



## City Council

Mayor: Chris Emerick  
Mayor Pro-Tem: Sandy Szeliga  
Council: Dan Elliott  
Sean Duffy  
Matt Hildebrand  
City Clerk: Kathy Fiebig  
Interim City Manager: Richard Lewis

City of Ewart  
200 S. Main St.  
Ewart, MI 49631  
(231) 734-2181

[www.ewart.org](http://www.ewart.org)

### **CITY OF EVART REGULAR COUNCIL MEETING AGENDA Tuesday, September 28, 2021 @ 8:00PM**

The Regular Council Meeting will be held in the Community Room at the Depot located at 200 S. Main St. Ewart, MI 49631

**Before each regular council meeting there will be a standing pre-council work session from 7:30PM to 8:00PM.**

1. Pledge of Allegiance
2. Call to Order: 8:00PM
3. Roll Call
4. Citizens' Comments – *limited to 3-4 minutes per individual*
5. Approval of Agenda
6. Consent Agenda

*The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one Board motion (roll-call vote) without discussion. Any person, whether Board Member, staff or public may ask that item be removed from the Consent Agenda to be placed elsewhere on the regular agenda for discussion. All such requests will be granted.*

  - A. Regular Council Minutes – August 16, 2021
  - B. Special Council Minutes – September 9, 2021
  - C. Emergency Special Council Minutes – September 10, 2021
  - D. Special Council Minutes – September 14, 2021
  - E. Vendor's List \$725,926.66
  - F. Budget Amendments
7. Unfinished Business
  - G. Security Cameras
  - H. Approval of Attitude Wellness Renewal Marihuana Applications – Provisioning, Processor and Grow Licenses
8. New Business
  - I. Marihuana Regulatory Ordinance Amendment (*First Reading*)
  - J. Marihuana Zoning Ordinance Amendment (*First Reading*)
  - K. Resolution 2021-21/Emergency Management Act 390
  - L. Request to Approve Addendum to Water Tank Maintenance Contract with Utility Service Co

**M.** Discussion of RFQ for Planning and Zoning Services

**N.** Mark Sochocki – Housing Commission 2020 Audit

**9. Department/Informational Reports** *(No Action Needed)*

**O.** Accounts Payable Report (8/17/21 – 9/7/21) – *already approved*

**P.** Accounts Payable Report (9/8/2021 – 9/28/2021)

**Q.** Payroll Reports (8/17/2021 – 9/28/2021)

**R.** Revenue and Expense Report – August 2021

**S.** Summary of all Funds – July 2021

**T.** Fire Board Minutes – August 2021

**10. City Attorney Report/Comment**

**11. City Clerk Report/Comment**

**12. City Manager Report/Comment**

**U.** Discussion on Depot *(FYI)*

**13. Finance Director Report/Comment**

**V.** ARPA – Half of Funding Received *(FYI)*

**14. Department of Public Works Report/Comment**

**W.** Monthly Report – August 2021

**15. Police Department Report/Comment**

**X.** Monthly Report – August 2021

**16. Downtown Development Authority Report/Comment**

**Y.** Monthly Report – July 2021

**17. Evart Area Fire Department**

**18. Citizens' Comments** – *limited to 3-4 minutes per individual*

**19. Adjournment**

**CITY OF EVART  
REGULAR CITY COUNCIL MEETING  
AUGUST 16, 2021 @ 8:00PM  
Depot, 200 S. Main Street, Evart MI 49631**

Mayor Chris Emerick led the assembly in the Pledge of Allegiance.

The meeting was called to order at 8:00pm by Mayor Emerick.

**Present (via roll call):** Sean Duffy, Dan Elliott, Mayor Chris Emerick, Matt Hildebrand, Sandra Szeliga

**Present (staff):** City Manager Sarah Dvoracek, Finance Director/Treasurer Pepper Lockhart, Director of Public Works Dustin Moma, Chief of Police John Beam Jr., Police Officer Chad Wilson, Administrative Assistant Jennie Duncan, City Attorney James White, City Clerk Kathy Fiebig

**Guests:** Vanessa Jones, Ralph and Diane Carlson, Thilo Savage (Lume), Kevin Kuethe (Lume)

**Citizens' Comments:** *Jim Schwab phoned in the following comment (read into the record by Ms. Fiebig): "I was not pleased to find a van blocking my driveway this afternoon when I was expecting guests. It was a contractor for Point Broadband pulling cable for the fiber optic project. I asked him to move out of my driveway into the street and he told me he would only be there for 20-30 minutes and that he was in the public right of way so did not have to move. I asked him again to move and allow access to my drive and he moved into the street. I suggested that he knock on doors when planning to block private drives and was told that he does not have time to talk to homeowners."*

**Approval of Agenda**

Motion by Mayor Emerick to approve the agenda as presented. Support by Mr. Hildebrand. Motion passed with all in favor.

**Consent Agenda**

**A.** Regular Council Minutes – August 2, 2021

**B.** Vendor's List - \$120,835.38

**C.** Budget Amendments

Motion by Mr. Hildebrand to approve the Consent Agenda as presented. Support by Mayor Emerick. Motion passed with all in favor.

**Unfinished Business**

**D.** Offer to Purchase Lot 1 in Evart Industrial Park

Kevin Kuethe of Lume noted that the site plan that was submitted to council may have to be revised as it shows two entrances onto US10. One entrance will be onto 10; the other will be on North Industrial Drive, since this building will house two separate businesses, and each requires its own access. Mr. Hildebrand noted that the site plan shows a square lot when in reality it's a triangle and asked for clarification on where the building will sit. Mr. Kuethe stated that due to the high number of utilities located on the lot, final placement may be affected by the utilities. Council questioned a land contract versus traditional financing and Mr. Kuethe reminded them that cannabis facilities cannot utilize conventional financing. A land contract frees up ready cash for the building construction. Mr. Elliott and Mr. White asked that the contract include a clause that if Attitude Wellness defaults, the land will

be returned to the City in the same condition it was in at time of purchase. The City does not want to inherit a partially built structure. Mr. Kuethe agreed to such language. Mayor Emerick noted that it seems as though the start date has been pushed into 2022 and Mr. Keuthe stated that Lume is waiting on approval from the Marijuana Regulatory Agency and will break ground as soon as that approval has been received (typically 30-60 days.) Motion by Mr. Hildebrand to accept the land contract for Lot 1 in the Evart Industrial Park conditional to added language stating the site will be restored to its original condition if Lume defaults. Support by Mayor Emerick. Motion passed with all in favor.

**E. Attitude Wellness, LLC (aka Lume Cannabis) Renewal Marijuana Applications**

Ms. Dvoracek reminded council that the effluent reports were reviewed by a third party and no issues were found. She recommended that council approve all Marijuana License Renewals for Attitude Wellness as submitted. Motion by Mayor Emerick to approve the renewals. Support by Mr. Duffy. Motion passed with all in favor.

**New Business**

**F. Resolution 2021-17 Reinstate Waiving Penalty and Late Fees**

Ms. Lockhart reminded council that all penalties and late fees had been waived during the pandemic as staff was unable to process mail in a timely fashion. The office is operating normally and since these fees are part of the new budget, she recommended reinstating all penalty and late fees. Motion by Mr. Elliott to reinstate utility penalty and late fees. Support by Mayor Emerick. Motion passed with a roll call vote. All were in favor.

**G. Resolution 2021-18 Increase Utility Rates**

Ms. Lockhart stated that the recent rate study completed by Baker Tilly recommends a small increase in water and sewer rates each calendar year to keep the fund balances healthy. The only other option is to make a significant increase every few years. Mr. Duffy asked how Evart's rates compare to other communities and Ms. Lockhart advised him that it's difficult to make such a comparison as every system is so different. According to the rate study, Evart is in a higher tier on sewer rates and is low on water rates. Mr. Elliott reminded council that the City needs to consistently bring in enough to maintain our system and expand if needed. The rate study was specific to Evart, and he believes council should follow that advice. Mr. White mentioned that the closing of the dairy had greatly impacted the sewer fund. Mr. Hildebrand questioned the size of the water and sewer reserves, and Ms. Dvoracek stated that both funds will take a serious hit this year due to the meter replacements and the lead service line replacements. Motion by Mr. Elliott to approve the utility rate increase. Support by Ms. Szeliga. On a roll call vote Mr. Elliott, Mayor Emerick and Ms. Szeliga voted yes; Mr. Hildebrand and Mr. Duffy voted no. Motion passed.

**H. Resolution 2021-19 Appoint Dustin Moma as Airport Manager**

Motion by Mr. Hildebrand to appoint Mr. Moma as Airport Manager. Support by Mayor Emerick. Motion passed with a roll call vote; all were in favor.

**I. Resolution 2021-20 Amendments to the Personnel Policies Handbook & Employee Benefit Handbook**

Ms. Dvoracek stated that Dickinson Wright has submitted their revision for both documents. Mr. Elliott noted that language regarding staff accepting gifts has been removed and he believes it should be included. Small tokens are acceptable while large gifts are not. Ms. Dvoracek noted that in 2017 council had inserted language regarding administrative staff working hours that included Fridays. Staff prefers a four-day week. Mr. Hildebrand suggested removing all mention of hours and leaving that up to the discretion of the city manager. Mr. Elliott suggested removing the job descriptions from the handbook. He believes those should be in a separate document that could be modified by staff as needed without council approval. Motion by Mr. Hildebrand to approve the Dickinson Wright revisions with the condition of adding language regarding gifts and removing the language regarding working hours for administrative staff. Support by Mr. Duffy. Motion passed with a roll call vote. Mr. Hildebrand, Mr.



Duffy, Mr. Elliott and Mayor Emerick voted yes; Ms. Szeliga voted no as she did not receive the document and was unable to review it prior to the meeting.

**J. Community Outreach** (*discussion*)

Chief Beam and Ms. Dvoracek met with the schools about the possibility of providing a Resource Officer in the schools. They were told that the school system has counselors and social workers available and that this is not a high priority for them. Chief pointed out that a full-time officer at the schools would limit the benefit to those families with children in school and he would prefer a more flexible position that would benefit the entire Evert community. After discussion, it was agreed that Evert needs someone with a law enforcement background that is familiar with social services as well. Council instructed Ms. Dvoracek and Chief Beam to thank the schools for their input, then write a job description and post it.

**K. Security Cameras** (*discussion*)

Chief Beam is currently researching options and experimenting with cameras. He hopes to get some interior coverage as well as the exterior coverage specified in the Request For Proposals. He hopes to have a report and recommendation by next council meeting.

**Department/Informational Reports** (*No Action Needed*)

**L. Accounts Payable Report** (8/2/2021 – 8/16/2021)

**M. Payroll Reports** (8/2/2021 – 8/16/2021)

**City Attorney Report/Comment:** Mr. White and Ms. Dvoracek continue to work with Lume on the land swap and are still stalled due to the lack of a survey. He is also reviewing the documents regarding the sale of Lot 1 in the Industrial Park.

**City Clerk Report/Comment:** none

**City Manager Report/Comment**

**N. Depot Update** -FYI

Ms. Dvoracek is planning to meet with Interim Manager Richard Lewis next week and reminded council that tonight is her last meeting as City Manager. City Hall will be closed on Tuesday, August 24, as staff will be moving from the airport into the Depot. She is working on getting an airport license extension. The license expired because of the brush issue at the end of the runway. Mr. Moma is working on a remediation plan. Mr. White asked if we had the new council schedule yet and Ms. Dvoracek advised that it would be variable but she would get it out soon. Council's next meeting is Tuesday, September 7.

**Finance Director Report/Comment**

Ms. Lockhart continues to support the meter replacement project and has been scheduling appointments. All is going well.

**Department of Public Works Report/Comment**

**O. Monthly Report** – July 2021

Mr. Moma expects Gerber Construction to start the lead service lines replacements at the end of this week. The project is behind schedule, but he does not see any difficulty in completing it before the ground freezes. The repair of the cemetery building is well underway. Meter replacements are moving along nicely and he thanked staff for assisting with the scheduling.

**Police Department Report/Comment**

**P. Monthly Report** – July 2021 (*email Monday 8/16/2021*)

Chief Beam introduced new officer Chad Wilson. He most recently worked in St. Joseph but is from the area. He's training now and riding along with Chief Beam. Bruce Robinson and Dave Foster approached Chief about having a first responder thank you event at Fosters Supermarket. Fire Chief Helmer is on board and they have tentatively scheduled it for September 11.

**Downtown Development Authority Report/Comment:** none

**Evert Area Fire Department****Q. Fire Board Minutes – July 2021**

***Citizens' Comments:*** Vanessa Jones thanked Mr. Hildebrand and Mr. Duffy for voting “no” on the utility rate increase. She believes that our rates are already too high and advised council that residents are angry about the matter. Evert has many seniors and disabled residents on fixed incomes that cannot easily absorb these increases.

Motion by Mayor Emerick to adjourn the meeting. Support by Mr. Hildebrand. Motion passed with all in favor.

The meeting was adjourned at 9:13pm.

---

Kathy Fiebig

City Clerk

**CITY OF EVART  
SPECIAL COUNCIL MEETING  
Thursday, September 9, 2021 @ 8:30AM  
Community Room at the Depot, 200 S. Main Street**

Mayor Chris Emerick led the assembly in the Pledge of Allegiance.

Mayor Emerick called the meeting to order at 8:30am.

**Present (via roll call):** Sean Duffy, Dan Elliott, Mayor Emerick, Sandra Szeliga

**Absent:** Matt Hildebrand

**Present (City Staff):** Interim City Manager Richard Lewis, Finance Director/Treasurer Pepper Lockhart, City Attorney James White, Chief of Police John Beam Jr., City Clerk Kathy Fiebig

**Guests:** none

***Citizens' Comments:*** none

New Business

**A.** Vendor's List - \$116,553.30

Motion by Mr. Elliott to approve the Vendor's List of 8/31/2021 in the amount of \$116,553.30. Support by Ms. Szeliga. Motion passed with all in favor.

**B.** New Phone System for City Hall

Mr. Lewis advised council that the current city phone system is outdated and is no longer supported by our vendor. Repair parts are not available. The existing accounts with Spectrum were on special rates which ended when we ported the four lines from the airport back to the Depot, and we will now pay \$49.99 monthly for all lines, resulting in a monthly total of \$250./monthly. TelNet will provide a cloud based phone service that can be hardwired or wireless, leasing the phones with no cost for upgrade as the technology improves, at a cost of \$117./monthly. This quote does not include service for the Police Department. Motion by Mayor Emerick to approve a five-year lease with TelNet Worldwide for telephone service to include the Police Department and to authorize the interim city manager to execute the lease. Support by Mr. Duffy. Motion passed with all in favor.

***Citizens' Comments –*** none

Motion by Mayor Emerick to adjourn. Support by Mr. Elliott. Motion passed with all in favor.

The meeting was adjourned at 8:40am.

---

Kathy Fiebig, City Clerk

**CITY OF EVART  
EMERGENCY SPECIAL COUNCIL MEETING  
Friday, September 10, 2021 @ 7:30PM  
Depot Community Room, 200 S. Main Street**

Mayor Chris Emerick led the assembly in the Pledge of Allegiance.

The meeting was called to order by Mayor Emerick at 7:30pm.

**Present (via roll call):** Dan Elliott, Mayor Emerick, Matt Hildebrand, Sandra Szeliga

**Absent:** Sean Duffy

**Present (staff):** Interim City Manager Richard Lewis (via telephone), Finance Director/Treasurer Pepper Lockhart, Director of Public Works Dustin Moma, City Clerk Kathy Fiebig

**Guests:** Shane Helmer (Ewart Area Fire Chief), Randy Berger (RCB Contracting Services), John Bieri (Beaver Tree & Irrigation)

***Citizens' Comments*** – *Jim Schwab hopes that council members will use all their good judgement and wisdom to make every effort to fund as needed to secure the safety and security of the community. (This comment submitted to and read into the record by Clerk Fiebig.)*

**New Business**

**A.** Discussion of funding for storm cleanup efforts

Mr. Moma updated council on the status of the cleanup effort: All electrical power has been restored; Spectrum and AT&T continue to work on their lines. All streets have been cleared but there are still dangerous situations with leaning trees. Crews continue to haul brush, tree limbs and trunks from City property, and with Mr. Lewis's previous authorization, Mr. Moma has contracted with RCB Contracting Services and Beaver Tree and Irrigation to assist with that effort. The Fire Department and city crews have been working alongside Consumers Energy and their contractors. Seven other fire departments responded as well.

Mr. Moma requested that council release \$75,000 to fund the cleanup effort and cautioned them that this may not be adequate to meet the need. Mr. Moma and Mr. Helmer both stressed that public safety is still very much an issue. Mr. Lewis recommended releasing \$50,000 initially and suggested that council reassess the situation after \$25,000 of those funds have been spent. Mr. Moma and Mr. Helmer will provide a total cost estimate to date of funds spent on Monday, September 13. Mr. Helmer stated that the threshold to apply for federal relief funding is \$3 million, and due to the surprisingly low amount of property damage, we will not be eligible to apply for that funding.

Mr. Lewis noted that his original funding authorization was intended to use contractors to clean up City parks and said that expense should not be included in this funding. Mr. Hildebrand noted that city crew overtime should also be excluded from the emergency funding, acknowledging that a budget amendment would be required.

Ms. Lockhart stated that the City's undesignated fund balance is roughly \$650,000, although this has not been confirmed by audit yet. She will keep a running spreadsheet tracking all expenses as invoices come in.

Chief Helmer asked if council believes the state of emergency should be extended, as that allows him more flexibility to make decisions. After discussion, it was agreed to keep the declaration in effect throughout the weekend, then discuss the matter with Mark Watkins, Osceola County Emergency Service Director. Any further extension will have to be authorized by the County Commissioners. Mr. Lewis will contact Mr. Watkins and hopes to set up a meeting on Monday.

Mr. Lewis requested that all staff and contractors track their costs carefully and reminded all that accurate record keeping is critical when seeking reimbursement from other agencies. He hopes to convene again next week in order to develop a recovery plan.

Motion by Mr. Elliott authorizing the Interim City Manager to spend up to \$50,000 to clean up storm damage with a reassessment when \$25,000 has been spent. Funding may be adjusted up or down at that point. Support by Mayor Emerick. Motion passed with all in favor.

***Citizens' Comments*** – Randy Berger thanked council for releasing these funds and stated that it's good to know that their backs are covered as RCB and Beaver Tree have already spent many hours on the cleanup effort. He appreciates their support.

Motion by Mayor Emerick to adjourn. Support by Mr. Hildebrand. Motion passed with all in favor.

---

Kathy Fiebig  
City Clerk

**CITY OF EVART  
SPECIAL CITY COUNCIL MEETING  
Tuesday, September 14, 2021 @ 6:00PM  
Community Room at the Depot, 200 S. Main Street**

Mayor Chris Emerick led the assembly in the Pledge of Allegiance.

The meeting was called to order by Mayor Emerick at 6:04pm.

**Present (via roll call):** Dan Elliott, Mayor Emerick, Matt Hildebrand

**Absent:** Sean Duffy, Sandra Szeliga

**Present (staff):** Interim City Manager Richard Lewis (via telephone), Finance Director/Treasurer Pepper Lockhart, Director of Public Works Dustin Moma, City Clerk Kathy Fiebig

**Guests:** Evart Area Fire Chief Shane Helmer, Randy Berger (RCB Contracting Services), John Bieri (Beaver Tree and Irrigation), Chuck Keysor

***Citizens' Comments – none***

**New Business**

**A. Additional funding for storm damage cleanup**

Mr. Lewis advised council that things have been moving very quickly and the cost of clean up is already approaching the \$50,000 benchmark. He recommended releasing an addition \$25,000 to ensure that efforts continue in a timely fashion.

Mr. Moma stated that he did a final assessment earlier in the day and identified two more hazardous trees, both on City property (Riverside West and the Skate Park). Both will have to be addressed by contractors. He would like to utilize RCB and Beaver Tree on a limited basis to remove brush. He would appreciate the additional funding and will use it wisely.

Fire Chief Helmer reported the after the storm on September 7, 77 people (roughly 240 man hours) were in service from 2:45pm until 3am. The priorities were addressing downed power lines, clearing City streets and removing trees resting on houses. The Fire Department has spent \$10,900.00 so far. Mr. Helmer will be reaching out to any organizations, such as the Fairgrounds, that had storm damage and will continue to research avenues for reimbursement.

Mr. Hildebrand asked if the City can request reimbursement for trees lost and Mr. Helmer said no. He also mentioned that the City and the Fire Department should not touch anything on private property unless it's a hazardous situation. If a resident receives insurance money for something the City or Fire Department addressed, those funds should be remitted to the City. He suggested sending a letter to all residents where we removed trees requesting that insurance funds be handed over to the City.

Mr. Hildebrand believes the City should absolutely chase reimbursements for all of the crane work.

Motion by Mayor Emerick to authorize Interim City Manager Lewis to spend up to an additional \$25,000.00 to allow crews to continue with the storm clean up from the incidence on September 7. Support by Mr. Elliott. Motion passed with all in favor.

Mr. Berger asked if this funding would include the two hazardous trees remaining, and Mr. Lewis stated that it would.

***Citizens' Comments:*** none

Motion by Mayor Emerick to adjourn. Support by Mr. Hildebrand. Motion passed with all in favor.

The meeting was adjourned at 6:22pm.

---

Kathy Fiebig  
City Clerk

09/22/2021 05:01 PM  
User: JENNIE  
DB: CITY OF EVART

CHECK REGISTER FOR CITY OF EVART  
CHECK DATE FROM 09/08/2021 - 09/28/2021

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 751 VENDOR					
09/08/2021	751	38680	0028	CITY OF EVART	199,317.04
09/08/2021	751	38681	0653	EVART PUBLIC LIBRARY	12,926.64
09/08/2021	751	38682	0229	OSCEOLA COUNTY TREASURER	78,622.55
09/08/2021	751	38683	0229	OSCEOLA COUNTY TREASURER	84,911.27
09/15/2021	751	684 (E)	1827	FIRST BANKCARD	1,829.42
09/15/2021	751	685 (E)	1827	VOID	0.00
09/16/2021	751	38684	0028	CITY OF EVART	105,899.74
09/16/2021	751	38685	0653	EVART PUBLIC LIBRARY	6,377.76
09/16/2021	751	38686	0229	OSCEOLA COUNTY TREASURER	39,443.97
09/16/2021	751	38687	0229	OSCEOLA COUNTY TREASURER	41,893.94
09/16/2021	751	686 (E)	0024	CONSUMERS ENERGY	4,103.09
09/20/2021	751	38688	1644	ACCIDENT FUND	4,546.00
09/20/2021	751	38689	10	BEAVER TREE AND IRRIGATION, LLC	17,880.00
09/20/2021	751	38690	0028	CITY OF EVART	5,727.47
09/20/2021	751	38691	0576	DTE ENERGY	232.41
09/20/2021	751	38692	MISC	FOERCH, KIMBERLY	31.34
09/20/2021	751	38693	317	GT BAY YMCA	1,980.00
09/20/2021	751	38694	2036	LIGHTHOUSE INSURANCE GROUP INC	3,208.06
09/20/2021	751	38695	1647	MICHIGAN MUNICIPAL RISK AUTHOI	11,532.50
09/20/2021	751	38696	MISC	MULTI STATE ESCROW ACCOUNT	147.74
09/20/2021	751	38697	0255	PIONEER GROUP	72.65
09/20/2021	751	38698	796	RCB CONTRACTING	39,545.00
09/20/2021	751	38699	1806	REPUBLIC SERVICES #239	9,974.41
09/20/2021	751	38700	0903	STANDARD INSURANCE CO.	511.43
09/20/2021	751	38701	MISC	SURVEYORS TITLE OF OSCEOLA COUNTY	247.23
09/20/2021	751	687 (E)	1043	LINGO	222.54
09/20/2021	751	688 (A)	1821	I.T. RIGHT	7,957.90
09/20/2021	751	689 (A)	1757	MAURER'S TEXTILE RENTAL	414.46
09/20/2021	751	690 (A)	1730	SCOTLAND OIL COMPANY, INC.	2,677.91
09/20/2021	751	691 (A)	450	SHADES OF GREEN LANDSCAPING	4,934.00
09/28/2021	751	38702	1189	AIR & WATER COMPLIANCE GROUP, LLC	2,000.00
09/28/2021	751	38703	1372	ANAVON COMMUNICATIONS	417.00
09/28/2021	751	38704	985	AUTO-OWNERS INSURANCE	3,194.00
09/28/2021	751	38705	1182	BARNETT'S AUTO REPAIR	398.26
09/28/2021	751	38706	1766	EVART PARTS PLUS	145.06
09/28/2021	751	38707	1211	FASTENAL COMPANY	131.26
09/28/2021	751	38708	1191	HERALD REVIEW	93.60
09/28/2021	751	38709	2025	JOHNSON SEPTIC SERVICES	500.00
09/28/2021	751	38710	0943	JR AGGREGATES EVART	1,883.92
09/28/2021	751	38711	0751	MARTIN'S FLAG COMPANY	127.61
09/28/2021	751	38712	1613	MORGAN COMPOSTING, INC.	240.00
09/28/2021	751	38713	1973	PALMER'S OUTDOOR POWER EQUIP	775.00
09/28/2021	751	38714	0129	SMITH LUMBER CO	1,752.21
09/28/2021	751	38715	0129	VOID	0.00
09/28/2021	751	38716	1190	STRATZ HEATING & COOLING, INC	251.00
09/28/2021	751	38717	400	SURPLUS SALES GROUP	29.11
09/28/2021	751	38718	0145	US POST OFFICE	1,000.00
09/28/2021	751	38719	1803	XEROX CORPORATION	373.91
09/28/2021	751	692 (E)	0024	CONSUMERS ENERGY	23,484.40
09/28/2021	751	693 (A)	1858	AFFORDABLE PRINTS	125.00
09/28/2021	751	694 (A)	1456	AMERICAN SPECIALTY PRODUCTS	1,206.65
09/28/2021	751	695 (A)	909	GLOBAL COMPLIANCE NETWORK, INC	250.00
09/28/2021	751	696 (A)	1600	TRACE ANALYTICAL LABORATORIES	177.20
09/28/2021	751	697 (A)	0740	USA BLUE BOOK	203.00

751 TOTALS:

Total of 54 Checks:	725,926.66
Less 2 Void Checks:	0.00
Total of 52 Disbursements:	725,926.66



## CONSENT AGENDA REPORT

To: Honorable Mayor Emerick & Council Members  
From: Pepper Lockhart, Finance Director/Treasurer  
Date: September 23, 2021  
Re: Requesting Approval for Budget Amendments

For the Consent Agenda of September 28, 2021

---

Background. Several times a year, I will present budget amendments to the city council for approval. Following the provisions of Chapter VII, Section 7.6 of the Municipal Code of Ordinances, budget transfer of appropriations- After the budget has been adopted, no money shall be drawn from the treasury of the city nor shall any obligation for the expenditure of the money be incurred, except pursuant to the budget appropriation. The council may transfer any unencumbered appropriation, balance, or any portion thereof from one department, fund, or agency to another. The balance in any appropriation which has not been encumbered at the end of the fiscal year may be reappropriated during the next fiscal year as determined by the council.

Prior to any negative general ledger line item, it is best practice to request a budget amendment. Our 2021-2022 budget was approved on May 17, 2021, per resolution 2021-13.

Financial Impact. n/a

Recommendation. Please approve the following budget amendment as stated.

Attachments.

1. Budget Amendment detail report.

JE: 5971

Entry Date: 09/22/2021

Journal: BA

Journal Total:

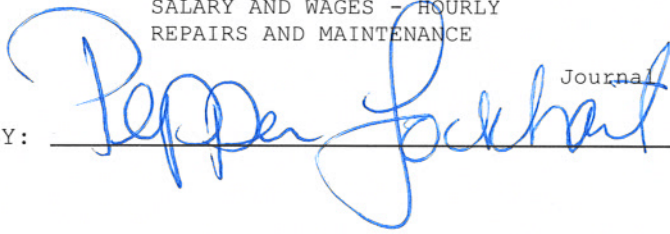
APPROVED BY:

City of Evert  
JOURNAL ENTRY  
JE: 5970

Post Date: 09/22/2021  
Entry Date: 09/22/2021  
Description: FOR COUNCIL 9 28 21

Entered By: PEPPER  
Journal: BA

GL #	Description	DR	CR
101-265-807.000	MEMBERSHIP AND DUES		90.00
101-265-840.000	PHYSICALS	90.00	
203-451-707.000	SAL/WAGES, PT	1,000.00	
203-451-930.000	REPAIRS AND MAINTENANCE		1,096.00
203-451-943.000	EQUIPMENT RENTAL	96.00	
590-537-807.000	MEMBERSHIP AND DUES		71.00
590-537-850.000	COMMUNICATIONS	71.00	
590-539-706.000	SALARY AND WAGES - HOURLY	191.00	
590-539-930.000	REPAIRS AND MAINTENANCE		191.00
Journal Total:		1,448.00	1,448.00

APPROVED BY: 

City of Evert  
JOURNAL ENTRY  
JE: 5933

Post Date: 08/30/2021  
Entry Date: 08/30/2021  
Description: FOR COUNCIL PACKET SEPT 7 2021

Entered By: PEPPER  
Journal: BA

GL #	Description	DR	CR
101-242-706.000	CODE ENFORCEMENT	6,000.00	
101-440-930.000	REPAIRS AND MAINTENANCE		6,000.00
Journal Total:		6,000.00	6,000.00

APPROVED BY: \_\_\_\_\_

*Pepper Lockhart*

## AGENDA REPORT

To: Honorable Mayor Emerick & Council Members  
From: John Beam Jr., Chief of Police  
Date: August 31, 2021  
Re: Camera RFP

For the Agenda of the Council Meeting September 7, 2021

Background. During the City Council meeting on April 5, 2021, approval was given to publish a Security Camera Request for Proposals. Since the publication was made vendors have conducted site visits, have been able to ask questions, and 5 proposals have been submitted to the City of Evert. Additionally, a camera company (Verkada) has reached out to me regarding their cameras and software. On July 9, 2021, the City of Evert started testing 4 cameras (2 outdoor cameras and 2 indoor cameras).

On August 16, 2021, Council reviewed the proposals and asked to have new quotes drafted by Blink Cabling and Monarch to accommodate both indoor and outdoor Verkada cameras.

Issues & Questions Specified. I received the attached quotes from Monarch and Blink Cabling. Monarch offers a higher discount on the warranty and cameras than Blink Cabling. Therefore Monarch's quote came in lower than Blink Cabling.

### Alternatives.

1. I have had a discussion with Craig Brocket (City of Big Rapids) regarding their camera system. The system is capable of broadcasting video to a server through use of repeaters, and Craig stated they have been very happy with the system. Craig advised he was going to forward me information regarding the software and cameras, but I have not received any information yet. Investigating this route would require us to start over again, and the City of Big Rapids has IT personnel on staff to maintain the cameras and server.

### Financial Impact.

1. The expenditure for cameras was not budgeted in this current budget, and a budget amendment would have to be done after locating where the funds would come from.
2. MMRMA has a Risk Avoidance Program grant for Digital Cameras and Security. The grant allows for up to 50% or \$100,000.00 in reimbursement.

Recommendation. I recommend proceeding with purchasing the Verkada cameras and service from Monarch.

### Attachments.

1. Quotes from Monarch and Blink Cabling.





**MONARCH**

Monarch  
1819 Polk St, # 320  
San Francisco, CA 94109

Prepared By Rob Oryl  
Phone (415) 964-3697  
Email rob@monarchconnected.com

Quote Number 00001175  
Term (Months) 120

Created Date 8/25/2021  
Expiration Date 9/30/2021

Bill To Name City of Evert (MI)  
Bill To 5814 100th Avenue  
Evert, MI 49631  
United States

Customer Name attn: John Beam  
Ship To 5814 100th Avenue  
Evert, MI 49631  
United States

Product Code	Product	Quantity	Discount	Sales Price	Total Price
LIC-10Y	Verkada 10 Year Camera License	26.00	27.00%	\$1,599.00	\$30,349.02
CD51-30-HW	Verkada CD51 Indoor Dome Camera, 5MP, Zoom Lens, 30 Days of Storage	8.00	27.00%	\$999.00	\$5,834.16
CD51-30E-HW	Verkada CD51-E Outdoor Dome Camera, 5MP, Zoom Lens, 30 Days of Storage	18.00	27.00%	\$1,199.00	\$15,754.86

Tax \$0.00  
Shipping and Handling \$337.92  
Installation Costs \$1,998  
Grand Total \$54,273.96

Please confirm acceptance of this quote by signing below:

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

This order is a binding agreement between you and The ELD Experts LLC, dba Monarch. By placing this order, you hereby agree to Monarch's Terms of Sale, which are incorporated herein by reference, and can be found at <https://www.monarchconnected.com/terms-of-sale>  
In the event of a conflict between this order and the Terms of Sale, the Terms of Sale shall control.

**Blink Cabling and IT, LLC**

3863 South Nottawa Rd  
Mount Pleasant, MI 48858 US  
+1 9894237577  
mtracy@blinkcablingandit.com

**Estimate**

ADDRESS  
John Beam  
City of Ewart

ESTIMATE 1036  
DATE 08/19/2021

DATE		DESCRIPTION	QTY	RATE	AMOUNT
		Verkada Camera With PtP Install			
	Materials	Verkada CD51 Indoor Dome Camera, 30 Days	8	729.27	5,834.16
	Materials	Verkada CD51-E Outdoor Dome Camera, 30 Days	18	875.27	15,754.86
	Materials	10 Year Camera License	26	1,167.27	30,349.02
	Materials	Ubiquiti Litebeam M5	2	68.00	136.00
	Materials	Ubiquiti Ethernet Surge Protector	2	17.00	34.00
	Materials	Conduit and mounting materials	1	75.00	75.00
	Labor - Standard	Setup and Aiming of PtP System	6	75.00	450.00
	Travel	112 Miles Travel at IRS rate of \$.56 per mile	112	0.56	62.72
	Materials	TrendNet PoE Switch	1	120.00	120.00
	Line Pull-Cat6 Shielded	Shielded Cat6 Line for PtP System	2	230.00	460.00
	Termination and Testing - Cat5/6 W/O Plates	Shielded Cat6 Line Termination and Continuity Testing	2	25.00	50.00
	Camera Aim and Focus	Camera Mounting and Aiming	1	40.00	40.00
TOTAL					<b>\$53,365.76</b>

Accepted By

Accepted Date

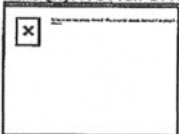
## John Beam

---

**From:** Rob Oryl <rob@monarchconnected.com>  
**Sent:** Tuesday, August 31, 2021 9:40 AM  
**To:** John Beam  
**Subject:** Re: Quote 1175

That is correct.

**Rob Oryl**  
**Account Executive**  
**MONARCH**  
(415) 964-3697 x106  
[rob@monarchconnected.com](mailto:rob@monarchconnected.com)



[www.monarchconnected.com](http://www.monarchconnected.com)  
[Online Store - Click Here](#)

On Tue, Aug 31, 2021 at 9:38 AM John Beam <[john.beam@evart.org](mailto:john.beam@evart.org)> wrote:

I just wanted to make sure the ptp was included. So just to make sure I am understanding it correctly. The installation line is for the ptp equipment and installation?

**From:** Rob Oryl <[rob@monarchconnected.com](mailto:rob@monarchconnected.com)>  
**Sent:** Tuesday, August 31, 2021 9:34 AM  
**To:** John Beam <[john.beam@evart.org](mailto:john.beam@evart.org)>  
**Subject:** Re: Quote 1175

Good morning John,

The installation line item is for the point to point only. I don't have a line item for a point to point on my quoting tool. Is that ok?

I can put it under professional services as a line item if that helps.



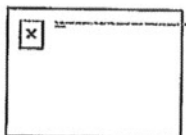
Rob Oryl

Account Executive

**M O N A R C H**

(415) 964-3697 x106

[rob@monarchconnected.com](mailto:rob@monarchconnected.com)



[www.monarchconnected.com](http://www.monarchconnected.com)

[Online Store - Click Here](#)

On Tue, Aug 31, 2021 at 9:23 AM John Beam <[john.beam@evart.org](mailto:john.beam@evart.org)> wrote:

Rob,

I see you have installation costs on the quote. We were planning on installing the cameras ourselves.

We were looking to have a point to point cradle installed so we can install a camera on a building that does not have internet, but is located approximately 200 feet away from a building that does have internet. The point to point we would want installed professionally since we are not familiar with it. Could you please modify the quote for this if it is something your company would do.

Feel free to call me if you have any questions,

Thanks,

John Beam Jr.

*Chief of Police*

**City of Ewart**

p: 231.734.5911

f: 231.734.0051

a: 137 N River Street

Ewart, MI 49631

w: [www.ewart.org](http://www.ewart.org) e: [john.beam@ewart.org](mailto:john.beam@ewart.org)

PRIVILEGED AND CONFIDENTIAL: The information contained in this electronic message and any attachments are confidential property and intended only for the use of the addressee. Any interception, copying, accessing, or disclosure or distribution of this message is prohibited, and sender takes no responsibility for any unauthorized reliance on this message. If you have received this message in error, please notify the sender immediately and purge the message you received.

## AGENDA REPORT

To: Honorable Mayor Emerick & Council Members  
From: Richard Lewis, Interim City Manager  
Date: September 23, 2021  
Re: Attitude Wellness, LLC (aka Lume Cannabis) Renewal Marihuana Applications  
(Provisioning, Processor, and Grow Licenses) Approve.

For the Agenda of September 28, 2021

---

Background. The city received three renewal marihuana applications for Attitude Wellness, LLC for their provisioning, processor, and grow licenses. All three licenses were set to expire on May 18, 2021. We conditionally approved two extensions on June 21 and July 28, 2021, while we had a third party testing air quality.

Issues & Questions Specified. We now have the results of the air quality tests from Air & Water Compliance Group. In summary they have stated, "the Lume facility are below state allowed emission rates for toxic air contaminants using guidelines provided by AQD to evaluate state air toxic rules."

Alternatives. n/a

Financial Impact. n/a

Recommendation. I am recommending the city council approve all three renewal licenses, provisioning, processor, and grow licenses until May 18, 2022.

Attachments.

1. Evaluation of Air Samples from Lume Cannabis Company Processing Facility Aug 2021

**AIR & WATER  
COMPLIANCE  
GROUP, LLC**

Ms. Sarah Dvoracek, City Manager  
City of Ewart  
Ewart City Hall  
5814 100<sup>th</sup> Avenue  
Ewart, MI 49631

August 27, 2021

Dear Ms. Dvoracek,

Enclosed please find the report on the evaluation of the air quality samples collected on June 4, 2021 from each exhaust vent at the Lume Cannabis Company located at 9741 S. Industrial Park Drive, Ewart, Michigan.

Please do not hesitate to contact me if you or City of Ewart officials have questions on the attached report.

Sincerely,

A handwritten signature in black ink, appearing to read "Jillann Koebbe". The signature is fluid and cursive, with a large initial "J" and a long, sweeping underline.

Jillann Koebbe, Partner  
Air & Water Compliance Group, LLC  
5527 Scenic Drive, Whitehall, MI 49461  
231-894-8347 Office / 231-557-0464 Cell

Enc: Evaluation of Air Samples; Lume Cannabis Company, Ewart, Michigan

**AIR & WATER  
COMPLIANCE  
GROUP, LLC**

**Evaluation of  
Building Exhaust Vent Air Samples**

**Lume Cannabis Company  
9741 S. Industrial Park Drive  
(previously identified as 251 S Industrial Drive)**

**Ewart, Michigan**

**August, 2021**

**For:**

**City of Ewart  
Ewart City Hall  
5814 100<sup>th</sup> Avenue  
Ewart, MI 49631**

**Conducted by:**

**Air & Water Compliance Group, LLC  
5527 Scenic Drive,  
Whitehall, MI 49461**

## **TABLE OF CONTENTS**

	Page
I. Introduction	1
II. Source information	2
III. Discussion of Results	3
IV. Summary	5

## **TABLES**

Table 1	Lume Sample Results – Concentration
Table 2	Lume Sample Results – Pound per Hour
Table 3	Lume Sample Conversion of Concentration to Pound per Hour
Table 4	Michigan Air Toxics Health based Screening Levels for Compounds detected in Lume Samples
Table 5	Michigan Air Toxics Rule 227(a) Allowable Emission Rate Compliance Demonstration
Table 6	Sample Analysis Methodology

## **FIGURES**

Figure 1	Site Location
----------	---------------

## **APPENDIX**

Michigan Consulting & Environmental, June 15, 2021; Lume Cannabis Company, Air Sample Results



## **I. Introduction**

Air & Water Compliance Group, LLC (AWCG) was retained by the City of Ewart (Sarah Dvoracek, City Manager) to review and interpret the results of air emission sampling presented in a report provided by the Lume Cannabis Company (Lume). The report provided the results of air samples collected on June 4, 2021 from the exhaust vents of the facility located at 9741 S. Industrial Park Drive in Ewart, Michigan which were analyzed for total volatile organic compounds (VOCs) as well as specific volatile compounds. Please note that this facility has also been identified as being located at 251 S. Industrial Park Drive in Ewart. According to Lume, both addresses refer to the same parcel housing their processing facility. Lume also has a retail business in Ewart. The air sampling report from the Lume processing facility was provided to the City of Ewart as per the Code of Ordinances Part II, Chapter 8, Sec. 8-95 (e). The City's ordinance requires a marihuana facility licensee to provide third-party stormwater runoff and air quality reports that detail the facility's aggregate toxic effect on the surrounding air and water resources as a condition of their annual license renewal.

Presented below is an evaluation of the air sample results from the Lume processing facility compared against applicable Michigan air toxics health-based screening levels specified in state administrative rules. The Lume air sampling results were presented in a report submitted by Michigan Consulting and Environmental (MCE) of Mt. Pleasant, Michigan to the City of Ewart on June 15, 2021. The MCE report contained the analytical results of three air samples that were collected by MCE from Lume building vents on June 4, 2021. The samples were analyzed by Prism Analytical Technologies of Mt. Pleasant, Michigan for total volatile organic compounds (VOCs) as well as individual VOC compounds. This report is provided in the attached Appendix.

## **II. Source Information**

The following information on the facility and the collected air samples was provided by Mr. Sam Kitchin, Senior Project Manager of MCE and Mr. Gary Stalter, Cultivation Facility Manager of the Lume Cannabis Company.

Sample #1 was collected from one of two vents in the main body of the building

Sample #2 was collected from the other vent in the main body of the building

Sample #3 was collected from the vent from the flower room addition to the building

### **Vent Information:**

All three vents remove air from the building above the flower rooms and all areas where the cannabis product is grown, cured, trimmed and processed. The two vents in the main body of the building came from the second-floor mechanical area. The third vent is from the additional flower room building addition. This vent collects air directly from the air house that controls that flower room.

The samples were collected during normal business hours. The level of activity and operations underway in the building at the time of the sampling was described as normal with usual daily routines being performed.

The exhaust vents that were sampled vent horizontally out of the top of the building wall below the peak of the roof of the building:

- Vent #1 and #2 = Sample #1 and #2

The two exhaust ducts are 28" X 28" with a 60" X 54" louvers. Both vents each have an exhaust air flow rate of 8500 cubic feet per minute (cfm) and are located 18 feet above ground measured from the bottom of the louvers.

