2023	751	39966	1182	BARNETT'S AUTO REPAIR	100.00
12/18/2023	751	39967	454	CADILLAC GARAGE DOOR INC	169.00
12/18/2023	751	39968	0028	CITY OF EVART	448.36
12/18/2023	751	39969	1766	EVART PARTS PLUS	85.03
12/18/2023	751	39970	749	FED EX	1,791.36
12/18/2023	751	39971	0677	HOMETOWN HARDWARE	84.44
12/18/2023	751	39972	1439	MENARDS - BIG RAPIDS	79.94
12/18/2023	751	39973	1968	MICHIGAN CAT	343.76
12/18/2023	751	39974	0610	MICHIGAN RURAL WATER ASSOC	375.00
12/18/2023	751	39975	0585	MWEA	765.00
12/18/2023	751	39976	0255	PIONEER GROUP	787.70
12/18/2023	751	39977	796	RCB CONTRACTING	3,833.33
12/18/2023	751	39978	759	STATE OF MICHIGAN - D.T.M.B.	180.00

751 TOTALS:

Total of 40 Checks:	166,829.85
Less 0 Void Checks:	0.00
Total of 40 Disbursements:	166,829.85

Proposed 2024 Rates

Rates for Camping Sites Riverside West Campground (RV and Tent)	Current Rate	NEW
River Rates (Lots 4-8)	25	$ 30
Weekly (7 nights)	150	$ 180
Non-River Rates (Lots 1, 2, 9-13)	20	$ 25
Weekly (7 nights)	120	$ 150
Seasonal (May 1 - Sept 30)*		
Non-river lots	1000	$ 1,300
River lots	1000	$ 1,500
Riverside East Campground		
Tent only Daily		$ 15
Weekly		$ 90

*Deposit required at time of reservation

Non-river lots	$ 300
River lots	$ 500

Consider Mon - Thurs rates/Fri-Sun rates/Holiday (3 days) rates

Rates for Pavilions

West-North/South	Resident	$ 50.00
	Non-Resident	$ 75.00
East	Resident	$ 75.00
	Non-Resident	$ 100.00

G:Riverside Park>Campsite & Pavilion Rentals 2024-Proposed

CITY OF EVART
OSCEOLA COUNTY
RESOLUTION AUTHORIZING THE CITY ATTORNEY TO MEET WITH SHANNON SCHMIDT
RESOLUTION No. 2023-15

WHEREAS, 51 notices of intention to file claims against the City of Evart were submitted to the City regarding environmental, groundwater, and drinking water contamination claims, two of which were filed by or on behalf of Shannon Schmidt, and

WHEREAS, Shannon Schmidt offered to meet with City officials and share or disclose information that she has discovered about contamination and cancer cases in Osceola County and the City of Evart, and

WHEREAS, Shannon Schmidt is no longer represented by Christensen Law which filed the notices of intention to file a claim against the State of Michigan and/or the City of Evart, and

WHEREAS, the City Attorney requested authorization by the Evart City Council to meet with Shannon Schmidt to review the information Shannon Schmidt has discovered on cancer cases and environmental contamination in Osceola County and the City of Evart, as well as information she has on her notices of intention to file claims against the City of Evart,

On a motion by _____ and supported by _____, and a ____-____ vote of the Evart City Council,

IT IS RESOLVED that the Evart City Attorney, Eric D. Williams, is authorized to meet with Shannon Schmidt to review the information Shannon Schmidt has discovered on cancer cases and environmental contamination in Osceola County and the City of Evart and report back to the Evart City Council.

The Mayor declared the Resolution adopted/failed on a ____-____ vote at the regular City Council meeting on December 18th, 2023.

_____
Andrea Grupido
Evart City Clerk

CITY OF EVART
OSCEOLA COUNTY
RESOLUTION AUTHORIZING THE EVART CITY MANAGER AND THE EVART CITY ATTORNEY TO SIGN AND SUBMIT CLAIMS ON BEHALF OF THE CITY OF EVART IN PUBLIC WATER SYSTEM CLASS ACTION LAWSUITS
RESOLUTION No. 2023-10

WHEREAS, the City of Evart received notice of two class action lawsuits in which the City of Evart is a possible or potential member of the class of claimants,

United States District Court for the District of South Carolina v 3M,
MDL No. 2:18-mn-2873-RMG, Case No. 2:23-cv-03147-RMG, and

United States District Court for the District of South Carolina v Dupont,
MDL No. 2:18-mn-2873, Case No. 2:23-cv-03230; and

WHEREAS, the City Attorney recommends that the City of Evart submit claim forms in both class action lawsuits, even though the City of Evart may be outside the class of public water system plaintiffs because the number of water system customers is less than 2,000; and

WHEREAS, the class action claim forms must be completed by a person authorized by the municipality or owner of the public water system,

On a motion by _____ and supported by _____,
the Evart City Council voted ____-____,

IT IS RESOLVED that the Evart City Council authorizes the Evart City Manager, Pepper Lockhart, and the Evart City Attorney, Eric D. Williams, to prepare and submit claims and supporting documents and information as required by both pending class action lawsuits over PFAS contamination of public water systems

United States District Court for the District of South Carolina v 3M,
MDL No. 2:18-mn-2873-RMG, Case No. 2:23-cv-03147-RMG, and

United States District Court for the District of South Carolina v Dupont,
MDL No. 2:18-mn-2873, Case No. 2:23-cv-03230.

The Mayor declared the Resolution adopted/failed on a ____-____ vote at the regular Evart City Council meeting on December 18th, 2023.

CERTIFICATION

I, the undersigned, the duly qualified and acting Clerk of the City of Evart, Osceola County, Michigan, (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Evart at a regular meeting held on the 18th day of December, 2023. Public notice of said meeting was given and the meeting was conducted pursuant to and in compliance with the Michigan Open Meetings Act, as amended.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this ____ day of December, 2023.

_____

Andrea Grupido
Evart City Clerk

AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Jennie Duncan, Finance Director/Treasurer
Date: December 13, 2023
Re: Xerox Lease

For the Agenda of December 18, 2023

Background. Our current lease with Xerox is expiring January 22, 2024. We have received two quotes, one for a Xerox AltaLink C8135H and the other for a Konica Minolta bizhub C360i. Our history with Xerox is quite strong,

Issues & Questions Specified. Xerox provided us with quotes for a 3-year lease and a 5-year lease. Konica provided us with a quote for a 4-year lease and a 5-year lease. See attached quotes and comparison spreadsheet.

Recommendation. The city has a very strong relationship with our local Xerox dealer. I would recommend continuing that relationship.

Financial Impact. Our current base payment is $236.79 per month. Based on the attached quotes, depending on which company and lease term is selected, the base payment would increase by an amount not exceeding $288.47.

Attachments.

1. Xerox Proposal
2. Konica Minolta Proposal
3. Proposal Comparison spreadsheet

Locate File: G >City Council >Letters to Council

new

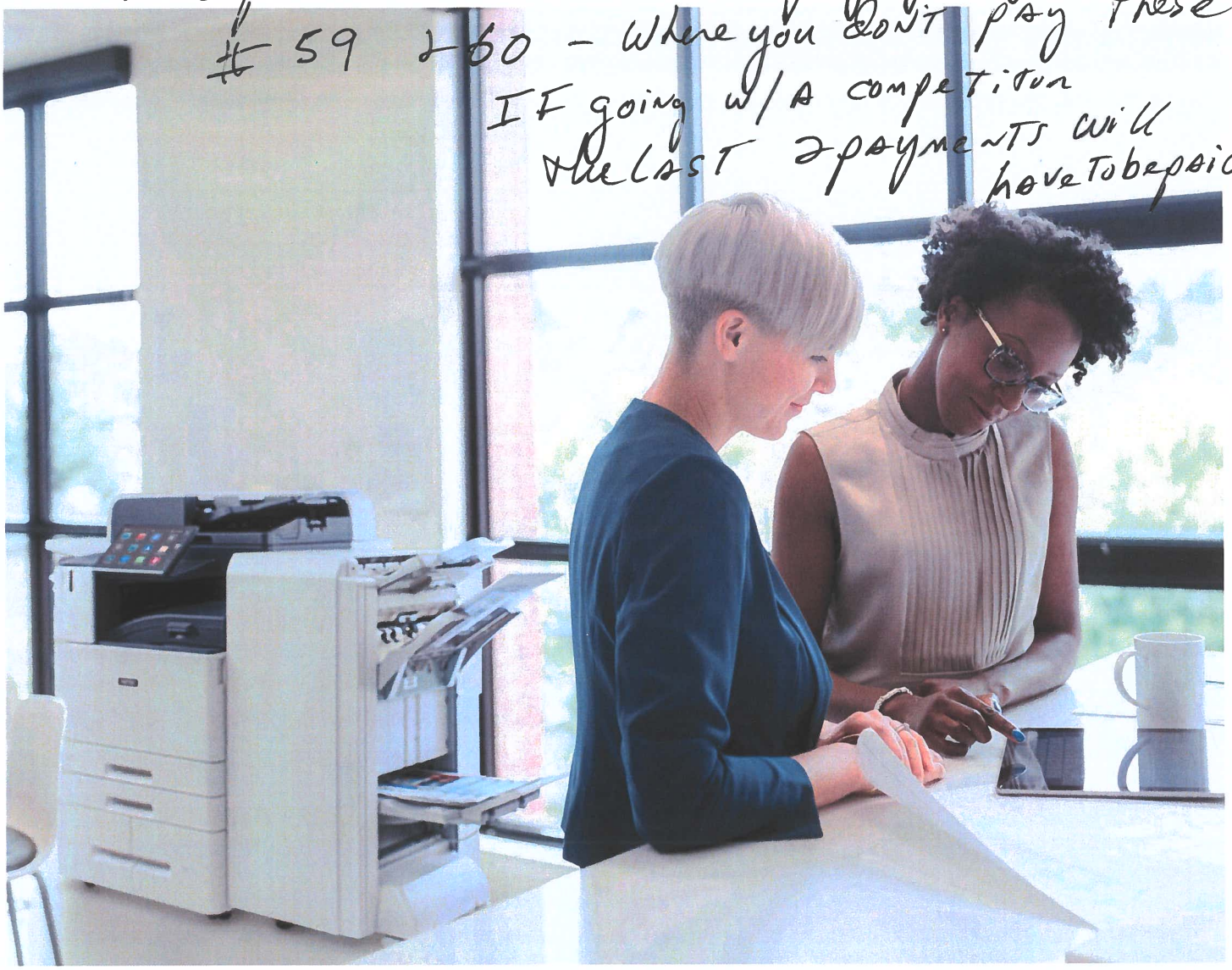
C8130/C8135/C8145/C8155/C8170

Leveraging the State of Mich. Mideal Contract

Xerox® AltaLink® Color Multifunction Printer

The Ideal Digital Workplace Assistant for Demanding Teams

For the Competitors - I have Included paying payment #59 & 60 - Where you don't pay these IF going w/a competitor the last 2 payments will have to be paid.



IF you have your own I.T. Dept. To handle getting the new Xerox on your network For Setting up Print & Scan I can lower the payment

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AltaLink® Devices bridge the physical and digital worlds with apps and advanced scanning capabilities that allow you to digitize, route, and process information in a snap. Automate tedious tasks to save time, reduce errors with 1-Touch shortcuts, or simply allow AltaLink's Adaptive Learning to automate repetitive and complex tasks.

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Stay in the fast lane with access to the Xerox App Gallery. It's your gateway to a growing collection of apps designed to simplify time-consuming, repetitive, or complex processes as your business evolves.

Simplify IT support as your fleet grows. Fleet Orchestrator allows you to automatically and securely adjust configurations and settings on all your devices at once. Perform interactive training and support your users right from your desktop with the Remote Control Panel.

COMPREHENSIVE SECURITY

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Mobile and Cloud-ready
Be more mobile with cloud-hosted services and instant connectivity to cloud and mobile devices right from the user interface.

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Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

as proposed



Single-Pass Duplex Automatic Document Feeder (DADF) saves time by simultaneously scanning both sides of a document with up to 270 impressions per minute (ipm).

USER INTERFACE



Intuitive Tablet-like 10.1-inch Color Touchscreen is customizable and lets you perform tasks in just a few taps. Try it out at xerox.com/AltaLink8100UI.

INNOVATIVE TECHNOLOGIES



Xerox® Integrated RFID Card Reader (optional) adds card-based authentication with support for over 90 access cards.



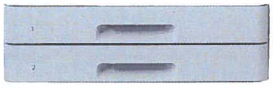
Near Field Communication (NFC) Tap-to-Pair allows users to tap their mobile devices to the AltaLink® C8100 Series user panel and quickly connect with the MFP.



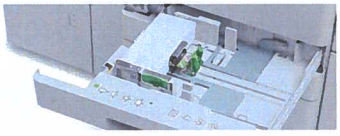
Smart Proximity Sensor detects when users are nearby. It conserves energy during inactive periods and automatically activates the device when a user approaches.

PAPER INPUT[3]

Two 520-sheet Adjustable Trays (common with all configurations). Tray 1 handles media sizes up to 11.7 x 17 in./A3 and Tray 2 handles media sizes up to 12 x 18 in./SRA3.



Envelope Kit (optional — replaces Tray 1) provides feeding of up to 60 envelopes.



High Capacity Tandem Tray Configuration holds a total paper capacity of up to 3,140 sheets.

Four Tray Module Configuration (available for C8130/C8135) holds a total of up to 2,180 sheets.

