



City Council

Mayor: Chris Emerick
Mayor Pro-Tem: Sandy Szeliga
Council: Dan Elliott
Sean Duffy
Matt Hildebrand
City Clerk: Kathy Fiebig
City Manager: Pepper Lockhart

City of Evart
200 S. Main St.
Evart, MI 49631
(231) 734-2181

www.evart.org

CITY OF EVART REGULAR COUNCIL MEETING AGENDA Tuesday, February 22, 2022 @ 8:00PM

The Regular Council Meeting will be held in the Community Room at the Depot located at 200 S. Main St. Evart, MI 49631

Before each regular council meeting there will be a standing pre-council work session from 7:30PM to 8:00PM.

1. Call to Order: 8:00PM
2. Pledge of Allegiance
3. Roll Call
4. Citizens' Comments – *limited to 3-4 minutes per individual*
5. Approval of Agenda
6. **Consent Agenda**
The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one Board motion without discussion. Any person, whether Board Member, staff or public may ask that item be removed from the Consent Agenda to be placed elsewhere on the regular agenda for discussion. All such requests will be granted.
 - A. Regular Council Minutes – February 7, 2022
 - B. Vendor's List \$363,472.96
 - C. Budget Amendments
7. **Unfinished Business**
 - D. Sale and Split of Lots 6, 7 & 8 of the Industrial Park -*Discussion only*
8. **New Business**
 - E. Resolution 2022-03 Appointing City Clerk
 - F. City Assessor Contract Renewal
 - G. Parking Fees at Riverside West
 - H. Review Zoning Permit Fee Schedule

- 9. Department/Informational Reports (No Action Needed)**
 - I. Accounts Payable Report (2/8/2022 – 2/22/2022)
 - J. Payroll Reports (2/8/2022 – 2/22/2022)
 - K. Summary of all Funds (October 2021 – January 2022)
- 10. City Attorney Report/Comment**
- 11. City Clerk Report/Comment**
- 12. City Manager Report/Comment**
 - L. Monthly Report
- 13. Finance Director Report/Comment**
 - M. Finance Director's Monthly Report – January 2021
- 14. Department of Public Works Report/Comment**
 - N. DPW Monthly Report – January 2021
- 15. Police Department Report/Comment**
 - O. Police Department Monthly Report – January 2021
- 16. Downtown Development Authority Report/Comment**
 - P. DDA Meeting Packet – February 8, 2022
- 17. Evert Area Fire Department**
 - Q. Fire Department Minutes – January 11, 2022
 - R. Fire Department Note Reports – *paper copy only (FYI)*
- 18. Housing Commission**
 - S. Housing Commission Minutes – January 18, 2022
- 19. Citizens' Comments** – *limited to 3-4 minutes per individual*
- 20. Adjournment**

**CITY OF EVART
REGULAR COUNCIL MEETING
February 7, 2022 @ 8:00PM
Community Room at the Depot, 200 S. Main Street**

Mayor Emerick called the meeting to order at 8:00pm, then led the assembly in the Pledge of Allegiance.

Present (via roll call): Sean Duffy, Dan Elliott, Chris Emerick, Matt Hildebrand, Sandra Szeliga

Present (staff): City Manager Pepper Lockhart, Finance Director/Treasurer Jennie Duncan, Director of Public Works Dustin Moma, City Attorney James White, City Clerk Kathy Fiebig

Guests: John and Angela Hunter, Stephen Eades, Dr. Steve Kalesperis, Ashlee Flachs, June-Marie Essner, Alan Bengry, Molly Cataldo, Todd Bruggema, Randy Berger, Chris Elliott, Rachel Gokey, two unidentified

Citizens' Comments: none

Approval of Agenda

Motion by Mayor Emerick to approve the agenda as presented. Support by Mr. Hildebrand. Motion passed with all in favor.

Approval of Consent Agenda

A. Regular Council Minutes – January 3, 2022

B. Vendor's List \$379,041.55

C. Budget Amendments

Motion by Mayor Emerick to approve the consent agenda as presented. Support by Mr. Hildebrand. Motion passed with all in favor.

Unfinished Business

D. Variance Waiver Exemption

Dr. Steve Kaleperis requested an ordinance amendment or a waiver to reduce the 1,000' setback for marijuana businesses from schools, churches and other entities. He believes that US10 is adequate as a buffer zone and is concerned that his offer to purchase property in the Industrial Park for a marijuana campus cannot proceed unless this amendment/waiver is granted. Council members each stated that they have no interest in changing the setback. Motion by Mr. Elliott to deny the request for a variance waiver exemption to change the 1,000' setback requirement for marijuana. Support by Ms. Szeliga. Motion passed with all in favor.

E. Sale of Evart Industrial Park Lots

Ms. Lockhart presented two offers regarding the purchases of property in the Industrial Park, both involving Lot 2 and the MacClellan Building. The first offer is from Dr. Steve Kalesperis and Robb LaPeen and has been discussed previously. The second offer is a new offer from Steven Eades on behalf of MacClellan Integrated Services. Mr. White noted that the title search on this property showed an outstanding mortgage in years past and he is researching the matter. He is confident that the mortgage has been paid in full. Motion by Mr. Hildebrand to accept the offer from Mr. Eades in the amount of \$400,000.00 cash, pending the favorable results of the title search and a Phase 1 Environmental Assessment to be conducted by the purchaser. Support by Ms. Szeliga. Motion passed with all in favor.

F. Sale and Split of Lots 6, 7 & 8 of the Industrial Park – tabled until reviewed by the Planning Commission

New Business

G. Green Gold Diner – Special Events

Rachel Gokey and Chris Elliott presented a proposal to hold multiple special events at the Green Gold Diner at 201 W. Seventh Street. They are proposing five events, with three of them being fundraisers for local non-profits. They requested permission from council to apply for a temporary liquor license for these three events. Discussion followed on possible conflicts with the Farmers Market, parking issues, and noise restrictions. Motion by Mr. Hildebrand to approve the Certified Resolution for the Michigan Department of Licensing and Regulatory Affairs authorizing the application for a special liquor license for the Green Gold Diner. Support by Ms. Szeliga. Motion passed with a roll call vote: Elliott, Emerick, Hildebrand, Szeliga, Duffy in favor. None opposed.

H. Downtown Development Authority (DDA) Director Contract

Alan Bengry, chair of the DDA Board of Directors, introduced Todd Bruggema and requested that council approve the contract that has been offered to Mr. Bruggema to serve as DDA Director. The DDA Board believes that Mr. Bruggema is an excellent candidate for the position. Mr. Hildebrand noted that the contract reflects a significant salary increase and asked if the DDA budget will support that. Mr. Bengry stated that since the DDA has been without a director for ten months, those funds are still available. The current budget will support the difference in salary for two years. Future budgets will reflect the increase. Motion by Mr. Elliott to approve the DDA/Bruggema contract as written. Support by Mr. Duffy. Motion passed with all in favor.

I. Savoy Energy Lease Renewal

Ms. Lockhart presented a lease renewal proposal from Savoy Energy in the amount of \$6,276 for a term of three years. If production occurs, the city will receive 1/8th royalties. Mr. White has reviewed and approved the lease. Motion by Mr. Duffy to accept the lease renewal pursuant to the terms presented. Support by Mayor Emerick. Motion passed with all in favor.

J. Appointment to Election Commission

Ms. Fiebig requested that Sandra Szeliga and Marsha Warren be appointed to the Election Commission for two-year terms expiring in January of 2024. Motion by Mr. Elliott to approve both appointments. Support by Mr. Hildebrand. Motion passed with all in favor.

Department/Informational Reports (No Action Needed)

K. Accounts Payable Report (1/4/2022 – 2/7/2022)

L. Payroll Reports (1/4/2022 – 2/7/2022)

City Attorney Report/Comments

M. Monthly Report 12/21/2021 – 1/14/2022

Mr. White noted that due to the cancellation of the meeting scheduled for January 18 his attached report is outdated but still relevant. The property swap with Lume is close to being complete.

City Clerk Report/Comment

N. FYI- Michigan Works/Rilee Clark

Ms. Fiebig was invited to speak to the Board of Directors of Michigan Works last week as the city's partnership with Ewart Public Schools, MI Works and student Rilee Clark has been an outstanding success. She is working on the ballot proposal for the August primary for the charter amendment regarding the clerk's position and is again working with the Muskegon River Watershed Assembly on the tree grant. Fifty-eight (58) trees remain to be planted.

City Manager Report/Comment

Ms. Lockhart mentioned that Chief of Police John Beam intends to place a ballot initiative regarding renewal of the police millage on the August ballot as well.

Finance Director Report/Comment

O. Monthly Report – December 2021

Department of Public Works Report/Comment

P. Monthly Report – December 2021

Police Department Report/Comment

Q. Monthly Report – December 2021

Downtown Development Authority Report/Comment

R. Meeting Packet – January 11, 2022

Planning Commission: none

Evart Area Fire Department

S. Minutes – December 14, 2021 & January 11, 2022

Evart Housing Commission

T. Minutes – November 16, 2021

Compensation (Pay) Commission

U. Minutes - December 30, 2021

Historic District Commission

V. Minutes – January 12, 2022

Citizens' Comments:

Ashlee Flachs thanked council for denying the request to reduce the 1,000' setback for marijuana businesses.

Motion by Mayor Emerick to adjourn. Support by Mr. Hildebrand. Motion passed with all in favor. The meeting was adjourned at 8:54pm.

Kathy Fiebig, City Clerk

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 751 VENDOR					
02/08/2022	751	38941	796	RCB CONTRACTING	29,000.00
02/08/2022	751	38942	0028	CITY OF EVART	6,909.66
02/08/2022	751	38943	0051	EVART FIRE DEPARTMENT	6,790.62
02/08/2022	751	38944	0045	EVART PUBLIC SCHOOLS	44,426.89
02/08/2022	751	38945	1047	MECOSTA OSCEOLA TRANSIT AUTHORITY	1,686.44
02/08/2022	751	38946	0668	MECOSTA-OSCEOLA INTERMEDIATE	17,139.06
02/08/2022	751	38947	0229	OSCEOLA COUNTY TREASURER	9,306.02
02/08/2022	751	38948	0028	CITY OF EVART	2,644.62
02/08/2022	751	38949	0653	EVART PUBLIC LIBRARY	152.29
02/08/2022	751	38950	0229	OSCEOLA COUNTY TREASURER	1,900.58
02/08/2022	751	808(A)	1739	DUNCAN, JENNIFER	73.35
02/08/2022	751	809(A)	994	FLACHS, MICHAEL	40.00
02/08/2022	751	810(A)	1419	JOHN BEAM JR.	40.00
02/08/2022	751	811(A)	1330	MARTIN, DALE	40.00
02/08/2022	751	812(A)	1157	MOMA, DUSTIN	40.00
02/08/2022	751	813(A)	1501	MUCZYNSKI, PATRICK	40.00
02/08/2022	751	814(A)	2302	MULKERNS, CHRISTINE	40.00
02/08/2022	751	815(A)	1069	PEPPER LOCKHART	241.24
02/08/2022	751	816(A)	469	ZINGER, ADAM	40.00
02/08/2022	751	817(A)	328	CHARTER/SPECTRUM	335.71
02/15/2022	751	38951	0028	CITY OF EVART	15,056.54
02/15/2022	751	38952	0051	EVART FIRE DEPARTMENT	14,698.51
02/15/2022	751	38953	0045	EVART PUBLIC SCHOOLS	107,223.75
02/15/2022	751	38954	1047	MECOSTA OSCEOLA TRANSIT AUTHORITY	3,650.55
02/15/2022	751	38955	0668	MECOSTA-OSCEOLA INTERMEDIATE	37,098.01
02/15/2022	751	38956	0229	OSCEOLA COUNTY TREASURER	20,143.70
02/16/2022	751	38957	0028	CITY OF EVART	2,933.38
02/16/2022	751	38958	0653	EVART PUBLIC LIBRARY	149.95
02/16/2022	751	38959	0229	OSCEOLA COUNTY TREASURER	1,859.28
02/16/2022	751	38960	342	AUTOMATED BUSINESS EQUIPMENT	800.00
02/16/2022	751	38961	0015	BAIRD, COTTER & BISHOP PC	975.00
02/16/2022	751	38962	1182	BARNETT'S AUTO REPAIR	95.38
02/16/2022	751	38963	0028	CITY OF EVART	626.03
02/16/2022	751	38964	1200	DEERE CREDIT, INC	1,315.64
02/16/2022	751	38965	0576	DTE ENERGY	2,248.24
02/16/2022	751	38966	1025	FILE SAFE, INC	67.75
02/16/2022	751	38967	0876	INTEGRITY BUSINESS SOLUTIONS	245.00
02/16/2022	751	38968	1119	KUBE PROPANE, LLC	1,452.47
02/16/2022	751	38969	1673	LABOR LAW CENTER	158.70
02/16/2022	751	38970	1108	MECEOLA LOCK AND KEY	115.00
02/16/2022	751	38971	0255	PIONEER GROUP	156.10
02/16/2022	751	38972	1806	REPUBLIC SERVICES #239	9,984.16
02/16/2022	751	38973	0123	RIETH-RILEY CONSTR CO INC - BR	142.50
02/16/2022	751	38974	1013	SCHAEFFER MFG. CO.	151.42
02/16/2022	751	38975	1980	SLC METER, LLC	7,570.00
02/16/2022	751	38976	751	STEVE'S TIRE, INC	180.00
02/16/2022	751	38977	2300	TELNET WORLDWIDE	178.36
02/16/2022	751	38978	3005	WILLIAMS & WORKS, INC.	200.00
02/16/2022	751	38979	1803	XEROX CORPORATION	329.93
02/16/2022	751	818(E)	0024	CONSUMERS ENERGY	8,933.96
02/16/2022	751	819(E)	1043	LINGO	223.12
02/22/2022	751	820(A)	1858	AFFORDABLE PRINTS	15.00
02/22/2022	751	821(A)	1330	MARTIN, DALE	28.48
02/22/2022	751	822(A)	1757	MAURER'S TEXTILE RENTAL	339.44
02/22/2022	751	823(A)	1730	SCOTLAND OIL COMPANY, INC.	3,241.13

751 TOTALS:

Total of 55 Checks:	363,472.96
Less 0 Void Checks:	0.00
Total of 55 Disbursements:	363,472.96

CONSENT AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Jennie Duncan, Finance Director/Treasurer
Date: February 17, 2022
Re: Requesting Approval for Budget Amendments

For the Consent Agenda of February 22, 2022

Background. Several times a year, I will present budget amendments to the city council for approval. Per our approved Resolution 2020-13, "City officials are responsible for the expenditures authorized in the budget and may expend City funds up to, but not to exceed, the total appropriation authorized for each department. City officials may make transfers among the various line items contained in the department appropriations." Prior to any negative general ledger line item, it is best practice to request a budget amendment. Our 2021-2022 budget was approved on May 17, 2021.

Financial Impact. None

Recommendation. Please approve the following budget amendments as stated.

Attachments.

1. Budget Amendment detail report.

02/17/2022 03:34 PM
User: JENNIE
DB: City Of Evert

BUDGET AMENDMENT DETAIL REPORT FOR City of Evert
Post Dates: 02/08/2022 to 02/22/2022

Page: 1/1

GL Number	JNL CODE	POST DATE	REF#	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
101-101-957.000	BA	02/16/2022	6519	EDUCATION AND TRAINING	(325.00)
101-202-803.000	BA	02/16/2022	6519	INDEPENDENT AUDITOR SERVICES	325.00
101-242-706.000	BA	02/16/2022	6519	CODE ENFORCEMENT	(200.00)
101-242-801.000	BA	02/16/2022	6519	PROFESSIONAL SERVICES	200.00
101-242-957.000	BA	02/16/2022	6519	EDUCATION AND TRAINING	(260.00)
101-265-801.000	BA	02/16/2022	6519	PROFESSIONAL SERVICES	260.00
101-265-921.000	BA	02/16/2022	6519	UTILITIES	240.00
101-440-921.000	BA	02/16/2022	6519	UTILITIES	(240.00)
590-202-803.000	BA	02/16/2022	6519	INDEPENDENT AUDITOR SERVICES	320.00
590-537-729.000	BA	02/16/2022	6519	PERMITS AND FEES	(320.00)
590-537-850.000	BA	02/08/2022	6477	COMMUNICATIONS	200.00
590-537-900.000	BA	02/16/2022	6519	PUBLISHING/PRINTING	125.00
590-537-930.000	BA	02/16/2022	6519	REPAIRS AND MAINTENANCE	(125.00)
590-538-930.000	BA	02/08/2022	6477	REPAIRS AND MAINTENANCE	(200.00)
591-202-803.000	BA	02/16/2022	6519	INDEPENDENT AUDITOR SERVICES	321.00
591-545-740.000	BA	02/16/2022	6519	OPERATING SUPPLIES	(321.00)
591-545-850.000	BA	02/08/2022	6477	COMMUNICATIONS	200.00
591-545-900.000	BA	02/16/2022	6519	PUBLISHING/PRINTING	126.00
591-546-930.000	BA	02/08/2022	6477	REPAIRS AND MAINTENANCE	(200.00)
591-546-943.000	BA	02/16/2022	6519	EQUIPMENT RENTAL	(126.00)

AGENDA REPORT

To: Honorable Mayor Emerick and Council members

From: Kathy Fiebig, City Clerk

Date: February 15, 2022

Re: Resolution 2022-03 Appointing City Clerk

For the Agenda of February 22, 2022: Regular Meeting

Background

Per the Evert City Charter, Section 3.7, the office of city clerk is an elected position, and the candidate must be a registered elector in the city as well as a resident for at least six months immediately prior to the election. The annual pay and meeting stipend is set by the Pay Commission, meeting in odd numbered years.

