



City Council

Mayor: Chris Emerick
Mayor Pro-Tem: Sandy Szeliga
Council: Dan Elliott
Sean Duffy
Matt Hildebrand
City Clerk: Kathy Fiebig
City Manager: Pepper Lockhart

City of Ewart
200 S. Main St.
Ewart, MI 49631
(231) 734-2181

www.ewart.org

CITY OF EVART REGULAR COUNCIL MEETING AGENDA Monday, March 21, 2022 @ 8:00PM

The Regular Council Meeting will be held in the Community Room at the Depot located at 200 S. Main St. Ewart, MI 49631

Before each regular council meeting there will be a standing pre-council work session from 7:30PM to 8:00PM.

1. Call to Order: 8:00PM
2. Pledge of Allegiance
3. Roll Call
4. Citizens' Comments – *limited to 3-4 minutes per individual*
5. Approval of Agenda
6. Consent Agenda
The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one Board motion without discussion. Any person, whether Board Member, staff or public may ask that item be removed from the Consent Agenda to be placed elsewhere on the regular agenda for discussion. All such requests will be granted.
 - A. Regular Council Minutes – March 7, 2022
 - B. Vendor's List \$208,312.27
 - C. Budget Amendments
7. Unfinished Business
8. New Business
 - D. Appointment to Board of Review
 - E. Council Meeting Dates & Election Conflict
 - F. GIS Parcel Update for Osceola County
 - G. OHM – River Rd. Paving Proposal
9. Department/Informational Reports (No Action Needed)
 - H. Accounts Payable Report (3/8/2022 – 3/21/2022)
 - I. Payroll Reports (3/8/2022 – 3/21/2022)
 - J. Summary of all Funds – February 2022

- 10. City Attorney Report/Comment**
K. Monthly Report – *Feb/March 2022*
- 11. City Clerk Report/Comment**
- 12. City Manager Report/Comment**
- 13. Finance Director Report/Comment**
- 14. Department of Public Works Report/Comment**
L. DPW Monthly Report – *February 2022*
- 15. Police Department Report/Comment**
M. Police Dept. Monthly Report – *February 2022*
- 16. City Assessor**
N. Board of Review Recap
- 17. Downtown Development Authority Report/Comment**
O. DDA meeting Packet – *March 8, 2022*
- 18. Fire Department**
P. Fire Dept. Meeting – *March 15, 2022*
- 19. Housing Commission**
Q. Housing Commission Minutes – *February 2022*
- 20. Citizens' Comments** – *limited to 3-4 minutes per individual*
- 21. Adjournment**

**CITY OF EVART
REGULAR COUNCIL MEETING
March 7, 2022 @ 8:00PM
Community Room at the Depot, 200 S. Main Street**

Mayor Chris Emerick called the meeting to order at 8:00pm, then led the assembly in the Pledge of Allegiance.

Present (via roll call): Sean Duffy, Dan Elliott, Mayor Emerick, Matt Hildebrand, Sandra Szeliga

Present (staff): City Manager Pepper Lockhart, Finance Director/Treasurer Jennie Duncan, Director of Public Works Dustin Moma, City Attorney Jim White, Chief of Police John Beam Jr., Police Officer Patrick McClure and Police Canine (K-9) Blue, Downtown Development Director (DDA) Todd Bruggema, City Clerk Kathy Fiebig

Guests: John and Angela Hunter, Jim Schwab

Citizens' Comments: none

Approval of Agenda

Motion by Mayor Emerick to approve the agenda, reversing the order of Item I and Item E. Support by Mr. Hildebrand. Motion passed with all in favor.

Approval of Consent Agenda

A. Regular Council Minutes – February 28, 2022

B. Vendor's List \$15,061.37

C. Budget Amendments

Motion by Mayor Emerick to approve the consent agenda as presented. Support by Ms. Szeliga. Motion passed with all in favor.

Unfinished Business

D. Utility Bill Request

Ms. Lockhart guided council through the timeline and attached documentation provided for this issue. Mr. White pointed out that due to the sale of this property on a land contract in 2016, the landlord/tenant requirements cannot be taken into consideration. Typically, a land contract is recorded with the county and the city is then notified of the change of ownership. This is not required by law, but a land contract **must** be recorded with the city assessor within 45 days of the sale, and in that case, the city is made aware of the transaction. The contract was not recorded with the county or the city assessor. Mr. White stated that the city did follow policy and code by placing a tax lien for the delinquent utility bills, and the fact that it went against the seller's tax bill is not the city's responsibility due to the failure to record the transaction. Motion by Mr. Hildebrand to deny the request for a rebate of the tax lien. Support by Mr. Elliott. Motion passed with Mr. Hildebrand, Ms. Szeliga and Mr. Elliott in favor; Mr. Duffy was opposed, stating he was absent at the last meeting and does not have enough information to make an informed decision. Mayor Emerick abstained due to a potential conflict of interest.

New Business

I. K-9 Blue – Retirement

Chief Beam stated that Officer Patrick McClure has accepted a position with the Michigan State Police, and has requested that his partner, K-9 Blue, be allowed to retire from the Evart Police Department and that Blue remain in the care of Officer McClure. Blue has been working with Officer McClure for almost six years, and the typical working life of a canine is 6-8 years.

Motion by Mayor Emerick approving the retirement of K-9 Blue and allowing him to live out his life with Officer McClure. Support by Ms. Szeliga. Motion passed with all in favor.

F. Disposal of City Surplus Property

Ms. Lockhart pointed out that this policy does not include real property and only addresses equipment and vehicles that are no longer in service or useable. The city auditors would like to see such a policy in place and have advised Ms. Lockhart to check on federal guidelines, which she will do. Such a policy would allow the city to start cleaning up city properties and could raise additional revenue for the Department of Public Works. The process will be open and transparent. Motion by Mr. Duffy to approve the policy for the disposal of surplus property after including any applicable federal guidelines. Support by Mr. Hildebrand. Motion passed with all in favor.

G. Emergency Repairs to Well 9

Mr. Moma stated the due to two power surges at the site, the VFD which regulates the well pump was damaged and must be replaced. This is an emergency situation as Well 9 has a larger pumping capacity than the rest of the wells and is a critical system component in the event of a major fire. He presented two bids and requested that council waive the Request for Proposal (RFP) requirement of the purchasing policy on the grounds that this is a required emergency repair. The city cannot afford to chance the time required to publish and execute an RFP. Motion by Mr. Hildebrand to waive the RFP requirement and accept the bid from Baldwin Electric. Support by Mayor Emerick. Motion passed with all in favor.

H. Public safety Millage Renewal / Resolution 2022-04

The current millage supporting the Police Department expires December 31, 2022. Chief Beam would like to place a renewal of the millage issue on the August ballot. It was noted that the resolution specifies the November ballot. Motion by Mr. Hildebrand to approve Resolution 2022-04, changing the date of the election from the general in November to the primary in August. Support by Mr. Elliott. Motion passed with all in favor.

E. Reappointment to Housing Commission Board

Ms. Fiebig noted that Pepper Lockhart resigned from the Housing Commission Board due to the conflict of interest after being appointed City Manager. Alice Mock was appointed to fill the remainder of her term, which expired in February of 2022. Ms. Mock has been recommended for reappointment and has accepted the position. Motion by Mr. Elliott to reappoint Ms. Mock to the Housing Commission for a full five-year term, expiring in 2027. Support by Mr. Hildebrand. Motion passed with all in favor.

Department/Informational Reports

J. Accounts Payable Report (2/23/2022 – 3/7/2022)

K. Payroll Reports (2/23/2022 – 3/7/2022)

L. Revenue and Expense Report – February 2022

City Attorney Report/Comment

Mr. White will provide his written monthly report at the next meeting. He has a quit claim deed for mayor and city clerk to sign, and then will finalize the land swap with Lume regarding the Pere Marquette Trail. He is still working on the procedure to void the sale of Lot 1.

City Clerk Report/Comment: none

City Manager Report/Comment

Ms. Lockhart and Mr. Moma intend to present a revised engineering study for repaving portions of River Road and 1st Street. Mr. Moma noted some discrepancies in the initial study and has gotten those clarified and corrected.

Finance Director Report/Comment

Ms. Duncan is starting to work on the new budget and is training newly hired staff.

Department of Public Works Report/Comment

Mr. Moma stated all operations have been normal for this time of year, although the weather variations have been a challenge.

Police Department Report/Comment

Chief Beam will be awarding citations in the near future: Officer Patrick McClure will receive a five-year service pin, a five-year safe driving award, and a commendation for an arrest involving a fleeing subject. Terese Swift-Eckart will receive a five-year service pin; Officer Higgins will receive a merit award for stepping up when needed when the department has been short-handed; and Chief Beam will receive a fifteen year service award and a fifteen year safe driving award. Chief just finished Field Training Officer training and will update department policy based on what he learned.

Downtown Development Authority (DDA) Report/Comment

Mr. Bruggema has been educating himself on DDA matters and will attend his first board meeting tomorrow.

***Citizens' Comments:** Kathy Fiebig commented as a citizen and homeowner rather than as city clerk. She has lived in Evert for just over three years and has already seen three major building fires, all total losses. She wonders if this is how the city intends to address the blight issue—by burning them down one by one. She would like to see blight addressed in a more deliberate manner.*

Officer Patrick McClure thanked council for approving K-9 Blue's retirement and for allowing the dog to remain in his care. He has heard horror stories about dogs being reassigned to a new handler. He has appreciated the city's willingness to fund the canine program and stated that since he primarily worked the night shift and had minimal back up, Blue gave him an added sense of security. He also believes that Blue's presence was often a deterrent to crime.

Motion by Mayor Emerick to adjourn. Support by Mr. Duffy. Motion passed with all in favor. The meeting was adjourned at 8:46pm.

Kathy Fiebig, City Clerk

Check Date	Bank	Check	Vendor	Vendor Name	Amount	
Bank 751 VENDOR						
03/08/2022	751	39000	1579	SPECTRUM HEALTH OCCUPATIONAL	85.00	
03/08/2022	751	828 (E)	923	FIRST NATIONAL BANK OF OMAHA	3,686.29	
03/08/2022	751	829 (E)	923	VOID	0.00	V
03/08/2022	751	830 (E)	923	VOID	0.00	V
03/08/2022	751	831 (A)	328	CHARTER/SPECTRUM	327.94	
03/08/2022	751	832 (A)	1739	DUNCAN, JENNIFER	40.00	
03/08/2022	751	833 (A)	994	FLACHS, MICHAEL	40.00	
03/08/2022	751	834 (A)	1419	JOHN BEAM JR.	40.00	
03/08/2022	751	835 (A)	1330	MARTIN, DALE	40.00	
03/08/2022	751	836 (A)	1157	MOMA, DUSTIN	40.00	
03/08/2022	751	837 (A)	1501	MUCZYNSKI, PATRICK	40.00	
03/08/2022	751	838 (A)	2302	MULKERNS, CHRISTINE	40.00	
03/08/2022	751	839 (A)	1069	PEPPER LOCKHART	100.00	
03/08/2022	751	840 (A)	0221	WHITE LAW OFFICE	5,833.34	
03/08/2022	751	841 (A)	469	ZINGER, ADAM	40.00	
03/14/2022	751	39001	0028	CITY OF EVART	6,465.94	
03/14/2022	751	39002	0653	EVART PUBLIC LIBRARY	333.28	
03/14/2022	751	39003	0229	OSCEOLA COUNTY TREASURER	3,467.09	
03/14/2022	751	39004	0028	CITY OF EVART	9,880.87	
03/14/2022	751	39005	0051	EVART FIRE DEPARTMENT	9,151.26	
03/14/2022	751	39006	0045	EVART PUBLIC SCHOOLS	74,004.85	
03/14/2022	751	39007	1047	MECOSTA OSCEOLA TRANSIT AUTHORITY	2,273.03	
03/14/2022	751	39008	0668	MECOSTA-OSCEOLA INTERMEDIATE	21,294.34	
03/14/2022	751	39009	0229	OSCEOLA COUNTY TREASURER	12,541.91	
03/15/2022	751	39010	0051	EVART FIRE DEPARTMENT	23.01	V
03/15/2022	751	39011	0653	EVART PUBLIC LIBRARY	11.15	V
03/15/2022	751	39012	352	MICHIGAN DEPARTMENT OF TREASURY	2,741.67	
03/15/2022	751	39013	352	MICHIGAN DEPARTMENT OF TREASURY	6,901.75	
03/15/2022	751	39014	0051	EVART FIRE DEPARTMENT	50.23	
03/15/2022	751	39015	0653	EVART PUBLIC LIBRARY	25.60	
03/16/2022	751	842 (E)	0024	CONSUMERS ENERGY	1,534.03	
03/16/2022	751	843 (E)	1043	LINGO	223.03	
03/21/2022	751	39016	1644	ACCIDENT FUND	4,546.00	
03/21/2022	751	39017	1200	DEERE CREDIT, INC	1,315.64	
03/21/2022	751	39018	0936	DETROIT SALT COMPANY	6,220.51	
03/21/2022	751	39019	0576	DTE ENERGY	2,305.80	
03/21/2022	751	39020	1028	EGLE	3,650.00	
03/21/2022	751	39021	1025	FILE SAFE, INC	67.75	
03/21/2022	751	39022	0677	HOMETOWN HARDWARE	69.29	
03/21/2022	751	39023	1068	KCI	452.11	
03/21/2022	751	39024	601	NATIONAL PEN CO. LLC	189.94	
03/21/2022	751	39025	0739	OSCEOLA-LAKE CONSERVATION	1,150.00	
03/21/2022	751	39026	796	RCB CONTRACTING	3,833.33	
03/21/2022	751	39027	1806	REPUBLIC SERVICES #239	10,289.16	
03/21/2022	751	39028	1980	SLC METER, LLC	4,215.70	
03/21/2022	751	39029	0129	SMITH LUMBER CO	1,564.65	
03/21/2022	751	39030	0478	STATE OF MI - MDOT	2,693.68	
03/21/2022	751	39031	3005	WILLIAMS & WORKS, INC.	25.00	
03/21/2022	751	39032	1803	XEROX CORPORATION	364.35	
03/21/2022	751	844 (A)	1456	AMERICAN SPECIALTY PRODUCTS	1,160.33	
03/21/2022	751	845 (A)	1757	MAURER'S TEXTILE RENTAL	400.00	
03/21/2022	751	846 (A)	1730	SCOTLAND OIL COMPANY, INC.	2,557.58	

751 TOTALS:

Total of 52 Checks:	208,346.43
Less 4 Void Checks:	34.16
Total of 48 Disbursements:	208,312.27

CONSENT AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Jennie Duncan, Finance Director/Treasurer
Date: March 17, 2022
Re: Requesting Approval for Budget Amendments

For the Consent Agenda of March 21, 2022

Background. Several times a year, I will present budget amendments to the city council for approval. Per our approved Resolution 2020-13, "City officials are responsible for the expenditures authorized in the budget and may expend City funds up to, but not to exceed, the total appropriation authorized for each department. City officials may make transfers among the various line items contained in the department appropriations." Prior to any negative general ledger line item, it is best practice to request a budget amendment. Our 2021-2022 budget was approved on May 17, 2021.

Financial Impact. None

Recommendation. Please approve the following budget amendments as stated.

Attachments.

1. Budget Amendment detail report.

GL Number	JNL CODE	POST DATE	REF#	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
101-242-741.000	BA	03/16/2022	6598	POSTAGE & SHIPPING	(25.00)
101-242-801.000	BA	03/16/2022	6598	PROFESSIONAL SERVICES	25.00
101-265-801.000	BA	03/08/2022	6559	PROFESSIONAL SERVICES	211.00
101-265-801.000	BA	03/16/2022	6598	PROFESSIONAL SERVICES	80.00
101-265-840.000	BA	03/08/2022	6559	PHYSICALS	(211.00)
101-265-850.000	BA	03/08/2022	6559	COMMUNICATIONS	63.00
101-265-930.000	BA	03/08/2022	6559	REPAIRS AND MAINTENANCE	(63.00)
101-301-860.000	BA	03/16/2022	6598	TRAVEL EXPENSES	(850.00)
101-301-861.000	BA	03/16/2022	6598	GAS AND OIL	850.00
101-441-728.000	BA	03/16/2022	6598	SAFETY SUPPLIES	(80.00)
101-441-768.000	BA	03/08/2022	6559	REIMBURSEMENT EXPENSE	366.00
101-441-801.000	BA	03/08/2022	6559	PROFESSIONAL SERVICES	(366.00)
101-441-807.000	BA	03/16/2022	6599	MEMBERSHIP AND DUES	(213.00)
101-441-840.000	BA	03/16/2022	6598	PHYSICALS/DRUG TESTING	(72.00)
101-441-900.000	BA	03/16/2022	6598	PUBLISHING/PRINTING	(32.00)
101-441-900.000	BA	03/16/2022	6599	PUBLISHING/PRINTING	(90.00)
101-441-921.000	BA	03/16/2022	6599	UTILITIES	90.00
101-441-932.000	BA	03/16/2022	6598	COMPUTERS/EQUIPMENT/IT	(1,000.00)
101-442-850.000	BA	03/08/2022	6559	COMMUNICATIONS	17.00
101-442-930.000	BA	03/08/2022	6559	REPAIRS AND MAINTENANCE	(17.00)
101-442-930.000	BA	03/16/2022	6598	REPAIRS AND MAINTENANCE	(181.00)
101-442-930.000	BA	03/16/2022	6599	REPAIRS AND MAINTENANCE	213.00
101-850-724.000	BA	03/16/2022	6598	WORKMENS COMPENSATION	213.00
101-895-880.000	BA	03/16/2022	6598	COMMUNITY PROMOTIONS	1,072.00
202-452-740.000	BA	03/16/2022	6599	OPERATING SUPPLIES	1,090.00
202-452-943.000	BA	03/16/2022	6599	EQUIPMENT RENTAL	(1,090.00)
206-336-740.000	BA	03/09/2022	6563	OPERATING SUPPLIES	2,000.00
206-336-970.000	BA	03/09/2022	6563	CAPITAL OUTLAY-NON CAPITALIZED	(4,000.00)
206-337-840.000	BA	03/09/2022	6563	PHYSICALS	(1,000.00)
206-337-957.000	BA	03/09/2022	6563	EDUCATION AND TRAINING	1,000.00
206-348-801.000	BA	03/09/2022	6563	PROFESSIONAL SERVICES	3,000.00
206-348-861.000	BA	03/09/2022	6563	GAS AND OIL	(3,000.00)
206-850-912.000	BA	03/09/2022	6563	LIABILITY INSURANCE	2,000.00
590-537-729.000	BA	03/16/2022	6598	PERMITS AND FEES	1,872.00
590-537-850.000	BA	03/08/2022	6559	COMMUNICATIONS	178.00
590-537-900.000	BA	03/08/2022	6559	PUBLISHING/PRINTING	57.00
590-537-900.000	BA	03/16/2022	6598	PUBLISHING/PRINTING	121.00
590-537-930.000	BA	03/16/2022	6598	REPAIRS AND MAINTENANCE	(121.00)
590-537-957.000	BA	03/08/2022	6559	EDUCATION AND TRAINING	(178.00)
590-538-801.000	BA	03/08/2022	6559	PROFESSIONAL SERVICES	(57.00)
590-538-801.000	BA	03/16/2022	6598	PROFESSIONAL SERVICES	(1,872.00)
590-538-850.000	BA	03/16/2022	6598	COMMUNICATIONS	150.00
590-538-930.000	BA	03/16/2022	6598	REPAIRS AND MAINTENANCE	(150.00)
591-545-850.000	BA	03/08/2022	6559	COMMUNICATIONS	180.00
591-545-900.000	BA	03/08/2022	6559	PUBLISHING/PRINTING	56.00
591-545-900.000	BA	03/16/2022	6598	PUBLISHING/PRINTING	122.00
591-545-957.000	BA	03/08/2022	6559	EDUCATION AND TRAINING	(56.00)
591-545-957.000	BA	03/16/2022	6598	EDUCATION AND TRAINING	(122.00)
591-546-850.000	BA	03/08/2022	6559	COMMUNICATIONS	(180.00)
591-547-801.000	BA	03/16/2022	6598	PROFESSIONAL SERVICES	(968.00)
591-850-724.000	BA	03/16/2022	6598	WORKMENS COMPENSATION	968.00
661-599-801.000	BA	03/16/2022	6598	PROFESSIONAL SERVICES	(600.00)
661-599-861.000	BA	03/16/2022	6598	GAS AND OIL	600.00

AGENDA REPORT

To: Honorable Mayor Emerick and Council Members
From: Kathy Fiebig, City Clerk
Date: March 16, 2022
Re: Appointment of Kathy Maddern to Board of Review
For the Agenda of March 21, 2022: Regular Meeting

Background

We've had a resignation from the Board of Review, and the alternate position has been vacant for over a year, possibly longer. This Board is critical and should not be shorthanded.

Issues and Questions Specified

Kathy Maddern has agreed to fill the vacancy on the Board and is willing to take the required training. We will continue to seek an alternate.

Alternatives

1. Do nothing
2. Seek a different candidate.

Financial Impact

None.

Recommendation

Appoint Kathy Maddern to fill the remainder of the vacant term on the Board of Review, which will expire in 2023.

Attachments

None.

AGENDA REPORT

To: Honorable Mayor Emerick and Council members
From: Kathy Fiebig, City Clerk
Date: March 7, 2022
Re: Council Meeting Dates & Election Conflict

For the Agenda of March 21, 2022: Regular Meeting

Background

The state primary election will be held on Tuesday, August 2 and the state general election will be held on Tuesday, November 8. In both cases, we have a council meeting scheduled for the night before.

Issues and Questions Specified

There is a great deal of prep work that goes into holding an election, and it takes several hours just to set up the community room. The Monday prior to an election is a busy day with last minute voter registration and the need to download the election packet after 4pm. That alone can take several hours and can run into the evening. I would prefer not to have to set up after the council meeting, so am requesting that we reschedule these two meetings to avoid the conflict.

Alternatives

1. Keep the dates and move the location. In that case, I will not attend either meeting.
2. Do nothing.

Financial Impact

None, unless we choose to move to the Fairgrounds and rent the community room.

Recommendation

Reschedule both council meetings to dates chosen by council.

Attachments

None.

AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Pepper Lockhart, City Manager
Date: March 17, 2022
Re: GIS parcel update for Osceola County
For the Agenda of March 22, 2022

Background.