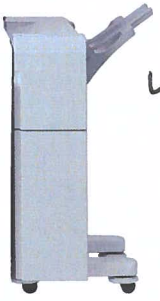
Bypass Tray handles up to 100 sheets; Custom sizes: 3.5 x 3.9 in. to 12.6 x 52 in./89 x 98 mm to 320 x 1,320 mm.



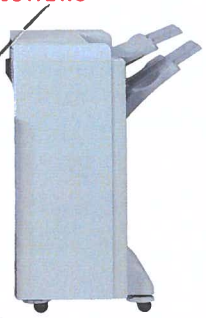
High Capacity Feeder (optional) holds 3,000 sheets of letter/A4 paper, increasing the maximum paper capacity to 6,140 sheets.



PAPER OUTPUT/FINISHERS[3]



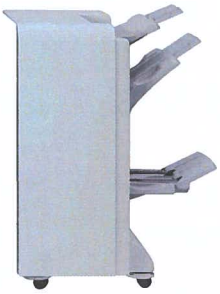
Office Finisher (optional) provides advanced finishing functions, ~~optional crease/score and saddle stitch booklet, capable of 60-page booklets (2 to 15 sheets)~~ w/ 3 hole punch



Business Ready (BR) Finisher (optional) gives you advanced finishing functions at a great value.



C-Fold/Z-Fold Unit (optional) adds C-fold, Z-fold and Z-half-fold capability to the BR Finisher or BR Booklet Maker Finisher.



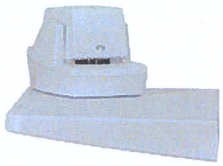
BR Booklet Maker Finisher (optional) creates 64-page saddle-stitched booklets (2 to 16 sheets).



Dual Offset Catch Tray (available when no finishers are installed; Single Offset Catch Tray with finishers).



Integrated Office Finisher (optional with C8130/C8135/C8145/C8155) provides 500-sheet stacking and 50-sheet, 2-position stapling.



Convenience Stapler (optional) staples up to 50 sheets of 20 lb./75 gsm media.

LONG SHEET PRINTING

Long Sheet Feed Kit (optional) provides the ability to print up to 12.6 x 52 in./ 320 x 1,320 mm media.



[3] Paper capacities are based on 20 lb./75 gsm stock; capacities will vary with different weight stocks

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

ConnectKey® Technology

DEVICE SPECIFICATIONS	ALTALINK® C8130	ALTALINK® C8135	ALTALINK® C8145	ALTALINK® C8155	ALTALINK® C8170
Speed[1] (Color/Black-and-White)	Up to 30/30 ppm	Up to 35/35 ppm	Up to 45/45 ppm	Up to 55/55 ppm	Up to 70/70 ppm
Monthly Duty Cycle[2]	Up to 90,000 pages	Up to 110,000 pages	Up to 200,000 pages	Up to 300,000 pages	Up to 300,000 pages
Hard Drive/Processor/Memory	Minimum 128 GB SSD; **Optional:** 500GB HDD/INTEL ATOM® Quad Core, 1.9GHz/4 GB system memory (8 GB system memory AltaLink® C8170)				
Connectivity	10/100/1000Base-T Ethernet, High-Speed USB 2.0 direct print, NFC; **Optional:** WiFi/WiFi Direct with Xerox® Dual Band Wireless Kit, Bluetooth (iBeacon)				
Optional Controller	Xerox® EX-c C8100 Print Server Powered by Fiery®				
Copy and Print	**Copy Resolution:** Up to 600 x 600 dpi; **Print Resolution:** Up to 1200 x 2400 dpi				
First-Copy-Out Time (as fast as) (from platen/warmed-up state)	6.10 seconds color/4.50 seconds black-and-white		5.50 seconds color/4.40 seconds black-and-white	4.70 seconds color/3.70 seconds black-and-white	4.00 seconds color/3.20 seconds black-and-white
First-Print-Out Time (as fast as)	5.70 seconds color/4.20 seconds black-and-white		4.90 seconds color/3.80 seconds black-and-white	4.50 seconds color/3.20 seconds black-and-white	3.80 seconds color/3.00 seconds black-and-white
Page Description Languages	Adobe® PostScript® 3™, Adobe® PDF, PCL® 5c/PCL® 6				
Paper Input[3] Standard	**Single-Pass Duplex Automatic Document Feeder (DADF):** Up to 82 ppm simplex/141 ipm duplex (200 dpi). 130-sheet capacity for AltaLink® C8130/C8135/C8145/C8155. Paper sizes: 3.4 x 4.9 in. to 11.7 x 17 in./85 x 125 mm to 297 x 432 mm. Up to 135 ppm simplex/270 ipm duplex (200 dpi). 250-sheet capacity for AltaLink® C8170. Paper sizes: 3.4 x 4.9 in. to 11.7 x 17 in./85 x 125 mm to 297 x 432 mm **Bypass Tray:** 100 sheets; Custom sizes: 3.5 x 3.9 in. to 12.6 x 52 in./89 x 98 mm to 320 x 1,320 mm (SEF) **Tray 1:** 520 sheets; Custom sizes: 5.5 x 7.2 in. to 11.7 x 17 in./140 x 182 mm to 297 x 432 mm (SEF) **Tray 2:** 520 sheets; Custom sizes: 5.5 x 7.2 in. to 12 x 18 in./140 x 182 mm to SRA3 (SEF)				
Choose One	**Four Tray Module:** (Trays 3 and 4 — available with AltaLink® C8130/C8135): 1,040 sheets; 520 sheets each; Custom sizes: 5.5 x 7.2 in. to 12 x 18 in./140 x 182 mm to SRA3 (SEF). Total standard paper capacity: 2,180 sheets **High Capacity Tandem Tray Module:** 2,000 sheets; Sizes: 8.5 x 11 in./A4. Total standard paper capacity: 3,140 sheets				
Optional	**High Capacity Feeder (HCF):** Up to 3,000 sheets; Size 8.5 x 11 in./A4 long edge feed. Max paper capacity with HCF: 6,140 sheets **Envelope Tray (replaces Tray 1):** Up to 60 envelopes with Auto Size detection of some sizes **Long Sheet Feed Kit (banner printing):** 12.6 x 52 in./320 x 1,320 mm **Multi-feed Detection Kit (available for AltaLink® C8170 only)**				
Paper Output/ Finishing[3] Standard	**Dual Offset Catch Tray** (standard when finishers are not attached): 250 sheets each; Face-up Tray: 100 sheets				
Optional	**Integrated Office Finisher:** Available with AltaLink® C8130/C8135/C8145/C8155, staple positions: front and rear straight. 500 sheets stacker, 50 sheets stapling, 2-position stapling **Office Finisher:** 2,000-sheet stacker, 50 sheets stapled, 2-position stapling, optional hole punch, optional booklet maker (score, saddle stitch 2 to 15 sheets (60 pages)) **BR Finisher:** 3,000-sheet stacker and 500-sheet top tray, 50-sheet multiposition stapling and 2/3-hole punching **BR Booklet Maker Finisher:** 1,500-sheet stacker and 500-sheet top tray, 50-sheet multiposition stapling and 2/3-hole punching plus saddle-stitch booklet making (2 to 16 sheets, 64 pages) and V-folding **C-Fold/Z-Fold Unit:** Adds Z-folding, Letter Z-folding and Letter C-folding to the BR Finisher and BR Booklet Maker Finisher **Convenience Stapler:** 50-sheet stapling, includes Work Surface[4]				
INTUITIVE USER EXPERIENCE					
Customize	Customize user interface, show/hide functions, personalize user experience with authentication, create 1-Touch Apps, auto wake-up with Smart Proximity Sensor, Enable Adaptive Learning to set up shortcuts for repetitive and complex jobs. Copy, scan, or email without touching the user screen using the automatic touchless workflow accelerators				
Print Drivers	Job Identification, Bi-directional Status, Job Monitoring, Xerox® Global Print Driver®, Application Defaults, Xerox® Pull Print Driver, Microsoft Universal Print				
Xerox® Embedded Web Server	PC or Mobile — Status Information, Settings, Device Management, Cloning, Fleet Orchestrator, Configuration Watchdog, Remote Control Panel				
Print Features	Print from USB, Print from Cloud Repositories (Dropbox, OneDrive, and Google Drive), Sample Set, Saved Job, Booklet Creation, Store and Recall Driver Settings, Scaling, Job Monitoring, Application Control, Two-sided Printing, Draft Mode, Long Sheet (Banner) Printing				
Scan and Fax	Scan Preview, Scan to USB/PC via USB port/Email/Network (FTP/SFTP/SMB), Scan File Formats: PDF, PDF/A, JPG, TIFF; Convenience Features: Scan to Home, Searchable PDF, Single/Multi-page PDF/TIFF, Password-protected PDF, TWAIN driver (scan); Fax Features: Walk-up Fax (one-line or two-line options available, includes LAN Fax, Direct Fax, Fax Forward to Email), Fax dialing, Unified Address Book, Optical Character Recognition (OCR), Server Fax; **Optional:** Scan To Cloud Repositories (Dropbox, OneDrive, and Google Drive)				
MOBILE AND CLOUD-READY					
Mobile Connectivity	Near Field Communication (NFC); **Optional:** WiFi Direct, WiFi (802.11 b/g/n/ac), AirPrint™ (iOS) including iBeacon (Bluetooth)				
Mobile Printing	Mopria® Scan, Apple AirPrint™, Xerox® Print Service (Android), @PrintByXerox; **Optional:** Xerox® Workplace Mobile App (iOS/Android)				
Mobile Scanning	Mopria® Scan, Apple AirPrint™, **Optional:** Xerox® Workplace Mobile App (iOS/Android)				
Cloud-ready	Remote services enabled, native "Print from" Cloud repositories (Dropbox, OneDrive, Google Drive), integration with Okta, Ping Identity, Microsoft Azure; **Optional:** Native "Scan to" cloud repositories (Dropbox, OneDrive, Google Drive), direct connection to cloud-hosted services via optional apps (accessed via Xerox App Gallery app or visit xerox.com/AppGallery), Xerox WorkFlow Central Platform				
COMPREHENSIVE SECURITY					
Network Security	802.1x, IPsec, HTTPS, SFTP and Encrypted Email, Trellix ePolicy Orchestrator®*, Trellix Enterprise Security Manager*, LogRhythm SIEM, Splunk SIEM, Network Authentication, SNMPv3, SHA-256 Hash Message Authentication, TLS 1.1/1.2/1.3, Security Certificates utilizing ECDSA, Automatic Self-signed Certificate, Cisco® Identity Services Engine (ISE) integration, automated threat response through Trellix DXL*/Cisco pxGrid integration, Local Authentication (Internal Database), FIPS 140-3				
Device Access	User Access and Internal Firewall, Port/IP/Domain Filtering, Audit Log, Access Controls, User Permissions, Configuration Watchdog, TPM, Log-in with Okta, Ping Identity, and Microsoft Azure credentials; **Optional:** Smart Card Enablement Kit (CAC/PIV/.NET/SIPRNet)[5], Xerox® Integrated RFID Card Reader, NFC standard (authentication via optional Xerox® Workplace Cloud/Suite Print Management and Content Security; learn more at xerox.com/WorkplaceSolutions)				
Device Security	Trellix Whitelisting*, Firmware Verification, Security Dashboard, Trusted Boot; **Optional:** Trellix Integrity Control*				
Data and Document Security	Common Criteria Certification (ISO 15408) full system against the HCP PP, Encrypted Secure Print, FIPS 140-3 Encrypted Data with Print Drivers, Imaging Security with AltaLink's proprietary marking and infrared detection technology, Job Level Encryption via HTTPS and Drivers, Encrypted Storage Drive (AES 256-bit, FIPS 140-3), Encrypted and Signed Email; **Optional:** Xerox® Workplace Cloud/Suite Content Security, Encrypted Hard Disk (AES 256-bit, FIPS 140-3) with Image Overwrite				
ENABLES MANAGED PRINT SERVICES					
Print Management	Xerox® Standard Accounting; **Optional:** Xerox® Workplace Suite/Cloud, Xerox® Virtual Print Management Service, more at xerox.com/PrintManagement				
Fleet/Device Management	Xerox® CentreWare® Web, Xerox® Support Assistant, Automated Meter Read, Fleet Orchestrator, Configuration Cloning, Xerox® Easy Assist App; **Optional:** Managed Print Services Suite, Cloud-based remote management with Xerox® Cloud Fleet Management Solution				
Security	Secure Device Management: Xerox® Printer Security Audit Service (auto-configuration of security settings, monitoring, and auto-remediation), Digital Certificate Management, SIEM Reporting, Interactive Dashboard Reports				
GATEWAY TO NEW POSSIBILITIES					
Xerox and Partner Apps	Automate everyday processes with apps that translate, redact, convert text to audio or handwritten notes to text files, and paper documents to Microsoft applications, all from a single cloud-based platform. Visit xerox.com/WorkplaceApps to find apps by industry or workflow				
Software and Solutions	Xerox® DocuShare® (xerox.com/ecm), XMPie® (xerox.com/XMPie), Xerox® Workplace Solutions (xerox.com/WorkplaceSolutions), Xerox WorkFlow Central Platform				

[1] Declared in accordance with ISO/IEC 24734
[2] Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis
[3] Paper capacities are based on 20 lb./75 gsm stock; capacities will vary with different weight stocks
[4] Sold separately in some geographies
[5] Not available in all geographies

* Trellix formerly known as McAfee. Trellix brand name will be reflected in future firmware releases.