Issues and Questions Specified

The position of city clerk has been an issue in Evert for years. The salary has been raised and lowered a number of times. In recent years, it has been difficult to find anyone willing to run for the office. In 2020, it required an intensive recruitment effort to fill the position after the current clerk had resigned. In 1995, the Pay Commission recommended to council that a job description be developed for the position and that the clerk should be appointed rather than elected. This would widen the applicant pool as the residency requirement would no longer apply. This recommendation has been repeated by later Pay Commissions (attached). In 2020, the pay was reduced by over 50% and the job description was reduced accordingly. The duties removed from the clerk were added to other city employees' tasks. I believe it is time to address the issues of salary and elected vs. appointed. Any Charter amendment must be placed on the ballot of either a special or regular city election, or a general election. If we place it on the ballot in 2022 and it passes, it would take effect immediately upon being filed with the Secretary of State and the county clerk.

Alternatives

1. Do nothing.

Financial Impact

1. Dependent on job description and salary.

Recommendation

Council has already approved placing this issue on the ballot. Please pass the attached resolution which allows me to begin that process.

Attachments

1. Resolution 2022-03

RESOLUTION 2022-03**A RESOLUTION OF THE EVART CITY COUNCIL TO AMEND
THE CITY CHARTER TO APPOINT RATHER THAN ELECT THE CITY CLERK**

WHEREAS, the City Charter of the City of Evart, adopted April 4, 1983, specifies that the office of city clerk must be a duly registered elector of the City of Evart and must be elected by the electors of the City of Evart (Section 3.7); and

WHEREAS, the Evart City Council by a 5/5 vote of its members-elect, pursuant to the authority granted by Public Act 279 of 1909, as amended, proposes that the charter of the city of Evart shall be amended as follows: remove "city clerk" from Sections 3.7, 4.1, 4.3, 4.10 and 4.10(a) and add "city clerk" to Sections 6.1 and 6.4 so that the city clerk shall be appointed by city council; and

WHEREAS, the purpose of the proposed amendment shall be designated on the ballot as follows:

"The purpose of this amendment is to remove all language in the Evart City charter specifying that the office of city clerk is an elected position. Language shall be added to the city charter to reflect the office of city clerk as an appointed position approved by Mayor and city council. If approved, this amendment will take effect in November of 2024 or upon a vacancy in that office, whichever occurs first."

WHEREAS, the city clerk shall transmit a copy of the proposed amendment to the Governor of the State of Michigan for approval, and transmit a copy of the foregoing statement of purpose of such proposed amendment to the Attorney General of the State of Michigan for approval, as required by law; and

WHEREAS, the proposed amendment shall be submitted to the qualified electors of this city at the state primary election to be held in the City of Evart on August 2, 2022, and the city clerk is directed to give notice of the election and notice of registration in the manner prescribed by law; and

WHEREAS, the proposed amendment shall be submitted to the electors in the following format:

"Shall the Charter of the City of Evart be amended by amending Sections 3.7, 4.1, 4.10(a), 6.1 and 6.4 to change the office of Evart City Clerk from an elected position, elected by the City electors, to an appointed position, appointed by City Council?"

(YES) (NO)

WHEREAS, this resolution will be printed in full as part of the minutes of the meeting at which it was adopted;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Evart, Michigan that a proposal to amend the Evart City Charter shall be placed on the primary election ballot on August 2, 2022.

PASSED AND ADOPTED, by the City Council of the City of Evart, Michigan, at a meeting thereof held on this _____, by the following vote of members thereof:

Motion by _____, with support from _____.

Roll call vote:

AYES, and in favor thereof, Council Members: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

Dated: _____

Kathy Fiebig, City Clerk

CERTIFICATION

I, the undersigned duly qualified and acting Clerk of the City of Evart (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on _____, 2022, the original of which is on file in my office and that public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Kathy Fiebig, City Clerk

AGENDA REPORT

To: Honorable Mayor Emerick and Council members
From: Pepper Lockhart, City Manager
Date: February 17, 2022
Re: Assessor Renewal Proposal

For the Agenda of February 22, 2022: Regular Meeting

Background

In July 2019 the city entered a contract with David Kirwin to be the assessor for the city. The current contract expires March 31, 2022. David is the certified assessor of record and helps supervise the assessment roll. David holds the board of reviews in July and December. The board also has a meeting in March. I have sent this to the city attorney for review.

Issues and Questions Specified

David helps the city attorney if there are any questions regarding parcels or if changes need to be made. He is required to physically access 20% of all parcels. He acts as the FOIA coordinator for assessment related requests. David has now taken over some of the process that the county did prior. Our tax roll for 2022 has increased almost 4 million dollars. We will have final numbers next week.

Alternatives

1. Don not renew contract

Financial Impact

Mr. Kirwin's contract is currently based on 880 parcels @ \$16 per parcel making it \$14,080 annually. The new contract request is for 885 parcels @ \$17 per parcel making his annual rate \$15,045. The increase of a dollar per parcel offsets the \$2 per parcel we are no longer paying the county still saving us money.

Recommendation

I recommend that we renew Mr. Kirwin's proposal for accessing as presented.

Attachments

1. Contract 2022-2024

“Assessing Services”

Proposal to:

**City of Evart,
Osceola County, Michigan**

And

Assessor - David Kirwin

April 1st, 2022

Through

March 31st, 2024

PROPOSAL - SPECIFICATIONS

This proposal is offered by David Kirwin herein Assessor, to the City of Evart, Osceola County, Michigan, herein the City of Evart. By way of this proposal the following services are offered to be performed utilizing the following specifications for the City of Evarts benefit:

1. Assessor of Record - During the term of this proposal/agreement, a minimum of a certified MCAO, shall act as the assessor of record and supervise the preparation of the 2023 & 2024 assessment roll, utilizing the services and personnel proposed herein. David Kirwin shall be designated as the Assessor of Record for the City of Evart. If Assessor should become unavailable during the term of the contract, for any reason, the City of Evart or Assessor has full rights to terminate the contract.
2. Public Relations - Advice shall be given to the City of Evart in the development of a public relations program that may be carried out by the staff of the City of Evart under the direction of the city manager.
3. Personnel – Assessor shall be professional in manner, appearance, and shall be trained in appraisal techniques. Not all staff working on this project will be Michigan Certified Assessors, but all work will be reviewed by Certified Staff. The City of Evart shall provide a letter of introduction or identification indicating that Assessor is an authorized representatives for the City of Evart in the performance of the terms of this agreement.

Final values shall be developed by no less than a MCAO and all final values shall be approved by no less than MCAO.

4. Qualifications – Assessor represents to be familiar with the laws, regulations, and directives regarding the appraisal of real property for assessment purposes within the State of Michigan. Assessor further represents that he is qualified and experienced in appraising any and all types of property located within the boundaries of the City of Evart.
5. Office Space – The City of Evart shall provide office space within the City Hall or other City of Evart owned or leased building for the completion of the terms of this proposal / agreement.
6. New Construction, Demolitions, Property Splits - During the term of the proposal/agreement Assessor shall oversee the Assessment Administration Process. Various tasks, such as, site inspections, data updates, property record card preparation, and property splits may be designated to other City of Evart Appraisers if applicable. Assessor shall then revalue said new construction, property splits and demolitions. Assessor, or designated City of Evart staff, shall review land division applications and master deed descriptions.
7. Manuals and Appraisal Program - For those properties to be appraised under the terms of this proposal/agreement the modified cost approach (utilizing the Economic Condition Factor) to value shall be utilized. New construction shall continue to be valued via those manuals/appraisal software currently utilized by the City of Evart.
8. Market Studies and Analysis - Neighborhood market studies and analysis of land values shall be performed for the 2023 & 2024 assessment years to determine accurate adjustments to be made to assessments.
9. Personal Property - Personal property forms submitted to the City of Evart for the 2023 & 2024 assessment roll shall be processed utilizing appropriate multipliers published by the Michigan State Tax Commission. Assessor shall review for new businesses within the City of Evart for inclusion on the Assessment Roll. Assessor shall estimate personal property of businesses that do not file personal property statements.
10. Preparation of the Assessment Roll - As the assessor of record, the assessment roll of the City of Evart shall be prepared by Assessor by entering and utilizing those assessed values arrived at through the market studies and analysis, as provided herein.

11. County Equalization and Required Forms - The Assessor shall review and analyze all studies conducted by the County Equalization Department. As assessor of record, all required equalization and State Tax Commission forms shall be prepared by the Assessor.

12. Photographs - A new photograph of each property inspected for new construction and/or demolition shall be taken by the Assessor.

13. Consulting - Assessor will meet as needed with the city manager and/or other designated staff of the City of Evart to review progress that has made towards meeting the terms of this proposal/agreement, the preparation of the assessment roll, and other matters that the Assessor and the City of Evart deems necessary to review.

The Assessor shall also discuss with the city manager what areas of the assessor's office and assessment system should be upgraded, and estimated cost of said upgrading.

14. Records and Computations to become property of City of Evart - The original records and computations, in respect to any appraisal of property or other work in the City of Evart prepared by Assessor, shall be left in the custody of the City of Evart as belonging to the City of Evart. All records are to be kept at the City Hall; however, may be removed to perform temporary tasks and returned upon completion of task.

15. Record Cards - The City of Evart shall furnish the existing completed property record cards for each separate real property within the City of Evart. These cards shall be formatted so as to meet the approval of the Michigan State Tax Commission and shall provide an area on the record card which indicates the owner's name, the legal description, property dimensions, available street number and mailing address, a column for summarizing total land and building value, and an area to list important information for determining land value. The record card shall also be formatted to show all descriptive information connected with the construction, age, condition, and depreciation of the structure(s), an area for outline sketch, and an area to provide for the listing of any other important information needed in the valuation of the properties included in this proposed project.

16. Board of Review - The Assessor shall also work with and attend the July and December 2022 - 2023 Board of Reviews. The Assessor will be available to meet with the Board of Review for the March 2023 & 2024 organizational meeting along with any reconcile/decision making meetings. The Assessor (or an agreed upon person) shall be available for at least two regular meetings of the March Board of Review. Staff of the City of Evart shall assist Assessor with the set-up and organization of the Board of Reviews.

17. Defense of Values - Assessor will monitor the defense of values to the Michigan Tax Tribunal. Assessor, shall be responsible for the timely preparation of responses to the small claims division of the MTT. Assessor shall be available, to attend and defend assessments to the Michigan Tax Tribunal (small claims division) as needed during the term of this proposal/agreement. Assessor shall provide said services at a fee of \$20.00 per hour plus expenses.

Responses to the Full Michigan Tax Tribunal shall be prepared by City of Evarts' legal counsel and monitored by Assessor. Assessor shall provide full cooperation with said legal counsel. Should legal counsel not be utilized by the City of Evart for preparation of responses, attendance at counsel conferences, pre-hearings or hearings to the Full Michigan Tax Tribunal, Assessor shall provide said services at a fee of \$100.00 per hour plus expenses. However, in those cases where legal counsel is required and the service is of a legal nature and in excess of the ability of the Assessor, the City of Evart shall be advised of such. In those cases the City of Evart shall provide legal counsel.

Should expert witness and/or preparation of detailed appraisals to the Full Michigan Tax Tribunal be required, Assessor will advise the Supervisor of such requirement. At the option of the City of Evart, Assessor shall provide said service at a mutually agreed upon fee.

18. Insurance and Indemnification - City of Evart shall carry public liability and workers' compensation insurance and shall defend, claims, demands, payments, suits, actions, recoveries and judgments of every kind and description brought against it by reason of negligent acts or omissions of Assessor or agents.

The City of Evart shall pay or reimburse all overpaid taxes as a result of a judgment or settlement of a claim, appeal or the result of a mistake or error.

19. Termination of Agreement - Either party may terminate this agreement upon giving a 30 day notice to the other party. Thirty days after the receipt of such notice this agreement shall automatically terminate without further obligation of the parties. All City of Evart records shall be delivered to the City of Evart within a 30 day period after notice.

20. Time of Performance - Assessors time of performance is conditioned upon the non-occurrence of an act of God, or other causes beyond the control of the Assessor. They shall not be liable for delays caused by reason of war, strike, order of court, or other public authority (including the City of Evart) or any act of god.

Should the work be delayed for any of the above reasons, Assessor shall be permitted an extension of time corresponding to any time lost at no expense to Assessor.

21. Employee - The relationship between the City of Evart and Assessor is that of employer and employee and should be construed as such.

22. Responsibilities of City of Evart - The City of Evart shall provide the following to the Assessor in the performance of this project:

- A. Up-to-date tax maps.
- B. A monthly reimbursement of mileage expenses (travel outside of City of Evart)
- C. Postage, envelopes, printing of assessment notices, assessment rolls, tax rolls, etc.
- D. Make available the current property record cards on file for all real and personal property.
- E. Assessment software BS&A Software.
- F. Apex Sketching Software
- G. Pivot Point Mobile Assessment
- H. Printer/scanner and reimbursement for paper and Ink.

23. Assignment of Contract - Neither the City of Evart or Assessor shall assign or transfer this agreement or any portion therein without receiving written approval from the other party nor shall Assessor delegate any of the responsibilities described herein except as provided herein to any persons or entities without the written approval of the City of Evart.

24. Fee and Method of Payment – The fee is based on a combination of the approximate parcel count of 885 in performance of the services herein described the below fee schedule shall be used:

A rate of \$17 per parcel

Annual salary - \$15,045 paid once per month at the rate of \$1,253.75.

Medicare will be withheld from the monthly payment - An I-9 will be provided to the City of Evert Finance Director prior to any work being performed or compensated

Shall be due and payable by the City of Evert to David Kirwin (Assessor).

25. Term of Agreement – Services to be performed under the terms of this agreement shall commence April 1st, 2022 and shall be completed March 31, 2024. The term of this agreement may be extended, by amendment, if mutually agreed to in writing, by each party.

26. Special Assessments and Industrial Facilities Districts - Assessor shall review and analyze all applications for Industrial Exemption Certificates and furnish all necessary information to the State Tax Commission regarding same. Should the City of Evert require special assessment or industrial facility districts to be set up, Assessor will be available to assist the City of Evert in setting up said districts at no additional fee.

27. Additional Services - Additional services (i.e. narrative appraisals) to be performed by Assessor are available at a fee mutually agreed upon between the parties hereto. Additional services, not contemplated by this agreement, are subject to separate agreement as mutually arranged by the parties.

28. Land Division Act Implementation – Assessor is responsible for administration of the Land Division Act. The fee to administer this act is included within the contract fee.

29. Requirements –

- 20% of City of Evert to be physically visited each year as suggested by STC
- Act as FOIA coordinator for assessment related requests
- Attend City of Evert board meetings at least three per year (After MBOR, JBOR, DBOR)
- Prepare and submit to the City of Evert an annual progress report
- Attend or have pre-approved personnel attend STC and Tribunal cases

IN WITNESS WHEREOF, the parties hereto have executed or cause to be executed by their duly authorized official the day, month and year above written.

BY_____ Date_____

Assessor - David Kirwin

BY_____ Date_____

City of Evart Manager – Pepper Lockhart

AGENDA REPORT

To: Honorable Mayor Emerick and Council members
From: Pepper Lockhart, City Manager
Date: February 12, 2022
Re: Parking Fees at Riverside West

For the Agenda of February 22, 2022: Regular Meeting

Background

Prior to 2020, the city attempted to charge a \$3.00 daily parking fee at Riverside East and West. Season passes were available for purchase for those living outside the city limits but were seldom utilized. Residents of the city were exempt from the fee and were sent one park pass each season. Residents could receive a second pass by coming to city hall and showing us registration for two vehicles. This fee was suspended during the pandemic and was not reinstated in 2021, by default rather than by discussion or design.

Issues and Questions Specified

This fee is almost impossible to enforce, and few visitors honor the request. When in place, this requires printing and mailing park passes to city residents and printing collection envelopes for the pay tubes at the Parks. If the park host or a police officer noticed a car without a pass, a letter was sent to the owner advising them of the violation. The fees collected in 2018 and 2019 did not cover the cost of the passes, pay envelopes or staff time to process all of this. I will need to update the parks and recreation policy referred to in the violation letter to update this change.

Alternatives

1. Eliminate the daily fee and change "pay tube" labels to "donations appreciated".
2. Reinstate the fees.

Financial Impact


Minimal. Even if it were possible to collect the fee from every out of town visitor, there's no way to determine if those fees would cover the cost of printing and mailing.

Recommendation

Staff believes that the parking fee at Riverside West should be eliminated. Parks are a public amenity supported by tax dollars and should be used as an asset to draw people to Evart.

Attachments

1. Season Pass flyer
2. Notice of violation letter
3. Parking Permit Print Cost for 2020



City of Ewart

Parking Pass Price List

JANUARY: \$20

FEBRUARY: \$18.50

MARCH: \$16.50

APRIL: \$15

MAY: \$13.50

JUNE: \$11.50

JULY: \$10

AUGUST: \$8.50

SEPTEMBER: \$6.50

OCTOBER: \$5

NOVEMBER: \$3.50

DECEMBER: \$2



City of Evart

5814 100th Avenue

Evart, Michigan 49631

Phone: 231-734-2181

Fax: 231-734-3917

www.evart.org

City Manager

Treasurer/Assessor

Sarah Dvoracek

sarah.dvoracek@evart.org

City Clerk

Heather Pattee

cityclerk@evart.org

Department of Public Works

Director/Zoning

Administrator/Airport

Manager

Mark Wilson

mark.wilson@evart.org

Chief of Police

John Beam Jr.

john.beam@evart.org



Name of Violator

Address of Violator

DATE

Violation: Parking without a Park Pass at Riverside West

Dear (ADD NAME),

It has brought to my attention that your vehicle with the license plate number of (INSERT PLATE NUMBER) was parked at Riverside West on (ENTER DATE) without the use of a proper park pass.

This letter will be your first and only **Notice of Trespass**. If your vehicle is seen in the park again without a park pass you will be subject to criminal trespassing charges.

Passes are available at each park entrance, the park host office (315 S. River Street) and city hall (5814 100th Avenue).

Per the Parks and Recreation Policy Manual that was adopted by city council on April 16, 2018. Park passes are now required to park at Riverside West and Riverside East. Please see attached policy Park Use Fees/ Commercial and Group Use.