The Osceola County Equalization Office would like to purchase our GIS parcel layer that we have in our BS&A software system. David Kirwin is currently updating it with all the new year information so it will be completely up to date. Osceola County has contracted with a company to develop this for the entire county. We can save the county needing to pay the contractor to do our parcels and they would be able to download a file into their system. David can provide the copy of the file to the county for this project.

Issues & Questions Specified.

I have talked with David and he said this is just a simple download of a file. Nobody else will gain access to our system and he will provide it to them. He would be able to do this after he has updated all the new information from the last year.

Alternatives

1. Not approve

Financial Impact.

The county has offered to pay the city \$3.40 per parcel for this request. This will include 733 parcels of real property. The county will pay \$2,492.20 for this file.

Recommendation

I recommend that we allow the county to purchase a copy of our real property file for the purpose of updating the county GIS parcel system.

AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Dustin Moma, Director of Public Works
Date: March 15, 2022
Re: River Road Paving Options

For the Agenda of March 21, 2022

Background: River Road has been in need of repair for quite some time. The City's efforts to stay on top of the deteriorating condition with cold patch and gravel have become futile in this past year and it has begun to contribute to hazardous driving conditions in that area. Staff feels that this must be addressed. OHM will be at the meeting to be able to explain the scope of the bids and the project.

Issues & Questions Specified:

The City received two Design Engineering Services letters from OHM relating to this project. The original letter from OHM dated February 23, 2022, proposes a project area to include River Road from US 10 to 7 Mile Rd. The **Revised** Design Engineering Services letter dated March 3, 2022, reduces the project limits to include River Road from 7 Mile Road to W. Jefferson Street.

Alternatives: Do nothing.

Financial Impact: The City has been appropriated monies through Osceola County Road Commission – Rural Task Force that can be put towards this type of project (\$219,000).

Recommendation:

I recommend moving forward with the project as represented in the Revised Design Services letter of 3/3/2022 with the idea that the section from US 10 to Jefferson could be chip sealed possibly over the summer (2022) in coordination with work that the OCRC is planning in that area during that time frame.

Attachments:

OHM – River Road Rehabilitation Design Engineering Services Paving Options (2/23/22)
OHM – River Road Rehabilitation Design Engineering Services – Revised (3/3/22)

CITY OF EVART

RIVER ROAD PAVING OPTIONS

February 23, 2022

US-10 TO 7 MILE ROAD

1. OPTION #1

- a. Scope – Mill and resurface with one lift (1.5”) of asphalt. Misc. curb repair, ADA upgrades at existing sidewalk ramps.

b. Cost Breakdown

Construction	\$400,000
<u>Engineering</u>	<u>\$130,000</u>
TOTAL PROJECT COST	\$530,000

2. OPTION #2

- a. Scope - Mill and resurface with two lifts (3.0”) of asphalt. Misc. curb repair, ADA upgrades at existing sidewalk ramps.

b. Cost Breakdown

Construction	\$550,000
<u>Engineering</u>	<u>\$145,000</u>
TOTAL PROJECT COST	\$695,000

3. OPTION #3

- a. Scope – Mill and resurface from Jefferson Street to US-10 with joint repairs and ¾” HMA overlay; crush and shape from Jefferson Street north to 7 Mile Road. Place 3” of HMA, repair curbs and upgrade existing sidewalk ramps to meet ADA requirements.

b. Cost Breakdown

Construction	\$820,000
<u>Engineering</u>	<u>\$185,000</u>
TOTAL PROJECT COST	\$1,005,000

4. OPTION #4

- a. Scope – Mill and resurface from Jefferson Street to US-10 with joint repairs; crush and shape from Jefferson Street north to 7 Mile Road. Place 3” of HMA, repair curbs and upgrade existing sidewalk ramps to meet ADA requirements.

b. Cost Breakdown

Construction	\$1,045,000
<u>Engineering</u>	<u>\$240,000</u>
TOTAL PROJECT COST	\$1,285,000

7 MILE ROAD TO W. JEFFERSON STREET

5. OPTION #5

a. Scope –crush and shape from W. Jefferson Street to 7 Mile Road. Place 3” of HMA

b. Cost Breakdown

Construction	\$400,000
<u>Engineering</u>	<u>\$100,000</u>
TOTAL PROJECT COST	\$500,000

March 3, 2022

City of Ewart
200 S. Main Street
Ewart, MI 49631

Attention: Ms. Pepper Lockhart
City Manager

Regarding: River Road Rehabilitation
Design Engineering Services - **Revised**

Dear Ms. Lockhart:

Thank you for the opportunity to provide professional engineering services for the above referenced project. This is a revision to our previously approved design engineering proposal, dated December 16, 2021. At this time, the topographic survey has been completed. We have updated our fee based on the proposed change in scope. The following project understanding and scope of services to be provided by OHM Advisors based on the city's input.

PROJECT UNDERSTANDING

The project limits have been reduced to include River Road from 7 Mile Road to W. Jefferson Street. Rehabilitation measures will include pulverizing the existing travel lanes and placing 5 inches of asphalt. Permanent pavement marking and signage will be installed after the new asphalt is placed.

Federal aid in the amount of \$219,000 has been appropriated thru the City's Rural Task Force for 2023 construction. OHM Advisors has completed an updated preliminary cost opinion totaling \$480,000 for the work described above; this estimate can be used by the city for coordination with the Rural Task Force in securing additional funding.

The federal funding for the project must be administered through the Michigan Department of Transportation (MDOT) Local Agency Programs Unit (LAP). The plans for this project will be developed in accordance with MDOT guidelines. Additional project administration effort resulting from the federal aid process (program application, crash analysis, mobility analysis, GI meeting, NEPA, SHPO, etc.) has been included in this scope.

SCOPE OF SERVICE

Task 1 – Project Initiation and Obtain Information

Under this task, we will initiate the project and obtain necessary information to proceed with the design. Specific work efforts include:

Organize and attend a kickoff meeting with City staff to review project objectives, prepare design criteria, and establish a specific delivery schedule.

- Prepare and submit MDOT form #5323 at least 2 months prior to the GI submittal in accordance with MDOT LAP guidelines.
- Perform a site review to identify elements that are sensitive to project, i.e., driveway locations and other access issues, utility facilities in the area, geometric deficiencies, and drainage features.
- Complete a Crash Analysis per MDOT requirements.
- Notify known utility agencies of the proposed work and verify locations of existing known utilities, including both public and private, within the project limits for conflicts and coordinate relocations if necessary.
- Coordinate with McDowell and Associates to obtain pavement cores along the project route. We anticipate six (2) pavement cores.
- OHM will engage Commonwealth Heritage Group to prepare documents to obtain a State Historic Preservation Office (SHPO) review per Section 106 Requirements. As of July 1, 2020, all applications must be prepared by a federally



- qualified individual in Archaeology, Architectural History and History.
- Prepare documents to obtain National Environmental Policy Act (NEPA) approval.

Task 2 – Preliminary Plan Development

Under this task, develop preliminary geometrics for the project. The design will be developed in accordance with the current version of MDOT's Local Agency Programs Guidelines for Geometrics and AASHTO's A Policy on Geometric Design of Highways and Streets, 201. Preliminary Plans (GI plans) will be created. These plans will include input from several elements, including roadway geometrics, utility evaluation, traffic crash analysis, geotechnical evaluation, and special provisions. The Preliminary Plan Phase represents approximately 50% of the total design. Specific work efforts include:

- Review field information collected to identify any deficient areas in the existing geometrics.
- Develop pavement marking and signing plans within the affected influence of the project in accordance with MMUTCD requirements.
- Prepare typical roadway cross-sections for the project.
- Develop road plans in accordance with current AASHTO standards based on comments received from the City on base plans. Plans will be prepared using a scale of 1" = 30'.
- Detailed maintenance of traffic plans will be provided for the project. The maintenance of traffic plans will be developed in accordance with MDOT work zone safety and mobility guidelines.
- Create special provisions for all non-standard pay items in accordance with 2020 MDOT Standard Specifications for Construction and MDOT LAP guidelines.
- Compute preliminary quantities and develop the preliminary Engineer's Opinion of Probable Construction Cost.
- Evaluate and identify temporary grading easements required for the purposes of tying existing drive approaches into the proposed road elevation.
- Prepare proposed preliminary schedule for work including the construction start, substantial completion, and final completion dates.
- Submit Grade Inspection (G.I.) package including plans, project specifications, MDOT financial programming forms, and engineer's opinion of probable construction cost to MDOT Local Agency Programs for review.
- Coordinate and attend G.I. review meeting with MDOT and City representatives.

Task 3 – Final Plan Development

Based on comments received from the G.I. review, Final Plans will be created. Specific work efforts include:

- Finalize design plans based on comments obtained from the G.I. review meeting.
- Complete construction details.
- Finalize detailed grading.
- Submit final plans, project specifications, and an opinion of probable construction cost in MERL format to MDOT Local Agency Programs.
- Answer questions raised by contractors from MDOT during the bidding process.

SCHEDULE

We are prepared to begin the project upon receiving a signed authorization and will work with the City to meet a schedule that works within their timeframe. It is anticipated that plans will be prepared to meet MDOT bid letting in winter of 2023 (December-February), for construction in the summer of 2023.

COVID-19 Disclaimer

As we submit this proposal, the world is in the midst of the Covid-19 health crises, and we believe there is an increased risk for potential schedule impacts. The Time Schedule is based on operating in a normal environment. Our team, like the Client, is adjusting our workflow logistics and our teams are working remotely in an effective manner. However, be aware that schedule impacts from elements such as field services delays, required resource agencies, and key staff illness that neither OHM Advisors nor the Client have control over are more likely in the current environment. We will communicate proactively, clearly identify project issues as they arise, and work with the Client's staff to develop a plan to deal with unforeseen issues.



COMPENSATION

The services outlined above will be performed on an hourly basis for the not-to-exceed amount of **\$45,291.00**. This amount is based on the assumptions listed below. The city will be invoiced for services on a monthly basis. The estimated budget breakdown is as follows:

Task 1 - Project Initiation	\$25,631
Task 2 – Preliminary Plan Development	\$10,350
<u>Task 3 – Final Plan Development</u>	<u>\$9,310</u>
Engineering Services Total	\$ 45,291

FURTHER CLARIFICATIONS AND ASSUMPTIONS

The above-listed scope of services was prepared with the following assumptions:

- The city will be responsible for all permit application fees and permit fees.
- No permanent right-of-way acquisition is anticipated. City will obtain temporary grading easements, if required.
- OHM will be pleased to provide any additional services for this project on an hourly basis. Services not included in this proposal:
 - a. Construction phase services such as, but not limited to, construction management, construction engineering, contract administration, construction observation and/or construction layout. Construction engineering services proposal will be provided once the actual project construction scope has been determined.
 - b. Easement Acquisition
 - c. Environmental assessments or reports, drainage studies, or other environmental evaluations associated with potential contaminated soils.

Should you find this agreement acceptable, please execute both copies and return one copy to us for our files. We look forward to working with the city on another successful project. If you have any questions, please feel free to contact me at lou.fleury@ohm-advisors.com or (810) 429-8289.

Sincerely,
OHM Advisors

Lou Fleury, PE
Principal

Enclosure: Standard Terms and Conditions

City of Evart
River Road Rehabilitation – Engineering Design Services

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

TERMS & CONDITIONS

1. THE AGREEMENT. These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. CLIENT RESPONSIBILITIES. CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. PROJECT INFORMATION. OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. PERIOD OF SERVICE. The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. COMPENSATION. CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. TERMS OF PAYMENT. Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. STANDARD OF CARE. OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. RESTRICTION OF REMEDIES. OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. LIMIT OF LIABILITY. To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. ASSIGNMENT. Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. NO WAIVER. Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. GOVERNING LAW. The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. INSTRUMENTS OF SERVICE. OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. CERTIFICATIONS. OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. TERMINATION. Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. RIGHT TO SUSPEND SERVICES. In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.
22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/08/2022	751	39000	SPECTRUM HEALTH OCCUPATIONAL	PHYSICALS/DRUG TESTING	590-537-840.000	42.50
		39000		PHYSICALS/DRUG TEST	591-545-840.000	42.50
						<hr/> 85.00
03/08/2022	751	828 (E)	FIRST NATIONAL BANK OF OMAHA	TRAVEL EXPENSES	101-172-860.000	478.29
		828 (E)		EDUCATION AND TRAINING	101-203-957.000	550.00
		828 (E)		OFFICE SUPPLIES	101-265-727.000	7.47
		828 (E)		POSTAGE & SHIPPING	101-265-741.000	104.40
		828 (E)		COMMUNICATIONS	101-265-850.000	5.30
		828 (E)		PUBLISHING/PRINTING	101-265-900.000	56.48
		828 (E)		OFFICE SUPPLIES	101-301-727.000	40.70
		828 (E)		OPERATING SUPPLIES	101-301-740.000	50.86
		828 (E)		TRAVEL EXPENSES	101-301-860.000	733.32
		828 (E)		GAS AND OIL	101-301-861.000	38.21
		828 (E)		REPAIRS AND MAINTENANCE	101-301-930.000	27.11
		828 (E)		COMPUTERS/EQUIPMENT/IT	101-301-932.000	14.99
		828 (E)		EDUCATION AND TRAINING	101-301-957.000	280.00
		828 (E)		CAPITAL OUTLAY-CAPITALIZED	101-301-970.100	99.99
		828 (E)		REIMBURSEMENT EXPENSE	101-441-768.000	469.89
		828 (E)		OFFICE SUPPLIES	590-537-727.000	30.97
		828 (E)		POSTAGE & SHIPPING	590-537-741.000	104.40
		828 (E)		COMMUNICATIONS	590-537-850.000	5.30
		828 (E)		PUBLISHING/PRINTING	590-537-900.000	56.48
		828 (E)		EDUCATION AND TRAINING	590-537-957.000	167.50
		828 (E)		OFFICE SUPPLIES	591-545-727.000	30.95
		828 (E)		POSTAGE & SHIPPING	591-545-741.000	104.40
		828 (E)		COMMUNICATIONS	591-545-850.000	5.30
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		828 (E)		EDUCATION AND TRAINING	591-546-957.000	167.50
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03/08/2022	751	830 (E)	VOID	** VOIDED **		** VOIDED **
03/08/2022	751	831 (A)	CHARTER/SPECTRUM	COMMUNICATIONS	101-265-850.000	49.32
		831 (A)		COMMUNICATIONS	101-301-850.000	129.98
		831 (A)		COMMUNICATIONS	101-442-850.000	16.66

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		831 (A)		COMMUNICATIONS	590-537-850.000	65.98
		831 (A)		COMMUNICATIONS	591-545-850.000	66.00
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03/08/2022	751	833 (A)	FLACHS, MICHAEL	COMMUNICATIONS	590-537-850.000	20.00
		833 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<hr/> 40.00
03/08/2022	751	834 (A)	JOHN BEAM JR.	COMMUNICATIONS	101-301-850.000	40.00
03/08/2022	751	835 (A)	MARTIN, DALE	COMMUNICATIONS	590-537-850.000	20.00
		835 (A)		COMMUNICATIONS	591-545-850.000	20.00
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03/08/2022	751	836 (A)	MOMA, DUSTIN	COMMUNICATIONS	590-537-850.000	20.00
		836 (A)		COMMUNICATIONS	591-545-850.000	20.00
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03/08/2022	751	837 (A)	MUCZYNSKI, PATRICK	COMMUNICATIONS	590-537-850.000	20.00
		837 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<hr/> 40.00
03/08/2022	751	838 (A)	MULKERNS, CHRISTINE	COMMUNICATIONS	101-265-850.000	13.33
		838 (A)		COMMUNICATIONS	590-537-850.000	13.33
		838 (A)		COMMUNICATIONS	591-545-850.000	13.34
						<hr/> 40.00
03/08/2022	751	839 (A)	PEPPER LOCKHART	COMMUNICATIONS	101-172-850.000	40.00
		839 (A)		MEMBERSHIP AND DUES	101-215-807.000	60.00
						<hr/> 100.00
03/08/2022	751	840 (A)	WHITE LAW OFFICE	PROFESSIONAL SERVICES	101-210-801.000	1,458.34
		840 (A)		Attorney Fees - Police	101-301-801.301	1,458.32
		840 (A)		PROFESSIONAL SERVICES	590-538-801.000	1,458.34
		840 (A)		PROFESSIONAL SERVICES	591-546-801.000	1,458.34
						<hr/> 5,833.34
03/08/2022	751	841 (A)	ZINGER, ADAM	COMMUNICATIONS	590-537-850.000	20.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		841 (A)		COMMUNICATIONS	591-545-850.000	20.00
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03/14/2022	751	39001	CITY OF EVART	DUE TO GENL - PROPERTY TAX	703-000-214.102	4,585.03
		39001		INTEREST & PENALTY	703-000-214.103	550.47
		39001		DUE TO GENL-ADMIN FEE	703-000-214.104	45.02
		39001		DUE TO SPECIAL S OAK WATER AND SEWER	703-000-214.205	60.60
		39001		DUE TO NORTH OAK ASSESSMENT	703-000-214.326	1,224.82
						<hr/> 6,465.94
03/14/2022	751	39002	EVART PUBLIC LIBRARY	DUE TO LIBRARY	703-000-214.223	305.60
		39002		DUE TO LIBRARY - INTEREST	703-000-223.100	27.68
						<hr/> 333.28
03/14/2022	751	39003	OSCEOLA COUNTY TREASURER	DUE TO STATE EDUCATION TAX	703-000-214.221	1,177.42
		39003		DUE TO COUNTY	703-000-214.222	2,007.61
		39003		DUE TO COUNTY - INTEREST	703-000-222.100	123.24
		39003		STATE ED TAX INTEREST	703-000-222.110	158.82
						<hr/> 3,467.09
03/14/2022	751	39004	CITY OF EVART	INTEREST & PENALTY	704-000-214.103	363.48
		39004		DUE TO GENL-ADMIN FEE	704-000-214.104	1,281.29
		39004		DUE TO GEN PUBLIC SAFETY MILL	704-000-214.480	8,236.10
						<hr/> 9,880.87
03/14/2022	751	39005	EVART FIRE DEPARTMENT	DUE TO FIRE DIST MILLAGE	704-000-214.481	9,151.26
03/14/2022	751	39006	EVART PUBLIC SCHOOLS	DUE TO SCH NEW-DEBT	704-000-214.226	9,151.26
		39006		DUE TO SCHOOL OPERATION	704-000-214.229	64,853.59
						<hr/> 74,004.85
03/14/2022	751	39007	MECOSTA OSCEOLA TRANSIT AUTHORITY	DUE TO MOTA	704-000-214.230	2,273.03
03/14/2022	751	39008	MECOSTA-OSCEOLA INTERMEDIATE	DUE TO INTERM SCHOOL	704-000-214.227	21,294.34
03/14/2022	751	39009	OSCEOLA COUNTY TREASURER	DUE TO COA	704-000-214.224	4,556.76
		39009		DUE TO ROAD PATROL	704-000-214.228	4,553.55
		39009		DUE TO EMS	704-000-214.231	3,431.60
						<hr/> 12,541.91

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03/15/2022	751	39010	EVART FIRE DEPARTMENT	DUE TO FIRE DIST MILLAGE		** VOIDED **
03/15/2022	751	39011	EVART PUBLIC LIBRARY	DUE TO LIBRARY		** VOIDED **
03/15/2022	751	39012	MICHIGAN DEPARTMENT OF TREASURY	DUE TO INTERM SCHOOL	704-000-214.227	603.27
		39012		DUE TO SCHOOL OPERATION	704-000-214.229	2,138.40
						<hr/> 2,741.67
03/15/2022	751	39013	MICHIGAN DEPARTMENT OF TREASURY	DUE TO STATE EDUCATION TAX	703-000-214.221	1,425.60
		39013		DUE TO INTERM SCHOOL	704-000-214.227	1,199.35
		39013		DUE TO SCHOOL OPERATION	704-000-214.229	4,276.80
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03/15/2022	751	39014	EVART FIRE DEPARTMENT	DUE TO FIRE DIST MILLAGE	704-000-214.481	50.23
03/15/2022	751	39015	EVART PUBLIC LIBRARY	DUE TO LIBRARY	703-000-214.223	25.60
03/16/2022	751	842 (E)	CONSUMERS ENERGY	UTILITIES	101-441-921.000	91.26
		842 (E)		UTILITIES	101-448-921.000	1,414.10
		842 (E)		UTILITIES	591-546-921.000	28.67
						<hr/> 1,534.03
03/16/2022	751	843 (E)	LINGO	COMMUNICATIONS	590-538-850.000	148.69
		843 (E)		COMMUNICATIONS	591-546-850.000	74.34
						<hr/> 223.03
03/21/2022	751	39016	ACCIDENT FUND	WORKMENS COMPENSATION	101-301-724.000	681.90
		39016		WORKMENS COMPENSATION	101-850-724.000	227.30
		39016		WORKMENS COMPENSATION	202-850-724.000	318.22
		39016		WORKMENS COMPENSATION	203-850-724.000	272.76
		39016		WORKMENS COMPENSATION	590-850-724.000	1,545.64
		39016		WORKMENS COMPENSATION	591-850-724.000	1,500.18
						<hr/> 4,546.00
03/21/2022	751	39017	DEERE CREDIT, INC	CAPITAL OUTLAY-CAPITALIZED	661-599-970.100	1,315.64
03/21/2022	751	39018	DETROIT SALT COMPANY	OPERATING SUPPLIES	202-452-740.000	3,110.26
		39018		OPERATING SUPPLIES	203-452-740.000	3,110.25
						<hr/> 6,220.51

