



City Council

Mayor: Chris Emerick
Mayor Pro-Tem: Sandy Szeliga
Council: Dan Elliott
Sean Duffy
Matt Hildebrand
City Clerk: Kathy Fiebig
Interim City Manager: Richard Lewis

City of Ewart
200 S. Main St.
Ewart, MI 49631
(231) 734-2181

www.ewart.org

CITY OF EVART REGULAR COUNCIL MEETING AGENDA Tuesday, September 7, 2021 @ 8:00PM

The Regular Council Meeting will be held in the Community Room at the **Depot** located at 200 S. Main St. Ewart, MI 49631

Before each regular council meeting there will be a standing pre-council work session from 7:30PM to 8:00PM.

1. Pledge of Allegiance
2. Call to Order: 8:00PM
3. Roll Call
4. Citizens' Comments – *limited to 3-4 minutes per individual*
5. Approval of Agenda
6. **Consent Agenda**
The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one Board motion (roll-call vote) without discussion. Any person, whether Board Member, staff or public may ask that item be removed from the Consent Agenda to be placed elsewhere on the regular agenda for discussion. All such requests will be granted.
 - A. Regular Council Minutes – August 16, 2021
 - B. Vendor's List \$116,553.30
 - C. Budget Amendments
7. **Unfinished Business**
 - D. Security Cameras
8. **New Business**
 - E. Marihuana Regulatory Ordinance Amendment (*First Reading*)
 - F. Marihuana Zoning Ordinance Amendment (*First Reading*)
 - G. Resolution 2021-21/Emergency Management Act 390
 - H. New Phone System for City Hall
9. **Department/Informational Reports (No Action Needed)**
 - I. Accounts Payable Report (8/17/2021 – 9/7/2021)
 - J. Payroll Reports (8/17/2021 – 9/7/2021)

K. Revenue and Expense Report – August 2021 *(to be emailed)*

10. City Attorney Report/Comment

11. City Clerk Report/Comment

12. City Manager Report/Comment

L. Depot Updates 8/24/21

13. Finance Director Report/Comment

14. Department of Public Works Report/Comment

15. Police Department Report/Comment

16. Downtown Development Authority Report/Comment

M. Monthly Report – July 2021

17. Evert Area Fire Department

18. Citizens' Comments – *limited to 3-4 minutes per individual*

19. Adjournment

**CITY OF EVART
REGULAR CITY COUNCIL MEETING
AUGUST 16, 2021 @ 8:00PM
Depot, 200 S. Main Street, Evart MI 49631**

Mayor Chris Emerick led the assembly in the Pledge of Allegiance.

The meeting was called to order at 8:00pm by Mayor Emerick.

Present (via roll call): Sean Duffy, Dan Elliott, Mayor Chris Emerick, Matt Hildebrand, Sandra Szeliga

Present (staff): City Manager Sarah Dvoracek, Finance Director/Treasurer Pepper Lockhart, Director of Public Works Dustin Moma, Chief of Police John Beam Jr., Police Officer Chad Wilson, Administrative Assistant Jennie Duncan, City Attorney James White, City Clerk Kathy Fiebig

Guests: Vanessa Jones, Ralph and Diane Carlson, Thilo Savage (Lume), Kevin Kuethe (Lume)

Citizens' Comments: *Jim Schwab phoned in the following comment (read into the record by Ms. Fiebig): "I was not pleased to find a van blocking my driveway this afternoon when I was expecting guests. It was a contractor for Point Broadband pulling cable for the fiber optic project. I asked him to move out of my driveway into the street and he told me he would only be there for 20-30 minutes and that he was in the public right of way so did not have to move. I asked him again to move and allow access to my drive and he moved into the street. I suggested that he knock on doors when planning to block private drives and was told that he does not have time to talk to homeowners."*

Approval of Agenda

Motion by Mayor Emerick to approve the agenda as presented. Support by Mr. Hildebrand. Motion passed with all in favor.

Consent Agenda

A. Regular Council Minutes – August 2, 2021

B. Vendor's List - \$120,835.38

C. Budget Amendments

Motion by Mr. Hildebrand to approve the Consent Agenda as presented. Support by Mayor Emerick. Motion passed with all in favor.

Unfinished Business

D. Offer to Purchase Lot 1 in Evart Industrial Park

Kevin Kuethe of Lume noted that the site plan that was submitted to council may have to be revised as it shows two entrances onto US10. One entrance will be onto 10; the other will be on North Industrial Drive, since this building will house two separate businesses, and each requires its own access. Mr. Hildebrand noted that the site plan shows a square lot when in reality it's a triangle and asked for clarification on where the building will sit. Mr. Kuethe stated that due to the high number of utilities located on the lot, final placement may be affected by the utilities. Council questioned a land contract versus traditional financing and Mr. Kuethe reminded them that cannabis facilities cannot utilize conventional financing. A land contract frees up ready cash for the building construction. Mr. Elliott and Mr. White asked that the contract include a clause that if Attitude Wellness defaults, the land will

be returned to the City in the same condition it was in at time of purchase. The City does not want to inherit a partially built structure. Mr. Kuethe agreed to such language. Mayor Emerick noted that it seems as though the start date has been pushed into 2022 and Mr. Keuthe stated that Lume is waiting on approval from the Marijuana Regulatory Agency and will break ground as soon as that approval has been received (typically 30-60 days.) Motion by Mr. Hildebrand to accept the land contract for Lot 1 in the Evart Industrial Park conditional to added language stating the site will be restored to its original condition if Lume defaults. Support by Mayor Emerick. Motion passed with all in favor.

E. Attitude Wellness, LLC (aka Lume Cannabis) Renewal Marijuana Applications

Ms. Dvoracek reminded council that the effluent reports were reviewed by a third party and no issues were found. She recommended that council approve all Marijuana License Renewals for Attitude Wellness as submitted. Motion by Mayor Emerick to approve the renewals. Support by Mr. Duffy. Motion passed with all in favor.

New Business

F. Resolution 2021-17 Reinstate Waiving Penalty and Late Fees

Ms. Lockhart reminded council that all penalties and late fees had been waived during the pandemic as staff was unable to process mail in a timely fashion. The office is operating normally and since these fees are part of the new budget, she recommended reinstating all penalty and late fees. Motion by Mr. Elliott to reinstate utility penalty and late fees. Support by Mayor Emerick. Motion passed with a roll call vote. All were in favor.

G. Resolution 2021-18 Increase Utility Rates

Ms. Lockhart stated that the recent rate study completed by Baker Tilly recommends a small increase in water and sewer rates each calendar year to keep the fund balances healthy. The only other option is to make a significant increase every few years. Mr. Duffy asked how Evart's rates compare to other communities and Ms. Lockhart advised him that it's difficult to make such a comparison as every system is so different. According to the rate study, Evart is in a higher tier on sewer rates and is low on water rates. Mr. Elliott reminded council that the City needs to consistently bring in enough to maintain our system and expand if needed. The rate study was specific to Evart, and he believes council should follow that advice. Mr. White mentioned that the closing of the dairy had greatly impacted the sewer fund. Mr. Hildebrand questioned the size of the water and sewer reserves, and Ms. Dvoracek stated that both funds will take a serious hit this year due to the meter replacements and the lead service line replacements. Motion by Mr. Elliott to approve the utility rate increase. Support by Ms. Szeliga. On a roll call vote Mr. Elliott, Mayor Emerick and Ms. Szeliga voted yes; Mr. Hildebrand and Mr. Duffy voted no. Motion passed.

H. Resolution 2021-19 Appoint Dustin Moma as Airport Manager

Motion by Mr. Hildebrand to appoint Mr. Moma as Airport Manager. Support by Mayor Emerick. Motion passed with a roll call vote; all were in favor.

I. Resolution 2021-20 Amendments to the Personnel Policies Handbook & Employee Benefit Handbook

Ms. Dvoracek stated that Dickinson Wright has submitted their revision for both documents. Mr. Elliott noted that language regarding staff accepting gifts has been removed and he believes it should be included. Small tokens are acceptable while large gifts are not. Ms. Dvoracek noted that in 2017 council had inserted language regarding administrative staff working hours that included Fridays. Staff prefers a four-day week. Mr. Hildebrand suggested removing all mention of hours and leaving that up to the discretion of the city manager. Mr. Elliott suggested removing the job descriptions from the handbook. He believes those should be in a separate document that could be modified by staff as needed without council approval. Motion by Mr. Hildebrand to approve the Dickinson Wright revisions with the condition of adding language regarding gifts and removing the language regarding working hours for administrative staff. Support by Mr. Duffy. Motion passed with a roll call vote. Mr. Hildebrand, Mr.

Duffy, Mr. Elliott and Mayor Emerick voted yes; Ms. Szeliga voted no as she did not receive the document and was unable to review it prior to the meeting.

J. Community Outreach (*discussion*)

Chief Beam and Ms. Dvoracek met with the schools about the possibility of providing a Resource Officer in the schools. They were told that the school system has counselors and social workers available and that this is not a high priority for them. Chief pointed out that a full-time officer at the schools would limit the benefit to those families with children in school and he would prefer a more flexible position that would benefit the entire Evert community. After discussion, it was agreed that Evert needs someone with a law enforcement background that is familiar with social services as well. Council instructed Ms. Dvoracek and Chief Beam to thank the schools for their input, then write a job description and post it.

K. Security Cameras (*discussion*)

Chief Beam is currently researching options and experimenting with cameras. He hopes to get some interior coverage as well as the exterior coverage specified in the Request For Proposals. He hopes to have a report and recommendation by next council meeting.

Department/Informational Reports (*No Action Needed*)

L. Accounts Payable Report (8/2/2021 – 8/16/2021)

M. Payroll Reports (8/2/2021 – 8/16/2021)

City Attorney Report/Comment: Mr. White and Ms. Dvoracek continue to work with Lume on the land swap and are still stalled due to the lack of a survey. He is also reviewing the documents regarding the sale of Lot 1 in the Industrial Park.

City Clerk Report/Comment: none

City Manager Report/Comment

N. Depot Update -FYI

Ms. Dvoracek is planning to meet with Interim Manager Richard Lewis next week and reminded council that tonight is her last meeting as City Manager. City Hall will be closed on Tuesday, August 24, as staff will be moving from the airport into the Depot. She is working on getting an airport license extension. The license expired because of the brush issue at the end of the runway. Mr. Moma is working on a remediation plan. Mr. White asked if we had the new council schedule yet and Ms. Dvoracek advised that it would be variable but she would get it out soon. Council's next meeting is Tuesday, September 7.

Finance Director Report/Comment

Ms. Lockhart continues to support the meter replacement project and has been scheduling appointments. All is going well.

Department of Public Works Report/Comment

O. Monthly Report – July 2021

Mr. Moma expects Gerber Construction to start the lead service lines replacements at the end of this week. The project is behind schedule, but he does not see any difficulty in completing it before the ground freezes. The repair of the cemetery building is well underway. Meter replacements are moving along nicely and he thanked staff for assisting with the scheduling.

Police Department Report/Comment

P. Monthly Report – July 2021 (*email Monday 8/16/2021*)

Chief Beam introduced new officer Chad Wilson. He most recently worked in St. Joseph but is from the area. He's training now and riding along with Chief Beam. Bruce Robinson and Dave Foster approached Chief about having a first responder thank you event at Fosters Supermarket. Fire Chief Helmer is on board and they have tentatively scheduled it for September 11.

Downtown Development Authority Report/Comment: none

Evart Area Fire Department**Q. Fire Board Minutes – July 2021**

Citizens' Comments: Vanessa Jones thanked Mr. Hildebrand and Mr. Duffy for voting “no” on the utility rate increase. She believes that our rates are already too high and advised council that residents are angry about the matter. Evart has many seniors and disabled residents on fixed incomes that cannot easily absorb these increases.

Motion by Mayor Emerick to adjourn the meeting. Support by Mr. Hildebrand. Motion passed with all in favor.

The meeting was adjourned at 9:13pm.