A SmartSign Store
300 Cadman Plaza West, Suite 1303
Brooklyn, NY 11201
Billing: (718) 797-1900 x117
Sales: (800) 952-1457

INVOICE

Order Date	Order #
12/17/2019	MPP-150399

Bill To	Ship To
Mark Wilson City of Evert 5814 100TH AVE EVART, MI 49631 8421 United States	Mark Wilson City of Evert 5814 100TH AVE EVART, MI 49631 8421 United States

Terms: Due on Receipt			
CC: MasterCard	Name: Mark Wilson	Card #*****6246	Expiry: 03/20

Item Description	Unit Price	Qty.	Amount
1. Vinyl Parking Permits, Front Stick - 2" x 3" Size: 2" x 3" • Part#: PP-3602 -SHW-VLF-CL-2x3 <div style="text-align: center;"> <i>paid marks cc 2020 Parking Pass stickers</i> </div>	\$3.3046 /Pack Pkg: 10 Labels/Pack	100 Packs	\$330.46
Thanks for purchasing from MyParkingPermit.com			

The amount shown on this invoice are in **US Dollars**.

Please make checks payable to **SmartSign** Mail your checks to:
SmartSign
Accounts Department
300 Cadman Plaza West, Suite 1303, Brooklyn, NY 11201

Product Subtotal: **\$330.46**
Shipping Charges: **Free**
Order Total (in US Dollars): **\$330.46**

AGENDA REPORT

To: Honorable Mayor Emerick and Council Members
From: Kathy Fiebig, City Clerk
Date: February 7, 2022
Re: Review Zoning Permit Fee Schedule
For: Regular Council Meeting 2.22.2022

Background

City of Evert has a zoning permit fee schedule that must be reviewed annually by the Planning Commission and a recommendation made to council regarding any changes.

Issues and Questions Specified

The Planning Commission has reviewed the current fee schedule and does not recommend any changes.

Alternatives

Council may override this recommendation and raise or lower fees.

Financial Impact

None unless fees are changed.

Recommendation

Approve the current fee schedule per the Planning Commission's recommendation.

Attachments

1. Zoning Permit Fee Schedule
2. Comparison of fees in nearby municipalities

ZONING FEE SCHEDULE / PERMITS

City of Ewart, Osceola County, Michigan
200 S. Main Street, Ewart Mi 49631

Phone: 231.734.2181 / Website: www.ewart.org
Planning & Zoning Email: cityclerk@ewart.org



Zoning Permit	\$20.00
<ul style="list-style-type: none">• Fences and Walls• Accessory Building (shed)• Deck• Ramp• New Construction / Addition - Will also need to submit a Site Plan Review• Change of Use• Sidewalk- New only/no fee for replacing existing sidewalk	
Demolition Permit	\$0.00
Sign Permit	\$0.00
Residential Site Plan Review.....	\$50.00
- Only required for multi-family dwellings and accessory buildings over 200 square feet	
Commercial Site Plan Review.....	\$250.00
Special Land Use	\$200.00
Rezoning.....	\$200.00
Variance Application	\$200.00
Zoning Board of Appeals.....	\$200.00
Street Vacation.....	\$25.00
Violation of Zoning Ordinance	\$500.00

Any building or structure that is erected, moved, placed, reconstructed, razed, extended, enlarged, altered, maintained, or changed in violation of any term or provision of this ordinance is hereby declared to be a nuisance per se.

Any person who violates, disobeys, omits, neglects, refuses to comply with or resists the enforcement or any term or provision of this ordinance or any amendment thereof shall be guilty of a misdemeanor and, upon conviction, shall be fined not more than \$500.00 or shall be imprisoned for not more than 90 days or both. Such fine and imprisonment is the discretion of the court. Each and every day during which any violation continues shall be deemed a separate offense. The duly authorized attorney for the city is empowered to prosecute such violations.

Zoning Ordinance 23.09 / For more information on Zoning, please go to www.ewart.org

Updated 12/31/2021

Zoning Fees Comparison

City	Zoning Permit	Rezoning	Site Plan review	Signs	Special Land Use
Evart	\$20	\$200	\$250	0	\$200
Baldwin	\$30	\$500	\$250	\$10/sq.ft.	\$500
Big Rapids	0		\$200	\$25/\$50	\$200
Cadillac	\$53+value	\$200	\$85	\$35	\$150
Reed City	10	\$200	\$100	\$10-\$25	\$200

02/17/2022 07:41 AM
User: LISA
DB: CITY OF EVART

CHECK DISBURSEMENT REPORT FOR CITY OF EVART
CHECK DATE FROM 02/08/2022 - 02/22/2022
Banks: 751

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/08/2022	751	38941	RCB CONTRACTING	PROFESSIONAL SERVICES	101-442-801.000	29,000.00
02/08/2022	751	38942	CITY OF EVART	DUE TO GENL-ADMIN FEE	704-000-214.104	798.16
		38942		DUE TO GEN PUBLIC SAFETY MILL	704-000-214.480	6,111.50
						<hr/> 6,909.66
02/08/2022	751	38943	EVART FIRE DEPARTMENT	DUE TO FIRE DIST MILLAGE	704-000-214.481	6,790.62
02/08/2022	751	38944	EVART PUBLIC SCHOOLS	DUE TO SCH NEW-DEBT	704-000-214.226	6,790.59
		38944		DUE TO SCHOOL OPERATION	704-000-214.229	37,636.30
						<hr/> 44,426.89
02/08/2022	751	38945	MECOSTA OSCEOLA TRANSIT AUTHORIT	DUE TO MOTA	704-000-214.230	1,686.44
02/08/2022	751	38946	MECOSTA-OSCEOLA INTERMEDIATE	DUE TO INTERM SCHOOL	704-000-214.227	17,139.06
02/08/2022	751	38947	OSCEOLA COUNTY TREASURER	DUE TO COA	704-000-214.224	3,381.13
		38947		DUE TO ROAD PATROL	704-000-214.228	3,378.68
		38947		DUE TO EMS	704-000-214.231	2,546.21
						<hr/> 9,306.02
02/08/2022	751	38948	CITY OF EVART	DUE TO GENL - PROPERTY TAX	703-000-214.102	2,142.82
		38948		INTEREST & PENALTY	703-000-214.103	183.83
		38948		DUE TO GENL-ADMIN FEE	703-000-214.104	17.97
		38948		RUBBISH PENALTY	703-000-214.210	27.81
		38948		DUE TO SEWER FUND	703-000-214.590	162.51
		38948		DUE TO WATER FUND	703-000-214.591	109.68
						<hr/> 2,644.62
02/08/2022	751	38949	EVART PUBLIC LIBRARY	DUE TO LIBRARY	703-000-214.223	142.82
		38949		DUE TO LIBRARY - INTEREST	703-000-223.100	9.47
						<hr/> 152.29
02/08/2022	751	38950	OSCEOLA COUNTY TREASURER	DUE TO STATE EDUCATION TAX	703-000-214.221	883.37
		38950		DUE TO COUNTY	703-000-214.222	938.25
		38950		DUE TO COUNTY - INTEREST	703-000-222.100	40.67
		38950		STATE ED TAX INTEREST	703-000-222.110	38.29
						<hr/> 1,900.58
02/08/2022	751	808 (A)	DUNCAN, JENNIFER	COMMUNICATIONS	101-203-850.000	40.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		808 (A)		TRAVEL EXPENSES	101-203-860.000	33.35
						<u>73.35</u>
02/08/2022	751	809 (A)	FLACHS, MICHAEL	COMMUNICATIONS	590-537-850.000	20.00
		809 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<u>40.00</u>
02/08/2022	751	810 (A)	JOHN BEAM JR.	COMMUNICATIONS	101-301-850.000	40.00
02/08/2022	751	811 (A)	MARTIN, DALE	COMMUNICATIONS	590-537-850.000	20.00
		811 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<u>40.00</u>
02/08/2022	751	812 (A)	MOMA, DUSTIN	COMMUNICATIONS	590-537-850.000	20.00
		812 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<u>40.00</u>
02/08/2022	751	813 (A)	MUCZYNSKI, PATRICK	COMMUNICATIONS	590-537-850.000	20.00
		813 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<u>40.00</u>
02/08/2022	751	814 (A)	MULKERNS, CHRISTINE	COMMUNICATIONS	590-537-850.000	20.00
		814 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<u>40.00</u>
02/08/2022	751	815 (A)	PEPPER LOCKHART	COMMUNICATIONS	101-172-850.000	40.00
		815 (A)		TRAVEL EXPENSES	101-172-860.000	201.24
						<u>241.24</u>
02/08/2022	751	816 (A)	ZINGER, ADAM	COMMUNICATIONS	590-537-850.000	20.00
		816 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<u>40.00</u>
02/08/2022	751	817 (A)	CHARTER/SPECTRUM	COMMUNICATIONS	101-301-850.000	124.98
		817 (A)		COMMUNICATIONS	101-440-850.000	142.97
		817 (A)		COMMUNICATIONS	590-537-850.000	33.88
		817 (A)		COMMUNICATIONS	591-545-850.000	33.88
						<u>335.71</u>
02/15/2022	751	38951	CITY OF EVART	DUE TO GENL-ADMIN FEE	704-000-214.104	1,828.01

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		38951		DUE TO GEN PUBLIC SAFETY MILL	704-000-214.480	13,228.53
						<u>15,056.54</u>
02/15/2022	751	38952	EVART FIRE DEPARTMENT	DUE TO FIRE DIST MILLAGE	704-000-214.481	14,698.51
02/15/2022	751	38953	EVART PUBLIC SCHOOLS	DUE TO SCH NEW-DEBT	704-000-214.226	14,698.53
		38953		DUE TO SCHOOL OPERATION	704-000-214.229	92,525.22
						<u>107,223.75</u>
02/15/2022	751	38954	MECOSTA OSCEOLA TRANSIT AUTHORIT	DUE TO MOTA	704-000-214.230	3,650.55
02/15/2022	751	38955	MECOSTA-OSCEOLA INTERMEDIATE	DUE TO INTERM SCHOOL	704-000-214.227	37,098.01
02/15/2022	751	38956	OSCEOLA COUNTY TREASURER	DUE TO COA	704-000-214.224	7,318.63
		38956		DUE TO ROAD PATROL	704-000-214.228	7,313.54
		38956		DUE TO EMS	704-000-214.231	5,511.53
						<u>20,143.70</u>
02/16/2022	751	38957	CITY OF EVART	DUE TO GENL - PROPERTY TAX	703-000-214.102	2,065.07
		38957		INTEREST & PENALTY	703-000-214.103	238.14
		38957		DUE TO GENL-ADMIN FEE	703-000-214.104	17.75
		38957		DUE TO NORTH OAK ASSESSMENT	703-000-214.326	612.42
						<u>2,933.38</u>
02/16/2022	751	38958	EVART PUBLIC LIBRARY	DUE TO LIBRARY	703-000-214.223	137.63
		38958		DUE TO LIBRARY - INTEREST	703-000-223.100	12.32
						<u>149.95</u>
02/16/2022	751	38959	OSCEOLA COUNTY TREASURER	DUE TO STATE EDUCATION TAX	703-000-214.221	851.35
		38959		DUE TO COUNTY	703-000-214.222	904.22
		38959		DUE TO COUNTY - INTEREST	703-000-222.100	53.42
		38959		STATE ED TAX INTEREST	703-000-222.110	50.29
						<u>1,859.28</u>
02/16/2022	751	38960	AUTOMATED BUSINESS EQUIPMENT	PROFESSIONAL SERVICES	101-265-801.000	266.67
		38960		PROFESSIONAL SERVICES	590-537-801.000	266.67
		38960		PROFESSIONAL SERVICES	591-545-801.000	266.66
						<u>800.00</u>
02/16/2022	751	38961	BAIRD, COTTER & BISHOP PC	INDEPENDENT AUDITOR SERVICES	101-202-803.000	325.00

Banks: 751

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		38961		INDEPENDENT AUDITOR SERVICES	590-202-803.000	325.00
		38961		INDEPENDENT AUDITOR SERVICES	591-202-803.000	325.00
						<hr/> 975.00
02/16/2022	751	38962	BARNETT'S AUTO REPAIR	PROFESSIONAL SERVICES	661-599-801.000	40.00
		38962		REPAIRS AND MAINTENANCE	661-599-930.000	55.38
						<hr/> 95.38
02/16/2022	751	38963	CITY OF EVART	UTILITIES	101-265-921.000	237.77
		38963		UTILITIES	101-301-921.000	44.88
		38963		UTILITIES	101-442-921.000	60.17
		38963		UTILITIES	207-751-921.000	216.65
		38963		UTILITIES	208-757-921.000	66.56
						<hr/> 626.03
02/16/2022	751	38964	DEERE CREDIT, INC	CAPITAL OUTLAY-CAPITALIZED	661-599-970.100	1,315.64
02/16/2022	751	38965	DTE ENERGY	UTILITIES	101-301-921.000	426.66
		38965		UTILITIES	101-440-921.000	676.06
		38965		UTILITIES	590-538-921.000	1,145.52
						<hr/> 2,248.24
02/16/2022	751	38966	FILE SAFE, INC	PROFESSIONAL SERVICES	101-265-801.000	22.58
		38966		PROFESSIONAL SERVICES	590-537-801.000	22.58
		38966		PROFESSIONAL SERVICES	591-545-801.000	22.59
						<hr/> 67.75
02/16/2022	751	38967	INTEGRITY BUSINESS SOLUTIONS	OFFICE SUPPLIES	101-265-727.000	81.68
		38967		OFFICE SUPPLIES	590-537-727.000	81.66
		38967		OFFICE SUPPLIES	591-545-727.000	81.66
						<hr/> 245.00
02/16/2022	751	38968	KUBE PROPANE, LLC	UTILITIES	101-441-921.000	970.22
		38968		UTILITIES	101-442-921.000	482.25
						<hr/> 1,452.47
02/16/2022	751	38969	LABOR LAW CENTER	PUBLISHING/PRINTING	101-265-900.000	63.33
		38969		PUBLISHING/PRINTING	101-301-900.000	31.79
		38969		PUBLISHING/PRINTING	590-537-900.000	31.79

Banks: 751

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		38969		PUBLISHING/PRINTING	591-545-900.000	31.79
						<u>158.70</u>
02/16/2022	751	38970	MECEOLA LOCK AND KEY	REPAIRS AND MAINTENANCE	101-301-930.000	115.00
02/16/2022	751	38971	PIONEER GROUP	PUBLISHING/PRINTING	101-242-900.000	156.10
02/16/2022	751	38972	REPUBLIC SERVICES #239	PROFESSIONAL SERVICES	101-526-801.000	9,984.16
02/16/2022	751	38973	RIETH-RILEY CONSTR CO INC - BR	REPAIRS AND MAINTENANCE	202-451-930.000	142.50
02/16/2022	751	38974	SCHAEFFER MFG. CO.	OPERATING SUPPLIES	661-599-740.000	151.42
02/16/2022	751	38975	SLC METER, LLC	CAPITAL OUTLAY-CAPITALIZED	591-547-970.100	7,570.00
02/16/2022	751	38976	STEVE'S TIRE, INC	PROFESSIONAL SERVICES	661-599-801.000	150.00
		38976		REPAIRS AND MAINTENANCE	661-599-930.000	30.00
						<u>180.00</u>
02/16/2022	751	38977	TELNET WORLDWIDE	COMMUNICATIONS	101-301-850.000	178.36
02/16/2022	751	38978	WILLIAMS & WORKS, INC.	PROFESSIONAL SERVICES	101-242-801.000	200.00
02/16/2022	751	38979	XEROX CORPORATION	PUBLISHING/PRINTING	101-265-900.000	95.19
		38979		COMPUTERS/EQUIPMENT/IT	101-301-932.000	44.41
		38979		PUBLISHING/PRINTING	590-537-900.000	95.16
		38979		PUBLISHING/PRINTING	591-545-900.000	95.17
						<u>329.93</u>
02/16/2022	751	818 (E)	CONSUMERS ENERGY	UTILITIES	590-538-921.000	2,419.62
		818 (E)		UTILITIES	591-546-921.000	6,514.34
						<u>8,933.96</u>
02/16/2022	751	819 (E)	LINGO	COMMUNICATIONS	590-538-850.000	148.75
		819 (E)		COMMUNICATIONS	591-546-850.000	74.37
						<u>223.12</u>
02/22/2022	751	820 (A)	AFFORDABLE PRINTS	COMMUNICATIONS	101-172-850.000	15.00
02/22/2022	751	821 (A)	MARTIN, DALE	TRAVEL EXPENSES	590-537-860.000	14.24
		821 (A)		TRAVEL EXPENSES	591-545-860.000	14.24
						<u>28.48</u>

Banks: 751

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/22/2022	751	822 (A)	MAURER'S TEXTILE RENTAL	PROFESSIONAL SERVICES	101-265-801.000	84.86
		822 (A)		PROFESSIONAL SERVICES	101-441-801.000	84.86
		822 (A)		PROFESSIONAL SERVICES	590-537-801.000	84.86
		822 (A)		PROFESSIONAL SERVICES	591-545-801.000	84.86
						<hr/> 339.44
02/22/2022	751	823 (A)	SCOTLAND OIL COMPANY, INC.	GAS AND OIL	101-301-861.000	609.10
		823 (A)		GAS AND OIL	661-599-861.000	2,632.03
						<hr/> 3,241.13
TOTAL - ALL FUNDS				TOTAL OF 55 CHECKS		363,472.96