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CHECK DISBURSEMENT REPORT FOR CITY OF EVART
CHECK DATE FROM 03/08/2022 - 03/21/2022
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/21/2022	751	39019	DTE ENERGY	UTILITIES	101-301-921.000	523.83
		39019		UTILITIES	101-440-921.000	637.85
		39019		UTILITIES	590-538-921.000	1,144.12
						<hr/> 2,305.80
03/21/2022	751	39020	EGLE	PERMITS AND FEES	590-537-729.000	3,650.00
03/21/2022	751	39021	FILE SAFE, INC	PROFESSIONAL SERVICES	101-265-801.000	22.59
		39021		PROFESSIONAL SERVICES	590-537-801.000	22.58
		39021		PROFESSIONAL SERVICES	591-545-801.000	22.58
						<hr/> 67.75
03/21/2022	751	39022	HOMETOWN HARDWARE	OPERATING SUPPLIES	101-265-740.000	10.01
		39022		OPERATING SUPPLIES	590-538-740.000	29.64
		39022		OPERATING SUPPLIES	591-545-740.000	29.64
						<hr/> 69.29
03/21/2022	751	39023	KCI	PROFESSIONAL SERVICES	101-209-801.000	452.11
03/21/2022	751	39024	NATIONAL PEN CO. LLC	OFFICE SUPPLIES	101-265-727.000	63.31
		39024		OFFICE SUPPLIES	590-537-727.000	63.31
		39024		OFFICE SUPPLIES	591-545-727.000	63.32
						<hr/> 189.94
03/21/2022	751	39025	OSCEOLA-LAKE CONSERVATION	COMMUNITY PROMOTIONS	101-895-880.000	1,150.00
03/21/2022	751	39026	RCB CONTRACTING	PROFESSIONAL SERVICES	101-265-801.000	76.67
		39026		PROFESSIONAL SERVICES	101-301-801.000	115.00
		39026		PROFESSIONAL SERVICES	101-440-801.000	38.33
		39026		PROFESSIONAL SERVICES	101-441-801.000	306.66
		39026		PROFESSIONAL SERVICES	101-442-801.000	76.67
		39026		PROFESSIONAL SERVICES	207-751-801.000	76.67
		39026		PROFESSIONAL SERVICES	208-757-801.000	76.67
		39026		PROFESSIONAL SERVICES	590-538-801.000	1,533.33
		39026		PROFESSIONAL SERVICES	591-546-801.000	1,533.33
						<hr/> 3,833.33
03/21/2022	751	39027	REPUBLIC SERVICES #239	PROFESSIONAL SERVICES	101-441-801.000	129.00
		39027		PROFESSIONAL SERVICES	101-526-801.000	10,045.16
		39027		PROFESSIONAL SERVICES	590-538-801.000	57.50

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CHECK DISBURSEMENT REPORT FOR CITY OF EVART
CHECK DATE FROM 03/08/2022 - 03/21/2022
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		39027		PROFESSIONAL SERVICES	591-546-801.000	57.50
						<u>10,289.16</u>
03/21/2022	751	39028	SLC METER, LLC	CAPITAL OUTLAY-CAPITALIZED	591-547-970.100	4,215.70
03/21/2022	751	39029	SMITH LUMBER CO	OPERATING SUPPLIES	101-301-740.000	16.79
		39029		REPAIRS AND MAINTENANCE	101-441-930.000	35.17
		39029		REPAIRS AND MAINTENANCE	101-442-930.000	35.48
		39029		REPAIRS AND MAINTENANCE	590-537-930.000	730.93
		39029		REPAIRS AND MAINTENANCE	591-545-930.000	730.92
		39029		REPAIRS AND MAINTENANCE	591-546-930.000	15.36
						<u>1,564.65</u>
03/21/2022	751	39030	STATE OF MI - MDOT	PROFESSIONAL SERVICES	101-442-801.000	1,346.84
		39030		REPAIRS AND MAINTENANCE	101-442-930.000	1,346.84
						<u>2,693.68</u>
03/21/2022	751	39031	WILLIAMS & WORKS, INC.	PROFESSIONAL SERVICES	101-242-801.000	25.00
03/21/2022	751	39032	XEROX CORPORATION	PUBLISHING/PRINTING	101-265-900.000	121.45
		39032		PUBLISHING/PRINTING	590-537-900.000	121.45
		39032		PUBLISHING/PRINTING	591-545-900.000	121.45
						<u>364.35</u>
03/21/2022	751	844 (A)	AMERICAN SPECIALTY PRODUCTS	OPERATING SUPPLIES	590-538-740.000	1,160.33
03/21/2022	751	845 (A)	MAURER'S TEXTILE RENTAL	PROFESSIONAL SERVICES	101-265-801.000	100.00
		845 (A)		PROFESSIONAL SERVICES	101-441-801.000	100.00
		845 (A)		PROFESSIONAL SERVICES	590-537-801.000	100.00
		845 (A)		PROFESSIONAL SERVICES	591-545-801.000	100.00
						<u>400.00</u>
03/21/2022	751	846 (A)	SCOTLAND OIL COMPANY, INC.	GAS AND OIL	101-301-861.000	1,890.53
		846 (A)		GAS AND OIL	661-599-861.000	667.05
						<u>2,557.58</u>
			TOTAL - ALL FUNDS	TOTAL OF 52 CHECKS (4 voided)		208,312.27

--- GL TOTALS ---

101-172-850.000	COMMUNICATIONS	40.00
101-172-860.000	TRAVEL EXPENSES	478.29

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-203-850.000			COMMUNICATIONS		40.00	
101-203-957.000			EDUCATION AND TRAINING		550.00	
101-209-801.000			PROFESSIONAL SERVICES		452.11	
101-210-801.000			PROFESSIONAL SERVICES		1,458.34	
101-215-807.000			MEMBERSHIP AND DUES		60.00	
101-242-801.000			PROFESSIONAL SERVICES		25.00	
101-265-727.000			OFFICE SUPPLIES		70.78	
101-265-740.000			OPERATING SUPPLIES		10.01	
101-265-741.000			POSTAGE & SHIPPING		104.40	
101-265-801.000			PROFESSIONAL SERVICES		199.26	
101-265-850.000			COMMUNICATIONS		67.95	
101-265-900.000			PUBLISHING/PRINTING		177.93	
101-301-724.000			WORKMENS COMPENSATION		681.90	
101-301-727.000			OFFICE SUPPLIES		40.70	
101-301-740.000			OPERATING SUPPLIES		67.65	
101-301-801.000			PROFESSIONAL SERVICES		115.00	
101-301-801.301			Attorney Fees - Police		1,458.32	
101-301-850.000			COMMUNICATIONS		169.98	
101-301-860.000			TRAVEL EXPENSES		733.32	
101-301-861.000			GAS AND OIL		1,928.74	
101-301-921.000			UTILITIES		523.83	
101-301-930.000			REPAIRS AND MAINTENANCE		27.11	
101-301-932.000			COMPUTERS/EQUIPMENT/IT		14.99	
101-301-957.000			EDUCATION AND TRAINING		280.00	
101-301-970.100			CAPITAL OUTLAY-CAPITALIZED		99.99	
101-440-801.000			PROFESSIONAL SERVICES		38.33	
101-440-921.000			UTILITIES		637.85	
101-441-768.000			REIMBURSEMENT EXPENSE		469.89	
101-441-801.000			PROFESSIONAL SERVICES		535.66	
101-441-921.000			UTILITIES		91.26	
101-441-930.000			REPAIRS AND MAINTENANCE		35.17	
101-442-801.000			PROFESSIONAL SERVICES		1,423.51	
101-442-850.000			COMMUNICATIONS		16.66	
101-442-930.000			REPAIRS AND MAINTENANCE		1,382.32	
101-448-921.000			UTILITIES		1,414.10	
101-526-801.000			PROFESSIONAL SERVICES		10,045.16	
101-850-724.000			WORKMENS COMPENSATION		227.30	
101-895-880.000			COMMUNITY PROMOTIONS		1,150.00	
202-452-740.000			OPERATING SUPPLIES		3,110.26	
202-850-724.000			WORKMENS COMPENSATION		318.22	
203-452-740.000			OPERATING SUPPLIES		3,110.25	
203-850-724.000			WORKMENS COMPENSATION		272.76	
207-751-801.000			PROFESSIONAL SERVICES		76.67	
208-757-801.000			PROFESSIONAL SERVICES		76.67	
590-537-727.000			OFFICE SUPPLIES		94.28	
590-537-729.000			PERMITS AND FEES		3,650.00	
590-537-741.000			POSTAGE & SHIPPING		104.40	
590-537-801.000			PROFESSIONAL SERVICES		122.58	

Check Date	Bank	Check #	Payee	Description	GL #	Amount
590-537-840.000			PHYSICALS/DRUG TESTING			42.50
590-537-850.000			COMMUNICATIONS			184.61
590-537-900.000			PUBLISHING/PRINTING			177.93
590-537-930.000			REPAIRS AND MAINTENANCE			730.93
590-537-957.000			EDUCATION AND TRAINING			167.50
590-538-740.000			OPERATING SUPPLIES			1,189.97
590-538-801.000			PROFESSIONAL SERVICES			3,049.17
590-538-850.000			COMMUNICATIONS			148.69
590-538-921.000			UTILITIES			1,144.12
590-850-724.000			WORKMENS COMPENSATION			1,545.64
591-545-727.000			OFFICE SUPPLIES			94.27
591-545-740.000			OPERATING SUPPLIES			29.64
591-545-741.000			POSTAGE & SHIPPING			104.40
591-545-801.000			PROFESSIONAL SERVICES			122.58
591-545-840.000			PHYSICALS/DRUG TESTING			42.50
591-545-850.000			COMMUNICATIONS			184.64
591-545-900.000			PUBLISHING/PRINTING			177.93
591-545-930.000			REPAIRS AND MAINTENANCE			730.92
591-546-801.000			PROFESSIONAL SERVICES			3,049.17
591-546-850.000			COMMUNICATIONS			74.34
591-546-921.000			UTILITIES			28.67
591-546-930.000			REPAIRS AND MAINTENANCE			15.36
591-546-957.000			EDUCATION AND TRAINING			167.50
591-547-970.100			CAPITAL OUTLAY-CAPITALIZED			4,215.70
591-850-724.000			WORKMENS COMPENSATION			1,500.18
661-599-861.000			GAS AND OIL			667.05
661-599-970.100			CAPITAL OUTLAY-CAPITALIZED			1,315.64
703-000-214.102			DUE TO GENL - PROPERTY TAX			4,585.03
703-000-214.103			INTEREST & PENALTY			550.47
703-000-214.104			DUE TO GENL-ADMIN FEE			45.02
703-000-214.205			DUE TO SPECIAL S OAK WATER AND SEWER			60.60
703-000-214.221			DUE TO STATE EDUCATION TAX			2,603.02
703-000-214.222			DUE TO COUNTY			2,007.61
703-000-214.223			DUE TO LIBRARY			331.20
703-000-214.326			DUE TO NORTH OAK ASSESSMENT			1,224.82
703-000-222.100			DUE TO COUNTY - INTEREST			123.24
703-000-222.110			STATE ED TAX INTEREST			158.82
703-000-223.100			DUE TO LIBRARY - INTEREST			27.68
704-000-214.103			INTEREST & PENALTY			363.48
704-000-214.104			DUE TO GENL-ADMIN FEE			1,281.29
704-000-214.224			DUE TO COA			4,556.76
704-000-214.226			DUE TO SCH NEW-DEBT			9,151.26
704-000-214.227			DUE TO INTERM SCHOOL			23,096.96
704-000-214.228			DUE TO ROAD PATROL			4,553.55
704-000-214.229			DUE TO SCHOOL OPERATION			71,268.79
704-000-214.230			DUE TO MOTA			2,273.03
704-000-214.231			DUE TO EMS			3,431.60
704-000-214.480			DUE TO GEN PUBLIC SAFETY MILL			8,236.10

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CHECK DATE FROM 03/08/2022 - 03/21/2022
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
704-000-214.481			DUE TO FIRE DIST MILLAGE			9,201.49
			TOTAL			208,312.27

Check Register Report For City Of Evert
For Check Dates 03/08/2022 to 03/21/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
03/16/2022	750	DD6428	BEAM, JOHN	1,250.00	0.00	826.79	Cleared
03/16/2022	750	DD6429	CLARK, RILEE N	312.84	0.00	269.23	Cleared
03/16/2022	750	DD6430	DUNCAN, JENNIFER	932.69	0.00	698.45	Cleared
03/16/2022	750	DD6431	FIEBIG, KATHY	192.31	0.00	169.42	Cleared
03/16/2022	750	DD6432	FLACHS, MICHAEL J	743.34	0.00	490.89	Cleared
03/16/2022	750	DD6433	HIGGINS, JERALD J	535.50	0.00	443.22	Cleared
03/16/2022	750	DD6434	HUBBARD, EMMA M	69.00	0.00	60.79	Cleared
03/16/2022	750	DD6435	LOCKHART, PEPPER L	1,756.59	0.00	1,271.80	Cleared
03/16/2022	750	DD6436	MARTIN, DALE	964.15	0.00	583.21	Cleared
03/16/2022	750	DD6437	MCCLURE, PATRICK K	6,351.50	0.00	3,765.98	Cleared
03/16/2022	750	DD6438	MOMA, DUSTIN L	1,394.23	0.00	1,034.25	Cleared
03/16/2022	750	DD6439	MUCZYNSKI, PATRICK	1,035.20	0.00	669.42	Cleared
03/16/2022	750	DD6440	MULKERNS, CHRISTINE L	760.00	0.00	589.08	Cleared
03/16/2022	750	DD6441	NEWSOME, LISA R	744.28	0.00	625.27	Cleared
03/16/2022	750	DD6442	SWIFT-ECKERT, TERESA M	336.38	0.00	308.60	Cleared
03/16/2022	750	DD6443	TUPPER, VICTORIA	86.55	0.00	76.25	Cleared
03/16/2022	750	DD6444	WILSON, CHAD W	904.28	0.00	748.80	Cleared
03/16/2022	750	DD6445	ZINGER, ADAM	826.81	0.00	556.16	Cleared
03/09/2022	750	DD6405	BEAM, JOHN	1,250.00	0.00	826.79	Cleared
03/09/2022	750	DD6406	CLARK, RILEE N	274.08	0.00	238.96	Cleared
03/09/2022	750	DD6407	DUNCAN, JENNIFER	932.69	0.00	698.45	Cleared
03/09/2022	750	DD6408	FIEBIG, KATHY	192.31	0.00	169.43	Cleared
03/09/2022	750	DD6409	FLACHS, MICHAEL J	743.20	0.00	490.79	Cleared
03/09/2022	750	DD6410	HIGGINS, JERALD J	357.00	0.00	303.83	Cleared
03/09/2022	750	DD6411	HUBBARD, EMMA M	96.00	0.00	84.58	Cleared
03/09/2022	750	DD6412	LOCKHART, PEPPER L	1,756.59	0.00	1,271.78	Cleared
03/09/2022	750	DD6413	MARTIN, DALE	946.40	0.00	573.18	Cleared
03/09/2022	750	DD6414	MCCLURE, PATRICK K	1,207.93	0.00	842.12	Cleared
03/09/2022	750	DD6415	MOMA, DUSTIN L	1,394.23	0.00	1,034.24	Cleared
03/09/2022	750	DD6416	MUCZYNSKI, PATRICK	1,268.12	0.00	836.92	Cleared

Check Register Report For City Of Evert
For Check Dates 03/08/2022 to 03/21/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
03/09/2022	750	DD6417	MULKERNS, CHRISTINE L	760.00	0.00	589.09	Cleared
03/09/2022	750	DD6418	NEWSOME, LISA R	744.28	0.00	625.26	Cleared
03/09/2022	750	DD6419	SWIFT-ECKERT, TERESA M	401.06	0.00	365.59	Cleared
03/09/2022	750	DD6420	TUPPER, VICTORIA	76.20	0.00	67.13	Cleared
03/09/2022	750	DD6421	WILSON, CHAD W	904.28	0.00	723.68	Cleared
03/09/2022	750	DD6422	ZINGER, ADAM	743.20	0.00	493.24	Cleared
03/09/2022	750	23290	MISDU	112.41	112.41	0.00	Open
03/16/2022	750	23291	MISDU	112.41	112.41	0.00	Open
03/09/2022	750	EFT734	FEDERAL 941	3,038.05	3,038.05	0.00	Open
03/16/2022	750	EFT740	FEDERAL 941	5,264.12	5,264.12	0.00	Open

Totals:		Number of Checks:	040	41,770.21	8,526.99	23,422.67
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Total Physical Checks:	2
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Total Check Stubs:	38
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Summary of Funds for February 28, 2022											
			CD	CD	CD	CD	MMA				
			Mercantile	MFCU	WMCC	LOSB	Huntington				
		Chemical	ex.12/21/2023	ex.01/03/2024	ex.12/20/2023	ex.12/19/2023					
		Checking	2.90%	3.01%	2.89%	3.39%	0.10%	Totals			
GENERAL	101	\$ 601,886.20	\$ 73,837.45	\$ 76,229.66	\$ 75,915.76	\$ 76,430.46	\$30,243.89	\$ 904,299.53			
Police Equipment	101.301	\$ 50.00						\$ 50.00			
Cash Equipment Donations	101.200	\$ 3,500.01						\$ 3,500.01			
Recreation-Timber Sale	101.20	\$ 2,786.00						\$ 2,786.00			
Recreation-Youth Bake Sale	207	\$ 338.52						\$ 338.52			
Recreation-Pop Warner	207	\$ 5,453.51						\$ 5,453.51			
Tree Donations	101.204	\$ (1,375.00)						\$ (1,375.00)			
Canine Donations	101.303	\$ 2,734.60						\$ 2,734.60			
Community Policing Fund	101.304	\$ 2,225.00						\$ 2,225.00			
APParrest Fund	101.306	\$ 1,007.50						\$ 1,007.50			
PA 302 FUND	101.308	\$ 3,824.41						\$ 3,824.41			
Economic Dev Ent Fund	101.310	\$ 7,036.91						\$ 7,036.91			
For Sidewalks	101.313	\$ 2,846.50						\$ 2,846.50			
Oil and Gas Lease	101.316	\$ 6,276.00						\$ 6,276.00	\$ 744,240.56	****	101 Bank bal. does not include CDs
Petty Cash (in cash draw)	101	\$ 245.05						\$ 245.05	\$ 971,492.43	101	GENERAL FUND
Other Parks/Recreation	207	\$ 2,692.48						\$ 2,692.48	\$ 2,692.48		Other Parks/Recreation
Riverside Campground	208	\$ 4,379.60						\$ 4,379.60	\$ 4,379.60		Riverside Campground
Cemetery	209	\$ 98,578.32						\$ 98,578.32	\$ 98,578.32		Cemetery
MAJOR STREETS	202	\$ 783,304.02	\$ 3.48	\$ 4.35	\$ 4.24	\$ 4.41	\$1.24	\$ 783,321.74	\$ 783,321.74	202	MAJOR STREETS FUND
LOCAL STREETS	203	\$ 187,548.48	\$ 3,041.41	\$ 3,140.37	\$ 3,128.81	\$ 3,148.34	\$ 1,245.74	\$ 201,253.15	\$ 201,253.15	203	LOCAL STREETS FUND
SEWER	590	\$ 1,224,078.74	\$ 5,018.75	\$ 5,182.22	\$ 5,163.13	\$ 5,195.39	\$2,055.61	\$ 1,246,693.84	\$ 1,246,693.84	590	SEWER FUND
WATER	591	\$ 2,218,762.52	\$ 126,269.90	\$ 130,374.87	\$ 129,894.80	\$ 130,704.69	\$51,720.09	\$ 2,787,726.87	\$ 2,787,726.87	591	WATER FUND
FIRE VEHICLE	663	\$ -	\$ 6,551.55	\$ 6,764.13	\$ 6,739.25	\$ 6,781.20	\$ 2,683.59	\$ 29,519.72	\$ 29,519.72	663	FIRE VEHICLE FUND
POLICE VEHICLE	664	\$ 1.71	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.04	\$ 1.95	\$ 1.95	664	POLICE VEHICLE FUND
EQUIPMENT POOL	661	\$ 298,757.86	\$19,321.63	\$ 19,949.86	\$ 19,876.37	\$ 20,000.34	\$ 7,914.15	\$ 385,820.21	\$ 385,820.21	661	EQUIPMENT POOL FUND
TRUST & AGENCY	701	\$ 0.51	\$ 507.86	\$ 524.20	\$ 522.30	\$ 525.53	\$ 208.05	\$ 2,288.45	\$ 2,288.45	701	TRUST AND AGENCY
SUMMER TAX FUND	703	\$ 7,309.06						\$ 7,309.06	\$ 7,309.06	703	SUMMER TAX FUND
WINTER TAX FUND	704	\$ 137,420.54						\$ 137,420.54	\$ 137,420.54	704	WINTER TAX FUND
CEM TRUST FUND	711	\$ 16,758.94	\$ 30,177.18	\$ 31,157.37	\$ 31,042.73	\$ 31,236.15	\$ 12,360.74	\$ 152,733.11	\$ 152,733.11	711	CEMETERY TRUST FUND
PAYROLL FUND	750	\$ 10,951.23						\$ 10,951.23	\$ 10,951.23	750	PAYROLL FUND
VENDOR FUND	751	\$ 5,999.87						\$ 5,999.87	\$ 5,999.87	751	VENDOR FUND
TOTALS		\$ 5,635,379.09	\$ 264,729.26	\$ 273,327.08	\$ 272,287.44	\$274,026.56	\$108,433.14	\$ 6,828,182.57	\$ 6,828,182.57		