Kathy Fiebig

City Clerk

08/31/2021 02:28 PM

User: JENNIE

DB: CITY OF EVART

CHECK REGISTER FOR CITY OF EVART
CHECK DATE FROM 08/17/2021 - 09/07/2021

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 751 VENDOR					
08/19/2021	751	38655	0028	CITY OF EVART	37,005.48
08/19/2021	751	38656	0653	EVART PUBLIC LIBRARY	2,163.13
08/19/2021	751	38657	0229	OSCEOLA COUNTY TREASURER	13,379.56
08/19/2021	751	38658	0229	OSCEOLA COUNTY TREASURER	14,210.55
09/07/2021	751	38659	1644	ACCIDENT FUND	2,931.00
09/07/2021	751	38660	0468	AMERICAN PUBLIC WORKS ASSOC	240.00
09/07/2021	751	38661	1095	ANDERSON, KEVIN	54.60
09/07/2021	751	38662	1182	BARNETT'S AUTO REPAIR	202.29
09/07/2021	751	38663	0499	BISBEE INFRARED SERVICES	500.00
09/07/2021	751	38664	BSNSPORTS	BSN SPORTS, LLC	382.13
09/07/2021	751	38665	2038	COMPASS MINERALS AMERICA	7,741.03
09/07/2021	751	38666	1035	DICKINSON WRIGHT PLLC	5,400.00
09/07/2021	751	38667	0761	ELHORN ENGINEERING CO	9,065.90
09/07/2021	751	38668	0938	EMS OF GRAND RAPIDS, INC.	1,915.26
09/07/2021	751	38669	1041	ESRI	1,150.00
09/07/2021	751	38670	0677	HOMETOWN HARDWARE	289.32
09/07/2021	751	38671	1138	HURON VALLEY GUNS	354.90
09/07/2021	751	38672	0876	INTEGRITY BUSINESS SOLUTIONS	154.53
09/07/2021	751	38673	2025	JOHNSON SEPTIC SERVICES	900.00
09/07/2021	751	38674	796	RCB CONTRACTING	7,916.67
09/07/2021	751	38675	0123	RIETH-RILEY CONSTR CO INC - BR	592.76
09/07/2021	751	38676	1453	RITE CHOICE HEATING, INC.	474.00
09/07/2021	751	38677	1579	SPECTRUM HEALTH OCCUPATIONAL	64.00
09/07/2021	751	38678	0145	US POST OFFICE	0.63
09/07/2021	751	38679	1803	XEROX CORPORATION	55.06
09/07/2021	751	668(E)	1784	VERIZON WIRELESS	369.90
09/07/2021	751	669(A)	1858	AFFORDABLE PRINTS	25.00
09/07/2021	751	670(A)	1456	AMERICAN SPECIALTY PRODUCTS	1,259.52
09/07/2021	751	671(A)	328	CHARTER/SPECTRUM	687.85
09/07/2021	751	672(A)	1978	DVORACEK, SARAH	40.00
09/07/2021	751	673(A)	994	FLACHS, MICHAEL	40.00
09/07/2021	751	674(A)	1419	JOHN BEAM JR.	40.00
09/07/2021	751	675(A)	1330	MARTIN, DALE	40.00
09/07/2021	751	676(A)	1157	MOMA, DUSTIN	765.76
09/07/2021	751	677(A)	1501	MUCZYNSKI, PATRICK	40.00
09/07/2021	751	678(A)	0229	OSCEOLA COUNTY TREASURER	57.79
09/07/2021	751	679(A)	1069	PEPPER LOCKHART	40.00
09/07/2021	751	680(A)	1600	TRACE ANALYTICAL LABORATORIES	3,038.10
09/07/2021	751	681(A)	1145	TUPPER, VICTORIA	9.91
09/07/2021	751	682(A)	0221	WHITE LAW OFFICE	2,916.67
09/07/2021	751	683(A)	469	ZINGER, ADAM	40.00

751 TOTALS:

Total of 41 Checks:	116,553.30
Less 0 Void Checks:	0.00
Total of 41 Disbursements:	116,553.30

CONSENT AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Pepper Lockhart, Finance Director/Treasurer
Date: August 30, 2021
Re: Requesting Approval for Budget Amendments

For the Consent Agenda of September 7, 2021

Background. Several times a year, I will present budget amendments to the city council for approval. Following the provisions of Chapter VII, Section 7.6 of the Municipal Code of Ordinances, budget transfer of appropriations- After the budget has been adopted, no money shall be drawn from the treasury of the city nor shall any obligation for the expenditure of the money be incurred, except pursuant to the budget appropriation. The council may transfer any unencumbered appropriation, balance, or any portion thereof from one department, fund, or agency to another. The balance in any appropriation which has not been encumbered at the end of the fiscal year may be reappropriated during the next fiscal year as determined by the council.

Prior to any negative general ledger line item, it is best practice to request a budget amendment. Our 2021-2022 budget was approved on May 17, 2021, per resolution 2021-13.

Financial Impact. None

Recommendation. Please approve the following budget amendment as stated.

Attachments.

1. Budget Amendment detail report.

City of Ewart
JOURNAL ENTRY
JE: 5933

Post Date: 08/30/2021
Entry Date: 08/30/2021
Description: FOR COUNCIL PACKET SEPT 7 2021

Entered By: PEPPER
Journal: BA

GL #	Description	DR	CR
101-242-706.000	CODE ENFORCEMENT	6,000.00	
101-440-930.000	REPAIRS AND MAINTENANCE		6,000.00
Journal Total:		6,000.00	6,000.00

APPROVED BY: _____

Pepper Lockhart

AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: John Beam Jr., Chief of Police
Date: August 31, 2021
Re: Camera RFP

For the Agenda of the Council Meeting September 7, 2021

Background. During the City Council meeting on April 5, 2021, approval was given to publish a Security Camera Request for Proposals. Since the publication was made vendors have conducted site visits, have been able to ask questions, and 5 proposals have been submitted to the City of Evert. Additionally, a camera company (Verkada) has reached out to me regarding their cameras and software. On July 9, 2021, the City of Evert started testing 4 cameras (2 outdoor cameras and 2 indoor cameras).

On August 16, 2021, Council reviewed the proposals and asked to have new quotes drafted by Blink Cabling and Monarch to accommodate both indoor and outdoor Verkada cameras.

Issues & Questions Specified. I received the attached quotes from Monarch and Blink Cabling. Monarch offers a higher discount on the warranty and cameras than Blink Cabling. Therefore Monarch's quote came in lower than Blink Cabling.

Alternatives.

1. I have had a discussion with Craig Brocket (City of Big Rapids) regarding their camera system. The system is capable of broadcasting video to a server through use of repeaters, and Craig stated they have been very happy with the system. Craig advised he was going to forward me information regarding the software and cameras, but I have not received any information yet. Investigating this route would require us to start over again, and the City of Big Rapids has IT personnel on staff to maintain the cameras and server.

Financial Impact.

1. The expenditure for cameras was not budgeted in this current budget, and a budget amendment would have to be done after locating where the funds would come from.
2. MMRMA has a Risk Avoidance Program grant for Digital Cameras and Security. The grant allows for up to 50% or \$100,000.00 in reimbursement.

Recommendation. I recommend proceeding with purchasing the Verkada cameras and service from Monarch.

Attachments.

1. Quotes from Monarch and Blink Cabling.



Monarch
1819 Polk St, # 320
San Francisco, CA 94109

Prepared By Rob Oryl
Phone (415) 964-3697
Email rob@monarchconnected.com

Quote Number 00001175
Term (Months) 120

Created Date 8/25/2021
Expiration Date 9/30/2021

Bill To Name City of Ewart (MI)
Bill To 5814 100th Avenue
Ewart, MI 49631
United States

Customer Name attn: John Beam
Ship To 5814 100th Avenue
Ewart, MI 49631
United States

Product Code	Product	Quantity	Discount	Sales Price	Total Price
LIC-10Y	Verkada 10 Year Camera License	26.00	27.00%	\$1,599.00	\$30,349.02
CD51-30-HW	Verkada CD51 Indoor Dome Camera, 5MP, Zoom Lens, 30 Days of Storage	8.00	27.00%	\$999.00	\$5,834.16
CD51-30E-HW	Verkada CD51-E Outdoor Dome Camera, 5MP, Zoom Lens, 30 Days of Storage	18.00	27.00%	\$1,199.00	\$15,754.86

Tax \$0.00
Shipping and Handling \$337.92
Installation Costs \$1,998
Grand Total \$54,273.96

Please confirm acceptance of this quote by signing below:

Signature: _____

Print Name: _____

Date: _____

This order is a binding agreement between you and The ELD Experts LLC, dba Monarch. By placing this order, you hereby agree to Monarch's Terms of Sale, which are incorporated herein by reference, and can be found at <https://www.monarchconnected.com/terms-of-sale>
In the event of a conflict between this order and the Terms of Sale, the Terms of Sale shall control.

Blink Cabling and IT, LLC

3863 South Nottawa Rd
Mount Pleasant, MI 48858 US
+1 9894237577
mtracy@blinkcablingandit.com

**Estimate**

ADDRESS
John Beam
City of Ewart

ESTIMATE 1036
DATE 08/19/2021

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Verkada Camera With PtP Install			
Materials	Verkada CD51 Indoor Dome Camera, 30 Days	8	799.20	6,393.60
Materials	Verkada CD51-E Outdoor Dome Camera, 30 Days	18	959.20	17,265.60
Materials	10 Year Camera License	26	1,279.20	33,259.20
Materials	Ubiquiti Litebeam M5	2	68.00	136.00
Materials	Ubiquiti Ethernet Surge Protector	2	17.00	34.00
Materials	Conduit and mounting materials	1	75.00	75.00
Labor - Standard	Setup and Aiming of PtP System	6	75.00	450.00
Travel	112 Miles Travel at IRS rate of \$.56 per mile	112	0.56	62.72
Materials	TrendNet PoE Switch	1	120.00	120.00
Line Pull-Cat6 Shielded	Shielded Cat6 Line for PtP System	2	230.00	460.00
Termination and Testing - Cat5/6 W/O Plates	Shielded Cat6 Line Termination and Continuity Testing	2	25.00	50.00
Camera Aim and Focus	Camera Mounting and Aiming	1	40.00	40.00
TOTAL				\$58,346.12

Accepted By

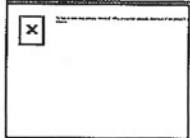
Accepted Date

John Beam

From: Rob Oryl <rob@monarchconnected.com>
Sent: Tuesday, August 31, 2021 9:40 AM
To: John Beam
Subject: Re: Quote 1175

That is correct.

Rob Oryl
Account Executive
MONARCH
(415) 964-3697 x106
rob@monarchconnected.com



www.monarchconnected.com
[Online Store - Click Here](#)

On Tue, Aug 31, 2021 at 9:38 AM John Beam <john.beam@evart.org> wrote:

I just wanted to make sure the ptp was included. So just to make sure I am understanding it correctly. The installation line is for the ptp equipment and installation?

From: Rob Oryl <rob@monarchconnected.com>
Sent: Tuesday, August 31, 2021 9:34 AM
To: John Beam <john.beam@evart.org>
Subject: Re: Quote 1175

Good morning John,

The installation line item is for the point to point only. I don't have a line item for a point to point on my quoting tool. Is that ok?

I can put it under professional services as a line item if that helps.

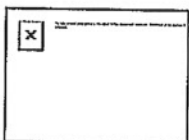
Rob Oryl

Account Executive

MONARCH

(415) 964-3697 x106

rob@monarchconnected.com



www.monarchconnected.com

[Online Store - Click Here](#)

On Tue, Aug 31, 2021 at 9:23 AM John Beam <john.beam@evart.org> wrote:

Rob,

I see you have installation costs on the quote. We were planning on installing the cameras ourselves.

We were looking to have a point to point cradle installed so we can install a camera on a building that does not have internet, but is located approximately 200 feet away from a building that does have internet. The point to point we would want installed professionally since we are not familiar with it. Could you please modify the quote for this if it is something your company would do.

Feel free to call me if you have any questions,

Thanks,

John Beam Jr.

Chief of Police

City of Ewart

p: 231.734.5911

f: 231.734.0051

a: 137 N River Street

Ewart, MI 49631

w: www.ewart.org e: john.beam@ewart.org

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AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Sarah Dvoracek, City Manager
Date: August 30, 2021
Re: 1st Reading of the Marihuana Regulatory Ordinance Amendment

For the Agenda of September 7, 2021

Background. In late fall last year, council directed me to consult with Dickinson & Wright to rewrite the marihuana facilities ordinance. The idea back then was to separate the medical marihuana ordinance from the recreational marihuana ordinance to provide better clarity for all.

After research and review completed by Tom Forshee and Jessica Wood, their final recommendation was not separate the ordinance but rather keep both medical and recreational in one ordinance. They are anticipating changes in the law in the near future which would combine some of the regulations for both medical and recreational marihuana.

Instead, Mr. Forshee reviewed the entire ordinance and provided the following recommendations for the regulatory ordinance, see attachment 1.

Issues & Questions Specified. I have included the sections in the ordinance with the changes in purple which includes added language or in some instances a strike through, see attachment 2.

Please remember our new regulations require a first reading of any amendment to the city ordinance and then a second reading with final council approval. The readings must occur during a regular scheduled city council meeting.

The permitted location has been a topic of discussion as well, the draft requires all marihuana related businesses only allowed in the I-2 district.

In many previous conversations with council members, the number of retail licenses has also been a topic of conversation. We currently have two retail licenses and only one license available. Please see table below:

Marihuana Facilities Allowed in City

Facility Type	Maximum No.	Permitted Location
Grower facility	6	I-2
Excess grower facility	6	I-2
Processor facility	6	C-2 and I-2
Secure transporter facility	2	C-2 and I-2
Safety compliance facility	2	C-2 and I-2

Provisioning center/Retail	2	C-2 and I-2
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Alternatives. NA

Financial Impact. NA

Recommendation. Please provide comment and guidance. Please discuss reducing the retail/provisioning centers from two licenses to one license and only allowing marihuana businesses permitted in the I-2 district.

Attachments.

1. Amended Ordinance 2021-01 (First Reading)
2. "Purple" lined amended ordinances per section

ORDINANCE NO. _____

CITY OF EVART

OSCEOLA COUNTY, MICHIGAN

**AN ORDINANCE TO AMEND EVART CITY CODE, CHAPTER 8 "BUSINESSES",
ARTICLE III "MARIHUANA FACILITIES", TO CLARIFY THE APPLICABILITY OF
CERTAIN PROVISIONS AND MAKE VARIOUS OTHER AMENDMENTS**

THE CITY OF EVART, OSCEOLA COUNTY, MICHIGAN, ORDAINS

SECTION 1: Section 8-58, "Purpose and intent" is hereby amended in its entirety to read:

Sec. 8-58. - Purpose and intent.

- (a) The purpose of this article is to exercise the police regulatory and land use powers of the city by licensing and regulating provisioning centers, grower facilities, excess grower facilities, safety compliance facilities, processor facilities, and secure transporter in relation to both medical and adult use recreational marihuana facilities to the extent permissible under state and federal laws and rules and to protect the public health, safety and welfare of the residents of the city. As such, this article constitutes a public purpose.
- (b) The city finds that the activities described in this article are significantly connected to the public health, safety, security and welfare of its citizens and it is therefore necessary to regulate and enforce safety, security, fire, policing, health, and sanitation practices related to such activities and also to provide a method to defray administrative costs incurred by such regulation and enforcement.
- (c) It is not the intent of this article to diminish, abrogate, or restrict the protections for the use of marihuana found in the Michigan Medical Marihuana Act, MCL 333.26421 et seq., Medical Marihuana Facilities Licensing Act, MCL 333.27101 et seq., or the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et seq.