--- GL TOTALS ---

101-172-850.000	COMMUNICATIONS	55.00
101-172-860.000	TRAVEL EXPENSES	201.24
101-202-803.000	INDEPENDENT AUDITOR SERVICES	325.00
101-203-850.000	COMMUNICATIONS	40.00
101-203-860.000	TRAVEL EXPENSES	33.35
101-242-801.000	PROFESSIONAL SERVICES	200.00
101-242-900.000	PUBLISHING/PRINTING	156.10
101-265-727.000	OFFICE SUPPLIES	81.68
101-265-801.000	PROFESSIONAL SERVICES	374.11
101-265-900.000	PUBLISHING/PRINTING	158.52
101-265-921.000	UTILITIES	237.77
101-301-850.000	COMMUNICATIONS	343.34
101-301-861.000	GAS AND OIL	609.10
101-301-900.000	PUBLISHING/PRINTING	31.79
101-301-921.000	UTILITIES	471.54
101-301-930.000	REPAIRS AND MAINTENANCE	115.00
101-301-932.000	COMPUTERS/EQUIPMENT/IT	44.41
101-440-850.000	COMMUNICATIONS	142.97
101-440-921.000	UTILITIES	676.06
101-441-801.000	PROFESSIONAL SERVICES	84.86
101-441-921.000	UTILITIES	970.22
101-442-801.000	PROFESSIONAL SERVICES	29,000.00
101-442-921.000	UTILITIES	542.42
101-526-801.000	PROFESSIONAL SERVICES	9,984.16
202-451-930.000	REPAIRS AND MAINTENANCE	142.50
207-751-921.000	UTILITIES	216.65
208-757-921.000	UTILITIES	66.56
590-202-803.000	INDEPENDENT AUDITOR SERVICES	325.00
590-537-727.000	OFFICE SUPPLIES	81.66
590-537-801.000	PROFESSIONAL SERVICES	374.11
590-537-850.000	COMMUNICATIONS	153.88
590-537-860.000	TRAVEL EXPENSES	14.24

Banks: 751

Check Date	Bank	Check #	Payee	Description	GL #	Amount
590-537-900.000			PUBLISHING/PRINTING			126.95
590-538-850.000			COMMUNICATIONS			148.75
590-538-921.000			UTILITIES			3,565.14
591-202-803.000			INDEPENDENT AUDITOR SERVICES			325.00
591-545-727.000			OFFICE SUPPLIES			81.66
591-545-801.000			PROFESSIONAL SERVICES			374.11
591-545-850.000			COMMUNICATIONS			153.88
591-545-860.000			TRAVEL EXPENSES			14.24
591-545-900.000			PUBLISHING/PRINTING			126.96
591-546-850.000			COMMUNICATIONS			74.37
591-546-921.000			UTILITIES			6,514.34
591-547-970.100			CAPITAL OUTLAY-CAPITALIZED			7,570.00
661-599-740.000			OPERATING SUPPLIES			151.42
661-599-801.000			PROFESSIONAL SERVICES			190.00
661-599-861.000			GAS AND OIL			2,632.03
661-599-930.000			REPAIRS AND MAINTENANCE			85.38
661-599-970.100			CAPITAL OUTLAY-CAPITALIZED			1,315.64
703-000-214.102			DUE TO GENL - PROPERTY TAX			4,207.89
703-000-214.103			INTEREST & PENALTY			421.97
703-000-214.104			DUE TO GENL-ADMIN FEE			35.72
703-000-214.210			RUBBISH PENALTY			27.81
703-000-214.221			DUE TO STATE EDUCATION TAX			1,734.72
703-000-214.222			DUE TO COUNTY			1,842.47
703-000-214.223			DUE TO LIBRARY			280.45
703-000-214.326			DUE TO NORTH OAK ASSESSMENT			612.42
703-000-214.590			DUE TO SEWER FUND			162.51
703-000-214.591			DUE TO WATER FUND			109.68
703-000-222.100			DUE TO COUNTY - INTEREST			94.09
703-000-222.110			STATE ED TAX INTEREST			88.58
703-000-223.100			DUE TO LIBRARY - INTEREST			21.79
704-000-214.104			DUE TO GENL-ADMIN FEE			2,626.17
704-000-214.224			DUE TO COA			10,699.76
704-000-214.226			DUE TO SCH NEW-DEBT			21,489.12
704-000-214.227			DUE TO INTERM SCHOOL			54,237.07
704-000-214.228			DUE TO ROAD PATROL			10,692.22
704-000-214.229			DUE TO SCHOOL OPERATION			130,161.52
704-000-214.230			DUE TO MOTA			5,336.99
704-000-214.231			DUE TO EMS			8,057.74
704-000-214.480			DUE TO GEN PUBLIC SAFETY MILL			19,340.03
704-000-214.481			DUE TO FIRE DIST MILLAGE			21,489.13
			TOTAL			363,472.96

Check Register Report For City Of Evert
For Check Dates 02/08/2022 to 02/22/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
02/09/2022	750	23283	MISDU	112.41	112.41	0.00	Open
02/16/2022	750	23284	MISDU	112.41	112.41	0.00	Open
02/09/2022	750	DD6321	BEAM, JOHN	1,250.00	0.00	826.78	Cleared
02/09/2022	750	DD6322	DANIELS, JOHNNIE L	126.00	0.00	111.01	Cleared
02/09/2022	750	DD6323	DUNCAN, JENNIFER	932.69	0.00	698.45	Cleared
02/09/2022	750	DD6324	FIEBIG, KATHY	192.31	0.00	169.43	Cleared
02/09/2022	750	DD6325	FLACHS, MICHAEL J	744.21	0.00	507.36	Cleared
02/09/2022	750	DD6326	HIGGINS, JERALD J	535.50	0.00	443.23	Cleared
02/09/2022	750	DD6327	LOCKHART, PEPPER L	1,756.59	0.00	1,271.79	Cleared
02/09/2022	750	DD6328	MARTIN, DALE	947.40	0.00	586.58	Cleared
02/09/2022	750	DD6329	MCCLURE, PATRICK K	1,055.35	0.00	748.98	Cleared
02/09/2022	750	DD6330	MOMA, DUSTIN L	1,394.23	0.00	1,034.25	Cleared
02/09/2022	750	DD6331	MUCZYNSKI, PATRICK	1,190.48	0.00	796.51	Cleared
02/09/2022	750	DD6332	MULKERNS, CHRISTINE L	760.00	0.00	589.09	Cleared
02/09/2022	750	DD6333	NEWSOME, LISA R	750.66	0.00	630.19	Cleared
02/09/2022	750	DD6334	SWIFT-ECKERT, TERESA M	250.13	0.00	230.99	Cleared
02/09/2022	750	DD6335	TUPPER, VICTORIA	367.35	0.00	323.63	Cleared
02/09/2022	750	DD6336	WILSON, CHAD W	904.28	0.00	723.68	Cleared
02/09/2022	750	DD6337	ZINGER, ADAM	743.20	0.00	508.65	Cleared
02/16/2022	750	DD6342	BEAM, JOHN	1,250.00	0.00	826.79	Cleared
02/16/2022	750	DD6343	DUNCAN, JENNIFER	932.69	0.00	698.45	Cleared
02/16/2022	750	DD6344	FIEBIG, KATHY	192.31	0.00	169.43	Cleared
02/16/2022	750	DD6345	FLACHS, MICHAEL J	743.20	0.00	506.58	Cleared
02/16/2022	750	DD6346	HIGGINS, JERALD J	357.00	0.00	303.82	Cleared
02/16/2022	750	DD6347	LOCKHART, PEPPER L	1,756.59	0.00	1,271.79	Cleared
02/16/2022	750	DD6348	MARTIN, DALE	946.40	0.00	585.87	Cleared
02/16/2022	750	DD6349	MCCLURE, PATRICK K	1,017.20	0.00	748.53	Cleared
02/16/2022	750	DD6350	MOMA, DUSTIN L	1,394.23	0.00	1,034.26	Cleared
02/16/2022	750	DD6351	MUCZYNSKI, PATRICK	1,112.84	0.00	740.68	Cleared
02/16/2022	750	DD6352	MULKERNS, CHRISTINE L	760.00	0.00	589.09	Cleared

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
02/16/2022	750	DD6353	NEWSOME, LISA R	754.99	0.00	633.54	Cleared
02/16/2022	750	DD6354	SWIFT-ECKERT, TERESA M	336.38	0.00	308.61	Cleared
02/16/2022	750	DD6355	TUPPER, VICTORIA	382.50	0.00	336.99	Cleared
02/16/2022	750	DD6356	WILSON, CHAD W	904.28	0.00	748.80	Cleared
02/16/2022	750	DD6357	ZINGER, ADAM	854.68	0.00	592.55	Cleared
02/09/2022	750	EFT721	FEDERAL 941	3,011.60	3,011.60	0.00	Open
02/16/2022	750	EFT723	FEDERAL 941	2,960.65	2,960.65	0.00	Open

Totals:		Number of Checks:	037	33,792.74	6,197.07	20,296.38	
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Total Physical Checks:	2
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Total Check Stubs:	35
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Summary of Funds for October 31, 2021											
			CD	CD	CD	CD	MMA				
			Mercantile	MFCU	WMCC	LOSB	Huntington				
		Chemical	ex.12/21/2023	ex.01/03/2024	ex.12/20/2023	ex.12/19/2023					
		Checking	2.90%	3.01%	2.89%	3.39%	0.10%	Totals			
GENERAL	101	\$ 740,331.80	\$ 73,837.45	\$ 75,659.92	\$ 75,378.71	\$ 76,430.46	\$30,243.89	\$ 1,041,638.34			
Police Equipment	101.301	\$ 50.00						\$ 50.00			
Cash Equipment Donations	101.200'	\$ 3,500.01						\$ 3,500.01			
Recreation-Timber Sale	101.20	\$ 2,786.00						\$ 2,786.00			
Recreation-Youth Bake Sale	207	\$ 338.52						\$ 338.52			
Recreation-Pop Warner	207	\$ 5,453.51						\$ 5,453.51			
Tree Donations	101.204	\$ (1,375.00)						\$ (1,375.00)			
Canine Donations	101.303	\$ 2,734.60						\$ 2,734.60			
Community Policing Fund	101.304	\$ 2,225.00						\$ 2,225.00			
APParrest Fund	101.306	\$ 1,007.50						\$ 1,007.50			
PA 302 FUND	101.308	\$ 3,824.41						\$ 3,824.41			
Economic Dev Ent Fund	101.310	\$ 7,036.91						\$ 7,036.91			
For Sidewalks	101.313	\$ 2,846.50						\$ 2,846.50			
Oil and Gas Lease	101.316	\$ 6,276.00						\$ 6,276.00	\$ 857,344.74	****	101 Bank bal. does not include CDs
Petty Cash (in cash draw)	101	\$ 245.05						\$ 245.05	\$ 1,108,831.24	101	GENERAL FUND
Other Parks/Recreation	207	\$ (2,864.01)						\$ (2,864.01)	\$ (2,864.01)		Other Parks/Recreation
Riverside Campground	208	\$ 4,452.92						\$ 4,452.92	\$ 4,452.92		Riverside Campground
Cemetery	209	\$ 78,720.07						\$ 78,720.07	\$ 78,720.07		Cemetery
MAJOR STREETS	202	\$ 741,344.98	\$ 3.48	\$ 4.15	\$ 4.05	\$ 4.41	\$1.24	\$ 741,362.31	\$ 741,362.31	202	MAJOR STREETS FUND
LOCAL STREETS	203	\$ 192,128.24	\$ 3,041.41	\$ 3,116.88	\$ 3,106.67	\$ 3,148.34	\$ 1,245.74	\$ 205,787.28	\$ 205,787.28	203	LOCAL STREETS FUND
SEWER	590	\$ 1,172,102.00	\$ 5,018.75	\$ 5,143.41	\$ 5,126.54	\$ 5,195.39	\$2,055.61	\$ 1,194,641.70	\$ 1,194,641.70	590	SEWER FUND
WATER	591	\$ 2,049,173.21	\$ 126,269.90	\$ 129,400.46	\$ 128,976.29	\$ 130,704.69	\$51,720.09	\$ 2,616,244.64	\$ 2,616,244.64	591	WATER FUND
FIRE VEHICLE	663	\$ -	\$ 6,551.55	\$ 6,713.67	\$ 6,691.69	\$ 6,781.20	\$ 2,683.59	\$ 29,421.70	\$ 29,421.70	663	FIRE VEHICLE FUND
POLICE VEHICLE	664	\$ 1.71	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.04	\$ 1.95	\$ 1.95	664	POLICE VEHICLE FUND
EQUIPMENT POOL	661	\$ 278,361.02	\$19,321.63	\$ 19,800.73	\$ 19,735.80	\$ 20,000.34	\$ 7,914.15	\$ 365,133.67	\$ 365,133.67	661	EQUIPMENT POOL FUND
TRUST & AGENCY	701	\$ 0.51	\$ 507.86	\$ 520.32	\$ 518.64	\$ 525.53	\$ 208.05	\$ 2,280.91	\$ 2,280.91	701	TRUST AND AGENCY
SUMMER TAX FUND	703	\$ 4,257.60						\$ 4,257.60	\$ 4,257.60	703	SUMMER TAX FUND
WINTER TAX FUND	704	\$ -						\$ -	\$ -	704	WINTER TAX FUND
CEM TRUST FUND	711	\$ 16,258.39	\$ 30,177.18	\$ 30,924.69	\$ 30,823.41	\$ 31,236.15	\$ 12,360.74	\$ 151,780.56	\$ 151,780.56	711	CEMETERY TRUST FUND
PAYROLL FUND	750	\$ 17,558.31						\$ 17,558.31	\$ 17,558.31	750	PAYROLL FUND
VENDOR FUND	751	\$ 5,003.64						\$ 5,003.64	\$ 5,003.64	751	VENDOR FUND
TOTALS		\$ 5,333,779.40	\$ 264,729.26	\$ 271,284.28	\$ 270,361.85	\$274,026.56	\$108,433.14	\$ 6,522,614.49	\$ 6,522,614.49		

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE
		BALANCE		10/31/2021
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND				
Assets				
Dept 000 - 728				
101-000-001.000	CASH	741,622.12		740,331.80
101-000-001.200	CASH EQUIPMENT DONATIONS	3,500.01		3,500.01
101-000-001.203	TIMBER SALE PROCEEDS	2,786.00		2,786.00
101-000-001.204	TREE DONATIONS	(1,375.00)		(1,375.00)
101-000-001.301	POLICE EQUIP (ATV) FUND	50.00		50.00
101-000-001.303	CANINE DONATIONS	2,734.60		2,734.60
101-000-001.304	COMMUNITY POL FUN	2,225.00		2,225.00
101-000-001.306	APPARREST FUND	1,007.50		1,007.50
101-000-001.308	PA 302 FUND	3,824.41		3,824.41
101-000-001.310	ECONOMIC DEVELOPMENT	7,036.91		7,036.91
101-000-001.313	FOR SIDEWALKS (TO STREETS)	2,846.50		2,846.50
101-000-001.316	OIL AND GAS LEASE	6,276.00		6,276.00
101-000-001.400	YOUTH BAKE SALE FUND	338.52		338.52
101-000-001.500	POP WARNER FOOTBALL DONATIONS	5,453.51		5,453.51
101-000-003.001	CD - MERCANTILE BANK	73,837.45		73,837.45
101-000-003.002	CD - MEMBERS FIRST CREDIT UNION	75,094.44		75,659.92
101-000-003.003	CD - WEST MICHIGAN CREDIT UNION	74,839.63		75,378.71
101-000-003.004	CD - LAKE OSCEOLA STATE BANK	76,430.46		76,430.46
101-000-004.000	PETTY CASH	245.05		245.05
101-000-005.005	MMA- HUNTINGTON BANK	30,243.63		30,243.89
Total Dept 000 - 728		1,109,016.74		1,108,831.24
TOTAL ASSETS		1,109,016.74		1,108,831.24
Fund 202 - MAJOR STREET				
Assets				
Dept 000 - 728				
202-000-001.000	CASH	760,915.66		741,344.98
202-000-003.001	CD - MERCANTILE BANK	3.48		3.48
202-000-003.002	CD - MEMBERS FIRST CREDIT UNION	3.95		4.15
202-000-003.003	CD - WEST MICHIGAN CREDIT UNION	3.86		4.05
202-000-003.004	CD - LAKE OSCEOLA STATE BANK	4.41		4.41
202-000-005.005	MMA- HUNTINGTON BANK	1.24		1.24
Total Dept 000 - 728		760,932.60		741,362.31
TOTAL ASSETS		760,932.60		741,362.31
Fund 203 - LOCAL STREET				
Assets				
Dept 000 - 728				
203-000-001.000	CASH	194,440.12		192,128.24
203-000-003.001	CD - MERCANTILE BANK	3,041.41		3,041.41
203-000-003.002	CD - MEMBERS FIRST CREDIT UNION	3,093.56		3,116.88
203-000-003.003	CD - WEST MICHIGAN CREDIT UNION	3,084.44		3,106.67
203-000-003.004	CD - LAKE OSCEOLA STATE BANK	3,148.34		3,148.34
203-000-005.005	MMA- HUNTINGTON BANK	1,245.73		1,245.74
Total Dept 000 - 728		208,053.60		205,787.28
TOTAL ASSETS		208,053.60		205,787.28
Fund 207 - OTHER PARKS/RECREATION FUND				
Assets				
Dept 000 - 728				
207-000-001.000	CASH	(2,069.78)		(2,864.01)
Total Dept 000 - 728		(2,069.78)		(2,864.01)
TOTAL ASSETS		(2,069.78)		(2,864.01)