- Vent #3 = Sample #3

The exhaust duct is 20" X 20" with an exhaust air flow rate of 3200 cfm. The vent is located 30 feet above ground.



#### Site Information:

The facility is completely secured by a continuous fence with key carded access gates. The portions of the building where Vent #1 and #2 are located is 29 feet from the secured fence line and approximately 150 feet from the closest property line. The portion of the building where Vent #3 is located is 35 feet from the closest fence line and 45 feet from the closest property line. The company plans to expand operations at this location in the future.

### III. Discussion of Results

The City of Evart requested that AWCG assist them in interpreting the results of the Lume air emission testing. To comply with the City ordinance, the company was required as a marihuana facility licensee, to provide an air quality report that details the facility's aggregate toxic effect on the surrounding air resources as a condition of their annual license renewal with the city. There were seventeen compounds that were detected in the samples. To evaluate the aggregate toxic effect of the reported emissions, AWCG compared the emissions of these seventeen compounds against the air toxics health-based screening levels for these compounds that have been established in state administrative rules by the Air Quality Division (AQD) of the Michigan Department of Environment, Great Lakes and Energy (EGLE). The air toxic rules define toxic air contaminants as *"any air contaminant for which there is no national ambient air quality standard and which is or may become harmful to public health or the environment when present in the outdoor atmosphere in sufficient quantities and duration"*.

The sample results from the Lume of air emission testing provided the concentration of total VOCs and individual volatile compounds detected in nanograms/liter (equivalent to micrograms/cubic meter (ug/m3)). Table 1 presents the concentration of seventeen compounds detected in one or more of the vents as well as the concentration of these compounds in all three vents which are totaled as the aggregate value for the whole facility. Table 1 also provides the total VOC concentration detected in each vent. Table 2 converts these values to mass loading rates of pounds per hour (lb/hr) per compound based on the concentration of each compound detected and the air flow from the vents where the compounds were detected. Not all compounds were detected in each of the vents so the air flow values vary in the conversion calculations. Table 3 provides more information on the conversion of concentration to mass loading rate for the compounds and also air flow conversions.

In Table 4, the Michigan air toxics health-based screening levels are presented for fourteen of the compounds that were detected. These are:

- The health-based screening level for non-carcinogenic effects of a toxic air contaminant called the Initial Threshold Screening Level (ITSL). It is determined by a number of different methods, depending upon the available toxicological data.
- The health-based screening levels for carcinogenic effects of a toxic air contaminant. These include the Initial Risk Screening Level (IRSL), which is defined as an increased cancer risk of one in one million ( $10^{-6}$ ), and the Secondary Risk Screening Level (SRSL), which is defined as an increased cancer risk of one in one hundred thousand ( $10^{-5}$ ).

Three of the compounds detected in the samples did not have ITSLs or IRSL/SRSL screening levels developed by AQD as of this date (Table 4 indicates “na” for these compounds). Further evaluation found that these compounds which were emitted in very small quantities could be considered exempt from the air toxics standards because the emissions of these air contaminants were less than 10 pounds per month and 0.14 pound per hour and additional information evaluated for these compounds determined they were not expected to be classified as carcinogens or high concern compounds as defined in the rules. These three compounds had proposed emission rates (ERs) that were less than the air toxics exemption level by at least one order of magnitude (less than 0.014 pounds per hour = 10 times under the 0.14 pound per hour exemption level).

In Table 5, the mass amount of each compound being emitted was compared to the available Michigan Air Toxics screening levels using a spreadsheet developed by the AQD. All of the 14 compounds evaluated had proposed ERs less than the “Allowed Emission Rate” as per Air Toxics Rule 227(a) using the “Allowable Emission Rate” methodology. This methodology demonstrates compares proposed or actual emission rates of a compound against allowable emission rates based on the ITSL or IRSL of the compound to determine compliance with the health-based screening level provisions of Air Toxics Rule 225.



#### **IV. Summary**

Seventeen volatile organic compounds were quantified in the samples. Fourteen of these compounds had calculated emission rates that were less than allowed health-based state air toxics screening levels. The three compounds that did not have AQD health-based screening levels did not appear to be classified as carcinogenic or highly toxic based on available information and were calculated as being emitted at rates well below the exemption emission rate level in the air toxics rules. Based on the information presented in the above analysis, it appears that the emissions from the Lume facility are below state allowed emission rates for toxic air contaminants using guidelines provided by AQD to evaluate state air toxic rules.

The total VOC emissions from all three vents covering the entire facility were calculated to be 0.332 pounds per hour or 247 pounds per month, emitting this rate while operating 24 hours per day for 31 days. This also equates to 1.46 tons per year of VOCs based on the hourly emission rate multiplied by 8760 hours (24 hours per day for 365 days per year). This annual level of emissions would classify the site as a small "area source" per AQD standards.

The only emissions that were reviewed as part of this analysis were the specific volatile compounds and total VOCs reported in the sample analysis. The expected routine emissions of Criteria Air Pollutants (NOX, CO, SO<sub>2</sub>) from the facility's utility systems (HVAC, generators, etc.) were not sampled for or evaluated.

There was no evaluation of the air permit status of the equipment or other emission units at the site or the odor potential of any of these compounds individually or as a composite emission from the facility

## Tables

**Lume Cannabis Company Processing Facility**  
**9741 S. Industrial Park Drive, Evart, MI**  
**Analysis of Exhaust Vent Air Samples collected June 4, 2021**

**Table 1**

**Quantitative Laboratory Analytical Results**

ug/m3 = ng/l	VOC Measured ug/m3 ng/L	ethanol 64-17-5 ug/m3 ng/L	acetone 67-41-1 ug/m3 ng/L	isopro- panol 67-63-0 ug/m3 ng/L	1,2,-dichloro- ethene 156-60-5 ug/m3 ng/L	Vent #	acfm	scfm
Vent #								
1	1700	30	190	1200	25	1	8500	8353
2	2000	29	180	1200	37	2	8500	8353
3	770	32	94	320	8.7	3	3200	3145
<b>Total</b>	<b>4470</b>	<b>91</b>	<b>464</b>	<b>2720</b>	<b>70.7</b>	<b>Total</b>	<b>20200</b>	<b>19850</b>
<b>Impacted Air Flow - scfm</b>	<b>19850</b>	<b>19850</b>	<b>19850</b>	<b>19850</b>	<b>19850</b>			
<b>Pound / Hour</b>	<b>0.332</b>	<b>0.007</b>	<b>0.034</b>	<b>0.202</b>	<b>0.005</b>			
<b>Pound / Month</b>	<b>247</b>	<b>5</b>	<b>26</b>	<b>150</b>	<b>4</b>			
<b>Ton/Year</b>	<b>1.46</b>	<b>0.03</b>	<b>0.15</b>	<b>0.89</b>	<b>0.02</b>			
						Hrs		
						Hrs/Month = 24 * 31 =		744
						PTE Hrs = 24 * 365 =		8760

**Semi-Quantitative Laboratory Analytical Results**

ug/m3 = ng/l	propylene 115-07-1 ug/m3 ng/L	4-methylene-5- hexanal 17844-21-2 ug/m3 ng/L	a-pinene 80-56-8 ug/m3 ng/L	myrcene 123-35-3 ug/m3 ng/L	b-pinene 127-91-3 ug/m3 ng/L	limonene 5989-27-5 ug/m3 ng/L	2-methyl butene- nitrile 18936-17-9 ug/m3 ng/L	methyl butane 78-78-4 ug/m3 ng/L	pentane 109-66-0 ug/m3 ng/L	methyl hexane 589-34-4 ug/m3 ng/L	heptane 142-82-5 ug/m3 ng/L	benzalde- hyde 100-52-7 ug/m3 ng/L	benzyl alcohol 100-51-6 ug/m3 ng/L
Vent #													
1	12	17	20	51	14	36	--	--	--	--	--	--	--
2	--	30	35	140	25	74	9	--	--	--	--	--	--
3	--	--	--	--	--	--	--	35	33	7	6	8	17
<b>Total</b>	<b>12</b>	<b>47</b>	<b>55</b>	<b>191</b>	<b>39</b>	<b>110</b>	<b>9</b>	<b>35</b>	<b>33</b>	<b>7</b>	<b>6</b>	<b>8</b>	<b>17</b>
<b>Impacted Air Flow - scfm</b>	<b>8353</b>	<b>16706</b>	<b>16706</b>	<b>16706</b>	<b>16706</b>	<b>16706</b>	<b>8353</b>	<b>3145</b>	<b>3145</b>	<b>3145</b>	<b>3145</b>	<b>3145</b>	<b>3145</b>
<b>Pound per Hour</b>	<b>0.00038</b>	<b>0.00294</b>	<b>0.00344</b>	<b>0.01195</b>	<b>0.00244</b>	<b>0.00688</b>	<b>0.00028</b>	<b>0.00041</b>	<b>0.00039</b>	<b>0.00008</b>	<b>0.00007</b>	<b>0.00009</b>	<b>0.00020</b>
<b>Pound / Month</b>	<b>0.28</b>	<b>2.19</b>	<b>2.56</b>	<b>8.89</b>	<b>1.82</b>	<b>5.12</b>	<b>0.21</b>	<b>0.31</b>	<b>0.29</b>	<b>0.06</b>	<b>0.05</b>	<b>0.07</b>	<b>0.15</b>
<b>Ton/Year</b>	<b>0.0016</b>	<b>0.0129</b>	<b>0.0151</b>	<b>0.0523</b>	<b>0.0107</b>	<b>0.0301</b>	<b>0.0012</b>	<b>0.0018</b>	<b>0.0017</b>	<b>0.0004</b>	<b>0.0003</b>	<b>0.0004</b>	<b>0.0009</b>

**Notes:**

Samples collected by Michigan Consulting & Environmental, Mt. Pleasant, MI

Lume Cannabis Company Processing Facility  
 9741 S. Industrial Park Drive, Evart, MI  
 Analysis of Exhaust Vent Air Samples collected June 4, 2021

Table 2

Conversion from UG/M3 to LB/HR

Air Flow from Vents where compound was detected

VOC lb/hr	VOC conc.		Air Flow				
0.3323 lb 1 hr	4470 ug 1 m3	1 m3 35.32 ft3	19850 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
ethanol							
0.0068 lb 1 hr	91 ug 1 m3	1 m3 35.32 ft3	19850 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
acetone							
0.0345 lb 1 hr	464 ug 1 m3	1 m3 35.32 ft3	19850 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
isopro- panol							
0.2022 lb 1 hr	2720 ug 1 m3	1 m3 35.32 ft3	19850 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
1,2-dichloro-ethene							
0.0053 lb 1 hr	70.7 ug 1 m3	1 m3 35.32 ft3	19850 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
propylene							
0.0004 lb 1 hr	12 ug 1 m3	1 m3 35.32 ft3	8353 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
4-methylene-5-hexanal							
0.0029 lb 1 hr	47 ug 1 m3	1 m3 35.32 ft3	16706 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
a-pinene							
0.0034 lb 1 hr	55 ug 1 m3	1 m3 35.32 ft3	16706 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
myrcene							
0.0119 lb 1 hr	191 ug 1 m3	1 m3 35.32 ft3	16706 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
b-pinene							
0.0024 lb 1 hr	39 ug 1 m3	1 m3 35.32 ft3	16706 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
limonene							
0.0069 lb 1 hr	110 ug 1 m3	1 m3 35.32 ft3	16706 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
2-methyl butene- nitrile							
0.0003 lb 1 hr	9 ug 1 m3	1 m3 35.32 ft3	8353 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
methyl butane							
0.0004 lb 1 hr	35 ug 1 m3	1 m3 35.32 ft3	3145 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
pentane							
0.0004 lb 1 hr	33 ug 1 m3	1 m3 35.32 ft3	3145 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
methyl hexane							
0.0001 lb 1 hr	7 ug 1 m3	1 m3 35.32 ft3	3145 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
heptane							
0.0001 lb 1 hr	6 ug 1 m3	1 m3 35.32 ft3	3145 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
benzalde- hyde							
0.0001 lb 1 hr	8 ug 1 m3	1 m3 35.32 ft3	3145 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	
benzyl alcohol							
0.0002 lb 1 hr	17 ug 1 m3	1 m3 35.32 ft3	3145 ft3 1 min	1 g 1,000,000 ug	1 lb 453.6 g	60 min 1 hr	

**Lume Cannabis Company Processing Facility**  
**9741 S. Industrial Park Drive, Evart, MI**  
**Analysis of Exhaust Vent Air Samples collected June 4, 2021**

**Table 3**

Conversion of Micrograms per Cubic Meter to Pounds per Hour

Example: VOC

Concentration = 4470 ug/m3

Impacted Air Flow = 19850 scfm

$$\frac{0.3323 \text{ lb}}{1 \text{ hr}} = \frac{4470 \text{ ug}}{1 \text{ m}^3} * \frac{1 \text{ m}^3}{35.32 \text{ ft}^3} * \frac{19850 \text{ scf}}{1 \text{ min}} * \frac{1 \text{ g}}{1,000,000 \text{ ug}} * \frac{1 \text{ lb}}{453.6 \text{ g}} * \frac{60 \text{ min}}{1 \text{ hr}}$$

Sample	acfm	scfm	ducts	Vent	Description
#1	8500	8353	28X28	#1	This vent is located in the main body of the building from the second floor mechanical area
#2	8500	8353	28X28	#2	This vent is located in the main body of the building from the second floor mechanical area
#3	3200	3145	20X20	#3	This vent is located in the additional flower room
	20200	19850			

Note: All three vents are removing air from the building above the flower rooms and areas where our product is grown, cured ,trimmed and processed.

Convert Air Flow from acfm to scfm

$$SCFM = ACFM \left( \frac{P}{14.7} \right) \left( \frac{519}{T} \right)$$

T = Gas temperature, °R = 460 + °F

P = Gas pressure, psia

ACFM = Gas flow, actual cubic feet/minute

SCFM = Gas flow, standard cubic feet/minute

	Facility	Vents 1&2	Vent 3
Normal/Standard Temperature and Pressure			
F	68	68	68
psi	14.7	14.7	14.7
acfm	20200	8500	3200
scfm	19850	8353	3145

Temp Ambient Source: EPA NSPS NTP  
 Pressure Ambient Source: EPA NSPS NTP  
 Exhaust Vent Fan Air Flow Source: Air flow provided by Company



**Lume Cannabis Company Processing Facility**  
**9741 S. Industrial Park Drive, Evart, MI**  
**Analysis of Exhaust Vent Air Samples collected June 4, 2021**

**Table 4**

**Air Toxics Standards for Compounds detected in Air Samples from Lume Facility**

**Source: EGLE Air Quality Division**

**Michigan Air Toxics System**

**Initial Threshold Screening Level/Initial Risk Screening Level (ITSL/IRSL)**

<u>CAS Number</u>	<u>Chemical Name</u>	<u>Notes</u>	<u>Status</u>	<u>ITSL</u> ( $\mu\text{g}/\text{m}^3$ )	<u>Averaging</u> <u>Time</u>	<u>Second</u> <u>ITSL</u> ( $\mu\text{g}/\text{m}^3$ )	<u>Second</u> <u>ITSL Avg</u> <u>Time</u>	<u>IRSL</u> ( $\mu\text{g}/\text{m}^3$ )	<u>SRSL</u> ( $\mu\text{g}/\text{m}^3$ )	<u>Carc Avg</u> <u>Time</u>
64175	ethyl alcohol		FINAL	19000	1 hr					
67641	acetone		FINAL	5900	8 hr					
67630	isopropyl alcohol		FINAL	220	annual					
156605	trans-1-2-dichloroethylene		FINAL	200	annual					
115071	propylene		FINAL	8600	8 hr					
17844-21-2	4-methylene-5-hexanal			na						
80568	pinene, alpha	18	FINAL	1120	8 hr					
123-35-3	myrcene			na						
127913	pinene, beta	18	FINAL	1120	8 hr					
5989275	d-limonene		FINAL	6250	annual					
18936-17-9	2-methylbutenenitrile			na						
78784	2-methyl butane		FINAL	17700	8 hr					
109660	pentane		FINAL	17700	8 hr					
589344	3-methylhexane		FINAL	3500	8 hr					
142825	heptane		FINAL	3500	8 hr					
100527	benzaldehyde		FINAL					0.4	4	annual
100516	benzyl alcohol		FINAL	5000	annual					

18. The combined ambient impact of turpentine and monoterpenes (a-pinene, b-pinene, and d-carene) listed with Note #18 cannot exceed the ITSL of 1120  $\mu\text{g}/\text{m}^3$  (8-hour averaging time).



# TOXIC AIR CONTAMINANTS

## Allowable Emission Rate Methodology - Rule 227(1)(a)

Facility Name: Lume Cannabis Company										Facility Address: 9741 S. Industrial Park Drive, Evart MI										Table 5									
Chemical Name	CAS No.	Screening Level						Allowable Emission Rate (AER)						Proposed Emission Rate (ER)						Is Proposed Emission Rate less than AER?									
		1st ITSL µg/m³	1st ITSL Avg Time	2nd ITSL µg/m³	2nd ITSL Avg Time	IRSL / SRSL µg/m³ (annual Avg)	AQD Footnote(s)	1st ITSL		2nd ITSL		IRSL / SRSL		Max Hourly ER lbs/hour	Rate (1st ITSL)	1st ITSL Rate Units	Rate (2nd ITSL)	2nd ITSL Rate Units	Rate (IRSL)	IRSL / SRSL Rate Units	1st ITSL Max Hourly Rate	1st ITSL ER	2nd ITSL Max Hourly Rate	2nd ITSL ER	IRSL Max Hourly Rate	IRSL ER			
								Max lbs per hour	lbs per month, 24-hr, 8-hr or 1-hr	Max lbs per hour	lbs per month, 24-hr, 8-hr or 1-hr	Max lbs per hour	lbs per month																
ethyl alcohol	64175	19000	1 hr					19	19					0.007	0.00688	lbs/hr					yes	yes							
acetone	67641	5900	8 hr					118	118					0.034	0.275947	lbs/8-hr					yes	yes							
isopropyl alcohol	67630	220	annual					118.8	8800					0.202	147.608	lbs/month					yes	yes							
trans-1-2-dichloroethylene	156605	200	annual					108	8000					0.005	3.836722	lbs/month					yes	yes							
propylene	115071	8600	8 hr					172	172					0.00038	0.003003	lbs/8-hr					yes	yes							
pinene, alpha	80568	1120	8 hr				18	22.4	22.4					0.00344	0.027528	lbs/8-hr					yes	yes							
pinene, beta	127913	1120	8 hr				18	22.4	22.4					0.00244	0.01952	lbs/8-hr					yes	yes							
d-limonene	5989275	6250	annual					3375	250000					0.006882	5.023822	lbs/month					yes	yes							
2-methyl butane	78784	17700	8 hr					354	354					0.000412	0.003297	lbs/8-hr					yes	yes							
pentane	109660	17700	8 hr					354	354					0.000389	0.003109	lbs/8-hr					yes	yes							
3-methylhexane	589344	3500	8 hr					70	70					8.24E-05	0.000659	lbs/8-hr					yes	yes							
heptane	142825	3500	8 hr					70	70					7.07E-05	0.000565	lbs/8-hr					yes	yes							
benzaldehyde	100527					0.4						0.216	16	9.42E-05				0.068775	lbs/month					yes	yes				
benzyl alcohol	100516	5000	annual					2700	200000					0.0002	0.146148	lbs/month					yes	yes							
Combined Pinenes	80568	1120	8 hr				18	22.4	22.4					0.00588	0.047048	lbs/8-hr					yes	yes							
4-methylene-5-hexanal	17844212	No available screening level developed												0.00294	Less than exemption levels of 0.14 pounds per hour														
myrcene	123353	No available screening level developed												0.01195	Less than exemption levels of 0.14 pounds per hour														
2-methyl butenenitrile	18936179	No available screening level developed												0.000282	Less than exemption levels of 0.14 pounds per hour														

Links:

[Toxics Screening Level Query Footnotes](#)

18. The combined ambient impact of turpentine and monoterpenes (a-pinene, b-pinene, and d-carene) listed with Note #18 cannot exceed the ITSL of 1120 µg/m3 (8-hour averaging time).

**Lume Cannabis Company Processing Facility  
9741 S. Industrial Park Drive, Ewart, MI  
Analysis of Exhaust Vent Air Samples collected June 4, 2021**

**Table 6**

**Analytical Methods**

**METHOD: NIOSH 2549, Issue 1**

<https://www.cdc.gov/niosh/docs/2003-154/pdfs/2549.pdf>

"This method has been used for the characterization of environments containing mixtures of volatile organic compounds. The sampling has been conducted using multi-bed thermal desorption tubes. The analysis procedure has been able to identify a wide range of organic compounds, based on operator expertise and library searching."

**Method: ISO 16000-6**

<https://www.iso.org/standard/73522.html>

"This document describes a method for determination of volatile organic compounds (VOC) in indoor air and in air sampled for the determination of the emission from products or materials used in indoor environments (according to ISO 16000-1) using test chambers and test cells. The method uses sorbent sampling tubes with subsequent thermal desorption (TD) and gas chromatographic (GC) analysis employing a capillary column and a mass spectrometric (MS) detector with or without an additional flame ionisation detector (FID)[13].

The method is applicable to the measurement of most GC-compatible vapour-phase organic compounds at concentrations ranging from micrograms per cubic metre to several milligrams per cubic metre. Many very volatile organic compounds (VVOC) and semi-volatile organic compounds (SVOC) can be analysed depending on the sorbents used."

## Figures







## Appendix



# Michigan Consulting & Environmental

1669 S. Isabella Rd • Mt. Pleasant, MI 48858  
132 E. Grand River Ave • Brighton, MI 48116  
Office (989) 772-2441 • Fax (989) 773-2146  
[www.michenv.com](http://www.michenv.com)

June 15, 2021

City of Ewart, Michigan  
Ewart City Hall  
5814 100<sup>th</sup> Avenue  
Ewart, MI 49631

Re: Lume Cannabis Company, 9741 S. Industrial Park Drive, Ewart, MI

Dear Ewart City Council,

On behalf of Lume Cannabis Company, Michigan Consulting & Environmental (MCE) collected three (3) air samples, one (1) from each exhaust vent at the subject facility on June 4, 2021. The samples were submitted to Prism Analytical Technologies where they were analyzed for Total Volatile Organic Compounds (VOCs) and Top 10 VOCs.

The Prism Analytical Technologies reports are attached. All three samples exhibited concentrations of VOCs. Please indicate if the VOC concentrations are within your required limits.

Please contact me at 989-698-6655 if you have any questions.

Respectfully,  
*Michigan Consulting & Environmental*

Sam Kitchin  
Senior Project Manager

Cc: Mr. Gary Statler – Lume Cannabis Co.

**Attachments** - Laboratory Reports: Exhaust 1, Exhaust 2, and Exhaust 3

Client: Michigan Consulting & Environmental  
1669 S. Isabella Rd  
Mt. Pleasant, MI 48858

COC: 93795  
Laboratory ID: 93795-1

Sampled By: Sam Kitchin  
Project: Lume Cannabis 51711  
Location: 9741 S. Industrial Dr.  
Ewart, MI

Received Date: 06/04/2021  
Approved Date: 06/04/2021  
Scanned Date: 06/07/2021  
Report Date: 06/11/2021

Client Sample ID: Exhaust 1  
Amount: 48.2 L  
Date Sampled: 06/04/2021  
Sample Type: TDT AE927

## A2-Top 10 TDT Analysis

Applicable methods for this analytical technique include (with relevant modifications) NIOSH 2549 and ISO 16000-6. A search was made for all compounds contained in the Air Survey Analysis List (TB503. Quantitative and Semiquantitative List). The ten highest compounds are listed below.

### Quantitative Results

Compound	CAS	Sample Concentration		Reporting Limit	Additional Information
		ng/L	ppb	ng/L	
Ethanol	64-17-5	30	16	1.0	
Acetone	67-64-1	190	77	1.0	J*
Isopropanol	67-63-0	1200	470	1.0	J*
trans 1,2-Dichloroethene	156-60-5	25	6.2	0.1	

### Semiquantitative Results

Compound	CAS	Sample Concentration		Reporting Limit	RI	Additional Information
		ng/L	ppb	ng/L		
Propylene	115-07-1	12	7	2	329	
C7-C9 Hydrocarbon	N/A	17	N/A	2	839	Contains oxygen; appears to be 4-methylene-5-hexenal (CAS 17844-21-2)
a-Pinene	80-56-8	20	4	2	851	
Myrcene	123-35-3	51	9	2	885	
B-Pinene	127-91-3	14	3	2	891	
Limonene	138-86-3 or 5989-27-5	36	6	2	924	Limonene (CAS 138-86-3) or d-Limonene (CAS 5989-27-5)

### Compound Notes

J\* The accuracy of this determination may be degraded because the reported value exceeded the calibrated range by more than a factor of 10.



---

These results pertain only to this sample as it was collected and to the items reported.  
These results have been reviewed and approved by the Laboratory Director or authorized representative.

---

*Alice Delia*

---

Alice E. Delia, Ph.D., Laboratory Director

Prism Analytical Technologies 2625 Denison Dr. Mt. Pleasant, MI 48858 989-772-5088
---------------------------------------------------------------------------------------------



Client: Michigan Consulting & Environmental  
1669 S. Isabella Rd  
Mt. Pleasant, MI 48858

COC: 93795  
Laboratory ID: 93795-1

Sampled By: Sam Kitchin  
Project: Lume Cannabis 51711  
Location: 9741 S. Industrial Dr.  
Ewart, MI

Received Date: 06/04/2021  
Approved Date: 06/04/2021  
Scanned Date: 06/07/2021  
Report Date: 06/11/2021

Client Sample ID: Exhaust 1  
Amount: 48.2 L  
Date Sampled: 06/04/2021  
Sample Type: TDT AE927

---

**MSX TDT Air Scan (Add)**

---

Applicable methods for this analytical technique include (with relevant modifications) NIOSH 2549 and ISO 16000-6. A scan was made for the target compounds listed below.

Compound	Sample Concentration	Reporting Limit	Additional Information
	ng/L	ng/L	
Total VOCs	1700	200	Total volatile organic compounds calculated based on internal standard ratio; does not include C1, C2, or methanol.

---

These results pertain only to this sample as it was collected and to the items reported.  
These results have been reviewed and approved by the Laboratory Director or authorized representative.

*Alice Delia*

Alice E. Delia, Ph.D., Laboratory Director

Prism Analytical Technologies  
2625 Denison Dr.  
Mt. Pleasant, MI 48858  
989-772-5088

Client: Michigan Consulting & Environmental  
1669 S. Isabella Rd  
Mt. Pleasant, MI 48858

Sampled By: Sam Kitchin  
Project: Lume Cannabis 51711  
Location: 9741 S. Industrial Dr.  
Ewart, MI

Client Sample ID: Exhaust 2  
Amount: 48 L  
Date Sampled: 06/04/2021  
Sample Type: TDT AG081

COC: 93795  
Laboratory ID: 93795-2

Received Date: 06/04/2021  
Approved Date: 06/04/2021  
Scanned Date: 06/07/2021  
Report Date: 06/11/2021

## A2-Top 10 TDT Analysis

Applicable methods for this analytical technique include (with relevant modifications) NIOSH 2549 and ISO 16000-6. A search was made for all compounds contained in the Air Survey Analysis List (TB503. Quantitative and Semiquantitative List). The ten highest compounds are listed below.

### Quantitative Results

Compound	CAS	Sample Concentration		Reporting Limit	Additional Information
		ng/L	ppb	ng/L	
Ethanol	64-17-5	29	15	1.0	
Acetone	67-64-1	180	73	1.0	J*
Isopropanol	67-63-0	1200	500	1.0	J*
trans 1,2-Dichloroethene	156-60-5	37	9.4	0.1	

### Semiquantitative Results

Compound	CAS	Sample Concentration		Reporting Limit	RI	Additional Information
		ng/L	ppb	ng/L		
C5-C7 Hydrocarbon	N/A	9	N/A	2	709	Contains nitrogen; appears to be 2-methylbutenenitrile (CAS 18936-17-9)
C7-C9 Hydrocarbon	N/A	30	N/A	2	839	Contains oxygen; appears to be 4-methylene-5-hexenal (CAS 17844-21-2)
a-Pinene	80-56-8	35	6	2	851	
Myrcene	123-35-3	140	24	2	885	
B-Pinene	127-91-3	25	4	2	891	
Limonene	138-86-3 or 5989-27-5	74	13	2	924	Limonene (CAS 138-86-3) or d-Limonene (CAS 5989-27-5)

---

**Compound Notes**

J\*      The accuracy of this determination may be degraded because the reported value exceeded the calibrated range by more than a factor of 10.

---

These results pertain only to this sample as it was collected and to the items reported.  
These results have been reviewed and approved by the Laboratory Director or authorized representative.

*Alice Delia*

---

Alice E. Delia, Ph.D., Laboratory Director

Prism Analytical Technologies 2625 Denison Dr. Mt. Pleasant, MI 48858 989-772-5088
---------------------------------------------------------------------------------------------





## Analytical Report

Client: Michigan Consulting & Environmental  
1669 S. Isabella Rd  
Mt. Pleasant, MI 48858

COC: 93795  
Laboratory ID: 93795-2

Sampled By: Sam Kitchin  
Project: Lume Cannabis 51711  
Location: 9741 S. Industrial Dr.  
Ewart, MI

Received Date: 06/04/2021  
Approved Date: 06/04/2021  
Scanned Date: 06/07/2021  
Report Date: 06/11/2021

Client Sample ID: Exhaust 2  
Amount: 48 L  
Date Sampled: 06/04/2021  
Sample Type: TDT AG081

### MSX TDT Air Scan (Add)

Applicable methods for this analytical technique include (with relevant modifications) NIOSH 2549 and ISO 16000-6. A scan was made for the target compounds listed below.

Compound	Sample Concentration	Reporting Limit	Additional Information
	ng/L	ng/L	
Total VOCs	2000	200	Total volatile organic compounds calculated based on internal standard ratio; does not include C1, C2, or methanol.

These results pertain only to this sample as it was collected and to the items reported.  
These results have been reviewed and approved by the Laboratory Director or authorized representative.

Alice E. Delia, Ph.D., Laboratory Director

Prism Analytical Technologies  
2625 Denison Dr.  
Mt. Pleasant, MI 48858  
989-772-5088

Client: Michigan Consulting & Environmental  
1669 S. Isabella Rd  
Mt. Pleasant, MI 48858

**COC: 93795**  
**Laboratory ID: 93795-3**

Sampled By: Sam Kitchin  
Project: Lume Cannabis 51711  
Location: 9741 S. Industrial Dr.  
Ewart, MI

Received Date: 06/04/2021  
Approved Date: 06/04/2021  
Scanned Date: 06/07/2021  
Report Date: 06/11/2021

Client Sample ID: Exhaust 3  
Amount: 48 L  
Date Sampled: 06/04/2021  
Sample Type: TDT AI477

## A2-Top 10 TDT Analysis

Applicable methods for this analytical technique include (with relevant modifications) NIOSH 2549 and ISO 16000-6. A search was made for all compounds contained in the Air Survey Analysis List (TB503. Quantitative and Semiquantitative List). The ten highest compounds are listed below.

### Quantitative Results

Compound	CAS	Sample Concentration		Reporting Limit	Additional Information
		ng/L	ppb	ng/L	
Ethanol	64-17-5	32	17	1.0	
Acetone	67-64-1	94	39	1.0	J*
Isopropanol	67-63-0	320	130	1.0	J*
trans 1,2-Dichloroethene	156-60-5	8.7	2.2	0.1	

### Semiquantitative Results

Compound	CAS	Sample Concentration		Reporting Limit	RI	Additional Information
		ng/L	ppb	ng/L		
2-Methylbutane	78-78-4	35	12	2	452	
Pentane (C 5)	109-66-0	33	11	2	479	
3-Methylhexane	589-34-4	7	2	2	627	
Heptane (C 7)	142-82-5	6	1	2	647	
Benzaldehyde	100-52-7	8	2	2	906	
Benzyl alcohol	100-51-6	17	4	2	961	

### Compound Notes

J\* The accuracy of this determination may be degraded because the reported value exceeded the calibrated range by more than a factor of 10.

---

These results pertain only to this sample as it was collected and to the items reported.  
These results have been reviewed and approved by the Laboratory Director or authorized representative.

---

*Alice Delia*

---

Alice E. Delia, Ph.D., Laboratory Director

Prism Analytical Technologies 2625 Denison Dr. Mt. Pleasant, MI 48858 989-772-5088
---------------------------------------------------------------------------------------------





## Analytical Report

Client: Michigan Consulting & Environmental  
1669 S. Isabella Rd  
Mt. Pleasant, MI 48858

COC: 93795  
Laboratory ID: 93795-3

Sampled By: Sam Kitchin  
Project: Lume Cannabis 51711  
Location: 9741 S. Industrial Dr.  
Ewart, MI

Received Date: 06/04/2021  
Approved Date: 06/04/2021  
Scanned Date: 06/07/2021  
Report Date: 06/11/2021

Client Sample ID: Exhaust 3  
Amount: 48 L  
Date Sampled: 06/04/2021  
Sample Type: TDT AI477

### MSX TDT Air Scan (Add)

Applicable methods for this analytical technique include (with relevant modifications) NIOSH 2549 and ISO 16000-6. A scan was made for the target compounds listed below.

Compound	Sample Concentration	Reporting Limit	Additional Information
	ng/L	ng/L	
Total VOCs	770	200	Total volatile organic compounds calculated based on internal standard ratio; does not include C1, C2, or methanol.

These results pertain only to this sample as it was collected and to the items reported.  
These results have been reviewed and approved by the Laboratory Director or authorized representative.

Alice E. Delia, Ph.D., Laboratory Director

Prism Analytical Technologies  
2625 Denison Dr.  
Mt. Pleasant, MI 48858  
989-772-5088



## AGENDA REPORT

To: Honorable Mayor Emerick & Council Members  
From: Richard Lewis, Interim City Manager  
Date: September 23, 2021  
Re: 1<sup>st</sup> Reading of the Zoning Amendment for Chapter 8 Businesses Article III  
Marihuana Facilities

For the Agenda of September 28, 2021

---

Background. In late fall last year, council directed me to consult with Dickinson & Wright to rewrite the marihuana facilities ordinance. The idea back then was to separate the medical marihuana ordinance from the recreational marihuana ordinance to provide better clarity for all.

After research and review completed by Tom Forshee and Jessica Wood, their final recommendation was not separate the ordinance but rather keep both medical and recreational in one ordinance. They are anticipating changes in the law in the near future which would combine some of the regulations for both medical and recreational marihuana.

Instead, Mr. Forshee reviewed the entire ordinance and provided the following recommendations for the regulatory ordinance, see attachment 1.

Issues & Questions Specified. I have included the sections in the ordinance with the changes in purple which includes added language or in some instances a strike through, see attachment 2.

Please remember our new regulations require a first reading of any amendment to the city ordinance and then a second reading with final council approval. The readings must occur during a regular scheduled city council meeting.

In many previous conversations with council members, the number of retail licenses has also been a topic of conversation. We currently have two retail licenses and only one license available. Please see table below

### Marihuana Facilities Allowed in City

Facility Type	Maximum No.	Permitted Location
Grower facility	6	I-2
Excess grower facility	6	I-2
Processor facility	6	C-2 and I-2
Secure transporter facility	2	C-2 and I-2
Safety compliance facility	2	C-2 and I-2
Provisioning center/Retail	2	C-2 and I-2

Alternatives. NA

Financial Impact. NA

Recommendation. Please provide comment and guidance. Please discuss reducing the retail/provisioning centers from two licenses to one license.

Attachments.

1. Amended Ordinance 2021-01 (First Reading)
2. "Purple" lined amended ordinances per section

ORDINANCE NO. \_\_\_\_\_

CITY OF EVART

OSCEOLA COUNTY, MICHIGAN

**AN ORDINANCE TO AMEND EVART CITY CODE, CHAPTER 8 "BUSINESSES",  
ARTICLE III "MARIHUANA FACILITIES", TO CLARIFY THE APPLICABILITY OF  
CERTAIN PROVISIONS AND MAKE VARIOUS OTHER AMENDMENTS**

THE CITY OF EVART, OSCEOLA COUNTY, MICHIGAN, ORDAINS

**SECTION 1:** Section 8-58, "Purpose and intent" is hereby amended in its entirety to read:

**Sec. 8-58. - Purpose and intent.**

- (a) The purpose of this article is to exercise the police regulatory and land use powers of the city by licensing and regulating provisioning centers, grower facilities, excess grower facilities, safety compliance facilities, processor facilities, and secure transporter in relation to both medical and adult use recreational marihuana facilities to the extent permissible under state and federal laws and rules and to protect the public health, safety and welfare of the residents of the city. As such, this article constitutes a public purpose.
- (b) The city finds that the activities described in this article are significantly connected to the public health, safety, security and welfare of its citizens and it is therefore necessary to regulate and enforce safety, security, fire, policing, health, and sanitation practices related to such activities and also to provide a method to defray administrative costs incurred by such regulation and enforcement.
- (c) It is not the intent of this article to diminish, abrogate, or restrict the protections for the use of marihuana found in the Michigan Medical Marihuana Act, MCL 333.26421 et seq., Medical Marihuana Facilities Licensing Act, MCL 333.27101 et seq., or the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et seq.

**SECTION 2:** Section 8-59(b), "Definitions" is hereby amended to amend or add only the definitions below and affecting no others:

*Marihuana* means that term as defined in the MMMA, MMFLA, or MRTMA as applicable.

*Provisioning center* means a commercial entity that purchases marihuana from a grower, excess grower or processor and sells, supplies or provides marihuana to registered qualifying patients, directly or through the patients' registered primary caregivers. The term "provisioning center" includes any commercial property where marihuana is sold at retail to registered qualifying patients, registered primary caregivers or recreational retail customers. For the purposes of this article (and as found in the city zoning ordinance) provisioning center also includes a marihuana retailer as that term is defined by the MRTMA. A noncommercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the department's marihuana registration process in accordance with the MMMA is not a provisioning center for the purposes of this article.

**SECTION 3:** Section 8-60, "Applicable law; conflicting regulations; requirement for legal nonconforming status" is hereby amended to add a new subsection (d) to read:

- (d) Marihuana facilities regulated by this article shall include both facilities for medical marihuana activities and recreational adult-use. Any other marihuana facility, whether licensed by the State of Michigan or not, including but not limited to, marihuana microbusinesses, temporary marihuana



events, designated consumption establishments, and any other license offered by the State of Michigan are prohibited unless specifically allowed in this article and the city zoning ordinance.

**SECTION 4:** Section 8-126, "Provisioning centers and microbusinesses" is hereby amended in its entirety to read:

**Sec. 8-126. - Provisioning centers.**

- (a) No provisioning center shall be located within 1,000 feet of real property comprising a public or private elementary, vocational, or secondary school or 1,000 feet of a church or religious institution defined as exempt by the city assessor or county or state assessor's office or a licensed child care facility.
- (b) All provisioning centers shall be limited to the general industrial I-2 or general business C-2 zoning districts.

**SECTION 5: CONFLICTING ORDINANCES**

All other ordinances, and parts of ordinances, or amendments thereto, of the City of Evart, in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 6: EFFECTIVE DATE**

This ordinance amendment shall take effect immediately upon publication in the Herald Review, as provided by the laws of the State of Michigan.

Date: \_\_\_\_\_

\_\_\_\_\_  
CHRIS EMERICK, Mayor

\_\_\_\_\_  
KATHY FIEBIG, City Clerk

I, Kathy Fiebig, City Clerk for the City of Evart, hereby certify that the above Ordinance was adopted on the \_\_\_\_, day of \_\_\_\_, 2021

\_\_\_\_\_  
KATHY FIEBIG, City Clerk

Current ordinance states,

"Sec. 8-58. - Purpose and intent.

- (a) The purpose of this article is to exercise the police regulatory and land use powers of the city by licensing and regulating provisioning centers, grower facilities, excess grower facilities, safety compliance facilities, processor facilities, secure transporter and ~~marihuana microbusiness to in~~ relation to both medical and adult use recreational marihuana facilities to the extent permissible under state and federal laws and rules and to protect the public health, safety and welfare of the residents of the city. As such, this article constitutes a public purpose.
- (b) The city finds that the activities described in this article are significantly connected to the public health, safety, security and welfare of its citizens and it is therefore necessary to regulate and enforce safety, security, fire, policing, health, and sanitation practices related to such activities and also to provide a method to defray administrative costs incurred by such regulation and enforcement.
- (c) It is not the intent of this article to diminish, abrogate, or restrict the protections for the use of marihuana found in the Michigan Medical Marihuana Act, MCL 333.26421 et seq., Medical Marihuana Facilities Licensing Act, MCL 333.27101 et seq., or the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et seq."

(Ord. No. 2017-7, § 1, 9-5-2017; Ord. No. 2018-1, § 1, 1-2-2018; Ord. No. 2019-09, § 1, 6-17-2019; Ord. No. 2020-04, § 2(I), 8-10-2020)



Sec. 8-59. - Definitions.

- (a) Except to the extent that they conflict with definitions provided in subsection (b) of this section, the definitions in the following state acts and federal statutes are incorporated into this subsection:

(1)MMMA—the Michigan Medical Marihuana Act, MCL 333.26421 et seq.

(2)MMFLA—the Medical Marihuana Facilities Licensing Act, MCL 333.27101 et seq.

(3)MRTMA—the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et seq.

(4)MTA—the Marihuana Tracking Act, MCL 333.27901 et seq.

(5)21 USC 860(E).

- (b) ~~The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:~~

Section 8-59(b), "Definitions" is hereby amended to amend or add only the definitions below and affecting no others:

Marihuana means that term as defined in the MMMA, MMFLA, or MRTMA as applicable.

*Distance* means a measurement from the designated main public entrance door perpendicular to the road that the facility is addressed on, along the centerline of the roads a distance, measured to the perpendicular point of the facility. The centerline measurement will be conducted utilizing the shortest centerline route to the facility. From the facility perpendicular point, a measurement will be obtained from the road that the facility is addressed on to the designated main/public entrance. All distances will be added together to determine the required door to door separation distance. In the event the designated main/public entrance of the facility does not front the facilities addressed road, that entrance will be subjected to the perpendicular point requirement/parallel distance alongside of a facility to obtain the shortest perpendicular measurement to the facilities addressed road. Emergency egress doors are not subject to the measurement requirements and must meet all local and state requirements for emergency egress.

*Enclosed locked facility* means a closet, room, structure or other comparable, stationary and fully enclosure, equipped with secured locks or other functioning security devices. Marihuana plants grown outdoors are considered to be in an enclosed locked facility if they are not visible to the unaided eye from an adjacent property when viewed by an individual at ground level or from a permanent structure and are grown within a stationary structure that is enclosed on all sides, except for the base, by chain-link fencing, wooden slats or similar material that prevents access by the general public and that is anchored, attached or affixed to the ground, and as defined in the MMMA.

*Excess grower or excess grower facility* means a commercial entity holding five Class C marihuana grower state licenses and that is state-licensed to cultivate excess marihuana and sell or otherwise transfer excess marihuana to marihuana establishments. An excess grower is subject to all requirements for a grower, as provided for in the MRTMA, the state department of licensing and regulatory affairs marijuana regulatory agency rules and this article, as applicable.

*Grower and grower facility* mean a commercial entity that cultivates, dries, trims or cures and packages marihuana for sale to a processor or provisioning center.