Certifications: xerox.com/OfficeCertifications

More information is available at **xerox.com/AltaLink.**

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The information in this brochure is subject to change without notice. 01/23 TSK-3117 BR29460 AC8BR-05UE

xerox™

Lease Pricing PROPOSAL

xerox™

Presented to EVART, CITY OF

By John Milan

On 11/30/2023

New Xerox C8135H with all the same features you currently have.
State or Local Government Negotiated Contract : 072787800

Solution

Item	Product Description	Agreement Information	Trade Information	Requested Install Date
1. C8135H (XEROX C8135H)	- 1 Line Fax - Office Finisher - 2/3 Hole Punch - Customer Ed - Analyst Services	Lease Term: 36 months Purchase Option: FMV	- Xerox C8035 S/N 3TX415767 Trade-In as of Payment 58	12/21/2023

Monthly Pricing

Item	Lease Minimum Payment	Print Charges Meter	Volume Band	Per Print Rate	Maintenance Plan Features
1. C8135H	$302.99	1: Black and White Impressions	1 - 12,000 12,001+	Included $0.0069	- Consumable Supplies Included for all prints - Pricing Fixed for Term
		2: Color Impressions	1 - 3,000 3,001+	Included $0.0483	
Total	$302.99	Minimum Payments (Excluding Applicable Taxes)			

or 60 MO. $247.22
+ Includes the same

All information in this proposal is considered confidential and is for the sole use of EVART, CITY OF. If you would like to acquire the solution described in this proposal, we would be happy to offer a Xerox order agreement. Pricing is subject to credit approval and is valid until 12/30/2023.

For any questions, please contact me at (231)796-8080

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KONICA MINOLTA

150
YEARS



PROPOSAL FOR:

City of Evart

PRESENTED BY:
Maddison Tongue
Named Account Executive - GES
Konica Minolta Business Solutions U.S.A., Inc.

November 30, 2023

City of Evart
200 S Main St
Evart, MI, 49631

Dear Evart City Council:

Today's highly mobile, flexible and dynamic workforce requires technologies and solutions that seamlessly blend physical and virtual work environments. In a time of shrinking budgets, rising costs and increasing expectations, local governments are looking for new and innovative ways to increase productivity, streamline processes and serve the public with greater speed, accuracy and efficiency. As a trusted provider to the public sector, for more than 40 years, thousands of small, medium and large government clients rely on Konica Minolta's suite of technology services to deliver critical solutions to their increasingly complex needs.

Understanding that your decisions have enormous impact we have developed a number of solutions exclusively geared toward helping those who work in the government sector and are committed to helping you give shape to ideas that will ultimately help the people you serve.

Thank you for considering Konica Minolta. We look forward to demonstrating our commitment to you and are confident that our offering will meet your expectations and deliver increased value and efficiencies.

Sincerely,

Maddison Tongue
MTongue@kmbs.konicaminolta.us
2488836041

Creating New Value

Federal and local/state government clients across the United States, rely on us to provide the most comprehensive range of cost-cutting, eco-friendly and innovative products, software solutions and services that safeguards vital electronic information without foregoing green initiatives required to protect the environment. Through our government suite of products and services we provide a comprehensive portfolio that allows government officials to convert manage and secure their records and documents from paper to digital formats. The unparalleled benefits include:

Security vital electronic assets - Every government worker is responsible for the security of the electronic information in their control. Additionally, the digital era has given public sector users new ways to move and manage information. The challenge is how to protect that information.

- **Meeting the new IEEE 2600 Security Standard** Compliance with the 2600 security standard assures you that Konica Minolta products have been developed based on the established guidelines. The IEEE 2600 security standard is in conjunction with ISO 15408 certification and additionally we will continue to offer ISO system certification at EAL3 to include our Public Key Infrastructure (PKI) technology (CAC/PIV).
- **An extra level of security certification under the Common Criteria platform.** We are the only manufacturer who includes our PKI system as part of the Target of Evaluation (TOE). The embedded PKI technology is the basis for our industry leading authentication platform for PIV and DoD issued Common Access Cards (CAC).



- **Simple user ID & password protection** Our bizhub MFPs provide a wide array of security capabilities that are easy to manage and control allowing you to select functions to use and those to restrict - And with an optional PKI based card reader, your bizhub device can provide simple, user-friendly PKI print with the CAC and PIV card systems increasingly used in government organizations.
- **Powerful, versatile encryption capabilities** Enables network communications, scanned documents and email transmissions to be encrypted, requiring passwords and public keys for access.
- **Enhanced security services to protect government information** Our All Covered division provides security services that includes security assessment, incident response, email archiving and encryption - all with the enhanced level of security protection demanded by government applications and privacy regulations.

Accessibility - ADA and Section 508 compliance - Tilting control panels, easy-to-read commands and menus, paper drawers that slide with a single light touch - all are provided to increase operator efficiency and empower every government employee. By statute, all government organizations are required to provide accessible workplaces for their employees, with that, Konica Minolta's compliance with Section 508 standards meets or exceeds the demands of local governments nationwide.

Effective Delivery of Government Services - Decision makers in the public sector are being asked to do more with less. They are forced to accept budget reductions without sacrificing services or compromising productivity. Konica Minolta can deliver solutions adapted exclusively for government users.

- **IT Services**
  Konica Minolta's award-winning All Covered Government IT Services division has proven expertise in serving real-world government needs. Services include:

    - Access to certified vendor partners who are experts in ways to boost productivity.
    - Technology assessments, including network design reviews, security audits, analysis and monitoring of network traffic, as well as planning for future growth.
    - Network projects, including wireless implementations, cloud services, virtualization, video streaming, distance learning, VOIP and data/voice cabling.
    - Comprehensive support services including hosted email and servers, internal connections, basic maintenance and more — all scalable to the needs of your government facilities.

- **Document Management and Workflow -** Automating workflow processes can save time and money for government facilities. For example, NSI Autostore, used for the US Army IPERMS system, can be fully integrated and customized with the control panel of your bizhub MFP.

- **Document Conversion and Routing -** Konica Minolta can help government IT professionals with integrated solutions to help them meet their records and document conversion goals.

- **Enterprise Content Management -** Government professionals can be confident that Konica Minolta MFPs are compatible with these industry-wide software applications and standards, providing a seamless workflow with the solutions currently used in your government facility.

- **Managed Print Services -** Significantly reduce overall costs by improving output device deployment strategy as well as benefit from automatic supply deliveries, service calls and meter readings.

Our Portfolio

Delivering solutions and services that enable the Workplace of the Future™

KONICA MINOLTA 150 YEARS



INFORMATION MANAGEMENT

ENTERPRISE CONTENT MANAGEMENT
PRINT MANAGEMENT
AUTOMATED WORKFLOW SOLUTIONS
BUSINESS PROCESS AUTOMATION
SECURITY & COMPLIANCE
MOBILITY
eDISCOVERY SERVICE



IT SERVICES

APPLICATION SERVICES
CLOUD SERVICES
IT SECURITY
MANAGED IT SERVICES
IT CONSULTING & PROJECTS
MANAGED VOICE SERVICES

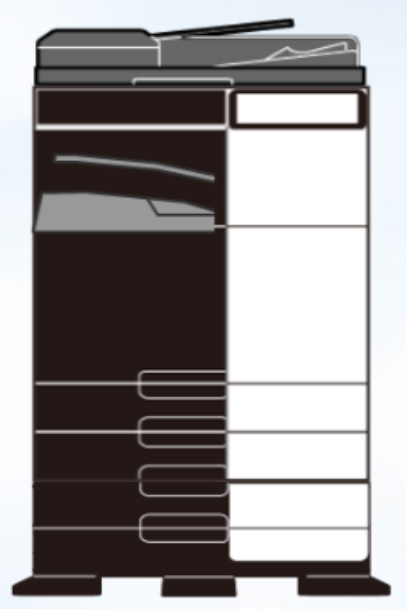


TECHNOLOGY

OFFICE MULTIFUNCTION BUSINESS SOLUTIONS
COMMERCIAL & PRODUCTION PRINTERS
3D PRINTERS
WIDE FORMAT PRINTERS
LAPTOPS, DESKTOPS & COMPUTER HARDWARE
SERVERS & NETWORKING EQUIPMENT
MANAGED PRINT SERVICES (MPS)
MANAGED ENTERPRISE SERVICES

bizhub C360i + DF-714 - bizhub C360i + DF-714

1 bizhub C360i + DF-714
1 Paper Feed Cabinet
1 bizhub SECURE Platinum

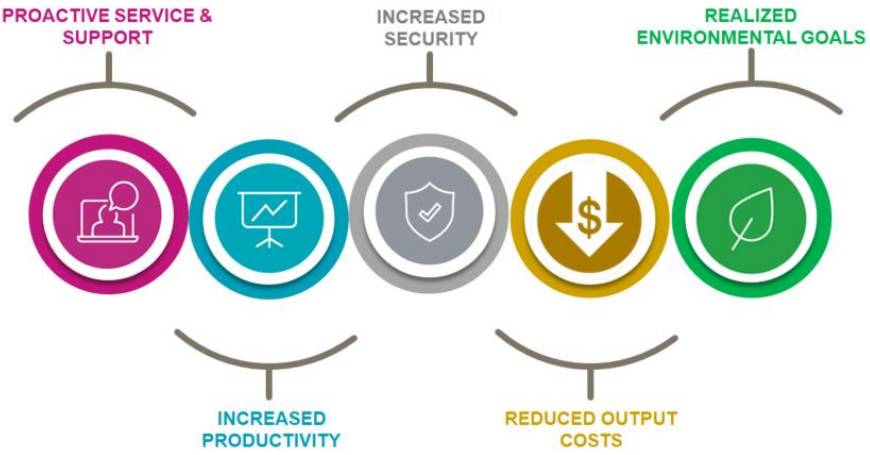


Providing unparalleled benefits that include:
Managed Print Services

Moving our clients from an unmanaged print to a managed print environment delivers material savings to the bottom line. However, the hard costs, such as hardware, printing supplies and maintenance are only a portion of the total cost of creating documents.

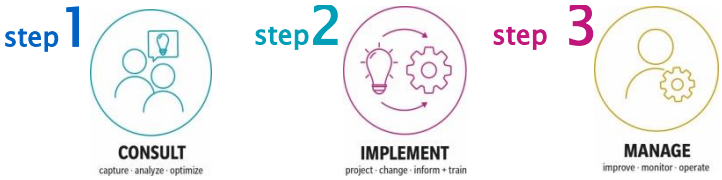
Understanding both visible and unseen costs is integral to controlling them and helping your organization become more efficient and profitable.

The Benefits of Managing your Print Behavior…….



Methodology

We strategically combine consulting, hardware, software implementation and workflow management to give you a solution that's unique to your business.



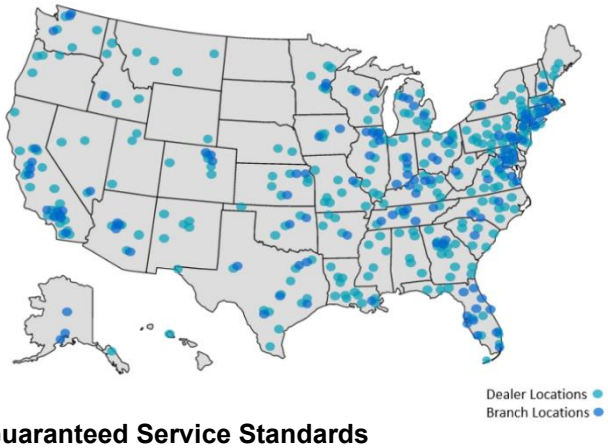
- Identify how many devices and whether each is performing optimally
- Track how much volume is being generated per device, by department and user
- Determine how much you are spending per device and its cost-per-print
- Monitor print jobs to allocate costs and identify new ways to improve output – including digitization and automating your print workflow

Account Management



Comprehensive Service Program

Konica Minolta will provide the most comprehensive support and service program in the industry. We have an established nationwide service program that is effective, simple to manage and efficient in delivering comprehensive service. With 100+ Direct Branch Offices and approximately 250+ Authorized Dealers nationwide, all fully supported by Konica Minolta Service and Technical experts, the Konica Minolta service model ensures that our customers receive the same high level of service, compliant with Konica Minolta's prescribed standards, consistently across all locations.



- Direct service capability through established branch location
- Supplemental coverage via authorized dealer network
- Thousands of technical service staff in the field

Guaranteed Service Standards
The Konica Minolta service program includes a variety of provisions designed to optimize the availability of your Konica Minolta products. These service guarantees are based around the corporate service standard of a minimum 95% average fleet uptime. Normal service hours are from 8:00am to 5:00pm Monday to Friday, excluding holidays.

Customer Care Center
Konica Minolta's proposal to you includes a centralized service call request process that will

ensure timely response to all service requests. While Konica Minolta utilizes a vast network of Service providers, the service call process is standardized through our centralized customer support facilities staffed 24 hours a day, 365 days per year. Your team will be provided a toll-free and web-based access to our customer care center – A single point of contact staffed by customer support professionals dedicated to handling all requests quickly and efficiently.
Predictable, Professional, Personalized.

Online Account Management - Convenience at Your Fingertips



MyKMBS.com is a secure and comprehensive, online service management website that provides the tools to manage your fleet at your convenience 24/7. The site provides a detailed snapshot of your devices install dates, service contract coverage dates, service history and the exact location of the device, down to the floor or department. Our clients are provided with an efficient way to request service, order supplies and automate your meter reads. Additionally, all reports can easily be downloaded directly into Microsoft Excel, providing a simple method to sort and retain data.