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE
		BALANCE		10/31/2021
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)
Fund 208 - RIVERSIDE CAMPGROUND FUND				
Assets				
Dept 000 - 728				
208-000-001.000	CASH		4,693.45	4,452.92
Total Dept 000 - 728			4,693.45	4,452.92
TOTAL ASSETS			4,693.45	4,452.92
Fund 209 - CEMETERY FUND				
Assets				
Dept 000 - 728				
209-000-001.000	CASH		70,929.67	78,720.07
Total Dept 000 - 728			70,929.67	78,720.07
TOTAL ASSETS			70,929.67	78,720.07
Fund 590 - SEWER FUND				
Assets				
Dept 000 - 728				
590-000-001.000	CASH		1,204,823.18	1,172,102.00
590-000-003.001	CD - MERCANTILE BANK		5,018.75	5,018.75
590-000-003.002	CD - MEMBERS FIRST CREDIT UNION		5,104.89	5,143.41
590-000-003.003	CD - WEST MICHIGAN CREDIT UNION		5,089.82	5,126.54
590-000-003.004	CD - LAKE OSCEOLA STATE BANK		5,195.39	5,195.39
590-000-005.005	MMA- HUNTINGTON BANK		2,055.59	2,055.61
Total Dept 000 - 728			1,227,287.62	1,194,641.70
TOTAL ASSETS			1,227,287.62	1,194,641.70
Fund 591 - WATER FUND				
Assets				
Dept 000 - 728				
591-000-001.000	CASH		2,069,894.81	2,049,173.21
591-000-003.001	CD - MERCANTILE BANK		126,269.90	126,269.90
591-000-003.002	CD - MEMBERS FIRST CREDIT UNION		128,433.33	129,400.46
591-000-003.003	CD - WEST MICHIGAN CREDIT UNION		128,054.31	128,976.29
591-000-003.004	CD - LAKE OSCEOLA STATE BANK		130,704.69	130,704.69
591-000-005.005	MMA- HUNTINGTON BANK		51,719.65	51,720.09
Total Dept 000 - 728			2,635,076.69	2,616,244.64
TOTAL ASSETS			2,635,076.69	2,616,244.64
Fund 661 - EQUIPMENT POOL FUND				
Assets				
Dept 000 - 728				
661-000-001.000	CASH		271,636.98	278,361.02
661-000-003.001	CD - MERCANTILE BANK		19,321.63	19,321.63
661-000-003.002	CD - MEMBERS FIRST CREDIT UNION		19,652.72	19,800.73
661-000-003.003	CD - WEST MICHIGAN CREDIT UNION		19,594.70	19,735.80
661-000-003.004	CD - LAKE OSCEOLA STATE BANK		20,000.34	20,000.34
661-000-005.005	MMA- HUNTINGTON BANK		7,914.08	7,914.15
Total Dept 000 - 728			358,120.45	365,133.67
TOTAL ASSETS			358,120.45	365,133.67
Fund 663 - FIRE VEHICLE				
Assets				
Dept 000 - 728				
663-000-003.001	CD - MERCANTILE BANK		6,551.55	6,551.55

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE	
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)
Fund 663 - FIRE VEHICLE					
Assets					
663-000-003.002	CD - MEMBERS FIRST CREDIT UNION	6,663.59		6,713.67	
663-000-003.003	CD - WEST MICHIGAN CREDIT UNION	6,643.95		6,691.69	
663-000-003.004	CD - LAKE OSCEOLA STATE BANK	6,781.20		6,781.20	
663-000-005.005	MMA- HUNTINGTON BANK	2,683.57		2,683.59	
Total Dept 000 - 728		29,323.86		29,421.70	
TOTAL ASSETS		29,323.86		29,421.70	
Fund 664 - POLICE VEHICLE					
Assets					
Dept 000 - 728					
664-000-001.000	CASH	1.71		1.71	
664-000-003.001	CD - MERCANTILE BANK	0.05		0.05	
664-000-003.002	CD - MEMBERS FIRST CREDIT UNION	0.05		0.05	
664-000-003.003	CD - WEST MICHIGAN CREDIT UNION	0.05		0.05	
664-000-003.004	CD - LAKE OSCEOLA STATE BANK	0.05		0.05	
664-000-003.005	CD - HUNTINGTON BANK	0.04		0.04	
Total Dept 000 - 728		1.95		1.95	
TOTAL ASSETS		1.95		1.95	
Fund 701 - TRUST AND AGENCY					
Assets					
Dept 000 - 728					
701-000-001.000	CASH	0.51		0.51	
701-000-003.001	CD - MERCANTILE BANK	507.86		507.86	
701-000-003.002	CD - MEMBERS FIRST CREDIT UNION	516.47		520.32	
701-000-003.003	CD - WEST MICHIGAN CREDIT UNION	514.97		518.64	
701-000-003.004	CD - LAKE OSCEOLA STATE BANK	525.53		525.53	
701-000-005.005	MMA- HUNTINGTON BANK	208.05		208.05	
Total Dept 000 - 728		2,273.39		2,280.91	
TOTAL ASSETS		2,273.39		2,280.91	
Fund 703 - SUMMER TAX					
Assets					
Dept 000 - 728					
703-000-001.000	CASH	13,866.30		4,257.60	
Total Dept 000 - 728		13,866.30		4,257.60	
TOTAL ASSETS		13,866.30		4,257.60	
Fund 704 - WINTER TAX					
Assets					
Dept 000 - 728					
704-000-001.000	CASH	1.38		0.00	
Total Dept 000 - 728		1.38		0.00	
TOTAL ASSETS		1.38		0.00	
Fund 711 - CEMETERY TRUST FUND					
Assets					
Dept 000 - 728					
711-000-001.000	CASH	16,058.26		16,258.39	
711-000-003.001	CD - MERCANTILE BANK	30,177.18		30,177.18	
711-000-003.002	CD - MEMBERS FIRST CREDIT UNION	30,693.75		30,924.69	
711-000-003.003	CD - WEST MICHIGAN CREDIT UNION	30,603.26		30,823.41	

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DB: City Of Evart

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	PREVIOUS MONTH BALANCE		END BALANCE 10/31/2021	
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)	
Fund 711 - CEMETERY TRUST FUND					
Assets					
711-000-003.004	CD - LAKE OSCEOLA STATE BANK	31,236.15		31,236.15	
711-000-005.005	MMA- HUNTINGTON BANK	12,360.64		12,360.74	
Total Dept 000 - 728		151,129.24		151,780.56	
TOTAL ASSETS		151,129.24		151,780.56	
Fund 750 - PAYROLL					
Assets					
Dept 000 - 728					
750-000-001.000	CASH	5,159.91		17,558.31	
Total Dept 000 - 728		5,159.91		17,558.31	
TOTAL ASSETS		5,159.91		17,558.31	
Fund 751 - VENDOR ACCOUNT					
Assets					
Dept 000 - 728					
751-000-001.000	CASH	5,002.80		5,003.64	
Total Dept 000 - 728		5,002.80		5,003.64	
TOTAL ASSETS		5,002.80		5,003.64	

Summary of Funds for November 30, 2021											
			CD	CD	CD	CD	MMA				
			Mercantile	MFCU	WMCC	LOSB	Huntington				
		Chemical	ex.12/21/2023	ex.01/03/2024	ex.12/20/2023	ex.12/19/2023					
		Checking	2.90%	3.01%	2.89%	3.39%	0.10%	Totals			
GENERAL	101	\$ 742,217.43	\$ 73,837.45	\$ 75,659.92	\$ 75,378.71	\$ 76,430.46	\$30,243.89	\$ 1,043,523.97			
Police Equipment	101.301	\$ 50.00						\$ 50.00			
Cash Equipment Donations	101.200'	\$ 3,500.01						\$ 3,500.01			
Recreation-Timber Sale	101.20	\$ 2,786.00						\$ 2,786.00			
Recreation-Youth Bake Sale	207	\$ 338.52						\$ 338.52			
Recreation-Pop Warner	207	\$ 5,453.51						\$ 5,453.51			
Tree Donations	101.204	\$ (1,375.00)						\$ (1,375.00)			
Canine Donations	101.303	\$ 2,734.60						\$ 2,734.60			
Community Policing Fund	101.304	\$ 2,225.00						\$ 2,225.00			
APParrest Fund	101.306	\$ 1,007.50						\$ 1,007.50			
PA 302 FUND	101.308	\$ 3,824.41						\$ 3,824.41			
Economic Dev Ent Fund	101.310	\$ 7,036.91						\$ 7,036.91			
For Sidewalks	101.313	\$ 2,846.50						\$ 2,846.50			
Oil and Gas Lease	101.316	\$ 6,276.00						\$ 6,276.00	\$ 859,951.90	****	101 Bank bal. does not include CDs
Petty Cash (in cash draw)	101	\$ 245.05						\$ 245.05	\$ 1,110,716.87	101	GENERAL FUND
Other Parks/Recreation	207	\$ (2,942.48)						\$ (2,942.48)	\$ (2,942.48)		Other Parks/Recreation
Riverside Campground	208	\$ 4,452.92						\$ 4,452.92	\$ 4,452.92		Riverside Campground
Cemetery	209	\$ 79,520.07						\$ 79,520.07	\$ 79,520.07		Cemetery
MAJOR STREETS	202	\$ 755,585.94	\$ 3.48	\$ 4.15	\$ 4.05	\$ 4.41	\$1.24	\$ 755,603.27	\$ 755,603.27	202	MAJOR STREETS FUND
LOCAL STREETS	203	\$ 183,215.49	\$ 3,041.41	\$ 3,116.88	\$ 3,106.67	\$ 3,148.34	\$ 1,245.74	\$ 196,874.53	\$ 196,874.53	203	LOCAL STREETS FUND
SEWER	590	\$ 1,169,519.85	\$ 5,018.75	\$ 5,143.41	\$ 5,126.54	\$ 5,195.39	\$2,055.61	\$ 1,192,059.55	\$ 1,192,059.55	590	SEWER FUND
WATER	591	\$ 2,089,359.80	\$ 126,269.90	\$ 129,400.46	\$ 128,976.29	\$ 130,704.69	\$51,720.09	\$ 2,656,431.23	\$ 2,656,431.23	591	WATER FUND
FIRE VEHICLE	663	\$ -	\$ 6,551.55	\$ 6,713.67	\$ 6,691.69	\$ 6,781.20	\$ 2,683.59	\$ 29,421.70	\$ 29,421.70	663	FIRE VEHICLE FUND
POLICE VEHICLE	664	\$ 1.71	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.04	\$ 1.95	\$ 1.95	664	POLICE VEHICLE FUND
EQUIPMENT POOL	661	\$ 282,409.89	\$19,321.63	\$ 19,800.73	\$ 19,735.80	\$ 20,000.34	\$ 7,914.15	\$ 369,182.54	\$ 369,182.54	661	EQUIPMENT POOL FUND
TRUST & AGENCY	701	\$ 455.49	\$ 507.86	\$ 520.32	\$ 518.64	\$ 525.53	\$ 208.05	\$ 2,735.89	\$ 2,735.89	701	TRUST AND AGENCY
SUMMER TAX FUND	703	\$ 3,791.52						\$ 3,791.52	\$ 3,791.52	703	SUMMER TAX FUND
WINTER TAX FUND	704	\$ 272.07						\$ 272.07	\$ 272.07	704	WINTER TAX FUND
CEM TRUST FUND	711	\$ 16,358.53	\$ 30,177.18	\$ 30,924.69	\$ 30,823.41	\$ 31,236.15	\$ 12,360.74	\$ 151,880.70	\$ 151,880.70	711	CEMETERY TRUST FUND
PAYROLL FUND	750	\$ 10,835.79						\$ 10,835.79	\$ 10,835.79	750	PAYROLL FUND
VENDOR FUND	751	\$ 5,004.58						\$ 5,004.58	\$ 5,004.58	751	VENDOR FUND
TOTALS		\$ 5,377,007.61	\$ 264,729.26	\$ 271,284.28	\$ 270,361.85	\$274,026.56	\$108,433.14	\$ 6,565,842.70	\$ 6,565,842.70		

PERIOD ENDING 11/30/2021

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE
		BALANCE		11/30/2021
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND				
Assets				
Dept 000 - 728				
101-000-001.000	CASH	740,331.80		742,217.43
101-000-001.200	CASH EQUIPMENT DONATIONS	3,500.01		3,500.01
101-000-001.203	TIMBER SALE PROCEEDS	2,786.00		2,786.00
101-000-001.204	TREE DONATIONS	(1,375.00)		(1,375.00)
101-000-001.301	POLICE EQUIP (ATV) FUND	50.00		50.00
101-000-001.303	CANINE DONATIONS	2,734.60		2,734.60
101-000-001.304	COMMUNITY POL FUN	2,225.00		2,225.00
101-000-001.306	APPARREST FUND	1,007.50		1,007.50
101-000-001.308	PA 302 FUND	3,824.41		3,824.41
101-000-001.310	ECONOMIC DEVELOPMENT	7,036.91		7,036.91
101-000-001.313	FOR SIDEWALKS (TO STREETS)	2,846.50		2,846.50
101-000-001.316	OIL AND GAS LEASE	6,276.00		6,276.00
101-000-001.400	YOUTH BAKE SALE FUND	338.52		338.52
101-000-001.500	POP WARNER FOOTBALL DONATIONS	5,453.51		5,453.51
101-000-003.001	CD - MERCANTILE BANK	73,837.45		73,837.45
101-000-003.002	CD - MEMBERS FIRST CREDIT UNION	75,659.92		75,659.92
101-000-003.003	CD - WEST MICHIGAN CREDIT UNION	75,378.71		75,378.71
101-000-003.004	CD - LAKE OSCEOLA STATE BANK	76,430.46		76,430.46
101-000-004.000	PETTY CASH	245.05		245.05
101-000-005.005	MMA- HUNTINGTON BANK	30,243.89		30,243.89
Total Dept 000 - 728		1,108,831.24		1,110,716.87
TOTAL ASSETS		1,108,831.24		1,110,716.87
Fund 202 - MAJOR STREET				
Assets				
Dept 000 - 728				
202-000-001.000	CASH	741,344.98		755,585.94
202-000-003.001	CD - MERCANTILE BANK	3.48		3.48
202-000-003.002	CD - MEMBERS FIRST CREDIT UNION	4.15		4.15
202-000-003.003	CD - WEST MICHIGAN CREDIT UNION	4.05		4.05
202-000-003.004	CD - LAKE OSCEOLA STATE BANK	4.41		4.41
202-000-005.005	MMA- HUNTINGTON BANK	1.24		1.24
Total Dept 000 - 728		741,362.31		755,603.27
TOTAL ASSETS		741,362.31		755,603.27
Fund 203 - LOCAL STREET				
Assets				
Dept 000 - 728				
203-000-001.000	CASH	192,128.24		183,215.49
203-000-003.001	CD - MERCANTILE BANK	3,041.41		3,041.41
203-000-003.002	CD - MEMBERS FIRST CREDIT UNION	3,116.88		3,116.88
203-000-003.003	CD - WEST MICHIGAN CREDIT UNION	3,106.67		3,106.67
203-000-003.004	CD - LAKE OSCEOLA STATE BANK	3,148.34		3,148.34
203-000-005.005	MMA- HUNTINGTON BANK	1,245.74		1,245.74
Total Dept 000 - 728		205,787.28		196,874.53
TOTAL ASSETS		205,787.28		196,874.53
Fund 207 - OTHER PARKS/RECREATION FUND				
Assets				
Dept 000 - 728				
207-000-001.000	CASH	(2,864.01)		(2,942.48)
Total Dept 000 - 728		(2,864.01)		(2,942.48)
TOTAL ASSETS		(2,864.01)		(2,942.48)

PERIOD ENDING 11/30/2021

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE
		NORMAL	(ABNORMAL)	11/30/2021
NORMAL (ABNORMAL)				
Fund 208 - RIVERSIDE CAMPGROUND FUND				
Assets				
Dept 000 - 728				
208-000-001.000	CASH		4,452.92	4,452.92
Total Dept 000 - 728			4,452.92	4,452.92
TOTAL ASSETS			4,452.92	4,452.92
Fund 209 - CEMETERY FUND				
Assets				
Dept 000 - 728				
209-000-001.000	CASH		78,720.07	79,520.07
Total Dept 000 - 728			78,720.07	79,520.07
TOTAL ASSETS			78,720.07	79,520.07
Fund 590 - SEWER FUND				
Assets				
Dept 000 - 728				
590-000-001.000	CASH		1,172,102.00	1,169,519.85
590-000-003.001	CD - MERCANTILE BANK		5,018.75	5,018.75
590-000-003.002	CD - MEMBERS FIRST CREDIT UNION		5,143.41	5,143.41
590-000-003.003	CD - WEST MICHIGAN CREDIT UNION		5,126.54	5,126.54
590-000-003.004	CD - LAKE OSCEOLA STATE BANK		5,195.39	5,195.39
590-000-005.005	MMA- HUNTINGTON BANK		2,055.61	2,055.61
Total Dept 000 - 728			1,194,641.70	1,192,059.55
TOTAL ASSETS			1,194,641.70	1,192,059.55
Fund 591 - WATER FUND				
Assets				
Dept 000 - 728				
591-000-001.000	CASH		2,049,173.21	2,089,359.80
591-000-003.001	CD - MERCANTILE BANK		126,269.90	126,269.90
591-000-003.002	CD - MEMBERS FIRST CREDIT UNION		129,400.46	129,400.46
591-000-003.003	CD - WEST MICHIGAN CREDIT UNION		128,976.29	128,976.29
591-000-003.004	CD - LAKE OSCEOLA STATE BANK		130,704.69	130,704.69
591-000-005.005	MMA- HUNTINGTON BANK		51,720.09	51,720.09
Total Dept 000 - 728			2,616,244.64	2,656,431.23
TOTAL ASSETS			2,616,244.64	2,656,431.23
Fund 661 - EQUIPMENT POOL FUND				
Assets				
Dept 000 - 728				
661-000-001.000	CASH		278,361.02	282,409.89
661-000-003.001	CD - MERCANTILE BANK		19,321.63	19,321.63
661-000-003.002	CD - MEMBERS FIRST CREDIT UNION		19,800.73	19,800.73
661-000-003.003	CD - WEST MICHIGAN CREDIT UNION		19,735.80	19,735.80
661-000-003.004	CD - LAKE OSCEOLA STATE BANK		20,000.34	20,000.34
661-000-005.005	MMA- HUNTINGTON BANK		7,914.15	7,914.15
Total Dept 000 - 728			365,133.67	369,182.54
TOTAL ASSETS			365,133.67	369,182.54
Fund 663 - FIRE VEHICLE				
Assets				
Dept 000 - 728				
663-000-003.001	CD - MERCANTILE BANK		6,551.55	6,551.55