*Licensee* means a person holding a state operating license issued under the MMFLA.

*Marihuana facility* means any facility, establishment or center that is required to be licensed under this article or licensed under the MMMA, MMFLA or MRTMA.

*Marihuana microbusiness* means a person licensed to cultivate not more than 150 marihuana plants, process and package marihuana, and sell or otherwise transfer marihuana to individuals who are 21 years of age or older or to a marihuana safety compliance facility, but not to other marihuana establishments.

*Marihuana plant* means any plant of the species *Cannabis Sativa* L.

*Processor or processor facility* means a commercial entity that purchases marihuana from a grower or excess grower and that extracts resin from the marihuana or creates a marihuana-infused product for sale and transfer in packaged form to a provisioning center.

*Provisioning center* means a commercial entity that purchases marihuana from a grower, excess grower or processor and sells, supplies or provides marihuana to registered qualifying patients, directly or through the patients' registered primary caregivers. The term "provisioning center" includes any commercial property where marihuana is sold at retail to registered qualifying patients, registered primary caregivers or recreational retail customers. For the purposes of this article (and as found in the city zoning ordinance) provisioning center also includes a marihuana retailer as that term is defined by the MRTMA. A noncommercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the department's marihuana registration process in accordance with the MMMA is not a provisioning center for the purposes of this article.

*Restricted/limited access area* means a building, room or other area under the control of the licensee with access governed by applicable state law.

*Safety compliance facility* means a commercial entity that receives marihuana from a marihuana facility or registered primary caregiver, tests it for contaminants and for tetrahydrocannabinol and other cannabinoids, returns the test results and may return the marihuana to the marihuana facility.

*Secure transporter* means a commercial entity that stores marihuana and transports marihuana between marihuana facilities for a fee.

*Stakeholder* means, with respect to a trust, the beneficiaries; with respect to a limited liability company, the city manager or members; with respect to a corporation, whether profit or nonprofit, the officers, directors or shareholders; and with respect to a partnership or limited liability partnership, the partners, both general and limited.



(Ord. No. 2017-7, § 2, 9-5-2017; Ord. No. 2018-1, § 2, 1-2-2018; Ord. No. 2019-09, § II(A), (B), 6-17-2019;  
Ord. No. 2020-04, § 2(II), 8-10-2020)

Sec. 8-60. - Applicable law; conflicting regulations; requirement for legal nonconforming status.

- (a) This article shall not limit an individual's or entity's rights under the MMMA, MMFLA or the MRTMA. The MMMA, MMFLA and MRTMA supersede this article where there is a conflict between them.
- (b) All activities related to marihuana, including those related to marihuana facilities, shall be in compliance with the rules of any state marihuana licensing councils or agencies, the state department of licensing and regulatory affairs or any successor agency, the rules and regulations of the city and the MMMA, MMFLA and MRTMA.
- (c) Notwithstanding certain provisions of the MMFLA and MRTMA, any activity which purports to have engaged in the cultivation or processing of marihuana into a usable form, or the distribution of marihuana, or the testing of marihuana either prior to or after enactment of the ordinance from which this article is derived but without obtaining the required licensing set forth in this article, shall be deemed to not be a legally established use and therefore not entitled to legal nonconforming status under the provisions of this article or state law.
- (d) Marihuana facilities regulated by this article shall include both facilities for medical marihuana activities and recreational adult-use. Any other marihuana facility, whether licensed by the State of Michigan or not, including but not limited to, marihuana microbusinesses, temporary marihuana events, designated consumption establishments, and any other license offered by the State of Michigan are prohibited unless specifically allowed in this article and the city zoning ordinance.

(Ord. No. 2017-7, § 2, 9-5-2017; Ord. No. 2018-1, § 2, 1-2-2018; Ord. No. 2019-09, § II(C)—(E), 6-17-2019)

Sec. 8-126. - Provisioning centers and ~~microbusinesses.~~

- (a) No provisioning center shall be located within 1,000 feet of real property comprising a public or private elementary, vocational, or secondary school or 1,000 feet of a church or religious institution defined as exempt by the city assessor or county or state assessor's office or a licensed child care facility.
- (b) All provisioning centers or marihuana microbusinesses shall be limited to the general industrial I-2 or general business C-2 zoning districts.

## AGENDA REPORT

To: Honorable Mayor Emerick & Council Members  
From: Richard Lewis, Interim City Manager  
Date: September 23, 2021  
Re: 1<sup>st</sup> Reading of Marihuana Zoning Ordinance Amendment

For the Agenda of September 28, 2021

---

Background. In late fall last year, council directed me to consult with Dickinson & Wright to rewrite the marihuana facilities ordinance. The idea back then was to separate the medical marihuana ordinance from the recreational marihuana ordinance to provide better clarity for all.

After research and review completed by Tom Forshee and Jessica Wood, their final recommendation was not separate the ordinance but rather keep both medical and recreational in one ordinance. They are anticipating changes in the law in the near future which would combine some of the regulations for both medical and recreational marihuana.

Instead, Mr. Forshee reviewed the entire ordinance and provided the following recommendations for the zoning ordinance, see attachment 1.

Issues & Questions Specified. I have included the sections in the ordinance with the changes in purple which includes added language or in some instances a strike through, see attachment 2.

Please remember our new regulations require a first reading of any amendment to the city ordinance and then a second reading with final council approval. The readings must occur during a regular scheduled city council meeting.

Alternatives. NA

Financial Impact. NA

Recommendation. Please provide comment and guidance.

Attachments.

1. Amended Ordinance 2021-02 (First Reading)
2. "Purple" lined amended ordinances per section



ORDINANCE NO. \_\_\_\_\_

CITY OF EVART

OSCEOLA COUNTY, MICHIGAN

**AN ORDINANCE TO AMEND THE CITY OF EVART ZONING ORDINANCE IN ORDER  
TO CLARIFY MARIHUANA FACILITY REGULATION**

THE CITY OF EVART, OSCEOLA COUNTY, MICHIGAN, ORDAINS

**SECTION 1:** The following rows of the Regulated Uses Table located in Section 44-109 of the Zoning Ordinance of The City of Evart, are amended as follows with all other rows to remain as previously enacted:

Regulated Uses	R-1	R-2	R-3	R-4	C-1	C-2	I-1	I-2
Marihuana Safety Compliance Facilities								S*
Marihuana Processor Facilities								S*
Marihuana Secure Transporters								S*
Marihuana Grower/Excess Grower Facilities								S*
Marihuana Provisioning Centers/Retailer								S*
Medical Marijuana Dispensary								S*

**SECTION 2:** Section 44-145 of the Zoning Ordinance of The City of Evart, is amended in its entirety to read as follows:

**44-145 Medical and Adult Use Recreational Marihuana**

- (a) *Medical Marihuana Dispensary.* As regulated by the Michigan Medical Marihuana Act, MCL 333.26421 et seq., a primary caregiver may operate a medical marihuana dispensary and provide medical marihuana to up to five (5) qualified patients. The dispensary must comply with the provisions of article III of chapter 8 of this Code.
- (b) *Facilities permitted through special land use permit.* As regulated by the Medical Marihuana Facilities Licensing Act, MCL 333.27101 et seq., the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et seq. and the Marihuana Tracking Act, MCL 333.27901 et seq., the following marijuana facilities, whether such use is a medical marihuana or adult-use recreational facility and as defined by city ordinance, Chapter 8, Article III Marihuana Facilities, are permitted through special use permit in the city:

- (1) Marihuana safety compliance facilities;
- (2) Marihuana processor facilities;
- (3) Marihuana secure transporters;
- (4) Marihuana excess grower/grower facilities; and
- (5) Marihuana provisioning centers/retailers

- (c) *Location of facilities.* All marihuana facilities must be located within the I-2 General Industrial District and must be in compliance with the provisions of chapter 8, article III, of this Code.
- (d) *Other facilities prohibited.* Any other marihuana use, whether licensed by the State of Michigan or not, including but not limited to Marihuana Microbusinesses, Temporary Marihuana Events, Designated Consumption Establishments, and any other license or special license offered by the State of Michigan are prohibited in the city unless specifically allowed in this Ordinance.

### **SECTION 3: CONFLICTING ORDINANCES**

All other ordinances, and parts of ordinances, or amendments thereto, of the City of Evart, in conflict with the provisions of this ordinance are hereby repealed.

### **SECTION 4: EFFECTIVE DATE**

This ordinance amendment shall take effect immediately upon publication in the Herald Review, as provided by the laws of the State of Michigan.

Date: \_\_\_\_\_

\_\_\_\_\_  
**CHRIS EMERICK, Mayor**

\_\_\_\_\_  
**KATHY FIEBIG, City Clerk**

I, Kathy Fiebig, City Clerk for the City of Evart, hereby certify that the above Ordinance was adopted on the \_\_\_\_, day of \_\_\_\_, 2021

\_\_\_\_\_  
**KATHY FIEBIG, City Clerk**



Sec. 44-145. — Marihuana and Adult Use Recreational Marihuana.

(a) Medical Marihuana Dispensary. As regulated by the Michigan Medical Marihuana Act, MCL 333.26421 et seq., a primary caregiver may operate a marihuana dispensary and provide marihuana to up to five (5) qualified patients. The dispensary must comply with the provisions of article III of chapter 8 of this Code.

(b) Facilities permitted through special use permit. As regulated by the Medical Marihuana Facilities Licensing Act, MCL 333.27101 et seq., the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et seq. and the Marihuana Tracking Act, MCL 333.27901 et seq., following marihuana facilities, whether such use is a medical marihuana or adult-use recreational facility and as defined by city ordinance, Chapter 8, Article III Marihuana ~~are~~ Facilities, are permitted through special use permit in the city:

- (1) Marihuana safety compliance facilities;
- (2) Marihuana processor facilities;
- (3) Marihuana secure transporters;
- (4) Marihuana excess grower or grower facilities; and
- (5) Marihuana provisioning centers/retailers.

(c) Location of facilities. All marihuana grower facilities must be located within the I-2 General Industrial District. All other marihuana facilities must be located within the I-2 General Industrial District, ~~or the C-2 General Business District,~~ and must be in compliance with the provisions of chapter 8, article III, of this Code.

(d) Other facilities prohibited. Any other marihuana use, whether licensed by the State of Michigan or not, including but not limited to Marihuana Microbusinesses, Temporary Marihuana Events, Designated Consumption Establishments, and any other license or special license offered by the State of Michigan are prohibited in the city unless specifically allowed in this Ordinance.

(Ord. of 11-6-2017, § 4.2.8; Ord. No. 2018-2, § 1, 5-7-2018)

**Sec. 44-109. - Regulated uses.**

The following rows of the Regulated Uses Table located in Section 44-109 of the Zoning Ordinance of The City of Evert, are amended as follows with all other rows to remain as previously enacted:

~~SHARE LINK TO SECTION~~~~PRINT SECTION~~~~DOWNLOAD (DOCX) OF SECTION~~~~EMAIL SECTION~~

Zoning Districts

EXPAND

Regulated Uses	R-1	R-2	R-3	R-4	C-1	C-2	I-1	I-2
Marihuana safety compliance facilities								S*
Marihuana processor facilities								S*
Marihuana secure transporters								S*
Marihuana grower/ <del>excess grower</del> facilities								S*
Marihuana provisioning centers/ <u>Retailer</u>								S*
Medical marijuana dispensary						S*		<u>S*</u>

## AGENDA REPORT

To: Honorable Mayor Emerick & Council Members  
From: Richard Lewis, Interim City Manager  
Date: September 23, 2021  
Re: Resolution 2021-20 Public Act 390

For the Agenda of September 28, 2021

---

Background. On April 19, 2021, Mark Watkins, Osceola County Emergency Management Director, attended our pre-council work session via Zoom. Mr. Watkins reviewed the current Resolution 2020-08, which declared, "the city manager has authority to make decisions regarding the essential public services during COVID-19 pandemic", *see attachment 1*.

Mr. Watkins advised city council to revise the resolution. Resolution 2020-08, in essence put the city manager as the emergency manager for the city, which was not the intention of the resolution. Mr. Watkins suggested there be a small committee created consisting of the manager, himself, and Council Member Duffy to draft a new resolution.

The committee corresponded via email after the meeting and drafted the following revised resolution, 2021-21, *see attachment 2*.

Issues & Questions Specified. The resolution allows for the city manager to work directly under the Emergency Manager and provided the scope, time and limit for emergency costs.

Alternatives. NA

Financial Impact. NA

Recommendation. Please approve the attached Resolution 2021-21.

Attachments.

1. RESOLUTION 2020-08
2. RESOLUTION 2021-21 Public Act 390



**Resolution Declaring the City Manager has authority to make decisions regarding  
Essential Public Services during a Pandemic**

**Resolution 2020-08**

Date: April 6, 2020

**WHEREAS**, The Emergency Management Act, being Act 390 of 1976, as amended, of the State of Michigan provides for the authority of a municipality to appoint an Emergency Management Coordinator in Paragraph 30.409, Section 9. (4).

**WHEREAS**, the Evert City Council finds that is necessary to allow temporary authority to the City Manager, to provide essential public services, by continuing operation of the City's business, including but not limited to, police, water, sewer, utilities services and other essential government services, that must continue during times of a pandemic, without regard to time consuming procedures and formalities.

**WHEREAS**, it is appropriate, for the City Manager, to temporarily make decisions when our state and county have both declared a state of emergency, and in the best interest of the City of Evert.

**WHEREAS**, the City Manager is authorized and empowered to carry out these duties as she/he deems reasonable and necessary, and to obligate funds for emergency expenditures.

**WHEREAS**, the City Manager can utilize personnel, services, and facilities, as needed, in response to a pandemic.

**WHEREAS**, the City Manager has the authority to make and adjust human resource policies, related to leave usage, and other issues, related to employees as necessary.

**NOW THEREFORE, BE IT RESOLVED:**

By Unanimous roll call vote, the Evert City Council, at its regular meeting of April 6, 2020, in order to accommodate the citizenry in times of disaster, and between council meetings, the City Manager shall serve as the Emergency Management Coordinator for the City of Evert in accordance with the provision set forth in the Emergency Management Act, being Act 390 of 1976, as amended, and as defined in said Act, Paragraph 30.402, Section 2 (i), and shall have the authority to tack such actions that the City Manager shall deem to be in the best interest of the City of Evert, its citizens, occupants or visitors.

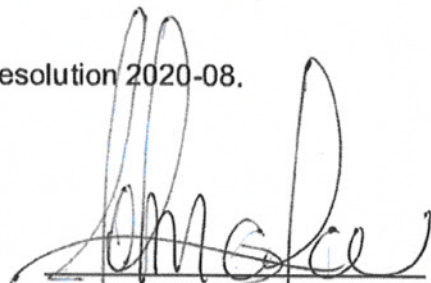
Motion made by Elliott, seconded by Carlson to adopt Resolution 2020-08.

**RESOLUTION DECLARED ADOPTED.**

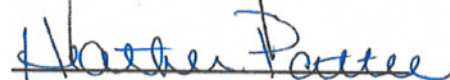
YEAS: Joyce, Hildrebrand, Szeilga, Carlson, Elliott

NAYS: None

ABSENT: None



John Joyce, Mayor



Heather Pattee, City Clerk

**Adopted this 6<sup>th</sup> day of April 2020**



**CITY COUNCIL**

**CITY OF EVART  
County of Osceola, Michigan**

**RESOLUTION NO. 2021-21**

**A RESOLUTION DELEGATING TEMPORARY EMERGENCY AUTHORITY TO THE  
CITY MANAGER DURING A COUNTY OR CITY DECLARED STATE OF  
EMERGENCY**

**WHEREAS**, the City of Evart is a City of approximately 1903 persons and is susceptible to a wide range of natural, man-made, or technological emergencies that could threaten life, property, or the environment.

**WHEREAS**, the City of Evart is within the County of Osceola and is covered under the Osceola County Emergency Management program as allowed by Michigan Emergency Management Act PA 390 of 1976 as amended and the Osceola County Emergency Management Resolution.

**WHEREAS**, the Michigan Emergency Management Act 30.410, Sect 10 1-b allows the Chief Elected Official of the County and/or municipality the authority to declare a local State of Emergency when an occurrence or threat of widespread or severe damage, injury, or loss of life or property from a natural or human made disaster exists.

**WHEREAS**, the Evart City Council finds that under a fully executed local, County, or State Emergency Declaration affecting the city, that it is necessary to authorize temporary expanded authorities to the City Manager so as to address emergency conditions that otherwise would be restricted or delayed by standard procedures or formalities.

**WHEREAS**, these temporary expanded authorities will be limited to the provision of essential public services, continuity of city business, and resources under control of the City of Evart and must not be confused or conflict with the Mayor's emergency authority or powers granted under the Michigan Emergency Management Act.

**NOW, THEREFORE, BE IT RESOLVED:**

**SECTION ONE: Purpose and Conditions.**

This resolution is enacted to establish and clarify the authority of the City Manager when the City of Evart, in part or in whole, is under a duly executed State, County, or local state of emergency declaration affecting the City as determined by the Mayor in consultation with the duly appointed Emergency Management Coordinator. Notice of this determination should be provided to the City Council at the earliest possible opportunity.

## **SECTION TWO: Line of Succession.**

In the event the City Manager is unavailable due to absence, illness, or injury, the following shall serve as the line of succession and have the authority to carry out the powers enumerated herein:

1. City Police Chief
2. Director of Public Works

## **SECTION THREE: Emergency Powers.**

Under conditions set forth in Section One, the City Manager is granted the following emergency authorities:

1. The power to dedicate city personnel, equipment, supplies, and other resources necessary to support emergency operations or mutual aid upon request of the incident commander or Emergency Management Coordinator;
2. The power to execute contracts for emergency construction or repair of public infrastructure;
3. The power to purchase supplies or equipment deemed necessary for the City's emergency response;
4. The power to lease or lend real property or structures, or both, on a short-term basis that are essential and necessary for the continued operations of the City government or for implementation of the emergency response;
5. The power to purchase or lease goods or services necessary to the City's emergency response or for the repair of city facilities or equipment irrespective of the provisions of the purchasing code and policy;
6. The power to authorize expenditures of City departments or officials and to bind the City by contract, agreement or otherwise for emergency activities;
7. The power to close, restrict or limit public access to city facilities including buildings, parks, or public properties including City streets;
8. The power to expand municipal service as determined necessary for the public safety, health or welfare or to reduce or eliminate delivery of public services when necessary, in order to preserve human or fiscal resources for priority services;
9. The power to hire personnel for the purpose of assignment to emergency functions, backfill of reassigned personnel, or augmentation of necessary operations.
10. The power to cancel meetings of the City Council, Commissions, Boards and Committees, including the authority to require that certain essential meetings must be held electronically, via teleconference or video conference and or provide for restrictions on attendance at meetings consistent with orders or instructions from County, State or Federal health agencies. When public attendance at meetings is restricted, the city shall provide notice of alternate means for the public to observe meetings from a remote location, by live-stream or audio/video recording posted on the City website within 48 hours of such meeting being held;



**SECTION FOUR: Limitations.**

Until otherwise extended by formal action by the City Council, these emergency powers shall be limited for a time period not to exceed seven days and \$10,000 in emergency costs. Furthermore, these emergency powers should be executed only when a delay in advertising, public bidding, or other formal procedures may contribute to the result in loss of life, property damage or injury. A full report of emergency actions and expenditures shall be provided at the immediately following City Council meeting for further execution or extension.

**SECTION FIVE: National Incident Management System**

All actions will be conducted in accordance with the National Incident Management System per Evart Resolution titled "IMPLEMENTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM" dated 1/3/2006.

**SECTION SIX:**

Should any section or provision of this resolution be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the resolutions as a whole or any part thereof, other than the part so declared to be invalid.

**SECTION SEVEN:**

This Resolution shall be in full force and effect from and after its passage, approval, and publication as provided by law.

**SECTION EIGHT:**

This Resolution shall replace Evart Resolution 2020-08 dated April 6, 2020.

Voting in Favor: Voting Against: Absent: This ordinance passed this \_\_\_\_ day of \_\_\_\_\_, 2021. \_\_\_\_\_

The above resolution was offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\* \* \* \* \*

**RESOLUTION DECLARED ADOPTED.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Kathy Fiebig, City Clerk

**CERTIFICATION**

I, the undersigned duly qualified and acting Clerk of the City of Evart (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on \_\_\_\_\_, 2021, the original of which is on file in my office and that public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

\_\_\_\_\_  
Kathy Fiebig, City Clerk



## AGENDA REPORT

To: Honorable Mayor Emerick & Council Members  
From: Pepper Lockhart, Finance Director/Treasurer  
Date: September 21, 2021  
Re: Request to approve addendum to Water Tank Maintenance Contract with Utility Service Co., Inc.

For the Agenda of September 28, 2021

---

Background. This is an addendum to the original Water Tank Maintenance Contract (Tank 1 and Tank 2) dated February 23, 2021, adding a Chemical Clean Service and Mixing System Installation and Service for both tanks. Our original contract with Utility Service Co. was signed on March 23, 2007. The contract includes annual inspections of the tanks, bi-annual cleaning of the tanks, repairs and painting as needed. The mixers have been a part of our capital improvement plan and moving forward would allow us to be diligent in the water quality for the residents.

Issues & Questions Specified: The mixers will allow us to keep the same temperature in the tank's year around. It will help reduce the amount of chlorine we use in the summer because of settling and it will keep the tanks from freezing in the winter. Our costs for chlorine for the last budget year increased \$10,000.

Alternatives:

1. Do nothing

Financial Impact: The cost for the Mixer System Install and Service and Chemical Clean will be as follows:

Tank 1 - \$32,292.30 payable in 3 annual installments of \$10,764.10

Tank 2 - \$45,674.28 payable in 3 annual installments of \$15,224.76

Billing under this addendum shall commence July 1, 2021, with an additional annual cost of \$25,988.86.

Following this 3-year period, the annual maintenance fee for this addendum shall increase as follows:

Tank 1 - \$2,490.85 with increases as defined in the original contract.

Tank 2 - \$3,857.26 with increases as defined in the original contract.

Recommendation: The mixers were not included in the 2021-2022 budget, but we could take from the water fund balance. This will allow us to take another step forward on the capital improvement plan. I recommend that we sign the addendums to the original agreement.

Attachments:

1. Original water tank maintenance contracts
2. Tank 1 addendum
3. Tank 2 addendum



February 23, 2021

Mark Wilson  
City of Ewart, MI  
5814 100<sup>th</sup> Avenue  
Ewart, MI 49631

RE: Addendum to Water Tank Maintenance Contract with Utility Service Co., Inc.

Dear Mr. Wilson,

This letter agreement shall serve as an addendum to the Water Tank Maintenance Contract ("Original Contract") described as follows:

Original Contract Date	Tank Name	Gallons	Type	Tank#	Customer #
3-23-2007	Tank 1	300,000	Pedisphere	116185	29975

The following Chemical Clean Service and Mixing System Installation and Service shall be added to the Original Contract:

**1. Chemical Clean Service.**

1. During the washout/inspections, the Company will apply an NSF 60 approved chemical cleaning agent to the interior walls and floor surfaces of the Tank to treat mineral build-up and bio-film that form on the interior tank surfaces.

**2. Mixing System Installation and Service.**

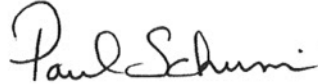
1. The Company shall install an active mixing system in the Tank.
2. The particular unit that will be installed in the Tank is a NSF Approved PAX PWM 100 active mixing system along with its component parts.
3. The Company will inspect and service the active mixing system each year. The active mixing system will be thoroughly inspected to ensure that the active mixing system is good working condition. The Company shall furnish engineering and inspection services needed to maintain and repair the active mixing system during the term of this Contract.
4. The Owner shall be responsible for draining the tank if determined necessary by the Company due to operational problems with the mixing system. The provisions of the Original Contract be followed in this circumstance.

**TERMS:** The cost for the Mixer System Install and Service and Chemical Clean will be an additional \$32,292.30 ("Additional Fee") for Tank 1. The Additional Fee will be in addition to any annual fees set forth in the Original Contract, and the payments for the Additional Fee will be spread over three (3) years with each of the annual payments being in the amount of \$10,764.10. Billing under this addendum will begin July 1, 2021. Following this three-year period, the maintenance fee for this Original Contract shall increase in the amount of \$2,490.85 per Contract Year, with increases as defined in the Original Contract. Billing frequency shall remain annual.

Should City of Evert, MI elect to cancel this addendum and/or the Original Contract, then the then-current balance of the Additional Fee shall be due and payable within thirty (30) days of the notice to cancel. The payment of the then-current balance of annual fees shall be governed by the terms of the Original Contract. Any and all other aspects of the Original Contract not addressed in this addendum shall remain unmodified and in full force and effect.

I appreciate this opportunity and look forward to working with you in the future.

Sincerely,



Paul Schumi  
Director of Sales, North Region

**City of Evert, MI**

**Authorizing Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_

The above signatory certifies that he or she is duly authorized to sign this Addendum on behalf of the entity(ies) represented.

**Printed Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_





February 23, 2021

Mark Wilson  
City of Ewart, MI  
5814 100<sup>th</sup> Avenue  
Ewart, MI 49631

RE: Addendum to Water Tank Maintenance Contract with Utility Service Co., Inc.

Dear Mr. Wilson,

This letter agreement shall serve as an addendum to the Water Tank Maintenance Contract ("Original Contract") described as follows:

Original Contract Date	Tank Name	Gallons	Type	Tank#	Customer #
3-23-2007	Tank 2	500,000	Pedisphere	116180	29975

The following Chemical Clean Service and Mixing System Installation and Service shall be added to the Original Contract:

1. **Chemical Clean Service.**
  1. During the washout/inspections, the Company will apply an NSF 60 approved chemical cleaning agent to the interior walls and floor surfaces of the Tank to treat mineral build-up and bio-film that form on the interior tank surfaces.
2. **Mixing System Installation and Service.**
  1. The Company shall install an active mixing system in the Tank.
  2. The particular unit that will be installed in the Tank is a NSF Approved PAX PWS 150/155-170 active mixing system along with its component parts.
  3. The Company will inspect and service the active mixing system each year. The active mixing system will be thoroughly inspected to ensure that the active mixing system is good working condition. The Company shall furnish engineering and inspection services needed to maintain and repair the active mixing system during the term of this Contract.
  4. The Owner shall be responsible for draining the tank if determined necessary by the Company due to operational problems with the mixing system. The provisions of the Original Contract be followed in this circumstance.

**TERMS:** The cost for the Mixer System Install and Service and Chemical Clean will be an additional \$45,674.28 ("Additional Fee") for Tank 2. The Additional Fee will be in addition to any annual fees set forth in the Original Contract, and the payments for the Additional Fee will be spread over three (3) years with each of the annual payments being in the amount of \$15,224.76. Billing under this addendum will begin July 1, 2021. Following this three-year period, the maintenance fee for this Original Contract shall increase in the amount of \$3,857.26 per Contract Year, with increases as defined in the Original Contract. Billing fees shall remain annual.



Should City of Evart, MI elect to cancel this addendum and/or the Original Contract, then the then-current balance of the Additional Fee shall be due and payable within thirty (30) days of the notice to cancel. The payment of the then-current balance of annual fees shall be governed by the terms of the Original Contract. Any and all other aspects of the Original Contract not addressed in this addendum shall remain unmodified and in full force and effect.

I appreciate this opportunity and look forward to working with you in the future.

Sincerely,



Paul Schumi  
Director of Sales, North Region

**City of Evart, MI**

**Authorizing Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_

The above signatory certifies that he or she is duly authorized to sign this Addendum on behalf of the entity(ies) represented.

**Printed Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

PROJECT # 116180

# Utility Service co., inc.

## Water Tank Maintenance Contract



Owner: City of Ewart  
Ewart, Michigan

Tank Size: 500,000 Pedisphere

Location: 100<sup>th</sup> Street

Date Prepared: March 21, 2007



535 Courtney Hodges Blvd.  
P.O. Box 1350  
Perry, Georgia 31069  
tel: 478-987-0303 800-223-3695  
fax: 478-987-2991  
www.utiltyservice.com

## WATER TANK MAINTENANCE CONTRACT

This Contract entered into by and between the **City of Evart, whose business address is 200 South Main Street, Evart, Michigan 49631** (hereinafter referred to as "the Owner") and **Utility Service Co., Inc.**, whose business address is Post Office Box 1350, 535 Courtney Hodges Boulevard, Perry, Georgia 31069 (hereinafter referred to as "the Company").

Therefore, in consideration of the mutual promises contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Owner and the Company, the parties agree as follows:

The Owner agrees to engage the Company to provide the professional service needed to maintain its **500,000 gallon water storage tank located at 100<sup>th</sup> Street, Evart, Michigan 49631** (hereinafter "tank").

**1. Company's Responsibilities.** This Contract outlines the Company's responsibility for the care and maintenance of the above described water storage tank. Care and maintenance include the following:

- A. The Company will annually inspect and service the tank. The tank and tower will be thoroughly inspected to ensure that the structure is in a sound, watertight condition.
- B. Biennially, beginning with the first washout/inspection, the tank will be completely drained and cleaned to remove all mud, silt, and other accumulations that might be harmful to the tank or its contents. After cleaning is completed, the interior will be thoroughly inspected and disinfected prior to returning the tank to service; however, the Owner is responsible for draining and filling the tank and conducting any required testing of the water. A written report will be mailed to the Owner after each inspection.
- C. The Company shall furnish engineering and inspection services needed to maintain and repair the tank and tower during the term of this Contract. The repairs include: steel parts, expansion joints, water level indicators, sway rod adjustments, and manhole covers/gaskets.
- D. The Company will clean and repaint the interior and/or exterior of the tank at such time as complete repainting is needed. The need for interior painting is to be determined by the thickness of the existing liner and its protective condition. When interior repainting is needed, procedures as outlined in A.W.W.A.-D102 specifications for cleaning and coating of potable water tanks will be followed. Only material approved for use in potable water tanks will be used on any interior surface area. The need for exterior painting is to be determined by the appearance and protective condition of the existing paint. At the time the exterior requires repainting, the Company agrees to paint the tank with the same color paint and to select a coating system which best suits the site conditions, environment, and general location of the tank. When painting is needed, all products and procedures will be equal to, or exceed the requirements of **Michigan Department of Environmental Quality**, the American Water Works Association, and the Society for Protective Coatings as to surface preparation and coating materials.

- E. A lock will be installed on the roof hatch of the tank.
- F. The Company will provide emergency services, when needed, to perform all repairs covered under this Contract. Reasonable travel time must be allowed for the repair unit to reach the tank site.
- G. The Company will furnish pressure relief valves, if requested by the Owner, so that the Owner can install the valves in its water system while the tank is being serviced.
- H. The Company will furnish current certificates of insurance coverage to the Owner.

**2. Contract Price/Annual Fees.** The tank shall receive an exterior renovation, interior wet and dry renovation, and repairs prior to the end of Contract Year 1. The first **four (4)** annual fees shall be **\$44,960.00** per Contract Year. The annual fee for Contract Year 5 and each subsequent annual fee shall be **\$20,517.00** per Contract Year; however, in Contract Year 8 and each third anniversary thereafter, the annual fee shall be adjusted to reflect the current cost of service. The adjustment of the annual fee shall be limited to a maximum of 5% per annum. All applicable taxes are the responsibility of the Owner and are in addition to the stated costs and fees in this Contract. A "Contract Year" shall be defined as each consecutive 12-month period following the first day of the month in which the Contract is executed by the Owner and each subsequent 12-month period thereafter during the time the Contract is in effect. For example, if a contract was signed by an Owner on April 17, 2007, Contract Year 1 for that contract would be April 1, 2007 to March 31, 2008, and Contract Year 2 for that contract would be April 1, 2008 to March 31, 2009 and so on.

**3. Payment Terms.** The annual fee for Contract Year 1, plus all applicable taxes, shall be due and payable upon completion of the interior renovation or exterior renovation, whichever occurs first. Each subsequent annual fee, plus all applicable taxes, shall be due and payable on the first day of each Contract Year. (Note: Due to the length of time that it takes to perform the initial renovation project, it is possible that two (2) annual fees could fall within one budget year for the Owner). Furthermore, if the Owner elects to terminate this Contract prior to remitting the first **four (4)** annual fees, the unpaid balance of the first **four (4)** annual fees shall be due and payable within thirty (30) days of the Company's receipt of the Owner's Notice to Terminate.

**4. Structure of Tank.** The Company is accepting this tank under program based upon its existing structure and components. *Any modifications to the tank, including antenna installations, shall be approved by Utility Service Co., Inc., prior to installation and may warrant an increase in the annual fee.*

**5. Environmental, Health, Safety, or Labor Requirements.** The Owner hereby agrees that future mandated environmental, health, safety, or labor requirements as well as changes in site conditions at the tank site which cause an increase in the cost of tank maintenance will be just cause for modification of this Contract. Said modification of this Contract will reasonably reflect the increased cost of the service with a newly negotiated annual fee.

The parties agree that the Company's annual fees are based on the Owner's representation that the work to be performed under this Contract is not subject to prevailing wage requirements. The Owner agrees to notify the Company immediately, if the Company's work is (or will become) subject to prevailing wage requirements, so that the Company may submit revised amounts for annual fees.



6. **Excluded Items:** This Contract does NOT include the cost for and/or liability on the part of the Company for: (1) containment of the tank at anytime during the term of the Contract; (2) disposal of any hazardous waste materials; (3) resolution of operational problems or structural damage due to cold weather; (4) repair of structural damage due to antenna installations or other attachments for which the tank was not originally designed; (5) resolution of operational problems or repair of structural damage or site damage caused by physical conditions below the surface of the ground; (6) negligent acts of Owner's employees, agents or contractors; (7) damages, whether foreseen or unforeseen, caused by the Owner's use of pressure relief valves; (8) repairs to the foundation of the tank; or (9) other conditions which are beyond the Owner's and Company's control, including, but not limited to: acts of God and acts of terrorism. Acts of terrorism include, but are not limited to, any damage to the tank or tank site which results from unauthorized entry of any kind to the tank site or tank.

7. **Termination.** The Owner shall have the right to continue this Contract for an indefinite period of time providing payment of the annual fees is in accordance with the terms herein. This Contract is subject to termination by the Owner only if written notice of intent to terminate is received by the Company ninety (90) days prior to the first day of the upcoming Contract Year. Notice of Termination is to be delivered by registered mail to Utility Service Co., Inc., Attn: Customer Service, P.O. Box 1350, Perry, Georgia 31069, and signed by three (3) authorized voting officials of the Owner's management and/or Commissioners.

8. **Assignment.** The Owner may not assign or otherwise transfer all or any of its interest under this Contract without the prior written consent of the Company. If the Company agrees to the assignment, the Owner shall remain responsible under this Contract, until its assignee assumes in full and in writing all of the obligations of the Owner under this Contract.

9. **Indemnification.** THE COMPANY AGREES TO INDEMNIFY THE OWNER AND HOLD THE OWNER HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, ACTIONS, DAMAGES, LIABILITY, AND EXPENSE IN CONNECTION WITH LOSS OF LIFE, PERSONAL INJURY, AND/OR DAMAGE TO PROPERTY BY REASON OF ANY ACT, OMISSION, OR REPRESENTATION OF THE COMPANY OR ITS SUBCONTRACTORS, AGENTS, OR EMPLOYEES. IN TURN, THE OWNER AGREES TO INDEMNIFY THE COMPANY AND HOLD THE COMPANY HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, ACTIONS, DAMAGES, LIABILITY, AND EXPENSE IN CONNECTION WITH LOSS OF LIFE, PERSONAL INJURY, AND/OR DAMAGE TO PROPERTY BY REASON OF ANY ACT, OMISSION, OR REPRESENTATION OF THE OWNER OR ITS CONTRACTORS, AGENTS, OR EMPLOYEES. THE INDEMNIFICATION PROVIDED IN THIS PARAGRAPH DOES NOT AFFECT THE COMPANY'S LIMITATIONS OF LIABILITY SET FORTH IN OTHER PARAGRAPHS OF THIS CONTRACT.

10. **Assignment of Receivables.** The Company reserves the right to assign any outstanding receivables from this Contract to its Bank or other Lending Institutions as collateral for any loans or lines of credit.

11. **Miscellaneous Items.** No modifications, amendments, or alterations of this Contract may be made except in writing signed by all the parties to this Contract. No failure or delay on the part of any party hereto in exercising any power or right hereunder shall operate as a waiver thereof. The parties expressly warrant that the individuals who sign below are authorized to bind them.

12. **Entire Agreement.** This Agreement constitutes the entire agreement of the parties and supersedes all prior communications, understandings, and agreement relating to the subject matter hereof, whether oral or written.

This Contract signed this 23 day of March, 2007.

OWNER:

City of Evert

By: Roger Elkins

Title: City Manager

Print Name: Roger Elkins

Witness Ann Batten

Seal:

COMPANY:

Utility Service Co., Inc.

By: Mike Trombly

Title: MI Sales Representative

Print Name: Mike Trombly

Witness Regina J. Arthur

Seal:

PROJECT # 116185

# Utility Service co., inc.

## Water Tank Maintenance Contract



Owner: City of Evart  
Evart, Michigan

Tank Size: 300,000 Pedisphere

Location: North Main Street

Date Prepared: March 21, 2007



535 Courtney Hodges Blvd.  
P.O. Box 1350  
Perry, Georgia 31069  
tel: 478-987-0303 800-223-3695  
fax: 478-987-2991  
www.utilityservice.com

## WATER TANK MAINTENANCE CONTRACT

This Contract entered into by and between the **City of Evart, whose business address is 200 South Main Street, Evart, Michigan 49631** (hereinafter referred to as "the Owner") and Utility Service Co., Inc., whose business address is Post Office Box 1350, 535 Courtney Hodges Boulevard, Perry, Georgia 31069 (hereinafter referred to as "the Company").

Therefore, in consideration of the mutual promises contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Owner and the Company, the parties agree as follows:

The Owner agrees to engage the Company to provide the professional service needed to maintain its **300,000** gallon water storage tank located at **North Main Street, Fennville, Michigan 49631** (hereinafter "tank").

**1. Company's Responsibilities.** This Contract outlines the Company's responsibility for the care and maintenance of the above described water storage tank. Care and maintenance include the following:

- A. The Company will annually inspect and service the tank. The tank and tower will be thoroughly inspected to ensure that the structure is in a sound, watertight condition.
- B. Biennially, beginning with the first washout/inspection, the tank will be completely drained and cleaned to remove all mud, silt, and other accumulations that might be harmful to the tank or its contents. After cleaning is completed, the interior will be thoroughly inspected and disinfected prior to returning the tank to service; however, the Owner is responsible for draining and filling the tank and conducting any required testing of the water. A written report will be mailed to the Owner after each inspection.
- C. The Company shall furnish engineering and inspection services needed to maintain and repair the tank and tower during the term of this Contract. The repairs include: steel parts, expansion joints, water level indicators, sway rod adjustments, and manhole covers/gaskets.
- D. The Company will clean and repaint the interior and/or exterior of the tank at such time as complete repainting is needed. The need for interior painting is to be determined by the thickness of the existing liner and its protective condition. When interior repainting is needed, procedures as outlined in A.W.W.A.-D102 specifications for cleaning and coating of potable water tanks will be followed. Only material approved for use in potable water tanks will be used on any interior surface area. The need for exterior painting is to be determined by the appearance and protective condition of the existing paint. At the time the exterior requires repainting, the Company agrees to paint the tank with the same color paint and to select a coating system which best suits the site conditions, environment, and general location of the tank. When painting is needed, all products and procedures will be equal to, or exceed the requirements of **Michigan Department of Environmental Quality**, the American Water Works Association, and the Society for Protective Coatings as to surface preparation and coating materials.



- E. A lock will be installed on the roof hatch of the tank.
- F. The Company will provide emergency services, when needed, to perform all repairs covered under this Contract. Reasonable travel time must be allowed for the repair unit to reach the tank site.
- G. The Company will furnish pressure relief valves, if requested by the Owner, so that the Owner can install the valves in its water system while the tank is being serviced.
- H. The Company will furnish current certificates of insurance coverage to the Owner.

2. **Contract Price/Annual Fees.** The tank shall receive an **exterior renovation and repairs** prior to the end of Contract Year 1. The tank shall receive an **interior wet and dry** renovation prior to the end of Contract Year 4. The first **four (4)** annual fees shall be **\$37,992.00** per Contract Year. The annual fee for Contract Year 5 and each subsequent annual fee shall be **\$16,777.00** per Contract Year; however, in Contract Year 8 and each third anniversary thereafter, the annual fee shall be adjusted to reflect the current cost of service. The adjustment of the annual fee shall be limited to a maximum of 5% per annum. All applicable taxes are the responsibility of the Owner and are in addition to the stated costs and fees in this Contract. A "Contract Year" shall be defined as each consecutive 12-month period following the first day of the month in which the Contract is executed by the Owner and each subsequent 12-month period thereafter during the time the Contract is in effect. For example, if a contract was signed by an Owner on April 17, 2007, Contract Year 1 for that contract would be April 1, 2007 to March 31, 2008, and Contract Year 2 for that contract would be April 1, 2008 to March 31, 2009 and so on.

3. **Payment Terms.** The annual fee for Contract Year 1, plus all applicable taxes, shall be due and payable upon completion of the **exterior** renovation. Each subsequent annual fee, plus all applicable taxes, shall be due and payable on the first day of each Contract Year. (Note: Due to the length of time that it takes to perform the initial renovation project, it is possible that two (2) annual fees could fall within one budget year for the Owner). Furthermore, if the Owner elects to terminate this Contract prior to remitting the first **four (4)** annual fees, then the balance for work completed shall be due and payable within thirty (30) days of the Company's receipt of the Owner's Notice to Terminate.

4. **Structure of Tank.** The Company is accepting this tank under program based upon its existing structure and components. *Any modifications to the tank, including antenna installations, shall be approved by Utility Service Co., Inc., prior to installation and may warrant an increase in the annual fee.*

5. **Environmental, Health, Safety, or Labor Requirements.** The Owner hereby agrees that future mandated environmental, health, safety, or labor requirements as well as changes in site conditions at the tank site which cause an increase in the cost of tank maintenance will be just cause for modification of this Contract. Said modification of this Contract will reasonably reflect the increased cost of the service with a newly negotiated annual fee.

The parties agree that the Company's annual fees are based on the Owner's representation that the work to be performed under this Contract is not subject to prevailing wage requirements. The Owner agrees to notify the Company immediately, if the Company's work is (or will become) subject to prevailing wage requirements, so that the Company may submit revised amounts for annual fees.

6. **Excluded Items:** This Contract does NOT include the cost for and/or liability on the part of the Company for: (1) containment of the tank at anytime during the term of the Contract; (2) disposal of any hazardous waste materials; (3) resolution of operational problems or structural damage due to cold weather; (4) repair of structural damage due to antenna installations or other attachments for which the tank was not originally designed; (5) resolution of operational problems or repair of structural damage or site damage caused by physical conditions below the surface of the ground; (6) negligent acts of Owner's employees, agents or contractors; (7) damages, whether foreseen or unforeseen, caused by the Owner's use of pressure relief valves; (8) repairs to the foundation of the tank; or (9) other conditions which are beyond the Owner's and Company's control, including, but not limited to: acts of God and acts of terrorism. Acts of terrorism include, but are not limited to, any damage to the tank or tank site which results from unauthorized entry of any kind to the tank site or tank.