PERIOD ENDING 02/28/2022

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE
		BALANCE		02/28/2022
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND				
Assets				
Dept 000 - 728				
101-000-001.000	CASH	613,682.71		601,886.20
101-000-001.200	CASH EQUIPMENT DONATIONS	3,500.01		3,500.01
101-000-001.203	TIMBER SALE PROCEEDS	2,786.00		2,786.00
101-000-001.204	TREE DONATIONS	(1,375.00)		(1,375.00)
101-000-001.301	POLICE EQUIP (ATV) FUND	50.00		50.00
101-000-001.303	CANINE DONATIONS	2,734.60		2,734.60
101-000-001.304	COMMUNITY POL FUN	2,225.00		2,225.00
101-000-001.306	APPARREST FUND	1,007.50		1,007.50
101-000-001.308	PA 302 FUND	3,824.41		3,824.41
101-000-001.310	ECONOMIC DEVELOPMENT	7,036.91		7,036.91
101-000-001.313	FOR SIDEWALKS (TO STREETS)	2,846.50		2,846.50
101-000-001.316	OIL AND GAS LEASE	6,276.00		6,276.00
101-000-001.400	YOUTH BAKE SALE FUND	338.52		338.52
101-000-001.500	POP WARNER FOOTBALL DONATIONS	5,453.51		5,453.51
101-000-003.001	CD - MERCANTILE BANK	73,837.45		73,837.45
101-000-003.002	CD - MEMBERS FIRST CREDIT UNION	76,229.66		76,229.66
101-000-003.003	CD - WEST MICHIGAN CREDIT UNION	75,915.76		75,915.76
101-000-003.004	CD - LAKE OSCEOLA STATE BANK	76,430.46		76,430.46
101-000-004.000	PETTY CASH	245.05		245.05
101-000-005.005	MMA- HUNTINGTON BANK	30,243.89		30,243.89
Total Dept 000 - 728		983,288.94		971,492.43
TOTAL ASSETS		983,288.94		971,492.43
Fund 202 - MAJOR STREET				
Assets				
Dept 000 - 728				
202-000-001.000	CASH	770,863.46		783,304.02
202-000-003.001	CD - MERCANTILE BANK	3.48		3.48
202-000-003.002	CD - MEMBERS FIRST CREDIT UNION	4.35		4.35
202-000-003.003	CD - WEST MICHIGAN CREDIT UNION	4.24		4.24
202-000-003.004	CD - LAKE OSCEOLA STATE BANK	4.41		4.41
202-000-005.005	MMA- HUNTINGTON BANK	1.24		1.24
Total Dept 000 - 728		770,881.18		783,321.74
TOTAL ASSETS		770,881.18		783,321.74
Fund 203 - LOCAL STREET				
Assets				
Dept 000 - 728				
203-000-001.000	CASH	185,163.83		187,548.48
203-000-003.001	CD - MERCANTILE BANK	3,041.41		3,041.41
203-000-003.002	CD - MEMBERS FIRST CREDIT UNION	3,140.37		3,140.37
203-000-003.003	CD - WEST MICHIGAN CREDIT UNION	3,128.81		3,128.81
203-000-003.004	CD - LAKE OSCEOLA STATE BANK	3,148.34		3,148.34
203-000-005.005	MMA- HUNTINGTON BANK	1,245.74		1,245.74
Total Dept 000 - 728		198,868.50		201,253.15
TOTAL ASSETS		198,868.50		201,253.15
Fund 207 - OTHER PARKS/RECREATION FUND				
Assets				
Dept 000 - 728				
207-000-001.000	CASH	(2,767.48)		(2,692.48)
Total Dept 000 - 728		(2,767.48)		(2,692.48)
TOTAL ASSETS		(2,767.48)		(2,692.48)

PERIOD ENDING 02/28/2022

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE
		BALANCE		02/28/2022
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)
Fund 208 - RIVERSIDE CAMPGROUND FUND				
Assets				
Dept 000 - 728				
208-000-001.000	CASH		4,379.60	4,379.60
Total Dept 000 - 728			4,379.60	4,379.60
TOTAL ASSETS			4,379.60	4,379.60
Fund 209 - CEMETERY FUND				
Assets				
Dept 000 - 728				
209-000-001.000	CASH		92,656.92	98,578.32
Total Dept 000 - 728			92,656.92	98,578.32
TOTAL ASSETS			92,656.92	98,578.32
Fund 590 - SEWER FUND				
Assets				
Dept 000 - 728				
590-000-001.000	CASH		1,202,998.34	1,224,078.74
590-000-003.001	CD - MERCANTILE BANK		5,018.75	5,018.75
590-000-003.002	CD - MEMBERS FIRST CREDIT UNION		5,182.22	5,182.22
590-000-003.003	CD - WEST MICHIGAN CREDIT UNION		5,163.13	5,163.13
590-000-003.004	CD - LAKE OSCEOLA STATE BANK		5,195.39	5,195.39
590-000-005.005	MMA- HUNTINGTON BANK		2,055.61	2,055.61
Total Dept 000 - 728			1,225,613.44	1,246,693.84
TOTAL ASSETS			1,225,613.44	1,246,693.84
Fund 591 - WATER FUND				
Assets				
Dept 000 - 728				
591-000-001.000	CASH		2,166,586.72	2,218,762.52
591-000-003.001	CD - MERCANTILE BANK		126,269.90	126,269.90
591-000-003.002	CD - MEMBERS FIRST CREDIT UNION		130,374.87	130,374.87
591-000-003.003	CD - WEST MICHIGAN CREDIT UNION		129,894.80	129,894.80
591-000-003.004	CD - LAKE OSCEOLA STATE BANK		130,704.69	130,704.69
591-000-005.005	MMA- HUNTINGTON BANK		51,720.09	51,720.09
Total Dept 000 - 728			2,735,551.07	2,787,726.87
TOTAL ASSETS			2,735,551.07	2,787,726.87
Fund 661 - EQUIPMENT POOL FUND				
Assets				
Dept 000 - 728				
661-000-001.000	CASH		293,719.21	298,757.86
661-000-003.001	CD - MERCANTILE BANK		19,321.63	19,321.63
661-000-003.002	CD - MEMBERS FIRST CREDIT UNION		19,949.86	19,949.86
661-000-003.003	CD - WEST MICHIGAN CREDIT UNION		19,876.37	19,876.37
661-000-003.004	CD - LAKE OSCEOLA STATE BANK		20,000.34	20,000.34
661-000-005.005	MMA- HUNTINGTON BANK		7,914.15	7,914.15
Total Dept 000 - 728			380,781.56	385,820.21
TOTAL ASSETS			380,781.56	385,820.21
Fund 663 - FIRE VEHICLE				
Assets				
Dept 000 - 728				
663-000-003.001	CD - MERCANTILE BANK		6,551.55	6,551.55

PERIOD ENDING 02/28/2022

GL NUMBER	DESCRIPTION	PREVIOUS MONTH	END BALANCE
		BALANCE	02/28/2022
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)
Fund 663 - FIRE VEHICLE			
Assets			
663-000-003.002	CD - MEMBERS FIRST CREDIT UNION	6,764.13	6,764.13
663-000-003.003	CD - WEST MICHIGAN CREDIT UNION	6,739.25	6,739.25
663-000-003.004	CD - LAKE OSCEOLA STATE BANK	6,781.20	6,781.20
663-000-005.005	MMA- HUNTINGTON BANK	2,683.59	2,683.59
Total Dept 000 - 728		29,519.72	29,519.72
TOTAL ASSETS		29,519.72	29,519.72
Fund 664 - POLICE VEHICLE			
Assets			
Dept 000 - 728			
664-000-001.000	CASH	1.71	1.71
664-000-003.001	CD - MERCANTILE BANK	0.05	0.05
664-000-003.002	CD - MEMBERS FIRST CREDIT UNION	0.05	0.05
664-000-003.003	CD - WEST MICHIGAN CREDIT UNION	0.05	0.05
664-000-003.004	CD - LAKE OSCEOLA STATE BANK	0.05	0.05
664-000-003.005	CD - HUNTINGTON BANK	0.04	0.04
Total Dept 000 - 728		1.95	1.95
TOTAL ASSETS		1.95	1.95
Fund 701 - TRUST AND AGENCY			
Assets			
Dept 000 - 728			
701-000-001.000	CASH	0.51	0.51
701-000-003.001	CD - MERCANTILE BANK	507.86	507.86
701-000-003.002	CD - MEMBERS FIRST CREDIT UNION	524.20	524.20
701-000-003.003	CD - WEST MICHIGAN CREDIT UNION	522.30	522.30
701-000-003.004	CD - LAKE OSCEOLA STATE BANK	525.53	525.53
701-000-005.005	MMA- HUNTINGTON BANK	208.05	208.05
Total Dept 000 - 728		2,288.45	2,288.45
TOTAL ASSETS		2,288.45	2,288.45
Fund 703 - SUMMER TAX			
Assets			
Dept 000 - 728			
703-000-001.000	CASH	5,456.47	7,309.06
Total Dept 000 - 728		5,456.47	7,309.06
TOTAL ASSETS		5,456.47	7,309.06
Fund 704 - WINTER TAX			
Assets			
Dept 000 - 728			
704-000-001.000	CASH	86,288.42	137,420.54
Total Dept 000 - 728		86,288.42	137,420.54
TOTAL ASSETS		86,288.42	137,420.54
Fund 711 - CEMETERY TRUST FUND			
Assets			
Dept 000 - 728			
711-000-001.000	CASH	16,658.81	16,758.94
711-000-003.001	CD - MERCANTILE BANK	30,177.18	30,177.18
711-000-003.002	CD - MEMBERS FIRST CREDIT UNION	31,157.37	31,157.37
711-000-003.003	CD - WEST MICHIGAN CREDIT UNION	31,042.73	31,042.73

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ACCOUNT BALANCE REPORT FOR CITY OF EVART

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PERIOD ENDING 02/28/2022

GL NUMBER	DESCRIPTION	PREVIOUS MONTH BALANCE		END BALANCE 02/28/2022	
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)	
Fund 711 - CEMETERY TRUST FUND					
Assets					
711-000-003.004	CD - LAKE OSCEOLA STATE BANK	31,236.15		31,236.15	
711-000-005.005	MMA- HUNTINGTON BANK	12,360.74		12,360.74	
Total Dept 000 - 728		152,632.98		152,733.11	
TOTAL ASSETS		152,632.98		152,733.11	
Fund 750 - PAYROLL					
Assets					
Dept 000 - 728					
750-000-001.000	CASH	10,834.59		10,951.23	
Total Dept 000 - 728		10,834.59		10,951.23	
TOTAL ASSETS		10,834.59		10,951.23	
Fund 751 - VENDOR ACCOUNT					
Assets					
Dept 000 - 728					
751-000-001.000	CASH	4,985.19		5,999.87	
Total Dept 000 - 728		4,985.19		5,999.87	
TOTAL ASSETS		4,985.19		5,999.87	

WHITE LAW OFFICE P.L.C.

JAMES R. WHITE
ATTORNEY AT LAW

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Legal Assistants:
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Shannon H. Myers

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E-mail: jwhite@whitelawoffice.net

CITY OF EVART

City Attorney Report

February 17, 2022 – March 17, 2022

Various Telephone Conferences & emails with City Clerk and Attorney General's office regarding Charter Amendment Ballot; Research Ballot language & past language.

6251 – Various emails and telephone conferences with City and 6251 regarding land purchase.

Evart Industrial Properties, LLC & Visio Clara, LLC – Draft documents regarding land swap and land return regarding Lot 1.

Communication with the City regarding Demolition cases.

Review communications regarding utility shutoffs

Research, Telephone Conferences, emails and Conference regarding Schmidt Water matter.

MacLellan – Communication with City, MacLellan & Huntington Bank regarding outstanding Mortgage on Lot 2.

Review Assessor Contract

Review and opinion on ballot language for Police Department Millage.

DPW/ Sewer & Water Communications

February 2022

Streets

- Plowed and salted major & local streets/snow removal
- Removing snow/ice buildup on US 10 bridge
- Cold patching potholes on major & local streets
- Street light maintenance
- Street sign inventory/maintenance
- Cleaned gutter pans/storm drains

DPW

- Prepared trucks for snow removal
- Snow removal on sidewalks/ramps
- Truck/Equipment maintenance
- Completed monthly salt report

Misc.

- Cleaned workshop and WWTP lab
- Miss-Digs
- Trash run (weekly)
- Salt parking lot at Depot
- Delivered extra trash bins
- Brush and stump cleanup at cemetery

Airport

- Monthly light test
- Plowed runway/snow removal
- Brush removal project completed

Parks

- Shoveled ramps at Cant Hook
- Snow removal/maintenance of ice rink

Water

- Collected samples for drinking water wells
- Completed the Monthly Operating Report (MOR)
- Filled day tanks
- Replacing residential meters
- Performed daily well reads
- Performed water and sewer reads for monthly billing
- Re-reads of water meters
- Repairs/Maintenance on pumps at Well 4, 6 and 14
- 400 new meters installed to date

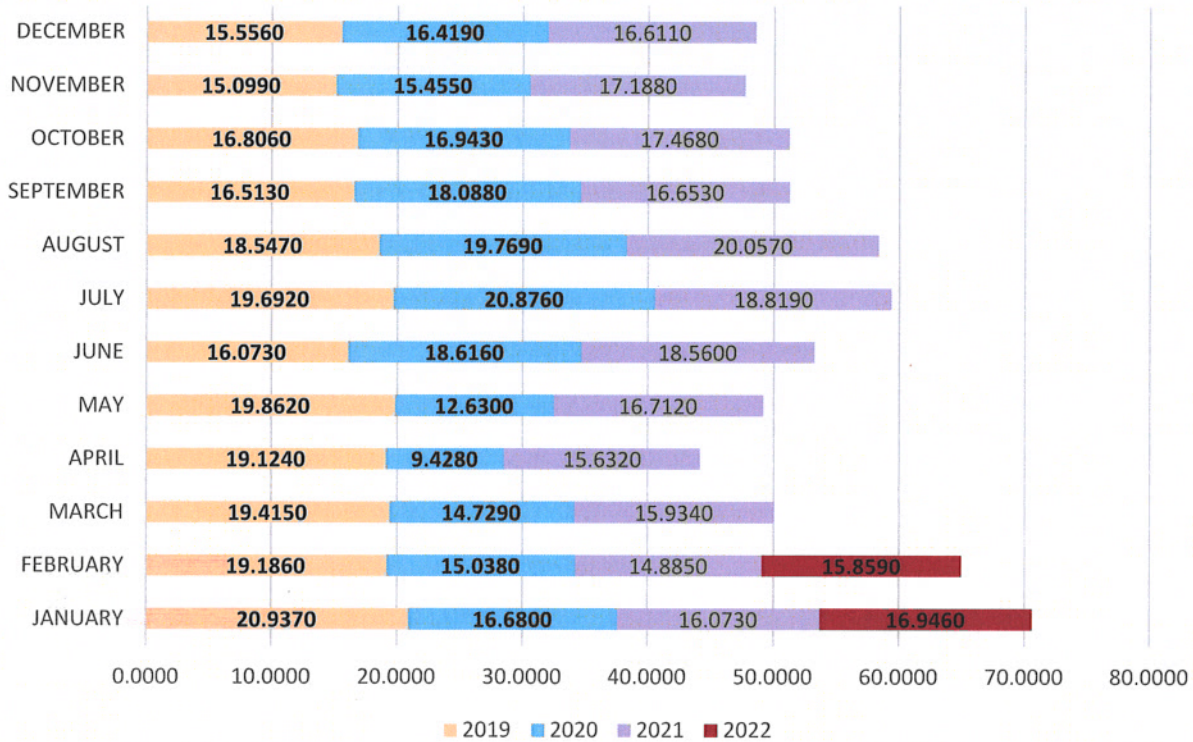
Sewer

- Worked on check valve at Lift Station #1
- Worked on WWTP Garage

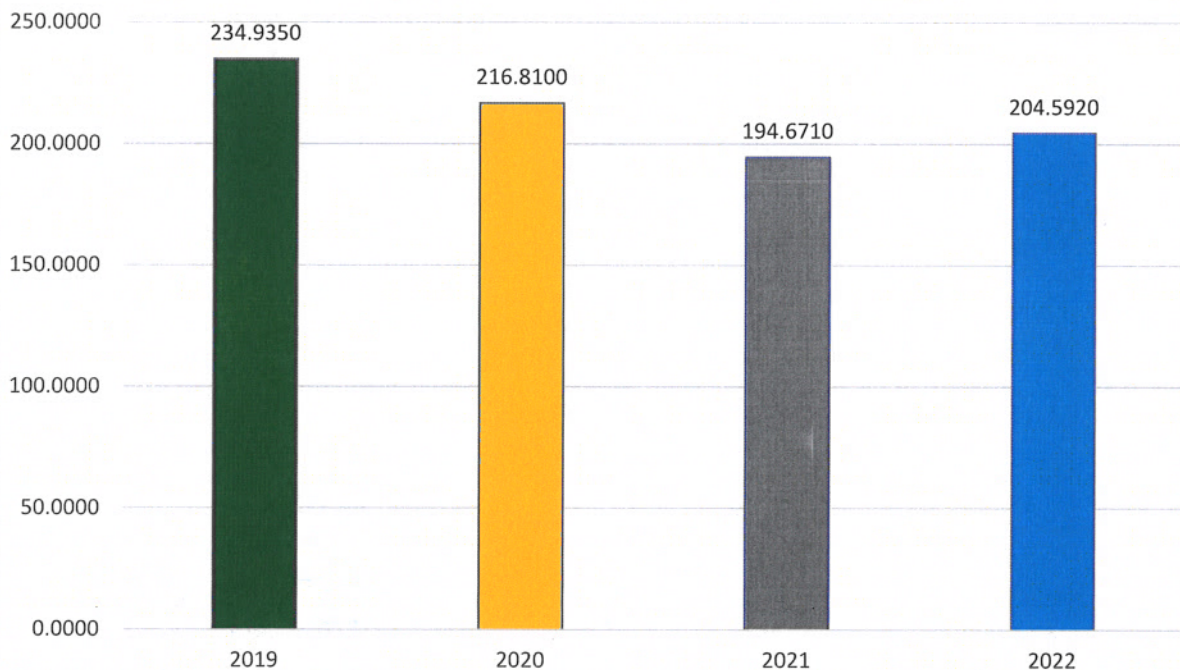
Current Water/Sewer Rates

- Water Rates: \$4.99/1000 gallons
- Sewer Rates: \$9.93/1000 gallons
- Water RTS Fee: \$6.73
- Sewer RTS Fee: \$14.00

Monthly Water Pumpage for 2019 - 2022 (in million gallons)



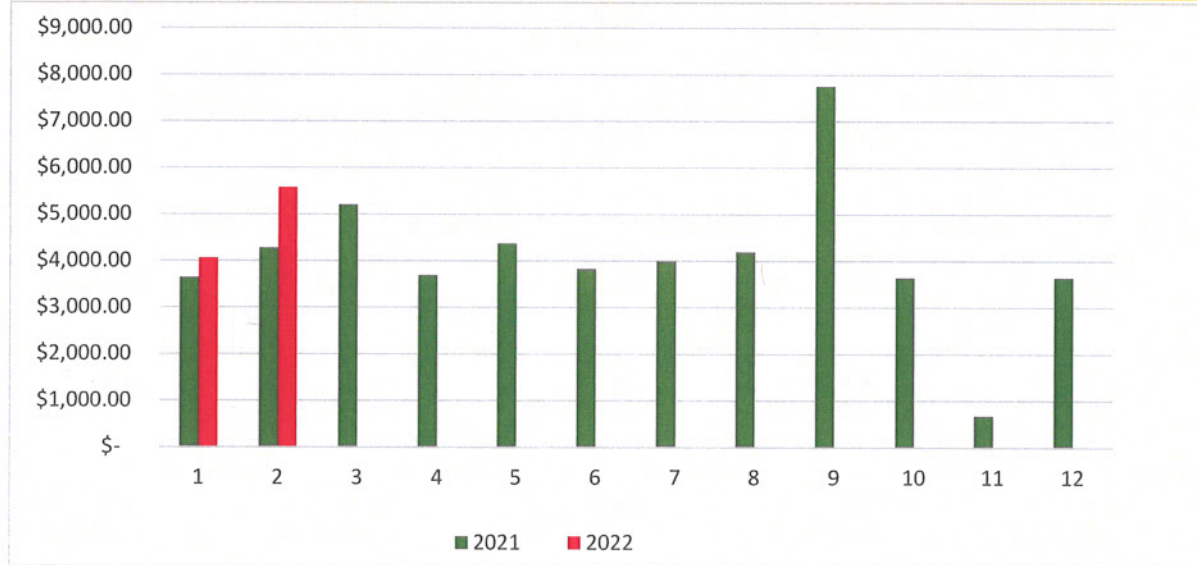
Annual Water Pumpages 2019 - 2022 Current Months Usage Compared to Past Annual Pumpages (in million gallons)



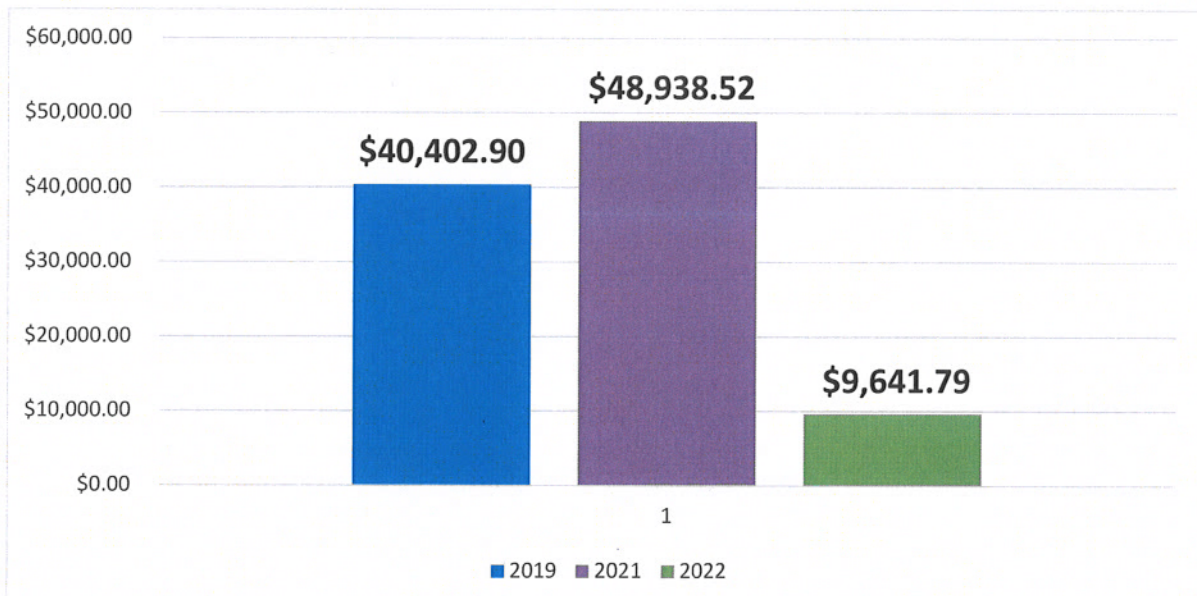
ELECTRIC COMPARISON REVIEW FOR FEBRUARY 2021-2022

	WATER	SEWER
2021	\$ 6,812.49	\$ 4,277.91
2022	\$ 13,681.78	\$ 5,577.30
DIFFERENCE/SAVINGS	\$6,869.29	\$1,299.39

SEWER ELECTRIC COST COMPARED TO PRIOR TWO YEARS (MONTH BY MONTH)



SEWER ELECTRIC COST (CURRENT MONTHS USAGE COMPARED TO PAST ANNUAL COSTS)





Evart Police Department

Monthly Report

February 2022

News

During the month of February, the Evart Police Department hired Emma Hubbard as a part-time Administrative Assistant. Emma is currently a senior at the Evart High School enrolled in the co-op program.

The City of Evart hired Rilee Clark as a part time Administrative Assistant who is also a senior at the Evart High School. Rilee is helping the Evart Police Department purge records and organized several years' worth of filing.