PERIOD ENDING 11/30/2021

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE
		NORMAL	(ABNORMAL)	11/30/2021
BALANCE				
NORMAL (ABNORMAL)				
Fund 663 - FIRE VEHICLE				
Assets				
663-000-003.002	CD - MEMBERS FIRST CREDIT UNION	6,713.67		6,713.67
663-000-003.003	CD - WEST MICHIGAN CREDIT UNION	6,691.69		6,691.69
663-000-003.004	CD - LAKE OSCEOLA STATE BANK	6,781.20		6,781.20
663-000-005.005	MMA- HUNTINGTON BANK	2,683.59		2,683.59
Total Dept 000 - 728		29,421.70		29,421.70
TOTAL ASSETS		29,421.70		29,421.70
Fund 664 - POLICE VEHICLE				
Assets				
Dept 000 - 728				
664-000-001.000	CASH	1.71		1.71
664-000-003.001	CD - MERCANTILE BANK	0.05		0.05
664-000-003.002	CD - MEMBERS FIRST CREDIT UNION	0.05		0.05
664-000-003.003	CD - WEST MICHIGAN CREDIT UNION	0.05		0.05
664-000-003.004	CD - LAKE OSCEOLA STATE BANK	0.05		0.05
664-000-003.005	CD - HUNTINGTON BANK	0.04		0.04
Total Dept 000 - 728		1.95		1.95
TOTAL ASSETS		1.95		1.95
Fund 701 - TRUST AND AGENCY				
Assets				
Dept 000 - 728				
701-000-001.000	CASH	0.51		455.49
701-000-003.001	CD - MERCANTILE BANK	507.86		507.86
701-000-003.002	CD - MEMBERS FIRST CREDIT UNION	520.32		520.32
701-000-003.003	CD - WEST MICHIGAN CREDIT UNION	518.64		518.64
701-000-003.004	CD - LAKE OSCEOLA STATE BANK	525.53		525.53
701-000-005.005	MMA- HUNTINGTON BANK	208.05		208.05
Total Dept 000 - 728		2,280.91		2,735.89
TOTAL ASSETS		2,280.91		2,735.89
Fund 703 - SUMMER TAX				
Assets				
Dept 000 - 728				
703-000-001.000	CASH	4,257.60		3,791.52
Total Dept 000 - 728		4,257.60		3,791.52
TOTAL ASSETS		4,257.60		3,791.52
Fund 704 - WINTER TAX				
Assets				
Dept 000 - 728				
704-000-001.000	CASH	0.00		272.07
Total Dept 000 - 728		0.00		272.07
TOTAL ASSETS		0.00		272.07
Fund 711 - CEMETERY TRUST FUND				
Assets				
Dept 000 - 728				
711-000-001.000	CASH	16,258.39		16,358.53
711-000-003.001	CD - MERCANTILE BANK	30,177.18		30,177.18
711-000-003.002	CD - MEMBERS FIRST CREDIT UNION	30,924.69		30,924.69
711-000-003.003	CD - WEST MICHIGAN CREDIT UNION	30,823.41		30,823.41

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ACCOUNT BALANCE REPORT FOR CITY OF EVART

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PERIOD ENDING 11/30/2021

GL NUMBER	DESCRIPTION	PREVIOUS MONTH BALANCE		END BALANCE	
		NORMAL	(ABNORMAL)	11/30/2021 NORMAL (ABNORMAL)	
Fund 711 - CEMETERY TRUST FUND					
Assets					
711-000-003.004	CD - LAKE OSCEOLA STATE BANK	31,236.15		31,236.15	
711-000-005.005	MMA- HUNTINGTON BANK	12,360.74		12,360.74	
Total Dept 000 - 728		151,780.56		151,880.70	
TOTAL ASSETS		151,780.56		151,880.70	
Fund 750 - PAYROLL					
Assets					
Dept 000 - 728					
750-000-001.000	CASH	17,558.31		10,835.79	
Total Dept 000 - 728		17,558.31		10,835.79	
TOTAL ASSETS		17,558.31		10,835.79	
Fund 751 - VENDOR ACCOUNT					
Assets					
Dept 000 - 728					
751-000-001.000	CASH	5,003.64		5,004.58	
Total Dept 000 - 728		5,003.64		5,004.58	
TOTAL ASSETS		5,003.64		5,004.58	

Summary of Funds for December 31, 2021											
			CD	CD	CD	CD	MMA				
			Mercantile	MFCU	WMCC	LOSB	Huntington				
		Chemical	ex.12/21/2023	ex.01/03/2024	ex.12/20/2023	ex.12/19/2023					
		Checking	2.90%	3.01%	2.89%	3.39%	0.10%	Totals			
GENERAL	101	\$ 695,380.94	\$ 73,837.45	\$ 76,229.66	\$ 75,915.76	\$ 76,430.46	\$30,243.89	\$ 997,794.27			
Police Equipment	101.301	\$ 50.00						\$ 50.00			
Cash Equipment Donations	101.200'	\$ 3,500.01						\$ 3,500.01			
Recreation-Timber Sale	101.20	\$ 2,786.00						\$ 2,786.00			
Recreation-Youth Bake Sale	207	\$ 338.52						\$ 338.52			
Recreation-Pop Warner	207	\$ 5,453.51						\$ 5,453.51			
Tree Donations	101.204	\$ (1,375.00)						\$ (1,375.00)			
Canine Donations	101.303	\$ 2,734.60						\$ 2,734.60			
Community Policing Fund	101.304	\$ 2,225.00						\$ 2,225.00			
APParrest Fund	101.306	\$ 1,007.50						\$ 1,007.50			
PA 302 FUND	101.308	\$ 3,824.41						\$ 3,824.41			
Economic Dev Ent Fund	101.310	\$ 7,036.91						\$ 7,036.91			
For Sidewalks	101.313	\$ 2,846.50						\$ 2,846.50			
Oil and Gas Lease	101.316	\$ 6,276.00						\$ 6,276.00	\$ 826,178.94	****	101 Bank bal. does not include CDs
Petty Cash (in cash draw)	101	\$ 245.05						\$ 245.05	\$ 1,064,987.17	101	GENERAL FUND
Other Parks/Recreation	207	\$ (2,942.48)						\$ (2,942.48)	\$ (2,942.48)		Other Parks/Recreation
Riverside Campground	208	\$ 4,379.60						\$ 4,379.60	\$ 4,379.60		Riverside Campground
Cemetery	209	\$ 92,656.92						\$ 92,656.92	\$ 92,656.92		Cemetery
MAJOR STREETS	202	\$ 761,698.01	\$ 3.48	\$ 4.35	\$ 4.24	\$ 4.41	\$1.24	\$ 761,715.73	\$ 761,715.73	202	MAJOR STREETS FUND
LOCAL STREETS	203	\$ 182,420.96	\$ 3,041.41	\$ 3,140.37	\$ 3,128.81	\$ 3,148.34	\$ 1,245.74	\$ 196,125.63	\$ 196,125.63	203	LOCAL STREETS FUND
SEWER	590	\$ 1,185,756.70	\$ 5,018.75	\$ 5,182.22	\$ 5,163.13	\$ 5,195.39	\$2,055.61	\$ 1,208,371.80	\$ 1,208,371.80	590	SEWER FUND
WATER	591	\$ 2,121,339.67	\$ 126,269.90	\$ 130,374.87	\$ 129,894.80	\$ 130,704.69	\$51,720.09	\$ 2,690,304.02	\$ 2,690,304.02	591	WATER FUND
FIRE VEHICLE	663	\$ -	\$ 6,551.55	\$ 6,764.13	\$ 6,739.25	\$ 6,781.20	\$ 2,683.59	\$ 29,519.72	\$ 29,519.72	663	FIRE VEHICLE FUND
POLICE VEHICLE	664	\$ 1.71	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.04	\$ 1.95	\$ 1.95	664	POLICE VEHICLE FUND
EQUIPMENT POOL	661	\$ 289,681.13	\$19,321.63	\$ 19,949.86	\$ 19,876.37	\$ 20,000.34	\$ 7,914.15	\$ 376,743.48	\$ 376,743.48	661	EQUIPMENT POOL FUND
TRUST & AGENCY	701	\$ 0.51	\$ 507.86	\$ 524.20	\$ 522.30	\$ 525.53	\$ 208.05	\$ 2,288.45	\$ 2,288.45	701	TRUST AND AGENCY
SUMMER TAX FUND	703	\$ 4,436.58						\$ 4,436.58	\$ 4,436.58	703	SUMMER TAX FUND
WINTER TAX FUND	704	\$ 140,115.11						\$ 140,115.11	\$ 140,115.11	704	WINTER TAX FUND
CEM TRUST FUND	711	\$ 16,658.67	\$ 30,177.18	\$ 31,157.37	\$ 31,042.73	\$ 31,236.15	\$ 12,360.74	\$ 152,632.84	\$ 152,632.84	711	CEMETERY TRUST FUND
PAYROLL FUND	750	\$ 11,608.67						\$ 11,608.67	\$ 11,608.67	750	PAYROLL FUND
VENDOR FUND	751	\$ 5,005.31						\$ 5,005.31	\$ 5,005.31	751	VENDOR FUND
TOTALS		\$ 5,545,147.02	\$ 264,729.26	\$ 273,327.08	\$ 272,287.44	\$274,026.56	\$108,433.14	\$ 6,737,950.50	\$ 6,737,950.50		

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE
		BALANCE		12/31/2021
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND				
Assets				
Dept 000 - 728				
101-000-001.000	CASH	742,217.43		695,380.94
101-000-001.200	CASH EQUIPMENT DONATIONS	3,500.01		3,500.01
101-000-001.203	TIMBER SALE PROCEEDS	2,786.00		2,786.00
101-000-001.204	TREE DONATIONS	(1,375.00)		(1,375.00)
101-000-001.301	POLICE EQUIP (ATV) FUND	50.00		50.00
101-000-001.303	CANINE DONATIONS	2,734.60		2,734.60
101-000-001.304	COMMUNITY POL FUN	2,225.00		2,225.00
101-000-001.306	APPARREST FUND	1,007.50		1,007.50
101-000-001.308	PA 302 FUND	3,824.41		3,824.41
101-000-001.310	ECONOMIC DEVELOPMENT	7,036.91		7,036.91
101-000-001.313	FOR SIDEWALKS (TO STREETS)	2,846.50		2,846.50
101-000-001.316	OIL AND GAS LEASE	6,276.00		6,276.00
101-000-001.400	YOUTH BAKE SALE FUND	338.52		338.52
101-000-001.500	POP WARNER FOOTBALL DONATIONS	5,453.51		5,453.51
101-000-003.001	CD - MERCANTILE BANK	73,837.45		73,837.45
101-000-003.002	CD - MEMBERS FIRST CREDIT UNION	75,659.92		76,229.66
101-000-003.003	CD - WEST MICHIGAN CREDIT UNION	75,378.71		75,915.76
101-000-003.004	CD - LAKE OSCEOLA STATE BANK	76,430.46		76,430.46
101-000-004.000	PETTY CASH	245.05		245.05
101-000-005.005	MMA- HUNTINGTON BANK	30,243.89		30,243.89
Total Dept 000 - 728		1,110,716.87		1,064,987.17
TOTAL ASSETS		1,110,716.87		1,064,987.17
Fund 202 - MAJOR STREET				
Assets				
Dept 000 - 728				
202-000-001.000	CASH	755,585.94		761,698.01
202-000-003.001	CD - MERCANTILE BANK	3.48		3.48
202-000-003.002	CD - MEMBERS FIRST CREDIT UNION	4.15		4.35
202-000-003.003	CD - WEST MICHIGAN CREDIT UNION	4.05		4.24
202-000-003.004	CD - LAKE OSCEOLA STATE BANK	4.41		4.41
202-000-005.005	MMA- HUNTINGTON BANK	1.24		1.24
Total Dept 000 - 728		755,603.27		761,715.73
TOTAL ASSETS		755,603.27		761,715.73
Fund 203 - LOCAL STREET				
Assets				
Dept 000 - 728				
203-000-001.000	CASH	183,215.49		182,420.96
203-000-003.001	CD - MERCANTILE BANK	3,041.41		3,041.41
203-000-003.002	CD - MEMBERS FIRST CREDIT UNION	3,116.88		3,140.37
203-000-003.003	CD - WEST MICHIGAN CREDIT UNION	3,106.67		3,128.81
203-000-003.004	CD - LAKE OSCEOLA STATE BANK	3,148.34		3,148.34
203-000-005.005	MMA- HUNTINGTON BANK	1,245.74		1,245.74
Total Dept 000 - 728		196,874.53		196,125.63
TOTAL ASSETS		196,874.53		196,125.63
Fund 207 - OTHER PARKS/RECREATION FUND				
Assets				
Dept 000 - 728				
207-000-001.000	CASH	(2,942.48)		(2,942.48)
Total Dept 000 - 728		(2,942.48)		(2,942.48)
TOTAL ASSETS		(2,942.48)		(2,942.48)

		PREVIOUS MONTH BALANCE	END BALANCE 12/31/2021
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)
Fund 208 - RIVERSIDE CAMPGROUND FUND			
Assets			
Dept 000 - 728			
208-000-001.000	CASH	4,452.92	4,379.60
Total Dept 000 - 728		4,452.92	4,379.60
TOTAL ASSETS		4,452.92	4,379.60
Fund 209 - CEMETERY FUND			
Assets			
Dept 000 - 728			
209-000-001.000	CASH	79,520.07	92,656.92
Total Dept 000 - 728		79,520.07	92,656.92
TOTAL ASSETS		79,520.07	92,656.92
Fund 590 - SEWER FUND			
Assets			
Dept 000 - 728			
590-000-001.000	CASH	1,169,519.85	1,185,756.70
590-000-003.001	CD - MERCANTILE BANK	5,018.75	5,018.75
590-000-003.002	CD - MEMBERS FIRST CREDIT UNION	5,143.41	5,182.22
590-000-003.003	CD - WEST MICHIGAN CREDIT UNION	5,126.54	5,163.13
590-000-003.004	CD - LAKE OSCEOLA STATE BANK	5,195.39	5,195.39
590-000-005.005	MMA- HUNTINGTON BANK	2,055.61	2,055.61
Total Dept 000 - 728		1,192,059.55	1,208,371.80
TOTAL ASSETS		1,192,059.55	1,208,371.80
Fund 591 - WATER FUND			
Assets			
Dept 000 - 728			
591-000-001.000	CASH	2,089,359.80	2,121,339.67
591-000-003.001	CD - MERCANTILE BANK	126,269.90	126,269.90
591-000-003.002	CD - MEMBERS FIRST CREDIT UNION	129,400.46	130,374.87
591-000-003.003	CD - WEST MICHIGAN CREDIT UNION	128,976.29	129,894.80
591-000-003.004	CD - LAKE OSCEOLA STATE BANK	130,704.69	130,704.69
591-000-005.005	MMA- HUNTINGTON BANK	51,720.09	51,720.09
Total Dept 000 - 728		2,656,431.23	2,690,304.02
TOTAL ASSETS		2,656,431.23	2,690,304.02
Fund 661 - EQUIPMENT POOL FUND			
Assets			
Dept 000 - 728			
661-000-001.000	CASH	282,409.89	289,681.13
661-000-003.001	CD - MERCANTILE BANK	19,321.63	19,321.63
661-000-003.002	CD - MEMBERS FIRST CREDIT UNION	19,800.73	19,949.86
661-000-003.003	CD - WEST MICHIGAN CREDIT UNION	19,735.80	19,876.37
661-000-003.004	CD - LAKE OSCEOLA STATE BANK	20,000.34	20,000.34
661-000-005.005	MMA- HUNTINGTON BANK	7,914.15	7,914.15
Total Dept 000 - 728		369,182.54	376,743.48
TOTAL ASSETS		369,182.54	376,743.48
Fund 663 - FIRE VEHICLE			
Assets			
Dept 000 - 728			
663-000-003.001	CD - MERCANTILE BANK	6,551.55	6,551.55

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE
		BALANCE		12/31/2021
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)
Fund 663 - FIRE VEHICLE				
Assets				
663-000-003.002	CD - MEMBERS FIRST CREDIT UNION	6,713.67		6,764.13
663-000-003.003	CD - WEST MICHIGAN CREDIT UNION	6,691.69		6,739.25
663-000-003.004	CD - LAKE OSCEOLA STATE BANK	6,781.20		6,781.20
663-000-005.005	MMA- HUNTINGTON BANK	2,683.59		2,683.59
Total Dept 000 - 728		29,421.70		29,519.72
TOTAL ASSETS		29,421.70		29,519.72
Fund 664 - POLICE VEHICLE				
Assets				
Dept 000 - 728				
664-000-001.000	CASH	1.71		1.71
664-000-003.001	CD - MERCANTILE BANK	0.05		0.05
664-000-003.002	CD - MEMBERS FIRST CREDIT UNION	0.05		0.05
664-000-003.003	CD - WEST MICHIGAN CREDIT UNION	0.05		0.05
664-000-003.004	CD - LAKE OSCEOLA STATE BANK	0.05		0.05
664-000-003.005	CD - HUNTINGTON BANK	0.04		0.04
Total Dept 000 - 728		1.95		1.95
TOTAL ASSETS		1.95		1.95
Fund 701 - TRUST AND AGENCY				
Assets				
Dept 000 - 728				
701-000-001.000	CASH	455.49		0.51
701-000-003.001	CD - MERCANTILE BANK	507.86		507.86
701-000-003.002	CD - MEMBERS FIRST CREDIT UNION	520.32		524.20
701-000-003.003	CD - WEST MICHIGAN CREDIT UNION	518.64		522.30
701-000-003.004	CD - LAKE OSCEOLA STATE BANK	525.53		525.53
701-000-005.005	MMA- HUNTINGTON BANK	208.05		208.05
Total Dept 000 - 728		2,735.89		2,288.45
TOTAL ASSETS		2,735.89		2,288.45
Fund 703 - SUMMER TAX				
Assets				
Dept 000 - 728				
703-000-001.000	CASH	3,791.52		4,436.58
Total Dept 000 - 728		3,791.52		4,436.58
TOTAL ASSETS		3,791.52		4,436.58
Fund 704 - WINTER TAX				
Assets				
Dept 000 - 728				
704-000-001.000	CASH	272.07		140,115.11
Total Dept 000 - 728		272.07		140,115.11
TOTAL ASSETS		272.07		140,115.11
Fund 711 - CEMETERY TRUST FUND				
Assets				
Dept 000 - 728				
711-000-001.000	CASH	16,358.53		16,658.67
711-000-003.001	CD - MERCANTILE BANK	30,177.18		30,177.18
711-000-003.002	CD - MEMBERS FIRST CREDIT UNION	30,924.69		31,157.37
711-000-003.003	CD - WEST MICHIGAN CREDIT UNION	30,823.41		31,042.73