7. **Termination.** The Owner shall have the right to continue this Contract for an indefinite period of time providing payment of the annual fees is in accordance with the terms herein. This Contract is subject to termination by the Owner only if written notice of intent to terminate is received by the Company ninety (90) days prior to the first day of the upcoming Contract Year. Notice of Termination is to be delivered by registered mail to Utility Service Co., Inc., Attn: Customer Service, P.O. Box 1350, Perry, Georgia 31069, and signed by three (3) authorized voting officials of the Owner's management and/or Commissioners.

8. **Assignment.** The Owner may not assign or otherwise transfer all or any of its interest under this Contract without the prior written consent of the Company. If the Company agrees to the assignment, the Owner shall remain responsible under this Contract, until its assignee assumes in full and in writing all of the obligations of the Owner under this Contract.

9. **Indemnification.** THE COMPANY AGREES TO INDEMNIFY THE OWNER AND HOLD THE OWNER HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, ACTIONS, DAMAGES, LIABILITY, AND EXPENSE IN CONNECTION WITH LOSS OF LIFE, PERSONAL INJURY, AND/OR DAMAGE TO PROPERTY BY REASON OF ANY ACT, OMISSION, OR REPRESENTATION OF THE COMPANY OR ITS SUBCONTRACTORS, AGENTS, OR EMPLOYEES. IN TURN, THE OWNER AGREES TO INDEMNIFY THE COMPANY AND HOLD THE COMPANY HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, ACTIONS, DAMAGES, LIABILITY, AND EXPENSE IN CONNECTION WITH LOSS OF LIFE, PERSONAL INJURY, AND/OR DAMAGE TO PROPERTY BY REASON OF ANY ACT, OMISSION, OR REPRESENTATION OF THE OWNER OR ITS CONTRACTORS, AGENTS, OR EMPLOYEES. THE INDEMNIFICATION PROVIDED IN THIS PARAGRAPH DOES NOT AFFECT THE COMPANY'S LIMITATIONS OF LIABILITY SET FORTH IN OTHER PARAGRAPHS OF THIS CONTRACT.

10. **Assignment of Receivables.** The Company reserves the right to assign any outstanding receivables from this Contract to its Bank or other Lending Institutions as collateral for any loans or lines of credit.

11. **Miscellaneous Items.** No modifications, amendments, or alterations of this Contract may be made except in writing signed by all the parties to this Contract. No failure or delay on the part of any party hereto in exercising any power or right hereunder shall operate as a waiver thereof. The parties expressly warrant that the individuals who sign below are authorized to bind them.

12. **Entire Agreement.** This Agreement constitutes the entire agreement of the parties and supersedes all prior communications, understandings, and agreement relating to the subject matter hereof, whether oral or written.

This Contract signed this 23 day of March, 2007.

OWNER:

City of Evert

By: Roger Elkins

Title: CITY MANAGER

Print Name: Roger Elkins

Witness Ann Patten

Seal:

COMPANY:

Utility Service Co., Inc.

By: Mike Trombly

Title: MI Sales Representative

Print Name: Mike Trombly

Witness Regina J. Arthen

Seal:

## AGENDA REPORT

To: Honorable Mayor Emerick & Council Members  
From: Richard Lewis, Interim City Manager  
Date: September 23, 2021  
Re: RFQ/RFP for Planning and Zoning Services

For the Agenda of September 28, 2021

---

Background. Since we have had recent staff changes, we no longer have someone who is an expert on all the planning & zonings rules. We would like to send out a proposal for these services. Other cities have been successful handling it this way, so they do not have to employ within. This would allow us to move forward with any projects presented to us in a timely fashion and with the expertise needed.

Issues & Questions Specified. Zoning & Planning consists of services for site plans, special permits, and amendments to city ordinances. The city would like to seek a professional who would be available on a on call basis. This would allow us to use them as needed and not have to employ someone within. These services are needed for updating our Capital Improvement Plan, Master Land Use Plan and Parks & Recreation Plan which all expire in 2022.

Alternatives. Discuss other options to employ someone.

Financial Impact. This will depend on the bids we receive.

Recommendation. I recommend we move forward with the RFQ/RFP to see what these consulting services may cost.

Attachments.

1. RFQ/RFP for Planning and Zoning Services





## **Request for Qualifications (RFQ)/Request for Proposals (RFP) for PLANNING AND ZONING SERVICES**

### INTRODUCTIONS:

The City of Ewart is requesting submission of qualifications from any and all parties wishing to be considered for consulting services related to comprehensive planning and zoning activities, including but not limited to project review (special land use permits and site plan review), recommending/drafting amendments to city zoning ordinances, and Master Plan/Recreation Plan updates.

### PROCESS

Review of the qualifications will be conducted by a team composed of key city staff and the chair of the Planning Commission. Evaluation of the required submittal materials will be the basis for selection.

The City may elect to reject any and all proposals for any reason whatsoever. The prospective consultant is at risk for all costs associated with the proposal preparation process. Qualifications submitted shall be considered subject to the Michigan's Freedom of Information Act. Any proprietary processes or costs shall be properly marked in accordance with the Act.

### ABOUT THE COMMUNITY:

The City of Ewart is the crossroads of exemplary schools, high-tech employers and abundant waterfront and is located in the heart of Osceola County, Michigan in close proximity to Big Rapids, Cadillac and Mount Pleasant. The City of Ewart is a municipality that operates under the Council-Manager form of government. The City Council is comprised of a mayor and five council members. The City relies on its planning consultant to assist with the role of Community Development Director/Zoning Administrator. This assistance is provided directly to the City Manager.

### GENERAL SCOPE OF WORK:

#### General Scope of Work/Project Deliverables

- Serves as the consulting professional to the City of Ewart regarding any and all planning and zoning functions, in lieu of an employed Planning Director/Zoning Administrator. Time

commitment required from consultant will vary based on development activity within the City and staff ability/availability to handle projects.

- Conducts application and plan reviews for projects submitted to the Evart Planning Commission and/or Zoning Board of Appeals for action. This includes Planned Unit Developments (PUDs), Special Land Use (SLU) permits, and Site Plans, as required by the City of Evart Zoning Ordinance.
- Attends Planning Commission meetings to provide staff reports regarding:
  - PUD plan review
  - Special Land Use Permit/Site Plan Review
  - Other projects as assigned
- Provides suggested amendments to zoning ordinances to facilitate master plan land use goals, economic development goals, and streamline application processes
- Answers questions from city staff related to planning/zoning matters
- Updates Master Land Use Plan – Last adopted November 20, 2017.

#### SUBMISSION REQUIREMENTS:

1. Cover Letter: The cover letter must indicate the composition of the entire team including the Principal in Charge, Project Manager, and support team.
2. Provide a list of current active municipal assignments, especially where providing similar comprehensive services, including the name, type of project, location, firm's role in the project, and status of the project.
3. Summary of firm's background and focus.
4. Team Composition: provide names, titles and qualification of individuals who will be assigned to the City. This section of the response should include descriptions of the respective roles that will be played by team members. Discuss the experiences of the team members on the example projects referred to above. A resume (no more than one-page in length) should be included for key team members in an addendum to the response.
5. Professional References: List a minimum of three (3) references for each firm. References for active municipal services like those requested from the City of Evart are preferred. For each reference list the contact's name, address, phone number, and relationship to firm.
6. Statement of Philosophy and project Understanding: Provide a concise statement (one page) outlining the philosophy of the team in approaching municipal planning and zoning, along with the team's grasp of issues and goals to ensure fair and consistent application of zoning ordinances while also facilitating economic growth.
7. Draft of typical professional services agreement terms and conditions (inclusive of pricing information).

Qualifications packages shall not exceed 20 pages. Resumes of professionals and draft agreement are excluded from the page count.

#### CRITERIA FOR CONSIDERATION OF QUALIFICATIONS:

The following factors will be used to evaluate consultants' qualifications:

- Demonstration of technical approach/understanding comprehensive planning and zoning services for a smaller, Michigan city such as Evart;

- Demonstration of experience and knowledge in providing PUD plan review, Special Land Use review and Site Plan Review in accordance with city zoning ordinances, especially in relating to the City's ordinances regarding marijuana business operations;
- Demonstration of experience and knowledge in presenting staff reports to various boards and commissions;
- Demonstration of experience and knowledge in developing and updating comprehensive/master plans and five-year parks and recreation plans;
- Demonstration of ability to involve partners and stakeholders in the planning process;
- Demonstration of ability to provide excellent and timely customer service to both the City and those making application to propose developments within the City of Ewart;
- Outcome of reference checks; and
- Pricing of professional services.

#### CONDITIONS AND LIMITATIONS:

The City expects to select a consulting firm from the qualifications submitted but reserves the right to request substitutions of firms. The City also reserves the right to reject any or all responses to the RFQ/RFP to advertise for new responses, or to accept any response deemed to be in the best interest of the City. A response to this RFQ/RFP should not be construed as a contract or an indication of a commitment of any kind on the part of the City, nor does it commit either to pay for costs incurred in the submission of a response to this request or for any cost incurred prior to the execution of a final contract.

Upon selection a contract shall be prepared and fully executed before work is initiated. The City reserves the right to dismiss any part or all the contracted team when, in the City's opinion, the services are not being provided in accordance with performance expectations.

#### DEADLINE FOR RESPONSES:

All statements of qualifications and interest, and associated submittal materials, must be submitted no later than [date], 4:00 PM Eastern Time to be considered. Any firm wishing to be considered for providing the services described in this RFQ/RFP shall submit one paper copy and one electronic copy (on thumb drive) by U.S. Mail to:

Kathy Fiebig, City Clerk

City of Ewart

200 S. Main Street

Ewart, MI 49631

Phone: (231) 734-2181

RFQ/RFP Questions:

Same as above

Email: [cityclerk@evart.org](mailto:cityclerk@evart.org)



08/31/2021 02:28 PM  
User: JENNIE  
DB: CITY OF EVART

CHECK DISBURSEMENT REPORT FOR CITY OF EVART  
CHECK DATE FROM 08/17/2021 - 09/07/2021  
Banks: 751

Page 1/5

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/19/2021	751	38655	CITY OF EVART	DUE TO GENL - PROPERTY TAX	703-000-214.102	32,454.40
		38655		DUE TO GENL-ADMIN FEE	703-000-214.104	274.14
		38655		RUBBISH PENALTY	703-000-214.210	122.37
		38655		DUE TO NORTH OAK ASSESSMENT	703-000-214.326	3,371.11
		38655		DUE TO SEWER FUND	703-000-214.590	536.42
		38655		DUE TO WATER FUND	703-000-214.591	247.04
						<hr/> 37,005.48
08/19/2021	751	38656	EVART PUBLIC LIBRARY	DUE TO LIBRARY	703-000-214.223	2,163.13
08/19/2021	751	38657	OSCEOLA COUNTY TREASURER	DUE TO STATE EDUCATION TAX	703-000-214.221	13,379.56
08/19/2021	751	38658	OSCEOLA COUNTY TREASURER	DUE TO COUNTY	703-000-214.222	14,210.55
09/07/2021	751	38659	ACCIDENT FUND	WORKMENS COMPENSATION	101-301-724.000	439.65
		38659		WORKMENS COMPENSATION	101-850-724.000	146.55
		38659		WORKMENS COMPENSATION	202-850-724.000	205.17
		38659		WORKMENS COMPENSATION	203-850-724.000	175.86
		38659		WORKMENS COMPENSATION	590-850-724.000	996.54
		38659		WORKMENS COMPENSATION	591-850-724.000	967.23
						<hr/> 2,931.00
09/07/2021	751	38660	AMERICAN PUBLIC WORKS ASSOC	MEMBERSHIP AND DUES	101-441-807.000	240.00
09/07/2021	751	38661	ANDERSON, KEVIN	POP WARNER EXPENSES	101-751-743.501	54.60
09/07/2021	751	38662	BARNETT'S AUTO REPAIR	PROFESSIONAL SERVICES	661-599-801.000	78.00
		38662		REPAIRS AND MAINTENANCE	661-599-930.000	124.29
						<hr/> 202.29
09/07/2021	751	38663	BISBEE INFRARED SERVICES	PROFESSIONAL SERVICES	590-538-801.000	250.00
		38663		PROFESSIONAL SERVICES	591-546-801.000	250.00
						<hr/> 500.00
09/07/2021	751	38664	BSN SPORTS, LLC	POP WARNER EXPENSES	101-751-743.501	382.13
09/07/2021	751	38665	COMPASS MINERALS AMERICA	OPERATING SUPPLIES	202-452-740.000	3,870.51
		38665		OPERATING SUPPLIES	203-452-740.000	3,870.52
						<hr/> 7,741.03
09/07/2021	751	38666	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	101-210-801.000	5,320.00
		38666		Attorney Fees - Police	101-301-801.301	80.00
						<hr/> 5,400.00
09/07/2021	751	38667	ELHORN ENGINEERING CO	CHLORINE/TREATMENT CHEMICALS	591-546-732.000	8,615.00
		38667		OPERATING SUPPLIES	591-546-740.000	450.90
						<hr/> 9,065.90



08/31/2021 02:28 PM  
User: JENNIE  
DB: CITY OF EVART

CHECK DISBURSEMENT REPORT FOR CITY OF EVART  
CHECK DATE FROM 08/17/2021 - 09/07/2021  
Banks: 751

Page 2/5

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/07/2021	751	38668	EMS OF GRAND RAPIDS, INC.	CAPITAL OUTLAY-CAPITALIZED	590-538-970.100	1,915.26
09/07/2021	751	38669	ESRI	MEMBERSHIP AND DUES	101-265-807.000	383.33
		38669		MEMBERSHIP AND DUES	590-537-807.000	383.33
		38669		MEMBERSHIP AND DUES	591-545-807.000	383.34
						<hr/> 1,150.00
09/07/2021	751	38670	HOMETOWN HARDWARE	REPAIRS AND MAINTENANCE	101-440-930.000	29.36
		38670		REPAIRS AND MAINTENANCE	207-751-930.000	29.36
		38670		OPERATING SUPPLIES	591-546-740.000	161.13
		38670		OPERATING SUPPLIES	661-599-740.000	13.98
		38670		REPAIRS AND MAINTENANCE	661-599-930.000	55.49
						<hr/> 289.32
09/07/2021	751	38671	HURON VALLEY GUNS	UNIFORMS	101-301-758.006	354.90
09/07/2021	751	38672	INTEGRITY BUSINESS SOLUTIONS	OFFICE SUPPLIES	101-265-727.000	51.51
		38672		OFFICE SUPPLIES	590-537-727.000	51.51
		38672		OFFICE SUPPLIES	591-545-727.000	51.51
						<hr/> 154.53
09/07/2021	751	38673	JOHNSON SEPTIC SERVICES	PROFESSIONAL SERVICES	207-751-801.000	700.00
		38673		PROFESSIONAL SERVICES	209-276-801.000	200.00
						<hr/> 900.00
09/07/2021	751	38674	RCB CONTRACTING	PROFESSIONAL SERVICES	209-276-801.000	7,916.67
09/07/2021	751	38675	RIETH-RILEY CONSTR CO INC - BR	REPAIRS AND MAINTENANCE	590-539-930.000	592.76
09/07/2021	751	38676	RITE CHOICE HEATING, INC.	PROFESSIONAL SERVICES	101-265-801.000	128.00
		38676		PROFESSIONAL SERVICES	101-442-801.000	90.00
		38676		PROFESSIONAL SERVICES	590-538-801.000	128.00
		38676		PROFESSIONAL SERVICES	591-546-801.000	128.00
						<hr/> 474.00
09/07/2021	751	38677	SPECTRUM HEALTH OCCUPATIONAL	PHYSICALS/CDL DRUG TESTING	101-441-840.000	64.00
09/07/2021	751	38678	US POST OFFICE	POSTAGE & SHIPPING	101-265-741.000	0.21
		38678		POSTAGE & SHIPPING	590-537-741.000	0.21
		38678		POSTAGE & SHIPPING	591-545-741.000	0.21
						<hr/> 0.63
09/07/2021	751	38679	XEROX CORPORATION	PUBLISHING/PRINTING	101-301-900.000	55.06
09/07/2021	751	668 (E)	VERIZON WIRELESS	COMMUNICATIONS	101-301-850.000	206.46
		668 (E)		COMMUNICATIONS	590-537-850.000	81.72
		668 (E)		COMMUNICATIONS	591-546-850.000	81.72

08/31/2021 02:28 PM  
User: JENNIE  
DB: CITY OF EVART

CHECK DISBURSEMENT REPORT FOR CITY OF EVART  
CHECK DATE FROM 08/17/2021 - 09/07/2021  
Banks: 751

Page 3/5

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						369.90
09/07/2021	751	669 (A)	AFFORDABLE PRINTS	PUBLISHING/PRINTING	101-301-900.000	25.00
09/07/2021	751	670 (A)	AMERICAN SPECIALTY PRODUCTS	OPERATING SUPPLIES	101-441-740.000	325.36
		670 (A)		OPERATING SUPPLIES	591-546-740.000	608.79
		670 (A)		OPERATING SUPPLIES	661-599-740.000	325.37
						<u>1,259.52</u>
09/07/2021	751	671 (A)	CHARTER/SPECTRUM	COMMUNICATIONS	101-265-850.000	134.30
		671 (A)		COMMUNICATIONS	101-301-850.000	284.94
		671 (A)		COMMUNICATIONS	590-537-850.000	134.30
		671 (A)		COMMUNICATIONS	591-545-850.000	134.31
						<u>687.85</u>
09/07/2021	751	672 (A)	DVORACEK, SARAH	COMMUNICATIONS	101-265-850.000	13.33
		672 (A)		COMMUNICATIONS	590-537-850.000	13.33
		672 (A)		COMMUNICATIONS	591-545-850.000	13.34
						<u>40.00</u>
09/07/2021	751	673 (A)	FLACHS, MICHAEL	COMMUNICATIONS	590-537-850.000	20.00
		673 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<u>40.00</u>
09/07/2021	751	674 (A)	JOHN BEAM JR.	COMMUNICATIONS	101-301-850.000	40.00
09/07/2021	751	675 (A)	MARTIN, DALE	COMMUNICATIONS	590-537-850.000	20.00
		675 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<u>40.00</u>
09/07/2021	751	676 (A)	MOMA, DUSTIN	TRAVEL EXPENSES	101-441-860.000	725.76
		676 (A)		COMMUNICATIONS	590-537-850.000	20.00
		676 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<u>765.76</u>
09/07/2021	751	677 (A)	MUCZYNSKI, PATRICK	COMMUNICATIONS	590-537-850.000	20.00
		677 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<u>40.00</u>
09/07/2021	751	678 (A)	OSCEOLA COUNTY TREASURER	PRIOR YEAR ADJUSTMENT-EXPENSE	101-248-956.000	57.79
09/07/2021	751	679 (A)	PEPPER LOCKHART	COMMUNICATIONS	101-265-850.000	13.33
		679 (A)		COMMUNICATIONS	590-537-850.000	13.33
		679 (A)		COMMUNICATIONS	591-545-850.000	13.34
						<u>40.00</u>
09/07/2021	751	680 (A)	TRACE ANALYTICAL LABORATORIES	OUTSOURCED TESTING	590-538-730.000	177.20

08/31/2021 02:28 PM  
User: JENNIE  
DB: CITY OF EVART

CHECK DISBURSEMENT REPORT FOR CITY OF EVART  
CHECK DATE FROM 08/17/2021 - 09/07/2021  
Banks: 751

Page 4/5

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		680 (A)		OUTSOURCED TESTING	591-546-730.000	2,860.90
						3,038.10
09/07/2021	751	681 (A)	TUPPER, VICTORIA	TRAVEL EXPENSES	101-441-860.000	3.30
		681 (A)		TRAVEL EXPENSES	590-537-860.000	3.30
		681 (A)		TRAVEL EXPENSES	591-545-860.000	3.31
						9.91
09/07/2021	751	682 (A)	WHITE LAW OFFICE	PROFESSIONAL SERVICES	101-210-801.000	729.17
		682 (A)		Attorney Fees - Police	101-301-801.301	729.17
		682 (A)		PROFESSIONAL SERVICES	590-538-801.000	729.16
		682 (A)		PROFESSIONAL SERVICES	591-546-801.000	729.17
						2,916.67
09/07/2021	751	683 (A)	ZINGER, ADAM	COMMUNICATIONS	590-537-850.000	20.00
		683 (A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00
			TOTAL - ALL FUNDS	TOTAL OF 41 CHECKS		116,553.30

--- GL TOTALS ---

101-210-801.000	PROFESSIONAL SERVICES	6,049.17
101-248-956.000	PRIOR YEAR ADJUSTMENT-EXPENSE	57.79
101-265-727.000	OFFICE SUPPLIES	51.51
101-265-741.000	POSTAGE & SHIPPING	0.21
101-265-801.000	PROFESSIONAL SERVICES	128.00
101-265-807.000	MEMBERSHIP AND DUES	383.33
101-265-850.000	COMMUNICATIONS	160.96
101-301-724.000	WORKMENS COMPENSATION	439.65
101-301-758.006	UNIFORMS	354.90
101-301-801.301	Attorney Fees - Police	809.17
101-301-850.000	COMMUNICATIONS	531.40
101-301-900.000	PUBLISHING/PRINTING	80.06
101-440-930.000	REPAIRS AND MAINTENANCE	29.36
101-441-740.000	OPERATING SUPPLIES	325.36
101-441-807.000	MEMBERSHIP AND DUES	240.00
101-441-840.000	PHYSICALS/CDL DRUG TESTING	64.00
101-441-860.000	TRAVEL EXPENSES	729.06
101-442-801.000	PROFESSIONAL SERVICES	90.00
101-751-743.501	POP WARNER EXPENSES	436.73
101-850-724.000	WORKMENS COMPENSATION	146.55
202-452-740.000	OPERATING SUPPLIES	3,870.51
202-850-724.000	WORKMENS COMPENSATION	205.17
203-452-740.000	OPERATING SUPPLIES	3,870.52
203-850-724.000	WORKMENS COMPENSATION	175.86

Banks: 751

Check Date	Bank	Check #	Payee	Description	GL #	Amount
207-751-801.000			PROFESSIONAL SERVICES		700.00	
207-751-930.000			REPAIRS AND MAINTENANCE		29.36	
209-276-801.000			PROFESSIONAL SERVICES		8,116.67	
590-537-727.000			OFFICE SUPPLIES		51.51	
590-537-741.000			POSTAGE & SHIPPING		0.21	
590-537-807.000			MEMBERSHIP AND DUES		383.33	
590-537-850.000			COMMUNICATIONS		342.68	
590-537-860.000			TRAVEL EXPENSES		3.30	
590-538-730.000			OUTSOURCED TESTING		177.20	
590-538-801.000			PROFESSIONAL SERVICES		1,107.16	
590-538-970.100			CAPITAL OUTLAY-CAPITALIZED		1,915.26	
590-539-930.000			REPAIRS AND MAINTENANCE		592.76	
590-850-724.000			WORKMENS COMPENSATION		996.54	
591-545-727.000			OFFICE SUPPLIES		51.51	
591-545-741.000			POSTAGE & SHIPPING		0.21	
591-545-807.000			MEMBERSHIP AND DUES		383.34	
591-545-850.000			COMMUNICATIONS		260.99	
591-545-860.000			TRAVEL EXPENSES		3.31	
591-546-730.000			OUTSOURCED TESTING		2,860.90	
591-546-732.000			CHLORINE/TREATMENT CHEMICALS		8,615.00	
591-546-740.000			OPERATING SUPPLIES		1,220.82	
591-546-801.000			PROFESSIONAL SERVICES		1,107.17	
591-546-850.000			COMMUNICATIONS		81.72	
591-850-724.000			WORKMENS COMPENSATION		967.23	
661-599-740.000			OPERATING SUPPLIES		339.35	
661-599-801.000			PROFESSIONAL SERVICES		78.00	
661-599-930.000			REPAIRS AND MAINTENANCE		179.78	
703-000-214.102			DUE TO GENL - PROPERTY TAX		32,454.40	
703-000-214.104			DUE TO GENL-ADMIN FEE		274.14	
703-000-214.210			RUBBISH PENALTY		122.37	
703-000-214.221			DUE TO STATE EDUCATION TAX		13,379.56	
703-000-214.222			DUE TO COUNTY		14,210.55	
703-000-214.223			DUE TO LIBRARY		2,163.13	
703-000-214.326			DUE TO NORTH OAK ASSESSMENT		3,371.11	
703-000-214.590			DUE TO SEWER FUND		536.42	
703-000-214.591			DUE TO WATER FUND		247.04	
			TOTAL		116,553.30	



09/22/2021 05:05 PM  
User: JENNIE  
DB: CITY OF EVART

CHECK DISBURSEMENT REPORT FOR CITY OF EVART  
CHECK DATE FROM 09/08/2021 - 09/28/2021  
Banks: 751

Page 1/9

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/08/2021	751	38680	CITY OF EVART	DUE TO GENL - PROPERTY TAX	703-000-214.102	193,920.13
		38680		DUE TO GENL-ADMIN FEE	703-000-214.104	1,642.86
		38680		DUE TO S. HEMLOCK ASSESSMENT	703-000-214.325	770.98
		38680		DUE TO NORTH OAK ASSESSMENT	703-000-214.326	2,983.07
						<hr/> 199,317.04
09/08/2021	751	38681	EVART PUBLIC LIBRARY	DUE TO LIBRARY	703-000-214.223	12,926.64
09/08/2021	751	38682	OSCEOLA COUNTY TREASURER	DUE TO STATE EDUCATION TAX	703-000-214.221	78,622.55
09/08/2021	751	38683	OSCEOLA COUNTY TREASURER	DUE TO COUNTY	703-000-214.222	84,911.27
09/15/2021	751	684 (E)	FIRST BANKCARD	MISCELLANEOUS EXPENSE	101-000-955.000	64.90
		684 (E)		TRAVEL EXPENSES	101-171-860.000	192.34
		684 (E)		OFFICE SUPPLIES	101-265-727.000	8.99
		684 (E)		OPERATING SUPPLIES	101-265-740.000	3.66
		684 (E)		COMMUNICATIONS	101-265-850.000	41.66
		684 (E)		REPAIRS AND MAINTENANCE	101-265-930.000	102.38
		684 (E)		OFFICE SUPPLIES	101-301-727.000	48.33
		684 (E)		OPERATING SUPPLIES	101-301-740.000	43.29
		684 (E)		POLICE UNIFORM ALLOWANCE	101-301-758.000	13.95
		684 (E)		INVESTIGATIONS	101-301-841.000	240.00
		684 (E)		REPAIRS AND MAINTENANCE	101-301-930.000	160.00
		684 (E)		COMPUTERS/EQUIPMENT/IT	101-301-932.000	13.19
		684 (E)		EDUCATION AND TRAINING	101-301-957.000	19.76
		684 (E)		OFFICE SUPPLIES	590-537-727.000	8.99
		684 (E)		OPERATING SUPPLIES	590-537-740.000	3.66
		684 (E)		COMMUNICATIONS	590-537-850.000	41.66
		684 (E)		MISCELLANEOUS EXPENSE	590-537-955.000	165.89
		684 (E)		REPAIRS AND MAINTENANCE	590-538-930.000	102.38
		684 (E)		OPERATING SUPPLIES	590-539-740.000	115.89
		684 (E)		OFFICE SUPPLIES	591-545-727.000	9.00
		684 (E)		OPERATING SUPPLIES	591-545-740.000	3.67
		684 (E)		COMMUNICATIONS	591-545-850.000	41.66
		684 (E)		MISCELLANEOUS EXPENSE	591-545-955.000	165.89
		684 (E)		OPERATING SUPPLIES	591-546-740.000	115.90
		684 (E)		REPAIRS AND MAINTENANCE	591-546-930.000	102.38
						<hr/> 1,829.42
09/15/2021	751	685 (E)	VOID	** VOIDED **		** VOIDED **
09/16/2021	751	38684	CITY OF EVART	DUE TO GENL - PROPERTY TAX	703-000-214.102	95,674.93
		38684		INTEREST & PENALTY	703-000-214.103	20.58
		38684		DUE TO GENL-ADMIN FEE	703-000-214.104	823.28
		38684		DUE TO SPECIAL S OAK WATER AND SEWER	703-000-214.205	530.76
		38684		RUBBISH PENALTY	703-000-214.210	597.38

09/22/2021 05:05 PM  
User: JENNIE  
DB: CITY OF EVART

CHECK DISBURSEMENT REPORT FOR CITY OF EVART  
CHECK DATE FROM 09/08/2021 - 09/28/2021  
Banks: 751

Page 2/9

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		38684		DUE TO S. HEMLOCK ASSESSMENT	703-000-214.325	1,133.11
		38684		DUE TO NORTH OAK ASSESSMENT	703-000-214.326	1,823.36
		38684		DUE TO SEWER FUND	703-000-214.590	3,548.98
		38684		DUE TO WATER FUND	703-000-214.591	1,747.36
						<hr/> 105,899.74
09/16/2021	751	38685	EVART PUBLIC LIBRARY	DUE TO LIBRARY	703-000-214.223	6,376.92
		38685		DUE TO LIBRARY - INTEREST	703-000-223.100	0.84
						<hr/> 6,377.76
09/16/2021	751	38686	OSCEOLA COUNTY TREASURER	DUE TO STATE EDUCATION TAX	703-000-214.221	39,442.68
		38686		STATE ED TAX INTEREST	703-000-222.110	1.29
						<hr/> 39,443.97
09/16/2021	751	38687	OSCEOLA COUNTY TREASURER	DUE TO COUNTY	703-000-214.222	41,892.56
		38687		DUE TO COUNTY - INTEREST	703-000-222.100	1.38
						<hr/> 41,893.94
09/16/2021	751	686(E)	CONSUMERS ENERGY	UTILITIES	101-441-921.000	561.44
		686(E)		UTILITIES	101-448-921.000	3,541.65
						<hr/> 4,103.09
09/20/2021	751	38688	ACCIDENT FUND	WORKMENS COMPENSATION	101-301-724.000	681.90
		38688		WORKMENS COMPENSATION	101-850-724.000	227.30
		38688		WORKMENS COMPENSATION	202-850-724.000	318.22
		38688		WORKMENS COMPENSATION	203-850-724.000	272.76
		38688		WORKMENS COMPENSATION	590-850-724.000	1,545.64
		38688		WORKMENS COMPENSATION	591-850-724.000	1,500.18
						<hr/> 4,546.00
09/20/2021	751	38689	BEAVER TREE AND IRRIGATION, LLC	PROFESSIONAL SERVICES	101-444-801.000	17,880.00
09/20/2021	751	38690	CITY OF EVART	UTILITIES	101-265-921.000	45.31
		38690		UTILITIES	101-301-921.000	42.28
		38690		UTILITIES	101-440-921.000	285.88
		38690		UTILITIES	101-442-921.000	20.73
		38690		WATER USAGE FOR SPLASH PAD	207-751-921.100	5,261.85
		38690		UTILITIES	208-757-921.000	71.42
						<hr/> 5,727.47
09/20/2021	751	38691	DTE ENERGY	UTILITIES	101-301-921.000	36.35
		38691		UTILITIES	101-440-921.000	48.04
		38691		UTILITIES	590-538-921.000	148.02
						<hr/> 232.41

09/22/2021 05:05 PM  
User: JENNIE  
DB: CITY OF EVART

CHECK DISBURSEMENT REPORT FOR CITY OF EVART  
CHECK DATE FROM 09/08/2021 - 09/28/2021  
Banks: 751

Page 3/9

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/20/2021	751	38692	FOERCH, KIMBERLY	CART REFUSE/RECYCLE	101-000-627.000	12.05
		38692		RTS SEWER	590-000-642.000	10.26
		38692		RTS WATER	591-000-642.000	4.92
		38692		WATER	591-000-642.000	4.11
						<hr/> 31.34
09/20/2021	751	38693	GT BAY YMCA	POP WARNER EXPENSES	101-751-743.501	1,980.00
09/20/2021	751	38694	LIGHTHOUSE INSURANCE GROUP INC	LIABILITY INSURANCE	101-442-912.000	3,208.06
09/20/2021	751	38695	MICHIGAN MUNICIPAL RISK AUTHOI	LIABILITY INSURANCE	101-301-912.000	2,537.15
		38695		LIABILITY INSURANCE	101-851-912.000	576.63
		38695		LIABILITY INSURANCE	202-454-912.000	345.98
		38695		LIABILITY INSURANCE	203-454-912.000	230.65
		38695		LIABILITY INSURANCE	208-757-912.000	115.31
		38695		LIABILITY INSURANCE	590-538-912.000	4,613.00
		38695		LIABILITY INSURANCE	591-546-912.000	1,383.90
		38695		LIABILITY INSURANCE	661-599-912.000	1,729.88
						<hr/> 11,532.50
09/20/2021	751	38696	MULTI STATE ESCROW ACCOUNT	DUE TO TAXPAYER REFUND	703-000-214.201	147.74
09/20/2021	751	38697	PIONEER GROUP	PUBLISHING/PRINTING	590-537-900.000	36.33
		38697		PUBLISHING/PRINTING	591-545-900.000	36.32
						<hr/> 72.65
09/20/2021	751	38698	RCB CONTRACTING	PROFESSIONAL SERVICES	101-444-801.000	39,545.00
09/20/2021	751	38699	REPUBLIC SERVICES #239	PROFESSIONAL SERVICES	101-441-801.000	129.00
		38699		PROFESSIONAL SERVICES	101-526-801.000	9,640.41
		38699		PROFESSIONAL SERVICES	209-276-801.000	90.00
		38699		PROFESSIONAL SERVICES	590-538-801.000	57.50
		38699		PROFESSIONAL SERVICES	591-546-801.000	57.50
						<hr/> 9,974.41
09/20/2021	751	38700	STANDARD INSURANCE CO.	OTHER FRINGE BENEFITS	101-301-719.000	179.00
		38700		OTHER FRINGE BENEFITS	101-850-719.000	127.86
		38700		OTHER FRINGE BENEFITS	202-850-719.000	15.34
		38700		OTHER FRINGE BENEFITS	203-850-719.000	10.23
		38700		OTHER FRINGE BENEFITS	590-850-719.000	97.17
		38700		OTHER FRINGE BENEFITS	591-850-719.000	81.83
						<hr/> 511.43
09/20/2021	751	38701	SURVEYORS TITLE OF OSCEOLA COUNTY	DUE TO TAXPAYER REFUND	703-000-214.201	247.23
09/20/2021	751	687 (E)	LINGO	COMMUNICATIONS	590-538-850.000	148.36
		687 (E)		COMMUNICATIONS	591-546-850.000	74.18
						<hr/>

09/22/2021 05:05 PM  
User: JENNIE  
DB: CITY OF EVART

CHECK DISBURSEMENT REPORT FOR CITY OF EVART  
CHECK DATE FROM 09/08/2021 - 09/28/2021  
Banks: 751

Page 4/9

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						222.54
09/20/2021	751	688 (A)	I.T. RIGHT	COMPUTERS/EQUIPMENT/IT	101-265-932.000	1,989.48
		688 (A)		COMPUTERS/EQUIPMENT/IT	101-301-932.000	1,989.46
		688 (A)		COMPUTERS/EQUIPMENT/IT	590-537-932.000	1,989.48
		688 (A)		COMPUTERS/EQUIPMENT/IT	591-545-932.000	1,989.48
						7,957.90
09/20/2021	751	689 (A)	MAURER'S TEXTILE RENTAL	PROFESSIONAL SERVICES	101-265-801.000	103.62
		689 (A)		OPERATING SUPPLIES	101-441-740.000	103.60
		689 (A)		PROFESSIONAL SERVICES	590-537-801.000	103.62
		689 (A)		PROFESSIONAL SERVICES	591-545-801.000	103.62
						414.46
09/20/2021	751	690 (A)	SCOTLAND OIL COMPANY, INC.	GAS AND OIL	101-301-861.000	497.92
		690 (A)		GAS AND OIL	661-599-861.000	2,179.99
						2,677.91
09/20/2021	751	691 (A)	SHADES OF GREEN LANDSCAPING	PROFESSIONAL SERVICES	101-440-801.000	4,934.00
09/28/2021	751	38702	AIR & WATER COMPLIANCE GROUP, LLC	PROFESSIONAL SERVICES	101-440-801.000	2,000.00
09/28/2021	751	38703	ANAVON COMMUNICATIONS	PROFESSIONAL SERVICES	101-265-801.000	139.00
		38703		PROFESSIONAL SERVICES	590-537-801.000	139.00
		38703		PROFESSIONAL SERVICES	591-545-801.000	139.00
						417.00
09/28/2021	751	38704	AUTO-OWNERS INSURANCE	LIABILITY INSURANCE	101-851-912.000	3,194.00
09/28/2021	751	38705	BARNETT'S AUTO REPAIR	PROFESSIONAL SERVICES	661-599-801.000	40.00
		38705		REPAIRS AND MAINTENANCE	661-599-930.000	358.26
						398.26
09/28/2021	751	38706	EVART PARTS PLUS	VEHICLE REPAIR & MAINTENANCE	101-301-931.000	4.18
		38706		OPERATING SUPPLIES	661-599-740.000	129.80
		38706		REPAIRS AND MAINTENANCE	661-599-930.000	11.08
						145.06
09/28/2021	751	38707	FASTENAL COMPANY	OPERATING SUPPLIES	202-451-740.000	27.04
		38707		OPERATING SUPPLIES	203-451-740.000	27.04
		38707		OPERATING SUPPLIES	661-599-740.000	77.18
						131.26
09/28/2021	751	38708	HERALD REVIEW	PUBLISHING/PRINTING	101-215-900.000	93.60
09/28/2021	751	38709	JOHNSON SEPTIC SERVICES	PROFESSIONAL SERVICES	207-751-801.000	400.00
		38709		PROFESSIONAL SERVICES	209-276-801.000	100.00



09/22/2021 05:05 PM  
User: JENNIE  
DB: CITY OF EVART

CHECK DISBURSEMENT REPORT FOR CITY OF EVART  
CHECK DATE FROM 09/08/2021 - 09/28/2021  
Banks: 751

Page 5/9

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						500.00
09/28/2021	751	38710	JR AGGREGATES EVART	REPAIRS AND MAINTENANCE	203-451-930.000	1,883.92
09/28/2021	751	38711	MARTIN'S FLAG COMPANY	OPERATING SUPPLIES	101-440-740.000	127.61
09/28/2021	751	38712	MORGAN COMPOSTING, INC.	OPERATING SUPPLIES	101-444-740.000	240.00
09/28/2021	751	38713	PALMER'S OUTDOOR POWER EQUIP	OPERATING SUPPLIES	661-599-740.000	775.00
09/28/2021	751	38714	SMITH LUMBER CO	REPAIRS AND MAINTENANCE	101-265-930.000	183.83
		38714		OPERATING SUPPLIES	101-301-740.000	3.29
		38714		REPAIRS AND MAINTENANCE	101-301-930.000	9.99
		38714		OPERATING SUPPLIES	101-441-740.000	202.86
		38714		REPAIRS AND MAINTENANCE	101-441-930.000	4.99
		38714		OPERATING SUPPLIES	207-751-740.000	6.24
		38714		REPAIRS AND MAINTENANCE	207-751-930.000	184.91
		38714		OPERATING SUPPLIES	209-276-740.000	23.25
		38714		OPERATING SUPPLIES	590-537-740.000	29.98
		38714		OPERATING SUPPLIES	590-538-740.000	103.44
		38714		REPAIRS AND MAINTENANCE	590-539-930.000	797.64
		38714		OPERATING SUPPLIES	591-545-740.000	29.99
		38714		OPERATING SUPPLIES	591-546-740.000	103.44
		38714		REPAIRS AND MAINTENANCE	591-547-930.000	68.36
						1,752.21
09/28/2021	751	38715	VOID	** VOIDED **		** VOIDED **
09/28/2021	751	38716	STRATZ HEATING & COOLING, INC	PROFESSIONAL SERVICES	101-265-801.000	52.00
		38716		REPAIRS AND MAINTENANCE	101-265-930.000	31.66
		38716		PROFESSIONAL SERVICES	590-538-801.000	52.00
		38716		REPAIRS AND MAINTENANCE	590-538-930.000	31.67
		38716		PROFESSIONAL SERVICES	591-546-801.000	52.00
		38716		REPAIRS AND MAINTENANCE	591-546-930.000	31.67
						251.00
09/28/2021	751	38717	SURPLUS SALES GROUP	REPAIRS AND MAINTENANCE	590-538-930.000	14.55
		38717		REPAIRS AND MAINTENANCE	591-546-930.000	14.56
						29.11
09/28/2021	751	38718	US POST OFFICE	POSTAGE & SHIPPING	101-265-741.000	333.34
		38718		POSTAGE & SHIPPING	590-537-741.000	333.33
		38718		POSTAGE & SHIPPING	591-545-741.000	333.33
						1,000.00
09/28/2021	751	38719	XEROX CORPORATION	PUBLISHING/PRINTING	101-265-900.000	124.66
		38719		PUBLISHING/PRINTING	590-537-900.000	124.62

09/22/2021 05:05 PM  
User: JENNIE  
DB: CITY OF EVART

CHECK DISBURSEMENT REPORT FOR CITY OF EVART  
CHECK DATE FROM 09/08/2021 - 09/28/2021  
Banks: 751

Page 6/9

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		38719		PUBLISHING/PRINTING	591-545-900.000	124.63
						373.91
09/28/2021	751	692 (E)	CONSUMERS ENERGY	UTILITIES	101-265-921.000	356.82
		692 (E)		UTILITIES	101-301-921.000	227.81
		692 (E)		UTILITIES	101-441-921.000	59.09
		692 (E)		UTILITIES	101-442-921.000	352.47
		692 (E)		UTILITIES	101-448-921.000	960.08
		692 (E)		UTILITIES	202-460-921.000	115.00
		692 (E)		UTILITIES	207-751-921.000	434.85
		692 (E)		UTILITIES	208-757-921.000	35.39
		692 (E)		UTILITIES	590-538-921.000	7,750.89
		692 (E)		UTILITIES	591-546-921.000	13,192.00
						23,484.40
09/28/2021	751	693 (A)	AFFORDABLE PRINTS	Community Policing Fund	101-301-746.000	125.00
09/28/2021	751	694 (A)	AMERICAN SPECIALTY PRODUCTS	OPERATING SUPPLIES	101-441-740.000	233.12
		694 (A)		OPERATING SUPPLIES	101-442-740.000	360.00
		694 (A)		OPERATING SUPPLIES	591-546-740.000	613.53
						1,206.65
09/28/2021	751	695 (A)	GLOBAL COMPLIANCE NETWORK, INC	MEMBERSHIP AND DUES	101-265-807.000	62.50
		695 (A)		MEMBERSHIP AND DUES	101-301-807.000	62.50
		695 (A)		MEMBERSHIP AND DUES	590-537-807.000	62.50
		695 (A)		MEMBERSHIP AND DUES	591-545-807.000	62.50
						250.00
09/28/2021	751	696 (A)	TRACE ANALYTICAL LABORATORIES	OUTSOURCED TESTING	590-538-730.000	177.20
09/28/2021	751	697 (A)	USA BLUE BOOK	OPERATING SUPPLIES	591-546-740.000	101.50
		697 (A)		OPERATING SUPPLIES	591-547-740.000	101.50
						203.00
			TOTAL - ALL FUNDS	TOTAL OF 54 CHECKS (2 voided)		725,926.66