SECTION 2: Section 8-59(b), "Definitions" is hereby amended to amend or add only the definitions below and affecting no others:

Marihuana means that term as defined in the MMMA, MMFLA, or MRTMA as applicable.

Provisioning center means a commercial entity that purchases marihuana from a grower, excess grower or processor and sells, supplies or provides marihuana to registered qualifying patients, directly or through the patients' registered primary caregivers. The term "provisioning center" includes any commercial property where marihuana is sold at retail to registered qualifying patients, registered primary caregivers or recreational retail customers. For the purposes of this article (and as found in the city zoning ordinance) provisioning center also includes a marihuana retailer as that term is defined by the MRTMA. A noncommercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the department's marihuana registration process in accordance with the MMMA is not a provisioning center for the purposes of this article.

SECTION 3: Section 8-60, "Applicable law; conflicting regulations; requirement for legal nonconforming status" is hereby amended to add a new subsection (d) to read:

- (d) Marihuana facilities regulated by this article shall include both facilities for medical marihuana activities and recreational adult-use. Any other marihuana facility, whether licensed by the State of Michigan or not, including but not limited to, marihuana microbusinesses, temporary marihuana

events, designated consumption establishments, and any other license offered by the State of Michigan are prohibited unless specifically allowed in this article and the city zoning ordinance.

SECTION 4: Section 8-126, "Provisioning centers and microbusinesses" is hereby amended in its entirety to read:

Sec. 8-126. - Provisioning centers.

- (a) No provisioning center shall be located within 1,000 feet of real property comprising a public or private elementary, vocational, or secondary school or 1,000 feet of a church or religious institution defined as exempt by the city assessor or county or state assessor's office or a licensed child care facility.
- (b) All provisioning centers shall be limited to the general industrial I-2 or general business C-2 zoning districts.

SECTION 5: CONFLICTING ORDINANCES

All other ordinances, and parts of ordinances, or amendments thereto, of the City of Evart, in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6: EFFECTIVE DATE

This ordinance amendment shall take effect immediately upon publication in the Herald Review, as provided by the laws of the State of Michigan.

Date: _____

CHRIS EMERICK, Mayor

KATHY FIEBIG, City Clerk

I, Kathy Fiebig, City Clerk for the City of Evart, hereby certify that the above Ordinance was adopted on the ____, day of ____, 2021

KATHY FIEBIG, City Clerk

~~Current ordinance states,~~

"Sec. 8-58. - Purpose and intent.

- (a) The purpose of this article is to exercise the police regulatory and land use powers of the city by licensing and regulating provisioning centers, grower facilities, excess grower facilities, safety compliance facilities, processor facilities, secure transporter ~~and marihuana microbusiness to in~~ relation to both medical and adult use recreational marihuana facilities to the extent permissible under state and federal laws and rules and to protect the public health, safety and welfare of the residents of the city. As such, this article constitutes a public purpose.
- (b) The city finds that the activities described in this article are significantly connected to the public health, safety, security and welfare of its citizens and it is therefore necessary to regulate and enforce safety, security, fire, policing, health, and sanitation practices related to such activities and also to provide a method to defray administrative costs incurred by such regulation and enforcement.
- (c) It is not the intent of this article to diminish, abrogate, or restrict the protections for the use of marihuana found in the Michigan Medical Marihuana Act, MCL 333.26421 et seq., Medical Marihuana Facilities Licensing Act, MCL 333.27101 et seq., or the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et seq."

(Ord. No. 2017-7, § 1, 9-5-2017; Ord. No. 2018-1, § 1, 1-2-2018; Ord. No. 2019-09, § 1, 6-17-2019; Ord. No. 2020-04, § 2(l), 8-10-2020)

Sec. 8-59. - Definitions.

- (a) Except to the extent that they conflict with definitions provided in subsection (b) of this section, the definitions in the following state acts and federal statutes are incorporated into this subsection:

(1)MMMA—the Michigan Medical Marihuana Act, MCL 333.26421 et seq.

(2)MMFLA—the Medical Marihuana Facilities Licensing Act, MCL 333.27101 et seq.

(3)MRTMA—the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et seq.

(4)MTA—the Marihuana Tracking Act, MCL 333.27901 et seq.

(5)21 USC 860(E).

- (b) ~~The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:~~

Section 8-59(b), “Definitions” is hereby amended to amend or add only the definitions below and affecting no others:

Marihuana means that term as defined in the MMMA, MMFLA, or MRTMA as applicable.

Distance means a measurement from the designated main public entrance door perpendicular to the road that the facility is addressed on, along the centerline of the roads a distance, measured to the perpendicular point of the facility. The centerline measurement will be conducted utilizing the shortest centerline route to the facility. From the facility perpendicular point, a measurement will be obtained from the road that the facility is addressed on to the designated main/public entrance. All distances will be added together to determine the required door to door separation distance. In the event the designated main/public entrance of the facility does not front the facilities addressed road, that entrance will be subjected to the perpendicular point requirement/parallel distance alongside of a facility to obtain the shortest perpendicular measurement to the facilities addressed road. Emergency egress doors are not subject to the measurement requirements and must meet all local and state requirements for emergency egress.

Enclosed locked facility means a closet, room, structure or other comparable, stationary and fully enclosure, equipped with secured locks or other functioning security devices. Marihuana plants grown outdoors are considered to be in an enclosed locked facility if they are not visible to the unaided eye from an adjacent property when viewed by an individual at ground level or from a permanent structure and are grown within a stationary structure that is enclosed on all sides, except for the base, by chain-link fencing, wooden slats or similar material that prevents access by the general public and that is anchored, attached or affixed to the ground, and as defined in the MMMA.

Excess grower or excess grower facility means a commercial entity holding five Class C marihuana grower state licenses and that is state-licensed to cultivate excess marihuana and sell or otherwise transfer excess marihuana to marihuana establishments. An excess grower is subject to all requirements for a grower, as provided for in the MRTMA, the state department of licensing and regulatory affairs marijuana regulatory agency rules and this article, as applicable.

Grower and grower facility mean a commercial entity that cultivates, dries, trims or cures and packages marihuana for sale to a processor or provisioning center.

Licensee means a person holding a state operating license issued under the MMFLA.

Marihuana facility means any facility, establishment or center that is required to be licensed under this article or licensed under the MMMA, MMFLA or MRTMA.

Marihuana microbusiness means a person licensed to cultivate not more than 150 marihuana plants, process and package marihuana, and sell or otherwise transfer marihuana to individuals who are 21 years of age or older or to a marihuana safety compliance facility, but not to other marihuana establishments.

Marihuana plant means any plant of the species *Cannabis Sativa* L.

Processor or processor facility means a commercial entity that purchases marihuana from a grower or excess grower and that extracts resin from the marihuana or creates a marihuana-infused product for sale and transfer in packaged form to a provisioning center.

Provisioning center means a commercial entity that purchases marihuana from a grower, excess grower or processor and sells, supplies or provides marihuana to registered qualifying patients, directly or through the patients' registered primary caregivers. The term "provisioning center" includes any commercial property where marihuana is sold at retail to registered qualifying patients, registered primary caregivers or recreational retail customers. For the purposes of this article (and as found in the city zoning ordinance) provisioning center also includes a marihuana retailer as that term is defined by the MRTMA. A noncommercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the department's marihuana registration process in accordance with the MMMA is not a provisioning center for the purposes of this article.

Restricted/limited access area means a building, room or other area under the control of the licensee with access governed by applicable state law.

Safety compliance facility means a commercial entity that receives marihuana from a marihuana facility or registered primary caregiver, tests it for contaminants and for tetrahydrocannabinol and other cannabinoids, returns the test results and may return the marihuana to the marihuana facility.

Secure transporter means a commercial entity that stores marihuana and transports marihuana between marihuana facilities for a fee.

Stakeholder means, with respect to a trust, the beneficiaries; with respect to a limited liability company, the city manager or members; with respect to a corporation, whether profit or nonprofit, the officers, directors or shareholders; and with respect to a partnership or limited liability partnership, the partners, both general and limited.

(Ord. No. 2017-7, § 2, 9-5-2017; Ord. No. 2018-1, § 2, 1-2-2018; Ord. No. 2019-09, § II(A), (B), 6-17-2019;
Ord. No. 2020-04, § 2(II), 8-10-2020)

Sec. 8-60. - Applicable law; conflicting regulations; requirement for legal nonconforming status.

- (a) This article shall not limit an individual's or entity's rights under the MMMA, MMFLA or the MRTMA. The MMMA, MMFLA and MRTMA supersede this article where there is a conflict between them.
- (b) All activities related to marihuana, including those related to marihuana facilities, shall be in compliance with the rules of any state marihuana licensing councils or agencies, the state department of licensing and regulatory affairs or any successor agency, the rules and regulations of the city and the MMMA, MMFLA and MRTMA.
- (c) Notwithstanding certain provisions of the MMFLA and MRTMA, any activity which purports to have engaged in the cultivation or processing of marihuana into a usable form, or the distribution of marihuana, or the testing of marihuana either prior to or after enactment of the ordinance from which this article is derived but without obtaining the required licensing set forth in this article, shall be deemed to not be a legally established use and therefore not entitled to legal nonconforming status under the provisions of this article or state law.
- (d) Marihuana facilities regulated by this article shall include both facilities for medical marihuana activities and recreational adult-use. Any other marihuana facility, whether licensed by the State of Michigan or not, including but not limited to, marihuana microbusinesses, temporary marihuana events, designated consumption establishments, and any other license offered by the State of Michigan are prohibited unless specifically allowed in this article and the city zoning ordinance.

(Ord. No. 2017-7, § 2, 9-5-2017; Ord. No. 2018-1, § 2, 1-2-2018; Ord. No. 2019-09, § II(C)—(E), 6-17-2019)

Sec. 8-126. - Provisioning centers ~~and microbusinesses.~~

- (a) No provisioning center shall be located within 1,000 feet of real property comprising a public or private elementary, vocational, or secondary school or 1,000 feet of a church or religious institution defined as exempt by the city assessor or county or state assessor's office or a licensed child care facility.
- (b) All provisioning centers or marihuana microbusinesses shall be limited to the general industrial I-2 or general business C-2 zoning districts.

AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Sarah Dvoracek, City Manager
Date: August 30, 2021
Re: 1st Reading of Marihuana Zoning Ordinance Amendment

For the Agenda of September 7, 2021

Background. In late fall last year, council directed me to consult with Dickinson & Wright to rewrite the marihuana facilities ordinance. The idea back then was to separate the medical marihuana ordinance from the recreational marihuana ordinance to provide better clarity for all.

After research and review completed by Tom Forshee and Jessica Wood, their final recommendation was not separate the ordinance but rather keep both medical and recreational in one ordinance. They are anticipating changes in the law in the near future which would combine some of the regulations for both medical and recreational marihuana.

Instead, Mr. Forshee reviewed the entire ordinance and provided the following recommendations for the zoning ordinance, see attachment 1.

Issues & Questions Specified. I have included the sections in the ordinance with the changes in purple which includes added language or in some instances a strike through, see attachment 2.

Please remember our new regulations require a first reading of any amendment to the city ordinance and then a second reading with final council approval. The readings must occur during a regular scheduled city council meeting.

Alternatives. NA

Financial Impact. NA

Recommendation. Please provide comment and guidance.

Attachments.

1. Amended Ordinance 2021-02 (First Reading)
2. "Purple" lined amended ordinances per section

ORDINANCE NO. _____

CITY OF EVART

OSCEOLA COUNTY, MICHIGAN

**AN ORDINANCE TO AMEND THE CITY OF EVART ZONING ORDINANCE IN ORDER
TO CLARIFY MARIHUANA FACILITY REGULATION**

THE CITY OF EVART, OSCEOLA COUNTY, MICHIGAN, ORDAINS

SECTION 1: The following rows of the Regulated Uses Table located in Section 44-109 of the Zoning Ordinance of The City of Evart, are amended as follows with all other rows to remain as previously enacted:

Regulated Uses	R-1	R-2	R-3	R-4	C-1	C-2	I-1	I-2
Marihuana Safety Compliance Facilities								S*
Marihuana Processor Facilities								S*
Marihuana Secure Transporters								S*
Marihuana Grower/Excess Grower Facilities								S*
Marihuana Provisioning Centers/Retailer								S*
Medical Marijuana Dispensary								S*

SECTION 2: Section 44-145 of the Zoning Ordinance of The City of Evart, is amended in its entirety to read as follows:

44-145 Medical and Adult Use Recreational Marihuana

- (a) *Medical Marihuana Dispensary.* As regulated by the Michigan Medical Marihuana Act, MCL 333.26421 et seq., a primary caregiver may operate a medical marihuana dispensary and provide medical marihuana to up to five (5) qualified patients. The dispensary must comply with the provisions of article III of chapter 8 of this Code.
- (b) *Facilities permitted through special land use permit.* As regulated by the Medical Marihuana Facilities Licensing Act, MCL 333.27101 et seq., the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et seq. and the Marihuana Tracking Act, MCL 333.27901 et seq., the following marijuana facilities, whether such use is a medical marihuana or adult-use recreational facility and as defined by city ordinance, Chapter 8, Article III Marihuana Facilities, are permitted through special use permit in the city:

- (1) Marihuana safety compliance facilities;
- (2) Marihuana processor facilities;
- (3) Marihuana secure transporters;
- (4) Marihuana excess grower/grower facilities; and
- (5) Marihuana provisioning centers/retailers

- (c) *Location of facilities.* All marihuana facilities must be located within the I-2 General Industrial District and must be in compliance with the provisions of chapter 8, article III, of this Code.
- (d) *Other facilities prohibited.* Any other marihuana use, whether licensed by the State of Michigan or not, including but not limited to Marihuana Microbusinesses, Temporary Marihuana Events, Designated Consumption Establishments, and any other license or special license offered by the State of Michigan are prohibited in the city unless specifically allowed in this Ordinance.