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ACCOUNT BALANCE REPORT FOR CITY OF EVART

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PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	PREVIOUS MONTH BALANCE		END BALANCE 12/31/2021	
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)	
Fund 711 - CEMETERY TRUST FUND					
Assets					
711-000-003.004	CD - LAKE OSCEOLA STATE BANK	31,236.15		31,236.15	
711-000-005.005	MMA- HUNTINGTON BANK	12,360.74		12,360.74	
Total Dept 000 - 728		151,880.70		152,632.84	
TOTAL ASSETS		151,880.70		152,632.84	
Fund 750 - PAYROLL					
Assets					
Dept 000 - 728					
750-000-001.000	CASH	10,835.79		11,608.67	
Total Dept 000 - 728		10,835.79		11,608.67	
TOTAL ASSETS		10,835.79		11,608.67	
Fund 751 - VENDOR ACCOUNT					
Assets					
Dept 000 - 728					
751-000-001.000	CASH	5,004.58		5,005.31	
Total Dept 000 - 728		5,004.58		5,005.31	
TOTAL ASSETS		5,004.58		5,005.31	

Summary of Funds for January 31, 2022											
			CD	CD	CD	CD	MMA				
			Mercantile	MFCU	WMCC	LOSB	Huntington				
		Chemical	ex.12/21/2023	ex.01/03/2024	ex.12/20/2023	ex.12/19/2023					
		Checking	2.90%	3.01%	2.89%	3.39%	0.10%	Totals			
GENERAL	101	\$ 613,682.71	\$ 73,837.45	\$ 76,229.66	\$ 75,915.76	\$ 76,430.46	\$30,243.89	\$ 916,096.04			
Police Equipment	101.301	\$ 50.00						\$ 50.00			
Cash Equipment Donations	101.200	\$ 3,500.01						\$ 3,500.01			
Recreation-Timber Sale	101.20	\$ 2,786.00						\$ 2,786.00			
Recreation-Youth Bake Sale	207	\$ 338.52						\$ 338.52			
Recreation-Pop Warner	207	\$ 5,453.51						\$ 5,453.51			
Tree Donations	101.204	\$ (1,375.00)						\$ (1,375.00)			
Canine Donations	101.303	\$ 2,734.60						\$ 2,734.60			
Community Policing Fund	101.304	\$ 2,225.00						\$ 2,225.00			
APParrest Fund	101.306	\$ 1,007.50						\$ 1,007.50			
PA 302 FUND	101.308	\$ 3,824.41						\$ 3,824.41			
Economic Dev Ent Fund	101.310	\$ 7,036.91						\$ 7,036.91			
For Sidewalks	101.313	\$ 2,846.50						\$ 2,846.50			
Oil and Gas Lease	101.316	\$ 6,276.00						\$ 6,276.00	\$ 744,655.71	****	101 Bank bal. does not include CDs
Petty Cash (In cash draw)	101	\$ 245.05						\$ 245.05	\$ 983,288.94	101	GENERAL FUND
Other Parks/Recreation	207	\$ (2,767.48)						\$ (2,767.48)	\$ (2,767.48)		Other Parks/Recreation
Riverside Campground	208	\$ 4,379.60						\$ 4,379.60	\$ 4,379.60		Riverside Campground
Cemetery	209	\$ 92,656.92						\$ 92,656.92	\$ 92,656.92		Cemetery
MAJOR STREETS	202	\$ 770,863.46	\$ 3.48	\$ 4.35	\$ 4.24	\$ 4.41	\$1.24	\$ 770,881.18	\$ 770,881.18	202	MAJOR STREETS FUND
LOCAL STREETS	203	\$ 185,163.83	\$ 3,041.41	\$ 3,140.37	\$ 3,128.81	\$ 3,148.34	\$ 1,245.74	\$ 198,868.50	\$ 198,868.50	203	LOCAL STREETS FUND
SEWER	590	\$ 1,202,998.34	\$ 5,018.75	\$ 5,182.22	\$ 5,163.13	\$ 5,195.39	\$2,055.61	\$ 1,225,613.44	\$ 1,225,613.44	590	SEWER FUND
WATER	591	\$ 2,166,586.72	\$ 126,269.90	\$ 130,374.87	\$ 129,894.80	\$ 130,704.69	\$51,720.09	\$ 2,735,551.07	\$ 2,735,551.07	591	WATER FUND
FIRE VEHICLE	663	\$ -	\$ 6,551.55	\$ 6,764.13	\$ 6,739.25	\$ 6,781.20	\$ 2,683.59	\$ 29,519.72	\$ 29,519.72	663	FIRE VEHICLE FUND
POLICE VEHICLE	664	\$ 1.71	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.04	\$ 1.95	\$ 1.95	664	POLICE VEHICLE FUND
EQUIPMENT POOL	661	\$ 293,719.21	\$19,321.63	\$ 19,949.86	\$ 19,876.37	\$ 20,000.34	\$ 7,914.15	\$ 380,781.56	\$ 380,781.56	661	EQUIPMENT POOL FUND
TRUST & AGENCY	701	\$ 0.51	\$ 507.86	\$ 524.20	\$ 522.30	\$ 525.53	\$ 208.05	\$ 2,288.45	\$ 2,288.45	701	TRUST AND AGENCY
SUMMER TAX FUND	703	\$ 5,456.47						\$ 5,456.47	\$ 5,456.47	703	SUMMER TAX FUND
WINTER TAX FUND	704	\$ 86,288.42						\$ 86,288.42	\$ 86,288.42	704	WINTER TAX FUND
CEM TRUST FUND	711	\$ 16,658.81	\$ 30,177.18	\$ 31,157.37	\$ 31,042.73	\$ 31,236.15	\$ 12,360.74	\$ 152,632.98	\$ 152,632.98	711	CEMETERY TRUST FUND
PAYROLL FUND	750	\$ 10,834.59						\$ 10,834.59	\$ 10,834.59	750	PAYROLL FUND
VENDOR FUND	751	\$ 4,985.19						\$ 4,985.19	\$ 4,985.19	751	VENDOR FUND
TOTALS		\$ 5,488,458.02	\$ 264,729.26	\$ 273,327.08	\$ 272,287.44	\$274,026.56	\$108,433.14	\$ 6,681,261.50	\$ 6,681,261.50		

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	PREVIOUS MONTH	END BALANCE
		BALANCE	01/31/2022
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND			
Assets			
Dept 000 - 728			
101-000-001.000	CASH	695,380.94	613,682.71
101-000-001.200	CASH EQUIPMENT DONATIONS	3,500.01	3,500.01
101-000-001.203	TIMBER SALE PROCEEDS	2,786.00	2,786.00
101-000-001.204	TREE DONATIONS	(1,375.00)	(1,375.00)
101-000-001.301	POLICE EQUIP (ATV) FUND	50.00	50.00
101-000-001.303	CANINE DONATIONS	2,734.60	2,734.60
101-000-001.304	COMMUNITY POL FUN	2,225.00	2,225.00
101-000-001.306	APPARREST FUND	1,007.50	1,007.50
101-000-001.308	PA 302 FUND	3,824.41	3,824.41
101-000-001.310	ECONOMIC DEVELOPMENT	7,036.91	7,036.91
101-000-001.313	FOR SIDEWALKS (TO STREETS)	2,846.50	2,846.50
101-000-001.316	OIL AND GAS LEASE	6,276.00	6,276.00
101-000-001.400	YOUTH BAKE SALE FUND	338.52	338.52
101-000-001.500	POP WARNER FOOTBALL DONATIONS	5,453.51	5,453.51
101-000-003.001	CD - MERCANTILE BANK	73,837.45	73,837.45
101-000-003.002	CD - MEMBERS FIRST CREDIT UNION	76,229.66	76,229.66
101-000-003.003	CD - WEST MICHIGAN CREDIT UNION	75,915.76	75,915.76
101-000-003.004	CD - LAKE OSCEOLA STATE BANK	76,430.46	76,430.46
101-000-004.000	PETTY CASH	245.05	245.05
101-000-005.005	MMA- HUNTINGTON BANK	30,243.89	30,243.89
Total Dept 000 - 728		1,064,987.17	983,288.94
TOTAL ASSETS		1,064,987.17	983,288.94
Fund 202 - MAJOR STREET			
Assets			
Dept 000 - 728			
202-000-001.000	CASH	761,698.01	770,863.46
202-000-003.001	CD - MERCANTILE BANK	3.48	3.48
202-000-003.002	CD - MEMBERS FIRST CREDIT UNION	4.35	4.35
202-000-003.003	CD - WEST MICHIGAN CREDIT UNION	4.24	4.24
202-000-003.004	CD - LAKE OSCEOLA STATE BANK	4.41	4.41
202-000-005.005	MMA- HUNTINGTON BANK	1.24	1.24
Total Dept 000 - 728		761,715.73	770,881.18
TOTAL ASSETS		761,715.73	770,881.18
Fund 203 - LOCAL STREET			
Assets			
Dept 000 - 728			
203-000-001.000	CASH	182,420.96	185,163.83
203-000-003.001	CD - MERCANTILE BANK	3,041.41	3,041.41
203-000-003.002	CD - MEMBERS FIRST CREDIT UNION	3,140.37	3,140.37
203-000-003.003	CD - WEST MICHIGAN CREDIT UNION	3,128.81	3,128.81
203-000-003.004	CD - LAKE OSCEOLA STATE BANK	3,148.34	3,148.34
203-000-005.005	MMA- HUNTINGTON BANK	1,245.74	1,245.74
Total Dept 000 - 728		196,125.63	198,868.50
TOTAL ASSETS		196,125.63	198,868.50
Fund 207 - OTHER PARKS/RECREATION FUND			
Assets			
Dept 000 - 728			
207-000-001.000	CASH	(2,942.48)	(2,767.48)
Total Dept 000 - 728		(2,942.48)	(2,767.48)
TOTAL ASSETS		(2,942.48)	(2,767.48)

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE
		BALANCE		01/31/2022
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)
Fund 208 - RIVERSIDE CAMPGROUND FUND				
Assets				
Dept 000 - 728				
208-000-001.000	CASH		4,379.60	4,379.60
Total Dept 000 - 728			4,379.60	4,379.60
TOTAL ASSETS			4,379.60	4,379.60
Fund 209 - CEMETERY FUND				
Assets				
Dept 000 - 728				
209-000-001.000	CASH		92,656.92	92,656.92
Total Dept 000 - 728			92,656.92	92,656.92
TOTAL ASSETS			92,656.92	92,656.92
Fund 590 - SEWER FUND				
Assets				
Dept 000 - 728				
590-000-001.000	CASH		1,185,756.70	1,202,998.34
590-000-003.001	CD - MERCANTILE BANK		5,018.75	5,018.75
590-000-003.002	CD - MEMBERS FIRST CREDIT UNION		5,182.22	5,182.22
590-000-003.003	CD - WEST MICHIGAN CREDIT UNION		5,163.13	5,163.13
590-000-003.004	CD - LAKE OSCEOLA STATE BANK		5,195.39	5,195.39
590-000-005.005	MMA- HUNTINGTON BANK		2,055.61	2,055.61
Total Dept 000 - 728			1,208,371.80	1,225,613.44
TOTAL ASSETS			1,208,371.80	1,225,613.44
Fund 591 - WATER FUND				
Assets				
Dept 000 - 728				
591-000-001.000	CASH		2,121,339.67	2,166,586.72
591-000-003.001	CD - MERCANTILE BANK		126,269.90	126,269.90
591-000-003.002	CD - MEMBERS FIRST CREDIT UNION		130,374.87	130,374.87
591-000-003.003	CD - WEST MICHIGAN CREDIT UNION		129,894.80	129,894.80
591-000-003.004	CD - LAKE OSCEOLA STATE BANK		130,704.69	130,704.69
591-000-005.005	MMA- HUNTINGTON BANK		51,720.09	51,720.09
Total Dept 000 - 728			2,690,304.02	2,735,551.07
TOTAL ASSETS			2,690,304.02	2,735,551.07
Fund 661 - EQUIPMENT POOL FUND				
Assets				
Dept 000 - 728				
661-000-001.000	CASH		289,681.13	293,719.21
661-000-003.001	CD - MERCANTILE BANK		19,321.63	19,321.63
661-000-003.002	CD - MEMBERS FIRST CREDIT UNION		19,949.86	19,949.86
661-000-003.003	CD - WEST MICHIGAN CREDIT UNION		19,876.37	19,876.37
661-000-003.004	CD - LAKE OSCEOLA STATE BANK		20,000.34	20,000.34
661-000-005.005	MMA- HUNTINGTON BANK		7,914.15	7,914.15
Total Dept 000 - 728			376,743.48	380,781.56
TOTAL ASSETS			376,743.48	380,781.56
Fund 663 - FIRE VEHICLE				
Assets				
Dept 000 - 728				
663-000-003.001	CD - MERCANTILE BANK		6,551.55	6,551.55

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE
		NORMAL	(ABNORMAL)	01/31/2022
NORMAL (ABNORMAL)				
Fund 663 - FIRE VEHICLE				
Assets				
663-000-003.002	CD - MEMBERS FIRST CREDIT UNION	6,764.13		6,764.13
663-000-003.003	CD - WEST MICHIGAN CREDIT UNION	6,739.25		6,739.25
663-000-003.004	CD - LAKE OSCEOLA STATE BANK	6,781.20		6,781.20
663-000-005.005	MMA- HUNTINGTON BANK	2,683.59		2,683.59
Total Dept 000 - 728		29,519.72		29,519.72
TOTAL ASSETS		29,519.72		29,519.72
Fund 664 - POLICE VEHICLE				
Assets				
Dept 000 - 728				
664-000-001.000	CASH	1.71		1.71
664-000-003.001	CD - MERCANTILE BANK	0.05		0.05
664-000-003.002	CD - MEMBERS FIRST CREDIT UNION	0.05		0.05
664-000-003.003	CD - WEST MICHIGAN CREDIT UNION	0.05		0.05
664-000-003.004	CD - LAKE OSCEOLA STATE BANK	0.05		0.05
664-000-003.005	CD - HUNTINGTON BANK	0.04		0.04
Total Dept 000 - 728		1.95		1.95
TOTAL ASSETS		1.95		1.95
Fund 701 - TRUST AND AGENCY				
Assets				
Dept 000 - 728				
701-000-001.000	CASH	0.51		0.51
701-000-003.001	CD - MERCANTILE BANK	507.86		507.86
701-000-003.002	CD - MEMBERS FIRST CREDIT UNION	524.20		524.20
701-000-003.003	CD - WEST MICHIGAN CREDIT UNION	522.30		522.30
701-000-003.004	CD - LAKE OSCEOLA STATE BANK	525.53		525.53
701-000-005.005	MMA- HUNTINGTON BANK	208.05		208.05
Total Dept 000 - 728		2,288.45		2,288.45
TOTAL ASSETS		2,288.45		2,288.45
Fund 703 - SUMMER TAX				
Assets				
Dept 000 - 728				
703-000-001.000	CASH	4,436.58		5,456.47
Total Dept 000 - 728		4,436.58		5,456.47
TOTAL ASSETS		4,436.58		5,456.47
Fund 704 - WINTER TAX				
Assets				
Dept 000 - 728				
704-000-001.000	CASH	140,115.11		86,288.42
Total Dept 000 - 728		140,115.11		86,288.42
TOTAL ASSETS		140,115.11		86,288.42
Fund 711 - CEMETERY TRUST FUND				
Assets				
Dept 000 - 728				
711-000-001.000	CASH	16,658.67		16,658.81
711-000-003.001	CD - MERCANTILE BANK	30,177.18		30,177.18
711-000-003.002	CD - MEMBERS FIRST CREDIT UNION	31,157.37		31,157.37
711-000-003.003	CD - WEST MICHIGAN CREDIT UNION	31,042.73		31,042.73

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User: JENNIE
DB: City Of Evart

ACCOUNT BALANCE REPORT FOR CITY OF EVART

Page: 4/4

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	PREVIOUS MONTH BALANCE		END BALANCE 01/31/2022
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)
Fund 711 - CEMETERY TRUST FUND				
Assets				
711-000-003.004	CD - LAKE OSCEOLA STATE BANK	31,236.15		31,236.15
711-000-005.005	MMA- HUNTINGTON BANK	12,360.74		12,360.74
Total Dept 000 - 728		152,632.84		152,632.98
TOTAL ASSETS		152,632.84		152,632.98
Fund 750 - PAYROLL				
Assets				
Dept 000 - 728				
750-000-001.000	CASH	11,608.67		10,834.59
Total Dept 000 - 728		11,608.67		10,834.59
TOTAL ASSETS		11,608.67		10,834.59
Fund 751 - VENDOR ACCOUNT				
Assets				
Dept 000 - 728				
751-000-001.000	CASH	5,005.31		4,985.19
Total Dept 000 - 728		5,005.31		4,985.19
TOTAL ASSETS		5,005.31		4,985.19

Pepper Lockhart
Office of the City Manager



Monthly Report
January 2022

CDBG Grant

The City met with John Tanner and the MEDC staff to go over why we did not receive the CDBG grant. We went over our scoring and which areas we need to improve on. We need to focus on areas that we have already had issues not being proactive for issues we have not had. We have compiled a new list of some of our “patches” so we can come up with a new proposal.

Surplus Properties

MacLellan is moving forward with the environmental study.

Treasury and Finance Department

Summary of Funds has been brought all up to date! Jennie has been working hard and now has the whole picture of keeping these up. It is quite the process to learn to balance these. Jennie has also completed all the year end W2- W9's for the city, housing commission, dda and the fire department. She is currently working with BS&A on the chart of accounts and up next is budgets.

Assessing Department

Mr. Kirwin will be finishing the tax roll in the next week. Once I receive this we will move forward with budgeting. He is aware, that the old star truck rental building is in the final stages of being sold. The tax roll has increased almost 4 million dollars this last year. March board of review is set for March 14 & 15, 2022.