Customer One Guarantee



We are so confident in the quality of our products that we guarantee your Konica Minolta MFP will (1) meet factory specifications and (2) be compatible with your network, or we'll replace it with an equivalent model:

First two years: brand new MFP replacement
After two years: new or refurbished replacement
Plus, Konica Minolta will also provide a $1,000 credit towards your next Konica Minolta MFP as a way to say "we're sorry for the inconvenience."**

Konica Minolta will maintain the equipment covered by this guarantee in good operating condition and necessary maintenance, service and repairs as specified by the terms of the written maintenance agreement. Should a workgroup unit be out of service, due to maintenance needs, for more than 16 consecutive business hours, or if a production print unit is out of service for more than 24 business hours, Konica Minolta shall provide a loaner unit of similar capabilities upon your request. Any unit that Konica Minolta determines cannot be properly repaired to manufacturer's specifications will be eligible for a replacement unit of substantially similar or greater capabilities, at no additional charge.

The best customer experience is one that avoids problems altogether which is why we've established remote monitoring and a rapid response process in conjunction with your local sales representative.

1. Our Solutions & Support team will proactively monitor our installed MFP's performance, looking to identify potential issues before they become problems for our customers.
2. Should a problem arise, our technical support, local service manager and advanced diagnostics team members are all empowered to authorize a replacement, allowing for a fast and easy resolution.

**If the equipment is replaced during the course of the lease, the customer will receive a credit of $1,000 towards the lease of a new KM MFP, provided it is exercised within 30 days of lease expiration and the new equipment is leased through KMPF. The Customer One Guarantee does not apply to printers. Each printer has a one year warranty and extended warranties up to 3 years are available for an additional cost.

Office Systems

Konica Minolta is your best choice for managing content, increasing efficiency, improving productivity, managing and recovering costs. Offering a complete line up in every segment in both color and monochrome devices, providing a common platform and interface with the bizhub experience.



Konica Minolta bizhub products offer advanced features, functions and solutions to speed your workflow – touchscreen control, mobility and solutions at your control panel. The modularity and versatility of the MFPs allow users to work the way THEY want to work. We offer a complete line up in every segment, in both color and monochrome devices.

Mid-Volume Flexible solutions for every business need. Print/copy output speeds of 55ppm, 45 ppm, 36 ppm, 28 ppm, and 22 ppm.



Light-Volume Perfect for fit for mixed MFP and desktop environments. Provides increased efficiency, wide- ranging flexibility, reduced cost and greater accuracy and accountability.



Customizable:
The bizhub MFP user interface can be customized to suit individual needs by adding or removing an application from the home screen, customizing a scanning process or displaying the functions that match small business needs or enterprise user demands.

Simplicity:
The exclusive INFOPalette design lets you drag, drop, pinch in and pinch out, rotate images and more. Most models provide the ability to preview documents before you print, reducing errors that waste time and paper.



KONICA MINOLTA 150 YEARS

Recognition and Awards

We are proud to be recognized from widely respected organizations for our achievements as we continually demonstrate our ongoing pursuit of excellence.



Environmental Sustainability

Protecting our planet is a top priority. We align our sustainability goals to the United Nations Foundation Sustainable Development Goals (SDGs) on a global level - eliminating pollutants, reducing energy consumption and creating products and solutions that help our clients realize their own sustainability goals and assist them in resolving their environmental issues.

- Eco Vision 2050 - our long term environmental action plan to:
  - Reduce CO2 emissions throughout product life cycles by 80%
  - Promote recycling
  - Work to promote biodiversity

clean planet

- EPEAT- proud to have the highest total of EPEAT points of any registered imaging equipment company in the world
- Clean Planet - Cost-free program for the recycling of consumables. Since our 2014 launch, more than 6,800,000 items have been recycled
- Simitri® HD^{E} Toner – made with plant based “biomass” materials, consuming less energy during production and CO_2, NOx and Sox emissions are reduced by more than 1/3 during use
- IH Fixing Technology - Induction Heating (IH) Fixing technology only heats the roller’s surface rather than the entire roller. This reduces power consumption during the fixing process and results in shorter warm-up times.

KONICA MINOLTA 150 YEARS

- We use the United Nation's Sustainable Development Goals (SDGs) to help guide us towards achieving our vision, ultimately creating new value for society.
- Green Products/Green Factory Certification System & Green Marketing

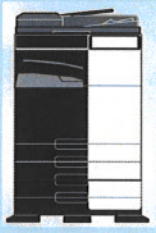
To ensure efficient implementation of environmental management Konica Minolta is committed to the environment by operating its management systems based on ISO 14001.

KONICA MINOLTA

State of Michigan

bizhub C360i

bizhub



bizhub C360i Copier/Printer/Scanner/DF-714 - Includes PS, PCL & XPS Controller,8 GB Standard Memory, Web Browser, Duplex Unit, 256 GB SSD, USB Interfaces for Scan-to-USB Thumb Drive/Print-from-USB Thumb Drive, USB Local Printing, Optional Authentication Device Connection, Service USB Firmware Updates, Developer Unit (1,000K Yield), and Drum Unit (K:170K/C:65K Yield).

Click on picture for online specifications

Item Number	Description	48 Mo Lease Price	MiDeal Members ONLY 60 Mo Lease Price
AA2J013	**bizhub C360i COPIER/PRINTER/DF-714**	**$230.66**	**$215.98**
B/W	16,000 copies included in lease	**Incl**	**Incl**
	Overage click price b/w	**$0.0073**	**$0.0073**
Color	4,000 copies included in lease	**Incl**	**Incl**
	Overage click price color	**$0.0500**	**$0.0500**
7670525506	Delivery Charge - Level 1	Incl	Incl
7640018094	Basic Network Service - BNS04	Incl	Incl
7640015657	bizhub SECURE	$6.68	$5.53
AAV5WY1	PC-116 Paper Feed Cabinet (500-sheet universal tray + storage)	$12.44	$10.29
A2YVWY2	JS-506 Job Separator	$6.81	$5.64
W100015120	Powerfilter with Noise and Surge Protector 120V/15A	$3.18	$2.63
7640013463	CS-1 Convenience Stapler	$4.38	$3.63
	Total Monthly Lease Price (with included copies)	$264.15	$243.70

Copier Proposals - Comparison

	Xerox Alta Link C8135H	Konica Minolta bizhub C360i
LEASE OPTIONS/COST (base price includes toner & similar supplies)		
36 month lease	$ 288.47	n/a
48 month lease	n/a	$ 230.66
60 month lease	$ 237.57	$ 215.98
Copies included per month		
B/W	12,000	16,000
Overage per page	$ 0.0069	$ 0.0073
Color	3,000	4,000
Overage per page	$ 0.0483	$ 0.0500
Add'l Charges per month (48)*	$ -	$ 33.49
Add'l Charges per month (60)*	$ -	$ 27.72
Total Base Payment (36)	**$ 288.47**	n/a
Total Base Payment (48)	n/a	**$ 264.15**
Total Base Payment (60)	**$ 237.57**	**$ 243.70**
BACKGROUND INFORMATION		
Speed	35 ppm color/35 ppm black	36 ppm color/36 ppm black
Max Monthly Duty Cycle	110,000 pages	175,000 pages
TYPE	**Full-color copier, MF**	**Full-color copier, MF**
Scanner	Digital	Digital
Technology	LED	Laser
GENERAL SPECS/PAPER HANDLING		
First Copy Time	6.1 sec color/4.5 sec black	6.1 sec color/4.6 sec black
Std Paper Source(s)	Dual drawer	Dual drawer
Std Paper Capacity	520/520 sheets	500/500 sheets
Bypass/Paper Weights	3,140 sheet capacity	150-sheet/15-15/16 to 79-13/16 lbs
Max original size	12 x 18	11 x 17
Output Size (min/max)	3.5 x 3.9/12 x 18	4 x 6/12.25 x 18
Copy resolution	600 x 600 dpi	600 x 600 dpi
System Memory (Std/Max)	8-GB RAM, 128-GB SSD	8-GB RAM, 256-GB SSD/8-GB RAM, 1-TB SSD
Document Feeder	Single-Pass DADF; Bypass Tray; Tray 1; Tray 2 High Capacity Tandem Tray	Std DSPF (duplex single pass feeder)
CONTROL PANEL DETAILS		
Control Panel	10.1" color touchscreen	10.1" color touchscreen
Quantity Selector	1 to 9,999 (0 to 9 touch keys	1 to 9,999 (0 to 9 touch keys
Help Key	Yes	Yes
ADDITIONAL INFORMATION		
Dimensions (HxWxD)	45"x25.2"x28.9"	31" x 24.2" x 27"
Energy Star Compliant	Yes	Yes
PRINTER SPECIFICATIONS		
Speed	35 ppm color/35 ppm black	36 ppm color/36 ppm black
Print from USB	Yes (JPEB, PCL, PDF, PS, TIFF, XPS)	Yes (DOCX, JPEG, PDF, compact PDF, encrypted PDF, outline PDF, searchable PDF, PPML, PPTX, TIFF, VDX, XLSX, XPS, compact XPS, ZIP)

*(see specific quotes)

AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Jennie Duncan, Finance Director/Treasurer
Date: December 11, 2023
Re: Certificate of Deposits (CD's)

For the Agenda of December 18, 2023

Background. Currently the city has four CDs expiring, three in December 2023 and one in January 2024. We have been seeking to minimize our financial risks, per auditors, by spreading out our investments.

Issues & Questions Specified. I would like to ask the council for permission to be able to roll over the FDIC insured amount of $250,000 for the CDs at Mercantile Bank, Lake-Osceola State Bank and Members First Credit Union. I would like to close the CD at West Michigan Credit Union. There are two new financial institutions I would like to invest the city's funds into, First National Bank and Independent Bank. The funds from West Michigan Credit Union could be rolled over into another CD at one of the new financial institutions.
The city has a Money Market Account with Huntington Bank, that was created due to very low interest rates on CDs. I would like to close this account and add additional funds from the sewer fund to open a CD at another financial institution.

Recommendation. It is my recommendation to roll over the CDs at Mercantile Bank, Lake-Osceola State Bank and Members First Credit Union for the FDIC approved amount of $250,000.

Open two new CDs at First National Bank and Independent Bank.

Close the CD at West Michigan Credit Union and roll funds, up to $250,000 into another CD at First National Bank.

Close the Money Market Account at Huntington Bank (balance of $108,834.51), roll those funds, with additional funds ($141,165.49) from the sewer fund, to open a $250,000 CD at Independent Bank.

Financial Impact. $141,165.49 from the sewer fund.

Attachments.
1. Rate Spreadsheet

CD Rates for $250,000

Current Financial Institution	Term	Interest Rate	APY
Mercantile	12 Month	4.91%	5.00%
West Michigan Credit Union	24 Month	3.05%	3.09%
Lake-Osceola State Bank	11 Month	5.05%	5.15%
Members First Credit Union	60 month	3.50%	3.56%
New Financial Institution			
First National Bank	36 Month	4.76%	4.85%
Independent Bank	24 Month	4.40%	4.40%

Money Market Account

Current Financial Institution	Term	Interest Rate	APY
Huntington Bank	N/A	0.10%	0.10%

CLOSE
ROLL OVER
OPEN NEW

CHECK DISBURSEMENT REPORT FOR CITY OF EVART
CHECK DATE FROM 12/05/2023 - 12/18/2023
Banks: 751

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/05/2023	751	39958	GREAT LAKES LANDSCAPE SUPPLY	MIRACLE ON MAIN ST EXPENSES	101-753-887.000	535.00
12/05/2023	751	39959	EVART FIRE DEPARTMENT	DUE TO FIRE	101-000-214.206	16,185.74
12/05/2023	751	39960	EVART PUBLIC LIBRARY	DUE TO LIBRARY FUND	101-000-214.271	6,301.00
12/06/2023	751	39961	MUCZYNSKI, PATRICK	MISCELLANEOUS EXPENSE	590-537-955.000	34.58
		39961		MISCELLANEOUS EXPENSE	591-545-955.000	34.58
						69.16
12/06/2023	751	39962	RCB CONTRACTING	MIRACLE ON MAIN ST EXPENSES	101-753-887.000	60.00
12/11/2023	751	39963	MIDWEST TRACTOR & EQUIP. CO., INC.	CAPITAL OUTLAY-CAPITALIZED	661-594-970.100	73,515.00
12/13/2023	751	39964	FEWLESS, AMANDA	LATE FEE	101-000-640.000	5.08
		39964		CART REFUSE/RECYCLE	101-000-647.000	32.11
		39964		SEWER	590-000-647.000	31.84
		39964		RTS SEWER	590-000-647.000	26.71
		39964		WATER	591-000-647.000	16.44
		39964		RTS WATER	591-000-647.000	13.76
						125.94
12/18/2023	751	1623(E)	CONSUMERS ENERGY	UTILITIES	101-441-921.000	304.28
		1623(E)		UTILITIES	101-448-921.000	2,020.18
		1623(E)		UTILITIES	202-460-921.000	62.32
		1623(E)		UTILITIES	591-546-921.000	37.62
						2,424.40
12/18/2023	751	1624(E)	LINGO	COMMUNICATIONS	590-537-850.000	124.02
		1624(E)		COMMUNICATIONS	591-545-850.000	124.01
						248.03
12/18/2023	751	1625(A)	COYNE OIL CORPORATION	OPERATING SUPPLIES	661-594-740.000	739.66
12/18/2023	751	1626(A)	DRUG SCREEN PLUS	PHYSICALS/DRUG TESTING	101-441-840.000	41.67
		1626(A)		PHYSICALS/DRUG TESTING	590-537-840.000	41.67
		1626(A)		PHYSICALS/DRUG TESTING	591-545-840.000	41.66
						125.00
12/18/2023	751	1627(A)	FILE SAFE, INC	PROFESSIONAL SERVICES	101-265-801.000	22.58
		1627(A)		PROFESSIONAL SERVICES	590-538-801.000	22.58
		1627(A)		PROFESSIONAL SERVICES	591-545-801.000	22.59
						67.75
12/18/2023	751	1628(A)	JOHN BEAM JR.	TRAVEL EXPENSES	101-301-860.000	54.34
		1628(A)		GAS AND OIL	101-301-861.000	75.35
						129.69