--- GL TOTALS ---

101-000-627.000	REFUSE COLLECTION	12.05
101-000-955.000	MISCELLANEOUS EXPENSE	64.90
101-171-860.000	TRAVEL EXPENSES	192.34
101-215-900.000	PUBLISHING/PRINTING	93.60
101-265-727.000	OFFICE SUPPLIES	8.99
101-265-740.000	OPERATING SUPPLIES	3.66
101-265-741.000	POSTAGE & SHIPPING	333.34
101-265-801.000	PROFESSIONAL SERVICES	294.62
101-265-807.000	MEMBERSHIP AND DUES	62.50

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-265-850.000			COMMUNICATIONS			41.66
101-265-900.000			PUBLISHING/PRINTING			124.66
101-265-921.000			UTILITIES			402.13
101-265-930.000			REPAIRS AND MAINTENANCE			317.87
101-265-932.000			COMPUTERS/EQUIPMENT/IT			1,989.48
101-301-719.000			OTHER FRINGE BENEFITS			179.00
101-301-724.000			WORKMENS COMPENSATION			681.90
101-301-727.000			OFFICE SUPPLIES			48.33
101-301-740.000			OPERATING SUPPLIES			46.58
101-301-746.000			Community Policing Fund			125.00
101-301-758.000			POLICE UNIFORM ALLOWANCE			13.95
101-301-807.000			MEMBERSHIP AND DUES			62.50
101-301-841.000			INVESTIGATIONS			240.00
101-301-861.000			GAS AND OIL			497.92
101-301-912.000			LIABILITY INSURANCE			2,537.15
101-301-921.000			UTILITIES			306.44
101-301-930.000			REPAIRS AND MAINTENANCE			169.99
101-301-931.000			VEHICLE REPAIR & MAINTENANCE			4.18
101-301-932.000			COMPUTERS/EQUIPMENT/IT			2,002.65
101-301-957.000			EDUCATION AND TRAINING			19.76
101-440-740.000			OPERATING SUPPLIES			127.61
101-440-801.000			PROFESSIONAL SERVICES			6,934.00
101-440-921.000			UTILITIES			333.92
101-441-740.000			OPERATING SUPPLIES			539.58
101-441-801.000			PROFESSIONAL SERVICES			129.00
101-441-921.000			UTILITIES			620.53
101-441-930.000			REPAIRS AND MAINTENANCE			4.99
101-442-740.000			OPERATING SUPPLIES			360.00
101-442-912.000			LIABILITY INSURANCE			3,208.06
101-442-921.000			UTILITIES			373.20
101-444-740.000			OPERATING SUPPLIES			240.00
101-444-801.000			PROFESSIONAL SERVICES			57,425.00
101-448-921.000			UTILITIES			4,501.73
101-526-801.000			PROFESSIONAL SERVICES			9,640.41
101-751-743.501			POP WARNER EXPENSES			1,980.00
101-850-719.000			OTHER FRINGE BENEFITS			127.86
101-850-724.000			WORKMENS COMPENSATION			227.30
101-851-912.000			LIABILITY INSURANCE			3,770.63
202-451-740.000			OPERATING SUPPLIES			27.04
202-454-912.000			LIABILITY INSURANCE			345.98
202-460-921.000			UTILITIES			115.00
202-850-719.000			OTHER FRINGE BENEFITS			15.34
202-850-724.000			WORKMENS COMPENSATION			318.22
203-451-740.000			OPERATING SUPPLIES			27.04
203-451-930.000			REPAIRS AND MAINTENANCE			1,883.92

Check Date	Bank	Check #	Payee	Description	GL #	Amount
203-454-912.000			LIABILITY INSURANCE			230.65
203-850-719.000			OTHER FRINGE BENEFITS			10.23
203-850-724.000			WORKMENS COMPENSATION			272.76
207-751-740.000			OPERATING SUPPLIES			6.24
207-751-801.000			PROFESSIONAL SERVICES			400.00
207-751-921.000			UTILITIES			434.85
207-751-921.100			WATER USAGE FOR SPLASH PAD			5,261.85
207-751-930.000			REPAIRS AND MAINTENANCE			184.91
208-757-912.000			LIABILITY INSURANCE			115.31
208-757-921.000			UTILITIES			106.81
209-276-740.000			OPERATING SUPPLIES			23.25
209-276-801.000			PROFESSIONAL SERVICES			190.00
590-000-642.000			SALES			10.26
590-537-727.000			OFFICE SUPPLIES			8.99
590-537-740.000			OPERATING SUPPLIES			33.64
590-537-741.000			POSTAGE & SHIPPING			333.33
590-537-801.000			PROFESSIONAL SERVICES			242.62
590-537-807.000			MEMBERSHIP AND DUES			62.50
590-537-850.000			COMMUNICATIONS			41.66
590-537-900.000			PUBLISHING/PRINTING			160.95
590-537-932.000			COMPUTERS/EQUIPMENT/IT			1,989.48
590-537-955.000			MISCELLANEOUS EXPENSE			165.89
590-538-730.000			OUTSOURCED TESTING			177.20
590-538-740.000			OPERATING SUPPLIES			103.44
590-538-801.000			PROFESSIONAL SERVICES			109.50
590-538-850.000			COMMUNICATIONS			148.36
590-538-912.000			LIABILITY INSURANCE			4,613.00
590-538-921.000			UTILITIES			7,898.91
590-538-930.000			REPAIRS AND MAINTENANCE			148.60
590-539-740.000			OPERATING SUPPLIES			115.89
590-539-930.000			REPAIRS AND MAINTENANCE			797.64
590-850-719.000			OTHER FRINGE BENEFITS			97.17
590-850-724.000			WORKMENS COMPENSATION			1,545.64
591-000-642.000			SALES			9.03
591-545-727.000			OFFICE SUPPLIES			9.00
591-545-740.000			OPERATING SUPPLIES			33.66
591-545-741.000			POSTAGE & SHIPPING			333.33
591-545-801.000			PROFESSIONAL SERVICES			242.62
591-545-807.000			MEMBERSHIP AND DUES			62.50
591-545-850.000			COMMUNICATIONS			41.66
591-545-900.000			PUBLISHING/PRINTING			160.95
591-545-932.000			COMPUTERS/EQUIPMENT/IT			1,989.48
591-545-955.000			MISCELLANEOUS EXPENSE			165.89
591-546-740.000			OPERATING SUPPLIES			934.37
591-546-801.000			PROFESSIONAL SERVICES			109.50



Banks: 751

Check Date	Bank	Check #	Payee	Description	GL #	Amount
591-546-850.000			COMMUNICATIONS		74.18	
591-546-912.000			LIABILITY INSURANCE		1,383.90	
591-546-921.000			UTILITIES		13,192.00	
591-546-930.000			REPAIRS AND MAINTENANCE		148.61	
591-547-740.000			OPERATING SUPPLIES		101.50	
591-547-930.000			REPAIRS AND MAINTENANCE		68.36	
591-850-719.000			OTHER FRINGE BENEFITS		81.83	
591-850-724.000			WORKMENS COMPENSATION		1,500.18	
661-599-740.000			OPERATING SUPPLIES		981.98	
661-599-801.000			PROFESSIONAL SERVICES		40.00	
661-599-861.000			GAS AND OIL		2,179.99	
661-599-912.000			LIABILITY INSURANCE		1,729.88	
661-599-930.000			REPAIRS AND MAINTENANCE		369.34	
703-000-214.102			DUE TO GENL - PROPERTY TAX		289,595.06	
703-000-214.103			INTEREST & PENALTY		20.58	
703-000-214.104			DUE TO GENL-ADMIN FEE		2,466.14	
703-000-214.201			DUE TO TAXPAYER REFUND		394.97	
703-000-214.205			DUE TO SPECIAL S OAK WATER AND SEWER		530.76	
703-000-214.210			RUBBISH PENALTY		597.38	
703-000-214.221			DUE TO STATE EDUCATION TAX		118,065.23	
703-000-214.222			DUE TO COUNTY		126,803.83	
703-000-214.223			DUE TO LIBRARY		19,303.56	
703-000-214.325			DUE TO S. HEMLOCK ASSESSMENT		1,904.09	
703-000-214.326			DUE TO NORTH OAK ASSESSMENT		4,806.43	
703-000-214.590			DUE TO SEWER FUND		3,548.98	
703-000-214.591			DUE TO WATER FUND		1,747.36	
703-000-222.100			DUE TO COUNTY - INTEREST		1.38	
703-000-222.110			STATE ED TAX INTEREST		1.29	
703-000-223.100			DUE TO LIBRARY - INTEREST		0.84	
			TOTAL		725,926.66	

Check Register Report For City Of Evert  
For Check Dates 08/17/2021 to 09/28/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/22/2021	750	23232	MISDU	175.76	175.76	0.00	Open
09/22/2021	750	DD5872	BEAM, JOHN	1,096.15	0.00	719.20	Cleared
09/22/2021	750	DD5873	DUNCAN, JENNIFER	978.99	0.00	733.47	Cleared
09/22/2021	750	DD5874	FIEBIG, KATHY	167.31	0.00	147.40	Cleared
09/22/2021	750	DD5875	FLACHS, MICHAEL J	743.20	0.00	457.90	Cleared
09/22/2021	750	DD5876	HIGGINS, JERALD J	306.00	0.00	262.44	Cleared
09/22/2021	750	DD5877	LEWIS, RICHARD I	1,186.25	0.00	972.33	Cleared
09/22/2021	750	DD5878	LOCKHART, PEPPER L	1,054.66	0.00	808.69	Cleared
09/22/2021	750	DD5879	MARTIN, DALE	946.40	0.00	584.84	Cleared
09/22/2021	750	DD5880	MCCLURE, PATRICK K	1,093.50	0.00	794.28	Cleared
09/22/2021	750	DD5881	MISNER JR, JAMES T	127.50	0.00	107.17	Cleared
09/22/2021	750	DD5882	MOMA, DUSTIN L	1,394.23	0.00	1,036.03	Cleared
09/22/2021	750	DD5883	MUCZYNSKI, PATRICK	1,346.26	0.00	907.97	Cleared
09/22/2021	750	DD5884	PARISH JR., WILLIAM E	663.00	0.00	540.36	Cleared
09/22/2021	750	DD5885	SHERMAN, GREGG A	240.00	0.00	210.90	Cleared
09/22/2021	750	DD5886	SWIFT-ECKERT, TERESA M	319.13	0.00	293.16	Cleared
09/22/2021	750	DD5887	TUPPER, VICTORIA	138.15	0.00	121.70	Cleared
09/22/2021	750	DD5888	WILSON, CHAD W	904.28	0.00	746.70	Cleared
09/22/2021	750	DD5889	ZINGER, ADAM	826.81	0.00	562.89	Cleared
09/22/2021	750	EFT637	FEDERAL 941	2,918.59	2,918.59	0.00	Open
09/15/2021	750	23231	MISDU	175.76	175.76	0.00	Open
09/15/2021	750	DD5854	BEAM, JOHN	1,096.15	0.00	719.19	Cleared
09/15/2021	750	DD5855	DUNCAN, JENNIFER	994.21	0.00	744.18	Cleared
09/15/2021	750	DD5856	FIEBIG, KATHY	167.31	0.00	147.39	Cleared
09/15/2021	750	DD5857	FLACHS, MICHAEL J	743.20	0.00	447.40	Cleared
09/15/2021	750	DD5858	HIGGINS, JERALD J	522.00	0.00	431.13	Cleared
09/15/2021	750	DD5859	LEWIS, RICHARD I	1,462.50	0.00	1,182.54	Cleared
09/15/2021	750	DD5860	LOCKHART, PEPPER L	1,054.66	0.00	808.69	Cleared
09/15/2021	750	DD5861	MARTIN, DALE	1,372.28	0.00	852.96	Cleared
09/15/2021	750	DD5862	MCCLURE, PATRICK K	1,093.49	0.00	794.28	Cleared

Check Register Report For City Of Evert  
For Check Dates 08/17/2021 to 09/28/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/15/2021	750	DD5863	MISNER JR, JAMES T	90.00	0.00	77.88	Cleared
09/15/2021	750	DD5864	MOMA, DUSTIN L	1,394.23	0.00	1,036.03	Cleared
09/15/2021	750	DD5865	MUCZYNSKI, PATRICK	1,035.20	0.00	684.27	Cleared
09/15/2021	750	DD5866	PARISH JR., WILLIAM E	493.00	0.00	408.49	Cleared
09/15/2021	750	DD5867	SWIFT-ECKERT, TERESA M	224.25	0.00	207.10	Cleared
09/15/2021	750	DD5868	TUPPER, VICTORIA	155.55	0.00	137.05	Cleared
09/15/2021	750	DD5869	WILSON, CHAD W	983.03	0.00	805.97	Cleared
09/15/2021	750	DD5870	ZINGER, ADAM	1,021.90	0.00	700.81	Cleared
09/15/2021	750	DD5871	DVORACEK, SARAH J	17,319.06	0.00	7,694.22	Cleared
09/15/2021	750	EFT635	FEDERAL 941	3,103.20	3,103.20	0.00	Open
09/15/2021	750	EFT636	FEDERAL 941	7,563.88	7,563.88	0.00	Open
09/08/2021	750	23210	BEAM, JOHN	1,096.15	719.21	0.00	Open
09/08/2021	750	23211	DUNCAN, JENNIFER	1,065.43	790.72	0.00	Open
09/08/2021	750	23212	DVORACEK, SARAH J	1,774.04	1,355.22	0.00	Open
09/08/2021	750	23213	FIEBIG, KATHY	167.31	147.41	0.00	Open
09/08/2021	750	23214	FLACHS, MICHAEL J	743.20	436.91	0.00	Open
09/08/2021	750	23215	HIGGINS, JERALD J	333.00	283.55	0.00	Open
09/08/2021	750	23216	KIRWIN, DAVID	1,173.33	1,018.03	0.00	Open
09/08/2021	750	23217	LOCKHART, PEPPER L	1,025.82	789.38	0.00	Open
09/08/2021	750	23218	MARTIN, DALE	946.40	584.83	0.00	Open
09/08/2021	750	23219	MCCLURE, PATRICK K	1,118.92	785.01	0.00	Open
09/08/2021	750	23220	MISNER JR, JAMES T	420.00	332.56	0.00	Open
09/08/2021	750	23221	MOMA, DUSTIN L	1,394.23	1,036.03	0.00	Open
09/08/2021	750	23222	MUCZYNSKI, PATRICK	1,423.40	963.44	0.00	Open
09/08/2021	750	23223	PARISH JR., WILLIAM E	544.00	448.32	0.00	Open
09/08/2021	750	23224	SWIFT-ECKERT, TERESA M	345.00	315.96	0.00	Open
09/08/2021	750	23225	TUPPER, VICTORIA	179.10	157.78	0.00	Open
09/08/2021	750	23226	WILSON, CHAD W	966.00	767.49	0.00	Open
09/08/2021	750	23227	ZINGER, ADAM	798.94	541.92	0.00	Open
09/08/2021	750	23228	MISDU	175.76	175.76	0.00	Open

Check Register Report For City Of Evert  
For Check Dates 08/17/2021 to 09/28/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/08/2021	750	EFT630	FEDERAL 941	3,322.27	3,322.27	0.00	Open
09/01/2021	750	23205	MISDU	175.76	175.76	0.00	Open
09/01/2021	750	DD5827	BEAM, JOHN	1,096.15	0.00	719.19	Cleared
09/01/2021	750	DD5828	DUNCAN, JENNIFER	842.04	0.00	630.40	Cleared
09/01/2021	750	DD5829	DVORACEK, SARAH J	1,774.04	0.00	1,355.21	Cleared
09/01/2021	750	DD5830	FIEBIG, KATHY	167.31	0.00	147.40	Cleared
09/01/2021	750	DD5831	FLACHS, MICHAEL J	743.20	0.00	447.41	Cleared
09/01/2021	750	DD5832	HIGGINS, JERALD J	324.00	0.00	276.50	Cleared
09/01/2021	750	DD5833	LOCKHART, PEPPER L	1,025.82	0.00	789.39	Cleared
09/01/2021	750	DD5834	MARTIN, DALE	964.15	0.00	597.57	Cleared
09/01/2021	750	DD5835	MCCLURE, PATRICK K	1,619.88	0.00	1,097.68	Cleared
09/01/2021	750	DD5836	MISNER JR, JAMES T	255.00	0.00	206.76	Cleared
09/01/2021	750	DD5837	MOMA, DUSTIN L	1,394.23	0.00	1,036.03	Cleared
09/01/2021	750	DD5838	MUCZYNSKI, PATRICK	1,152.41	0.00	768.55	Cleared
09/01/2021	750	DD5839	PARISH JR., WILLIAM E	459.00	0.00	381.94	Cleared
09/01/2021	750	DD5840	SWIFT-ECKERT, TERESA M	241.50	0.00	223.01	Cleared
09/01/2021	750	DD5841	TUPPER, VICTORIA	183.00	0.00	161.23	Cleared
09/01/2021	750	DD5842	WILSON, CHAD W	918.75	0.00	731.92	Cleared
09/01/2021	750	DD5843	ZINGER, ADAM	910.42	0.00	625.83	Cleared
09/01/2021	750	EFT628	FEDERAL 941	3,106.02	3,106.02	0.00	Open
08/31/2021	750	23206	P.O.L.C.	100.52	100.52	0.00	Open
08/31/2021	750	23208	TEAMSTERS LOCAL 214	195.00	195.00	0.00	Open
08/31/2021	750	23209	ICMA RC-HEADQUARTERS	97.60	97.60	0.00	Open
08/31/2021	750	23229	MAURERS	55.00	55.00	0.00	Open
08/31/2021	750	EFT625	BLUE CROSS BLUE SHIELD	13,406.88	13,406.88	0.00	Open
08/31/2021	750	EFT626	MICHIGAN CONF OF TEAMSTERS	6,741.40	6,741.40	0.00	Cleared
08/31/2021	750	EFT633	STATE OF MICHIGAN	2,105.85	2,105.85	0.00	Open
08/26/2021	750	EFT627	FEDERAL 941	626.89	626.89	0.00	Open
08/25/2021	750	23204	MISDU	175.76	175.76	0.00	Cleared
08/25/2021	750	DD5810	BEAM, JOHN	1,096.15	0.00	719.21	Cleared



Check Register Report For City Of Evert  
For Check Dates 08/17/2021 to 09/28/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
08/25/2021	750	DD5811	DUNCAN, JENNIFER	852.08	0.00	637.96	Cleared
08/25/2021	750	DD5812	DVORACEK, SARAH J	1,774.04	0.00	1,355.21	Cleared
08/25/2021	750	DD5813	FIEBIG, KATHY	167.31	0.00	147.41	Cleared
08/25/2021	750	DD5814	FLACHS, MICHAEL J	743.22	0.00	457.92	Cleared
08/25/2021	750	DD5815	HIGGINS, JERALD J	306.00	0.00	262.44	Cleared
08/25/2021	750	DD5816	LOCKHART, PEPPER L	1,025.82	0.00	789.38	Cleared
08/25/2021	750	DD5817	MARTIN, DALE	964.16	0.00	597.60	Cleared
08/25/2021	750	DD5818	MCCLURE, PATRICK K	1,074.42	0.00	782.38	Cleared
08/25/2021	750	DD5819	MISNER JR, JAMES T	217.50	0.00	177.47	Cleared
08/25/2021	750	DD5820	MOMA, DUSTIN L	1,394.23	0.00	1,036.03	Cleared
08/25/2021	750	DD5821	MUCZYNSKI, PATRICK	1,268.12	0.00	851.77	Cleared
08/25/2021	750	DD5822	PARISH JR., WILLIAM E	629.00	0.00	514.48	Cleared
08/25/2021	750	DD5823	SWIFT-ECKERT, TERESA M	332.06	0.00	304.57	Cleared
08/25/2021	750	DD5824	TUPPER, VICTORIA	177.45	0.00	156.33	Cleared
08/25/2021	750	DD5825	WILSON, CHAD W	840.00	0.00	646.85	Cleared
08/25/2021	750	DD5826	ZINGER, ADAM	743.20	0.00	499.97	Cleared
08/25/2021	750	EFT624	FEDERAL 941	2,918.14	2,918.14	0.00	Cleared
08/18/2021	750	23203	MISDU	175.76	175.76	0.00	Cleared
08/18/2021	750	DD5788	BEAM, JOHN	1,096.15	0.00	719.19	Cleared
08/18/2021	750	DD5789	DUNCAN, JENNIFER	902.91	0.00	676.21	Cleared
08/18/2021	750	DD5790	DVORACEK, SARAH J	1,774.04	0.00	1,355.22	Cleared
08/18/2021	750	DD5791	FIEBIG, KATHY	167.31	0.00	147.39	Cleared
08/18/2021	750	DD5792	FLACHS, MICHAEL J	743.21	0.00	447.41	Cleared
08/18/2021	750	DD5793	HIGGINS, JERALD J	463.50	0.00	385.45	Cleared
08/18/2021	750	DD5794	LOCKHART, PEPPER L	1,025.82	0.00	789.39	Cleared
08/18/2021	750	DD5795	MARTIN, DALE	946.40	0.00	584.82	Cleared
08/18/2021	750	DD5796	MCCLURE, PATRICK K	844.94	0.00	624.26	Cleared
08/18/2021	750	DD5797	MISNER JR, JAMES T	472.50	0.00	372.51	Cleared
08/18/2021	750	DD5798	MOMA, DUSTIN L	1,394.23	0.00	1,036.03	Cleared
08/18/2021	750	DD5799	MUCZYNSKI, PATRICK	1,657.82	0.00	1,132.03	Cleared

Check Register Report For City Of Evert  
For Check Dates 08/17/2021 to 09/28/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
08/18/2021	750	DD5800	PARISH JR., WILLIAM E	561.00	0.00	461.61	Cleared
08/18/2021	750	DD5801	SWIFT-ECKERT, TERESA M	382.20	0.00	348.73	Cleared
08/18/2021	750	DD5802	TUPPER, VICTORIA	100.05	0.00	88.14	Cleared
08/18/2021	750	DD5803	WILSON, CHAD W	680.00	0.00	573.52	Cleared
08/18/2021	750	DD5804	ZINGER, ADAM	743.20	0.00	499.98	Cleared
08/18/2021	750	EFT622	FEDERAL 941	3,009.71	3,009.71	0.00	Cleared
Totals:			Number of Checks: 126	152,224.56	61,799.28	58,261.90	
Total Physical Checks:			28				
Total Check Stubs:			98				

PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021	MONTH 08/31/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000 - 728						
101-000-403.000	CURRENT PROPERTY TAXES	461,700.00	101,988.45	68,559.17	359,711.55	22.09
101-000-404.000	INDUSTRIAL FACILITIES TAX	1,700.00	0.00	0.00	1,700.00	0.00
101-000-406.000	PRIOR YEAR TAX REVENUE	1,500.00	0.00	0.00	1,500.00	0.00
101-000-424.000	TRAILER TAXES	100.00	0.00	0.00	100.00	0.00
101-000-425.000	PAYMENTS IN LIEU OF TAXES	4,400.00	0.00	0.00	4,400.00	0.00
101-000-439.000	MARIJUANA TAX	28,000.00	0.00	0.00	28,000.00	0.00
101-000-443.000	ADMIN FEE-PROPERTY TAXES	11,200.00	877.81	591.98	10,322.19	7.84
101-000-445.000	PENALTIES AND INTEREST ON TAX	5,100.00	0.00	0.00	5,100.00	0.00
101-000-446.000	LEASE REVENUE	30,600.00	2,500.00	0.00	28,100.00	8.17
101-000-452.000	CABLE FRANCHISE	28,000.00	4,163.53	4,163.53	23,836.47	14.87
101-000-453.000	MISCELLANEOUS PERMITS	500.00	4.00	3.00	496.00	0.80
101-000-478.000	ZONING APPLICATION FEES	1,000.00	320.00	270.00	680.00	32.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	105,000.00	0.00	0.00	105,000.00	0.00
101-000-574.000	STATE SHARED REVENUE	193,000.00	0.00	0.00	193,000.00	0.00
101-000-575.000	METRO ACT - SOM	0.00	500.00	0.00	(500.00)	100.00
101-000-579.000	MARIJUANA APPLICATION FEE	20,000.00	0.00	0.00	20,000.00	0.00
101-000-627.000	REFUSE COLLECTION	93,800.00	19,394.05	9,667.38	74,405.95	20.68
101-000-650.000	FINES AND FORFEITS	500.00	0.00	0.00	500.00	0.00
101-000-660.000	INTEREST AND PENALTIES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-665.000	INTEREST-REVENUE	500.00	(137.17)	0.00	637.17	(27.43)
101-000-685.000	MISCELLANEOUS REVENUE	100,000.00	3,651.92	3,397.00	96,348.08	3.65
Total Dept 000 - 728		1,087,600.00	133,262.59	86,652.06	954,337.41	12.25
Dept 301 - POLICE						
101-301-480.100	PUBLIC SAFETY MILLAGE	57,000.00	0.00	0.00	57,000.00	0.00
101-301-482.000	CANINE OFFICER DONATIONS	500.00	0.00	0.00	500.00	0.00
101-301-483.000	DIVERSION SURVEY FEES	1,500.00	0.00	0.00	1,500.00	0.00
101-301-572.301	COMMUNITY POLICE FUND	1,000.00	0.00	0.00	1,000.00	0.00
101-301-574.578	LIQUOR LICENSES	1,600.00	0.00	0.00	1,600.00	0.00
101-301-610.000	POLICE REPORTS/ FOIA ONLY	600.00	20.00	10.00	580.00	3.33
101-301-650.000	FINES/TICKETS/FORFEITS	2,500.00	0.00	0.00	2,500.00	0.00
101-301-681.000	RESTITUTION	400.00	400.00	400.00	0.00	100.00
101-301-685.000	MISCELLANEOUS REVENUE	1,000.00	0.00	0.00	1,000.00	0.00
101-301-685.302	PA 302 REVENUE	500.00	0.00	0.00	500.00	0.00
Total Dept 301 - POLICE		66,600.00	420.00	410.00	66,180.00	0.63
Dept 442 - AIRPORT						
101-442-685.000	RENT REVENUE 400.00/MONTH	7,200.00	1,200.00	600.00	6,000.00	16.67
Total Dept 442 - AIRPORT		7,200.00	1,200.00	600.00	6,000.00	16.67
TOTAL REVENUES		1,161,400.00	134,882.59	87,662.06	1,026,517.41	11.61
Expenditures						
Dept 000 - 728						
101-000-955.000	MISCELLANEOUS EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 000 - 728		1,000.00	0.00	0.00	1,000.00	0.00

09/23/2021 07:57 AM  
 User: JENNIE  
 DB: City Of Evart

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
 PERIOD ENDING 08/31/2021  
 % Fiscal Year Completed: 16.99

Page: 2/32

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
			08/31/2021	MONTH 08/31/2021	BALANCE			
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND								
Expenditures								
Dept 101 - CITY COUNCIL								
101-101-707.000	SAL/WAGES, PT	8,300.00	3,000.00	0.00	5,300.00	36.14		
101-101-740.000	OPERATING SUPPLIES	100.00	15.00	0.00	85.00	15.00		
101-101-957.000	EDUCATION AND TRAINING	2,000.00	150.00	0.00	1,850.00	7.50		
Total Dept 101 - CITY COUNCIL		10,400.00	3,165.00	0.00	7,235.00	30.43		
Dept 171 - MAYOR								
101-171-707.000	SAL/WAGES, PT	1,000.00	0.00	0.00	1,000.00	0.00		
Total Dept 171 - MAYOR		1,000.00	0.00	0.00	1,000.00	0.00		
Dept 172 - CITY MANAGER								
101-172-702.000	SALARIES	31,200.00	4,683.45	2,341.75	26,516.55	15.01		
101-172-807.000	MEMBERSHIP AND DUES	2,100.00	0.00	0.00	2,100.00	0.00		
101-172-850.000	COMMUNICATIONS	500.00	0.00	0.00	500.00	0.00		
101-172-860.000	TRAVEL EXPENSES	600.00	0.00	0.00	600.00	0.00		
101-172-957.000	EDUCATION AND TRAINING	4,200.00	0.00	0.00	4,200.00	0.00		
Total Dept 172 - CITY MANAGER		38,600.00	4,683.45	2,341.75	33,916.55	12.13		
Dept 191 - ELECTIONS								
101-191-707.000	SAL/WAGES, PT	3,600.00	0.00	0.00	3,600.00	0.00		
101-191-740.000	OPERATING SUPPLIES	3,200.00	0.00	0.00	3,200.00	0.00		
101-191-741.000	POSTAGE & SHIPPING	900.00	0.00	0.00	900.00	0.00		
101-191-801.000	PROFESSIONAL SERVICES	1,800.00	0.00	0.00	1,800.00	0.00		
101-191-860.000	TRAVEL EXPENSES	100.00	0.00	0.00	100.00	0.00		
101-191-900.000	PUBLISHING/PRINTING	600.00	0.00	0.00	600.00	0.00		
101-191-957.000	EDUCATION AND TRAINING	300.00	0.00	0.00	300.00	0.00		
Total Dept 191 - ELECTIONS		10,500.00	0.00	0.00	10,500.00	0.00		
Dept 202 - PROFESSIONAL SERVICES								
101-202-803.000	INDEPENDENT AUDITOR SERVICES	7,800.00	0.00	0.00	7,800.00	0.00		
Total Dept 202 - PROFESSIONAL SERVICES		7,800.00	0.00	0.00	7,800.00	0.00		
Dept 203 - TREASURER-ACCOUNTS MANAGER								
101-203-702.000	SALARIES	17,200.00	2,708.24	1,354.12	14,491.76	15.75		
101-203-807.000	MEMBERSHIP AND DUES	500.00	0.00	0.00	500.00	0.00		
101-203-850.000	COMMUNICATIONS	500.00	0.00	0.00	500.00	0.00		
101-203-860.000	TRAVEL EXPENSES	1,000.00	0.00	0.00	1,000.00	0.00		
101-203-900.000	PUBLISHING/PRINTING	2,500.00	826.66	0.00	1,673.34	33.07		
101-203-932.000	COMPUTERS/EQUIPMENT/IT	400.00	0.00	0.00	400.00	0.00		
101-203-957.000	EDUCATION AND TRAINING	1,600.00	0.00	0.00	1,600.00	0.00		
Total Dept 203 - TREASURER-ACCOUNTS MANAGER		23,700.00	3,534.90	1,354.12	20,165.10	14.92		
Dept 209 - ASSESSOR								
101-209-702.000	SALARY AND WAGES - HOURLY	14,700.00	2,346.66	1,173.33	12,353.34	15.96		



PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

		2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	08/31/2021	MONTH 08/31/2021	INCREASE (DECREASE)	BALANCE	% BDGT
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND							
Expenditures							
101-209-740.000	OPERATING SUPPLIES	500.00	0.00	0.00		500.00	0.00
101-209-741.000	POSTAGE & SHIPPING	300.00	0.00	0.00		300.00	0.00
101-209-801.000	PROFESSIONAL SERVICES	800.00	0.00	0.00		800.00	0.00
101-209-807.000	MEMBERSHIP AND DUES	700.00	0.00	0.00		700.00	0.00
101-209-900.000	PUBLISHING/PRINTING	100.00	45.15	0.00		54.85	45.15
Total Dept 209 - ASSESSOR		17,100.00	2,391.81	1,173.33		14,708.19	13.99
Dept 210 - ATTORNEY, PROF. SERVICES							
101-210-801.000	PROFESSIONAL SERVICES	13,800.00	1,458.34	729.17		12,341.66	10.57
Total Dept 210 - ATTORNEY, PROF. SERVICES		13,800.00	1,458.34	729.17		12,341.66	10.57
Dept 215 - CITY CLERK							
101-215-702.000	SALARIES	9,000.00	1,338.48	669.24		7,661.52	14.87
101-215-740.000	OPERATING SUPPLIES	300.00	0.00	0.00		300.00	0.00
101-215-807.000	MEMBERSHIP AND DUES	200.00	0.00	0.00		200.00	0.00
101-215-860.000	TRAVEL EXPENSES	100.00	0.00	0.00		100.00	0.00
101-215-900.000	PUBLISHING/PRINTING	1,900.00	0.00	0.00		1,900.00	0.00
Total Dept 215 - CITY CLERK		11,500.00	1,338.48	669.24		10,161.52	11.64
Dept 242 - PLANNING & ZONING							
101-242-706.000	CODE ENFORCEMENT	9,000.00	0.00	0.00		9,000.00	0.00
101-242-740.000	OPERATING SUPPLIES	100.00	0.00	0.00		100.00	0.00
101-242-741.000	POSTAGE & SHIPPING	100.00	53.35	0.00		46.65	53.35
101-242-860.000	TRAVEL EXPENSES	300.00	0.00	0.00		300.00	0.00
101-242-900.000	PUBLISHING/PRINTING	400.00	0.00	0.00		400.00	0.00
101-242-957.000	EDUCATION AND TRAINING	800.00	60.00	0.00		740.00	7.50
Total Dept 242 - PLANNING & ZONING		10,700.00	113.35	0.00		10,586.65	1.06
Dept 247 - BOARD OF REVIEW							
101-247-707.000	SAL/WAGES, PT	1,000.00	0.00	0.00		1,000.00	0.00
Total Dept 247 - BOARD OF REVIEW		1,000.00	0.00	0.00		1,000.00	0.00
Dept 265 - CITY HALL							
101-265-706.000	SALARY AND WAGES - HOURLY	5,414.00	738.81	336.87		4,675.19	13.65
101-265-727.000	OFFICE SUPPLIES	1,200.00	218.46	169.15		981.54	18.21
101-265-740.000	OPERATING SUPPLIES	2,600.00	611.30	267.36		1,988.70	23.51
101-265-741.000	POSTAGE & SHIPPING	3,100.00	0.00	0.00		3,100.00	0.00
101-265-801.000	PROFESSIONAL SERVICES	4,473.00	4,344.93	1,470.43		128.07	97.14
101-265-807.000	MEMBERSHIP AND DUES	513.00	156.50	129.00		356.50	30.51
101-265-840.000	PHYSICALS	500.00	0.00	0.00		500.00	0.00
101-265-850.000	COMMUNICATIONS	2,000.00	682.24	284.32		1,317.76	34.11
101-265-900.000	PUBLISHING/PRINTING	1,600.00	336.83	157.91		1,263.17	21.05
101-265-921.000	UTILITIES	2,700.00	638.51	320.85		2,061.49	23.65
101-265-930.000	REPAIRS AND MAINTENANCE	800.00	0.00	0.00		800.00	0.00
101-265-932.000	COMPUTERS/EQUIPMENT/IT	4,300.00	1,888.18	1,888.18		2,411.82	43.91
101-265-943.000	EQUIPMENT RENTAL	500.00	192.82	0.00		307.18	38.56

09/23/2021 07:57 AM

User: JENNIE

DB: City Of Evart

## REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART

Page: 4/32

PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 08/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-265-955.000	MISCELLANEOUS EXPENSE	100.00	0.00	0.00	100.00	0.00
Total Dept 265 - CITY HALL		29,800.00	9,808.58	5,024.07	19,991.42	32.91
Dept 301 - POLICE						
101-301-681.302	PA 302 EXPENDITURES	900.00	0.00	0.00	900.00	0.00
101-301-702.000	SALARIES	63,800.00	11,661.50	4,384.60	52,138.50	18.28
101-301-706.000	SALARY AND WAGES - HOURLY	170,000.00	8,929.36	4,980.40	161,070.64	5.25
101-301-706.100	OVERTIME WAGES	2,100.00	451.65	148.84	1,648.35	21.51
101-301-707.000	SAL/WAGES, PT	22,900.00	2,736.00	1,620.00	20,164.00	11.95
101-301-707.100	POLICE SECRETARY	20,800.00	2,345.96	1,471.31	18,454.04	11.28
101-301-719.000	OTHER FRINGE BENEFITS	2,500.00	343.84	155.96	2,156.16	13.75
101-301-724.000	WORKMENS COMPENSATION	3,300.00	0.00	0.00	3,300.00	0.00
101-301-726.000	K-9 RELATED EXPENSES	1,200.00	49.99	49.99	1,150.01	4.17
101-301-727.000	OFFICE SUPPLIES	1,000.00	188.95	161.66	811.05	18.90
101-301-740.000	OPERATING SUPPLIES	4,400.00	67.99	67.99	4,332.01	1.55
101-301-741.000	POSTAGE & SHIPPING	400.00	0.00	0.00	400.00	0.00
101-301-744.000	AMMUNITION	1,000.00	0.00	0.00	1,000.00	0.00
101-301-745.000	FIREARMS	500.00	0.00	0.00	500.00	0.00
101-301-746.000	Community Policing Fund	1,500.00	0.00	0.00	1,500.00	0.00
101-301-758.006	UNIFORMS	500.00	0.00	0.00	500.00	0.00
101-301-801.000	PROFESSIONAL SERVICES	2,600.00	123.50	123.50	2,476.50	4.75
101-301-801.301	Attorney Fees - Police	13,200.00	1,458.33	729.17	11,741.67	11.05
101-301-807.000	MEMBERSHIP AND DUES	600.00	0.00	0.00	600.00	0.00
101-301-840.000	PHYSICALS	500.00	0.00	0.00	500.00	0.00
101-301-841.000	INVESTIGATIONS	500.00	212.00	60.00	288.00	42.40
101-301-850.000	COMMUNICATIONS	6,800.00	858.63	449.68	5,941.37	12.63
101-301-860.000	TRAVEL EXPENSES	2,600.00	0.00	0.00	2,600.00	0.00
101-301-861.000	GAS AND OIL	5,700.00	995.69	564.56	4,704.31	17.47
101-301-900.000	PUBLISHING/PRINTING	700.00	77.95	77.95	622.05	11.14
101-301-912.000	LIABILITY INSURANCE	14,100.00	5,074.30	0.00	9,025.70	35.99
101-301-921.000	UTILITIES	4,500.00	587.06	293.62	3,912.94	13.05
101-301-930.000	REPAIRS AND MAINTENANCE	2,100.00	187.34	187.34	1,912.66	8.92
101-301-931.000	VEHICLE REPAIR & MAINTENANCE	8,500.00	575.43	575.43	7,924.57	6.77
101-301-932.000	COMPUTERS/EQUIPMENT/IT	6,900.00	242.14	178.88	6,657.86	3.51
101-301-943.000	EQUIPMENT RENTAL - POLICE	2,100.00	0.00	0.00	2,100.00	0.00
101-301-957.000	EDUCATION AND TRAINING	3,100.00	0.00	0.00	3,100.00	0.00
101-301-970.100	CAPITAL OUTLAY-CAPITALIZED	5,200.00	0.00	0.00	5,200.00	0.00
Total Dept 301 - POLICE		376,500.00	37,167.61	16,280.88	339,332.39	9.87
Dept 303 - FIRE PROTECTION						
101-303-943.000	FOR FUTURE EQUIPMENT REPLACEMENT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 303 - FIRE PROTECTION		5,000.00	0.00	0.00	5,000.00	0.00
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY						
101-395-923.000	CONTRIBUTION TO DDA	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		20,000.00	0.00	0.00	20,000.00	0.00
Dept 396 - EXP. RELATED TO LDFA						

PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			08/31/2021 NORMAL (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-396-718.100	LDFA ANNUAL MERS PAYMENT	30,000.00	2,052.00	0.00	27,948.00	6.84
Total Dept 396 - EXP. RELATED TO LDFA		30,000.00	2,052.00	0.00	27,948.00	6.84
Dept 440 - BUILDING & GROUNDS						
101-440-740.000	OPERATING SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00
101-440-801.000	PROFESSIONAL SERVICES	33,100.00	10,068.00	4,934.00	23,032.00	30.42
101-440-850.000	COMMUNICATIONS	1,000.00	0.00	0.00	1,000.00	0.00
101-440-900.000	PUBLISHING/PRINTING	100.00	0.00	0.00	100.00	0.00
101-440-921.000	UTILITIES	4,400.00	604.03	310.69	3,795.97	13.73
101-440-930.000	REPAIRS AND MAINTENANCE	10,200.00	231.43	0.00	9,968.57	2.27
101-440-943.000	EQUIPMENT RENTAL	500.00	33.63	0.00	466.37	6.73
101-440-970.000	CAPITAL OUTLAY-NON CAPITALIZE	0.00	4,580.36	0.00	(4,580.36)	100.00
Total Dept 440 - BUILDING & GROUNDS		51,800.00	15,517.45	5,244.69	36,282.55	29.96
Dept 441 - DEPT OF PUBLIC WORKS						
101-441-702.000	SALARIES	7,300.00	1,226.93	613.40	6,073.07	16.81
101-441-706.000	SALARY AND WAGES - HOURLY	45,000.00	7,159.38	2,994.24	37,840.62	15.91
101-441-707.000	SAL/WAGES, PT	4,300.00	5,109.58	2,922.01	(809.58)	118.83
101-441-728.000	SAFETY SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-441-740.000	OPERATING SUPPLIES	2,600.00	686.97	244.59	1,913.03	26.42
101-441-768.000	REIMBURSEMENT EXPENSE	1,800.00	940.61	656.27	859.39	52.26
101-441-801.000	PROFESSIONAL SERVICES	4,000.00	258.00	129.00	3,742.00	6.45
101-441-807.000	MEMBERSHIP AND DUES	500.00	0.00	0.00	500.00	0.00
101-441-808.000	LICENSES - EXPENSE	500.00	0.00	0.00	500.00	0.00
101-441-840.000	PHYSICALS/CDL DRUG TESTING	1,000.00	30.00	0.00	970.00	3.00
101-441-860.000	TRAVEL EXPENSES	1,000.00	3.11	1.00	996.89	0.31
101-441-900.000	PUBLISHING/PRINTING	1,000.00	0.00	0.00	1,000.00	0.00
101-441-921.000	UTILITIES	8,800.00	378.97	51.66	8,421.03	4.31
101-441-930.000	REPAIRS AND MAINTENANCE	1,000.00	121.79	0.00	878.21	12.18
101-441-932.000	COMPUTERS/EQUIPMENT/IT	1,000.00	0.00	0.00	1,000.00	0.00
101-441-943.000	EQUIPMENT RENTAL	13,500.00	1,216.59	0.00	12,283.41	9.01
101-441-957.000	EDUCATION AND TRAINING	400.00	0.00	0.00	400.00	0.00
Total Dept 441 - DEPT OF PUBLIC WORKS		94,200.00	17,131.93	7,612.17	77,068.07	18.19
Dept 442 - AIRPORT						
101-442-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-442-801.000	PROFESSIONAL SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
101-442-808.000	LICENSES - EXPENSE	300.00	0.00	0.00	300.00	0.00
101-442-850.000	COMMUNICATIONS	600.00	0.00	0.00	600.00	0.00
101-442-912.000	LIABILITY INSURANCE	2,600.00	0.00	0.00	2,600.00	0.00
101-442-921.000	UTILITIES	6,600.00	779.10	379.66	5,820.90	11.80
101-442-930.000	REPAIRS AND MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
101-442-943.000	EQUIPMENT RENTAL	7,300.00	1,659.66	0.00	5,640.34	22.74
Total Dept 442 - AIRPORT		28,900.00	2,438.76	379.66	26,461.24	8.44
Dept 443 - TREES						
101-443-943.000	EQUIPMENT RENTAL	19,800.00	1,523.75	0.00	18,276.25	7.70

PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021 NORMAL (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 443 - TREES		19,800.00	1,523.75	0.00	18,276.25	7.70
Dept 444 - TREES						
101-444-740.000	OPERATING SUPPLIES	300.00	22.37	0.00	277.63	7.46
101-444-801.000	PROFESSIONAL SERVICES	900.00	900.00	900.00	0.00	100.00
101-444-943.000	EQUIPMENT RENTAL	1,600.00	29.71	0.00	1,570.29	1.86
Total Dept 444 - TREES		2,800.00	952.08	900.00	1,847.92	34.00
Dept 448 - STREET LIGHTING						
101-448-921.000	UTILITIES	24,925.00	2,620.77	318.30	22,304.23	10.51
101-448-930.000	REPAIRS AND MAINTENANCE	675.00	674.74	674.74	0.26	99.96
101-448-943.000	EQUIPMENT RENTAL	100.00	43.44	0.00	56.56	43.44
Total Dept 448 - STREET LIGHTING		25,700.00	3,338.95	993.04	22,361.05	12.99
Dept 526 - REFUSE SERVICE						
101-526-801.000	PROFESSIONAL SERVICES	95,700.00	21,338.52	11,740.43	74,361.48	22.30
Total Dept 526 - REFUSE SERVICE		95,700.00	21,338.52	11,740.43	74,361.48	22.30
Dept 850 - FRINGE BENEFITS						
101-850-714.000	MEDICARE	5,700.00	760.12	348.05	4,939.88	13.34
101-850-715.000	SOCIAL SECURITY	17,700.00	3,250.31	1,488.32	14,449.69	18.36
101-850-716.000	HEALTH INSURANCE	57,200.00	6,719.43	4,538.34	50,480.57	11.75
101-850-718.000	RETIREMENT	50,000.00	8,639.05	4,440.75	41,360.95	17.28
101-850-719.000	OTHER FRINGE BENEFITS	2,000.00	245.60	111.40	1,754.40	12.28
101-850-723.000	UNEMPLOYMENT COMP.	2,600.00	0.00	0.00	2,600.00	0.00
101-850-724.000	WORKMENS COMPENSATION	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 850 - FRINGE BENEFITS		136,700.00	19,614.51	10,926.86	117,085.49	14.35
Dept 851 - INSURANCE						
101-851-912.000	LIABILITY INSURANCE	3,500.00	1,153.25	0.00	2,346.75	32.95
Total Dept 851 - INSURANCE		3,500.00	1,153.25	0.00	2,346.75	32.95
Dept 895 - SPECIAL EVENTS						
101-895-880.000	COMMUNITY PROMOTIONS	2,000.00	0.00	0.00	2,000.00	0.00
101-895-943.000	EQUIPMENT RENTAL	700.00	570.44	0.00	129.56	81.49
Total Dept 895 - SPECIAL EVENTS		2,700.00	570.44	0.00	2,129.56	21.13
Dept 966 - CONTRIBUTION TO						
101-966-999.207	CONTRIB TO RECREATION	17,700.00	0.00	0.00	17,700.00	0.00
101-966-999.208	CONTRIB. TO PARK FUND	11,400.00	0.00	0.00	11,400.00	0.00
101-966-999.209	CONTRIB. TO CEMETERY FUND	29,600.00	0.00	0.00	29,600.00	0.00

09/23/2021 07:57 AM  
User: JENNIE  
DB: City Of Evert

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
PERIOD ENDING 08/31/2021  
% Fiscal Year Completed: 16.99

Page: 7/32

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 08/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 966 - CONTRIBUTION TO		58,700.00	0.00	0.00	58,700.00	0.00
TOTAL EXPENDITURES		1,128,900.00	149,293.16	65,369.41	979,606.84	13.22
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,161,400.00	134,882.59	87,662.06	1,026,517.41	11.61
TOTAL EXPENDITURES		1,128,900.00	149,293.16	65,369.41	979,606.84	13.22
NET OF REVENUES & EXPENDITURES		32,500.00	(14,410.57)	22,292.65	46,910.57	44.34



PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		08/31/2021	MONTH 08/31/2021	BALANCE	% BDGT	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 202 - MAJOR STREET						
Revenues						
Dept 000 - 728						
202-000-403.327	CURRENT PROP TAX-N. OAK ST.	4,200.00	1,314.73	1,314.73	2,885.27	31.30
202-000-574.000	STATE SHARED REVENUE	224,300.00	16,840.37	0.00	207,459.63	7.51
202-000-575.000	METRO ACT - SOM	9,300.00	0.00	0.00	9,300.00	0.00
202-000-576.000	STATE-TRUNKL MAINT.	7,000.00	810.66	0.00	6,189.34	11.58
202-000-665.000	INTEREST-REVENUE	300.00	11.33	5.73	288.67	3.78
202-000-685.000	MISCELLANEOUS REVENUE	500.00	328.83	328.83	171.17	65.77
Total Dept 000 - 728		245,600.00	19,305.92	1,649.29	226,294.08	7.86
TOTAL REVENUES		245,600.00	19,305.92	1,649.29	226,294.08	7.86
Expenditures						
Dept 202 - PROFESSIONAL SERVICES						
202-202-803.000	INDEPENDENT AUDITOR SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 202 - PROFESSIONAL SERVICES		2,000.00	0.00	0.00	2,000.00	0.00
Dept 451 - ROUTINE MAINTENANCE						
202-451-706.000	SALARY AND WAGES - HOURLY	2,100.00	518.24	243.67	1,581.76	24.68
202-451-706.100	OVERTIME WAGES	500.00	0.00	0.00	500.00	0.00
202-451-707.000	SAL/WAGES, PT	1,000.00	0.00	0.00	1,000.00	0.00
202-451-740.000	OPERATING SUPPLIES	1,000.00	37.31	37.31	962.69	3.73
202-451-801.000	PROFESSIONAL SERVICES	5,900.00	300.00	300.00	5,600.00	5.08
202-451-930.000	REPAIRS AND MAINTENANCE	1,400.00	211.57	0.00	1,188.43	15.11
202-451-943.000	EQUIPMENT RENTAL	4,200.00	439.24	0.00	3,760.76	10.46
Total Dept 451 - ROUTINE MAINTENANCE		16,100.00	1,506.36	580.98	14,593.64	9.36
Dept 452 - WINTER MAINTENANCE						
202-452-706.000	SALARY AND WAGES - HOURLY	4,000.00	0.00	0.00	4,000.00	0.00
202-452-707.000	SAL/WAGES, PT	1,400.00	0.00	0.00	1,400.00	0.00
202-452-740.000	OPERATING SUPPLIES	9,300.00	0.00	0.00	9,300.00	0.00
202-452-943.000	EQUIPMENT RENTAL	20,800.00	0.00	0.00	20,800.00	0.00
Total Dept 452 - WINTER MAINTENANCE		35,500.00	0.00	0.00	35,500.00	0.00
Dept 453 - SIDEWALKS/NON-MOTORIZED						
202-453-706.000	SALARY AND WAGES - HOURLY	500.00	0.00	0.00	500.00	0.00
202-453-707.000	SAL/WAGES, PT	700.00	0.00	0.00	700.00	0.00
202-453-943.000	EQUIPMENT RENTAL	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 453 - SIDEWALKS/NON-MOTORIZED		2,200.00	0.00	0.00	2,200.00	0.00
Dept 454 - ADMINISTRATION						
202-454-702.000	SALARIES	7,300.00	1,226.99	613.43	6,073.01	16.81
202-454-801.000	PROFESSIONAL SERVICES	900.00	0.00	0.00	900.00	0.00
202-454-807.000	MEMBERSHIP AND DUES	120.00	118.94	0.00	1.06	99.12
202-454-912.000	LIABILITY INSURANCE	1,480.00	691.95	0.00	788.05	46.75

09/23/2021 07:57 AM

User: JENNIE

DB: City Of Evart

## REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART

Page: 9/32

PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 08/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET						
Expenditures						
Total Dept 454 - ADMINISTRATION		9,800.00	2,037.88	613.43	7,762.12	20.79
Dept 455 - SWEEPING - US10						
202-455-706.000	SALARY AND WAGES - HOURLY	500.00	0.00	0.00	500.00	0.00
202-455-801.000	PROFESSIONAL SERVICES	15,000.00	2,750.00	2,750.00	12,250.00	18.33
202-455-943.000	EQUIPMENT RENTAL	100.00	0.00	0.00	100.00	0.00
Total Dept 455 - SWEEPING - US10		15,600.00	2,750.00	2,750.00	12,850.00	17.63
Dept 456 - SHOULDER WORK						
202-456-706.000	SALARY AND WAGES - HOURLY	1,200.00	0.00	0.00	1,200.00	0.00
202-456-943.000	EQUIPMENT RENTAL	3,600.00	0.00	0.00	3,600.00	0.00
Total Dept 456 - SHOULDER WORK		4,800.00	0.00	0.00	4,800.00	0.00
Dept 457 - DRAINAGE						
202-457-706.000	SALARY AND WAGES - HOURLY	3,100.00	536.30	241.55	2,563.70	17.30
202-457-707.000	SAL/WAGES, PT	300.00	0.00	0.00	300.00	0.00
202-457-943.000	EQUIPMENT RENTAL	2,100.00	306.93	0.00	1,793.07	14.62
Total Dept 457 - DRAINAGE		5,500.00	843.23	241.55	4,656.77	15.33
Dept 459 - GRASS AND WEED						
202-459-706.000	SALARY AND WAGES - HOURLY	500.00	68.00	0.00	432.00	13.60
202-459-943.000	EQUIPMENT RENTAL	0.00	147.08	0.00	(147.08)	100.00
Total Dept 459 - GRASS AND WEED		500.00	215.08	0.00	284.92	43.02
Dept 460 - TRAFFIC SIGNS						
202-460-706.000	SALARY AND WAGES - HOURLY	500.00	77.99	42.50	422.01	15.60
202-460-740.000	OPERATING SUPPLIES	1,100.00	0.00	0.00	1,100.00	0.00
202-460-921.000	UTILITIES	1,900.00	147.89	65.24	1,752.11	7.78
202-460-943.000	EQUIPMENT RENTAL	100.00	21.72	0.00	78.28	21.72
Total Dept 460 - TRAFFIC SIGNS		3,600.00	247.60	107.74	3,352.40	6.88
Dept 461 - US 10-STATE TRUNKLINE						
202-461-706.000	SALARY AND WAGES - HOURLY	1,600.00	0.00	0.00	1,600.00	0.00
202-461-706.132	US-10 SWEEPING & FLUSHING	100.00	0.00	0.00	100.00	0.00
202-461-707.000	SAL/WAGES, PT	500.00	0.00	0.00	500.00	0.00
202-461-801.000	PROFESSIONAL SERVICES	3,600.00	0.00	0.00	3,600.00	0.00
202-461-921.000	UTILITIES	2,600.00	252.41	0.00	2,347.59	9.71
Total Dept 461 - US 10-STATE TRUNKLINE		8,400.00	252.41	0.00	8,147.59	3.00
Dept 850 - FRINGE BENEFITS						
202-850-714.000	MEDICARE	500.00	33.03	15.36	466.97	6.61
202-850-715.000	SOCIAL SECURITY	2,100.00	141.21	65.64	1,958.79	6.72
202-850-716.000	HEALTH INSURANCE	6,200.00	1,376.38	1,065.37	4,823.62	22.20

09/23/2021 07:57 AM  
 User: JENNIE  
 DB: City Of Evart

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
 PERIOD ENDING 08/31/2021  
 % Fiscal Year Completed: 16.99

Page: 10/32

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021 NORMAL (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET						
Expenditures						
202-850-718.000	RETIREMENT	3,600.00	250.18	111.17	3,349.82	6.95
202-850-719.000	OTHER FRINGE BENEFITS	500.00	29.47	13.37	470.53	5.89
202-850-723.000	UNEMPLOYMENT COMP.	500.00	0.00	0.00	500.00	0.00
202-850-724.000	WORKMENS COMPENSATION	2,600.00	0.00	0.00	2,600.00	0.00
Total Dept 850 - FRINGE BENEFITS		16,000.00	1,830.27	1,270.91	14,169.73	11.44
Dept 966 - CONTRIBUTION TO						
202-966-999.203	CONTRIB. TO LOCAL STREETS	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 966 - CONTRIBUTION TO		50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		170,000.00	9,682.83	5,564.61	160,317.17	5.70
Fund 202 - MAJOR STREET:						
TOTAL REVENUES		245,600.00	19,305.92	1,649.29	226,294.08	7.86
TOTAL EXPENDITURES		170,000.00	9,682.83	5,564.61	160,317.17	5.70
NET OF REVENUES & EXPENDITURES		75,600.00	9,623.09	(3,915.32)	65,976.91	12.73

PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021	MONTH 08/31/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET						
Revenues						
Dept 000 - 728						
203-000-403.326	CURRENT PROP TAX-S. HEMLOCK ST.	4,600.00	454.88	454.88	4,145.12	9.89
203-000-574.000	STATE SHARED REVENUE	77,600.00	5,827.84	0.00	71,772.16	7.51
203-000-665.000	INTEREST-REVENUE	100.00	3.04	1.60	96.96	3.04
203-000-685.000	MISCELLANEOUS REVENUE	0.00	219.22	219.22	(219.22)	100.00
203-000-699.202	TRANSFER FROM MAJOR STREET	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 000 - 728		132,300.00	6,504.98	675.70	125,795.02	4.92
TOTAL REVENUES		132,300.00	6,504.98	675.70	125,795.02	4.92
Expenditures						
Dept 202 - PROFESSIONAL SERVICES						
203-202-803.000	INDEPENDENT AUDITOR SERVICES	1,800.00	0.00	0.00	1,800.00	0.00
Total Dept 202 - PROFESSIONAL SERVICES		1,800.00	0.00	0.00	1,800.00	0.00
Dept 450 - CONSTRUCTION						
203-450-949.000	STREET RESURFACING	66,250.00	0.00	0.00	66,250.00	0.00
Total Dept 450 - CONSTRUCTION		66,250.00	0.00	0.00	66,250.00	0.00
Dept 451 - ROUTINE MAINTENANCE						
203-451-706.000	SALARY AND WAGES - HOURLY	2,600.00	826.44	453.06	1,773.56	31.79
203-451-706.100	OVERTIME WAGES	1,000.00	17.75	0.00	982.25	1.78
203-451-707.000	SAL/WAGES, PT	1,000.00	0.00	0.00	1,000.00	0.00
203-451-740.000	OPERATING SUPPLIES	600.00	37.31	37.31	562.69	6.22
203-451-801.000	PROFESSIONAL SERVICES	195.00	195.00	195.00	0.00	100.00
203-451-930.000	REPAIRS AND MAINTENANCE	1,000.00	211.56	0.00	788.44	21.16
203-451-943.000	EQUIPMENT RENTAL	4,505.00	592.36	0.00	3,912.64	13.15
Total Dept 451 - ROUTINE MAINTENANCE		10,900.00	1,880.42	685.37	9,019.58	17.25
Dept 452 - WINTER MAINTENANCE						
203-452-706.000	SALARY AND WAGES - HOURLY	3,600.00	0.00	0.00	3,600.00	0.00
203-452-707.000	SAL/WAGES, PT	1,000.00	0.00	0.00	1,000.00	0.00
203-452-740.000	OPERATING SUPPLIES	10,500.00	0.00	0.00	10,500.00	0.00
203-452-943.000	EQUIPMENT RENTAL	10,400.00	0.00	0.00	10,400.00	0.00
Total Dept 452 - WINTER MAINTENANCE		25,500.00	0.00	0.00	25,500.00	0.00
Dept 453 - SIDEWALKS/NON-MOTORIZED						
203-453-706.000	SALARY AND WAGES - HOURLY	500.00	0.00	0.00	500.00	0.00
203-453-707.000	SAL/WAGES, PT	500.00	0.00	0.00	500.00	0.00
Total Dept 453 - SIDEWALKS/NON-MOTORIZED		1,000.00	0.00	0.00	1,000.00	0.00
Dept 454 - ADMINISTRATION						
203-454-702.000	SALARIES	2,280.00	334.59	167.28	1,945.41	14.68

09/23/2021 07:57 AM  
 User: JENNIE  
 DB: City Of Evart

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
 PERIOD ENDING 08/31/2021  
 % Fiscal Year Completed: 16.99

Page: 12/32

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021 NORMAL (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 203 - LOCAL STREET							
Expenditures							
203-454-801.000	PROFESSIONAL SERVICES	600.00	0.00	0.00	600.00	0.00	
203-454-807.000	MEMBERSHIP AND DUES	120.00	118.94	0.00	1.06	99.12	
203-454-912.000	LIABILITY INSURANCE	900.00	461.30	0.00	438.70	51.26	
Total Dept 454 - ADMINISTRATION		3,900.00	914.83	167.28	2,985.17	23.46	
Dept 455 - SWEEPING - US10							
203-455-706.000	SALARY AND WAGES - HOURLY	100.00	0.00	0.00	100.00	0.00	
203-455-801.000	PROFESSIONAL SERVICES	2,750.00	2,750.00	2,750.00	0.00	100.00	
203-455-943.000	EQUIPMENT RENTAL	100.00	0.00	0.00	100.00	0.00	
Total Dept 455 - SWEEPING - US10		2,950.00	2,750.00	2,750.00	200.00	93.22	
Dept 456 - SHOULDER WORK							
203-456-706.000	SALARY AND WAGES - HOURLY	800.00	148.97	0.00	651.03	18.62	
203-456-943.000	EQUIPMENT RENTAL	1,000.00	85.85	0.00	914.15	8.59	
Total Dept 456 - SHOULDER WORK		1,800.00	234.82	0.00	1,565.18	13.05	
Dept 457 - DRAINAGE							
203-457-706.000	SALARY AND WAGES - HOURLY	2,100.00	943.37	648.62	1,156.63	44.92	
203-457-943.000	EQUIPMENT RENTAL	1,000.00	306.93	0.00	693.07	30.69	
Total Dept 457 - DRAINAGE		3,100.00	1,250.30	648.62	1,849.70	40.33	
Dept 460 - TRAFFIC SIGNS							
203-460-706.000	SALARY AND WAGES - HOURLY	500.00	42.50	42.50	457.50	8.50	
203-460-740.000	OPERATING SUPPLIES	1,800.00	0.00	0.00	1,800.00	0.00	
203-460-943.000	EQUIPMENT RENTAL	100.00	0.00	0.00	100.00	0.00	
Total Dept 460 - TRAFFIC SIGNS		2,400.00	42.50	42.50	2,357.50	1.77	
Dept 850 - FRINGE BENEFITS							
203-850-714.000	MEDICARE	500.00	31.60	17.84	468.40	6.32	
203-850-715.000	SOCIAL SECURITY	1,200.00	135.34	76.48	1,064.66	11.28	
203-850-716.000	HEALTH INSURANCE	4,400.00	769.13	503.55	3,630.87	17.48	
203-850-718.000	RETIREMENT	2,600.00	476.85	324.87	2,123.15	18.34	
203-850-719.000	OTHER FRINGE BENEFITS	500.00	19.65	8.91	480.35	3.93	
203-850-724.000	WORKMENS COMPENSATION	3,100.00	0.00	0.00	3,100.00	0.00	
Total Dept 850 - FRINGE BENEFITS		12,300.00	1,432.57	931.65	10,867.43	11.65	
TOTAL EXPENDITURES		131,900.00	8,505.44	5,225.42	123,394.56	6.45	
Fund 203 - LOCAL STREET:							
TOTAL REVENUES		132,300.00	6,504.98	675.70	125,795.02	4.92	



09/23/2021 07:57 AM  
User: JENNIE  
DB: City Of Evert

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
PERIOD ENDING 08/31/2021  
% Fiscal Year Completed: 16.99

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	08/31/2021	MONTH	08/31/2021	NORMAL	(ABNORMAL)	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)			USED
<hr/>								
Fund 203 - LOCAL STREET								
TOTAL EXPENDITURES		131,900.00	8,505.44		5,225.42		123,394.56	6.45
NET OF REVENUES & EXPENDITURES		400.00	(2,000.46)		(4,549.72)		2,400.46	500.12

09/23/2021 07:57 AM

User: JENNIE

DB: City Of Evart

## REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART

Page: 14/32

PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 08/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
Dept 336 - FIRE DEPARTMENT OPERATIONS						
206-336-740.000	OPERATING SUPPLIES	0.00	237.50	237.50	(237.50)	100.00
206-336-921.004	UTILITIES-ELECTRIC	0.00	495.73	495.73	(495.73)	100.00
206-336-930.000	REPAIRS AND MAINTENANCE	0.00	7.18	7.18	(7.18)	100.00
206-336-954.000	FIRE DEPT. GRANT EXPENSES	0.00	10,718.20	0.00	(10,718.20)	100.00
206-336-970.100	CAPITAL OUTLAY-CAPITALIZED	0.00	8,796.01	0.00	(8,796.01)	100.00
Total Dept 336 - FIRE DEPARTMENT OPERATIONS		0.00	20,254.62	740.41	(20,254.62)	100.00
Dept 337 - FIRE DEPARTMENT ADMINISTRATION						
206-337-702.000	SALARIES	0.00	6,633.34	816.67	(6,633.34)	100.00
206-337-706.000	SALARY AND WAGES - HOURLY	0.00	1,357.06	1,357.06	(1,357.06)	100.00
206-337-727.000	OFFICE SUPPLIES	0.00	95.48	95.48	(95.48)	100.00
206-337-741.000	POSTAGE & SHIPPING	0.00	17.99	17.99	(17.99)	100.00
206-337-807.000	MEMBERSHIP AND DUES	0.00	3,527.00	1,025.00	(3,527.00)	100.00
206-337-850.002	COMMUNICATIONS-PHONE/INTERNET	0.00	289.03	289.03	(289.03)	100.00
206-337-900.000	PUBLISHING/PRINTING	0.00	359.92	359.92	(359.92)	100.00
206-337-957.000	EDUCATION AND TRAINING	0.00	2,441.50	2,441.50	(2,441.50)	100.00
Total Dept 337 - FIRE DEPARTMENT ADMINISTRATION		0.00	14,721.32	6,402.65	(14,721.32)	100.00
Dept 338 - FIRE DEPARTMENT BOARD OF DIRECTORS						
206-338-740.000	OPERATING SUPPLIES	0.00	507.19	507.19	(507.19)	100.00
Total Dept 338 - FIRE DEPARTMENT BOARD OF DIRECTORS		0.00	507.19	507.19	(507.19)	100.00
Dept 346 - COMMUNITY/EXPLORERS						
206-346-740.000	COMM OPERATING SUPPLIES	0.00	724.32	203.81	(724.32)	100.00
Total Dept 346 - COMMUNITY/EXPLORERS		0.00	724.32	203.81	(724.32)	100.00
Dept 348 - VEHICLE						
206-348-801.000	PROFESSIONAL SERVICES	0.00	3,254.35	260.10	(3,254.35)	100.00
206-348-861.000	GAS AND OIL	0.00	17.88	17.88	(17.88)	100.00
Total Dept 348 - VEHICLE		0.00	3,272.23	277.98	(3,272.23)	100.00
Dept 850 - FRINGE BENEFITS						
206-850-714.000	MEDICARE	0.00	115.86	31.52	(115.86)	100.00
206-850-715.000	SOCIAL SECURITY	0.00	495.41	134.78	(495.41)	100.00
206-850-719.000	LIFE INSURANCE	0.00	2,739.00	0.00	(2,739.00)	100.00
Total Dept 850 - FRINGE BENEFITS		0.00	3,350.27	166.30	(3,350.27)	100.00
TOTAL EXPENDITURES		0.00	42,829.95	8,298.34	(42,829.95)	100.00

Fund 206 - FIRE FUND:

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
PERIOD ENDING 08/31/2021  
% Fiscal Year Completed: 16.99

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	08/31/2021 (ABNORMAL)	MONTH 08/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 206 - FIRE FUND								
TOTAL REVENUES		0.00	0.00		0.00		0.00	0.00
TOTAL EXPENDITURES		0.00	42,829.95		8,298.34		(42,829.95)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(42,829.95)		(8,298.34)		42,829.95	100.00

09/23/2021 07:57 AM  
 User: JENNIE  
 DB: City Of Evert

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
 PERIOD ENDING 08/31/2021  
 % Fiscal Year Completed: 16.99

Page: 16/32

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021 NORMAL (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - OTHER PARKS/RECREATION FUND						
Revenues						
Dept 000 - 728						
207-000-699.101	TRANSFER FROM GEN. FUND	17,400.00	0.00	0.00	17,400.00	0.00
Total Dept 000 - 728		17,400.00	0.00	0.00	17,400.00	0.00
Dept 751 - RECREATION						
207-751-667.200	PAVILLION RENTAL	1,000.00	625.00	175.00	375.00	62.50
207-751-685.150	RIVERSIDE EAST/WEST PARK PASS REVENUE	1,000.00	388.25	83.00	611.75	38.83
Total Dept 751 - RECREATION		2,000.00	1,013.25	258.00	986.75	50.66
TOTAL REVENUES		19,400.00	1,013.25	258.00	18,386.75	5.22
Expenditures						
Dept 751 - RECREATION						
207-751-729.000	PERMITS AND FEES	100.00	0.00	0.00	100.00	0.00
207-751-740.000	OPERATING SUPPLIES	1,500.00	200.69	0.00	1,299.31	13.38
207-751-750.000	REFUND	0.00	76.00	0.00	(76.00)	100.00
207-751-801.000	PROFESSIONAL SERVICES	1,200.00	200.00	0.00	1,000.00	16.67
207-751-900.000	PUBLISHING/PRINTING	200.00	0.00	0.00	200.00	0.00
207-751-921.000	UTILITIES	7,900.00	6,989.29	505.05	910.71	88.47
207-751-921.100	WATER USAGE FOR SPLASH PAD	5,400.00	4,298.75	4,298.75	1,101.25	79.61
207-751-930.000	REPAIRS AND MAINTENANCE	2,100.00	801.65	226.74	1,298.35	38.17
207-751-943.000	EQUIPMENT RENTAL	1,000.00	1,753.28	0.00	(753.28)	175.33
Total Dept 751 - RECREATION		19,400.00	14,319.66	5,030.54	5,080.34	73.81
TOTAL EXPENDITURES		19,400.00	14,319.66	5,030.54	5,080.34	73.81
Fund 207 - OTHER PARKS/RECREATION FUND:						
TOTAL REVENUES		19,400.00	1,013.25	258.00	18,386.75	5.22
TOTAL EXPENDITURES		19,400.00	14,319.66	5,030.54	5,080.34	73.81
NET OF REVENUES & EXPENDITURES		0.00	(13,306.41)	(4,772.54)	13,306.41	100.00

09/23/2021 07:57 AM  
 User: JENNIE  
 DB: City Of Evart

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
 PERIOD ENDING 08/31/2021  
 % Fiscal Year Completed: 16.99

Page: 17/32

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021 NORMAL (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 208 - RIVERSIDE CAMPGROUND FUND						
Revenues						
Dept 000 - 728						
208-000-699.101	TRANSFER FROM GEN. FUND	11,300.00	0.00	0.00	11,300.00	0.00
Total Dept 000 - 728		11,300.00	0.00	0.00	11,300.00	0.00
Dept 757 - RIVERSIDE PARK						
208-757-667.000	REVENUE-PARK SALES	700.00	0.00	0.00	700.00	0.00
208-757-667.400	DUMPING FEE (WASTEWATER)	300.00	0.00	0.00	300.00	0.00
208-757-667.500	SHOWER FEE	100.00	0.00	0.00	100.00	0.00
Total Dept 757 - RIVERSIDE PARK		1,100.00	0.00	0.00	1,100.00	0.00
TOTAL REVENUES		12,400.00	0.00	0.00	12,400.00	0.00
Expenditures						
Dept 757 - RIVERSIDE PARK						
208-757-729.000	PERMITS AND FEES	300.00	0.00	0.00	300.00	0.00
208-757-801.000	PROFESSIONAL SERVICES	700.00	0.00	0.00	700.00	0.00
208-757-912.000	LIABILITY INSURANCE	500.00	230.65	0.00	269.35	46.13
208-757-921.000	UTILITIES	2,500.00	396.17	102.32	2,103.83	15.85
208-757-930.000	REPAIRS AND MAINTENANCE	6,800.00	1,040.72	1,040.72	5,759.28	15.30
208-757-943.000	EQUIPMENT RENTAL	1,600.00	44.84	0.00	1,555.16	2.80
Total Dept 757 - RIVERSIDE PARK		12,400.00	1,712.38	1,143.04	10,687.62	13.81
TOTAL EXPENDITURES		12,400.00	1,712.38	1,143.04	10,687.62	13.81
Fund 208 - RIVERSIDE CAMPGROUND FUND:						
TOTAL REVENUES		12,400.00	0.00	0.00	12,400.00	0.00
TOTAL EXPENDITURES		12,400.00	1,712.38	1,143.04	10,687.62	13.81
NET OF REVENUES & EXPENDITURES		0.00	(1,712.38)	(1,143.04)	1,712.38	100.00



PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	08/31/2021	MONTH 08/31/2021	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000 - 728						
209-000-635.000	CEMETERY STORAGE	1,000.00	0.00	0.00	1,000.00	0.00
209-000-636.000	FOUNDATION INSTALLATION	3,100.00	1,271.60	950.40	1,828.40	41.02
209-000-637.000	GRAVE OPENINGS/CLOSINGS	13,300.00	5,200.00	2,700.00	8,100.00	39.10
209-000-642.000	SALES	9,700.00	3,200.00	3,200.00	6,500.00	32.99
209-000-665.000	INTEREST-REVENUE	800.00	0.00	0.00	800.00	0.00
209-000-699.101	TRANSFER FROM GEN. FUND	29,700.00	0.00	0.00	29,700.00	0.00
Total Dept 000 - 728		57,600.00	9,671.60	6,850.40	47,928.40	16.79
TOTAL REVENUES		57,600.00	9,671.60	6,850.40	47,928.40	16.79
Expenditures						
Dept 202 - PROFESSIONAL SERVICES						
209-202-803.000	INDEPENDENT AUDITOR SERVICES	500.00	0.00	0.00	500.00	0.00
Total Dept 202 - PROFESSIONAL SERVICES		500.00	0.00	0.00	500.00	0.00
Dept 276 - CEMETERY						
209-276-702.000	SALARIES	0.00	97.66	0.00	(97.66)	100.00
209-276-740.000	OPERATING SUPPLIES	200.00	46.71	0.00	153.29	23.36
209-276-801.000	PROFESSIONAL SERVICES	47,500.00	20,302.97	8,006.67	27,197.03	42.74
209-276-803.000	INDEPENDENT AUDITOR SERVICES	500.00	0.00	0.00	500.00	0.00
209-276-921.000	UTILITIES	600.00	0.00	0.00	600.00	0.00
209-276-930.000	REPAIRS AND MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
209-276-932.000	COMPUTERS/EQUIPMENT/IT	500.00	365.00	365.00	135.00	73.00
209-276-943.000	EQUIPMENT RENTAL	100.00	0.00	0.00	100.00	0.00
Total Dept 276 - CEMETERY		51,400.00	20,812.34	8,371.67	30,587.66	40.49
Dept 850 - FRINGE BENEFITS						
209-850-714.000	MEDICARE	0.00	1.42	0.00	(1.42)	100.00
209-850-715.000	SOCIAL SECURITY	0.00	6.05	0.00	(6.05)	100.00
209-850-718.000	RETIREMENT	0.00	8.04	0.00	(8.04)	100.00
Total Dept 850 - FRINGE BENEFITS		0.00	15.51	0.00	(15.51)	100.00
TOTAL EXPENDITURES		51,900.00	20,827.85	8,371.67	31,072.15	40.13
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		57,600.00	9,671.60	6,850.40	47,928.40	16.79
TOTAL EXPENDITURES		51,900.00	20,827.85	8,371.67	31,072.15	40.13
NET OF REVENUES & EXPENDITURES		5,700.00	(11,156.25)	(1,521.27)	16,856.25	195.72

09/23/2021 07:57 AM

User: JENNIE

DB: City Of Evert

## REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART

Page: 19/32

PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021	MONTH 08/31/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 395 - DOWNTOWN	DEVELOPMENT AUTHORITY					
248-395-665.000	INTEREST-REVENUE	0.00	15.24	7.62	(15.24)	100.00
248-395-685.801	RENT REVENUE	0.00	500.00	250.00	(500.00)	100.00
248-395-685.808	EVENT DONATIONS REV	0.00	413.75	413.75	(413.75)	100.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		0.00	928.99	671.37	(928.99)	100.00
TOTAL REVENUES		0.00	928.99	671.37	(928.99)	100.00
Expenditures						
Dept 395 - DOWNTOWN	DEVELOPMENT AUTHORITY					
248-395-723.000	UNEMPLOYMENT COMP.	0.00	2.00	0.00	(2.00)	100.00
248-395-724.000	WORKMENS COMPENSATION	0.00	(115.00)	(115.00)	115.00	100.00
248-395-740.000	OPERATING SUPPLIES	0.00	100.00	50.00	(100.00)	100.00
248-395-741.000	POSTAGE & SHIPPING	0.00	58.00	0.00	(58.00)	100.00
248-395-801.000	PROFESSIONAL SERVICES	0.00	883.00	0.00	(883.00)	100.00
248-395-850.000	COMMUNICATIONS	0.00	335.31	132.97	(335.31)	100.00
248-395-860.000	TRAVEL EXPENSES	0.00	25.00	25.00	(25.00)	100.00
248-395-880.000	COMMUNITY PROMOTIONS	0.00	400.00	0.00	(400.00)	100.00
248-395-880.104	UNCOMMITTED DESIGN PROJECTS (FUTURE)	0.00	275.00	0.00	(275.00)	100.00
248-395-880.109	SUM CONCERT SERIES (EXISTING PROJECTS)	0.00	1,850.00	1,050.00	(1,850.00)	100.00
248-395-880.111	EVENT SPONSORSHIP (EXISTING PROJECT)	0.00	300.00	0.00	(300.00)	100.00
248-395-900.000	PUBLISHING/PRINTING	0.00	37.00	0.00	(37.00)	100.00
248-395-921.000	UTILITIES	0.00	276.17	153.35	(276.17)	100.00
248-395-930.000	REPAIRS AND MAINTENANCE	0.00	55.73	0.00	(55.73)	100.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		0.00	4,482.21	1,296.32	(4,482.21)	100.00
TOTAL EXPENDITURES		0.00	4,482.21	1,296.32	(4,482.21)	100.00
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		0.00	928.99	671.37	(928.99)	100.00
TOTAL EXPENDITURES		0.00	4,482.21	1,296.32	(4,482.21)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(3,553.22)	(624.95)	3,553.22	100.00

09/23/2021 07:57 AM  
User: JENNIE  
DB: City Of Evart

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
PERIOD ENDING 08/31/2021  
% Fiscal Year Completed: 16.99

Page: 20/32

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021 NORMAL (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 535 - HOUSING COMMISSION FUND						
Expenditures						
Dept 225 - EVART HOUSING COMMISSION						
535-225-706.000	SALARY AND WAGES - HOURLY	0.00	6,678.82	6,678.82	(6,678.82)	100.00
Total Dept 225 - EVART HOUSING COMMISSION		0.00	6,678.82	6,678.82	(6,678.82)	100.00
Dept 850 - FRINGE BENEFITS						
535-850-714.000	MEDICARE	0.00	92.40	92.40	(92.40)	100.00
535-850-715.000	SOCIAL SECURITY	0.00	395.05	395.05	(395.05)	100.00
Total Dept 850 - FRINGE BENEFITS		0.00	487.45	487.45	(487.45)	100.00
TOTAL EXPENDITURES		0.00	7,166.27	7,166.27	(7,166.27)	100.00
Fund 535 - HOUSING COMMISSION FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	7,166.27	7,166.27	(7,166.27)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(7,166.27)	(7,166.27)	7,166.27	100.00

09/23/2021 07:57 AM  
User: JENNIE  
DB: City Of Evart

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
PERIOD ENDING 08/31/2021  
% Fiscal Year Completed: 16.99

Page: 21/32

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	08/31/2021	MONTH 08/31/2021	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 551 - FARMERS MARKET						
Revenues						
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY						
551-395-685.800	DOUBLE UP FOOD BUCKS	0.00	(414.00)	(212.00)	414.00	100.00
551-395-685.803	SENIOR FRESH	0.00	(12.00)	(8.00)	12.00	100.00
551-395-685.805	SPECTRUM HEALTH	0.00	(24.00)	(24.00)	24.00	100.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		0.00	(450.00)	(244.00)	450.00	100.00
TOTAL REVENUES		0.00	(450.00)	(244.00)	450.00	100.00
Expenditures						
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY						
551-395-728.000	DOUBLE UP FOOD BUCKS	0.00	445.00	352.00	(445.00)	100.00
551-395-730.000	WIC	0.00	52.00	52.00	(52.00)	100.00
551-395-731.000	SENIOR FRESH	0.00	578.00	406.00	(578.00)	100.00
551-395-732.000	SPECTRUM HEALTH	0.00	340.00	262.00	(340.00)	100.00
551-395-740.000	OPERATING SUPPLIES	0.00	17.27	0.00	(17.27)	100.00
551-395-801.000	FARM MANAGER CONTRACT	0.00	800.00	800.00	(800.00)	100.00
551-395-900.000	PUBLISHING/PRINTING	0.00	12.50	0.00	(12.50)	100.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		0.00	2,244.77	1,872.00	(2,244.77)	100.00
TOTAL EXPENDITURES		0.00	2,244.77	1,872.00	(2,244.77)	100.00
Fund 551 - FARMERS MARKET:						
TOTAL REVENUES		0.00	(450.00)	(244.00)	450.00	100.00
TOTAL EXPENDITURES		0.00	2,244.77	1,872.00	(2,244.77)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(2,694.77)	(2,116.00)	2,694.77	100.00

PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 08/31/2021	BALANCE	% BDGT
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - 728						
590-000-403.325	SPECIAL ASSESSMENT S. OAK ST	2,000.00	648.71	353.84	1,351.29	32.44
590-000-642.000	SALES	516,600.00	217,129.79	155,555.26	299,470.21	42.03
590-000-644.000	READY TO SERVE FEE	191,000.00	33,560.28	16,777.88	157,439.72	17.57
590-000-660.000	INTEREST AND PENALTIES	5,100.00	0.00	0.00	5,100.00	0.00
590-000-665.000	INTEREST-REVENUE	2,000.00	19.54	9.89	1,980.46	0.98
590-000-685.000	MISCELLANEOUS REVENUE	40,000.00	5,232.24	4,978.32	34,767.76	13.08
Total Dept 000 - 728		756,700.00	256,590.56	177,675.19	500,109.44	33.91
TOTAL REVENUES		756,700.00	256,590.56	177,675.19	500,109.44	33.91
Expenditures						
Dept 202 - PROFESSIONAL SERVICES						
590-202-803.000	INDEPENDENT AUDITOR SERVICES	4,400.00	0.00	0.00	4,400.00	0.00
Total Dept 202 - PROFESSIONAL SERVICES		4,400.00	0.00	0.00	4,400.00	0.00
Dept 537 - ADMINISTRATION						
590-537-702.000	SALARIES	65,000.00	8,464.75	4,253.15	56,535.25	13.02
590-537-706.000	SALARY AND WAGES - HOURLY	80,000.00	7,052.85	2,817.67	72,947.15	8.82
590-537-727.000	OFFICE SUPPLIES	2,000.00	218.40	169.11	1,781.60	10.92
590-537-729.000	PERMITS AND FEES	4,000.00	0.00	0.00	4,000.00	0.00
590-537-740.000	OPERATING SUPPLIES	1,800.00	640.86	232.71	1,159.14	35.60
590-537-741.000	POSTAGE & SHIPPING	1,715.00	0.00	0.00	1,715.00	0.00
590-537-801.000	PROFESSIONAL SERVICES	4,000.00	4,365.39	1,490.89	(365.39)	109.13
590-537-807.000	MEMBERSHIP AND DUES	385.00	0.00	0.00	385.00	0.00
590-537-840.000	PHYSICALS/DRUG TESTING	200.00	30.00	0.00	170.00	15.00
590-537-850.000	COMMUNICATIONS	2,500.00	802.27	384.32	1,697.73	32.09
590-537-860.000	TRAVEL EXPENSES	500.00	29.99	27.88	470.01	6.00
590-537-900.000	PUBLISHING/PRINTING	500.00	336.73	157.87	163.27	67.35
590-537-930.000	REPAIRS AND MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
590-537-932.000	COMPUTERS/EQUIPMENT/IT	6,600.00	1,888.18	1,888.18	4,711.82	28.61
590-537-943.000	EQUIPMENT RENTAL	200.00	22.42	0.00	177.58	11.21
590-537-955.000	MISCELLANEOUS EXPENSE	2,000.00	1,545.47	1,545.47	454.53	77.27
590-537-957.000	EDUCATION AND TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 537 - ADMINISTRATION		175,400.00	25,397.31	12,967.25	150,002.69	14.48
Dept 538 - PLANT OPERATION						
590-538-706.000	SALARY AND WAGES - HOURLY	25,000.00	3,185.80	1,453.69	21,814.20	12.74
590-538-730.000	OUTSOURCED TESTING	7,000.00	177.20	177.20	6,822.80	2.53
590-538-731.000	FERRIC CHLORIDE	10,000.00	0.00	0.00	10,000.00	0.00
590-538-740.000	OPERATING SUPPLIES	5,000.00	422.12	340.87	4,577.88	8.44
590-538-801.000	PROFESSIONAL SERVICES	24,450.00	1,573.33	786.66	22,876.67	6.43
590-538-850.000	COMMUNICATIONS	1,500.00	284.73	144.46	1,215.27	18.98
590-538-912.000	LIABILITY INSURANCE	16,550.00	9,226.00	0.00	7,324.00	55.75
590-538-921.000	UTILITIES	47,000.00	8,350.50	4,273.91	38,649.50	17.77
590-538-930.000	REPAIRS AND MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
590-538-943.000	EQUIPMENT RENTAL	5,000.00	1,515.74	0.00	3,484.26	30.31
590-538-970.100	CAPITAL OUTLAY-CAPITALIZED	232,400.00	0.00	0.00	232,400.00	0.00



09/23/2021 07:57 AM  
 User: JENNIE  
 DB: City Of Evert

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
 PERIOD ENDING 08/31/2021  
 % Fiscal Year Completed: 16.99