Trainings

Chief Beam attended the annual Winter Conference hosted by The Michigan Association of Chiefs of Police at the Amway Grand Plaza in Grand Rapids.

Chief Beam also attended a Field Training Officer training in Mt. Pleasant.

Officer Higgins attended training with The Human Factor Research Group to recertify himself as a defensive tactics instructor.

Technology

MMRMA notified Chief Beam the RAP Grant submitted for the Verkada Camera purchase was approved. The City of Evart will receive \$23,926.48 back upon providing proof of the expenditure to MMRMA.

Department Roster

<i>Title</i>	<i>Name</i>	<i>Badge Number</i>
Chief of Police	John Beam Jr.	39-01
K9-Officer	Patrick McClure	39-K9
Full Time Police Officer	Chad Wilson	39-04
Part Time Police Officer	JJ Higgins	39-06
Part Time Police Officer	Johnnie Daniels	39-03

Offense Breakout Report

TOTAL ACTIVITIES	
OFFICER	TOTAL ACTIVITIES
Beam, John Jr.	40
Daniels, Johnnie	4
Higgins, JJ	80
McClure, Patrick	83
Wilson, Chad	158
TOTAL:	365

ARRESTS	
OFFICER	NUMBER OF ARRESTS
Beam, John Jr.	0
McClure, Patrick	1
Wilson, Chad	1
Daniels, Johnnie	0
Higgins, JJ	0
TOTAL:	2

ASSISTS	
AGENCY	NUMBER OF ASSISTS
Assist Citizen	7
Assist Fire	3
Assist MSP	3
Assist OCSD	1
TOTAL:	14

ACCIDENTS	
TYPE	NUMBER OF ACCIDENTS
Accident - PD	1
Accident - PI	1
Accident - Private Property	1
TOTAL:	3

TRAFFIC VIOLATIONS		
OFFICER	Traffic Complaint/Hazard	Traffic Stop Verbal Warning
Beam, John Jr.	0	4

Higgins, JJ	0	1
McClure, Patrick	1	2
Wilson, Chad	1	5
TOTAL:	2	12

ORDINANCE VIOLATIONS		
OFFICER	ORDINANCE VIOLATIONS	ORDINANCE COUNT
Wilson, Chad	Ordinance Violation - Warning	15
TOTAL:		15

Activities by Officer

Name	Activity	Activity Count
Beam, John Jr.	Accident - PI	1
	Assist Citizen	5
	Assist Fire	2
	Disorderly	2
	Follow-Up	4
	Property Check	17
	Stationary Radar	2
	Traffic Stop Verbal Warning	5
	Vehicle Patrol	2
Activity Categories Total Count:		40
Daniels, Johnnie	Property Check	4
Activity Categories Total Count:		4
Higgins, JJ	Assist MSP	1
	Attempt to Locate	15
	Follow-Up	7
	Property Check	47
	Stationary Radar	8
	Traffic Stop Verbal Warning	1
	Training	1
Activity Categories Total Count:		80
McClure, Patrick	Assist Citizen	2
	Assist Fire	1
	Assist MSP	2
	Criminal Sexual Conduct	1
	Death Investigation	1
	Follow-Up	4
	Misdemeanor Arrest	1

	Property Check	40
	Public Relation Event	1
	Stationary Radar	23
	Suspicious Person	1
	Suspicious Situation	1
	Suspicious Vehicle	2
	Traffic Complaint/Hazard	1
	Traffic Stop Verbal Warning	2
Activity Categories Total Count:		83
Wilson, Chad	Accident - PD	1
	Assist Citizen	2
	Civil Complaint	5
	Domestic	4
	Follow-Up	39
	Fraud	1
	Harassment	2
	Larceny	1
	Noise Complaint	2
	Ordinance Violation - Warning	15
	Property Check	42
	Public Relation Event	1
	Stationary Radar	5
	Suspicious Situation	4
	Suspicious Vehicle	4
	Traffic Complaint/Hazard	1
	Traffic Stop Verbal Warning	5
	Training	1
	Trespassing	2
	VCSA	3
	Vehicle Patrol	18
Activity Categories Total Count:		158

March Board of Review Recap

We have concluded another successful assessing year. We had another strong year of sales which helped increased our tax base for the upcoming year. New construction this year fell mostly in the Industrial and Commercial class with the addition to the grow facility and the new bank.

The March Board of Review ended on Tuesday March 15th. The board heard a total of three petitions, two petitions were filed in protest of value and the third was a Disabled Veteran Exemption that was granted.

Below are the final numbers after the close of the March Board of Review -

Property Class	Assessed Values	Capped Values	Tentative Taxable Value
Real Agriculture	0	0	0
Real Commercial	7,959,600	6,431,354	6,482,638
Real Industrial	9,989,600	8,576,358	9,671,475
Real Residential	23,449,100	16,225,043	16,586,247
Real Timber Cutover	0	0	0
Real Developmental	0	0	0
TOTAL REAL PROPERTY	41,398,300	31,232,755	32,740,360
TOTAL PERSONAL PROPERTY	3,393,100	3,393,100	3,393,100
TOTAL REAL & PERSONAL PROPERTY	44,791,400	34,625,855	36,133,460

Our Taxable value increased from last year by 4,409,362 to 36,133,460 from 31,724,098. This increase is from the following - New Construction, Uncapping of Taxable Values from sales, and the Increase in Taxable value by 1.033 for all other parcels which is a result of the Consumer Price Index. All indications of the market right now are showing another strong year ahead of us.

If you have any questions, please feel free to reach out to me and I would be happy to answer them.

David Kirwin – City of Evart Assessor



EVART DOWNTOWN DEVELOPMENT AUTHORITY
Tuesday March 8th, 2022 8:00 AM
200 South Main Street; Evart, MI 49631
BOARD MEETING AGENDA



1. Call Meeting to Order
2. Attendance
3. Introduction of Guests
4. Citizen Comments
5. Approval of Agenda
6. Approval of February 8, 2022 Regular Meeting Minutes
7. Approval of Vendor List for February 2022
8. President's Comments
9. Director's Comments
10. City Manager's Comments
11. Committee Updates
 - Economic Vitality
 - a. Farmers Market Report
 - b. Pop-Up
 - c. Business Recruitment Primer-draft
 - Design
 - a. SBEI
 - b. Benches/Bike Racks
 - c. Way Finding Signage (paused)
 - Promotion
 - a. Shop Local
 - b. Summer Arts Series
 - i. Host (need to help with set up, take down be available during performance for any issues or questions which may arise.)
 1. Bob Marshall Band July 2, 2022
 2. Jake Slater August 20, 2022
 - ii. Other performers for balance of 2022 funds
 - c. Board Recruiting
 - d. Volunteers
13. Old Business
 - a. Development Plan and Tax Increment Financing Plan
 - b. New Business Welcome
14. New Business
 - a. Hometown Decorations and Display 2022 - 2024 Contract
 - b.

15. Citizen's Comments

16. Adjournment



EVART DOWNTOWN DEVELOPMENT AUTHORITY

Tuesday January 11th, 2021 8:00 AM
200 South Main Street; Evart, MI 49631

BOARD MEETING MINUTES



1. Meeting called to order by Bengry at 8:02am
2. Attendance: Alan Bengry, Molly Cataldo, Lynn Salinas, June-Marie Essner, Erica Henry, Sandy Szeliga, Shannon Schmidt, Pepper Lockhart
Absent: Jason O'Dell
3. Guests: Angela Hunter, John Hunter
4. Citizen Comments: None
5. Approval of agenda as presented.
6. Moved by Cataldo, supported by Salinas for approval of January 11, 2022 Regular Meeting Minutes.
Ayes: 7 Nays: 0 Result: Carried
7. Moved by Cataldo, supported by Schmidt for approval of Vendor List for December 2021 in the amount of \$7,613.99 and January 2021 in the amount of 366.52.
Ayes: 7 Nays: 0 Result: Carried
8. President's Comments: Interim report submitted to OCCF for the grant on SBEI. Final report will be submitted upon completion of the project. City Council supported the DDA Director Contract unanimously. Green Gold Diner will be having 5 special events in 2022.
9. Director's Comments: No report
10. City Manager's Comments: City Council approved sale of building in industrial park to current tenant. If DDA needs help from the city, let City Manager know about it. They are willing to help.
11. Committee Updates

Economic Vitality

- a. Farmers Market: MIFMA conference is in March with \$70 registration fee. Hunter plans to attend. Mid Michigan Community Action Agency is planning to set up a booth at the market in 2022.
- b. Pop-Up: Cadillac News reporter called and did an interview regarding the Pop-up with Essner. It should be in the paper within the next week or so.
- c. Business Recruitment Primer: Progress is being made.

Design

- a. SBEI
- b. Benches/Bike Racks: Ferris students are working on some bike racks.
- c. Way Finding Signage:

Promotion

- a. Shop Local
- b. Summer Arts Series: Bob Marshall Band Scheduled for July 2, 2022 @ Ewart Depot 7pm-9pm.

Organization

- a. Board Recruiting: No action at this time
- b. Volunteers

13. Old Business

- a. Development Plan and Tax Increment Financing Plan: DDA will work with Williams and Works to help with the update of the plan.

14. New Business

- a. Director Contract: Motion by Salinas, supported by Essner to approve the DDA Director contract.
Ayes: 7 Nays: 0 Result: Carried
- b. Farmers Market Manager Contract: Motion by Cataldo, supported by Henry to approve the Farmers Market Managers contract between the DDA and Angela Hunter.
Ayes: 7 Nays: 0 Result: Carried
City Manager recommended providing EFM Manager with \$100 petty cash.
- c. New Business on Main Street: Discussion on what to do for a new business on Main Street. Further discussion needs to be done to develop a plan on how to welcome new businesses on Main Street.

15. Citizen's Comments: None

16. Motion made by Cataldo, supported by Salinas to adjourn at 8:423am.

Ayes: 7 Nays: 0 Result: Carried

Respectfully submitted, June-Marie Essner, secretary

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

		2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 02/28/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY							
248-395-569.000	STATE GRANTS- OTHER	12,000.00	0.00	0.00		12,000.00	0.00
248-395-573.000	LOCAL COMMUNITY STABILIZATION SHARE	50,000.00	0.00	0.00		50,000.00	0.00
248-395-665.000	INTEREST-REVENUE	150.00	36.86	1.97		113.14	24.57
248-395-685.000	MISCELLANEOUS REVENUE	1,000.00	52,592.84	0.00		(51,592.84)	5,259.28
248-395-685.801	RENT REVENUE	2,000.00	500.00	0.00		1,500.00	25.00
248-395-685.802	PROMO PROJECTS REVENUE	4,500.00	0.00	0.00		4,500.00	0.00
248-395-685.804	MMS PLEDGES-CITY CONTRIBUTION	20,000.00	20,000.00	0.00		0.00	100.00
248-395-685.805	IND/CORPORATE DONATIONS	28,300.00	0.00	0.00		28,300.00	0.00
248-395-685.808	EVENT DONATIONS REV	2,000.00	413.75	0.00		1,586.25	20.69
248-395-685.810	SUM CON (CONCERT DAY DONATIONS) REV	1,000.00	0.00	0.00		1,000.00	0.00
248-395-685.811	SUMMER CONCERT SERIES GRANT REVENUE	250.00	0.00	0.00		250.00	0.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		121,200.00	73,543.45	1.97		47,656.55	60.68
TOTAL REVENUES		121,200.00	73,543.45	1.97		47,656.55	60.68
Expenditures							
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY							
248-395-702.000	SALARIES	35,000.00	0.00	0.00		35,000.00	0.00
248-395-719.000	OTHER FRINGE BENEFITS	12,000.00	0.00	0.00		12,000.00	0.00
248-395-723.000	UNEMPLOYMENT COMP.	220.00	2.00	0.00		218.00	0.91
248-395-724.000	WORKMENS COMPENSATION	950.00	(115.00)	0.00		1,065.00	(12.11)
248-395-727.000	OFFICE SUPPLIES	750.00	64.90	0.00		685.10	8.65
248-395-740.000	OPERATING SUPPLIES	450.00	459.97	50.00		(9.97)	102.22
248-395-741.000	POSTAGE & SHIPPING	100.00	58.00	0.00		42.00	58.00
248-395-801.000	PROFESSIONAL SERVICES	1,000.00	3,533.00	0.00		(2,533.00)	353.30
248-395-803.000	INDEPENDENT AUDITOR SERVICES	2,760.00	2,760.00	210.00		0.00	100.00
248-395-804.000	DDA LEGAL SERVICES	250.00	0.00	0.00		250.00	0.00
248-395-807.000	MEMBERSHIP AND DUES	420.00	375.00	0.00		45.00	89.29
248-395-850.000	COMMUNICATIONS	2,500.00	1,857.35	592.54		642.65	74.29
248-395-860.000	TRAVEL EXPENSES	4,850.00	25.00	0.00		4,825.00	0.52
248-395-880.000	COMMUNITY PROMOTIONS	2,900.00	700.00	0.00		2,200.00	24.14
248-395-880.101	FACADE GRANTS	10,000.00	231.03	0.00		9,768.97	2.31
248-395-880.102	CHRISTMAS DECORATIONS	2,200.00	1,921.50	0.00		278.50	87.34
248-395-880.104	UNCOMMITTED DESIGN PROJECTS (FUTURE)	17,500.00	275.00	0.00		17,225.00	1.57
248-395-880.105	SHOP LOCAL (VITALITY PROJECT)	4,500.00	0.00	0.00		4,500.00	0.00
248-395-880.106	MARKETING & COMMUN(ORGANIZATION PROJECT)	1,000.00	0.00	0.00		1,000.00	0.00
248-395-880.109	SUM CONCERT SERIES (EXISTING PROJECTS)	2,400.00	1,850.00	0.00		550.00	77.08
248-395-880.111	EVENT SPONSORSHIP (EXISTING PROJECT)	300.00	300.00	0.00		0.00	100.00
248-395-880.112	EVART BUCKS (EXISTING PROJECT)	300.00	2.00	0.00		298.00	0.67
248-395-900.000	PUBLISHING/PRINTING	300.00	3,533.71	3,486.71		(3,233.71)	1,177.90
248-395-921.000	UTILITIES	1,500.00	946.77	125.56		553.23	63.12
248-395-930.000	REPAIRS AND MAINTENANCE	200.00	55.73	0.00		144.27	27.87
248-395-955.000	MISCELLANEOUS EXPENSE	540.00	0.00	0.00		540.00	0.00
248-395-957.000	EDUCATION AND TRAINING	250.00	0.00	0.00		250.00	0.00
248-395-967.000	PROJECT COSTS	7,500.00	0.00	0.00		7,500.00	0.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		112,640.00	18,835.96	4,464.81		93,804.04	16.72
Dept 850 - FRINGE BENEFITS							
248-850-714.000	MEDICARE	780.00	0.00	0.00		780.00	0.00
248-850-715.000	SOCIAL SECURITY	3,000.00	0.00	0.00		3,000.00	0.00

03/07/2022 01:49 PM
User: JENNIE
DB: City Of Evar

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART
PERIOD ENDING 02/28/2022
% Fiscal Year Completed: 66.58

Page: 2/3

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 02/28/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
Total Dept 850 - FRINGE BENEFITS		3,780.00	0.00	0.00	3,780.00	0.00
TOTAL EXPENDITURES		116,420.00	18,835.96	4,464.81	97,584.04	16.18
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		121,200.00	73,543.45	1.97	47,656.55	60.68
TOTAL EXPENDITURES		116,420.00	18,835.96	4,464.81	97,584.04	16.18
NET OF REVENUES & EXPENDITURES		4,780.00	54,707.49	(4,462.84)	(49,927.49)	1,144.51

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2022 NORMAL (ABNORMAL)	MONTH 02/28/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 551 - FARMERS MARKET						
Revenues						
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY						
551-395-685.603	FUNDRAISING	100.00	0.00	0.00	100.00	0.00
551-395-685.800	DOUBLE UP FOOD BUCKS	1,300.00	(670.00)	0.00	1,970.00	(51.54)
551-395-685.801	SNAP	500.00	0.00	0.00	500.00	0.00
551-395-685.802	WIC	500.00	0.00	0.00	500.00	0.00
551-395-685.803	SENIOR FRESH	1,000.00	426.00	438.00	574.00	42.60
551-395-685.805	SPECTRUM HEALTH	500.00	(24.00)	0.00	524.00	(4.80)
551-395-685.806	VENDOR FEES	4,000.00	0.00	0.00	4,000.00	0.00
551-395-685.807	FARMERS MARKET MISC	100.00	0.00	0.00	100.00	0.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		8,000.00	(268.00)	438.00	8,268.00	(3.35)
TOTAL REVENUES		8,000.00	(268.00)	438.00	8,268.00	(3.35)
Expenditures						
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY						
551-395-727.000	OFFICE SUPPLIES	50.00	0.00	0.00	50.00	0.00
551-395-728.000	DOUBLE UP FOOD BUCKS	1,300.00	1,694.00	0.00	(394.00)	130.31
551-395-729.000	SNAP	500.00	0.00	0.00	500.00	0.00
551-395-730.000	WIC	500.00	297.00	0.00	203.00	59.40
551-395-731.000	SENIOR FRESH	1,000.00	1,180.00	0.00	(180.00)	118.00
551-395-732.000	SPECTRUM HEALTH	500.00	1,269.00	0.00	(769.00)	253.80
551-395-740.000	OPERATING SUPPLIES	0.00	22.07	0.00	(22.07)	100.00
551-395-801.000	FARM MANAGER CONTRACT	2,900.00	1,200.00	0.00	1,700.00	41.38
551-395-807.000	MEMBERSHIP AND DUES	200.00	0.00	0.00	200.00	0.00
551-395-860.000	TRAVEL EXPENSES	200.00	70.90	0.00	129.10	35.45
551-395-895.000	SPECIAL EVENTS/PROGRAMS	100.00	0.00	0.00	100.00	0.00
551-395-900.000	PUBLISHING/PRINTING	150.00	12.50	0.00	137.50	8.33
551-395-955.000	MISCELLANEOUS EXPENSE	200.00	0.00	0.00	200.00	0.00
551-395-957.000	EDUCATION AND TRAINING	250.00	0.00	0.00	250.00	0.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		7,850.00	5,745.47	0.00	2,104.53	73.19
TOTAL EXPENDITURES		7,850.00	5,745.47	0.00	2,104.53	73.19
Fund 551 - FARMERS MARKET:						
TOTAL REVENUES		8,000.00	(268.00)	438.00	8,268.00	3.35
TOTAL EXPENDITURES		7,850.00	5,745.47	0.00	2,104.53	73.19
NET OF REVENUES & EXPENDITURES		150.00	(6,013.47)	438.00	6,163.47	4,008.98
TOTAL REVENUES - ALL FUNDS		129,200.00	73,275.45	439.97	55,924.55	56.71
TOTAL EXPENDITURES - ALL FUNDS		124,270.00	24,581.43	4,464.81	99,688.57	19.78
NET OF REVENUES & EXPENDITURES		4,930.00	48,694.02	(4,024.84)	(43,764.02)	987.71

Downtown Development Authority Vendors List/Payroll - February 2022

VENDOR	PURPOSE	AMOUNT	PAID	DATE
DTE	Natural Gas	\$ 81.79	ACH	2/28/2022
Maestrocm		\$ 50.00	ACH	2/18/2022
Consumers Energy	Electric Bill	\$ 43.77	ACH	2/16/2022
Verizon	Phone	\$ 142.54	ACH	2/24/2022
Rockford Advertising	1 year advertisement -leadership web	\$ 3,486.71	Ck#5667	2/10/2022
Savvy Media	Social Media Marketing -Dec 2021/Jan 2022	\$ 300.00	Ck#5668	2/10/2022
Baird, Cotter & Bishop	W2/1099 Preparations for 2021	\$ 210.00	Ck#5669	2/24/2022
Savvy Media	Social Media Marketing - Feb 2022	\$ 150.00	Ck#5670	2/24/2022
Total		\$ 4,464.81		

Farmer's Market Vendors List - February 2022

Total		\$ -
-------	--	------

03/01/2022 06:46 PM
User: JENNIE
DB: CITY OF EVART

CHECK REGISTER FOR CITY OF EVART
CHECK DATE FROM 02/01/2022 - 02/28/2022

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 248 EVART DDA MAIN CHECKING					
02/10/2022	248	5667	1756	ROCKFORD ADVERTISING	3,486.71
02/10/2022	248	5668	1057	SAVVY MEDIA GROUP LLC	300.00
02/24/2022	248	5669	0015	BAIRD, COTTER & BISHOP PC	210.00
02/24/2022	248	5670	1057	SAVVY MEDIA GROUP LLC	150.00

248 TOTALS:

Total of 4 Checks:	4,146.71
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	4,146.71

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/10/2022	248	5667	ROCKFORD ADVERTISING	PUBLISHING/PRINTING	248-395-900.000	3,486.71.
02/10/2022	248	5668	SAVVY MEDIA GROUP LLC	COMMUNICATIONS	248-395-850.000	300.00
02/24/2022	248	5669	BAIRD, COTTER & BISHOP PC	INDEPENDENT AUDITOR SERVICES	248-395-803.000	210.00
02/24/2022	248	5670	SAVVY MEDIA GROUP LLC	COMMUNICATIONS	248-395-850.000	150.00
			TOTAL - ALL FUNDS	TOTAL OF 4 CHECKS		4,146.71

GL TOTALS ---						
248-395-803.000				INDEPENDENT AUDITOR SERVICES		210.00
248-395-850.000				COMMUNICATIONS		450.00
248-395-900.000				PUBLISHING/PRINTING		3,486.71
			TOTAL			4,146.71

City of Evert
JOURNAL ENTRY
JE: 6528

Post Date: 02/24/2022
Entry Date: 02/24/2022
Description: TO PAY AUDIT SERVICES

Entered By: JENNIE
Journal: BA

GL #	Description	DR	CR
248-395-803.000	INDEPENDENT AUDITOR SERVICES		110.00
248-395-955.000	MISCELLANEOUS EXPENSE	110.00	
Journal Total:		110.00	110.00

APPROVED BY: _____



Jennie Duncan

From: Lynn Salinas <lynn.salinas@taylorinsurance-mi.com>
Sent: Thursday, February 24, 2022 3:32 PM
To: Jennie Duncan
Cc: holihandrugs@att.net
Subject: FW: Budget Amendment
Attachments: DOC231.pdf

Jennie,
Yes, thank you .