SECTION 3: CONFLICTING ORDINANCES

All other ordinances, and parts of ordinances, or amendments thereto, of the City of Ewart, in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4: EFFECTIVE DATE

This ordinance amendment shall take effect immediately upon publication in the Herald Review, as provided by the laws of the State of Michigan.

Date: _____

CHRIS EMERICK, Mayor

KATHY FIEBIG, City Clerk

I, Kathy Fiebig, City Clerk for the City of Ewart, hereby certify that the above Ordinance was adopted on the ____, day of ____, 2021

KATHY FIEBIG, City Clerk

Sec. 44-145. — ~~Marihuana and Adult Use Recreational Marihuana.~~

(a) Medical Marihuana Dispensary. As regulated by the Michigan Medical Marihuana Act, MCL 333.26421 et seq., a primary caregiver may operate a marihuana dispensary and provide marihuana to up to five (5) qualified patients. The dispensary must comply with the provisions of article III of chapter 8 of this Code.

(b) Facilities permitted through special use permit. As regulated by the Medical Marihuana Facilities Licensing Act, MCL 333.27101 et seq., the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et seq. and the Marihuana Tracking Act, MCL 333.27901 et seq., following marihuana facilities, whether such use is a medical marihuana or adult-use recreational facility and as defined by city ordinance, Chapter 8, Article III Marihuana ~~are~~ Facilities, are permitted through special use permit in the city:

(1) Marihuana safety compliance facilities;

(2) Marihuana processor facilities;

(3) Marihuana secure transporters;

(4) Marihuana excess grower-or grower facilities; and

(5) Marihuana provisioning centers/retailers.

(c) Location of facilities. All marihuana grower facilities must be located within the I-2 General Industrial District. All other marihuana facilities must be located within the I-2 General Industrial District, ~~or the C-2 General Business District,~~ and must be in compliance with the provisions of chapter 8, article III, of this Code.

(d) Other facilities prohibited. Any other marihuana use, whether licensed by the State of Michigan or not, including but not limited to Marihuana Microbusinesses, Temporary Marihuana Events, Designated Consumption Establishments, and any other license or special license offered by the State of Michigan are prohibited in the city unless specifically allowed in this Ordinance.

(Ord. of 11-6-2017, § 4.2.8; Ord. No. 2018-2, § 1, 5-7-2018)

Sec. 44-109. - Regulated uses.

The following rows of the Regulated Uses Table located in Section 44-109 of the Zoning Ordinance of The City of Evert, are amended as follows with all other rows to remain as previously enacted:

SHARE LINK TO SECTIONPRINT SECTIONDOWNLOAD (DOCX) OF SECTIONEMAIL SECTION

Zoning Districts

EXPAND

Regulated Uses	R-1	R-2	R-3	R-4	C-1	C-2	I-1	I-2
Marihuana safety compliance facilities								S*
Marihuana processor facilities								S*
Marihuana secure transporters								S*
Marihuana grower/ excess grower facilities								S*
Marihuana provisioning centers/ <u>Retailer</u>								S*
Medical marijuana dispensary						S*		<u>S*</u>

AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Sarah Dvoracek, City Manager
Date: August 30, 2021
Re: Resolution 2021-21 Public Act 390

For the Agenda of September 7, 2021

Background. On April 19, 2021, Mark Watkins, Osceola County Emergency Management Director, attended our pre-council work session via Zoom. Mr. Watkins reviewed the current Resolution 2020-08, which declared, "the city manager has authority to make decisions regarding the essential public services during COVID-19 pandemic", *see attachment 1*.

Mr. Watkins advised city council to revise the resolution. Resolution 2020-08, in essence put the city manager as the emergency manager for the city which was not the intention of the resolution. Mr. Watkins suggested there be a small committee created consisting of the city manager, himself, and Council Member Duffy to draft a new resolution.

The committee corresponded via email after the meeting and drafted the following revised resolution, 2021-21, *see attachment 2*.

Issues & Questions Specified. The resolution allows for the city manager to work directly under the Emergency Manager and provides the scope, time limit and limit for emergency costs.

Alternatives. NA

Financial Impact. NA

Recommendation. Please approve the attached Resolution 2021-21.

Attachments.

1. RESOLUTION 2020-08
2. RESOLUTION 2021-21 Public Act 390

**Resolution Declaring the City Manager has authority to make decisions regarding
Essential Public Services during a Pandemic**

Resolution 2020-08

Date: April 6, 2020

WHEREAS, The Emergency Management Act, being Act 390 of 1976, as amended, of the State of Michigan provides for the authority of a municipality to appoint an Emergency Management Coordinator in Paragraph 30.409, Section 9. (4).

WHEREAS, the Evert City Council finds that is necessary to allow temporary authority to the City Manager, to provide essential public services, by continuing operation of the City's business, including but not limited to, police, water, sewer, utilities services and other essential government services, that must continue during times of a pandemic, without regard to time consuming procedures and formalities.

WHEREAS, it is appropriate, for the City Manager, to temporarily make decisions when our state and county have both declared a state of emergency, and in the best interest of the City of Evert.

WHEREAS, the City Manager is authorized and empowered to carry out these duties as she/he deems reasonable and necessary, and to obligate funds for emergency expenditures.

WHEREAS, the City Manager can utilize personnel, services, and facilities, as needed, in response to a pandemic.

WHEREAS, the City Manager has the authority to make and adjust human resource policies, related to leave usage, and other issues, related to employees as necessary.

NOW THEREFORE, BE IT RESOLVED:

By Unanimous roll call vote, the Evert City Council, at its regular meeting of April 6, 2020, in order to accommodate the citizenry in times of disaster, and between council meetings, the City Manager shall serve as the Emergency Management Coordinator for the City of Evert in accordance with the provision set forth in the Emergency Management Act, being Act 390 of 1976, as amended, and as defined in said Act, Paragraph 30.402, Section 2 (i), and shall have the authority to tack such actions that the City Manager shall deem to be in the best interest of the City of Evert, its citizens, occupants or visitors.

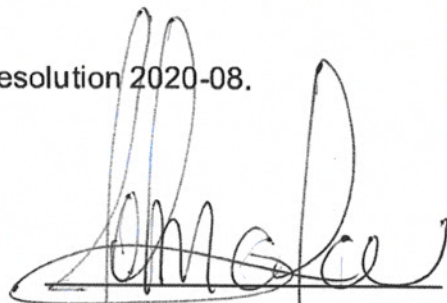
Motion made by Elliott, seconded by Carlson to adopt Resolution 2020-08.

RESOLUTION DECLARED ADOPTED.

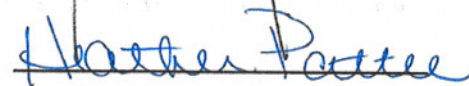
YEAS: Joyce, Hildrebrand, Szeilga, Carlson, Elliott

NAYS: None

ABSENT: None



John Joyce, Mayor



Heather Pattee, City Clerk

Adopted this 6th day of April 2020

CITY COUNCIL
CITY OF EVART
County of Osceola, Michigan

RESOLUTION NO. 2021-21

**A RESOLUTION DELEGATING TEMPORARY EMERGENCY AUTHORITY TO THE
CITY MANAGER DURING A COUNTY OR CITY DECLARED STATE OF
EMERGENCY**

WHEREAS, the City of Evart is a City of approximately 1903 persons and is susceptible to a wide range of natural, man-made, or technological emergencies that could threaten life, property, or the environment.

WHEREAS, the City of Evart is within the County of Osceola and is covered under the Osceola County Emergency Management program as allowed by Michigan Emergency Management Act PA 390 of 1976 as amended and the Osceola County Emergency Management Resolution.

WHEREAS, the Michigan Emergency Management Act 30.410, Sect 10 1-b allows the Chief Elected Official of the County and/or municipality the authority to declare a local State of Emergency when an occurrence or threat of widespread or severe damage, injury, or loss of life or property from a natural or human made disaster exists.

WHEREAS, the Evart City Council finds that under a fully executed local, County, or State Emergency Declaration affecting the city, that it is necessary to authorize temporary expanded authorities to the City Manager so as to address emergency conditions that otherwise would be restricted or delayed by standard procedures or formalities.

WHEREAS, these temporary expanded authorities will be limited to the provision of essential public services, continuity of city business, and resources under control of the City of Evart and must not be confused or conflict with the Mayor's emergency authority or powers granted under the Michigan Emergency Management Act.

NOW, THEREFORE, BE IT RESOLVED:

SECTION ONE: Purpose and Conditions.

This resolution is enacted to establish and clarify the authority of the City Manager when the City of Evart, in part or in whole, is under a duly executed State, County, or local state of emergency declaration affecting the City as determined by the Mayor in consultation with the duly appointed Emergency Management Coordinator. Notice of this determination should be provided to the City Council at the earliest possible opportunity.

SECTION TWO: Line of Succession.

In the event the City Manager is unavailable due to absence, illness, or injury, the following shall serve as the line of succession and have the authority to carry out the powers enumerated herein:

1. City Police Chief
2. Director of Public Works

SECTION THREE: Emergency Powers.

Under conditions set forth in Section One, the City Manager is granted the following emergency authorities:

1. The power to dedicate city personnel, equipment, supplies, and other resources necessary to support emergency operations or mutual aid upon request of the incident commander or Emergency Management Coordinator;
2. The power to execute contracts for emergency construction or repair of public infrastructure;
3. The power to purchase supplies or equipment deemed necessary for the City's emergency response;
4. The power to lease or lend real property or structures, or both, on a short-term basis that are essential and necessary for the continued operations of the City government or for implementation of the emergency response;
5. The power to purchase or lease goods or services necessary to the City's emergency response or for the repair of city facilities or equipment irrespective of the provisions of the purchasing code and policy;
6. The power to authorize expenditures of City departments or officials and to bind the City by contract, agreement or otherwise for emergency activities;
7. The power to close, restrict or limit public access to city facilities including buildings, parks, or public properties including City streets;
8. The power to expand municipal service as determined necessary for the public safety, health or welfare or to reduce or eliminate delivery of public services when necessary, in order to preserve human or fiscal resources for priority services;
9. The power to hire personnel for the purpose of assignment to emergency functions, backfill of reassigned personnel, or augmentation of necessary operations.
10. The power to cancel meetings of the City Council, Commissions, Boards and Committees, including the authority to require that certain essential meetings must be held electronically, via teleconference or video conference and or provide for restrictions on attendance at meetings consistent with orders or instructions from County, State or Federal health agencies. When public attendance at meetings is restricted, the city shall provide notice of alternate means for the public to observe meetings from a remote location, by live-stream or audio/video recording posted on the City website within 48 hours of such meeting being held;

SECTION FOUR: Limitations.

Until otherwise extended by formal action by the City Council, these emergency powers shall be limited for a time period not to exceed seven days and \$10,000 in emergency costs.

Furthermore, these emergency powers should be executed only when a delay in advertising, public bidding, or other formal procedures may contribute to the result in loss of life, property damage or injury. A full report of emergency actions and expenditures shall be provided at the immediately following City Council meeting for further execution or extension.

SECTION FIVE: National Incident Management System

All actions will be conducted in accordance with the National Incident Management System per Evart Resolution titled "IMPLEMENTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM" dated 1/3/2006.

SECTION SIX:

Should any section or provision of this resolution be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the resolutions as a whole or any part thereof, other than the part so declared to be invalid.

SECTION SEVEN:

This Resolution shall be in full force and effect from and after its passage, approval, and publication as provided by law.

SECTION EIGHT:

This Resolution shall replace Evart Resolution 2020-08 dated April 6, 2020.

Voting in Favor: Voting Against: Absent: This ordinance passed this ____ day of _____, 2021. _____

The above resolution was offered by Member _____ and supported by Member _____.

YEAS: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

* * * * *

RESOLUTION DECLARED ADOPTED.