Page: 23/32

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021 NORMAL (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Expenditures						
Total Dept 538 - PLANT OPERATION		378,900.00	24,735.42	7,176.79	354,164.58	6.53
Dept 539 - COLLECTION						
590-539-702.000	SALARIES	40,000.00	2,708.24	1,354.12	37,291.76	6.77
590-539-706.000	SALARY AND WAGES - HOURLY	38,000.00	5,790.10	2,542.96	32,209.90	15.24
590-539-707.000	SAL/WAGES, PT	4,500.00	1,021.94	584.43	3,478.06	22.71
590-539-740.000	OPERATING SUPPLIES	3,200.00	315.99	35.99	2,884.01	9.87
590-539-930.000	REPAIRS AND MAINTENANCE	1,800.00	600.01	92.89	1,199.99	33.33
590-539-943.000	EQUIPMENT RENTAL	15,000.00	1,597.86	0.00	13,402.14	10.65
Total Dept 539 - COLLECTION		102,500.00	12,034.14	4,610.39	90,465.86	11.74
Dept 850 - FRINGE BENEFITS						
590-850-714.000	MEDICARE	3,500.00	387.11	178.20	3,112.89	11.06
590-850-715.000	SOCIAL SECURITY	11,000.00	1,654.63	761.46	9,345.37	15.04
590-850-716.000	HEALTH INSURANCE	48,000.00	9,131.46	5,510.28	38,868.54	19.02
590-850-718.000	RETIREMENT	21,000.00	3,487.04	1,592.87	17,512.96	16.60
590-850-719.000	OTHER FRINGE BENEFITS	2,000.00	186.66	84.66	1,813.34	9.33
590-850-723.000	UNEMPLOYMENT COMP.	2,500.00	0.00	0.00	2,500.00	0.00
590-850-724.000	WORKMENS COMPENSATION	7,500.00	0.00	0.00	7,500.00	0.00
Total Dept 850 - FRINGE BENEFITS		95,500.00	14,846.90	8,127.47	80,653.10	15.55
TOTAL EXPENDITURES		756,700.00	77,013.77	32,881.90	679,686.23	10.18
Fund 590 - SEWER FUND:						
TOTAL REVENUES		756,700.00	256,590.56	177,675.19	500,109.44	33.91
TOTAL EXPENDITURES		756,700.00	77,013.77	32,881.90	679,686.23	10.18
NET OF REVENUES & EXPENDITURES		0.00	179,576.79	144,793.29	(179,576.79)	100.00

PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		08/31/2021	08/31/2021	MONTH 08/31/2021	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 591 - WATER FUND						
Revenues						
Dept 000 - 728						
591-000-403.325	SPECIAL ASSESSMENT S. OAK ST	2,000.00	648.69	353.83	1,351.31	32.43
591-000-403.326	CURRENT PROP TAX-S. HEMLOCK ST.	0.00	316.10	316.10	(316.10)	100.00
591-000-403.327	CURRENT PROP TAX-N. OAK ST.	5,000.00	2,056.38	2,056.38	2,943.62	41.13
591-000-642.000	SALES	880,100.00	333,590.02	202,016.12	546,509.98	37.90
591-000-644.000	READY TO SERVE FEE	114,000.00	19,136.62	9,666.24	94,863.38	16.79
591-000-645.000	LAWN METER SALES	500.00	0.00	0.00	500.00	0.00
591-000-660.000	INTEREST AND PENALTIES	2,000.00	0.00	0.00	2,000.00	0.00
591-000-665.000	INTEREST-REVENUE	3,100.00	32.37	16.27	3,067.63	1.04
591-000-685.000	MISCELLANEOUS REVENUE	10,200.00	6,174.48	2,134.23	4,025.52	60.53
591-000-691.000	TOWER LEASE REVENUE	35,100.00	1,200.00	1,200.00	33,900.00	3.42
Total Dept 000 - 728		1,052,000.00	363,154.66	217,759.17	688,845.34	34.52
TOTAL REVENUES		1,052,000.00	363,154.66	217,759.17	688,845.34	34.52
Expenditures						
Dept 202 - PROFESSIONAL SERVICES						
591-202-803.000	INDEPENDENT AUDITOR SERVICES	4,400.00	0.00	0.00	4,400.00	0.00
Total Dept 202 - PROFESSIONAL SERVICES		4,400.00	0.00	0.00	4,400.00	0.00
Dept 545 - ADMINISTRATION						
591-545-702.000	SALARIES	66,000.00	8,420.31	4,237.87	57,579.69	12.76
591-545-706.000	SALARY AND WAGES - HOURLY	55,000.00	5,352.59	2,441.71	49,647.41	9.73
591-545-707.000	SAL/WAGES, PT	17,000.00	2,770.54	664.37	14,229.46	16.30
591-545-727.000	OFFICE SUPPLIES	1,000.00	218.41	169.11	781.59	21.84
591-545-729.000	PERMITS AND FEES	6,000.00	0.00	0.00	6,000.00	0.00
591-545-740.000	OPERATING SUPPLIES	4,600.00	640.85	232.71	3,959.15	13.93
591-545-741.000	POSTAGE & SHIPPING	3,000.00	0.00	0.00	3,000.00	0.00
591-545-801.000	PROFESSIONAL SERVICES	44,950.00	4,365.40	1,490.90	40,584.60	9.71
591-545-807.000	MEMBERSHIP AND DUES	3,000.00	0.00	(77.00)	3,000.00	0.00
591-545-840.000	PHYSICALS/DRUG TEST	2,500.00	30.00	0.00	2,470.00	1.20
591-545-850.000	COMMUNICATIONS	2,200.00	639.37	302.64	1,560.63	29.06
591-545-860.000	TRAVEL EXPENSES	1,500.00	30.00	27.89	1,470.00	2.00
591-545-900.000	PUBLISHING/PRINTING	2,000.00	1,389.22	157.87	610.78	69.46
591-545-930.000	REPAIRS AND MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
591-545-932.000	COMPUTERS/EQUIPMENT/IT	7,000.00	1,888.17	1,888.17	5,111.83	26.97
591-545-943.000	EQUIPMENT RENTAL	1,000.00	22.42	0.00	977.58	2.24
591-545-955.000	MISCELLANEOUS EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
591-545-957.000	EDUCATION AND TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 545 - ADMINISTRATION		222,250.00	25,767.28	11,536.24	196,482.72	11.59
Dept 546 - PLANT/OPERATIONS						
591-546-706.000	SALARY AND WAGES - HOURLY	25,000.00	2,998.66	1,368.34	22,001.34	11.99
591-546-707.000	SAL/WAGES, PT	2,500.00	681.33	389.61	1,818.67	27.25
591-546-730.000	OUTSOURCED TESTING	15,000.00	1,745.80	1,745.80	13,254.20	11.64
591-546-732.000	CHLORINE/TREATMENT CHEMICALS	22,000.00	0.00	0.00	22,000.00	0.00
591-546-740.000	OPERATING SUPPLIES	10,000.00	1,744.38	972.69	8,255.62	17.44
591-546-801.000	PROFESSIONAL SERVICES	30,000.00	1,573.34	786.67	28,426.66	5.24
591-546-807.000	MEMBERSHIP AND DUES	3,000.00	0.00	0.00	3,000.00	0.00

09/23/2021 07:57 AM

User: JENNIE

DB: City Of Evert

## REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART

Page: 25/32

PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021 NORMAL (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Expenditures						
591-546-850.000	COMMUNICATIONS	2,000.00	305.30	153.93	1,694.70	15.27
591-546-912.000	LIABILITY INSURANCE	6,000.00	2,767.80	0.00	3,232.20	46.13
591-546-921.000	UTILITIES	110,000.00	13,874.26	7,031.20	96,125.74	12.61
591-546-930.000	REPAIRS AND MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
591-546-943.000	EQUIPMENT RENTAL	25,000.00	1,608.91	0.00	23,391.09	6.44
591-546-957.000	EDUCATION AND TRAINING	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 546 - PLANT/OPERATIONS		256,000.00	27,299.78	12,448.24	228,700.22	10.66
Dept 547 - DISTRIBUTION						
591-547-706.000	SALARY AND WAGES - HOURLY	40,000.00	5,602.12	2,457.21	34,397.88	14.01
591-547-734.000	WATER TOWER MAINTENANCE	51,050.00	51,004.14	0.00	45.86	99.91
591-547-740.000	OPERATING SUPPLIES	7,000.00	62.61	54.62	6,937.39	0.89
591-547-801.000	PROFESSIONAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
591-547-930.000	REPAIRS AND MAINTENANCE	7,000.00	0.00	0.00	7,000.00	0.00
591-547-943.000	EQUIPMENT RENTAL	20,000.00	469.69	0.00	19,530.31	2.35
591-547-970.100	CAPITAL OUTLAY-CAPITALIZED	294,800.00	1,861.19	123.09	292,938.81	0.63
Total Dept 547 - DISTRIBUTION		424,850.00	58,999.75	2,634.92	365,850.25	13.89
Dept 548 - ACCOUNTING AND COLLECTION						
591-548-702.000	SALARIES	40,000.00	2,790.08	1,395.04	37,209.92	6.98
591-548-943.000	EQUIPMENT RENTAL	15,000.00	982.65	0.00	14,017.35	6.55
Total Dept 548 - ACCOUNTING AND COLLECTION		55,000.00	3,772.73	1,395.04	51,227.27	6.86
Dept 850 - FRINGE BENEFITS						
591-850-714.000	MEDICARE	2,500.00	391.73	177.31	2,108.27	15.67
591-850-715.000	SOCIAL SECURITY	10,000.00	1,675.33	758.37	8,324.67	16.75
591-850-716.000	HEALTH INSURANCE	40,000.00	9,255.38	5,545.15	30,744.62	23.14
591-850-718.000	RETIREMENT	27,000.00	3,500.63	1,584.63	23,499.37	12.97
591-850-719.000	OTHER FRINGE BENEFITS	1,000.00	157.17	71.29	842.83	15.72
591-850-723.000	UNEMPLOYMENT COMP.	3,000.00	0.00	0.00	3,000.00	0.00
591-850-724.000	WORKMENS COMPENSATION	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 850 - FRINGE BENEFITS		89,500.00	14,980.24	8,136.75	74,519.76	16.74
TOTAL EXPENDITURES		1,052,000.00	130,819.78	36,151.19	921,180.22	12.44
Fund 591 - WATER FUND:						
TOTAL REVENUES		1,052,000.00	363,154.66	217,759.17	688,845.34	34.52
TOTAL EXPENDITURES		1,052,000.00	130,819.78	36,151.19	921,180.22	12.44
NET OF REVENUES & EXPENDITURES		0.00	232,334.88	181,607.98	(232,334.88)	100.00

09/23/2021 07:57 AM

User: JENNIE

DB: City Of Evert

## REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART

Page: 26/32

PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 08/31/2021	BALANCE	% BDGT
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 661 - EQUIPMENT POOL FUND						
Revenues						
Dept 000 - 728						
661-000-654.101	GENERAL FUND	51,100.00	7,068.16	0.00	44,031.84	13.83
661-000-654.202	MAJOR STREETS	31,900.00	914.97	0.00	30,985.03	2.87
661-000-654.203	LOCAL STREET FUND	17,300.00	985.14	0.00	16,314.86	5.69
661-000-654.207	RECREATION FUND	1,000.00	0.00	0.00	1,000.00	0.00
661-000-654.208	PARK FUND	1,600.00	0.00	0.00	1,600.00	0.00
661-000-654.209	CEMETERY FUND	100.00	0.00	0.00	100.00	0.00
661-000-654.590	SEWER FUND	20,200.00	3,136.02	0.00	17,063.98	15.52
661-000-654.591	WATER FUND	61,000.00	3,083.67	0.00	57,916.33	5.06
661-000-665.000	INTEREST-REVENUE	700.00	4.16	1.88	695.84	0.59
661-000-685.000	MISCELLANEOUS REVENUE	0.00	1,644.15	1,644.15	(1,644.15)	100.00
Total Dept 000 - 728		184,900.00	16,836.27	1,646.03	168,063.73	9.11
TOTAL REVENUES		184,900.00	16,836.27	1,646.03	168,063.73	9.11
Expenditures						
Dept 202 - PROFESSIONAL SERVICES						
661-202-803.000	INDEPENDENT AUDITOR SERVICES	2,200.00	0.00	0.00	2,200.00	0.00
Total Dept 202 - PROFESSIONAL SERVICES		2,200.00	0.00	0.00	2,200.00	0.00
Dept 599 - EQUIPMENT POOL						
661-599-702.000	SALARIES	7,500.00	892.44	446.20	6,607.56	11.90
661-599-706.000	SALARY AND WAGES - HOURLY	5,500.00	650.84	272.23	4,849.16	11.83
661-599-740.000	OPERATING SUPPLIES	8,300.00	2,026.83	942.28	6,273.17	24.42
661-599-801.000	PROFESSIONAL SERVICES	4,200.00	510.00	510.00	3,690.00	12.14
661-599-861.000	GAS AND OIL	16,600.00	3,674.52	1,492.61	12,925.48	22.14
661-599-912.000	LIABILITY INSURANCE	7,800.00	3,459.75	0.00	4,340.25	44.36
661-599-930.000	REPAIRS AND MAINTENANCE	16,100.00	2,093.52	566.51	14,006.48	13.00
661-599-930.100	PREVENTATIVE MAINTENANCE	1,600.00	0.00	0.00	1,600.00	0.00
661-599-969.000	DEPRECIATION	28,000.00	0.00	0.00	28,000.00	0.00
661-599-970.100	CAPITAL OUTLAY-CAPITALIZED	60,000.00	32,649.00	0.00	27,351.00	54.42
Total Dept 599 - EQUIPMENT POOL		155,600.00	45,956.90	4,229.83	109,643.10	29.54
Dept 850 - FRINGE BENEFITS						
661-850-714.000	MEDICARE	300.00	20.85	9.59	279.15	6.95
661-850-715.000	SOCIAL SECURITY	600.00	89.06	40.95	510.94	14.84
661-850-716.000	HEALTH INSURANCE	1,600.00	951.68	735.95	648.32	59.48
661-850-718.000	RETIREMENT	1,000.00	215.28	104.97	784.72	21.53
Total Dept 850 - FRINGE BENEFITS		3,500.00	1,276.87	891.46	2,223.13	36.48
Dept 907 - SCHEDULED PAYMENTS						
661-907-950.991	PRINCIPAL	23,000.00	22,040.29	22,040.29	959.71	95.83
Total Dept 907 - SCHEDULED PAYMENTS		23,000.00	22,040.29	22,040.29	959.71	95.83
TOTAL EXPENDITURES		184,300.00	69,274.06	27,161.58	115,025.94	37.59

09/23/2021 07:57 AM  
User: JENNIE  
DB: City Of Evert

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
PERIOD ENDING 08/31/2021  
% Fiscal Year Completed: 16.99

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	08/31/2021	MONTH	08/31/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 661 - EQUIPMENT POOL FUND							
Fund 661 - EQUIPMENT POOL FUND:							
TOTAL REVENUES		184,900.00	16,836.27	1,646.03		168,063.73	9.11
TOTAL EXPENDITURES		184,300.00	69,274.06	27,161.58		115,025.94	37.59
NET OF REVENUES & EXPENDITURES		600.00	(52,437.79)	(25,515.55)		53,037.79	8,739.63



09/23/2021 07:57 AM  
User: JENNIE  
DB: City Of Evert

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
PERIOD ENDING 08/31/2021  
% Fiscal Year Completed: 16.99

Page: 28/32

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 08/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 663 - FIRE VEHICLE						
Revenues						
Dept 000 - 728						
663-000-665.000	INTEREST-REVENUE	0.00	0.02	0.00	(0.02)	100.00
Total Dept 000 - 728		0.00	0.02	0.00	(0.02)	100.00
TOTAL REVENUES		0.00	0.02	0.00	(0.02)	100.00
Fund 663 - FIRE VEHICLE:						
TOTAL REVENUES		0.00	0.02	0.00	(0.02)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.02	0.00	(0.02)	100.00

09/23/2021 07:57 AM  
User: JENNIE  
DB: City Of Evart

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
PERIOD ENDING 08/31/2021  
% Fiscal Year Completed: 16.99

Page: 29/32

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 08/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 703 - SUMMER TAX						
Revenues						
Dept 000 - 728						
703-000-665.000	INTEREST	0.00	0.52	0.33	(0.52)	100.00
Total Dept 000 - 728		0.00	0.52	0.33	(0.52)	100.00
TOTAL REVENUES		0.00	0.52	0.33	(0.52)	100.00
Fund 703 - SUMMER TAX:						
TOTAL REVENUES		0.00	0.52	0.33	(0.52)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.52	0.33	(0.52)	100.00

09/23/2021 07:57 AM  
User: JENNIE  
DB: City Of Evart

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
PERIOD ENDING 08/31/2021  
% Fiscal Year Completed: 16.99

Page: 30/32

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 08/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 711 - CEMETERY TRUST FUND						
Revenues						
Dept 000 - 728						
711-000-629.000	PERPETUAL CARE	0.00	400.00	400.00	(400.00)	100.00
711-000-665.000	INTEREST	0.00	0.37	0.13	(0.37)	100.00
Total Dept 000 - 728		0.00	400.37	400.13	(400.37)	100.00
TOTAL REVENUES		0.00	400.37	400.13	(400.37)	100.00
Fund 711 - CEMETERY TRUST FUND:						
TOTAL REVENUES		0.00	400.37	400.13	(400.37)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	400.37	400.13	(400.37)	100.00

09/23/2021 07:57 AM  
User: JENNIE  
DB: City Of Evert

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
PERIOD ENDING 08/31/2021  
% Fiscal Year Completed: 16.99

Page: 31/32

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 08/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 750 - PAYROLL						
Revenues						
Dept 000 - 728						
750-000-665.000	INTEREST-REVENUE	0.00	0.53	0.29	(0.53)	100.00
Total Dept 000 - 728		0.00	0.53	0.29	(0.53)	100.00
TOTAL REVENUES		0.00	0.53	0.29	(0.53)	100.00
Fund 750 - PAYROLL:						
TOTAL REVENUES		0.00	0.53	0.29	(0.53)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.53	0.29	(0.53)	100.00

09/23/2021 07:57 AM  
User: JENNIE  
DB: City Of Evart

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
PERIOD ENDING 08/31/2021  
% Fiscal Year Completed: 16.99

Page: 32/32

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 08/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 751 - VENDOR ACCOUNT						
Revenues						
Dept 000 - 728						
751-000-665.000	INTEREST	0.00	0.98	0.46	(0.98)	100.00
Total Dept 000 - 728		0.00	0.98	0.46	(0.98)	100.00
TOTAL REVENUES		0.00	0.98	0.46	(0.98)	100.00
Fund 751 - VENDOR ACCOUNT:						
TOTAL REVENUES		0.00	0.98	0.46	(0.98)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.98	0.46	(0.98)	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		3,622,300.00	808,841.24	495,004.42	2,813,458.76	22.33
TOTAL EXPENDITURES - ALL FUNDS		3,507,500.00	538,172.13	205,532.29	2,969,327.87	15.34
NET OF REVENUES & EXPENDITURES		114,800.00	270,669.11	289,472.13	(155,869.11)	235.77



Summary of Funds for July 31, 2021											
			CD	CD	CD	CD	MMA				
			Mercantile	MFCU	WMCC	LOSB	Huntington				
		Chemical	ex.12/21/2023	ex.01/03/2024	ex.12/20/2023	ex.12/19/2023					
		Checking	2.90%	3.01%	2.89%	3.39%	0.10%	Totals			
GENERAL	101	\$ 505,714.53	\$ 71,751.29	\$ 75,094.44	\$ 74,317.13	\$ 73,307.56	\$30,239.83	\$ 800,184.95			
Police Equipment	101.301	\$ 50.00						\$ 50.00			
Cash Equipment Donations	101.200'	\$ 3,500.01						\$ 3,500.01			
Recreation-Timber Sale	101.20	\$ 2,786.00						\$ 2,786.00			
Recreation-Youth Bake Sale	207	\$ 338.52						\$ 338.52			
Recreation-Pop Warner	207	\$ 5,453.51						\$ 5,453.51			
Tree Donations	101.204	\$ (1,375.00)						\$ (1,375.00)			
Canine Donations	101.303	\$ 2,734.60						\$ 2,734.60			
Community Policing Fund	101.304	\$ 2,225.00						\$ 2,225.00			
APParrest Fund	101.306	\$ 1,007.50						\$ 1,007.50			
PA 302 FUND	101.308	\$ 3,824.41						\$ 3,824.41			
Economic Dev Ent Fund	101.310	\$ 7,036.91						\$ 7,036.91			
For Sidewalks	101.313	\$ 2,846.50						\$ 2,846.50			
Oil and Gas Lease	101.316	\$ 6,276.00						\$ 6,276.00	\$ 609,487.80	****	101 Bank bal. does not include CDs
Petty Cash (in cash draw)	101	\$ 245.05						\$ 245.05	\$ 867,373.79	101	GENERAL FUND
Other Parks/Recreation	207	\$ (2,204.42)						\$ (2,204.42)	\$ (2,204.42)		Other Parks/Recreation
Riverside Campground	208	\$ 5,274.46						\$ 5,274.46	\$ 5,274.46		Riverside Campground
Cemetery	209	\$ 63,999.27						\$ 63,999.27	\$ 63,999.27		Cemetery
MAJOR STREETS	202	\$ 676,891.27	\$ 2.73	\$ 3.95	\$ 3.67	\$ 3.29	\$1.24	\$ 676,906.15	\$ 676,906.15	202	MAJOR STREETS FUND
LOCAL STREETS	203	\$ 196,340.65	\$ 2,955.39	\$ 3,093.56	\$ 3,062.89	\$ 3,019.56	\$ 1,245.57	\$ 209,717.62	\$ 209,717.62	203	LOCAL STREETS FUND
SEWER	590	\$ 1,152,222.71	\$ 4,876.63	\$ 5,104.89	\$ 5,054.22	\$ 4,982.65	\$2,055.33	\$ 1,174,296.43	\$ 1,174,296.43	590	SEWER FUND
WATER	591	\$ 1,870,805.86	\$ 122,701.97	\$ 128,433.33	\$ 127,160.67	\$ 125,363.63	\$51,713.16	\$ 2,426,178.62	\$ 2,426,178.62	591	WATER FUND
FIRE VEHICLE	663	\$ -	\$ 6,366.80	\$ 6,663.59	\$ 6,597.67	\$ 6,504.62	\$ 2,683.24	\$ 28,815.92	\$ 28,815.92	663	FIRE VEHICLE FUND
POLICE VEHICLE	664	\$ 1.71	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.04	\$ 1.95	\$ 1.95	664	POLICE VEHICLE FUND
EQUIPMENT POOL	661	\$ 253,011.23	\$18,775.59	\$ 19,652.72	\$ 19,457.94	\$ 19,182.93	\$ 7,913.08	\$ 337,993.49	\$ 337,993.49	661	EQUIPMENT POOL FUND
TRUST & AGENCY	701	\$ 0.51	\$ 493.65	\$ 516.47	\$ 511.41	\$ 504.26	\$ 208.03	\$ 2,234.33	\$ 2,234.33	701	TRUST AND AGENCY
SUMMER TAX FUND	703	\$ 71,001.42						\$ 71,001.42	\$ 71,001.42	703	SUMMER TAX FUND
WINTER TAX FUND	704	\$ -						\$ -	\$ -	704	WINTER TAX FUND
CEM TRUST FUND	711	\$ 15,658.00	\$ 29,325.21	\$ 30,693.75	\$ 30,389.87	\$ 29,960.78	\$ 12,359.10	\$ 148,386.71	\$ 148,386.71	711	CEMETERY TRUST FUND
PAYROLL FUND	750	\$ 13,630.96						\$ 13,630.96	\$ 13,630.96	750	PAYROLL FUND
VENDOR FUND	751	\$ 5,001.34						\$ 5,001.34	\$ 5,001.34	751	VENDOR FUND
TOTALS		\$ 4,864,298.51	\$ 257,249.31	\$ 269,256.75	\$ 266,555.52	\$262,829.33	\$108,418.62	\$ 6,028,608.04	\$ 6,028,608.04		

User: PEPPER

DB: City Of Evart

PERIOD ENDING 07/31/2021

		PREVIOUS MONTH	END BALANCE
		BALANCE	07/31/2021
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND			
Assets			
101-000-001.000	CASH	564,543.18	505,714.53
101-000-001.200	CASH EQUIPMENT DONATIONS	3,500.01	3,500.01
101-000-001.203	TIMBER SALE PROCEEDS	2,786.00	2,786.00
101-000-001.204	TREE DONATIONS	(1,375.00)	(1,375.00)
101-000-001.301	POLICE EQUIP (ATV) FUND	50.00	50.00
101-000-001.303	CANINE DONATIONS	2,734.60	2,734.60
101-000-001.304	COMMUNITY POL FUN	2,225.00	2,225.00
101-000-001.306	APPARREST FUND	1,007.50	1,007.50
101-000-001.308	PA 302 FUND	3,824.41	3,824.41
101-000-001.310	ECONOMIC DEVELOPMENT	7,036.91	7,036.91
101-000-001.313	FOR SIDEWALKS (TO STREETS)	2,846.50	2,846.50
101-000-001.316	OIL AND GAS LEASE	6,276.00	6,276.00
101-000-001.400	YOUTH BAKE SALE FUND	338.52	338.52
101-000-001.500	POP WARNER FOOTBALL DONATIONS	5,453.51	5,453.51
101-000-003.001	CD - MERCANTILE BANK	71,751.29	71,751.29
101-000-003.002	CD - MEMBERS FIRST CREDIT UNION	75,094.44	75,094.44
101-000-003.003	CD - WEST MICHIGAN CREDIT UNION	74,317.13	74,317.13
101-000-003.004	CD - LAKE OSCEOLA STATE BANK	73,307.56	73,307.56
101-000-004.000	PETTY CASH	245.05	245.05
101-000-005.005	MMA- HUNTINGTON BANK	30,239.57	30,239.83
TOTAL ASSETS		926,202.18	867,373.79
Fund 202 - MAJOR STREET			
Assets			
202-000-001.000	CASH	663,352.86	676,891.27
202-000-003.001	CD - MERCANTILE BANK	2.73	2.73
202-000-003.002	CD - MEMBERS FIRST CREDIT UNION	3.95	3.95
202-000-003.003	CD - WEST MICHIGAN CREDIT UNION	3.67	3.67
202-000-003.004	CD - LAKE OSCEOLA STATE BANK	3.29	3.29
202-000-005.005	MMA- HUNTINGTON BANK	1.24	1.24
TOTAL ASSETS		663,367.74	676,906.15
Fund 203 - LOCAL STREET			
Assets			
203-000-001.000	CASH	193,791.40	196,340.65
203-000-003.001	CD - MERCANTILE BANK	2,955.39	2,955.39
203-000-003.002	CD - MEMBERS FIRST CREDIT UNION	3,093.56	3,093.56
203-000-003.003	CD - WEST MICHIGAN CREDIT UNION	3,062.89	3,062.89
203-000-003.004	CD - LAKE OSCEOLA STATE BANK	3,019.56	3,019.56
203-000-005.005	MMA- HUNTINGTON BANK	1,245.56	1,245.57
TOTAL ASSETS		207,168.36	209,717.62
Fund 207 - OTHER PARKS/RECREATION FUND			
Assets			
207-000-001.000	CASH	(1,206.39)	(2,204.42)
TOTAL ASSETS		(1,206.39)	(2,204.42)
Fund 208 - RIVERSIDE CAMPGROUND FUND			
Assets			
208-000-001.000	CASH	5,319.30	5,274.46
TOTAL ASSETS		5,319.30	5,274.46
Fund 209 - CEMETERY FUND			
Assets			
209-000-001.000	CASH	60,974.44	63,999.27
TOTAL ASSETS		60,974.44	63,999.27
Fund 590 - SEWER FUND			
Assets			
590-000-001.000	CASH	1,138,023.22	1,152,222.71
590-000-003.001	CD - MERCANTILE BANK	4,876.63	4,876.63
590-000-003.002	CD - MEMBERS FIRST CREDIT UNION	5,104.89	5,104.89
590-000-003.003	CD - WEST MICHIGAN CREDIT UNION	5,054.22	5,054.22
590-000-003.004	CD - LAKE OSCEOLA STATE BANK	4,982.65	4,982.65



PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE
		BALANCE		07/31/2021
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)
Fund 590 - SEWER FUND				
Assets				
590-000-005.005	MMA- HUNTINGTON BANK		2,055.31	2,055.33
TOTAL ASSETS			1,160,096.92	1,174,296.43
Fund 591 - WATER FUND				
Assets				
591-000-001.000	CASH		1,846,917.43	1,870,805.86
591-000-003.001	CD - MERCANTILE BANK		122,701.97	122,701.97
591-000-003.002	CD - MEMBERS FIRST CREDIT UNION		128,433.33	128,433.33
591-000-003.003	CD - WEST MICHIGAN CREDIT UNION		127,160.67	127,160.67
591-000-003.004	CD - LAKE OSCEOLA STATE BANK		125,363.63	125,363.63
591-000-005.005	MMA- HUNTINGTON BANK		51,712.72	51,713.16
TOTAL ASSETS			2,402,289.75	2,426,178.62
Fund 661 - EQUIPMENT POOL FUND				
Assets				
661-000-001.000	CASH		279,933.54	253,011.23
661-000-003.001	CD - MERCANTILE BANK		18,775.59	18,775.59
661-000-003.002	CD - MEMBERS FIRST CREDIT UNION		19,652.72	19,652.72
661-000-003.003	CD - WEST MICHIGAN CREDIT UNION		19,457.94	19,457.94
661-000-003.004	CD - LAKE OSCEOLA STATE BANK		19,182.93	19,182.93
661-000-005.005	MMA- HUNTINGTON BANK		7,913.01	7,913.08
TOTAL ASSETS			364,915.73	337,993.49
Fund 663 - FIRE VEHICLE				
Assets				
663-000-003.001	CD - MERCANTILE BANK		6,366.80	6,366.80
663-000-003.002	CD - MEMBERS FIRST CREDIT UNION		6,663.59	6,663.59
663-000-003.003	CD - WEST MICHIGAN CREDIT UNION		6,597.67	6,597.67
663-000-003.004	CD - LAKE OSCEOLA STATE BANK		6,504.62	6,504.62
663-000-005.005	MMA- HUNTINGTON BANK		2,683.22	2,683.24
TOTAL ASSETS			28,815.90	28,815.92
Fund 664 - POLICE VEHICLE				
Assets				
664-000-001.000	CASH		1.71	1.71
664-000-003.001	CD - MERCANTILE BANK		0.05	0.05
664-000-003.002	CD - MEMBERS FIRST CREDIT UNION		0.05	0.05
664-000-003.003	CD - WEST MICHIGAN CREDIT UNION		0.05	0.05
664-000-003.004	CD - LAKE OSCEOLA STATE BANK		0.05	0.05
664-000-003.005	CD - HUNTINGTON BANK		0.04	0.04
TOTAL ASSETS			1.95	1.95
Fund 701 - TRUST AND AGENCY				
Assets				
701-000-001.000	CASH		0.51	0.51
701-000-003.001	CD - MERCANTILE BANK		493.65	493.65
701-000-003.002	CD - MEMBERS FIRST CREDIT UNION		516.47	516.47
701-000-003.003	CD - WEST MICHIGAN CREDIT UNION		511.41	511.41
701-000-003.004	CD - LAKE OSCEOLA STATE BANK		504.26	504.26
701-000-005.005	MMA- HUNTINGTON BANK		208.03	208.03
TOTAL ASSETS			2,234.33	2,234.33
Fund 703 - SUMMER TAX				
Assets				
703-000-001.000	CASH		0.01	71,001.42
TOTAL ASSETS			0.01	71,001.42
Fund 711 - CEMETERY TRUST FUND				
Assets				
711-000-001.000	CASH		15,657.86	15,658.00
711-000-003.001	CD - MERCANTILE BANK		29,325.21	29,325.21
711-000-003.002	CD - MEMBERS FIRST CREDIT UNION		30,693.75	30,693.75

09/07/2021 01:05 PM  
User: PEPPER  
DB: City Of Evart

ACCOUNT BALANCE REPORT FOR CITY OF EVART  
PERIOD ENDING 07/31/2021

Page: 3/3

GL NUMBER	DESCRIPTION	PREVIOUS MONTH	END BALANCE
		BALANCE	07/31/2021
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)
Fund 711 - CEMETERY TRUST FUND			
Assets			
711-000-003.003	CD - WEST MICHIGAN CREDIT UNION	30,389.87	30,389.87
711-000-003.004	CD - LAKE OSCEOLA STATE BANK	29,960.78	29,960.78
711-000-005.005	MMA- HUNTINGTON BANK	12,359.00	12,359.10
TOTAL ASSETS		148,386.47	148,386.71
Fund 750 - PAYROLL			
Assets			
750-000-001.000	CASH	11,625.82	13,630.96
TOTAL ASSETS		11,625.82	13,630.96
Fund 751 - VENDOR ACCOUNT			
Assets			
751-000-001.000	CASH	5,000.82	5,001.34
TOTAL ASSETS		5,000.82	5,001.34

Evart Area Joint Fire Department

Fire Board Meeting

August 10, 2021 @ 4:30 PM

**PLEDGE OF ALLEGIANCE**

Meeting called to order by Chairman Hammer 4:32pm.

**ROLL CALL:** Gary Hammer – Evart Township, Dan Elliott – City of Evart, Bev Mills – Sylvan Township, Sherri Bancroft – Osceola Township, Diane Brackett – Orient Township (4:35pm).

**GUESTS:** Shane Helmer, Jesse Hyden, Angie Cushman

**Citizens Comments:** None

**MOTION BY OSCEOLA, 2<sup>ND</sup> BY SYLVAN to approve the agenda. MOTION PASSED.**

**MOTION BY CITY OF EVART, 2<sup>ND</sup> BY ORIENT to approve the consent agenda with the approval of the payment of bills, treasurers report, and July 13, 2021 minutes. MOTION PASSED.**

Monthly Bills totaling \$48,532. with 44 checks written #7000-7044. General Checking - \$15,228.10 Grand Total –Unavailable.

**OLD BUSINESS:**

- 1. Fire Department Agreement:** Shane stated that he has signatures from all the townships/city officials, and that Evart Twp has now paid their portion of the budget.
- 2. New Truck Status:** Shane put in the packet a picture of what the new truck would look like with all the specs on the drawing. He stated that the truck is on schedule and should be completed around middle of October.



**NEW BUSINESS:**

- 1. Pay Change:** Shane went into depth with the fire fighters and crew and they have come up with some options that would be something that they could agree on. Shane included the option sheets with the board. Discussion was held.
- 2. Approve Purchase of Radios:** Shane stated that he would like to purchase 6 Motorola XPR3550e Portable Radios with the spare batteries from Crouch Communications for the cost of \$4,020.00.

**MOTION BY CITY OF EVART, 2<sup>ND</sup> BY OSCEOLA to have Shane purchase 6 Motorola XPR3550e Portable Radios with spare batteries from Crouch Communications for the cost of \$4,020.00.**

**ROLL CALL:**

**SYLVAN – YES, OSCEOLA – YES, ORIENT – YES, CITY OF EVART – YES, EVART – YES  
MOTION PASSED.**

- 3. Approve purchase of pike poles:** Shane stated that he would like to purchase pike poles for each of the trucks. They are set to be replaced every 10 years, and most are over 10 years old including the tower truck which are older.

**MOTION BY ORIENT, 2<sup>ND</sup> BY OSCEOLA to approve the purchase of,**

**(6) American Hook OAL 4' HiViz Yellow Pro-Lite Pole with D Handle**

**(4) American Hook OAL 8' HiViz Yellow Pro-Lite Pole with Rubber Bumper**

**(2) American Hook OAL 6' HiViz Yellow Pro-Lite Pole with Rubber Bumper**

**for \$975.79.**

**ROLL CALL:**

**SYLVAN – YES, ORIENT – YES, OSCEOLA – YES, EVART – YES, CITY OF EVART –YES.**

**MOTION PASSED.**

- 4. Discuss Policy 103.02 –Performance Standards:** Shane gave the board the policy to make the change of the minimum response attendance of 10% from 20%.

**MOTION BY CITY OF EVART, 2<sup>ND</sup> BY OSCEOLA to approve the policy with the change of attendance requirements from 20% to 10%. MOTION APPROVED.**

- 5. Discussion – Expansion:** Shane asked the board to go into Closed Session.

**MOTION BY CITY OF EVART, 2<sup>ND</sup> BY SYLVAN to go into closed session under MCL-ACT 267 of 1976, at 5:24 pm with the fire board, recording secretary and fire chief.**

**ROLL CALL: OSCEOLA - YES, SYLVAN - YES, ORIENT - YES, CITY OF EVART - YES, EVART- YES.**

**MOTION PASSED.**

**MOTION BY CITY OF EVART, 2<sup>ND</sup> BY SYLVAN to exit closed session at 5:41 pm with the fire board, recording secretary and fire chief.**

**ROLL CALL: SYLVAN –YES, OSCEOLA – YES, CITY OF EVART – YES, ORIENT – YES, EVART - YES.**

**MOTION PASSED.**

**Citizen's comments: NONE**

**Fire Chief Report:** Shane stated that there is a training burn this Saturday on N. River Road; the board is welcome to attend.

**Angie asked if it would be ok to purchase 2 popup tents as the ones we currently have, have been beat up and are ripped and damaged. Shane stated it would be ok to purchase 2 new tents.**

Brush 2 has 4 new tires because one blew out at a fire scene last weekend; it was due for new tires. Engine 8 lost tread on one of the inside dual tires, so that tire was also replaced.

Shane wants to bring in VFIS Insurance to be at the next meeting to discuss pricing of insurance benefits of liability.

Shane stated that we would like to keep the current credit card that we have, as it is not connected to the bank account. It is its separate Bancard Company.

Shane stated that Gary would like to keep up with the monthly reports of runs and breakdown of townships.

Bev stated that she would like to see that the bank statements be done and reconciled as soon as possible to be done with the old Chemical/TCF bank.

**NEXT MEETING: September 14, 2021 at 4:30pm.**

**MINUTES ARE NOT OFFICIAL UNTIL APPROVED AT A FUTURE BOARD MEETING.**

**MOTION BY SYLVAN, 2<sup>nd</sup> by ORIENT, to adjourn the meeting @ 5:59pm.**

**MOTION PASSED.**

**ANGELA CUSHMAN**

Administrative Assistant

Evart Area Joint Fire Department

Notice: This is not an official check or EFT notification. It may not be used as a substitute for the original document received.

STATE OF MICHIGAN  
REMITTANCE ADVICE

Check/EFT No: 9201814935  
Check/EFT Date: 9/22/2021

Vendor Code: CV0047670  
Vendor Name: CITY OF EVART  
Alias/DBA:  
Assignee Name:  
Assignee Alias/DBA:

Document ID #: EFT 271 210000899990  
Check/EFT Amount: 98493.00  
Amount includes freight and/or is net of discount

<u>DEPARTMENT NAME</u>	<u>INVOICE DATE</u>	<u>VENDOR INV #</u>	<u>INVOICE AMOUNT</u>	<u>LINE AMOUNT</u>	<u>CHECK/EFT DESCRIPTION</u>
Treasury		CLFRF T1 ALLOC 672010	98,493.00	98,493.00	ARPA Coronavirus Local FiscalRecovery Fund ? Tranche 1,2021 PA 30, CFDA #21.027(Local Unit #: 67-2010/NEUR recipient #: MI6741)

# DPW/ Sewer & Water Communications

## August 2021

### Streets

- Patched potholes
- Repairs to N. Pine Street turn around
- Street light maintenance
- Street sign maintenance
- Cleaned gutter pans/storm drains
- Graded 5 Mile Road

### DPW

- Bagged leaf run
- Hauled brush
- City-wide leaf pick up
- Weed killer on sidewalks
- Truck/Equipment maintenance
- Mower maintenance
- Weed whipped/mowed around Well Houses
- Installed bike rack at Library
- Repaired flag pole at Cemetery
- Repairs to Salt Barn
- Storm damage assessment – 8/11/21
- Set up barricades at Fourth and Oak – fallen tree
- Removed broken light pole at River St/Seventh

### Misc.

- Cleaned workshop and WWTP lab
- Miss-Digs
- Trash run (once a week)
- Mowed all City properties not mowed by Shades of Green
- Moved City Hall offices from Airport to Depot

### Airport

- Monthly light test
- Swept runway
- Removed weeds from runway

### Parks

- Repair water leaks at Riverside West
- Spread gravel in drive areas of both Riverside Park East and West

### Water

- Collected samples for drinking water wells
- Completed the Monthly Operating Report (MOR)
- Filled day tanks
- Repair water leak at N. Oak Street
- Replacing residential meters
- Assisted with service line replacements
- Performed daily well reads
- Performed water and sewer reads for monthly billing
- Re-reads of water meters
- Flushed hydrants
- Worked on pump at Well 6
- Built irrigation Meters

### Sewer

- Jetted sewer line at WWTP
- Jetted sewer main line on S. Cherry St.
- Investigated sewer service line on S. Oak St. and on Main/Jefferson St.
- Jetted sewer main line on Tenth St.