CHECK DISBURSEMENT REPORT FOR CITY OF EVART
CHECK DATE FROM 12/05/2023 - 12/18/2023
Banks: 751

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/18/2023	751	1629(A)	MORGAN COMPOSTING, INC.	MIRACLE ON MAIN ST EXPENSES	101-753-887.000	95.96
12/18/2023	751	1630(A)	NEWSOME, LISA	POSTAGE & SHIPPING	101-265-741.000	0.66
		1630(A)		OPERATING SUPPLIES	101-753-740.000	8.68
		1630(A)		POSTAGE & SHIPPING	590-537-741.000	0.67
		1630(A)		POSTAGE & SHIPPING	591-545-741.000	0.67
						10.68
12/18/2023	751	1631(A)	OHM ADVISORS	PROFESSIONAL SERVICES	202-454-801.000	30,700.00
12/18/2023	751	1632(A)	REPUBLIC SERVICES #239	PROFESSIONAL SERVICES	101-441-801.000	129.00
		1632(A)		PROFESSIONAL SERVICES	101-528-801.000	10,700.28
		1632(A)		PROFESSIONAL SERVICES	590-538-801.000	57.50
		1632(A)		PROFESSIONAL SERVICES	591-547-801.000	57.50
						10,944.28
12/18/2023	751	1633(A)	SCOTLAND OIL COMPANY, INC.	GAS AND OIL	101-301-861.000	707.05
		1633(A)		GAS AND OIL	661-594-861.000	3,266.56
						3,973.61
12/18/2023	751	1634(A)	SMITH LUMBER CO	VEHICLE REPAIR & MAINTENANCE	101-301-931.000	19.62
		1634(A)		OPERATING SUPPLIES	101-441-740.000	24.58
		1634(A)		REPAIRS AND MAINTENANCE	101-448-930.000	12.49
		1634(A)		REPAIRS AND MAINTENANCE	208-751-930.000	16.46
		1634(A)		REPAIRS AND MAINTENANCE	590-539-930.000	28.29
		1634(A)		REPAIRS AND MAINTENANCE	591-547-930.000	13.74
						115.18
12/18/2023	751	1635(A)	TELNET WORLDWIDE	COMMUNICATIONS	101-301-850.000	210.61
12/18/2023	751	1636(A)	TRACE ANALYTICAL LABORATORIES	OUTSOURCED TESTING	590-538-730.000	2,432.00
12/18/2023	751	1637(A)	TUPPER, VICTORIA	OPERATING SUPPLIES	101-265-740.000	2.35
		1637(A)		TRAVEL EXPENSES	101-441-860.000	2.34
		1637(A)		TRAVEL EXPENSES	590-537-860.000	2.34
		1637(A)		TRAVEL EXPENSES	591-545-860.000	2.34
						9.37
12/18/2023	751	1638(A)	UNIFIRST CORPORATION	PROFESSIONAL SERVICES	101-441-801.000	12.49
		1638(A)		PROFESSIONAL SERVICES	590-538-801.000	12.49
		1638(A)		PROFESSIONAL SERVICES	591-545-801.000	12.50
						37.48
12/18/2023	751	1639(A)	WILLIAMS & WORKS, INC.	PROFESSIONAL SERVICES	101-701-801.000	55.00
12/18/2023	751	1640(A)	WILLIAMS, ERIC D.	PROFESSIONAL SERVICES	101-266-801.000	603.12
		1640(A)		Attorney Fees - Police	101-301-801.301	603.12

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		1640(A)		PROFESSIONAL SERVICES	590-538-801.000	603.12
		1640(A)		PROFESSIONAL SERVICES	591-545-801.000	603.14
		1640(A)		PROFESSIONAL SERVICES	591-546-801.000	2,675.00
						5,087.50
12/18/2023	751	1641(A)	XEROX CORPORATION	PUBLISHING/PRINTING	101-265-900.000	84.66
		1641(A)		PUBLISHING/PRINTING	101-301-900.000	94.91
		1641(A)		PUBLISHING/PRINTING	590-537-900.000	84.66
		1641(A)		PUBLISHING/PRINTING	591-545-900.000	84.66
						348.89
12/18/2023	751	39965	BADGER METER COMPANY, INC	PROFESSIONAL SERVICES	590-538-801.000	1,620.00
		39965		PROFESSIONAL SERVICES	591-547-801.000	1,620.00
						3,240.00
12/18/2023	751	39966	BARNETT'S AUTO REPAIR	PROFESSIONAL SERVICES	661-594-801.000	100.00
12/18/2023	751	39967	CADILLAC GARAGE DOOR INC	REPAIRS AND MAINTENANCE	101-301-930.000	169.00
12/18/2023	751	39968	CITY OF EVART	UTILITIES	101-265-921.000	52.02
		39968		UTILITIES	101-301-921.000	51.38
		39968		UTILITIES	101-595-921.000	61.27
		39968		UTILITIES	208-751-921.000	7.21
		39968		WATER USAGE FOR SPLASH PAD	208-751-921.100	209.92
		39968		UTILITIES	208-756-921.000	66.56
						448.36
12/18/2023	751	39969	EVART PARTS PLUS	VEHICLE REPAIR & MAINTENANCE	101-301-931.000	85.03
12/18/2023	751	39970	FED EX	POSTAGE & SHIPPING	590-537-741.000	1,791.36
12/18/2023	751	39971	HOMETOWN HARDWARE	OPERATING SUPPLIES	101-441-740.000	84.44
12/18/2023	751	39972	MENARDS - BIG RAPIDS	OPERATING SUPPLIES	101-441-740.000	11.98
		39972		REPAIRS AND MAINTENANCE	101-595-930.000	3.28
		39972		OPERATING SUPPLIES	101-753-740.000	20.97
		39972		REPAIRS AND MAINTENANCE	208-751-930.000	7.37
		39972		REPAIRS AND MAINTENANCE	590-539-930.000	18.97
		39972		REPAIRS AND MAINTENANCE	661-594-930.000	17.37
						79.94
12/18/2023	751	39973	MICHIGAN CAT	PROFESSIONAL SERVICES	661-594-801.000	343.76
12/18/2023	751	39974	MICHIGAN RURAL WATER ASSOC	EDUCATION AND TRAINING	590-537-957.000	187.50
		39974		EDUCATION AND TRAINING	591-545-957.000	187.50
						375.00
12/18/2023	751	39975	MWEA	EDUCATION AND TRAINING	590-537-957.000	382.50

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		39975		EDUCATION AND TRAINING	591-545-957.000	382.50
						765.00
12/18/2023	751	39976	PIONEER GROUP	PUBLISHING/PRINTING	101-215-900.000	12.90
		39976		PUBLISHING/PRINTING	101-265-900.000	124.83
		39976		PUBLISHING/PRINTING	101-701-900.000	124.83
		39976		PUBLISHING/PRINTING	590-537-900.000	262.57
		39976		PUBLISHING/PRINTING	591-545-900.000	262.57
						787.70
12/18/2023	751	39977	RCB CONTRACTING	PROFESSIONAL SERVICES	101-265-801.000	76.67
		39977		PROFESSIONAL SERVICES	101-301-801.000	115.00
		39977		PROFESSIONAL SERVICES	101-440-801.000	38.33
		39977		PROFESSIONAL SERVICES	101-441-801.000	306.67
		39977		PROFESSIONAL SERVICES	101-595-801.000	76.67
		39977		PROFESSIONAL SERVICES	208-751-801.000	76.67
		39977		PROFESSIONAL SERVICES	208-756-801.000	76.67
		39977		PROFESSIONAL SERVICES	590-538-801.000	1,533.33
		39977		PROFESSIONAL SERVICES	591-547-801.000	1,533.32
						3,833.33
12/18/2023	751	39978	STATE OF MICHIGAN - D.T.M.B.	MEMBERSHIP AND DUES	101-301-960.000	45.00
		39978		MEMBERSHIP AND DUES	590-537-960.000	45.00
		39978		MEMBERSHIP AND DUES	591-545-960.000	45.00
		39978		PROFESSIONAL SERVICES	661-594-801.000	45.00
						180.00
			TOTAL - ALL FUNDS	TOTAL OF 40 CHECKS		166,829.85

--- GL TOTALS ---

101-000-214.206	DUE TO FIRE	16,185.74
101-000-214.271	DUE TO LIBRARY FUND	6,301.00
101-000-640.000	REFUSE COLLECTION	5.08
101-000-647.000	INTEREST & PENALTIES	32.11
101-215-900.000	PUBLISHING/PRINTING	12.90
101-265-740.000	OPERATING SUPPLIES	2.35
101-265-741.000	POSTAGE & SHIPPING	0.66
101-265-801.000	PROFESSIONAL SERVICES	99.25
101-265-900.000	PUBLISHING/PRINTING	209.49
101-265-921.000	UTILITIES	52.02
101-266-801.000	PROFESSIONAL SERVICES	603.12
101-301-801.000	PROFESSIONAL SERVICES	115.00
101-301-801.301	Attorney Fees - Police	603.12
101-301-850.000	COMMUNICATIONS	210.61
101-301-860.000	TRAVEL EXPENSES	54.34

Check Date	Bank	Check #	Payee	Description	GL #	Amount
					101-301-861.000	GAS AND OIL 782.40
					101-301-900.000	PUBLISHING/PRINTING 94.91
					101-301-921.000	UTILITIES 51.38
					101-301-930.000	REPAIRS AND MAINTENANCE 169.00
					101-301-931.000	VEHICLE REPAIR & MAINTENANCE 104.65
					101-301-960.000	MEMBERSHIP AND DUES 45.00
					101-440-801.000	PROFESSIONAL SERVICES 38.33
					101-441-740.000	OPERATING SUPPLIES 121.00
					101-441-801.000	PROFESSIONAL SERVICES 448.16
					101-441-840.000	PHYSICALS/DRUG TESTING 41.67
					101-441-860.000	TRAVEL EXPENSES 2.34
					101-441-921.000	UTILITIES 304.28
					101-448-921.000	UTILITIES 2,020.18
					101-448-930.000	REPAIRS AND MAINTENANCE 12.49
					101-528-801.000	PROFESSIONAL SERVICES 10,700.28
					101-595-801.000	PROFESSIONAL SERVICES 76.67
					101-595-921.000	UTILITIES 61.27
					101-595-930.000	REPAIRS AND MAINTENANCE 3.28
					101-701-801.000	PROFESSIONAL SERVICES 55.00
					101-701-900.000	PUBLISHING/PRINTING 124.83
					101-753-740.000	OPERATING SUPPLIES 29.65
					101-753-887.000	MIRACLE ON MAIN ST EXPENSES 690.96
					202-454-801.000	PROFESSIONAL SERVICES 30,700.00
					202-460-921.000	UTILITIES 62.32
					208-751-801.000	PROFESSIONAL SERVICES 76.67
					208-751-921.000	UTILITIES 7.21
					208-751-921.100	WATER USAGE FOR SPLASH PAD 209.92
					208-751-930.000	REPAIRS AND MAINTENANCE 23.83
					208-756-801.000	PROFESSIONAL SERVICES 76.67
					208-756-921.000	UTILITIES 66.56
					590-000-647.000	INTEREST & PENALTIES 58.55
					590-537-741.000	POSTAGE & SHIPPING 1,792.03
					590-537-840.000	PHYSICALS/DRUG TESTING 41.67
					590-537-850.000	COMMUNICATIONS 124.02
					590-537-860.000	TRAVEL EXPENSES 2.34
					590-537-900.000	PUBLISHING/PRINTING 347.23
					590-537-955.000	MISCELLANEOUS EXPENSE 34.58
					590-537-957.000	EDUCATION AND TRAINING 570.00
					590-537-960.000	MEMBERSHIP AND DUES 45.00
					590-538-730.000	OUTSOURCED TESTING 2,432.00
					590-538-801.000	PROFESSIONAL SERVICES 3,849.02
					590-539-930.000	REPAIRS AND MAINTENANCE 47.26
					591-000-647.000	INTEREST & PENALTIES 30.20
					591-545-741.000	POSTAGE & SHIPPING 0.67
					591-545-801.000	PROFESSIONAL SERVICES 638.23

Check Date	Bank	Check #	Payee	Description	GL #	Amount
591-545-840.000			PHYSICALS/DRUG TESTING	41.66		
591-545-850.000			COMMUNICATIONS	124.01		
591-545-860.000			TRAVEL EXPENSES	2.34		
591-545-900.000			PUBLISHING/PRINTING	347.23		
591-545-955.000			MISCELLANEOUS EXPENSE	34.58		
591-545-957.000			EDUCATION AND TRAINING	570.00		
591-545-960.000			MEMBERSHIP AND DUES	45.00		
591-546-801.000			PROFESSIONAL SERVICES	2,675.00		
591-546-921.000			UTILITIES	37.62		
591-547-801.000			PROFESSIONAL SERVICES	3,210.82		
591-547-930.000			REPAIRS AND MAINTENANCE	13.74		
661-594-740.000			OPERATING SUPPLIES	739.66		
661-594-801.000			PROFESSIONAL SERVICES	488.76		
661-594-861.000			GAS AND OIL	3,266.56		
661-594-930.000			REPAIRS AND MAINTENANCE	17.37		
661-594-970.100			CAPITAL OUTLAY-CAPITALIZED	73,515.00		
			TOTAL	166,829.85		