Dated: _____

Kathy Fiebig, City Clerk

CERTIFICATION

I, the undersigned duly qualified and acting Clerk of the City of Evart (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on _____, 2021, the original of which is on file in my office and that public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Kathy Fiebig, City Clerk

08/31/2021 02:28 PM
User: JENNIE
DB: CITY OF EVART

CHECK DISBURSEMENT REPORT FOR CITY OF EVART
CHECK DATE FROM 08/17/2021 - 09/07/2021
Banks: 751

Page 1/5

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/19/2021	751	38655	CITY OF EVART	DUE TO GENL - PROPERTY TAX	703-000-214.102	32,454.40
		38655		DUE TO GENL-ADMIN FEE	703-000-214.104	274.14
		38655		RUBBISH PENALTY	703-000-214.210	122.37
		38655		DUE TO NORTH OAK ASSESSMENT	703-000-214.326	3,371.11
		38655		DUE TO SEWER FUND	703-000-214.590	536.42
		38655		DUE TO WATER FUND	703-000-214.591	247.04
						<hr/> 37,005.48
08/19/2021	751	38656	EVART PUBLIC LIBRARY	DUE TO LIBRARY	703-000-214.223	2,163.13
08/19/2021	751	38657	OSCEOLA COUNTY TREASURER	DUE TO STATE EDUCATION TAX	703-000-214.221	13,379.56
08/19/2021	751	38658	OSCEOLA COUNTY TREASURER	DUE TO COUNTY	703-000-214.222	14,210.55
09/07/2021	751	38659	ACCIDENT FUND	WORKMENS COMPENSATION	101-301-724.000	439.65
		38659		WORKMENS COMPENSATION	101-850-724.000	146.55
		38659		WORKMENS COMPENSATION	202-850-724.000	205.17
		38659		WORKMENS COMPENSATION	203-850-724.000	175.86
		38659		WORKMENS COMPENSATION	590-850-724.000	996.54
		38659		WORKMENS COMPENSATION	591-850-724.000	967.23
						<hr/> 2,931.00
09/07/2021	751	38660	AMERICAN PUBLIC WORKS ASSOC	MEMBERSHIP AND DUES	101-441-807.000	240.00
09/07/2021	751	38661	ANDERSON, KEVIN	POP WARNER EXPENSES	101-751-743.501	54.60
09/07/2021	751	38662	BARNETT'S AUTO REPAIR	PROFESSIONAL SERVICES	661-599-801.000	78.00
		38662		REPAIRS AND MAINTENANCE	661-599-930.000	124.29
						<hr/> 202.29
09/07/2021	751	38663	BISBEE INFRARED SERVICES	PROFESSIONAL SERVICES	590-538-801.000	250.00
		38663		PROFESSIONAL SERVICES	591-546-801.000	250.00
						<hr/> 500.00
09/07/2021	751	38664	BSN SPORTS, LLC	POP WARNER EXPENSES	101-751-743.501	382.13
09/07/2021	751	38665	COMPASS MINERALS AMERICA	OPERATING SUPPLIES	202-452-740.000	3,870.51
		38665		OPERATING SUPPLIES	203-452-740.000	3,870.52
						<hr/> 7,741.03
09/07/2021	751	38666	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	101-210-801.000	5,320.00
		38666		Attorney Fees - Police	101-301-801.301	80.00
						<hr/> 5,400.00
09/07/2021	751	38667	ELHORN ENGINEERING CO	CHLORINE/TREATMENT CHEMICALS	591-546-732.000	8,615.00
		38667		OPERATING SUPPLIES	591-546-740.000	450.90
						<hr/> 9,065.90

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CHECK DISBURSEMENT REPORT FOR CITY OF EVART
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/07/2021	751	38668	EMS OF GRAND RAPIDS, INC.	CAPITAL OUTLAY-CAPITALIZED	590-538-970.100	1,915.26
09/07/2021	751	38669	ESRI	MEMBERSHIP AND DUES	101-265-807.000	383.33
		38669		MEMBERSHIP AND DUES	590-537-807.000	383.33
		38669		MEMBERSHIP AND DUES	591-545-807.000	383.34
						<hr/> 1,150.00
09/07/2021	751	38670	HOMETOWN HARDWARE	REPAIRS AND MAINTENANCE	101-440-930.000	29.36
		38670		REPAIRS AND MAINTENANCE	207-751-930.000	29.36
		38670		OPERATING SUPPLIES	591-546-740.000	161.13
		38670		OPERATING SUPPLIES	661-599-740.000	13.98
		38670		REPAIRS AND MAINTENANCE	661-599-930.000	55.49
						<hr/> 289.32
09/07/2021	751	38671	HURON VALLEY GUNS	UNIFORMS	101-301-758.006	354.90
09/07/2021	751	38672	INTEGRITY BUSINESS SOLUTIONS	OFFICE SUPPLIES	101-265-727.000	51.51
		38672		OFFICE SUPPLIES	590-537-727.000	51.51
		38672		OFFICE SUPPLIES	591-545-727.000	51.51
						<hr/> 154.53
09/07/2021	751	38673	JOHNSON SEPTIC SERVICES	PROFESSIONAL SERVICES	207-751-801.000	700.00
		38673		PROFESSIONAL SERVICES	209-276-801.000	200.00
						<hr/> 900.00
09/07/2021	751	38674	RCB CONTRACTING	PROFESSIONAL SERVICES	209-276-801.000	7,916.67
09/07/2021	751	38675	RIETH-RILEY CONSTR CO INC - BR	REPAIRS AND MAINTENANCE	590-539-930.000	592.76
09/07/2021	751	38676	RITE CHOICE HEATING, INC.	PROFESSIONAL SERVICES	101-265-801.000	128.00
		38676		PROFESSIONAL SERVICES	101-442-801.000	90.00
		38676		PROFESSIONAL SERVICES	590-538-801.000	128.00
		38676		PROFESSIONAL SERVICES	591-546-801.000	128.00
						<hr/> 474.00
09/07/2021	751	38677	SPECTRUM HEALTH OCCUPATIONAL	PHYSICALS/CDL DRUG TESTING	101-441-840.000	64.00
09/07/2021	751	38678	US POST OFFICE	POSTAGE & SHIPPING	101-265-741.000	0.21
		38678		POSTAGE & SHIPPING	590-537-741.000	0.21
		38678		POSTAGE & SHIPPING	591-545-741.000	0.21
						<hr/> 0.63
09/07/2021	751	38679	XEROX CORPORATION	PUBLISHING/PRINTING	101-301-900.000	55.06
09/07/2021	751	668 (E)	VERIZON WIRELESS	COMMUNICATIONS	101-301-850.000	206.46
		668 (E)		COMMUNICATIONS	590-537-850.000	81.72
		668 (E)		COMMUNICATIONS	591-546-850.000	81.72

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
						369.90
09/07/2021	751	669 (A)	AFFORDABLE PRINTS	PUBLISHING/PRINTING	101-301-900.000	25.00
09/07/2021	751	670 (A)	AMERICAN SPECIALTY PRODUCTS	OPERATING SUPPLIES	101-441-740.000	325.36
		670 (A)		OPERATING SUPPLIES	591-546-740.000	608.79
		670 (A)		OPERATING SUPPLIES	661-599-740.000	325.37
						1,259.52
09/07/2021	751	671 (A)	CHARTER/SPECTRUM	COMMUNICATIONS	101-265-850.000	134.30
		671 (A)		COMMUNICATIONS	101-301-850.000	284.94
		671 (A)		COMMUNICATIONS	590-537-850.000	134.30
		671 (A)		COMMUNICATIONS	591-545-850.000	134.31
						687.85
09/07/2021	751	672 (A)	DVORACEK, SARAH	COMMUNICATIONS	101-265-850.000	13.33
		672 (A)		COMMUNICATIONS	590-537-850.000	13.33
		672 (A)		COMMUNICATIONS	591-545-850.000	13.34
						40.00
09/07/2021	751	673 (A)	FLACHS, MICHAEL	COMMUNICATIONS	590-537-850.000	20.00
		673 (A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00
09/07/2021	751	674 (A)	JOHN BEAM JR.	COMMUNICATIONS	101-301-850.000	40.00
09/07/2021	751	675 (A)	MARTIN, DALE	COMMUNICATIONS	590-537-850.000	20.00
		675 (A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00
09/07/2021	751	676 (A)	MOMA, DUSTIN	TRAVEL EXPENSES	101-441-860.000	725.76
		676 (A)		COMMUNICATIONS	590-537-850.000	20.00
		676 (A)		COMMUNICATIONS	591-545-850.000	20.00
						765.76
09/07/2021	751	677 (A)	MUCZYNSKI, PATRICK	COMMUNICATIONS	590-537-850.000	20.00
		677 (A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00
09/07/2021	751	678 (A)	OSCEOLA COUNTY TREASURER	PRIOR YEAR ADJUSTMENT-EXPENSE	101-248-956.000	57.79
09/07/2021	751	679 (A)	PEPPER LOCKHART	COMMUNICATIONS	101-265-850.000	13.33
		679 (A)		COMMUNICATIONS	590-537-850.000	13.33
		679 (A)		COMMUNICATIONS	591-545-850.000	13.34
						40.00
09/07/2021	751	680 (A)	TRACE ANALYTICAL LABORATORIES	OUTSOURCED TESTING	590-538-730.000	177.20

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		680 (A)		OUTSOURCED TESTING	591-546-730.000	2,860.90
						3,038.10
09/07/2021	751	681 (A)	TUPPER, VICTORIA	TRAVEL EXPENSES	101-441-860.000	3.30
		681 (A)		TRAVEL EXPENSES	590-537-860.000	3.30
		681 (A)		TRAVEL EXPENSES	591-545-860.000	3.31
						9.91
09/07/2021	751	682 (A)	WHITE LAW OFFICE	PROFESSIONAL SERVICES	101-210-801.000	729.17
		682 (A)		Attorney Fees - Police	101-301-801.301	729.17
		682 (A)		PROFESSIONAL SERVICES	590-538-801.000	729.16
		682 (A)		PROFESSIONAL SERVICES	591-546-801.000	729.17
						2,916.67
09/07/2021	751	683 (A)	ZINGER, ADAM	COMMUNICATIONS	590-537-850.000	20.00
		683 (A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00
			TOTAL - ALL FUNDS	TOTAL OF 41 CHECKS		116,553.30

--- GL TOTALS ---

101-210-801.000	PROFESSIONAL SERVICES	6,049.17
101-248-956.000	PRIOR YEAR ADJUSTMENT-EXPENSE	57.79
101-265-727.000	OFFICE SUPPLIES	51.51
101-265-741.000	POSTAGE & SHIPPING	0.21
101-265-801.000	PROFESSIONAL SERVICES	128.00
101-265-807.000	MEMBERSHIP AND DUES	383.33
101-265-850.000	COMMUNICATIONS	160.96
101-301-724.000	WORKMENS COMPENSATION	439.65
101-301-758.006	UNIFORMS	354.90
101-301-801.301	Attorney Fees - Police	809.17
101-301-850.000	COMMUNICATIONS	531.40
101-301-900.000	PUBLISHING/PRINTING	80.06
101-440-930.000	REPAIRS AND MAINTENANCE	29.36
101-441-740.000	OPERATING SUPPLIES	325.36
101-441-807.000	MEMBERSHIP AND DUES	240.00
101-441-840.000	PHYSICALS/CDL DRUG TESTING	64.00
101-441-860.000	TRAVEL EXPENSES	729.06
101-442-801.000	PROFESSIONAL SERVICES	90.00
101-751-743.501	POP WARNER EXPENSES	436.73
101-850-724.000	WORKMENS COMPENSATION	146.55
202-452-740.000	OPERATING SUPPLIES	3,870.51
202-850-724.000	WORKMENS COMPENSATION	205.17
203-452-740.000	OPERATING SUPPLIES	3,870.52
203-850-724.000	WORKMENS COMPENSATION	175.86

Banks: 751

Check Date	Bank	Check #	Payee	Description	GL #	Amount
207-751-801.000			PROFESSIONAL SERVICES		700.00	
207-751-930.000			REPAIRS AND MAINTENANCE		29.36	
209-276-801.000			PROFESSIONAL SERVICES		8,116.67	
590-537-727.000			OFFICE SUPPLIES		51.51	
590-537-741.000			POSTAGE & SHIPPING		0.21	
590-537-807.000			MEMBERSHIP AND DUES		383.33	
590-537-850.000			COMMUNICATIONS		342.68	
590-537-860.000			TRAVEL EXPENSES		3.30	
590-538-730.000			OUTSOURCED TESTING		177.20	
590-538-801.000			PROFESSIONAL SERVICES		1,107.16	
590-538-970.100			CAPITAL OUTLAY-CAPITALIZED		1,915.26	
590-539-930.000			REPAIRS AND MAINTENANCE		592.76	
590-850-724.000			WORKMENS COMPENSATION		996.54	
591-545-727.000			OFFICE SUPPLIES		51.51	
591-545-741.000			POSTAGE & SHIPPING		0.21	
591-545-807.000			MEMBERSHIP AND DUES		383.34	
591-545-850.000			COMMUNICATIONS		260.99	
591-545-860.000			TRAVEL EXPENSES		3.31	
591-546-730.000			OUTSOURCED TESTING		2,860.90	
591-546-732.000			CHLORINE/TREATMENT CHEMICALS		8,615.00	
591-546-740.000			OPERATING SUPPLIES		1,220.82	
591-546-801.000			PROFESSIONAL SERVICES		1,107.17	
591-546-850.000			COMMUNICATIONS		81.72	
591-850-724.000			WORKMENS COMPENSATION		967.23	
661-599-740.000			OPERATING SUPPLIES		339.35	
661-599-801.000			PROFESSIONAL SERVICES		78.00	
661-599-930.000			REPAIRS AND MAINTENANCE		179.78	
703-000-214.102			DUE TO GENL - PROPERTY TAX		32,454.40	
703-000-214.104			DUE TO GENL-ADMIN FEE		274.14	
703-000-214.210			RUBBISH PENALTY		122.37	
703-000-214.221			DUE TO STATE EDUCATION TAX		13,379.56	
703-000-214.222			DUE TO COUNTY		14,210.55	
703-000-214.223			DUE TO LIBRARY		2,163.13	
703-000-214.326			DUE TO NORTH OAK ASSESSMENT		3,371.11	
703-000-214.590			DUE TO SEWER FUND		536.42	
703-000-214.591			DUE TO WATER FUND		247.04	
			TOTAL		116,553.30	