### Current Water/Sewer Rates

- Water Rates: \$4.82/1000 gallons
- Sewer Rates: \$9.74/1000 gallons
- Water RTS Fee: \$6.50
- Sewer RTS Fee: \$14.00

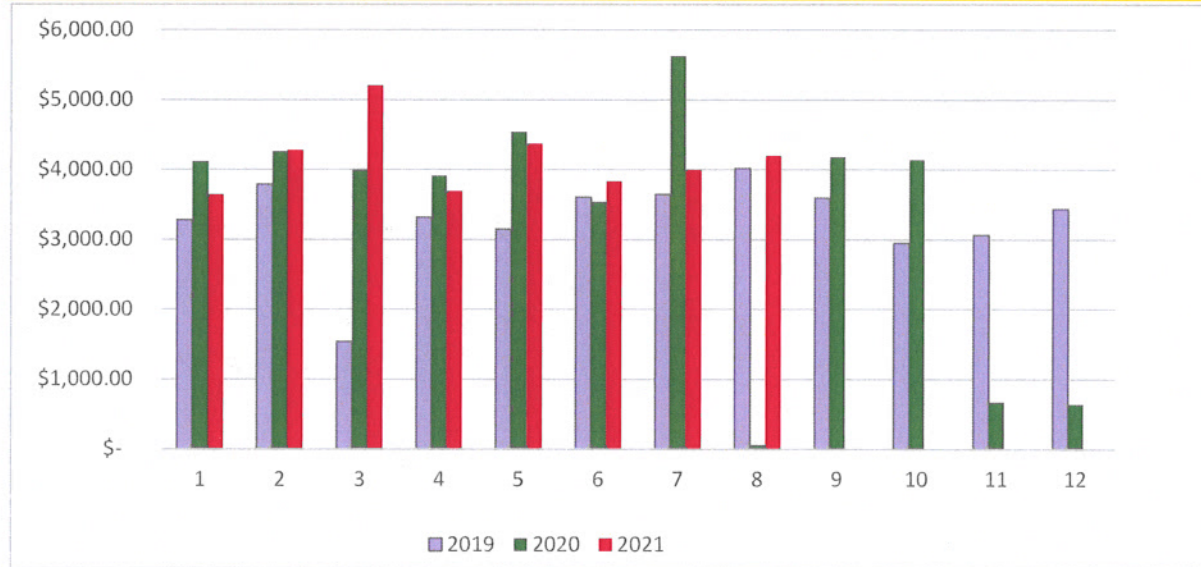


## ELECTRIC COMPARISON REVIEW FOR AUGUST 2020-2021

	WATER	SEWER
2020	\$ 172.05	\$ 64.57
2021	\$ 7,031.20	\$ 4,197.78
DIFFERENCE/SAVINGS	<b>\$6,859.15</b>	<b>\$4,133.21</b>

COVID

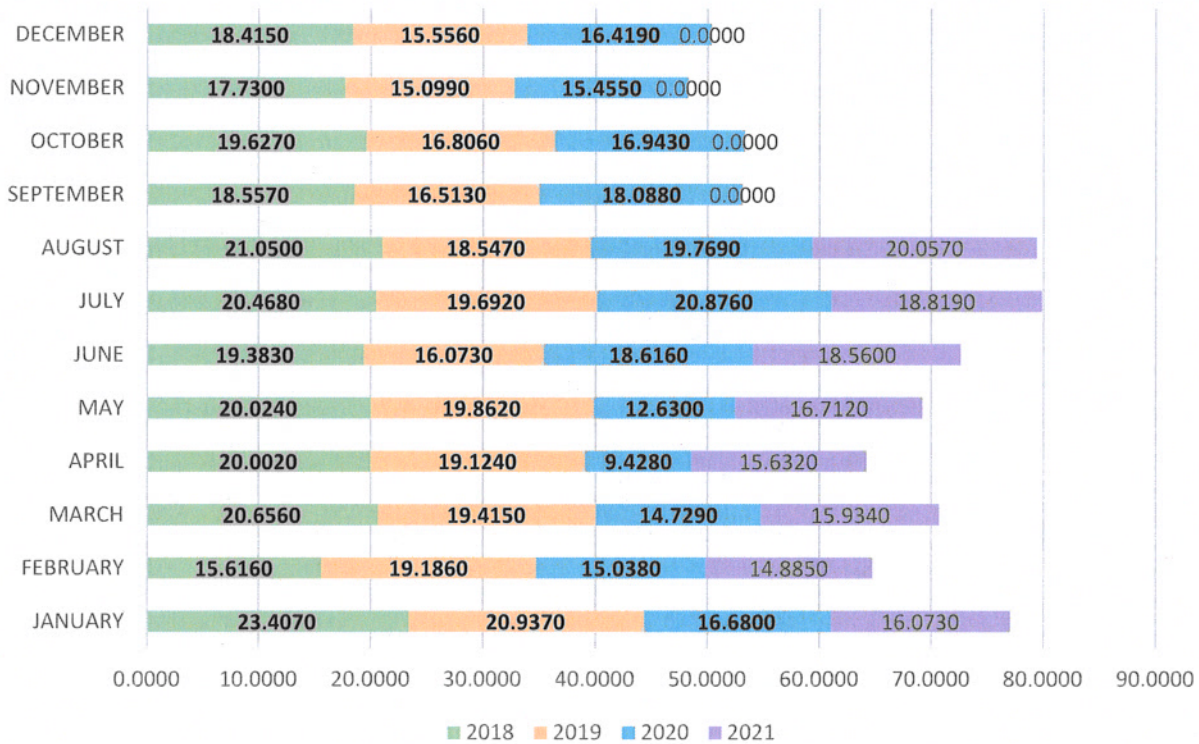
## SEWER ELECTRIC COST COMPARED TO PRIOR TWO YEARS (MONTH BY MONTH)



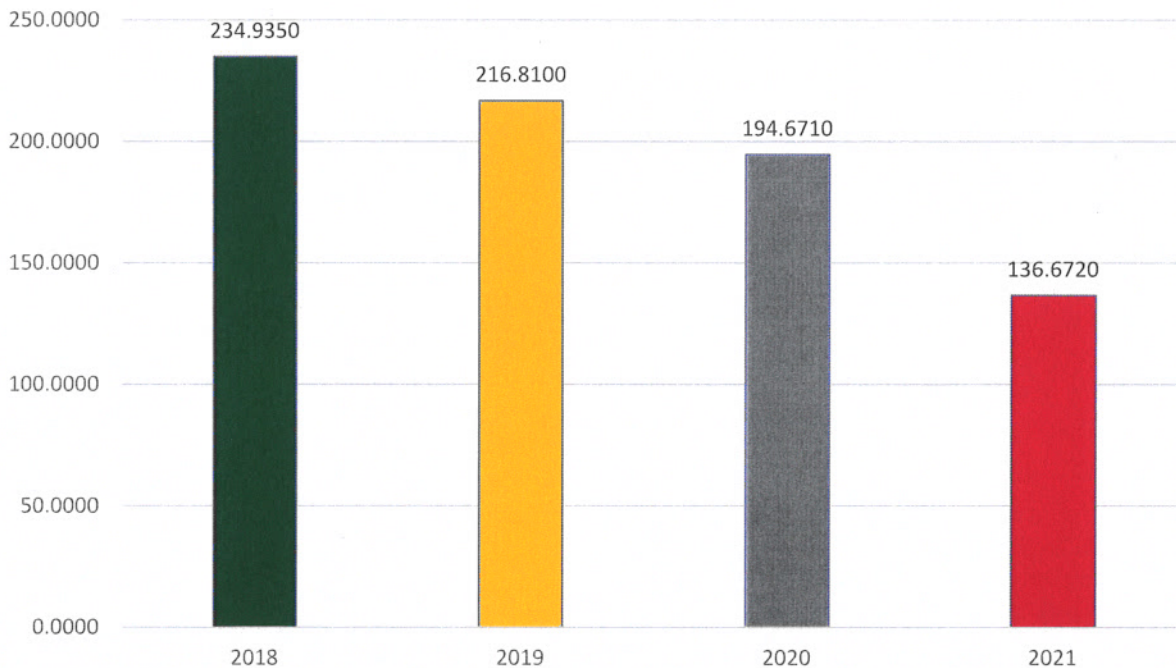
## SEWER ELECTRIC COST (CURRENT MONTHS USAGE COMPARED TO PAST ANNUAL COSTS)



Monthly Water Pumpage for 2018 - 2021 (in million gallons)



Annual Water Pumpages 2018 - 2021 Current Months Usage Compared to Past Annual Pumpages (in million gallons)



# **Evart Police Department**

## **Monthly Report**

August 2021

### **Community Events**

The Ten16 Network provided Narcan Kits and Belt Holders for all of the Evart Police Department Officers.

### **Personnel**

Chad Wilson was sworn in on August 12, 2021. Officer Wilson has begun his field training with Chief Beam and Officer McClure.



### **Trainings**

Officer Chad Wilson completed the following trainings in August:

LEIN (Law Enforcement Information Network) Basic Operator training

The REID Technique of Investigative Interviewing and Positive Persuasion

Security Awareness Levels I, II, III(a) and III(b)

Taser – Basic User

All sworn officers completed annual training for Defensive Tactics

### **Ordinance Enforcement**

13 Ordinance violation notices were served during the month of August

## *Department Roster*

<i>Title</i>	<i>Name</i>	<i>Badge Number</i>
Chief of Police	John Beam Jr.	39-01
K9-Officer	Patrick McClure	39-K9
Full Time Police Officer	Chad Wilson	39-04
Part Time Police Officer	JJ Higgins	39-06
Part Time Police Officer	Johnnie Daniels	39-03

### TOTAL ACTIVITIES

OFFICER	TOTAL ACTIVITIES
Beam, John Jr.	100
Higgins, JJ	114
McClure, Patrick	82
Wilson, Chad	57
TOTAL:	353

### ARRESTS

OFFICER	NUMBER OF ARRESTS
Beam, John Jr.	1
McClure, Patrick	5
Wilson, Chad	0
Higgins, JJ	0
TOTAL:	6

### ASSISTS

AGENCY	NUMBER OF ASSISTS
Assist Citizen	4
Assist DHS	1
Assist Fire	1
Assist MIC Unit	2
Assist MSP	2
Assist OCSD	5
Assist Police Agency	1
TOTAL:	16



**ACCIDENTS**

TYPE	NUMBER OF ACCIDENTS
Accident - Hit and Run	1
Accident - PD	2
Accident - Private Property	1
TOTAL:	4

**TRAFFIC VIOLATIONS**

OFFICER	Traffic Complaint/Hazard	Traffic Offense	Traffic Stop Citation	Traffic Stop Verbal Warning
Beam, John Jr.	2	0	4	6
Higgins, JJ	7	0	0	2
McClure, Patrick	0	2	1	2
Wilson, Chad	0	0	0	4
TOTAL:	9	2	5	14

**ORDINANCE VIOLATIONS**

OFFICER	ORDINANCE VIOLATIONS	ORDINANCE COUNT
Beam, John Jr.	Ordinance Violation - Warning	1
Higgins, JJ	Ordinance Violation - Warning	1
Wilson, Chad	Ordinance Violation - Warning	5
TOTAL:		7





EVART DOWNTOWN DEVELOPMENT AUTHORITY  
Tuesday July 13th, 2021 8:00 AM  
5814 100<sup>th</sup> Ave; Evart, MI 49631  
BOARD MEETING AGENDA



1. Call Meeting to Order
2. Attendance
3. Introduction of Guests
4. Citizen Comments
5. Approval of Agenda
6. Approval of June 8th, 2021 Regular Meeting Minutes
7. Approval of Vendor List for June 2021
8. President's Comments
9. City Manager's Comments
10. Committee Updates
  - Economic Vitality
    - a. Farmers Market
    - b. Pop-Up
    - c. Business Recruitment Primer
  - Design
    - a. Benches/Bike Racks
    - b. Way Finding Signage
  - Promotion
    - a. Savvy Media
    - b. Shop Local Days
  - Organization
    - a. Board Recruiting (postponed)
    - b. Volunteers
13. Old Business
  - a. Development Plan and Tax Increment Financing Plan
  - b. Summer Concert Series Contracts/Line-up (Additional Artists)

14. New Business
  - a. Main Street Community Accreditation Meetings
    - i. Tuesday Aug 17 8-9:30 am
    - ii. Thursday Aug 19 7:30 -9 am
    - iii. Tuesday Aug 24 5:30-7 pm
  - b. Sign Grant Application
  - c.
15. Citizen's Comments
16. Adjournment



EVART DOWNTOWN DEVELOPMENT AUTHORITY

Tuesday June 8th, 2021 8:00 AM

200 S Main St, Evart MI 49631

BOARD MEETING MINUTES



1. Meeting called to order by Bengry at 8:03am
2. Attendance: Alan Bengry, Molly Cataldo, Lynn Salinas, June-Marie Essner, Shannon Schmidt, Erica Henry, Sandy Szeliga, Sarah Dvoracek  
Absent: Jason O'Dell
3. Guests: None
4. Citizen Comments: None
5. Approval of Agenda: Approved with one addition.
6. Moved by Cataldo, supported by Salinas for approval of May 11th, 2021 Regular Meeting Minutes.  
Ayes: 8                      Nays: 0                      Result: Carried
7. Moved by Salinas, supported by Cataldo for approval of May 25th, 2021 Special Meeting Minutes.  
Ayes: 8                      Nays: 0                      Result: Carried
8. Moved by Cataldo, supported by Essner for approval of Vendor List for May 2021 in the amount of \$3,231.90 and the Farmers Market Vendor List in the amount of \$250.00.  
Ayes: 8                      Nays: 0                      Result: Carried
9. President's Comments: None
10. Director's Comments: None
11. City Manager's Comments: New DPW Director, Dustin Moma started June 8<sup>th</sup>. Council approved Parade, Party in the Park and Fireworks for July 3<sup>rd</sup>.
12. Committee Updates

Economic Vitality

- a. Farmers Market: None
- b. Pop-Up: 4 C's Cookies and More is open and loving the spot. She is looking for a different location, and hopes to stay until then or through the summer. Discussion regarding month to month contract. Future plans for the pop-up, exterior features to distinguish the building more, and ways to include signage for those in the pop-up.
- c. Business Recruitment Primer: Next call is June 24, 10:30am. Draft materials have been given to MMS.

#### Design

- a. Benches/Bike Racks: Dvoracek provided a quote for powder coating the bike rack, which falls within DDA budget. Discussion on different areas of placement and other bike rack styles.
- b. Way Finding Signage: None

#### Promotion

- a. Savvy Media Contract: Moved by Salinas, seconded by Dvoracek to approve the with Lisa Spaugh of Savvy Media Group.  
Ayes: 8                      Nays: 0                      Result: Carried
- b. Shop Local Days: No action at this time
- c. Party in the Park DJ: The DDA has historically paid for this event's DJ. There is money in the budget for this.

#### Organization

- a. Board Recruiting: As a board we should keep recruiting and keep applications on file for future board members.

#### 13. Old Business

- a. Development Plan and Tax Increment Financing Plan: Dvoracek forwarded templates from the Municipal Attorney for review. Bengry mentioned that we should probably look at those made after the recodified Michigan Public Act 57 of 2018.
- b. Summer Concert Series Contracts/Line-up: There is some funding still available for artist if able to get. Ideas for magician or juggler and local talent discussed
- c. Director Search: Applications have not been coming in for the position.

#### 14. New Business

- a. Fiscal Budget 2021-2022: Moved by Salinas, seconded by Cataldo to accept the approved Budget for the DDA by the City Council.  
Ayes: 7                      Nays: 0                      Result: Carried
- b. MCACA 2020 grant: Grant deadline has moved up for 2022 to August 3, 2021. Moved by Salinas, seconded by Essner to authorize submission of an application for the MCACA 2022 mini-grant.  
Ayes: 7                      Nays: 0                      Result: Carried

15. Citizen's Comments: A building owner asked Salinas prior to the meeting about the DDA's intention with the buildings toured for possible purchase with intention to renovate for a new incubator or pop-up space. Owner was told no decisions have been made at this time.

16. Motion made by Cataldo, supported by Salinas to adjourn at 10:01am.  
Ayes: 7                      Nays: 0                      Result: Carried





## Evart Farmers Market Report

June 2021

Angela Hunter, Market Master



### VENDORS

Number of signed applications: 29

Vendor Fees collected: \$460

Average number of vendors per week: 17

Average Sales per week: \$2647

### CUSTOMERS

Number of customers: Volunteers needed to provide data

Total SNAP \$ provided to customers: \$266

Total DUFEB \$ provided to customers: \$532

Amount of SNAP \$ submitted by vendors: \$110

Amount of DUFEB \$ submitted by vendors: \$380

Amount of WIC/Sr Fresh/ Spectrum \$ submitted by vendors: \$28

### GUESTS (Information/Non-Profit Organizations)

Number set up during month and type:

1. Evart Promise Plus
2. Family Enrichment Center (Foster Care Information)

### PROGRAMS

Type and Date of program

### OTHER INFO TO PASS ON TO THE BOARD

Three vendors paid their vendor booth fee for the entire season

6/19/21 – Forced to close the market due to severe weather w/lighting

6/26/21 – Rain showers off and on

Farm 2 Facts – This is a work in process.



**Evert DDA Façade Improvement Program Application**

Date of Application: July 13, 2021

Grant Amount Requested: 244.89

June-Marie Essner  
Name of Applicant

DBA Juneberry Cottage

PO Box 1185 Evert 49631  
Address of Applicant

220 N Main St. Evert  
Address of Property Proposed for Improvement

☒ Property Owner ☒ Business Owner (check one)

Juneberry Cottage  
Business Name

231-7345863  
Business Phone #

231 4291187  
Cell Phone #

june.marie@juneberrycottage.com  
Business E-mail or Website

**This request is being made for: (Check all that apply)**

☐ Paint ☒ Signs ☐ Awnings ☐ Windows/Doors ☐ Landscaping ☐ Design Assistance ☐ Interior Renovation ☐ Façade Renovation

**Please check one:**

☐ This is my first application for the Façade Improvement Program

☒ I have already received funding from the Evert DDA for façade assistance

Project name: Sign Grant amount applied for: 244.89 Fiscal Year of funding: 2022

Two written quotes for the work with labor and materials broken out into two separate amounts must be provided as well as proof of all property taxes paid to date. Please attach an exact color photograph or drawing, in appropriate scale of the improvement being proposed. Signage information must include where and how it will be attached or mounted, size, and material. Please also include exact colors including color chips and/or fabric swatches along with a written description of improvements. Lessee/Business owners must also include authorization from Property/Building Owner. Please refer to the complete program description for other specific application requirements.

Total project improvement cost is \$ 489.78 (includes tax)

**To Be Completed by the DDA**

The Property at \_\_\_\_\_

Has been found to be: \_\_\_\_\_ consistent \_\_\_\_\_ inconsistent with DDA plans

It is therefore: \_\_\_\_\_ eligible \_\_\_\_\_ not eligible for the grant program.

Determined by: \_\_\_\_\_

Name

Title

Date

Total amount to be granted upon project completion: \$ \_\_\_\_\_

Date reimbursement made: \_\_\_\_\_

## Printed Graphics Quote:

4x8ft Printed With Bottom Rider Graphics Included  
Applied to customers material

Quote: \$275.00

Signs - Gib. McCord.

New Panels 1226.67  
Complete (No Install)

Existing Panels \$462.06  
you remove vinyl

---

- Xylene -

I have

plastic putty knife  
to scrap off.



## ORDER FORM

SOLD: 6/17/2021 Salesperson: LZ / Sal

Customer: Juneberry Cottage

Address: 147 N. Main St.

City: Ewart State: MI Zip: 49631 Phone: 231-734-5865

PRODUCT	QUANTITY	UNIT PRICE	TOTAL
Replacement Polycarbonet	1	1800.00	1800.00
with tranlucent graphics			
Frontage sign			
Drop off and pick up upon			
completion at no charge if			
you can make arrangements			
Delivery and instalation			150.00 / hour
Minimum 2 hours			
Artwork / Graphic fee			80.00
Credit Card fee of 3%			
Thank you for your business			
SUBTOTAL			TBD
SHIPPING			TBD
TAX			TBD
GRAND TOTAL			

Customer Approval

Date

bsaonline.com/Tax\_OnlinePayment/OnlinePaymentDetails?PaymentSearchCategory=Address&PaymentApplicationType=Tax&PaymentSearchText=220%20North%20Main%20Street&uid=796&ReferenceKey=51%20750%20329%2050&ReferenceType=0&RecordKey=51...

AppsMUSICHOPSBrewer✓CheckerNotionsSCHMETZ Needles...blueSusan makes: P...Persimon Dreams: F...Cut-Off Jeans...with...How to make a chil...NWS radar image fr...15 Favorite Placem...Other bookmarksReading list

BS&A OnlineHomeServicesMunicipalitiesCurrently not signed in

City of Evart | Osceola County | MI

Search: All RecordsBy: AddressEnter an address or address range such as 100-200 Main St  
☐ Use Advanced Address Search

SERVICES

- Public Records Search
  - All Record Search
  - Assessing Search
  - Current Tax Search
  - Utility Billing Search
- Online Payments
  - Current Tax Payments
  - Utility Billing Payments

PERFORMANCE DATA

- MI Community Financial Dashboard
- Performance Dashboard

MUNICIPALITIES

- Select a Municipality

ACCOUNT

- Sign In
- Register
- Why Register?
- Remote Assistance

Tax Online Payment Service  
City of Evart, Osceola County

Step 1: Search  
Click here to return to this step

Step 2: Select Record  
Click here to return to this step

Step 3: Make Payment  
Verify your selected record and enter your payment amount.

Parcel: 51 750 329 50

Name & Address Information

ESSNER FRED III & JUNE-MARIE  
6809 95TH AVE  
EVART, MI 49631-0448

Additional Record Information

By clicking the link below you can view additional information for Parcel 51 750 329 50.  
[View Additional Parcel Information](#)

Pay Taxes on this Parcel

Enter the Amount Paying for either season for which there is an Amount Due. Verify that you have entered the correct amount before clicking the Pay (season) Taxes button.

Amount Due	Amount Paying
Taxes are not eligible for payment at this time.	

NOTE: Any recent payment(s) made online may not be immediately reflected in amount(s) due

\*\*Disclaimer: BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

Copyright © 2021 BS&A Software Inc.

https://bsaonline.com/Account/LogOn

74°F Sunny

3:17 PM  
7/9/2021



## Facade - Concept - A



### Concept Notes

Keep Existing look

Update Existing Signage with "Juneberry Cottage"  
logo

Install new larger storefront window



## Facade - Concept - C



### Concept Notes

Same as Concept B

Build cottage style dormer around  
skylight feature

Update existing signage

# Board of Directors

## Evart Downtown Development Authority

Alan Bengry, R.PH, Owner  
Holihan's Drug Store  
P.O. Box 515  
Evart, MI 49631  
(231) 734-2551  
holihandrugs@att.net  
2023

Lynn Salinas, Owner  
Taylor Insurance  
142 N. Main St.  
Evart, MI 49631  
(231) 734-5563  
lynn.salinas@taylorinsurance-mi.com  
2024

Jason Odell, Principal  
Evart Middle School  
321 N. Hemlock St.  
Evart, MI 49631  
(231) 580-6492  
odellj@evartps.org  
2025

Erica Henry, Owner  
The Wild Strawberry Patch  
  
Evart, MI 49631  
(231) 357-2701  
thewildstrawberrypatch@yahoo.com  
2022

Sarah Dvoracek, City Manager  
City of Evart  
5814 100<sup>th</sup> Ave  
Evart, MI 49631  
(231) 580-6516  
[Sarah.dvoracek@evart.org](mailto:Sarah.dvoracek@evart.org)

Molly Cataldo, Financial Advisor  
Edward Jones  
213 N Main Street  
Evart, MI 49631  
(231) 515-1187  
molly.cataldo@gmail.com  
2023

June Essner, Owner  
Juneberry Cottage  
147 N. Main St.  
Evart, MI 49631  
(231) 734-5863  
junemarie@juneberrycottage.com  
2024

Shannon Schmidt, Owner  
Unit Assistant, Affordable Prints, and Evart  
Daycare & Learning Center  
9622 U.S. 10 Hwy  
Evart, MI 49631  
(231) 734-3271  
[ShannonS@unitassistant.com](mailto:ShannonS@unitassistant.com)  
2025

Sandy Szeliga, Mayor Pro Tem  
City of Evart  
725 N River Street  
Evart, MI 49631  
(231) 734-3386  
sls548@aol.com  
2022

, DDA / MMS Director  
Evart DDA  
211 N. Main Street  
Evart, MI 49631  
231-734-0185  
ddadirector@evart.org



### Downtown Development Authority Vendors List/Payroll - June 2021

<i>VENDOR</i>	<i>PURPOSE</i>	<i>AMOUNT</i>	<i>PAID</i>	<i>DATE</i>
DTE	NATURAL GAS	\$ 45.60	ACH	6/1/2021
ERIC KEHOE	MILEAGE REIMBURSEMENT-MAY	\$ 409.92	ACH	6/7/2021
MICHIGAN STATE UNIVERSITY	PROFESSIONAL SERVICES	\$ 2,500.00	CK5646	6/7/2021
MAESTROCM		\$ 50.00	ACH	6/9/2021
ERIC KEHOE	PAYROLL	\$ 404.30	EFT	6/10/2021
Federal 941	FEDERAL TAX PAYMENT	\$ 70.20	ACH	6/10/2021
CITY OF EVART	UTILITY BILL	\$ 21.11	ACH	6/15/2021
CONSUMERS	ELECTRIC BILL	\$ 34.75	ACH	6/9/2021
ACHMA		\$ 266.00	ACH	6/17/2021
AUTO OWNERS INSURANCE	Jun-21	\$ 359.00	EFT	6/17/2021
JUNE ESSNER DBA JUNE BERRY	FAÇADE GRANTS	\$ 2,405.09	CK5649	6/30/2021
<b>Total</b>		<b>\$ 6,565.97</b>		

### Farmer's Market Vendors List June 2021

THOMAS BENNETT	EBT	\$ 22.00	2148	6/25/2021
KAREN FENTON	EBT	\$ 16.00	2149	6/25/2021
ELIZABETH FLOWERS	EBT	\$ 10.00	2150	6/25/2021
ANGELA HUNTER	MARKET MANAGER PAY	\$ 400.00	2146	6/7/2021
ROBIN HARTOON	EBT	\$ 24.00	2151	6/25/2021
AFFORDABLE PRINTS	SIGNS, RACK CARDS, COPIES	\$ 52.50	2147	6/25/2021
AFFORDABLE PRINTS	COPIES- COLORING PAGES	\$ 16.25	2147	6/25/2021
ANGELA HUNTER	SUPPLIES	\$ 52.00	2152	6/25/2021
TIFFANY LOWES	EBT	\$ 3.00	2153	6/25/2021
KATHY WICKE	EBT, DUFB, FRESH, SPECTRUM	\$ 151.00	2154	6/25/2021
<b>Total</b>		<b>\$ 746.75</b>		

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2021 NORMAL (ABNORMAL)	MONTH 06/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000 - 728						
248-000-665.000	INTEREST-REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - 728		0.00	0.00	0.00	0.00	0.00
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY						
248-395-403.000	CURRENT PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
248-395-405.000	PPT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
248-395-481.000	DUF8 GRANT	0.00	0.00	0.00	0.00	0.00
248-395-569.000	STATE GRANTS- OTHER	15,000.00	0.00	0.00	15,000.00	0.00
248-395-573.000	LOCAL COMMUNITY STABILIZATION SHARE	55,000.00	48,575.39	0.00	6,424.61	88.32
248-395-665.000	INTEREST-REVENUE	700.00	97.44	7.31	602.56	13.92
248-395-685.000	MISCELLANEOUS REVENUE	0.00	861.00	0.00	(861.00)	100.00
248-395-685.801	RENT REVENUE	1,000.00	1,022.00	250.00	(22.00)	102.20
248-395-685.802	PROMO PROJECTS REVENUE	4,000.00	4,190.00	0.00	(190.00)	104.75
248-395-685.803	ORGANIZATION PROJECTS REV GALA	0.00	0.00	0.00	0.00	0.00
248-395-685.804	MMS PLEDGES-CITY CONTRIBUTION	20,000.00	20,000.00	0.00	0.00	100.00
248-395-685.805	IND/CORPORATE DONATIONS	28,500.00	28,620.70	0.00	(120.70)	100.42
248-395-685.806	GARDEN MAIN. (IN-KIND CONTRIBUTION)	0.00	0.00	0.00	0.00	0.00
248-395-685.807	FARMERS MARKET REVENUE	1,500.00	4,138.50	265.00	(2,638.50)	275.90
248-395-685.808	EVENT DONATIONS REV	4,000.00	668.00	0.00	3,332.00	16.70
248-395-685.809	SUM CON CORPORATE DONATIONS REV	0.00	0.00	0.00	0.00	0.00
248-395-685.810	SUM CON (CONCERT DAY DONATIONS) REV	0.00	0.00	0.00	0.00	0.00
248-395-685.811	SUMMER CONCERT SERIES GRANT REVENUE	0.00	945.00	0.00	(945.00)	100.00
248-395-685.812	SUM CON MEDIA ADVERTISING TRADE IN KIND	0.00	0.00	0.00	0.00	0.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		129,700.00	109,118.03	522.31	20,581.97	84.13
TOTAL REVENUES		129,700.00	109,118.03	522.31	20,581.97	84.13
Expenditures						
Dept 000 - 728						
248-000-881.000	MERCHANT CARD FEES	0.00	0.00	0.00	0.00	0.00
248-000-955.807	FARMERS MARKET MISC EXPENSE	25.00	19.65	0.00	5.35	78.60
248-000-956.000	PRIOR YEAR ADJUSTMENT-EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - 728		25.00	19.65	0.00	5.35	78.60
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY						
248-395-702.000	SALARIES	36,050.00	23,166.99	458.90	12,883.01	64.26
248-395-707.000	SAL/WAGES, PT	0.00	0.00	0.00	0.00	0.00
248-395-710.000	CASH-IN-LIEU	12,000.00	0.00	0.00	12,000.00	0.00
248-395-716.000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
248-395-718.000	RETIREMENT	1,100.00	0.00	0.00	1,100.00	0.00
248-395-719.000	OTHER FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
248-395-720.000	PAYROLL TAX EXPENSE	0.00	0.00	0.00	0.00	0.00
248-395-723.000	UNEMPLOYMENT COMP.	220.00	101.22	0.00	118.78	46.01
248-395-724.000	WORKMENS COMPENSATION	950.00	359.00	359.00	591.00	37.79
248-395-727.000	OFFICE SUPPLIES	750.00	587.19	0.00	162.81	78.29
248-395-740.000	OPERATING SUPPLIES	450.00	565.72	155.75	(115.72)	125.72
248-395-741.000	POSTAGE & SHIPPING	100.00	79.65	0.00	20.35	79.65
248-395-801.000	PROFESSIONAL SERVICES	15,000.00	5,702.50	2,900.00	9,297.50	38.02



PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2021 NORMAL (ABNORMAL)	MONTH 06/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
248-395-803.000	INDEPENDENT AUDITOR SERVICES	2,655.00	2,500.00	0.00	155.00	94.16
248-395-804.000	DDA LEGAL SERVICES	250.00	0.00	0.00	250.00	0.00
248-395-807.000	MEMBERSHIP AND DUES	625.00	700.00	0.00	(75.00)	112.00
248-395-850.000	COMMUNICATIONS	2,200.00	1,754.69	0.00	445.31	79.76
248-395-860.000	TRAVEL EXPENSES	5,000.00	5,123.72	409.92	(123.72)	102.47
248-395-880.000	COMMUNITY PROMOTIONS	8,000.00	0.00	0.00	8,000.00	0.00
248-395-880.101	FACADE GRANTS	10,000.00	2,405.09	2,405.09	7,594.91	24.05
248-395-880.102	CHRISTMAS DECORATIONS	2,000.00	1,921.50	0.00	78.50	96.08
248-395-880.103	GARDENS	0.00	0.00	0.00	0.00	0.00
248-395-880.104	UNCOMMITTED DESIGN PROJECTS (FUTURE)	500.00	499.92	0.00	0.08	99.98
248-395-880.105	SHOP LOCAL (VITALITY PROJECT)	4,300.00	4,208.26	0.00	91.74	97.87
248-395-880.106	MARKETING & COMMUN(ORGANIZATION PROJECT)	450.00	382.85	15.00	67.15	85.08
248-395-880.107	GALA FUNDRAISER(FUTURE UNCOMMITTED PROJ)	0.00	0.00	0.00	0.00	0.00
248-395-880.108	MAIN STREET MIXERS (EXISTING PROJECT)	0.00	0.00	0.00	0.00	0.00
248-395-880.109	SUM CONCERT SERIES (EXISTING PROJECTS)	3,600.00	3,595.00	0.00	5.00	99.86
248-395-880.110	FARMERS MARKET (EXISTING PROJECT)	50.00	25.00	0.00	25.00	50.00
248-395-880.111	EVENT SPONSORSHIP (EXISTING PROJECT)	0.00	0.00	0.00	0.00	0.00
248-395-880.112	EVART BUCKS (EXISTING PROJECT)	200.00	190.00	0.00	10.00	95.00
248-395-900.000	PUBLISHING/PRINTING	500.00	385.84	0.00	114.16	77.17
248-395-912.000	LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00
248-395-921.000	UTILITIES	1,800.00	1,342.38	101.46	457.62	74.58
248-395-930.000	REPAIRS AND MAINTENANCE	449.00	110.00	0.00	339.00	24.50
248-395-932.000	COMPUTERS/EQUIPMENT/IT	0.00	0.00	0.00	0.00	0.00
248-395-955.000	MISCELLANEOUS EXPENSE	700.00	685.15	0.00	14.85	97.88
248-395-957.000	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
248-395-967.000	PROJECT COSTS	8,000.00	5,416.31	0.00	2,583.69	67.70
248-395-970.100	CAPITAL OUTLAY-CAPITALIZED	0.00	0.00	0.00	0.00	0.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		117,899.00	61,807.98	6,805.12	56,091.02	52.42
Dept 850 - FRINGE BENEFITS						
248-850-714.000	MEDICARE	500.00	335.92	6.65	164.08	67.18
248-850-715.000	SOCIAL SECURITY	3,000.00	1,436.35	28.45	1,563.65	47.88
Total Dept 850 - FRINGE BENEFITS		3,500.00	1,772.27	35.10	1,727.73	50.64
TOTAL EXPENDITURES		121,424.00	63,599.90	6,840.22	57,824.10	52.38
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		129,700.00	109,118.03	522.31	20,581.97	84.13
TOTAL EXPENDITURES		121,424.00	63,599.90	6,840.22	57,824.10	52.38
NET OF REVENUES & EXPENDITURES		8,276.00	45,518.13	(6,317.91)	(37,242.13)	550.00

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH	63,944.47
248-000-003.807	FARMERS MARKET	4,636.58
248-395-002.000	SAVINGS	116,200.66
248-395-004.000	PETTY CASH	20.45
Total Assets		184,802.16
*** Liabilities ***		
248-000-202.000	ACCOUNTS PAYABLE	69.00
248-000-256.000	DUE TO STATE TAXES	(253.98)
248-000-277.000	FARMERS MARKET VENDORS	1,017.35
248-000-277.100	DUFBI - DOUBLE UP FOOD BUCKS	1,221.00
248-395-258.000	ACCRUED EMPLOYER TAX PAYABLE	(0.03)
248-395-339.000	DEFERRED REVENUES	7,454.13
Total Liabilities		9,507.47
*** Fund Balance ***		
248-395-390.000	FUND BALANCE	56,109.27
248-395-395.000	UNRESTRICTED NET ASSETS	73,667.29
Total Fund Balance		129,776.56
Beginning Fund Balance		129,776.56
Net of Revenues VS Expenditures		45,518.13
Ending Fund Balance		175,294.69
Total Liabilities And Fund Balance		184,802.16



07/12/2021 04:54 PM  
User: PEPPER  
DB: City Of Evart

BANK RECONCILIATION FOR CITY OF EVART  
Bank 248 (EVART DDA MAIN CHECKING)  
FROM 06/01/2021 TO 06/30/2021  
Reconciliation Record ID: 1139  
Finalized

Page 1/1

Beginning GL Balance:	69,992.06
Less: Cash Disbursements	(5,315.01)
Less: Payroll Disbursements	(474.50)
Less: Journal Entries/Other	(258.08)

Ending GL Balance: 63,944.47

Ending Bank Balance: 69,115.10

Add: Deposits in Transit

ACHMA VISA BILL 266.00

266.00

Less: Outstanding Checks

Check Date	Check Number	Name	Amount
01/07/2020	5591	EVART PHARMACY	25.00
04/16/2020	5596	7TH STREET COFFEE CO	41.00
06/07/2021	5646	MICHIGAN STATE UNIVERSITY	2,500.00
06/30/2021	5649	JUNE ESSNER DBA JUNE BERRY COTTAGE	2,405.09

Payroll Checks

Check Date	Check Number	Name	Amount
12/17/2019	5589	STATE OF MICHIGAN	141.36
06/30/2020	5604	VANGAURD GROUP	324.18

Total - 6 Outstanding Checks: 5,436.63  
Adjusted Bank Balance 63,944.47  
Unreconciled Difference: 0.00

REVIEWED BY:

*Pepper J. J. J.*

DATE:

7-12-21

THE HUNTINGTON NATIONAL BANK  
PO BOX 1558 EA1W37  
COLUMBUS OH 43216-1558



EVART DDA  
PO BOX 668  
EVART MI 49631-0668

Have a Question or Concern?

Stop by your nearest  
Huntington office or  
contact us at:

1-800-480-2001

[www.huntington.com/  
businessresources](http://www.huntington.com/businessresources)

### Huntington Public Funds Hybrid Checking

Account: -----1020

Statement Activity From:  
06/01/21 to 06/30/21

Days in Statement Period 30

Average Ledger Balance\* 69,583.15  
Average Collected Balance\* 69,574.81

\* The above balances correspond to the  
service charge cycle for this account.

Beginning Balance	\$70,523.60
Credits (+)	252.38
Regular Deposits	250.00
Interest Earned	2.38
Debits (-)	1,660.88
Electronic Withdrawals	796.66
Other Debits	864.22
Ending Balance	\$69,115.10

### Deposits (+)

Account:-----1020

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
06/15	250.00	162308062	Brch/ATM				

### Other Credits (+)

Account:-----1020

Date	Amount	Description
06/15	2.38	INTEREST PAYMENT

### Other Debits (-)

Account:-----1020

Date	Amount	Description
06/01	45.60	DTE Energy 800477474 210528
06/07	409.92	ACH SETTLMT REL DATE_FUND HNB HVACH EVART DDA
06/09	50.00	PURCHASE MAESTROCM MAESTROCM 2173916094 IL XXXXXXXXXXXX5551
06/09	404.30	ACH SETTLMT REL DATE_FUND HNB HVACH EVART DDA
06/10	70.20	IRS USATAXPYMT 061021 220156195640702
06/15	21.11	CITY OF EVART UTIL BILL 210610 06890-001
06/17	34.75	CONSUMERS ENERGY ENERGYBILL 210616 103036764720
06/17	266.00	ACHMA VISB BILL PYMNT 210616 8870742
06/17	359.00	AUTO-OWNERS INS. PREM JUN 21 CB010884361

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

The Huntington National Bank is Member FDIC. and 24-Hour Grace are federally registered service marks of Huntington Bancshares Incorporated. The 24-Hour Grace system and method is patented: US Pat. No. 8,364,581, 8,781,955, 10,475,118, and others pending. ©2021 Huntington Bancshares Incorporated.



07/12/2021 04:18 PM  
User: PEPPER  
DB: City Of Evart

BANK RECONCILIATION FOR CITY OF EVART  
Bank 250 (EVART DDA FARMERS MARKET)  
FROM 06/01/2021 TO 06/30/2021  
Reconciliation Record ID: 1138  
Finalized

Page 1/1

Beginning GL Balance:	4,432.33
Less: Cash Disbursements	(746.75)
Add: Journal Entries/Other	951.00

Ending GL Balance: 4,636.58

Ending Bank Balance: 4,711.54

Add: Miscellaneous Transactions 0.04

Add: Deposits in Transit 0.00

Less: Outstanding Checks

Check Date	Check Number	Name	Amount
09/15/2020	2120	SMITH, AMANDA	16.00
06/25/2021	2148	BENNETT, THOMAS	22.00
06/25/2021	2150	FLOWERS, ELIZABETH	10.00
06/25/2021	2151	HARTOON, ROBIN	24.00
06/25/2021	2153	LOWES, TIFFANY	3.00

Total - 5 Outstanding Checks: 75.00

Adjusted Bank Balance 4,636.58

Unreconciled Difference: 0.00

REVIEWED BY:

*Pepper Foxhart*

DATE:

*7-12-21*



THE HUNTINGTON NATIONAL BANK  
PO BOX 1558 EA1W37  
COLUMBUS OH 43216-1558



EVART DDA  
FARMERS MARKET  
PO BOX 668  
EVART MI 49631-0668

Have a Question or Concern?

Stop by your nearest  
Huntington office or  
contact us at:

1-800-480-2001

www.huntington.com/  
businessresources

### Huntington Public Funds Economy Checking

Account: -----9088

Statement Activity From:  
06/01/21 to 06/30/21

Days in Statement Period 30

Average Ledger Balance\* 4,344.19  
Average Collected Balance\* 4,343.69

\* The above balances correspond to the  
service charge cycle for this account.

Beginning Balance	\$4,448.29
Credits (+)	951.00
Regular Deposits	685.00
Electronic Deposits	266.00
Debits (-)	687.75
Regular Checks Paid	687.75
Total Service Charges (-)	0.00
Ending Balance	\$4,711.54

### Deposits (+)

Account:-----9088

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
06/23	420.00	22734962	Brch/ATM	06/30	265.00	22734961	Brch/ATM

### Other Credits (+)

Account:-----9088

Date	Amount	Description
06/14	130.00	MERCHANT BNKCD DEPOSIT 210612 266286581886
06/21	80.00	MERCHANT BNKCD DEPOSIT 210619 266286581886
06/28	56.00	MERCHANT BNKCD DEPOSIT 210626 266286581886

### Checks (-)

Account:-----9088

Date	Amount	Check #	Date	Amount	Check #
06/08	400.00	2146	06/28	52.00	2152*
06/30	68.75	2147	06/28	151.00	2154*
06/28	16.00	2149*			

(\*) Indicates the prior sequentially numbered check(s) may have 1) been voided by you 2) not yet been presented 3) appeared on a previous statement or 4) been included in a list of checks.

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

The Huntington National Bank is Member FDIC. and 24-Hour Grace are federally registered service marks of Huntington Bancshares Incorporated. The 24-Hour Grace system and method is patented: US Pat. No. 8,364,581, 8,781,955, 10,475,118, and others pending. © 2021 Huntington Bancshares Incorporated.

07/12/2021 03:48 PM  
User: PEPPER  
DB: City Of Evart

BANK RECONCILIATION FOR CITY OF EVART  
Bank 249 (EVART DDA MONEY MARKET ACCOUNT)  
FROM 06/01/2021 TO 06/30/2021  
Reconciliation Record ID: 1140  
Finalized

Page 1/1

Beginning GL Balance:	116,195.73
Add: Journal Entries/Other	4.93
	<hr/>

Ending GL Balance:	116,200.66
--------------------	------------

Ending Bank Balance:	116,200.66
----------------------	------------

Add: Deposits in Transit	0.00
--------------------------	------

Less: Outstanding Checks	
--------------------------	--

Total - 0 Outstanding Checks:

Adjusted Bank Balance	116,200.66
-----------------------	------------

Unreconciled Difference:	0.00
--------------------------	------

REVIEWED BY:

*Pepper Jochat*

DATE:

*7-12-21*



THE HUNTINGTON NATIONAL BANK  
PO BOX 1558 EA1W37  
COLUMBUS OH 43216-1558



EVART DDA  
PO BOX 668  
EVART MI 49631-0668

Have a Question or Concern?

Stop by your nearest  
Huntington office or  
contact us at:

1-800-480-2001

[www.huntington.com/  
businessresources](http://www.huntington.com/businessresources)

**Huntington Public Funds Hybrid Checking**

**Account: -----0801**

<b>Statement Activity From:</b> <b>06/01/21 to 06/30/21</b>		<b>Beginning Balance</b>	<b>\$116,195.73</b>
		<b>Credits (+)</b>	<b>4.93</b>
		Interest Earned	4.93
Days in Statement Period	30	<b>Ending Balance</b>	<b>\$116,200.66</b>
Average Ledger Balance*	116,198.19		
Average Collected Balance*	116,198.19		
* The above balances correspond to the service charge cycle for this account.			

**Other Credits (+)**

**Account:-----0801**

Date	Amount	Description
06/15	✓ 4.93	INTEREST PAYMENT

**Balance Activity**

**Account:-----0801**

Date	Balance	Date	Balance	Date	Balance
05/31	116,195.73	06/15	116,200.66		




**In the Event of Errors or Questions Concerning Electronic Fund Transfers** (electronic deposits, withdrawals, transfers, payments, or purchases), please call either 1-614-480-2001 or call toll free 1-800-480-2001, or write to The Huntington National Bank Research - EA4W61, P.O. Box 1558, Columbus, Ohio 43216 as soon as you can, if you think your statement or receipt is wrong or if you need more information about an electronic fund transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name, your business's name (if appropriate) and the Huntington account number (if any).
2. Describe the error or the transaction you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
3. Tell us the dollar amount of the suspected error. We will investigate your complaint or question and will correct any error promptly.

**Verification of Electronic Deposits** If you authorized someone to make regular electronic fund transfers of money to your account at least once every sixty days, you can find out whether or not the deposit has been received by us, call either 1-614-480-2001 or call toll free 1-800-480-2001.

**Balancing Your Statement** - For your convenience, a balancing page is available on our web site <https://www.huntington.com/pdf/balancing.pdf> and also available on Huntington Business Online.

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

The Huntington National Bank is Member FDIC.  and 24-Hour Grace  are federally registered service marks of Huntington Bancshares Incorporated. The 24-Hour Grace  system and method is patented: US Pat. No. 8,364,581, 8,781,955, 10,475,118, and others pending. ©2021 Huntington Bancshares Incorporated.