Summary of Funds for November 30, 2023

		Huntington Checking	CD Mercantile ex.12/21/2023 2.90%	CD MFCU ex.01/03/2024 3.01%	CD WMCC ex.12/20/2023 2.89%	CD LOSB ex.12/19/2023 3.39%	MMA Huntington 0.10%	CD Northland CU ex. 9/20/2024 4.11%	MSA Isabella Bank 4.41%	Totals			
GENERAL	101	$ 1,374,971.53	$ 78,181.43	$ 80,300.51	$ 79,796.21	$ 81,019.56	$30,356.51			$ 1,694,269.24			
Police Equipment	101.301	$ 50.00								$ 50.00			
Cash Equipment Donations	101.200'	$ 3,500.01								$ 3,500.01			
Recreation-Timber Sale	101.20	$ 2,786.00								$ 2,786.00			
Recreation-Youth Bake Sale	207	$ 338.52								$ 338.52			
Recreation-Pop Warner	207	$ 5,453.51								$ 5,453.51			
Tree Donations	101.204	$ (1,375.00)								$ (1,375.00)			
Canine Donations	101.303	$ 2,734.60								$ 2,734.60			
Community Policing Fund	101.304	$ 2,225.00								$ 2,225.00			
APPprrest Fund	101.306	$ 1,007.50								$ 1,007.50			
PA 302 FUND	101.308	$ 3,824.41								$ 3,824.41			
Economic Dev Ent Fund	101.310	$ 7,036.91								$ 7,036.91			
For Sidewalks	101.313	$ 2,846.50								$ 2,846.50			
Oil and Gas Lease	101.316	$ 6,276.00								$ 6,276.00	$ 1,703,806.51	****	101 Bank bal. does not include CDs
Petty Cash (in cash draw)	101	$ 245.05								$ 245.05	$ 1,761,574.76	101	GENERAL FUND
~~Other Parks and Rec~~	~~207~~									$ -	$ -		Other Parks/Recreation
Riverside Campground/Parks & Re	208	$ 71,941.67								$ 71,941.67	$ 71,941.67	208	Riverside Campground
Cemetery	209	$ 220,189.35								$ 220,189.35	$ 220,189.35	209	Cemetery
MAJOR STREETS	202	$ 713,657.15	$ 5.04	$ 5.82	$ 5.63	$ 6.05	$1.24			$ 713,680.93	$ 713,680.93	202	MAJOR STREETS FUND
LOCAL STREETS	203	$ 199,369.31	$ 3,220.53	$ 3,308.23	$ 3,288.80	$ 3,337.56	$ 1,250.38			$ 213,774.81	$ 213,774.81	203	LOCAL STREETS FUND
SEWER	590	$ 1,243,120.49	$ 5,314.68	$ 5,459.56	$ 5,427.49	$ 5,508.02	$2,063.26	$125,002.50	$125,786.27	$ 1,517,682.27	$ 1,517,682.27	590	SEWER FUND
WATER	591	$ 3,440,433.22	$ 133,699.36	$ 137,337.20	$ 136,531.49	$ 138,553.39	$51,911.13	$125,002.50	$125,786.25	$ 4,289,254.54	$ 4,289,254.54	591	WATER FUND
FIRE VEHICLE	663	$ -	$ 6,936.27	$ 7,124.64	$ 7,082.92	$ 7,187.62	$ 2,693.43			$ 31,024.88	$ 31,024.88	663	FIRE VEHICLE FUND
POLICE VEHICLE	662	$ 1.71	$ 0.05	$ 0.05	$ 0.05	$ 0.05	$ 0.04			$ 1.95	$ 1.95	662	POLICE VEHICLE FUND
EQUIPMENT POOL	661	$ 301,782.63	$20,458.64	$ 21,015.38	$ 20,892.05	$ 21,201.50	$ 7,943.41			$ 393,293.61	$ 393,293.61	661	EQUIPMENT POOL FUND
TRUST & AGENCY	701	$ 767.71	$ 537.46	$ 551.93	$ 548.74	$ 556.79	$ 208.78			$ 3,171.41	$ 3,171.41	701	TRUST AND AGENCY
SUMMER TAX FUND	703	$ 683.38								$ 683.38	$ 683.38	703	SUMMER TAX FUND
WINTER TAX FUND	702	$ 12.18								$ 12.18	$ 12.18	702	WINTER TAX FUND
CEM TRUST FUND	151	$ 17,912.51	$ 31,951.22	$ 32,819.86	$ 32,627.46	$ 33,110.29	$ 12,406.33			$ 160,827.67	$ 160,827.67	151	CEMETERY TRUST FUND
PAYROLL FUND	704	$ (1,210.43)								$ (1,210.43)	$ (1,210.43)	704	PAYROLL FUND
VENDOR FUND	705	$ 5,526.97								$ 5,526.97	$ 5,526.97	705	VENDOR FUND
TOTALS		$ 7,626,108.39	$ 280,304.68	$ 287,923.18	$ 286,200.84	$290,480.83	$108,834.51	$250,005.00	$251,572.52	$ 9,381,429.95	$ 9,381,429.95		

GL NUMBER	DESCRIPTION	PREVIOUS MONTH BALANCE NORMAL (ABNORMAL)	END BALANCE 11/30/2023 NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND			
Assets			
Dept 000 - 728			
101-000-001.000	CASH	1,445,948.51	1,374,971.53
101-000-001.200	CASH EQUIPMENT DONATIONS	3,500.01	3,500.01
101-000-001.203	TIMBER SALE PROCEEDS	2,786.00	2,786.00
101-000-001.204	TREE DONATIONS	(1,375.00)	(1,375.00)
101-000-001.301	POLICE EQUIP (ATV) FUND	50.00	50.00
101-000-001.303	CANINE DONATIONS	2,734.60	2,734.60
101-000-001.304	COMMUNITY POL FUN	2,225.00	2,225.00
101-000-001.306	APPARREST FUND	1,007.50	1,007.50
101-000-001.308	PA 302 FUND	3,824.41	3,824.41
101-000-001.310	ECONOMIC DEVELOPMENT	7,036.91	7,036.91
101-000-001.313	FOR SIDEWALKS (TO STREETS)	2,846.50	2,846.50
101-000-001.316	OIL AND GAS LEASE	6,276.00	6,276.00
101-000-001.400	YOUTH BAKE SALE FUND	338.52	338.52
101-000-001.500	POP WARNER FOOTBALL DONATIONS	5,453.51	5,453.51
101-000-003.001	CD - MERCANTILE BANK	78,181.43	78,181.43
101-000-003.002	CD - MEMBERS FIRST CREDIT UNION	80,300.51	80,300.51
101-000-003.003	CD - WEST MICHIGAN CREDIT UNION	79,796.21	79,796.21
101-000-003.004	CD - LAKE OSCEOLA STATE BANK	81,019.56	81,019.56
101-000-004.000	PETTY CASH	245.05	245.05
101-000-005.005	MMA- HUNTINGTON BANK	30,349.03	30,356.51
Total Dept 000 - 728		1,832,544.26	1,761,574.76
TOTAL ASSETS		1,832,544.26	1,761,574.76
Fund 151 - CEMETERY TRUST FUND			
Assets			
Dept 000 - 728			
151-000-001.000	CASH	17,908.09	17,912.51
151-000-003.001	CD - MERCANTILE BANK	31,951.22	31,951.22
151-000-003.002	CD - MEMBERS FIRST CREDIT UNION	32,819.86	32,819.86
151-000-003.003	CD - WEST MICHIGAN CREDIT UNION	32,627.46	32,627.46
151-000-003.004	CD - LAKE OSCEOLA STATE BANK	33,110.29	33,110.29
151-000-005.005	MMA- HUNTINGTON BANK	12,403.27	12,406.33
Total Dept 000 - 728		160,820.19	160,827.67
TOTAL ASSETS		160,820.19	160,827.67
Fund 202 - MAJOR STREET			
Assets			
Dept 000 - 728			
202-000-001.000	CASH	801,216.40	713,657.15
202-000-003.001	CD - MERCANTILE BANK	5.04	5.04
202-000-003.002	CD - MEMBERS FIRST CREDIT UNION	5.82	5.82
202-000-003.003	CD - WEST MICHIGAN CREDIT UNION	5.63	5.63
202-000-003.004	CD - LAKE OSCEOLA STATE BANK	6.05	6.05
202-000-005.005	MMA- HUNTINGTON BANK	1.24	1.24
Total Dept 000 - 728		801,240.18	713,680.93
TOTAL ASSETS		801,240.18	713,680.93
Fund 203 - LOCAL STREET			
Assets			
Dept 000 - 728			
203-000-001.000	CASH	115,870.09	199,369.31
203-000-003.001	CD - MERCANTILE BANK	3,220.53	3,220.53
203-000-003.002	CD - MEMBERS FIRST CREDIT UNION	3,308.23	3,308.23
203-000-003.003	CD - WEST MICHIGAN CREDIT UNION	3,288.80	3,288.80
203-000-003.004	CD - LAKE OSCEOLA STATE BANK	3,337.56	3,337.56
203-000-005.005	MMA- HUNTINGTON BANK	1,250.07	1,250.38
Total Dept 000 - 728		130,275.28	213,774.81

GL NUMBER	DESCRIPTION	PREVIOUS MONTH BALANCE NORMAL (ABNORMAL)	END BALANCE 11/30/2023 NORMAL (ABNORMAL)
Fund 203 - LOCAL STREET			
Assets			
TOTAL ASSETS		130,275.28	213,774.81
Fund 208 - RIVERSIDE CAMPGROUND/PARKS & REC			
Assets			
Dept 000 - 728			
208-000-001.000	CASH	72,094.21	71,941.67
Total Dept 000 - 728		72,094.21	71,941.67
TOTAL ASSETS		72,094.21	71,941.67
Fund 209 - CEMETERY FUND			
Assets			
Dept 000 - 728			
209-000-001.000	CASH	218,764.35	220,189.35
Total Dept 000 - 728		218,764.35	220,189.35
TOTAL ASSETS		218,764.35	220,189.35
Fund 590 - SEWER FUND			
Assets			
Dept 000 - 728			
590-000-001.000	CASH	1,230,581.26	1,243,120.49
590-000-003.001	CD - MERCANTILE BANK	5,314.68	5,314.68
590-000-003.002	CD - MEMBERS FIRST CREDIT UNION	5,459.56	5,459.56
590-000-003.003	CD - WEST MICHIGAN CREDIT UNION	5,427.49	5,427.49
590-000-003.004	CD - LAKE OSCEOLA STATE BANK	5,508.02	5,508.02
590-000-003.007	CD - NORTHLAND CREDIT UNION	125,002.50	125,002.50
590-000-003.008	ISABELLA BANK-MUNICIPAL SAVINGS ACCT	125,332.14	125,786.27
590-000-005.005	MMA- HUNTINGTON BANK	2,062.75	2,063.26
Total Dept 000 - 728		1,504,688.40	1,517,682.27
TOTAL ASSETS		1,504,688.40	1,517,682.27
Fund 591 - WATER FUND			
Assets			
Dept 000 - 728			
591-000-001.000	CASH	3,390,709.01	3,440,433.22
591-000-003.001	CD - MERCANTILE BANK	133,699.36	133,699.36
591-000-003.002	CD - MEMBERS FIRST CREDIT UNION	137,337.20	137,337.20
591-000-003.003	CD - WEST MICHIGAN CREDIT UNION	136,531.49	136,531.49
591-000-003.004	CD - LAKE OSCEOLA STATE BANK	138,553.39	138,553.39
591-000-003.007	CD - NORTHLAND CREDIT UNION	125,002.50	125,002.50
591-000-003.008	ISABELLA BANK-MUNICIPAL SAVINGS ACCT	125,332.13	125,786.25
591-000-005.005	MMA- HUNTINGTON BANK	51,898.33	51,911.13
Total Dept 000 - 728		4,239,063.41	4,289,254.54
TOTAL ASSETS		4,239,063.41	4,289,254.54
Fund 661 - EQUIPMENT POOL FUND			
Assets			
Dept 000 - 728			
661-000-001.000	CASH	305,860.68	301,782.63
661-000-003.001	CD - MERCANTILE BANK	20,458.64	20,458.64
661-000-003.002	CD - MEMBERS FIRST CREDIT UNION	21,015.38	21,015.38
661-000-003.003	CD - WEST MICHIGAN CREDIT UNION	20,892.05	20,892.05
661-000-003.004	CD - LAKE OSCEOLA STATE BANK	21,201.50	21,201.50
661-000-005.005	MMA- HUNTINGTON BANK	7,941.45	7,943.41
Total Dept 000 - 728		397,369.70	393,293.61