Check Register Report For City Of Evert
For Check Dates 08/17/2021 to 09/07/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/01/2021	750	23205	MISDU	175.76	175.76	0.00	Open
09/01/2021	750	DD5827	BEAM, JOHN	1,096.15	0.00	719.19	Cleared
09/01/2021	750	DD5828	DUNCAN, JENNIFER	842.04	0.00	630.40	Cleared
09/01/2021	750	DD5829	DVORACEK, SARAH J	1,774.04	0.00	1,355.21	Cleared
09/01/2021	750	DD5830	FIEBIG, KATHY	167.31	0.00	147.40	Cleared
09/01/2021	750	DD5831	FLACHS, MICHAEL J	743.20	0.00	447.41	Cleared
09/01/2021	750	DD5832	HIGGINS, JERALD J	324.00	0.00	276.50	Cleared
09/01/2021	750	DD5833	LOCKHART, PEPPER L	1,025.82	0.00	789.39	Cleared
09/01/2021	750	DD5834	MARTIN, DALE	964.15	0.00	597.57	Cleared
09/01/2021	750	DD5835	MCCLURE, PATRICK K	1,619.88	0.00	1,097.68	Cleared
09/01/2021	750	DD5836	MISNER JR, JAMES T	255.00	0.00	206.76	Cleared
09/01/2021	750	DD5837	MOMA, DUSTIN L	1,394.23	0.00	1,036.03	Cleared
09/01/2021	750	DD5838	MUCZYNSKI, PATRICK	1,152.41	0.00	768.55	Cleared
09/01/2021	750	DD5839	PARISH JR., WILLIAM E	459.00	0.00	381.94	Cleared
09/01/2021	750	DD5840	SWIFT-ECKERT, TERESA M	241.50	0.00	223.01	Cleared
09/01/2021	750	DD5841	TUPPER, VICTORIA	183.00	0.00	161.23	Cleared
09/01/2021	750	DD5842	WILSON, CHAD W	918.75	0.00	731.92	Cleared
09/01/2021	750	DD5843	ZINGER, ADAM	910.42	0.00	625.83	Cleared
09/01/2021	750	EFT628	FEDERAL 941	3,106.02	3,106.02	0.00	Open
08/31/2021	750	23206	P.O.L.C.	100.52	100.52	0.00	Open
08/31/2021	750	EFT625	BLUE CROSS BLUE SHIELD	13,406.88	13,406.88	0.00	Open
08/31/2021	750	EFT626	MICHIGAN CONF OF TEAMSTERS	6,741.40	6,741.40	0.00	Open
08/26/2021	750	EFT627	FEDERAL 941	626.89	626.89	0.00	Open
08/25/2021	750	23204	MISDU	175.76	175.76	0.00	Open
08/25/2021	750	DD5810	BEAM, JOHN	1,096.15	0.00	719.21	Cleared
08/25/2021	750	DD5811	DUNCAN, JENNIFER	852.08	0.00	637.96	Cleared
08/25/2021	750	DD5812	DVORACEK, SARAH J	1,774.04	0.00	1,355.21	Cleared
08/25/2021	750	DD5813	FIEBIG, KATHY	167.31	0.00	147.41	Cleared
08/25/2021	750	DD5814	FLACHS, MICHAEL J	743.22	0.00	457.92	Cleared
08/25/2021	750	DD5815	HIGGINS, JERALD J	306.00	0.00	262.44	Cleared

Check Register Report For City Of Evert
For Check Dates 08/17/2021 to 09/07/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
08/25/2021	750	DD5816	LOCKHART, PEPPER L	1,025.82	0.00	789.38	Cleared
08/25/2021	750	DD5817	MARTIN, DALE	964.16	0.00	597.60	Cleared
08/25/2021	750	DD5818	MCCLURE, PATRICK K	1,074.42	0.00	782.38	Cleared
08/25/2021	750	DD5819	MISNER JR, JAMES T	217.50	0.00	177.47	Cleared
08/25/2021	750	DD5820	MOMA, DUSTIN L	1,394.23	0.00	1,036.03	Cleared
08/25/2021	750	DD5821	MUCZYNSKI, PATRICK	1,268.12	0.00	851.77	Cleared
08/25/2021	750	DD5822	PARISH JR., WILLIAM E	629.00	0.00	514.48	Cleared
08/25/2021	750	DD5823	SWIFT-ECKERT, TERESA M	332.06	0.00	304.57	Cleared
08/25/2021	750	DD5824	TUPPER, VICTORIA	177.45	0.00	156.33	Cleared
08/25/2021	750	DD5825	WILSON, CHAD W	840.00	0.00	646.85	Cleared
08/25/2021	750	DD5826	ZINGER, ADAM	743.20	0.00	499.97	Cleared
08/25/2021	750	EFT624	FEDERAL 941	2,918.14	2,918.14	0.00	Open
08/18/2021	750	23203	MISDU	175.76	175.76	0.00	Open
08/18/2021	750	DD5788	BEAM, JOHN	1,096.15	0.00	719.19	Cleared
08/18/2021	750	DD5789	DUNCAN, JENNIFER	902.91	0.00	676.21	Cleared
08/18/2021	750	DD5790	DVORACEK, SARAH J	1,774.04	0.00	1,355.22	Cleared
08/18/2021	750	DD5791	FIEBIG, KATHY	167.31	0.00	147.39	Cleared
08/18/2021	750	DD5792	FLACHS, MICHAEL J	743.21	0.00	447.41	Cleared
08/18/2021	750	DD5793	HIGGINS, JERALD J	463.50	0.00	385.45	Cleared
08/18/2021	750	DD5794	LOCKHART, PEPPER L	1,025.82	0.00	789.39	Cleared
08/18/2021	750	DD5795	MARTIN, DALE	946.40	0.00	584.82	Cleared
08/18/2021	750	DD5796	MCCLURE, PATRICK K	844.94	0.00	624.26	Cleared
08/18/2021	750	DD5797	MISNER JR, JAMES T	472.50	0.00	372.51	Cleared
08/18/2021	750	DD5798	MOMA, DUSTIN L	1,394.23	0.00	1,036.03	Cleared
08/18/2021	750	DD5799	MUCZYNSKI, PATRICK	1,657.82	0.00	1,132.03	Cleared
08/18/2021	750	DD5800	PARISH JR., WILLIAM E	561.00	0.00	461.61	Cleared
08/18/2021	750	DD5801	SWIFT-ECKERT, TERESA M	382.20	0.00	348.73	Cleared
08/18/2021	750	DD5802	TUPPER, VICTORIA	100.05	0.00	88.14	Cleared
08/18/2021	750	DD5803	WILSON, CHAD W	680.00	0.00	573.52	Cleared
08/18/2021	750	DD5804	ZINGER, ADAM	743.20	0.00	499.98	Cleared

Check Register Report For City Of Evert
For Check Dates 08/17/2021 to 09/07/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
08/18/2021	750	EFT622	FEDERAL 941	3,009.71	3,009.71	0.00	Open
Totals:			Number of Checks: 061	72,067.78	30,436.84	30,374.89	
Total Physical Checks:			4				
Total Check Stubs:			57				

Date Tue 08/24/2021

Job #

Prepared By Nathan Fleming

Weather

6:00 AM

63° 

Partly Cloudy

Wind: 3 MPH | Precipitation: .0" | Humidity: 96%

12:00 PM

82° 

Partly Cloudy

Wind: 5 MPH | Precipitation: .0" | Humidity: 70%

4:00 PM

88° 

Mostly Cloudy

Wind: 6 MPH | Precipitation: .0" | Humidity: 57%

Work Logs

Name	Description	Quantity	Hours
First Contracting	Nathan Fleming 08/25/21 04:24AM	2	0
Total		2	0

General Notes

1. South side

Nathan Fleming | 08/24/21 | 11:55AM



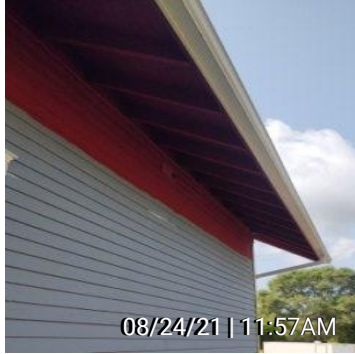
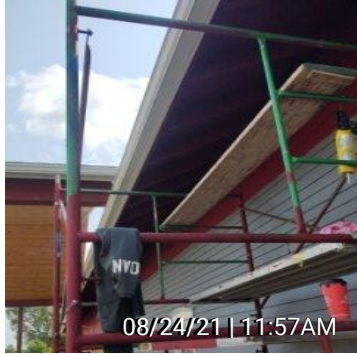
2. East side

Nathan Fleming | 08/24/21 | 11:56AM



3. North side

Nathan Fleming | 08/24/21 | 11:57AM



4. West side

Nathan Fleming | 08/24/21 | 12:04PM



Site Safety Observations

No entry

Quality Control Observations

No entry

Survey				
Questions	N/A	No	Yes	Description
1. Any accidents on site today?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2. Any schedule delays occur?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3. Did weather cause any delays?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4. Any visitors on site?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5. Any areas that can't be worked on?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6.				

Any equipment rented on site?

☐☒☐

I, Nathan Fleming, have reviewed and completed this report.

Nathan Fleming | 08/25/21 | 04:25AM



EVART DOWNTOWN DEVELOPMENT AUTHORITY
Tuesday July 13th, 2021 8:00 AM
5814 100th Ave; Evart, MI 49631
BOARD MEETING AGENDA



1. Call Meeting to Order
2. Attendance
3. Introduction of Guests
4. Citizen Comments
5. Approval of Agenda
6. Approval of June 8th, 2021 Regular Meeting Minutes
7. Approval of Vendor List for June 2021
8. President's Comments
9. City Manager's Comments
10. Committee Updates
 - Economic Vitality
 - a. Farmers Market
 - b. Pop-Up
 - c. Business Recruitment Primer
 - Design
 - a. Benches/Bike Racks
 - b. Way Finding Signage
 - Promotion
 - a. Savvy Media
 - b. Shop Local Days
 - Organization
 - a. Board Recruiting (postponed)
 - b. Volunteers
13. Old Business
 - a. Development Plan and Tax Increment Financing Plan
 - b. Summer Concert Series Contracts/Line-up (Additional Artists)

14. New Business
 - a. Main Street Community Accreditation Meetings
 - i. Tuesday Aug 17 8-9:30 am
 - ii. Thursday Aug 19 7:30 -9 am
 - iii. Tuesday Aug 24 5:30-7 pm
 - b. Sign Grant Application
 - c.
15. Citizen's Comments
16. Adjournment



EVART DOWNTOWN DEVELOPMENT AUTHORITY

Tuesday June 8th, 2021 8:00 AM

200 S Main St, Evart MI 49631

BOARD MEETING MINUTES



1. Meeting called to order by Bengry at 8:03am
2. Attendance: Alan Bengry, Molly Cataldo, Lynn Salinas, June-Marie Essner, Shannon Schmidt, Erica Henry, Sandy Szeliga, Sarah Dvoracek
Absent: Jason O'Dell
3. Guests: None
4. Citizen Comments: None
5. Approval of Agenda: Approved with one addition.
6. Moved by Cataldo, supported by Salinas for approval of May 11th, 2021 Regular Meeting Minutes.
Ayes: 8 Nays: 0 Result: Carried
7. Moved by Salinas, supported by Cataldo for approval of May 25th, 2021 Special Meeting Minutes.
Ayes: 8 Nays: 0 Result: Carried
8. Moved by Cataldo, supported by Essner for approval of Vendor List for May 2021 in the amount of \$3,231.90 and the Farmers Market Vendor List in the amount of \$250.00.
Ayes: 8 Nays: 0 Result: Carried
9. President's Comments: None
10. Director's Comments: None
11. City Manager's Comments: New DPW Director, Dustin Moma started June 8th. Council approved Parade, Party in the Park and Fireworks for July 3rd.
12. Committee Updates

Economic Vitality

- a. Farmers Market: None
- b. Pop-Up: 4 C's Cookies and More is open and loving the spot. She is looking for a different location, and hopes to stay until then or through the summer. Discussion regarding month to month contract. Future plans for the pop-up, exterior features to distinguish the building more, and ways to include signage for those in the pop-up.
- c. Business Recruitment Primer: Next call is June 24, 10:30am. Draft materials have been given to MMS.

Design

- a. Benches/Bike Racks: Dvoracek provided a quote for powder coating the bike rack, which falls within DDA budget. Discussion on different areas of placement and other bike rack styles.
- b. Way Finding Signage: None

Promotion

- a. Savvy Media Contract: Moved by Salinas, seconded by Dvoracek to approve the with Lisa Spaugh of Savvy Media Group.
Ayes: 8 Nays: 0 Result: Carried
- b. Shop Local Days: No action at this time
- c. Party in the Park DJ: The DDA has historically paid for this event's DJ. There is money in the budget for this.

Organization

- a. Board Recruiting: As a board we should keep recruiting and keep applications on file for future board members.

13. Old Business

- a. Development Plan and Tax Increment Financing Plan: Dvoracek forwarded templates from the Municipal Attorney for review. Bengry mentioned that we should probably look at those made after the recodified Michigan Public Act 57 of 2018.
- b. Summer Concert Series Contracts/Line-up: There is some funding still available for artist if able to get. Ideas for magician or juggler and local talent discussed
- c. Director Search: Applications have not been coming in for the position.

14. New Business

- a. Fiscal Budget 2021-2022: Moved by Salinas, seconded by Cataldo to accept the approved Budget for the DDA by the City Council.
Ayes: 7 Nays: 0 Result: Carried
- b. MCACA 2020 grant: Grant deadline has moved up for 2022 to August 3, 2021. Moved by Salinas, seconded by Essner to authorize submission of an application for the MCACA 2022 mini-grant.
Ayes: 7 Nays: 0 Result: Carried

15. Citizen's Comments: A building owner asked Salinas prior to the meeting about the DDA's intention with the buildings toured for possible purchase with intention to renovate for a new incubator or pop-up space. Owner was told no decisions have been made at this time.

16. Motion made by Cataldo, supported by Salinas to adjourn at 10:01am.
Ayes: 7 Nays: 0 Result: Carried



Evart Farmers Market Report

June 2021

Angela Hunter, Market Master



VENDORS

Number of signed applications: 29

Vendor Fees collected: \$460

Average number of vendors per week: 17

Average Sales per week: \$2647

CUSTOMERS

Number of customers: Volunteers needed to provide data

Total SNAP \$ provided to customers: \$266

Total DUFB \$ provided to customers: \$532

Amount of SNAP \$ submitted by vendors: \$110

Amount of DUFB \$ submitted by vendors: \$380

Amount of WIC/Sr Fresh/ Spectrum \$ submitted by vendors: \$28

GUESTS (Information/Non-Profit Organizations)

Number set up during month and type:

1. Evart Promise Plus
2. Family Enrichment Center (Foster Care Information)

PROGRAMS

Type and Date of program

OTHER INFO TO PASS ON TO THE BOARD

Three vendors paid their vendor booth fee for the entire season

6/19/21 – Forced to close the market due to severe weather w/lighting

6/26/21 – Rain showers off and on

Farm 2 Facts – This is a work in process.