**TAYLOR
INSURANCE
AGENCY**

LYNN SALINAS

231.734.5563 | 888.294.4863
lynn.salinas@taylorinsurance-mi.com
www.taylorinsurance-mi.com



From: Jennie Duncan <Jennie.Duncan@evart.org>
Sent: Thursday, February 24, 2022 3:26 PM
To: lynn.salinas@taylorinsurance-mi.com
Subject: Budget Amendment

Lynn,
Per our conversation...
Attached is a budget amendment to move \$110.00 from the misc. expense line to the auditors services line to pay Baird, Cotter and Bishop for end of year W2/1099 services.

Jennie Duncan
Finance Director/Treasurer
City of Ewart

p: 231.734.2181
f: 231.734.3917
a: 200 S. Main St.
Ewart, MI 49631
w: www.evart.org e: jennie.duncan@evart.org

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03/02/2022 09:45 AM
User: JENNIE
DB: City Of Evart

BANK RECONCILIATION FOR CITY OF EVART
Bank 248 (EVART DDA MAIN CHECKING)
FROM 02/01/2022 TO 02/28/2022
Reconciliation Record ID: 1291
Finalized

Page 1/1

Beginning GL Balance:	122,943.19
Less: Cash Disbursements	(4,146.71)
Less: Journal Entries/Other	(317.11)

Ending GL Balance:	118,479.37
--------------------	------------

Ending Bank Balance:	119,370.91
----------------------	------------

Add: Deposits in Transit	0.00
--------------------------	------

Less: Outstanding Checks	
--------------------------	--

AP Checks

Check Date	Check Number	Name	Amount
01/07/2020	5591	EVART PHARMACY	25.00
04/16/2020	5596	7TH STREET COFFEE CO	41.00
02/24/2022	5669	BAIRD, COTTER & BISHOP PC	210.00
02/24/2022	5670	SAVVY MEDIA GROUP LLC	150.00

Payroll Checks

Check Date	Check Number	Name	Amount
12/17/2019	5589	STATE OF MICHIGAN	141.36
06/30/2020	5604	VANGAURD GROUP	324.18

Total - 6 Outstanding Checks:	891.54
Adjusted Bank Balance	118,479.37
Unreconciled Difference:	0.00

REVIEWED BY:



DATE:

3/2/22



248

EVART DDA
PO BOX 668
EVART MI 49631-0668

Have a Question or Concern?

Stop by your nearest
Huntington office or
contact us at:

1-800-480-2001

www.huntington.com/
businessresources

Huntington Public Funds Hybrid Checking

Account: -----1020

Statement Activity From: 02/01/22 to 02/28/22		Beginning Balance	\$123,474.73
		Credits (+)	0.99
		Interest Earned	0.99
Days in Statement Period	28	Debits (-)	4,104.81
Average Ledger Balance*	122,395.88	Regular Checks Paid	3,786.71
Average Collected Balance*	122,395.88	Electronic Withdrawals	268.10
		Other Debits	50.00
		Ending Balance	\$119,370.91

* The above balances correspond to the
service charge cycle for this account.

Interest paid last year \$25.10

Other Credits (+)

Account:-----1020

Date	Amount	Description
02/15	✓0.99	INTEREST PAYMENT

Checks (-)

Account:-----1020

Date	Amount	Check #	Date	Amount	Check #
02/22	✓3,486.71	5667	02/16	✓300.00	5668

(*) Indicates the prior sequentially numbered check(s) may have 1) been voided by you 2) not yet been presented 3) appeared on a previous statement or 4) been included in a list of checks.

Other Debits (-)

Account:-----1020

Date	Amount	Description
02/16	✓43.77	CONSUMERS ENERGY ENERGYBILL 220215 103036764720
02/18	✓50.00	PURCHASE MAESTRO COMMUNITY MANA MAESTRO COMMUNITY MANA 2173916094 IL XXXXXXXXXXXX5551
02/24	✓142.54	VERIZON WIRELESS PAYMENTS 220224 044221717200001
02/28	✓81.79	DTE Energy 800477474 220225

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

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**Balance Activity****Account:-----1020**

Date	Balance	Date	Balance	Date	Balance
01/31	123,474.73	02/18	123,081.95	02/28	119,370.91
02/15	123,475.72	02/22	119,595.24		
02/16	123,131.95	02/24	119,452.70		

In the Event of Errors or Questions Concerning Electronic Fund Transfers (electronic deposits, withdrawals, transfers, payments, or purchases), please call either 1-614-480-2001 or call toll free 1-800-480-2001, or write to The Huntington National Bank Research - EA4W61, P.O. Box 1558, Columbus, Ohio 43216 as soon as you can, if you think your statement or receipt is wrong or if you need more information about an electronic fund transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name, your business's name (if appropriate) and the Huntington account number (if any).
2. Describe the error or the transaction you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
3. Tell us the dollar amount of the suspected error. We will investigate your complaint or question and will correct any error promptly.

Verification of Electronic Deposits If you authorized someone to make regular electronic fund transfers of money to your account at least once every sixty days, you can find out whether or not the deposit has been received by us, call either 1-614-480-2001 or call toll free 1-800-480-2001.

Balancing Your Statement - For your convenience, a balancing page is available on our web site <https://www.huntington.com/pdf/balancing.pdf> and also available on Huntington Business Online.

03/02/2022 09:48 AM

User: JENNIE

DB: City Of Evart

BANK RECONCILIATION FOR CITY OF EVART
Bank 249 (EVART DDA MONEY MARKET ACCOUNT)
FROM 02/01/2022 TO 02/28/2022
Reconciliation Record ID: 1292
Finalized

Page 1/1

Beginning GL Balance:	116,222.97
Add: Journal Entries/Other	<u>0.98</u>
Ending GL Balance:	116,223.95
Ending Bank Balance:	116,223.95
Add: Deposits in Transit	0.00
Less: Outstanding Checks	
Total - 0 Outstanding Checks:	
Adjusted Bank Balance	116,223.95
Unreconciled Difference:	0.00

REVIEWED BY: 

DATE: 3/2/22

THE HUNTINGTON NATIONAL BANK
PO BOX 1558 EA1W37
COLUMBUS OH 43216-1558



249

EVART DDA
PO BOX 668
EVART MI 49631-0668

Have a Question or Concern?

Stop by your nearest
Huntington office or
contact us at:

1-800-480-2001

[www.huntington.com/
businessresources](http://www.huntington.com/businessresources)

Huntington Public Funds Hybrid Checking

Account: -----0801

Statement Activity From: 02/01/22 to 02/28/22		Beginning Balance	\$116,222.97
		Credits (+)	0.98
		Interest Earned	0.98
Days in Statement Period		Ending Balance	\$116,223.95
Average Ledger Balance*	116,223.42		
Average Collected Balance*	116,223.42		
* The above balances correspond to the service charge cycle for this account.			

Interest paid last year \$50.25

Other Credits (+)

Account:-----0801


Date	Amount	Description
02/15	✓0.98	INTEREST PAYMENT

Balance Activity

Account:-----0801

Date	Balance	Date	Balance	Date	Balance
01/31	116,222.97	02/15	116,223.95		

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03/02/2022 10:30 AM
User: JENNIE
DB: City Of Evart

BANK RECONCILIATION FOR CITY OF EVART
Bank 551 (FARMERS MARKET)
FROM 02/01/2022 TO 02/28/2022
Reconciliation Record ID: 1294
Finalized

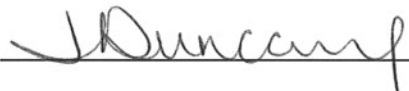
Page 1/1

Beginning GL Balance:	6,661.67
Add: Journal Entries/Other	438.00
Ending GL Balance:	7,099.67
Ending Bank Balance:	4,972.71
Add: Deposits in Transit	
DIFFERENCE OF CHECK 2165	(0.04)
TO MOVE 250 CKS TO 551 (JULY 2021)	2,125.00
TO MOVE 250 CKS TO 551 (AUG 2021)	24.00
	2,148.96
Less: Outstanding Checks	

AP Checks

Check Date	Check Number	Name	Amount
08/18/2021	2191	CUSHMAN, JINNIFER	12.00
09/01/2021	2208	LOWES, TIFFANY	4.00
09/17/2021	2213	CUSHMAN, JINNIFER	6.00
Total - 3 Outstanding Checks:			22.00
Adjusted Bank Balance			7,099.67
Unreconciled Difference:			0.00

REVIEWED BY:



DATE:

3/2/22

THE HUNTINGTON NATIONAL BANK
PO BOX 1558 EA1W37
COLUMBUS OH 43216-1558



2459
551

EVART DDA
FARMERS MARKET
PO BOX 668
EVART MI 49631-0668

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Stop by your nearest
Huntington office or
contact us at:

1-800-480-2001

www.huntington.com/
businessresources

Huntington Public Funds Economy Checking

Account: -----9088

Statement Activity From:
02/01/22 to 02/28/22

Days in Statement Period 28

Average Ledger Balance* 4,941.42
Average Collected Balance* 4,941.42

* The above balances correspond to the
service charge cycle for this account.

Beginning Balance	\$4,534.71
Credits (+)	438.00
Electronic Deposits	438.00
Total Service Charges (-)	0.00
Ending Balance	\$4,972.71

Other Credits (+)

Account:-----9088

Date	Amount	Description
02/03	438.00	STATEOFMICHIGAN PMT/REFUND 220131 202201312145083 NTE*220000304146*CV0038093 *EVART DOWNTOWN DEVELOPMENT AUTHORI

Senior Fresh

Service Charge Summary

Account:-----9088

Previous Month Service Charges (-)	\$0.00
Total Service Charges (-)	\$0.00

Balance Activity

Account:-----9088

Date	Balance	Date	Balance	Date	Balance
01/31	4,534.71	02/03	4,972.71		

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

The Huntington National Bank is Member FDIC. ®, Huntington® and 24-Hour Grace® are federally registered service marks of Huntington Bancshares Incorporated. The 24-Hour Grace® system and method is patented: US Pat. No. 8,364,581, 8,781,955, 10,475,118, and others pending. © 2022 Huntington Bancshares Incorporated.

Hometown Decoration and Display, LLC

2645 24th Ave.

Hudsonville, MI 49426

(616)485-8446

E-mail: wendbraun@gmail.com

February 4, 2022

RE: 2022-2024 Holiday Decorating Contract

Please find enclosed 2 copies of the new contract for the 2022, 2023 and 2024 Winter Holiday Decorating Seasons. Please sign both copies, return one to our office at the above address or email address and keep one copy for your files.

If there have been any changes or if you have any questions, please do not hesitate to contact our office at the above number or email.

Sincerely,

Wendy Braun

AGREEMENT

This agreement made and entered into this 4th day of February 2022, by and between Hometown Decoration and Display, LLC, of Hudsonville, Michigan hereinafter for brevity sometimes called "lessor" and the City of Evart hereinafter for brevity sometimes called "lessee"

WITNESSETH:

Whereas, lessor has offered to provide and furnish Holiday Decorations, display equipment and material to lessee pursuant to the terms, conditions and provisions hereinafter set forth, and, whereas, lessee is desirous of accepting and does accept the offer of lessor to provide and furnish said Holiday Decorations, display equipment and materials in accordance with said terms, conditions and provisions.

Now therefore, the parties hereto in consideration of the promises, and the promises of each to the other mutually made and accepted, covenant and agree as follows:

1. Lessor agrees to furnish and provide Holiday Decorations, display equipment and materials of the type hereinafter specified to lessee during the winter holiday seasons of 2022, 2023 and 2024, and to install the same in a workman like manner.
2. The decoration, display equipment and materials which shall be furnished by lessor for the use and benefit of lessee for the 2022 holiday season shall consist of components as follows:

63 Decorations	@	\$63.00	each	=	\$3,969.00
----------------	---	---------	------	---	------------
3. Lessor shall complete the work to be performed by it so that the decorations leased by it shall be ready for lighting in accordance with the following schedule:
 - (A) Decorations to be installed in designated areas ready for lighting on or before November 30th in each year during existence of the contract.
 - (B) Lessor shall remove decorations as soon as practicable after December 25, 2022 And December 25th of each subsequent year during the existence of the contract.
4. Lessor shall complete the plugging in of all decorations which require lighting and shall furnish connecting facilities required in order that said decorations may be plugged in for lighting.
5. Lessee agrees and undertakes to make all arrangements to procure and secure such authorization as might be required in from any governmental unit; agency of public authority to carry out its scheme for Holiday Decorations.
6. All damage to said decorations, equipment and materials or any part thereof, shall be the responsibility of the lessor provided, however, that the lessee shall use reasonable care to prevent such damage.
7. Special Provisions:
8. Lessor shall maintain such insurance as will protect lessee against any claims under workers' compensation act and from claims for damage and because of bodily injury, including death, in the amount of not less than \$500,000. for each person and \$500,000. for each accident and for claims or property damage in an amount not less than \$500,000. for any person and \$500,000. for each accident.
9. The lessee agrees to pay lessor for its services and the use of the materials designated at paragraph 2 hereof, the sum of \$3,969.00 which shall be paid to lessor at 2645 24th Ave., Hudsonville, Michigan 49426 on or before the 10th day of December of the year to which such payment is attributable. Said sum shall include the installation by lessor of such decoration, necessary service calls and removal of said decorations. If lessee is on a rotation basis, decorations for the Holiday seasons of the year 2023 and 2024 will be of different type of kind that those

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Evart Area Joint Fire Department

Fire Board Meeting

February 8, 2022 @ 4:30 PM

PLEDGE OF ALLEGIANCE

Meeting called to order by Chairman Hammer at 4:35 pm.

ROLL CALL: Gary Hammer – Evart Township, Dan Elliott – City of Evart, Sherri Bancroft – Osceola Township, Bev Mills – Sylvan Township, Diane Brackett – Orient Township Absent.

GUESTS: Shane Helmer, Jesse Hyden, Angie Cushman, Travis Douglas, Kel Hyden-Schryock

Citizens Comments: None

MOTION BY CITY OF EVART 2ND BY OSCEOLA TWP to approve the agenda as presented. MOTION PASSED.

MOTION BY OSCEOLA TWP 2nd by CITY OF EVART to approve the consent agenda with the approval of the payment of bills, treasurers report, and January 11, 2022 regular meeting minutes. MOTION PASSED.

General Checking, \$6,676.99. High Yield Savings, \$380,414.00. Grand Total \$387,095.99.

OLD BUSINESS:

- 1. PAID STAFF UPDATE:** Shane provided the board with the month of January run reports for the staffed department. Shane explained the response times have improved by 2 mins for each run, and he explained all the times and runs in full. Discussion was held.

2. **BUDGET 2022-23:** Shane stated that he is all set for the budget hearing that will take place on March 8, 2022 at 7pm. With the regular meeting beginning at 5:50pm.

NEW BUSINESS:

1. **BUDGET AMENDMENT:** January amendment from Radio Communications to Education Training. 206-337-850-001 decreasing and increasing 206-337-957-000 in the amount of \$1,225.

MOTION BY EVART TWP, 2ND BY CITY OF EVART to make a budget amendment by decreasing 206-337-850-001 and increasing 206-337-957-000 BY \$1,225.

SYLVAN TWP – YES, CITY OF EVART – YES, OSCEOLA TWP – YES, EVART TWP – YES, ORIENT TWP – ABSENT.

MOTION PASSED.

Citizens Comments: None

Fire Chief Report: Shane explained that we have 3 new hires, pending physicals, and a new explorer. Shane also let the board know that he is looking into a grant for retention of staff from the State of Michigan. There is incentives for getting EMT license and Fire Fighter I and II.

Engine 8 is having pump issues again, and Shane has asked to have it looked at again. Engine 9 pump issues also and is being checked out this week. It is under warranty. Shane stated that the pump has worked because he used it at both fires in the last 2 weeks.

Gear is slowly coming in, helmets, flashlights, nomex, vests, and safety coats are all here. Shane will talk to his rep about the gear itself, it should be coming soon and he hasn't had an update in a while.

Shane also stated that he is beginning to look for a new truck to replace Brush 1, it takes a long time for them to get them on the line so he wants to get that all started, it is scheduled to be replaced anyway.

Next Meeting: March 8, 2022 AT 5:30PM with Budget Hearing beginning at 7pm.

MINUTES ARE NOT OFFICIAL UNTIL APPROVED AT A FUTURE BOARD MEETING.

**MOTION BY SYLVAN, 2ND BY CITY OF EVART, to adjourn the meeting @ 5:16pm
MOTION PASSED.**

Angela Cushman

Administrative Assistant

Evart Area Joint Fire Department

Ewart Area Fire Board Meeting

March 15, 2022

Time 5:30 pm

**Pledge of Allegiance
Call Meeting to Order
Roll Call**

**Citizens Comments (3 Min Limit)
Amendments to and Approval of Agenda**

Consent Agenda

1. Payment of the bills February 2022
2. Treasurer's report February 2022
3. Approval of Minutes of February 8, 2022

Old Business

1. Paid Staff Monthly Update
2. Update on Staffing and Training

New Business

1. Budget Amendments
2. Monthly Statistics

Citizens Comment (3 Min Limit)

Fire Chiefs Report

Next Meeting – April 12 @ 430 pm

Adjournment

03/10/2022 07:04 AM
User: JENNIE
DB: City Of Evart

BANK RECONCILIATION FOR CITY OF EVART
Bank 206 (EVART AREA FIRE DEPARTMENT)
FROM 02/01/2022 TO 02/28/2022
Reconciliation Record ID: 1300
Finalized

Page 1/1

Beginning GL Balance:	(1,428.73)
Less: Cash Disbursements	(12,423.75)
Less: Payroll Disbursements	(8,740.58)
Add: Journal Entries/Other	32,847.45

Ending GL Balance: 10,254.39

Ending Bank Balance: 16,445.38

Add: Deposits in Transit	
MISSING EFT FED 941 FROM 8/6/21	(359.21)
	(359.21)

Less: Outstanding Checks

AP Checks

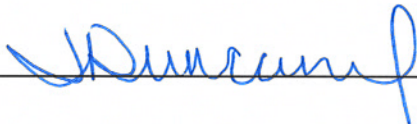
Check Date	Check Number	Name	Amount
02/03/2022	7259	BAKER COLLEGE	156.00

Payroll Checks

Check Date	Check Number	Name	Amount
07/14/2021	EFT607	FEDERAL 941	1,543.07
08/06/2021	7042	SANDERS, SYDNEY	8.80
09/10/2021	7053	DUFFY, SEAN	15.85
09/10/2021	7067	WALTER, ELIJAH	103.09
09/10/2021	EFT632	FEDERAL 941	464.29
10/06/2021	7089	DUFFY, SEAN	276.81
10/06/2021	EFT645	FEDERAL 941	1,579.52
11/04/2021	7147	DUFFY, SEAN	7.93
11/04/2021	EFT668	FEDERAL 941	346.06
12/06/2021	7186	ALBRIGHT, BRANDON	6.17
12/06/2021	7193	DUFFY, SEAN	29.08
12/06/2021	7205	WIMMER, JOSEPH	15.85
01/10/2022	7207	ALBRIGHT, BRANDON	23.79
01/10/2022	7214	DUFFY, SEAN	13.21
02/03/2022	7235	ALBRIGHT, BRANDON	26.42
02/03/2022	7237	BERGER, RANDY	66.07
02/03/2022	7238	BERGEY, DAVID	50.21
02/03/2022	7242	DUFFY, SEAN	596.51
02/03/2022	7253	PAINTER, RILEY	119.82
02/03/2022	7255	ROBERTSON, JOSEPH	101.32
02/03/2022	7256	ROBERTSON, RENEE	18.50
02/03/2022	7257	WIMMER, JOSEPH	263.41

Total - 23 Outstanding Checks:	5,831.78
Adjusted Bank Balance	10,254.39
Unreconciled Difference:	0.00

REVIEWED BY:



DATE:

3/10/22



MEMBERS FIRST
CREDIT UNION

PO Box 2165, Midland, MI 48641
RETURN SERVICE REQUESTED
Phone: 855.835.6328
www.mfcu.net

ASK US
HOW WE
CAN HELP
CONSOLIDATE
YOUR DEBT!

EVART AREA JOINT FIRE DEPT
PO BOX 661
EVART MI 49631-0661

Page 1 of 3

Statement Period: 02/01/2022 thru 02/28/2022 for Account Number: 17378007

COMMERCIAL ACCOUNT SUMMARY

Shares	Starting Balance	Total Deposits	Total Withdrawals	Ending Balance
REGULAR SHARE	10.00	0.00	0.00	10.00
SMART BUSINESS CHECKING	3,919.98	35,679.58	-23,154.18	16,445.38
HIGH YIELD SAVINGS	350,348.26	67,695.10	-34,799.58	383,243.78

ID 00 REGULAR SHARE

Dividends Paid YTD: \$0.00

Date	Deposits	Withdrawals	Balance	Transaction Description
02/01/2022			10.00	Balance Forward
02/28/2022			10.00	Ending Balance

ID 20 HIGH YIELD SAVINGS

Dividends Paid YTD: \$67.25

Date	Deposits	Withdrawals	Balance	Transaction Description
02/01/2022			350,348.26	Balance Forward
02/04/2022		-5,000.00	345,348.26	Withdrawal Home Banking Transfer To Share 01 Funds Transfer via Online
02/04/2022	35,065.74		380,414.00	Deposit by Check
02/08/2022		-19,799.58	360,614.42	Withdrawal Home Banking Transfer To Share 01 January Bills February Meeting
02/11/2022	14,051.02		374,665.44	Deposit by Check
02/17/2022	18,543.78		393,209.22	Deposit by Check
02/18/2022		-10,000.00	383,209.22	Withdrawal Home Banking Transfer To Share 01 Funds Transfer via Online
02/28/2022	34.56		383,243.78	Deposit Dividend DIVIDENDS Annual Percentage Yield Earned 0.120% from 02/01/2022 through 02/28/2022
02/28/2022			383,243.78	Ending Balance

ID 01 SMART BUSINESS CHECKING

Dividends Paid YTD: \$0.00

Date	Deposits	Withdrawals	Balance	Transaction Description
02/01/2022			3,919.98	Balance Forward
02/01/2022		433.13		Withdrawal ACH DTE Energy TYPE: 800477474 ID: 0000420792 DATA: 2721085699584 CO: DTE Energy Entry Class Code: PPD
02/04/2022		1,809.86		Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS Entry Class Code: CCD
02/08/2022		13.21		Draft 7194 Tracer 807500000001459
02/08/2022		23.79		Draft 7210 Tracer 807500000002273
02/08/2022		25.55		Draft 7448 Tracer 807500000001457
02/08/2022		26.42		Draft 7215 Tracer 807500000001458
02/09/2022		29.96		Draft 7251 Tracer 8076000000088249 Check cleared over the counter



MEMBERS FIRST CREDIT UNION
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Phone: (989) 835-5100 • Toll-free: (855) 835-6328
Website: www.mfcu.net

STATEMENT OF ACCOUNT
Account Number: 17378007
Statement Period: 02/01/2022 - 02/28/2022

Page 2 of 3

ID 01 SMART BUSINESS CHECKING (cont.)