GL NUMBER	DESCRIPTION	PREVIOUS MONTH BALANCE NORMAL (ABNORMAL)	END BALANCE 11/30/2023 NORMAL (ABNORMAL)
Fund 661 - EQUIPMENT POOL FUND			
Assets			
TOTAL ASSETS		397,369.70	393,293.61
Fund 662 - POLICE VEHICLE			
Assets			
Dept 000 - 728			
662-000-001.000	CASH	1.71	1.71
662-000-003.001	CD - MERCANTILE BANK	0.05	0.05
662-000-003.002	CD - MEMBERS FIRST CREDIT UNION	0.05	0.05
662-000-003.003	CD - WEST MICHIGAN CREDIT UNION	0.05	0.05
662-000-003.004	CD - LAKE OSCEOLA STATE BANK	0.05	0.05
662-000-003.005	CD - HUNTINGTON BANK	0.04	0.04
Total Dept 000 - 728		1.95	1.95
TOTAL ASSETS		1.95	1.95
Fund 663 - FIRE VEHICLE			
Assets			
Dept 000 - 728			
663-000-003.001	CD - MERCANTILE BANK	6,936.27	6,936.27
663-000-003.002	CD - MEMBERS FIRST CREDIT UNION	7,124.64	7,124.64
663-000-003.003	CD - WEST MICHIGAN CREDIT UNION	7,082.92	7,082.92
663-000-003.004	CD - LAKE OSCEOLA STATE BANK	7,187.62	7,187.62
663-000-005.005	MMA- HUNTINGTON BANK	2,692.77	2,693.43
Total Dept 000 - 728		31,024.22	31,024.88
TOTAL ASSETS		31,024.22	31,024.88
Fund 701 - TRUST AND AGENCY			
Assets			
Dept 000 - 728			
701-000-001.000	CASH	732.53	767.71
701-000-003.001	CD - MERCANTILE BANK	537.46	537.46
701-000-003.002	CD - MEMBERS FIRST CREDIT UNION	551.93	551.93
701-000-003.003	CD - WEST MICHIGAN CREDIT UNION	548.74	548.74
701-000-003.004	CD - LAKE OSCEOLA STATE BANK	556.79	556.79
701-000-005.005	MMA- HUNTINGTON BANK	208.73	208.78
Total Dept 000 - 728		3,136.18	3,171.41
TOTAL ASSETS		3,136.18	3,171.41
Fund 702 - WINTER TAX			
Assets			
Dept 000 - 728			
702-000-001.000	CASH	91.57	12.18
Total Dept 000 - 728		91.57	12.18
TOTAL ASSETS		91.57	12.18
Fund 703 - SUMMER TAX			
Assets			
Dept 000 - 728			
703-000-001.000	CASH	1,146.96	683.38
Total Dept 000 - 728		1,146.96	683.38
TOTAL ASSETS		1,146.96	683.38

GL NUMBER	DESCRIPTION	PREVIOUS MONTH BALANCE NORMAL	PREVIOUS MONTH BALANCE (ABNORMAL)	END BALANCE 11/30/2023 NORMAL	END BALANCE 11/30/2023 (ABNORMAL)
Fund 704 - PAYROLL ACCOUNT					
Assets					
Dept 000 - 728					
704-000-001.000	CASH		(1,214.46)		(1,210.43)
Total Dept 000 - 728			(1,214.46)		(1,210.43)
TOTAL ASSETS			(1,214.46)		(1,210.43)
Fund 705 - VENDOR ACCOUNT					
Assets					
Dept 000 - 728					
705-000-001.000	CASH	5,221.52		5,526.97	
Total Dept 000 - 728		5,221.52		5,526.97	
TOTAL ASSETS		5,221.52		5,526.97	

Memo

To: Eric D. Williams
From: Lorelee Vetter, Assistant
RE: Epidemiology, City of Evart
DATE: December 8th, 2023

I received a call back from Tom Largo, Environmental Health Surveillance Section, who works with Kyle Muchez. I had left a message to Kyle asking about the potential study of cancer cases in Osceola County and the City of Evart.

Tom stated that the Environmental Health Surveillance Section would be unable to begin a study or analysis until discussing what the analysis would be looking for with the woman who requested it and sent the list of people with cancer in Evart (Shannon Schmidt). As of 12/08/2023, they have not been able to speak with her, but would keep trying. Per a 12/11/2023 Facebook post, Shannon Schmidt has left a message in response to Kyle's phone call and awaits a call back.

Tom said his department compares the cancer numbers in a location against the County and State cancer rate to determine if the location has exceptional numbers of cancer cases. This analysis could take 8 months to 1 year, and is limited to the comparison of numbers against the County and State. These results would be public and posted online when the analysis is complete.

He asked a few questions, and was told that the City and its Residents had concerns about environmental and water pollution, that Evart has had factories and manufacturers for years, and the City and its Residents want to know about any potential health impacts on Evart.

CITY OF EVART MICHIGAN

Department of Public Works
Monthly Report

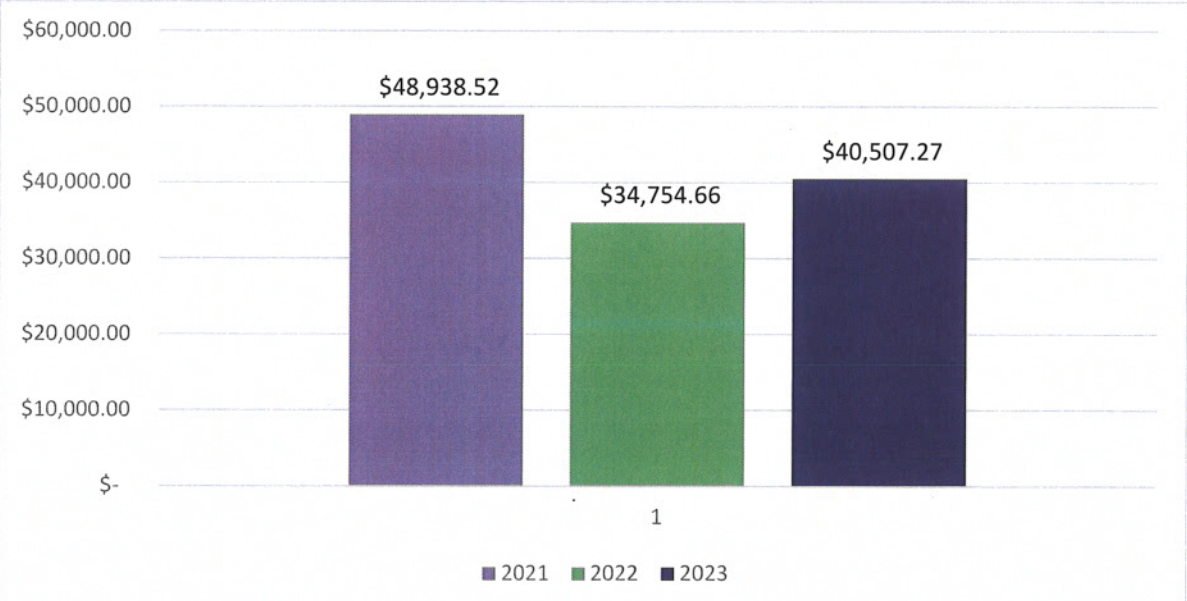
November 2023

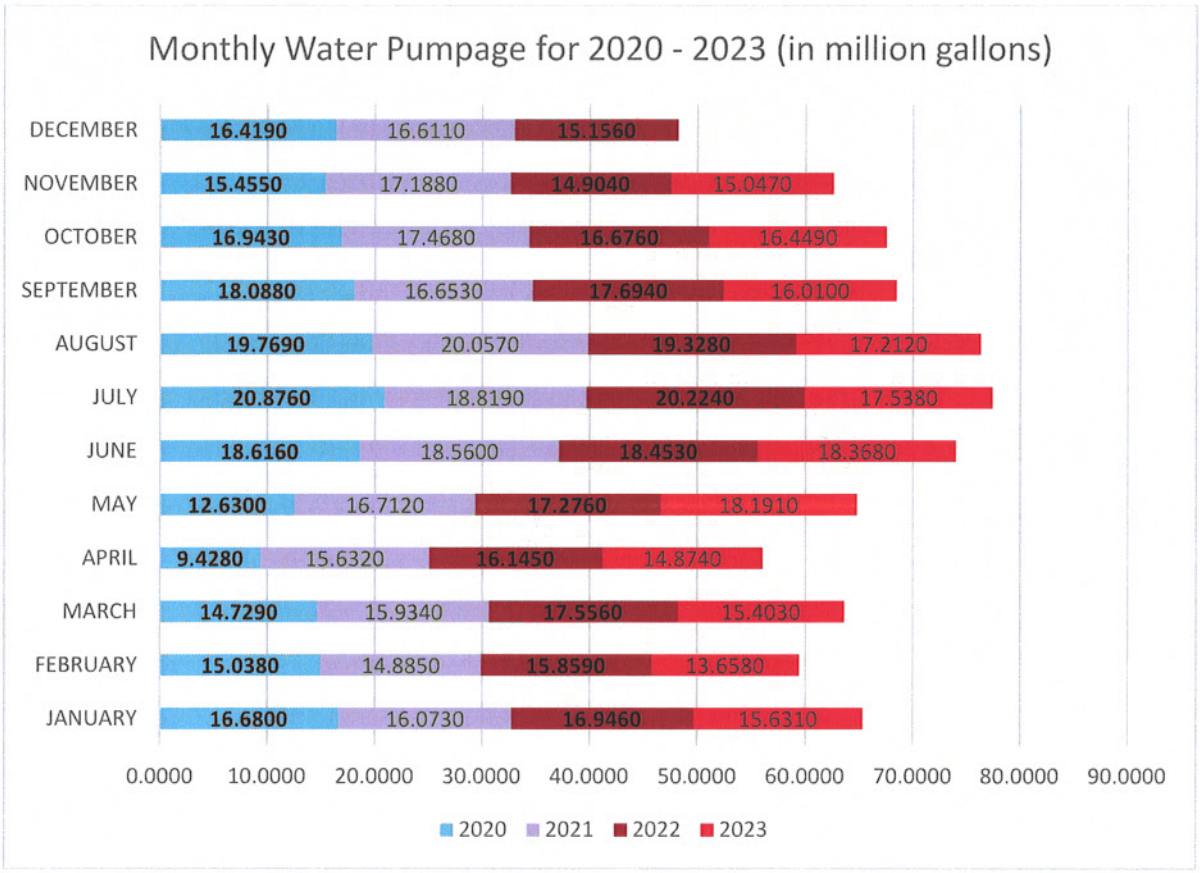
ELECTRIC COMPARISON REVIEW FOR NOVEMBER 2022-2023		
	WATER	SEWER
2022	$ 6,921.19	$ 3,039.07
2023	$ 10,444.85	$ 7,158.70
DIFFERENCE/SAVINGS	**$3,523.66**	**$4,119.63**

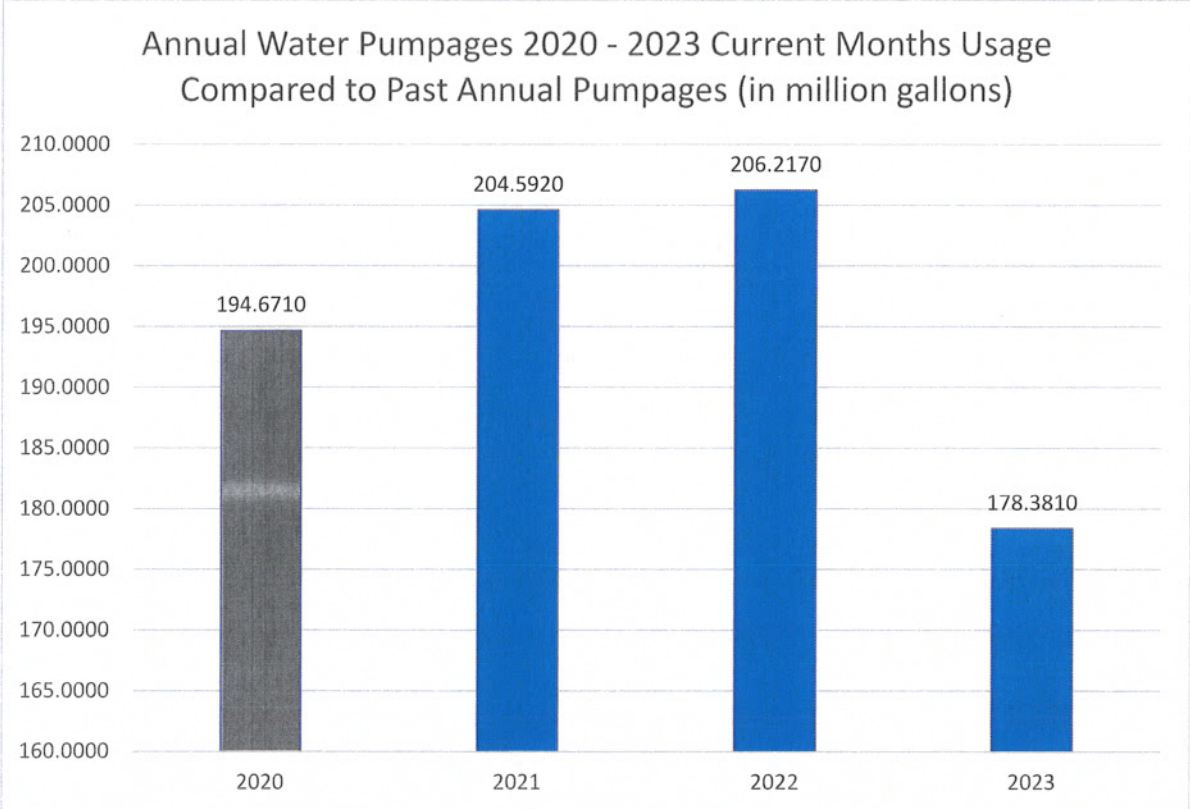
SEWER ELECTRIC COST COMPARED TO PRIOR TWO YEARS (MONTH BY MONTH)



SEWER ELECTRIC COST (CURRENT MONTHS USAGE COMPARED TO PAST ANNUAL COSTS)




Monthly Water Pumpage for 2020 - 2023 (in million gallons)
DECEMBER 16.4190 16.6110 15.1560
NOVEMBER 15.4550 17.1880 14.9040 15.0470
OCTOBER 16.9430 17.4680 16.6760 16.4490
SEPTEMBER 18.0880 16.6530 17.6940 16.0100
AUGUST 19.7690 20.0570 19.3280 17.2120
JULY 20.8760 18.8190 20.2240 17.5380
JUNE 18.6160 18.5600 18.4530 18.3680
MAY 12.6300 16.7120 17.2760 18.1910
APRIL 9.4280 15.6320 16.1450 14.8740
MARCH 14.7290 15.9340 17.5560 15.4030
FEBRUARY 15.0380 14.8850 15.8590 13.6580
JANUARY 16.6800 16.0730 16.9460 15.6310
0.0000 10.0000 20.0000 30.0000 40.0000 50.0000 60.0000 70.0000 80.0000 90.0000
2020 2021 2022 2023


Annual Water Pumpages 2020 - 2023 Current Months Usage Compared to Past Annual Pumpages (in million gallons)
210.0000
205.0000
200.0000
195.0000
190.0000
185.0000
180.0000
175.0000
170.0000
165.0000
160.0000
194.6710
204.5920
206.2170
178.3810
2020
2021
2022
2023

Evart Police Department

Monthly Report –November 2023

Training

Administrative Assistant Teresa Swift-Eckert and City Manager Pepper Lockhart completed a two-hour virtual workshop on Freedom of Information Act updates. Subjects covered were - current and pending updates to FOIA, request basics and response basics, rights of requestor, fees, and time to respond and individual exemptions.