Evert DDA Façade Improvement Program Application

Date of Application: July 13, 2021

Grant Amount Requested: 244.89

June-Marie Essner
Name of Applicant

DBA Juneberry Cottage

PO Box 1185 Evert 49631
Address of Applicant

220 N Main St. Evert
Address of Property Proposed for Improvement

☒ Property Owner ☒ Business Owner (check one)

Juneberry Cottage
Business Name

231-7345863

231 4291187

Business Phone #

Cell Phone #

Business E-mail or Website

junemarie@juneberrycottage.com

This request is being made for: (Check all that apply)

☐ Paint ☒ Signs ☐ Awnings ☐ Windows/Doors ☐ Landscaping ☐ Design Assistance ☐ Interior Renovation ☐ Façade Renovation

Please check one:

☐ This is my first application for the Façade Improvement Program

☒ I have already received funding from the Evert DDA for façade assistance

Project name: Sign Grant amount applied for: 244.89 Fiscal Year of funding: 2022

Two written quotes for the work with labor and materials broken out into two separate amounts must be provided as well as proof of all property taxes paid to date. Please attach an exact color photograph or drawing, in appropriate scale of the improvement being proposed. Signage information must include where and how it will be attached or mounted, size, and material. Please also include exact colors including color chips and/or fabric swatches along with a written description of improvements. Lessee/Business owners must also include authorization from Property/Building Owner. Please refer to the complete program description for other specific application requirements.

Total project improvement cost is \$ 489.78 (includes tax)

To Be Completed by the DDA

The Property at _____

Has been found to be: _____ consistent _____ inconsistent with DDA plans

It is therefore: _____ eligible _____ not eligible for the grant program.

Determined by: _____

Name

Title

Date

Total amount to be granted upon project completion: \$ _____

Date reimbursement made: _____

Printed Graphics Quote:

4x8ft Printed With Bottom Rider Graphics Included
Applied to customers material

Quote: \$275.00

Signs - Gib. McCord.

New Panels

1226.67

Complete (No Install)

Existing Panels

\$462.06

you remove vinyl

- Xylene -

I have

plastic putty knife
to scrap off.

ORDER FORM

SOLD: 6/17/2021 Salesperson: LZ / Sal

Customer: Juneberry Cottage

Address: 147 N. Main St.

City: Ewart State: MI Zip: 49631 Phone: 231-734-5865

PRODUCT	QUANTITY	UNIT PRICE	TOTAL
Replacement Polycarbonet	1	1800.00	1800.00
with tranlucent graphics			
Frontage sign			
Drop off and pick up upon			
completion at no charge if			
you can make arrangements			
Delivery and instalation			150.00 / hour
Minimum 2 hours			
Artwork / Graphic fee			80.00
Credit Card fee of 3%			
Thank you for your business			
SUBTOTAL			TBD
SHIPPING			TBD
TAX			TBD
GRAND TOTAL			

Customer Approval

Date

bsaonline.com/Tax_OnlinePayment/OnlinePaymentDetails?PaymentSearchCategory=Address&PaymentApplicationType=Tax&PaymentSearchText=220%20North%20Main%20Street&uid=796&ReferenceKey=51%20750%20329%2050&ReferenceType=0&RecordKey=51...

AppsMUSICHOPSBrewer✓CheckerNotionsSCHMETZ Needles...blueSusan makes: P...Persimon Dreams: F...Cut-Off Jeans...with...How to make a chil...NWS radar image fr...15 Favorite Placem...Other bookmarksReading list

BS&A OnlineHomeServicesMunicipalitiesCurrently not signed in

City of Evart | Osceola County | MI

Search: All RecordsBy: AddressEnter an address or address range such as 100-200 Main St
☐ Use Advanced Address Search

SERVICES

- Public Records Search
 - All Record Search
 - Assessing Search
 - Current Tax Search
 - Utility Billing Search
- Online Payments
 - Current Tax Payments
 - Utility Billing Payments

PERFORMANCE DATA

- MI Community Financial Dashboard
- Performance Dashboard

MUNICIPALITIES

- Select a Municipality

ACCOUNT

- Sign In
- Register
- Why Register?
- Remote Assistance

Tax Online Payment Service
City of Evart, Osceola County

Step 1: Search
Click here to return to this step

Step 2: Select Record
Click here to return to this step

Step 3: Make Payment
Verify your selected record and enter your payment amount.

Parcel: 51 750 329 50

Name & Address Information

ESSNER FRED III & JUNE-MARIE
6809 95TH AVE
EVART, MI 49631-0448

Additional Record Information

By clicking the link below you can view additional information for Parcel 51 750 329 50.
[View Additional Parcel Information](#)

Pay Taxes on this Parcel

Enter the Amount Paying for either season for which there is an Amount Due. Verify that you have entered the correct amount before clicking the Pay (season) Taxes button.

Amount Due	Amount Paying
Taxes are not eligible for payment at this time.	

NOTE: Any recent payment(s) made online may not be immediately reflected in amount(s) due

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https://bsaonline.com/Account/LogOn

74°F Sunny

3:17 PM
7/9/2021

Facade - Concept - A



Concept Notes

Keep Existing look

Update Existing Signage with "Juneberry Cottage" logo

Install new larger storefront window

Facade - Concept - C



Concept Notes

Same as Concept B

Build cottage style dormer around
skylight feature

Update existing signage

Board of Directors

Evart Downtown Development Authority

Alan Bengry, R.PH, Owner
Holihan's Drug Store
P.O. Box 515
Evart, MI 49631
(231) 734-2551
holihandrugs@att.net
2023

Lynn Salinas, Owner
Taylor Insurance
142 N. Main St.
Evart, MI 49631
(231) 734-5563
lynn.salinas@taylorinsurance-mi.com
2024

Jason Odell, Principal
Evart Middle School
321 N. Hemlock St.
Evart, MI 49631
(231) 580-6492
odellj@evartps.org
2025

Erica Henry, Owner
The Wild Strawberry Patch

Evart, MI 49631
(231) 357-2701
thewildstrawberrypatch@yahoo.com
2022

Sarah Dvoracek, City Manager
City of Evart
5814 100th Ave
Evart, MI 49631
(231) 580-6516
Sarah.dvoracek@evart.org

Molly Cataldo, Financial Advisor
Edward Jones
213 N Main Street
Evart, MI 49631
(231) 515-1187
molly.cataldo@gmail.com
2023

June Essner, Owner
Juneberry Cottage
147 N. Main St.
Evart, MI 49631
(231) 734-5863
junemarie@juneberrycottage.com
2024

Shannon Schmidt, Owner
Unit Assistant, Affordable Prints, and Evart
Daycare & Learning Center
9622 U.S. 10 Hwy
Evart, MI 49631
(231) 734-3271
ShannonS@unitassistant.com
2025

Sandy Szeliga, Mayor Pro Tem
City of Evart
725 N River Street
Evart, MI 49631
(231) 734-3386
sls548@aol.com
2022

, DDA / MMS Director
Evart DDA
211 N. Main Street
Evart, MI 49631
231-734-0185
ddadirector@evart.org

Downtown Development Authority Vendors List/Payroll - June 2021

<i>VENDOR</i>	<i>PURPOSE</i>	<i>AMOUNT</i>	<i>PAID</i>	<i>DATE</i>
DTE	NATURAL GAS	\$ 45.60	ACH	6/1/2021
ERIC KEHOE	MILEAGE REIMBURSEMENT-MAY	\$ 409.92	ACH	6/7/2021
MICHIGAN STATE UNIVERSITY	PROFESSIONAL SERVICES	\$ 2,500.00	CK5646	6/7/2021
MAESTROCM		\$ 50.00	ACH	6/9/2021
ERIC KEHOE	PAYROLL	\$ 404.30	EFT	6/10/2021
Federal 941	FEDERAL TAX PAYMENT	\$ 70.20	ACH	6/10/2021
CITY OF EVART	UTILITY BILL	\$ 21.11	ACH	6/15/2021
CONSUMERS	ELECTRIC BILL	\$ 34.75	ACH	6/9/2021
ACHMA		\$ 266.00	ACH	6/17/2021
AUTO OWNERS INSURANCE	Jun-21	\$ 359.00	EFT	6/17/2021
JUNE ESSNER DBA JUNE BERRY	FAÇADE GRANTS	\$ 2,405.09	CK5649	6/30/2021
Total		\$ 6,565.97		

Farmer's Market Vendors List June 2021

THOMAS BENNETT	EBT	\$ 22.00	2148	6/25/2021
KAREN FENTON	EBT	\$ 16.00	2149	6/25/2021
ELIZABETH FLOWERS	EBT	\$ 10.00	2150	6/25/2021
ANGELA HUNTER	MARKET MANAGER PAY	\$ 400.00	2146	6/7/2021
ROBIN HARTOON	EBT	\$ 24.00	2151	6/25/2021
AFFORDABLE PRINTS	SIGNS, RACK CARDS, COPIES	\$ 52.50	2147	6/25/2021
AFFORDABLE PRINTS	COPIES- COLORING PAGES	\$ 16.25	2147	6/25/2021
ANGELA HUNTER	SUPPLIES	\$ 52.00	2152	6/25/2021
TIFFANY LOWES	EBT	\$ 3.00	2153	6/25/2021
KATHY WICKE	EBT, DUFB, FRESH, SPECTRUM	\$ 151.00	2154	6/25/2021
Total		\$ 746.75		

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDGT USED
			06/30/2021 NORMAL (ABNORMAL)			
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000 - 728						
248-000-665.000	INTEREST-REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - 728		0.00	0.00	0.00	0.00	0.00
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY						
248-395-403.000	CURRENT PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
248-395-405.000	PPT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
248-395-481.000	DUFEB GRANT	0.00	0.00	0.00	0.00	0.00
248-395-569.000	STATE GRANTS- OTHER	15,000.00	0.00	0.00	15,000.00	0.00
248-395-573.000	LOCAL COMMUNITY STABILIZATION SHARE	55,000.00	48,575.39	0.00	6,424.61	88.32
248-395-665.000	INTEREST-REVENUE	700.00	97.44	7.31	602.56	13.92
248-395-685.000	MISCELLANEOUS REVENUE	0.00	861.00	0.00	(861.00)	100.00
248-395-685.801	RENT REVENUE	1,000.00	1,022.00	250.00	(22.00)	102.20
248-395-685.802	PROMO PROJECTS REVENUE	4,000.00	4,190.00	0.00	(190.00)	104.75
248-395-685.803	ORGANIZATION PROJECTS REV GALA	0.00	0.00	0.00	0.00	0.00
248-395-685.804	MMS PLEDGES-CITY CONTRIBUTION	20,000.00	20,000.00	0.00	0.00	100.00
248-395-685.805	IND/CORPORATE DONATIONS	28,500.00	28,620.70	0.00	(120.70)	100.42
248-395-685.806	GARDEN MAIN. (IN-KIND CONTRIBUTION)	0.00	0.00	0.00	0.00	0.00
248-395-685.807	FARMERS MARKET REVENUE	1,500.00	4,138.50	265.00	(2,638.50)	275.90
248-395-685.808	EVENT DONATIONS REV	4,000.00	668.00	0.00	3,332.00	16.70
248-395-685.809	SUM CON CORPORATE DONATIONS REV	0.00	0.00	0.00	0.00	0.00
248-395-685.810	SUM CON (CONCERT DAY DONATIONS) REV	0.00	0.00	0.00	0.00	0.00
248-395-685.811	SUMMER CONCERT SERIES GRANT REVENUE	0.00	945.00	0.00	(945.00)	100.00
248-395-685.812	SUM CON MEDIA ADVERTISING TRADE IN KIND	0.00	0.00	0.00	0.00	0.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		129,700.00	109,118.03	522.31	20,581.97	84.13
TOTAL REVENUES		129,700.00	109,118.03	522.31	20,581.97	84.13
Expenditures						
Dept 000 - 728						
248-000-881.000	MERCHANT CARD FEES	0.00	0.00	0.00	0.00	0.00
248-000-955.807	FARMERS MARKET MISC EXPENSE	25.00	19.65	0.00	5.35	78.60
248-000-956.000	PRIOR YEAR ADJUSTMENT-EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - 728		25.00	19.65	0.00	5.35	78.60
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY						
248-395-702.000	SALARIES	36,050.00	23,166.99	458.90	12,883.01	64.26
248-395-707.000	SAL/WAGES, PT	0.00	0.00	0.00	0.00	0.00
248-395-710.000	CASH-IN-LIEU	12,000.00	0.00	0.00	12,000.00	0.00
248-395-716.000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
248-395-718.000	RETIREMENT	1,100.00	0.00	0.00	1,100.00	0.00
248-395-719.000	OTHER FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
248-395-720.000	PAYROLL TAX EXPENSE	0.00	0.00	0.00	0.00	0.00
248-395-723.000	UNEMPLOYMENT COMP.	220.00	101.22	0.00	118.78	46.01
248-395-724.000	WORKMENS COMPENSATION	950.00	359.00	359.00	591.00	37.79
248-395-727.000	OFFICE SUPPLIES	750.00	587.19	0.00	162.81	78.29
248-395-740.000	OPERATING SUPPLIES	450.00	565.72	155.75	(115.72)	125.72
248-395-741.000	POSTAGE & SHIPPING	100.00	79.65	0.00	20.35	79.65
248-395-801.000	PROFESSIONAL SERVICES	15,000.00	5,702.50	2,900.00	9,297.50	38.02