Date	Deposits	Withdrawals	Balance	Transaction Description
02/09/2022		5.68		Draft 7403 Tracer 807600000292469 Check cleared over the counter
02/09/2022		4,183.61		Draft 7244 Tracer 807600000372496 Check cleared over the counter
02/09/2022		928.97		Draft 7246 Tracer 807600000607565 Check cleared over the counter
02/09/2022		81.06		Draft 7252 Tracer 807600000808591 Check cleared over the counter
02/10/2022		773.52		Draft 7241 Tracer 807700000027689 Check cleared over the counter
02/10/2022		168.86		Draft 7208 Tracer 807700000000975
02/10/2022		521.41		Draft 7254 Tracer 807700000001068
02/10/2022		550.62		Draft 7245 Tracer 807700000001038
02/10/2022		246.68		Draft 7250 Tracer 807700000688181 Check cleared over the counter
02/10/2022		213.19		Draft 7249 Tracer 807700000697181 Check cleared over the counter
02/10/2022		6.17		Draft 7453 Tracer 807700000697182 Check cleared over the counter
02/11/2022		598.68		Withdrawal ACH FLEETCOR FUNDING TYPE: BT0210 ID: 2201912242 DATA: FLEETCOR CO: FLEETCOR FUNDING Entry Class Code: CCD
02/11/2022		-35.00		Withdrawal ACH 1ST NATL BK OMAH TYPE: FIRSTCHECK ID: 7104000010 DATA: CREDIT CARD PMT CO: 1ST NATL BK OMAH Entry Class Code: TEL
02/11/2022		456.12		Draft 7240 Tracer 807800000330417 Check cleared over the counter
02/11/2022		11.45		Draft 7498 Tracer 807800000000802
02/11/2022		22.90		Draft 7152 Tracer 807800000000799
02/11/2022		39.65		Draft 7226 Tracer 807800000000852
02/11/2022		40.52		Draft 7219 Tracer 807800000000800
02/11/2022		55.50		Draft 7248 Tracer 807800000000801
02/11/2022		88.71		Draft 7060 Tracer 807800000000706
02/11/2022		75.64		Draft 7271 Tracer 807800000001634
02/11/2022		410.53		Draft 7239 Tracer 807800000944587 Check cleared over the counter
02/14/2022		115.44		Withdrawal ACH XEROX CORP. TYPE: XEROX INVC ID: 1160468020 DATA: XCS-EINVOICE CO: XEROX CORP. Entry Class Code: CTX
02/14/2022		20.95		Draft 7243 Tracer 808100000001355
02/14/2022		33.08		Draft 7267 Tracer 808100000001133
02/14/2022		394.40		Draft 7266 Tracer 808100000000801
02/14/2022		507.19		Draft 7264 Tracer 808100000002106
02/14/2022		696.00		Draft 7265 Tracer 808100000002164
02/14/2022		1,450.00		Draft 7263 Tracer 808100000001598
02/15/2022		95.07		Withdrawal ACH DISH NETWORK TYPE: DISH NTRK ID: C825510000 CO: DISH NETWORK Entry Class Code: PPD
02/15/2022		33.99		Draft 7270 Tracer 8082000000002865
02/15/2022		79.28		Draft 7225 Tracer 808200000000126
02/15/2022		245.02		Draft 7268 Tracer 808200000000767
02/15/2022		1,670.00		Draft 7262 Tracer 808200000001416
02/16/2022		445.14		Withdrawal ACH CONSUMERS ENERGY TYPE: ENERGYBILL ID: 2380442310 DATA: DIRECT DEBITING NAME: anonymous CO: CONSUMERS ENERGY Entry Class Code: WEB
02/16/2022		85.01		Draft 7272 Tracer 8083000000001270
02/16/2022		1,900.00		Draft 7258 Tracer 8083000000001528
02/16/2022		4,800.97		Draft 7260 Tracer 8083000000001495
02/17/2022		168.85		Draft 7236 Tracer 8084000000001287
02/18/2022		222.66		Withdrawal ACH WASTE MANAGEMENT TYPE: INTERNET ID: 9049038216 DATA: TELECHK



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Website: www.mfcu.net

STATEMENT OF ACCOUNT
Account Number: 17378007
Statement Period: 02/01/2022 - 02/28/2022

Page 3 of 3

ID 01 SMART BUSINESS CHECKING (cont.)

Date	Deposits	Withdrawals	Balance	Transaction Description
02/18/2022		23.79		800-697-9263 CO: WASTE MANAGEMENT NAME: FIRE DEPARTMENT EVART Entry Class Code: WEB Draft-7242 Tracer 808500000214013
02/22/2022		39.99		Check cleared over the counter Withdrawal ACH SPECTRUM TYPE: SPECTRUM ID: 0000358635 DATA: 855-707-7328 CO: SPECTRUM Entry Class Code: PPD
02/22/2022		141.24		Withdrawal ACH FLEETCOR FUNDING TYPE: BT0218 ID: 2201912242 DATA: FLEETCOR CO: FLEETCOR FUNDING Entry Class Code: CCD
02/22/2022		38.79		Draft-7247 Tracer 808900000000100
02/23/2022		406.45		Draft-7269 Tracer 8090000000001763
02/28/2022		705.81		Withdrawal ACH DTE Energy TYPE: 800477474 ID: 0000420792 DATA: 2721292090080 CO: DTE Energy Entry Class Code: PPD
02/04/2022	5,000.00			Deposit Home Banking Transfer From Share 20
02/08/2022	19,799.58			Funds Transfer via Online Deposit Home Banking Transfer From Share 20
02/18/2022	10,000.00			January Bills February Meeting Deposit Home Banking Transfer From Share 20
02/25/2022	880.00			Funds Transfer via Online Deposit ACH STATEOFMICHIGAN TYPE: PMT/REFUND ID: 010VENDORS CO: STATEOFMICHIGAN Entry Class Code: CCD
02/28/2022			16,445.38	Ending Balance

DRAFTS CLEARED *indicates a skip in sequence number

Date	Number	Amount	Date	Number	Amount	Date	Number	Amount
02/11	7060	68.74	02/17	7236*	168.85	02/10	7254*	524.11
02/09	7103*	5.68	02/11	7239*	410.53	02/16	7258*	1,900.00
02/08	7148*	25.55	02/11	7240	466.12	02/16	7260*	4,800.97
02/11	7152*	22.90	02/10	7241	773.52	02/15	7262*	1,670.00
02/10	7153	6.17	02/14	7243*	29.95	02/14	7263	1,450.00
02/08	7194*	13.21	02/09	7244	1,183.61	02/14	7264	507.19
02/11	7198*	11.45	02/10	7245	550.62	02/14	7265	696.00
02/10	7200*	168.86	02/09	7246	928.97	02/14	7266	394.40
02/08	7240*	23.79	02/22	7247	38.79	02/14	7267	33.08
02/18	7212*	23.79	02/11	7248	55.50	02/15	7268	215.02
02/08	7245*	26.42	02/10	7249	213.19	02/23	7269	406.45
02/11	7249*	40.52	02/10	7250	246.68	02/15	7270	33.99
02/15	7226*	79.28	02/09	7251	29.96	02/11	7271	75.64
02/11	7226	39.65	02/09	7252	81.06	02/16	7272	85.01

YEAR TO DATE SUMMARY

Total Year To Date Dividends Paid 67.25
Dividends Paid 2021 241.16

City of Evert
JOURNAL ENTRY
JE: 6563

Post Date: 03/09/2022
Entry Date: 03/09/2022
Description: PER FIRE DEPT REQUEST FOR A/P

Entered By: JENNIE
Journal: BA

GL #	Description	Increase/(Decrease)
206-336-740.000	OPERATING SUPPLIES	2,000.00
206-336-970.000	CAPITAL OUTLAY-NON CAPITALIZED	(4,000.00)
206-337-840.000	PHYSICALS	(1,000.00)
206-337-957.000	EDUCATION AND TRAINING	1,000.00
206-348-801.000	PROFESSIONAL SERVICES	3,000.00
206-348-861.000	GAS AND OIL	(3,000.00)
206-850-912.000	LIABILITY INSURANCE	2,000.00
	Revenue Change:	0.00
	Expenditure Change:	0.00
	Budgeted Change To Fund Balance:	0.00

APPROVED BY: _____

Jennie Duncan

From: Shane Helmer <s.helmer@evartfd.com>
Sent: Wednesday, March 9, 2022 10:00 AM
To: Jennie Duncan
Subject: Re: Lines over budget
Attachments: Fire Dept 3.9.22.pdf

Jennie

Let's do this :

- ✓ Move to 348-801 from 348-861.: \$3000
- ✓ Move to 337-957 from 337-840:\$1000
- ✓ Move to 850-912 from 336-970: \$2000
- ✓ Move to 336-740 from 336-970: \$2000

Hope this helps if you get my the amendments I'll have the board approve next Tuesday

Shane

Sent from my iPhone

On Mar 9, 2022, at 09:28, Jennie Duncan <jennie.duncan@evart.org> wrote:

The following lines are over budget, normally I correct these lines (with the city's accounts payable) before I approve to pay invoices.

So, these lines would need to be balanced to pay the invoice I plan on finishing for you today.

206-348-801 over budget by \$1429.46

206-337-957 over budget by \$986.11

206-850-912 over budget by \$1365.87

206-336-740 over budget by \$560.01

I have attached a current budget report for you to review. Please let me know if you have any questions.

Thank you!

Jennie Duncan

Finance Director/Treasurer

City of Ewart

p: 231.734.2181

f: 231.734.3917

a: 200 S. Main St.

Ewart, MI 49631

w: www.evart.org e: jennie.duncan@evart.org

Check Register Report For City Of Evert
For Check Dates 03/01/2022 to 03/10/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
03/09/2022	206	7273	ALBRIGHT, BRANDON L	30.00	26.43	0.00	Open
03/09/2022	206	7287	PAINTER, RILEY	34.00	29.94	0.00	Open
03/09/2022	206	7283	KELLY, DAVID	42.00	37.00	0.00	Open
03/09/2022	206	7288	ROBERTSON, JOSEPH	46.00	40.52	0.00	Open
03/09/2022	206	7289	WINTERS, DANIEL	46.00	40.52	0.00	Open
03/09/2022	206	7285	ODOM, CODY	119.00	104.83	0.00	Open
03/09/2022	206	7276	BERGEY, DAVID	140.00	123.34	0.00	Open
03/09/2022	206	7274	BANCROFT, SHERRI L	191.67	168.86	0.00	Open
03/09/2022	206	7286	ODOM, DANIEL	278.00	242.00	0.00	Open
03/09/2022	206	7284	KLEEVES, DANIEL	399.00	336.52	0.00	Open
03/09/2022	206	7277	CUSHMAN, ANGELA	450.00	376.29	0.00	Open
03/09/2022	206	7275	BERGER, RANDY	500.00	440.31	0.00	Open
03/09/2022	206	7278	DOUGLAS, RYAN	583.00	491.58	0.00	Open
03/09/2022	206	7281	HELMER, SHANE	625.00	550.63	0.00	Open
03/09/2022	206	7280	HARTSTOCK, TREVER	770.00	619.81	0.00	Open
03/09/2022	206	7279	DOUGLAS, TRAVIS	1,117.00	877.43	0.00	Open
03/09/2022	206	EFT735	FEDERAL 941	1,460.16	1,460.16	0.00	Open
03/09/2022	206	7282	HYDEN, JESSE	1,480.00	1,117.36	0.00	Open
Totals:							
				Number of Checks: 018	8,310.83	7,083.53	0.00
Total Physical Checks:				17			
Total Check Stubs:				1			

03/10/2022 07:07 AM
User: JENNIE
DB: CITY OF EVART

CHECK REGISTER FOR CITY OF EVART
CHECK DATE FROM 03/01/2022 - 03/10/2022

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 206 EVART AREA FIRE DEPARTMENT					
03/09/2022	206	7290	2305	A LUCE RENDITION, LLC	3,200.00
03/09/2022	206	7291	603	BRIAN BLOMSTROM	986.56
03/09/2022	206	7292	1048	CHROUCH COMMUNICATIONS	190.00
03/09/2022	206	7293	0028	CITY OF EVART	300.00
03/09/2022	206	7294	2055	DENNIS, GARTLAND & NIERGARTH	685.00
03/09/2022	206	7295	1199	DINGES FIRE COMPANY	10,936.80
03/09/2022	206	7296	923	FIRST NATIONAL BANK OF OMAHA	320.13
03/09/2022	206	7297	1206	INDUSTRIAL SCIENTIFIC CORP.	348.00
03/09/2022	206	7298	602	JAMES BELLEVILLE	263.00
03/09/2022	206	7299	604	LEE HELMER	158.28
03/09/2022	206	7300	940	MODEL COVERALL SERVICE	33.08
03/09/2022	206	7301	796	RCB CONTRACTING	2,275.00
03/09/2022	206	7302	0129	SMITH LUMBER CO	11.77
03/09/2022	206	7303	1153	TAYLOR INSURANCE AGENCY	1,725.87
03/09/2022	206	7304	1220	TRANSWORLD NETWORK, CORP	84.29
03/09/2022	206	7305	1784	VERIZON WIRELESS	85.03

206 TOTALS:

Total of 16 Checks:	21,602.81
Less 0 Void Checks:	0.00
Total of 16 Disbursements:	21,602.81

PERIOD ENDING 03/31/2022

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2022 NORMAL (ABNORMAL)	MONTH 03/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 206 - FIRE FUND							
Revenues							
Dept 000 - 728							
206-000-501.000	FEDERAL GRANTS	50,000.00	0.00	0.00	50,000.00	0.00	
206-000-539.000	STATE GRANTS	4,999.00	0.00	0.00	4,999.00	0.00	
206-000-584.000	SYLVAN TOWNSHIP	68,392.00	0.00	0.00	68,392.00	0.00	
206-000-584.150	ORIENT TOWNSHIP	72,386.00	0.00	0.00	72,386.00	0.00	
206-000-584.151	OSCEOLA TOWNSHIP	62,730.00	0.00	0.00	62,730.00	0.00	
206-000-584.152	EVART TOWNSHIP	120,296.00	0.00	0.00	120,296.00	0.00	
206-000-584.153	CITY OF EVART	61,278.00	0.00	0.00	61,278.00	0.00	
206-000-665.000	INTEREST-REVENUE	100.00	0.00	0.00	100.00	0.00	
206-000-667.150	RENTAL INCOME-OSCEOLA COUNTY	12,000.00	0.00	0.00	12,000.00	0.00	
206-000-685.000	MISCELLANEOUS REVENUE	500.00	0.00	0.00	500.00	0.00	
206-000-687.000	REFUNDS-REVENUE	1,000.00	0.00	0.00	1,000.00	0.00	
Total Dept 000 - 728		453,681.00	0.00	0.00	453,681.00	0.00	
TOTAL REVENUES		453,681.00	0.00	0.00	453,681.00	0.00	
Expenditures							
Dept 000 - 728							
206-000-996.220	PAYMENT TO FIRE DEPT.	0.00	(145,131.16)	0.00	145,131.16	100.00	
Total Dept 000 - 728		0.00	(145,131.16)	0.00	145,131.16	100.00	
Dept 336 - FIRE DEPARTMENT OPERATIONS							
206-336-740.000	OPERATING SUPPLIES	3,000.00	1,560.01	300.00	1,439.99	52.00	
206-336-921.001	UTILITIES - WASTE MANAGEMENT	2,000.00	1,666.96	0.00	333.04	83.35	
206-336-921.002	UTILITIES-WATER/SEWER	6,500.00	3,015.05	0.00	3,484.95	46.39	
206-336-921.003	UTILITIES-NATURAL GAS	3,500.00	1,692.14	0.00	1,807.86	48.35	
206-336-921.004	UTILITIES-ELECTRIC	5,000.00	2,904.04	0.00	2,095.96	58.08	
206-336-930.000	REPAIRS AND MAINTENANCE	1,000.00	561.83	0.00	438.17	56.18	
206-336-954.000	FIRE DEPT. GRANT EXPENSES	54,999.00	36,961.77	10,936.80	18,037.23	67.20	
206-336-970.000	CAPITAL OUTLAY-NON CAPITALIZED	14,000.00	10,746.53	190.00	3,253.47	76.76	
206-336-970.100	CAPITAL OUTLAY-CAPITALIZED	192,000.00	13,446.01	3,200.00	178,553.99	7.00	
Total Dept 336 - FIRE DEPARTMENT OPERATIONS		281,999.00	72,554.34	14,626.80	209,444.66	25.73	
Dept 337 - FIRE DEPARTMENT ADMINISTRATION							
206-337-702.000	SALARIES	12,500.00	13,100.03	816.67	(600.03)	104.80	
206-337-706.000	SALARY AND WAGES - HOURLY	50,000.00	28,275.82	6,034.00	21,724.18	56.55	
206-337-727.000	OFFICE SUPPLIES	3,000.00	580.55	320.13	2,419.45	19.35	
206-337-741.000	POSTAGE & SHIPPING	1,000.00	66.89	0.00	933.11	6.69	
206-337-803.000	AUDIT PROFESSIONAL SERVICES	6,500.00	5,852.99	685.00	647.01	90.05	
206-337-807.000	MEMBERSHIP AND DUES	5,000.00	6,121.77	0.00	(1,121.77)	122.44	
206-337-840.000	PHYSICALS	1,500.00	0.00	0.00	1,500.00	0.00	
206-337-850.001	COMMUNICATIONS-RADIO	3,275.00	3,141.18	0.00	133.82	95.91	
206-337-850.002	COMMUNICATIONS-PHONE/INTERNET	3,500.00	3,482.14	169.32	17.86	99.49	
206-337-900.000	PUBLISHING/PRINTING	4,048.00	1,841.23	0.00	2,206.77	45.48	
206-337-957.000	EDUCATION AND TRAINING	4,877.00	3,983.11	986.56	893.89	81.67	
Total Dept 337 - FIRE DEPARTMENT ADMINISTRATION		95,200.00	66,445.71	9,011.68	28,754.29	69.80	

03/09/2022 05:08 PM

User: JENNIE

DB: City Of Evart

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART

Page: 2/2

PERIOD ENDING 03/31/2022

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
Dept 338 - FIRE DEPARTMENT BOARD OF DIRECTORS						
206-338-740.000	OPERATING SUPPLIES	2,500.00	2,194.80	44.85	305.20	87.79
206-338-801.206	FIRE DEPT LEGAL SERVICES	4,725.00	17.83	0.00	4,707.17	0.38
Total Dept 338 - FIRE DEPARTMENT BOARD OF DIRECTORS		7,225.00	2,212.63	44.85	5,012.37	30.62
Dept 346 - COMMUNITY/EXPLORERS						
206-346-740.000	COMM OPERATING SUPPLIES	2,500.00	2,367.02	0.00	132.98	94.68
206-346-740.100	EXPLORERS OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
Total Dept 346 - COMMUNITY/EXPLORERS		3,000.00	2,367.02	0.00	632.98	78.90
Dept 347 - RESCUE/MEDICAL FIRST RESPONDERS						
206-347-955.000	MISCELLANEOUS EXPENSE	800.00	394.40	0.00	405.60	49.30
Total Dept 347 - RESCUE/MEDICAL FIRST RESPONDERS		800.00	394.40	0.00	405.60	49.30
Dept 348 - VEHICLE						
206-348-740.000	OPERATING SUPPLIES	1,000.00	342.68	0.00	657.32	34.27
206-348-801.000	PROFESSIONAL SERVICES	12,000.00	10,429.46	2,538.00	1,570.54	86.91
206-348-861.000	GAS AND OIL	11,000.00	3,685.71	506.28	7,314.29	33.51
206-348-930.000	REPAIRS AND MAINTENANCE	10,000.00	8,884.88	0.00	1,115.12	88.85
Total Dept 348 - VEHICLE		34,000.00	23,342.73	3,044.28	10,657.27	68.66
Dept 850 - FRINGE BENEFITS						
206-850-714.000	MEDICARE	1,000.00	599.99	99.34	400.01	60.00
206-850-715.000	SOCIAL SECURITY	1,000.00	2,565.28	424.72	(1,565.28)	256.53
206-850-719.000	LIFE INSURANCE	2,800.00	2,739.00	0.00	61.00	97.82
206-850-724.000	WORKMENS COMPENSATION	2,500.00	3,750.00	0.00	(1,250.00)	150.00
206-850-912.000	LIABILITY INSURANCE	20,000.00	19,365.87	1,725.87	634.13	96.83
Total Dept 850 - FRINGE BENEFITS		27,300.00	29,020.14	2,249.93	(1,720.14)	106.30
TOTAL EXPENDITURES		449,524.00	51,205.81	28,977.54	398,318.19	11.39
Fund 206 - FIRE FUND:						
TOTAL REVENUES		453,681.00	0.00	0.00	453,681.00	0.00
TOTAL EXPENDITURES		449,524.00	51,205.81	28,977.54	398,318.19	11.39
NET OF REVENUES & EXPENDITURES		4,157.00	(51,205.81)	(28,977.54)	55,362.81	1,231.80