News

Officer Chad Wilson received a promotion to the rank of Sergeant. Sergeant Wilson's additional roles will help relieve some administrative tasks from Chief Beam, and will provide an alternate supervisor to contact when Chief Beam is unavailable due to training or time off.



Department Roster

Title	*Name*	*Badge Number*
Chief of Police	John Beam Jr.	39-01
Full Time Police Sergeant	Chad Wilson	39-04
Full Time Police Officer	Jesse Hyden	39-K9
Part Time Police Officer	JJ Higgins	39-06

Administrative Staff

Name	*Title*
Teresa Swift-Eckert	Administrative Assistant
Raquel Hyden-Shryock	Office Assistant

137 N River St
Evart, MI 49631
o:(231)734-5911
www.evart.org

EPD ACTIVITY BY DAY

Codes With Descriptions	Su	Mo	Tu	We	Th	Fri	Sat	Totals
AB - Assault	0	0	1	0	0	0	0	1
AC - Animal	0	1	0	0	0	0	0	1
AREA - AREA CHECK	0	0	1	0	0	0	0	1
ASSIST D - ASSIST ANOTHER DEPARTMENT	0	1	1	0	0	0	0	2
BE - BREAKING AND ENTERING	0	0	1	0	0	0	0	1
BOL - BE ON THE LOOKOUT	0	0	0	0	0	0	1	1
Bravo - BRAVO	1	1	2	2	1	0	3	10
CHECK WELL BEING - CHECK WELL BEING	1	2	2	0	0	0	0	5
CIVIL - Civil	3	2	0	2	2	0	0	9

CSC - SEXUAL ASSAULT	0	0	1	0	0	0	0	1
DETAIL - DETAIL	1	4	1	2	0	1	1	10
DISORD - DISORDERLY	0	1	0	3	1	0	0	5
DOM - Domestic; MENTAL - MENTAL	1	0	0	0	0	0	0	1
FIRE CALL - FIRE CALL	0	0	0	1	0	0	0	1
FIRE VEHICLE - VEHICLE FIRE	0	0	0	1	0	0	0	1
FLEE - FLEE AND ELUDE	1	0	0	0	0	0	0	1
FOLLOW UP - FOLLOW UP	0	2	5	2	1	4	1	15
FRAUD - Fraud	0	1	1	0	0	0	0	2
FTP - FAIL TO PAY	0	1	0	0	0	0	0	1
HARASSMENT - Harassment	0	0	0	1	1	1	0	3
HIT AND RUN - HIT AND RUN	0	0	0	0	0	0	1	1
INTERVIEW - INTERVIEW	0	0	1	1	0	1	0	3
JUVENILE - JUVENILE	0	1	0	0	1	2	0	4
LARCENY - Larceny	0	0	1	0	0	0	0	1
MA - MOTORIST ASSIST	0	0	1	0	0	0	0	1
MDOP - MALICIOUS DESTRUCTION OF PROPERTY	0	0	0	0	0	1	0	1
MENTAL - MENTAL	0	0	0	0	1	0	0	1
MISC - MISCELLANEOUS	0	0	0	2	1	0	0	3
NOISE - NOISE	0	0	0	0	0	1	0	1
ORDINANCE VIOL - ORDINANCE VIOL	0	0	0	1	0	0	0	1
PAPER SERVICE - PAPER SERVICE	0	0	0	1	0	0	0	1
PDA - PROPERTY DAMAGE ACCIDENT	0	0	1	0	1	1	1	4
PIA - PERSONAL INJURY ACCIDENT	0	0	0	0	0	0	1	1
PIA - PERSONAL INJURY ACCIDENT; Bravo - BRAVO	0	0	0	0	0	1	0	1
SUICIDE - Suicide	0	0	0	0	0	0	1	1
SUSPICIOUS - SUSPICIOUS	0	1	1	1	0	0	1	4
TRAFFIC STOP - Traffic Stop	10	8	10	5	12	0	13	58
TRESPASS - Trespass	0	0	2	0	1	0	0	3
UDAA - STOLEN VEHICLE	0	0	1	0	0	0	0	1
WARRANT ARREST - WARRANT ARREST	0	0	1	0	0	0	2	3
Totals	18	26	35	25	23	13	26	166

Evart Downtown Development Authority

Chair, Alan Bengry
Vice-Chair, Gary Hartsock
Treasurer, Lynn Salinas
Secretary, Erica Henry
Molly Cataldo
Erin Horton
Brian Youngs
Jim Schwab
Director, Todd Bruggema
City Manager, Pepper Lockhart

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www.evart.org

REGULAR DDA MEETING MINUTES

Tuesday, October 10, 2023 @ 8:00AM

Community Room at the Depot located at 200 S. Main St. Evart, MI 49631

1. Meeting was called to order by Bengry at 8:00am

2. Attendance: Present: Alan Bengry, Lynn Salinas, Molly Cataldo, Todd Bruggema, Erica Henry, Jim Schwab, Pepper Lockhart, Brian Youngs (8:22am) Absent: Gary Hartsock, Erin Horton

3. Introduction of Guests: Angela Hunter

4. Citizens' Comments- none

5. Approval of Agenda - approved as presented

6. Approval of Minutes from Regular meeting – Moved by Lockhart, supported by Cataldo to approve the minutes of the October 10, 2023 meeting making corrections to the number of people voting.

Ayes: 6 Nays: 0 Results: Carried

7. Approval of Minutes from the Special Meetinngs - Moved by Cataldo, supported by Lockhart approve the minutes from the meetings held on October 11, 2023 and October 26, 2023.

Ayes: 6 Nays: 0 Results: Carried

8. Approval of vendor's list - Moved by Salinas, supported by Cataldo to approve the Vendors list for October 2023 in the amounts of $43,579.37 for the DDA and $1581.00 for the Farmers Market.

Ayes: 6 Nays: 0 Results: Carried

9. Treasurer's Report: Received a Main Street pledge donation and the rest of MACC grant has came in.

10. President's Comments- Alan was unable to attend the Chair and Vice Chair zoom call, he did ask for the recording the be sent to him.

11. Committee Updates-

Economic Vitality and Design

a. Farmers Market: This year there was an average of 23 vendors each week with last year having 18.

b. Pop-up: Heat should be done, pluming almost done, paint and windows are finished up. Carpet should be in this week. Need to have a work bee to take down the wallpaper in the front part and paint.

c. Business Recruitment Primer - no updates

d. Benches/Hitching post - on hold for the moment

e. Garden Club - nothing new until closer to spring

Promotion and Organization

a. Shop Local - Information has been sent out, will be held Nov 25th.

b. Summer Arts Series - With no matching grant this year, we need to figure out what we want to do, looking to assign a point person for this.

c. Board Recruiting- Erin Horton has a new job and is unable to attend meetings during the day, Todd is going to check in with her and see if a different time would work better for her.

d. Volunteers - no new report this month

10. **Old Business**

a. Historical District Funding: Zoom call with Kramer to get everything started. Osceola Foundation grant is not open yet, Todd will watch for this to open so we can apply.

B. Light Pole Banner Program: Got information from other communities that have done. Erica and Todd are going to work on this project.

11. **New Business**

a.Christmas on Main will be Dec 9th

12. **Director's Comments**: nothing more to add

13. **City Manager's Comments**: River Street project is on hold until spring, funding will still be available. BJ Northon is the new council member, need to replace him on the Housing Commission. Koda is the new KP and all the officers are getting new vests.

14. Citizens Comments: none

15. Adjournment

Moved by Cataldo, supported by Lockhart to adjourn

Ayes: 7 Nays: 0 Results: Carried

Meeting adjourned at 8:375am

submitted by Erica Henry

Evart Area Joint Fire Department

Fire Board Meeting

November 21, 2023 4:30PM

PLEDGE OF ALLEGIANCE

Meeting called to order by Chairman Hammer at 4:57 PM.

ROLL CALL: Sherri Bancroft – Osceola Township, Sheila Robinson– Sylvan Township, Dan Elliott – City of Evart, Gary Hammer – Evart Township, Diane Brackett – Orient Township.

GUESTS: Jesse Hyden, Angie Cushman, Shane Helmer, Travis Douglas, Jennie Duncan, Pepper Lockhart.

CITIZENS COMMENTS: None

MOTION BY CITY OF EVART, 2ND BY ORIENT TWP, to approve the agenda as written. MOTION PASSED.

Sherri let the board know that she had gotten the money transferred to bank CD's for 12 months.

General Checking (S-01), $47,085.93
High Yield Savings (S-20) $324,203.17
High Yield Savings (S-21), $190,130.30
Savings Account (S-00) $10.04
Grand Total: $561,424.44

Shane stated that the audit was done on and everything seems to have been done well. They did meet with Jennie at city hall about some

discrepancies and everything was cleared up. Jennie stated that Shelly did tell her that the journal entries haven't been emailed to her currently and she is waiting for the email from Shelly.

MOTION BY OSCEOLA TWP, 2nd by ORIENT TWP to approve the consent agenda, with the approval of the payment of bills, treasurers report, and the October 2023 regular meeting minutes. MOTION PASSED.

OLD BUSINESS:

1. **PAID STAFF MOONTLY UPDATE:** Shane stated that we were 96% covered for paid staff, we had multiple new members that have their probationary period done, and have now started solo shifts.
2. **DRY HYDRANT UPDATE:** Shane stated that the agreements are signed and some of the products for the new hydrants are purchased, the state of MI is looking for drawings for the hydrants.
3. **MiFIREGRANT-RADIOS:** The payment was made, and the radios are ordered, but won't be available until close to June 2024.

NEW BUSINESS:

1. **PROPERTY – FUTURE OF FD AND LOCATION:**
    a. **Landbank money available – Clean up:** Board discussion was held, and asked that Shane and Pepper have a meeting with Tim Ladd to see what

our options are for the future of the land use and possibility for a new building.

   b. **Drawings? Proposals?**

2. **MFR UNIT –** Adding an additional unit: Shane stated that we would like to license Brush 1 as another rescue unit. Rough estimate of about $6,000 to equip it and make it licensed. Gary has asked Shane to detail out the price and cost, and bring it back to the next meeting. Discussion was held, and tabled to the next meeting.
3. **EMR CLASS COMPLETION:** Shane stated class has ended; our 4 students passed the class, and are scheduling their tests.
4. **FIREFIGHTER TRAINING:** We currently have 2 members going to FF1/FF2/HAZMAT class in Big Rapids; they will be attending class until May.
5. **ESO NEW REPORTING SOFTWARE UPDATE:** Cost is large, and we are staying with ESO, and will not doing the CAD integration. Use it for the 3 years, and move forward with using a new one in the future.
6. **NORTHLAND CREDIT UNION:** Discussed earlier in treasurer report.
7. **HALLOWEEN UPDATE/FIRE PREVENTION WEEK:** Halloween was a success, and that it was well over 1000 trick or treaters and parents again this year. Fire prevention was a hit as always.
8. **BUDGET 24-25 PROPOSAL:** Shane will email out the proposal by the end of the month.

9. **DIRECT DEPOSIT STARTING NOVEMBER 2023:** Shane stated that everything has been taken care of and the deposits are done for this month.

CITIZENS COMMENTS: (3 MIN LIMIT) NONE

FIRE CHIEF REPORT: Shane stated the he explained everything already in old business. Also wanted to let the board know that we will be doing a month to month rental starting in January for OCEMS for $1,000 which is still the same as the yearly contract was prior. EMS is planning to be out of the FD by February – March 2024.

MOTION BY SYLVAN, 2ND BY ORIENT TWP, to adjourn the meeting @ 5:47 pm. MOTION PASSED.

Next Board Meeting: December 21, 2023 @ 4:30pm

MINUTES ARE NOT OFFICIAL UNTIL APPROVED AT A FUTURE BOARD MEETING.

Angela Cushman

Administrative Assistant

Evart Area Joint Fire Department