User: PEPPER

DB: City Of Evart

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2021 NORMAL (ABNORMAL)	MONTH 06/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
248-395-803.000	INDEPENDENT AUDITOR SERVICES	2,655.00	2,500.00	0.00	155.00	94.16
248-395-804.000	DDA LEGAL SERVICES	250.00	0.00	0.00	250.00	0.00
248-395-807.000	MEMBERSHIP AND DUES	625.00	700.00	0.00	(75.00)	112.00
248-395-850.000	COMMUNICATIONS	2,200.00	1,754.69	0.00	445.31	79.76
248-395-860.000	TRAVEL EXPENSES	5,000.00	5,123.72	409.92	(123.72)	102.47
248-395-880.000	COMMUNITY PROMOTIONS	8,000.00	0.00	0.00	8,000.00	0.00
248-395-880.101	FACADE GRANTS	10,000.00	2,405.09	2,405.09	7,594.91	24.05
248-395-880.102	CHRISTMAS DECORATIONS	2,000.00	1,921.50	0.00	78.50	96.08
248-395-880.103	GARDENS	0.00	0.00	0.00	0.00	0.00
248-395-880.104	UNCOMMITTED DESIGN PROJECTS (FUTURE)	500.00	499.92	0.00	0.08	99.98
248-395-880.105	SHOP LOCAL (VITALITY PROJECT)	4,300.00	4,208.26	0.00	91.74	97.87
248-395-880.106	MARKETING & COMMUN(ORGANIZATION PROJECT)	450.00	382.85	15.00	67.15	85.08
248-395-880.107	GALA FUNDRAISER(FUTURE UNCOMMITTED PROJ)	0.00	0.00	0.00	0.00	0.00
248-395-880.108	MAIN STREET MIXERS (EXISTING PROJECT)	0.00	0.00	0.00	0.00	0.00
248-395-880.109	SUM CONCERT SERIES (EXISTING PROJECTS)	3,600.00	3,595.00	0.00	5.00	99.86
248-395-880.110	FARMERS MARKET (EXISTING PROJECT)	50.00	25.00	0.00	25.00	50.00
248-395-880.111	EVENT SPONSORSHIP (EXISTING PROJECT)	0.00	0.00	0.00	0.00	0.00
248-395-880.112	EVART BUCKS (EXISTING PROJECT)	200.00	190.00	0.00	10.00	95.00
248-395-900.000	PUBLISHING/PRINTING	500.00	385.84	0.00	114.16	77.17
248-395-912.000	LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00
248-395-921.000	UTILITIES	1,800.00	1,342.38	101.46	457.62	74.58
248-395-930.000	REPAIRS AND MAINTENANCE	449.00	110.00	0.00	339.00	24.50
248-395-932.000	COMPUTERS/EQUIPMENT/IT	0.00	0.00	0.00	0.00	0.00
248-395-955.000	MISCELLANEOUS EXPENSE	700.00	685.15	0.00	14.85	97.88
248-395-957.000	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
248-395-967.000	PROJECT COSTS	8,000.00	5,416.31	0.00	2,583.69	67.70
248-395-970.100	CAPITAL OUTLAY-CAPITALIZED	0.00	0.00	0.00	0.00	0.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		117,899.00	61,807.98	6,805.12	56,091.02	52.42
Dept 850 - FRINGE BENEFITS						
248-850-714.000	MEDICARE	500.00	335.92	6.65	164.08	67.18
248-850-715.000	SOCIAL SECURITY	3,000.00	1,436.35	28.45	1,563.65	47.88
Total Dept 850 - FRINGE BENEFITS		3,500.00	1,772.27	35.10	1,727.73	50.64
TOTAL EXPENDITURES		121,424.00	63,599.90	6,840.22	57,824.10	52.38
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		129,700.00	109,118.03	522.31	20,581.97	84.13
TOTAL EXPENDITURES		121,424.00	63,599.90	6,840.22	57,824.10	52.38
NET OF REVENUES & EXPENDITURES		8,276.00	45,518.13	(6,317.91)	(37,242.13)	550.00

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH	63,944.47
248-000-003.807	FARMERS MARKET	4,636.58
248-395-002.000	SAVINGS	116,200.66
248-395-004.000	PETTY CASH	20.45
Total Assets		184,802.16
*** Liabilities ***		
248-000-202.000	ACCOUNTS PAYABLE	69.00
248-000-256.000	DUE TO STATE TAXES	(253.98)
248-000-277.000	FARMERS MARKET VENDORS	1,017.35
248-000-277.100	DUFEB - DOUBLE UP FOOD BUCKS	1,221.00
248-395-258.000	ACCRUED EMPLOYER TAX PAYABLE	(0.03)
248-395-339.000	DEFERRED REVENUES	7,454.13
Total Liabilities		9,507.47
*** Fund Balance ***		
248-395-390.000	FUND BALANCE	56,109.27
248-395-395.000	UNRESTRICTED NET ASSETS	73,667.29
Total Fund Balance		129,776.56
Beginning Fund Balance		129,776.56
Net of Revenues VS Expenditures		45,518.13
Ending Fund Balance		175,294.69
Total Liabilities And Fund Balance		184,802.16

07/12/2021 04:54 PM
User: PEPPER
DB: City Of Evart

BANK RECONCILIATION FOR CITY OF EVART
Bank 248 (EVART DDA MAIN CHECKING)
FROM 06/01/2021 TO 06/30/2021
Reconciliation Record ID: 1139
Finalized

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Beginning GL Balance:	69,992.06
Less: Cash Disbursements	(5,315.01)
Less: Payroll Disbursements	(474.50)
Less: Journal Entries/Other	(258.08)

Ending GL Balance:	63,944.47
--------------------	-----------

Ending Bank Balance:	69,115.10
----------------------	-----------

Add: Deposits in Transit

ACHMA VISA BILL	266.00
-----------------	--------

266.00

Less: Outstanding Checks

Check Date	Check Number	Name	Amount
01/07/2020	5591	EVART PHARMACY	25.00
04/16/2020	5596	7TH STREET COFFEE CO	41.00
06/07/2021	5646	MICHIGAN STATE UNIVERSITY	2,500.00
06/30/2021	5649	JUNE ESSNER DBA JUNE BERRY COTTAGE	2,405.09

Payroll Checks

Check Date	Check Number	Name	Amount
12/17/2019	5589	STATE OF MICHIGAN	141.36
06/30/2020	5604	VANGAURD GROUP	324.18

Total - 6 Outstanding Checks:	5,436.63
Adjusted Bank Balance	63,944.47
Unreconciled Difference:	0.00

REVIEWED BY:

Pepper J. J. J.

DATE:

7-12-21

THE HUNTINGTON NATIONAL BANK
PO BOX 1558 EA1W37
COLUMBUS OH 43216-1558



EVART DDA
PO BOX 668
EVART MI 49631-0668

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Huntington Public Funds Hybrid Checking

Account: -----1020

Statement Activity From:
06/01/21 to 06/30/21

Days in Statement Period 30

Average Ledger Balance* 69,583.15
Average Collected Balance* 69,574.81

* The above balances correspond to the
service charge cycle for this account.

Beginning Balance	\$70,523.60
Credits (+)	252.38
Regular Deposits	250.00
Interest Earned	2.38
Debits (-)	1,660.88
Electronic Withdrawals	796.66
Other Debits	864.22
Ending Balance	\$69,115.10

Deposits (+)

Account:-----1020

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
06/15	250.00	162308062	Brch/ATM				

Other Credits (+)

Account:-----1020

Date	Amount	Description
06/15	2.38	INTEREST PAYMENT

Other Debits (-)

Account:-----1020

Date	Amount	Description
06/01	45.60	DTE Energy 800477474 210528
06/07	409.92	ACH SETTLMT REL DATE_FUND HNB HVACH EVART DDA
06/09	50.00	PURCHASE MAESTROCM MAESTROCM 2173916094 IL XXXXXXXXXXXXX5551
06/09	404.30	ACH SETTLMT REL DATE_FUND HNB HVACH EVART DDA
06/10	70.20	IRS USATAXPYMT 061021 220156195640702
06/15	21.11	CITY OF EVART UTIL BILL 210610 06890-001
06/17	34.75	CONSUMERS ENERGY ENERGYBILL 210616 103036764720
06/17	266.00	ACHMA VISB BILL PYMNT 210616 8870742
06/17	359.00	AUTO-OWNERS INS. PREM JUN 21 CB010884361

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07/12/2021 04:18 PM
User: PEPPER
DB: City Of Evart

BANK RECONCILIATION FOR CITY OF EVART
Bank 250 (EVART DDA FARMERS MARKET)
FROM 06/01/2021 TO 06/30/2021
Reconciliation Record ID: 1138
Finalized

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Beginning GL Balance:	4,432.33
Less: Cash Disbursements	(746.75)
Add: Journal Entries/Other	951.00

Ending GL Balance: 4,636.58

Ending Bank Balance: 4,711.54

Add: Miscellaneous Transactions 0.04

Add: Deposits in Transit 0.00

Less: Outstanding Checks

Check Date	Check Number	Name	Amount
09/15/2020	2120	SMITH, AMANDA	16.00
06/25/2021	2148	BENNETT, THOMAS	22.00
06/25/2021	2150	FLOWERS, ELIZABETH	10.00
06/25/2021	2151	HARTOON, ROBIN	24.00
06/25/2021	2153	LOWES, TIFFANY	3.00

Total - 5 Outstanding Checks: 75.00

Adjusted Bank Balance 4,636.58

Unreconciled Difference: 0.00

REVIEWED BY:

Pepper Foxhart

DATE:

7-12-21

THE HUNTINGTON NATIONAL BANK
PO BOX 1558 EA1W37
COLUMBUS OH 43216-1558



EVART DDA
FARMERS MARKET
PO BOX 668
EVART MI 49631-0668

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Huntington Public Funds Economy Checking

Account: -----9088

Statement Activity From:
06/01/21 to 06/30/21

Days in Statement Period 30

Average Ledger Balance* 4,344.19
Average Collected Balance* 4,343.69

* The above balances correspond to the
service charge cycle for this account.

Beginning Balance	\$4,448.29
Credits (+)	951.00
Regular Deposits	685.00
Electronic Deposits	266.00
Debits (-)	687.75
Regular Checks Paid	687.75
Total Service Charges (-)	0.00
Ending Balance	\$4,711.54

Deposits (+)

Account:-----9088

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
06/23	420.00 ✓	22734962	Brch/ATM	06/30	265.00	22734961	Brch/ATM

Other Credits (+)

Account:-----9088

Date	Amount	Description
06/14	130.00 ✓	MERCHANT BNKCD DEPOSIT 210612 266286581886
06/21	80.00 ✓	MERCHANT BNKCD DEPOSIT 210619 266286581886
06/28	56.00	MERCHANT BNKCD DEPOSIT 210626 266286581886

Checks (-)

Account:-----9088

Date	Amount	Check #	Date	Amount	Check #
06/08	400.00	2146 ✓	06/28	52.00	2152* ✓
06/30	68.75	2147 ✓	06/28	151.00	2154* ✓
06/28	16.00	2149* ✓			

(*) Indicates the prior sequentially numbered check(s) may have 1) been voided by you 2) not yet been presented 3) appeared on a previous statement or 4) been included in a list of checks.

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07/12/2021 03:48 PM

User: PEPPER

DB: City Of Evart

BANK RECONCILIATION FOR CITY OF EVART
Bank 249 (EVART DDA MONEY MARKET ACCOUNT)
FROM 06/01/2021 TO 06/30/2021
Reconciliation Record ID: 1140
Finalized

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Beginning GL Balance:	116,195.73
Add: Journal Entries/Other	4.93
	<hr/>

Ending GL Balance:	116,200.66
--------------------	------------

Ending Bank Balance:	116,200.66
----------------------	------------

Add: Deposits in Transit	0.00
--------------------------	------

Less: Outstanding Checks	
--------------------------	--

Total - 0 Outstanding Checks:

Adjusted Bank Balance	116,200.66
-----------------------	------------

Unreconciled Difference:	0.00
--------------------------	------

REVIEWED BY:

Pepper Jochat

DATE:

7-12-21

THE HUNTINGTON NATIONAL BANK
PO BOX 1558 EA1W37
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EVART DDA
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Huntington Public Funds Hybrid Checking

Account: -----0801

Statement Activity From:
06/01/21 to 06/30/21

Days in Statement Period 30

Average Ledger Balance* 116,198.19
Average Collected Balance* 116,198.19

* The above balances correspond to the
service charge cycle for this account.

Beginning Balance	\$116,195.73
Credits (+)	4.93
Interest Earned	4.93
Ending Balance	\$116,200.66

Other Credits (+)

Account:-----0801

Date	Amount	Description
06/15	✓ 4.93	INTEREST PAYMENT

Balance Activity

Account:-----0801

Date	Balance	Date	Balance	Date	Balance
05/31	116,195.73	06/15	116,200.66		




In the Event of Errors or Questions Concerning Electronic Fund Transfers (electronic deposits, withdrawals, transfers, payments, or purchases), please call either 1-614-480-2001 or call toll free 1-800-480-2001, or write to The Huntington National Bank Research - EA4W61, P.O. Box 1558, Columbus, Ohio 43216 as soon as you can, if you think your statement or receipt is wrong or if you need more information about an electronic fund transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name, your business's name (if appropriate) and the Huntington account number (if any).
2. Describe the error or the transaction you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
3. Tell us the dollar amount of the suspected error. We will investigate your complaint or question and will correct any error promptly.

Verification of Electronic Deposits If you authorized someone to make regular electronic fund transfers of money to your account at least once every sixty days, you can find out whether or not the deposit has been received by us, call either 1-614-480-2001 or call toll free 1-800-480-2001.

Balancing Your Statement - For your convenience, a balancing page is available on our web site <https://www.huntington.com/pdf/balancing.pdf> and also available on Huntington Business Online.

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