Evart Fire Department

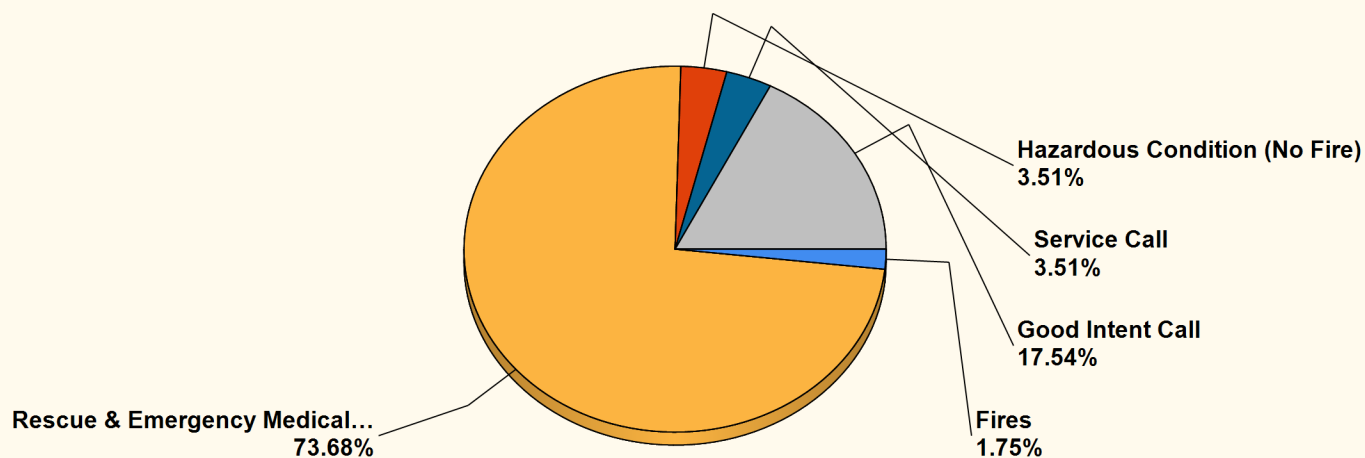
Evart, MI

This report was generated on 3/13/2022 12:04:41 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2022 | End Date: 02/28/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	1.75%
Rescue & Emergency Medical Service	42	73.68%
Hazardous Condition (No Fire)	2	3.51%
Service Call	2	3.51%
Good Intent Call	10	17.54%
TOTAL	57	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553
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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.75%
311 - Medical assist, assist EMS crew	13	22.81%
321 - EMS call, excluding vehicle accident with injury	25	43.86%
322 - Motor vehicle accident with injuries	4	7.02%
444 - Power line down	2	3.51%
550 - Public service assistance, other	1	1.75%
551 - Assist police or other governmental agency	1	1.75%
611 - Dispatched & cancelled en route	10	17.54%
TOTAL INCIDENTS:	57	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Evart Fire Department

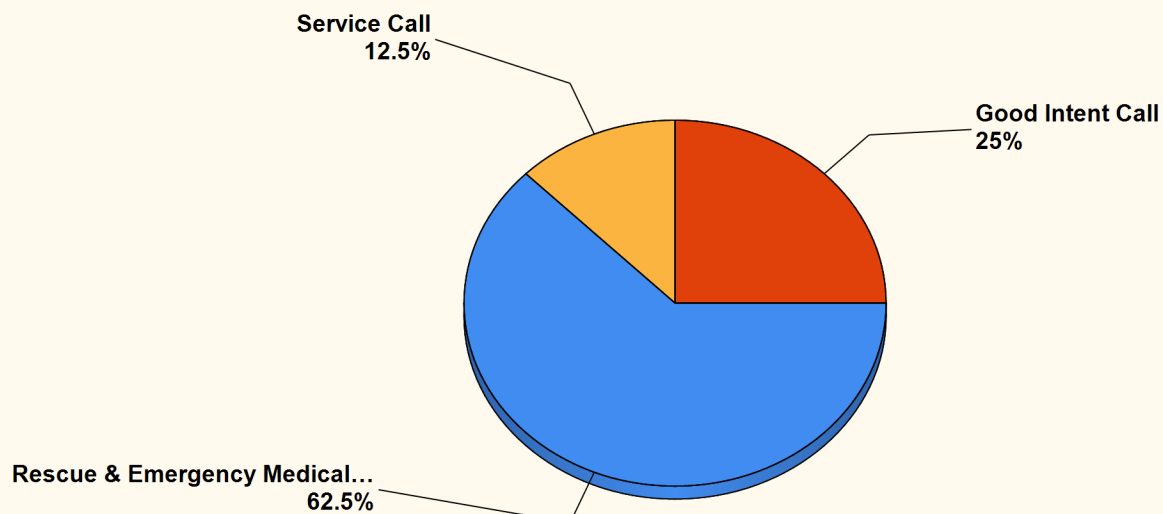
Evart, MI

This report was generated on 3/13/2022 12:06:11 PM



Breakdown by Major Incident Types for Date Range

Zone(s): Township - Osceola Twp | Start Date: 02/01/2022 | End Date: 02/28/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	5	62.5%
Service Call	1	12.5%
Good Intent Call	2	25%
TOTAL	8	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	2	25%
321 - EMS call, excluding vehicle accident with injury	1	12.5%
322 - Motor vehicle accident with injuries	2	25%
551 - Assist police or other governmental agency	1	12.5%
611 - Dispatched & cancelled en route	2	25%
TOTAL INCIDENTS:	8	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Evart Fire Department

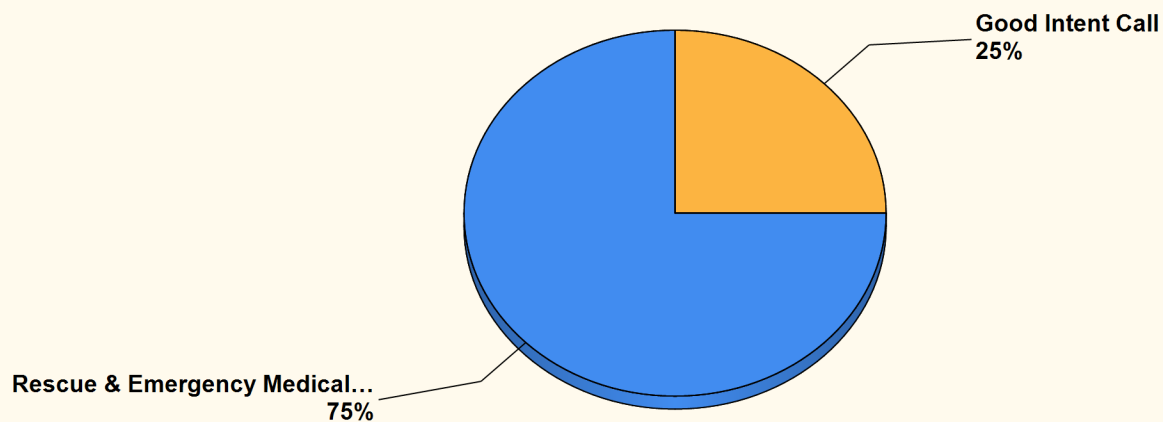
Evart, MI

This report was generated on 3/13/2022 12:06:23 PM



Breakdown by Major Incident Types for Date Range

Zone(s): Township - Sylvan Twp | Start Date: 02/01/2022 | End Date: 02/28/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	6	75%
Good Intent Call	2	25%
TOTAL	8	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	1	12.5%
321 - EMS call, excluding vehicle accident with injury	4	50%
322 - Motor vehicle accident with injuries	1	12.5%
611 - Dispatched & cancelled en route	2	25%
TOTAL INCIDENTS:	8	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Evart Fire Department

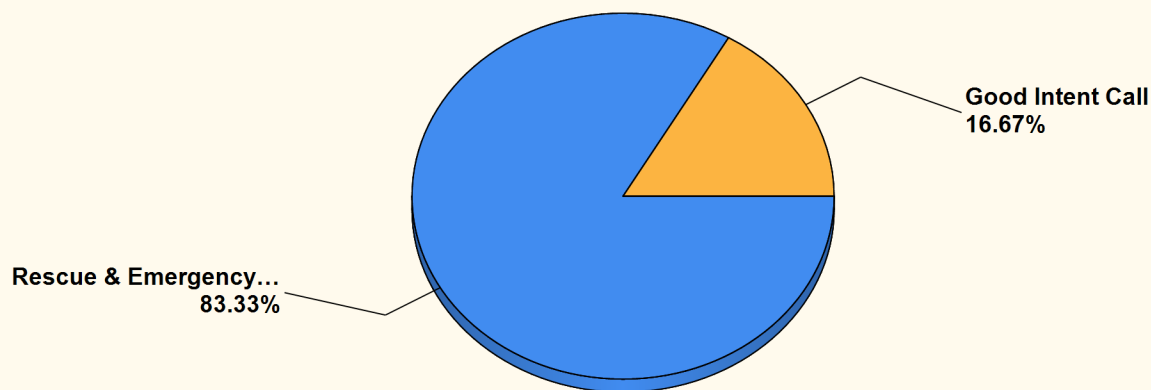
Evart, MI

This report was generated on 3/13/2022 12:05:55 PM



Breakdown by Major Incident Types for Date Range

Zone(s): Township - Orient Twp | Start Date: 02/01/2022 | End Date: 02/28/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	5	83.33%
Good Intent Call	1	16.67%
TOTAL	6	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	2	33.33%
321 - EMS call, excluding vehicle accident with injury	3	50%
611 - Dispatched & cancelled en route	1	16.67%
TOTAL INCIDENTS:	6	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Evart Fire Department

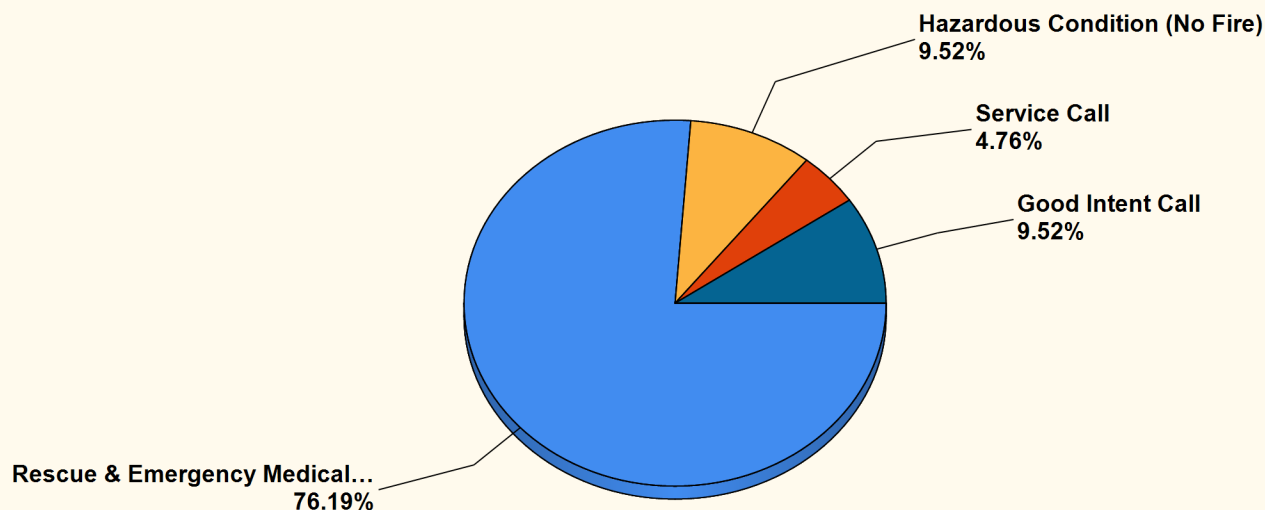
Evart, MI

This report was generated on 3/13/2022 12:05:20 PM



Breakdown by Major Incident Types for Date Range

Zone(s): City - City of Evart | Start Date: 02/01/2022 | End Date: 02/28/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	16	76.19%
Hazardous Condition (No Fire)	2	9.52%
Service Call	1	4.76%
Good Intent Call	2	9.52%
TOTAL	21	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553
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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	3	14.29%
321 - EMS call, excluding vehicle accident with injury	12	57.14%
322 - Motor vehicle accident with injuries	1	4.76%
444 - Power line down	2	9.52%
550 - Public service assistance, other	1	4.76%
611 - Dispatched & cancelled en route	2	9.52%
TOTAL INCIDENTS:	21	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Evart Fire Department

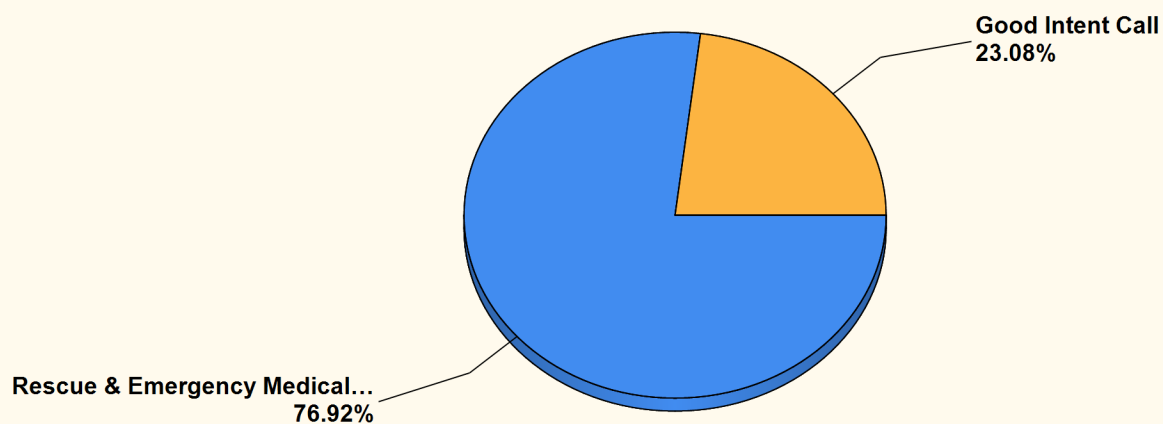
Evart, MI

This report was generated on 3/13/2022 12:05:39 PM



Breakdown by Major Incident Types for Date Range

Zone(s): Township - Evart Twp | Start Date: 02/01/2022 | End Date: 02/28/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	10	76.92%
Good Intent Call	3	23.08%
TOTAL	13	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	5	38.46%
321 - EMS call, excluding vehicle accident with injury	5	38.46%
611 - Dispatched & cancelled en route	3	23.08%
TOTAL INCIDENTS:	13	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Evart Area Fire Board Meeting

**Public Hearing – 2022-2023 Budget
March 15, 2022
Time 5:30 pm**

**Pledge of Allegiance
Call Meeting to Order
Roll Call**

Citizens Comments (3 Min Limit)

**Open Public Hearing
Comments regarding 2022-2023 budget.**

Close Public Hearing

New Business

1. Approval of 2022-2023 annual budget

Citizens Comment (3 Min Limit)

Adjournment

REVENUES		2021-2022	2022-2023
206-000-501.000	Federal Grants	\$100,000.00	\$25,000.00
206-000-503.000	Fire Dept Grant Revenue	\$0.00	\$0.00
206-000-539.000	State Grants	\$4,999.00	\$0.00
206-000-577.000	Other State Revenue	\$0.00	\$0.00
206-000-584.000	Sylvan Twp	\$68,392.00	\$69,962.00
206-000-584.150.	Orient Twp	\$72,386.00	\$74,792.00
206-000-584-151	Osceola Twp	\$62,730.00	\$65,323.00
206-000-584-152	Ewart Twp	\$120,296.00	\$123,273.00
206-000-584-153	City of Ewart	\$61,278.00	\$63,448.00
206-000-665.000	Interest - Revenue	\$100.00	\$500.00
206-000-667-150	Rental Income- Osceola County	\$12,000.00	\$12,000.00
206-000-685-000	Miscellaneous Revenue	\$0.00	\$0.00
206-000-687-000	Refunds Revenue	\$0.00	\$0.00
		\$502,181.00	\$434,298.00

2

Fire Department Administration			
206-337-727.000	Office Supplies	\$3,000.00	\$2,000.00
206-337-741.000	Postage and Shipping	\$1,000.00	\$1,000.00
206-337-803.000	Audit Services	\$6,500.00	\$6,500.00
206-337-807.000	Membership and Dues	\$5,000.00	\$6,000.00
206-337-840.000	Physicals	\$2,500.00	\$500.00
206-337-850.001	Communications - Radio	\$4,500.00	\$2,500.00
206-337-850.002	Communications - phone- Internet	\$3,500.00	\$3,000.00
206-337-900.000	Publishing and Printing	\$4,200.00	\$2,000.00
206-337-957.000	Education and Training	\$2,500.00	\$2,000.00
	Total	\$32,700.00	\$25,500.00
Fire Department Board of Directors			
206-338-740.000	Operating Supplies	\$2,500.00	\$1,000.00
206-338-801.206	Fire Dept Legal Services	\$4,500.00	\$2,500.00
	Total	\$7,000.00	\$3,500.00

Community / Explorers			
206-346-740.000	Community Operating Supplies	\$2,500.00	\$2,500.00
206-346-740.100	Explorers - Operating Supplies	\$500.00	\$0.00
	Total	\$3,000.00	\$2,500.00
Rescue / Medical First Response			
206-347-955.000	Miscellaneous Expenses	\$500.00	\$500.00
206-347-957.000	Education and Training	\$0.00	\$0.00
	Total	\$500.00	\$500.00
Vehicles			
206-348-740.000	Operating Supplies	\$1,000.00	\$1,500.00
206-348-801.000	Professional Services	\$9,000.00	\$10,000.00
206-348-861.000	Gas and Oil	\$14,000.00	\$13,000.00
206-348-930.000	Repairs and Maintenance	\$10,000.00	\$10,000.00
		\$34,000.00	\$34,500.00
Insurances			
206-850-719.000	Life insurance	\$2,800.00	\$2,800.00

Proposed Budget 2022-2023

206-850-724.000	Work Comp	\$2,500.00	\$4,500.00
206-850-912.000	Liability Insurance	\$18,000.00	\$18,000.00
		\$23,300.00	\$25,300.00
Payroll			
Fire Chief		\$12,500.00	\$12,500.00
On Call		\$32,000.00	\$22,000.00
Staff		\$21,000.00	\$51,000.00
	Total	\$65,500.00	\$85,500.00
Total Expenses		\$407,999.00	\$397,900.00
Total Revenue		\$502,181.00	\$434,298.00
Unbudgeted Balance		-\$94,182.00	-\$130,580.00
Capital improvement Expenses			
Recurent			
Truck Payment	\$40,000.00		
Tahoe Payment	\$9,000.00		
New Capital 22-23			
Generator	\$50,000.00		
Brush 1	\$50,000.00		

Evart Area Joint Fire Department

COUNTY OF Osceola, MICHIGAN

At a regular meeting of the Fire Board, held at the Evart Fire Hall, 109 E Sixth St Evart, Michigan, on the 15th day of March 2022, at 07:00 p.m.

PRESENT: Members: _____,

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and seconded by Member _____

RESOLUTION No. 22-02

APPROVING ANNUAL FIRE DEPARTMENT BUDGET

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, as amended by Public Act 621 of 1978 requires that the Fire department adopt an annual budget, after public hearing.

WHEREAS, the Fire Board has convened a public hearing on the proposed Evart Area Joint Fire Department budget for the fiscal year commencing July 1, 2022, after the publication of public notice as required by law;

WHEREAS, the published notice of the Fire Board public hearing on the annual budget stated that the Fire Department budget request for funding would support the proposed budget would be a subject of the budget hearing; and

WHEREAS, the Fire Board has considered the proposed annual budget for the above-stated fiscal year, has considered comments thereon made at the public hearing and has otherwise considered the budget.

IT IS, THEREFORE, RESOLVED AS FOLLOWS:

1. The Fire Board hereby adopts the Evart Area Joint Fire budget for 2021-2022, being the fiscal year commencing July 1, 2022, and ending June 30, 2023.

2. Fire expenditures pursuant to the annual budget, the amendment of the budget, the transfer of funds thereunder and other matters pertaining to financial operations pursuant to the budget shall be subject to applicable provisions of the Uniform Budgeting and Accounting Act.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

Angie Cushman, Fire Board Clerk

I hereby certify the foregoing is a true and complete copy of a resolution adopted by the Evart Area Joint Fire Board of the Evart Area Joint Fire Department at a regular meeting held on the date stated above. I further certify that public notice of such meeting was given as provided by law.

Angie Cushman, Fire Board Clerk

MINUTES

REGULAR MEETING

EVART HOUSING COMMISSION

Tuesday, February 15, 2022, 6:00 P.M.

Centennial Arms Community Room

The meeting was called to order at 6:00 p.m. by President Molenaar.

ROLL CALL

Present - Dellar, Mock, Moyer, Northon and Molenaar
Absent - None

ADOPTION OF AGENDA – ADDITIONS/CHANGES

It was moved by Commissioner Northon and supported by Commissioner Dellar to approve the Agenda with no changes.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar
Nays: None

APPROVAL OF MINUTES

- a. It was moved by Commissioner Northon, supported by Commissioner Dellar to approve the Minutes of the Regular Meeting held January 18, 2022, with the correction under New Business to approve the advertisement in Talk of the Town Magazine for the monthly amount not exceed \$150.00.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar
Nays: None

BILLS AND COMMUNICATIONS

- a. It was moved by Commissioner Dellar, supported by Commissioner Northon to approve the Bills and Disbursements for January 2022.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar
Nays: None

- b-c. It was moved by Commissioner Northon and supported by Commissioner Moyer to receive and file the February 2022 Newsletter and the Resident Council Minutes for January 2022.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar

Nays: None

REPORTS OF THE DIRECTOR

- a-e. It was moved by Commissioner Northon, supported by Commissioner Mock to receive and file the available reports.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar

Nays: None

UNFINISHED BUSINESS

- a. None

COMMISSIONER COMMENTS/CONCERNS

Commissioner Moyer commented on additional lighting for students walking down First Street and snow plowing. Commissioner Northon commented that the staff is doing a fine job with all the changes taking place.

NEW BUSINESS

- a. It was moved by Commissioner Northon, supported by Commissioner Mock to adopt Resolution #2022-1, approving the Section 8 Payment Standards.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar

Nays: None

- b. It was moved by Commissioner Northon, supported by Commissioner Dellar to contract with Eric D. Williams for legal services.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar

Nays: None

- c. It was moved by Commissioner Northon, supported by Commissioner Moyer to contract with The DK Design Group for architectural/engineering services.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar

Nays: None

- d. It was moved by Commissioner Northon, supported by Commissioner Dellar to approve the management invoice from Big Rapids Housing Commission for January 2022.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar
Nays: None

- e. The insurance renewal was reviewed and discussed.
f. The RAD information was reviewed and discussed.
g. The PHAS information was reviewed and discussed.

HEARING OF THE PUBLIC

During the Hearing of the Public comments were heard regarding information requests and the generator.

ADJOURNMENT

President Molenaar adjourned the meeting at 7:39 p.m.

Respectfully submitted,

Sarah Molenaar
President

Mark W. Sochocki
Executive Director/Secretary