Police Department

Chief is continuing to work on the security cameras. He had a few bugs to work out for all the connections but has figured that out and is moving forward. He also attended conference and we will be getting employee/staff badges very soon. Teresa now has an assistant helping her in the office. Chief has been working on the community resource officer position and one of the officers has a conditional offer elsewhere.

Department of Public Works and Water & Sewer Department

Meter replacement project will be starting back up in March weather permitting. There were several plumbing projects that had to be completed at the housing commission and those are now complete so that SLC can return to install more meters.

Parks & Recreation

We are working on the job description for the park host. We have someone interested in this position. We will post it soon. We will need to look at the utilities to make sure they are safe and available. Kathy and I have been discussing a grant to fund outdoor restrooms. We are in the planning stages.

Airport

The expansion of hangars, fuel and airport maintenance is still being considered. This project is still being considered under private funding.

Misc.

I met with ZP 6251 and took a tour of the facility. Jackie is working on options to bring to council regarding our development agreement.

Planning Commission

They do not feel there is a need to split lots 6,7 & 8. On February 28th they will be meeting with Brad from Williams & Works to star going over the master plan. They are currently tweaking the commercial building permit change use & occupancy form.

Housing Commission

As of this week they have launched a new website www.evarthousing.org. They will be adding more information. It seems very user friendly. There was a workshop on Tuesday to discuss going forward. The board would like to keep on the management team and will look at a contract. They would like to move ahead and apply for 501 c (3) designation. Discussion was about the deferred maintenance, I.T. and assessing the physical needs of the residents. They expect to receive about \$6,500 from DTE incentives for replacing the furnace and boiler maintenance. The board voted in the regular meeting to use the legal services of Eric Williams and hire the DK design group to address upcoming projects.

Joint Meeting- We had the second joint meeting Wednesday evening. Discussion was had about how we can fill the stores in the downtown area. The farmers market will need to complete a survey and need volunteers to help with it this summer. The next meeting is scheduled for April 20th.



Jennie Duncan
Finance Director/Treasurer
o: (231) 734-2181
jennie.duncan@evart.org

To: Honorable Mayor Emerick & Council Members
From: Jennie Duncan, Finance Director/Treasurer
Date: February 17, 2022
Re: Finance Director's Report for January 2022

Vendor's List- You will have the vendor's summary report in your packet that list's all vendors paid up until February 22, 2022.

Payroll Report-You will have a payroll report including the dates of 2/7/2022 – 2/22/2022.

Completed all payroll reconciliations for January 2022.

Completed DDA Financials for January 2022 including payroll, vendor's list, revenue/expense report, and balance sheets.

Completed Fire Department Financials for January 2022, including payroll, vendor's list and revenue/expense report

Completed weekly payroll for the Evart Housing Commission

Completed W2 and 1099 for the city, Housing Commission, DDA and Fire Department

Updated all payroll – health insurance and leave hours

Summer and Winter Tax Disbursements

Continuing to train office staff

DPW/ Sewer & Water Communications

January 2022

Streets

- Plowed and salted major & local streets/snow removal
- Cold patching potholes on major & local streets
- Street light maintenance
- Street sign maintenance
- Cleaned gutter pans/storm drains

DPW

- Prepared trucks for snow removal
- Snow removal on sidewalks/ramps
- Truck/Equipment maintenance
- Completed monthly salt report

Misc.

- Cleaned workshop and WWTP lab
- Miss-Digs
- Trash run (weekly)
- Salt parking lot at Depot
- Delivered extra trash bins

Airport

- Monthly light test
- Plowed runway/snow removal
- Brush removal project in progress

Parks

- Shoveled ramps at Cant Hook

- Prepared Skate Park for ice rink

Water

- Collected samples for drinking water wells
- Completed the Monthly Operating Report (MOR)
- Filled day tanks
- Replacing residential meters
- Assisted with service line replacements
- Performed daily well reads
- Performed water and sewer reads for monthly billing
- Re-reads of water meters
- Repairs/Maintenance on pumps at Well 4, 6 and 14
- 400 new meters installed to date

Sewer

- Worked on check valve at Lift Station #1
- Worked on WWTP Garage

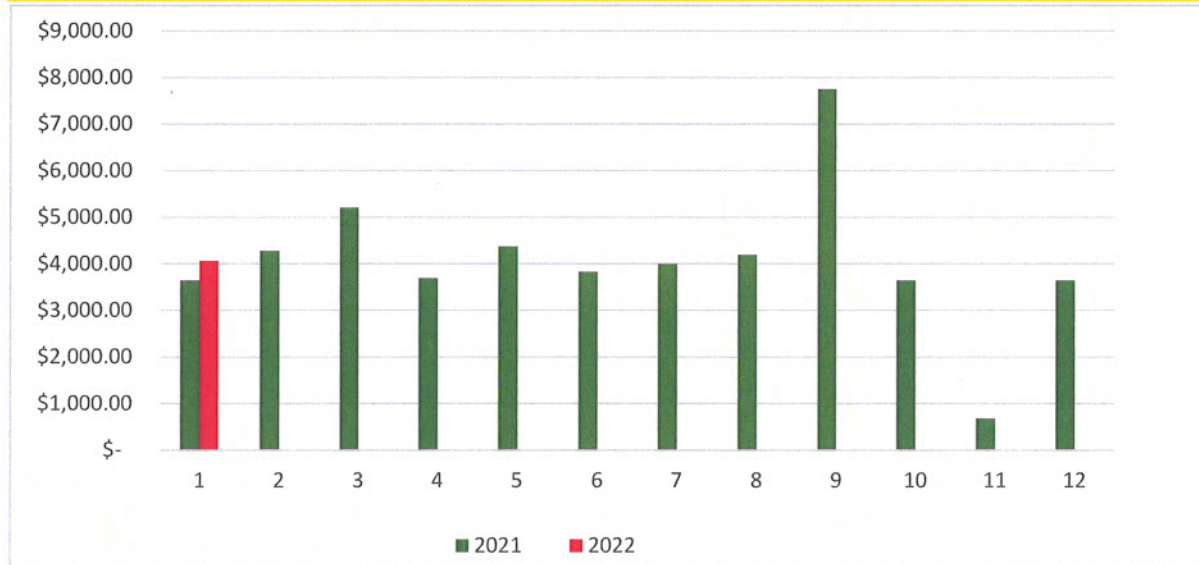
Current Water/Sewer Rates

- Water Rates: \$4.99/1000 gallons
- Sewer Rates: \$9.93/1000 gallons
- Water RTS Fee: \$6.73
- Sewer RTS Fee: \$14.00

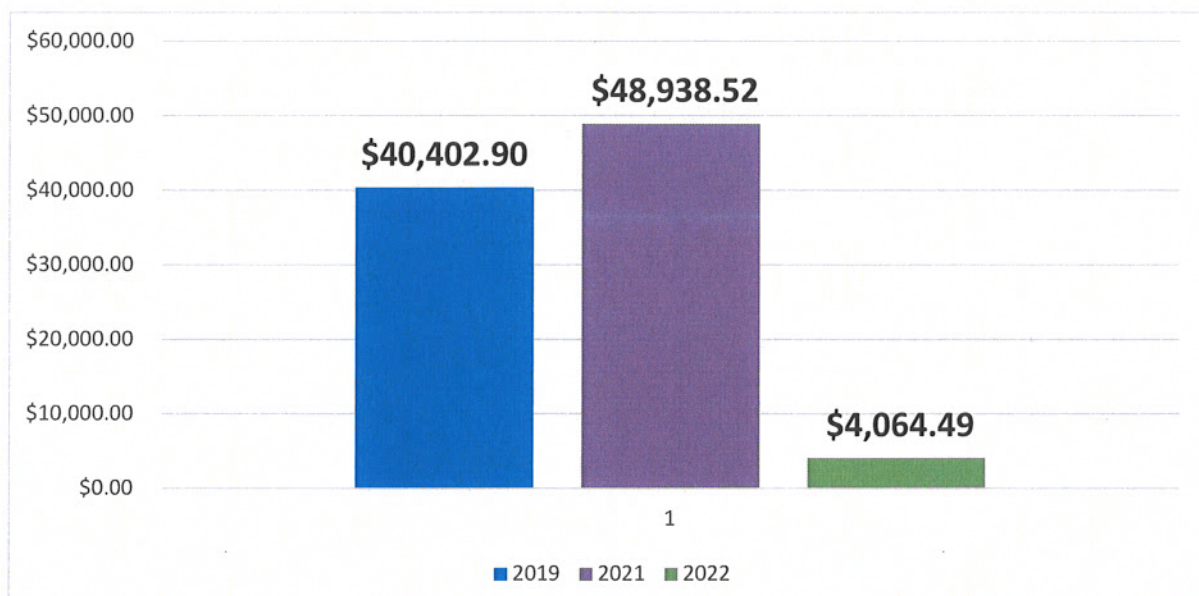
ELECTRIC COMPARISON REVIEW FOR JANUARY 2021-2022

	WATER	SEWER
2021	\$ 7,676.81	\$ 3,645.17
2022	\$ 6,648.47	\$ 4,064.49
DIFFERENCE/SAVINGS	\$1,028.34	\$419.32

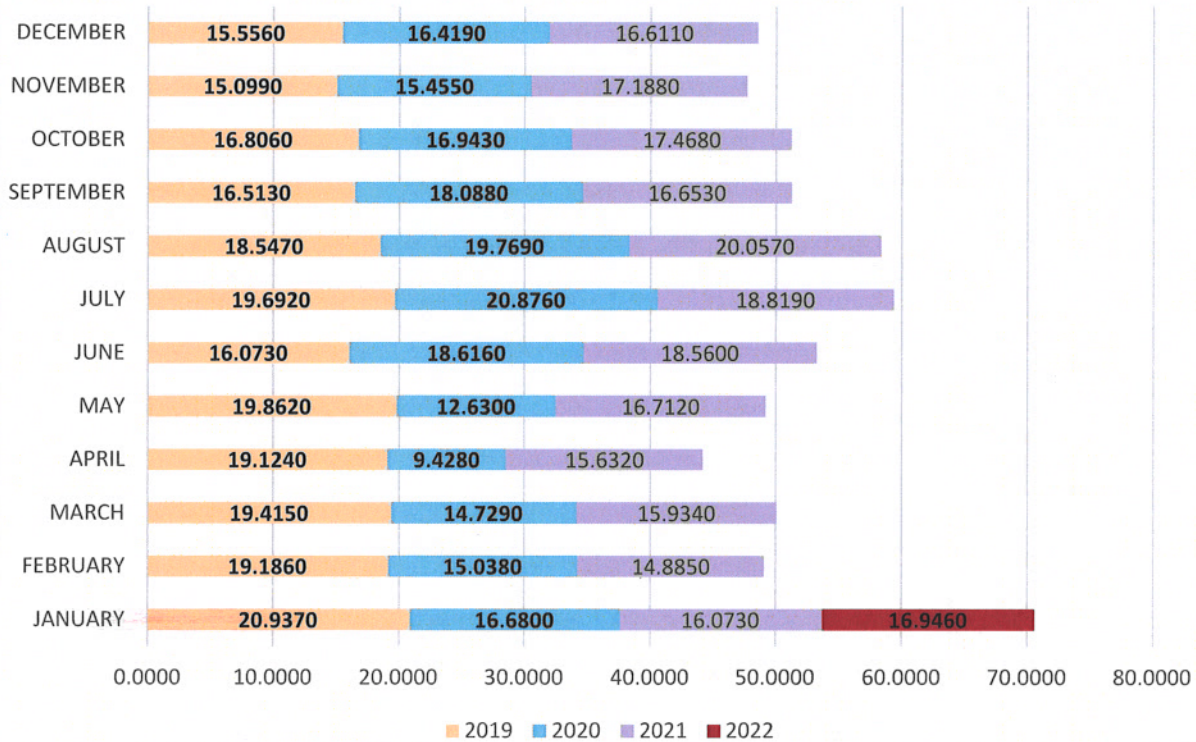
SEWER ELECTRIC COST COMPARED TO PRIOR TWO YEARS (MONTH BY MONTH)



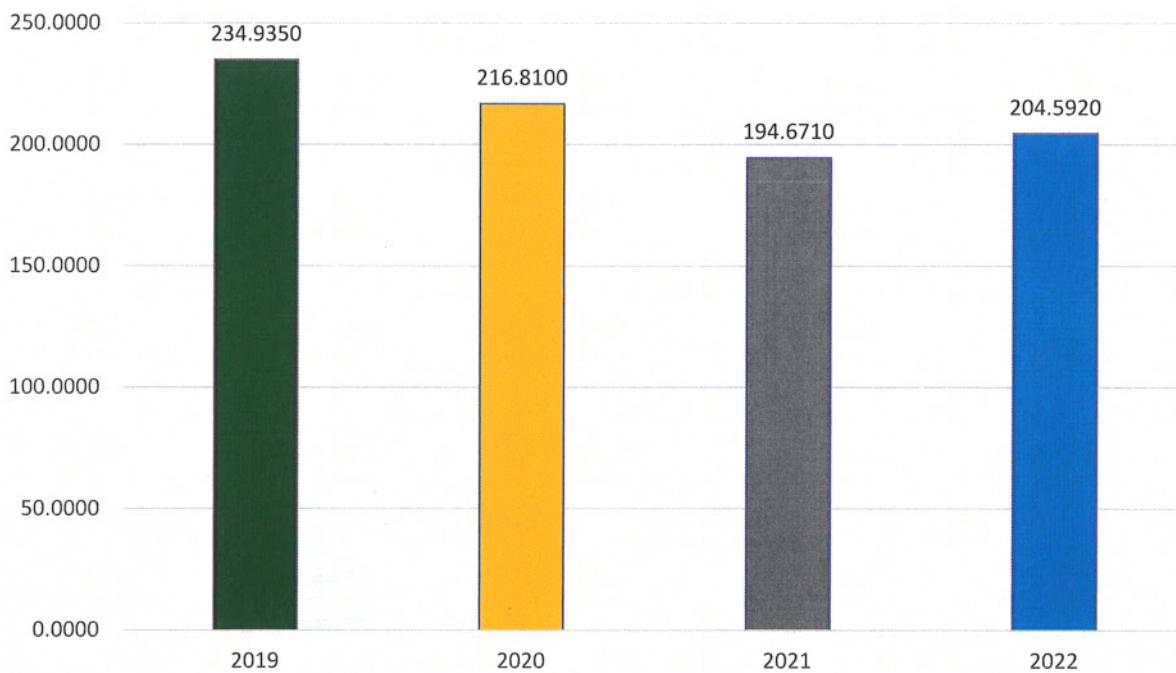
SEWER ELECTRIC COST (CURRENT MONTHS USAGE COMPARED TO PAST ANNUAL COSTS)



Monthly Water Pumpage for 2019 - 2022 (in million gallons)



Annual Water Pumpages 2019 - 2022 Current Months Usage Compared to Past Annual Pumpages (in million gallons)





Evart Police Department

Monthly Report

January 2022

Community Events

The Evart Police Department did not participate in any community events during the month of January.

Trainings

Officer JJ Higgins attended Taser Instructor training to replace Chief Beam as the instructor for the department.

Technology

Chief Beam has been communication with IT Right trouble shoot connecting the cameras to our network. Additional equipment needed to be purchased.

Department Roster

<i>Title</i>	<i>Name</i>	<i>Badge Number</i>
Chief of Police	John Beam Jr.	39-01
K9-Officer	Patrick McClure	39-K9
Full Time Police Officer	Chad Wilson	39-04
Part Time Police Officer	JJ Higgins	39-06
Part Time Police Officer	Johnnie Daniels	39-03

TOTAL ACTIVITIES	
OFFICER	TOTAL ACTIVITIES
Beam, John Jr.	61
Higgins, JJ	126
McClure, Patrick	115
Wilson, Chad	172
TOTAL:	474

ARRESTS	
OFFICER	NUMBER OF ARRESTS
Higgins, JJ	2
Beam, John Jr.	0
McClure, Patrick	3
Wilson, Chad	0
TOTAL:	5

ASSISTS	
AGENCY	NUMBER OF ASSISTS
Assist Citizen	9
Assist DHS	1
Assist Evart Public School	1
Assist MSP	1
Assist OCSD	1
Assist Police Agency	2
Motorist Assist	1
TOTAL:	16

ACCIDENTS	
TYPE	NUMBER OF ACCIDENTS
Accident - Hit and Run	1
Accident - PD	1
Accident - Private Property	1
TOTAL:	3

TRAFFIC VIOLATIONS			
OFFICER	Traffic Complaint/Hazard	Traffic Stop Citation	Traffic Stop Verbal Warning
Beam, John Jr.	0	0	5
Higgins, JJ	3	0	0
McClure, Patrick	0	1	4
Wilson, Chad	2	0	1
TOTAL:	5	1	10

ORDINANCE VIOLATIONS		
OFFICER	ORDINANCE VIOLATIONS	ORDINANCE COUNT
Beam, John Jr.	Ordinance Violation - Warning	1
Wilson, Chad	Ordinance Violation - Warning	2
TOTAL:		3



EVART DOWNTOWN DEVELOPMENT AUTHORITY
Tuesday February 8th, 2022 8:00 AM
200 South Main Street; Evart, MI 49631
BOARD MEETING AGENDA



1. Call Meeting to Order
2. Attendance
3. Introduction of Guests
4. Citizen Comments
5. Approval of Agenda
6. Approval of January 11, 2021 Regular Meeting Minutes
7. Approval of Vendor List for December 2021 and January 2022
8. President's Comments
9. Director's Comments
10. City Manager's Comments
11. Committee Updates
 - Economic Vitality
 - a. Farmers Market Report
 - b. Pop-Up
 - c. Business Recruitment Primer-draft
 - Design
 - a. SBEI
 - b. Benches/Bike Racks
 - c. Way Finding Signage (paused)
 - Promotion
 - a. Shop Local
 - b. Summer Concert Series
 - Organization
 - a. Board Recruiting
 - b. Volunteers
13. Old Business
 - a. Development Plan and Tax Increment Financing Plan
 - i. Williams and Works information
14. New Business
 - a. Director Contract
 - b. Farmers Market Manager Contract
 - c. New business on Main Street
15. Citizen's Comments
16. Adjournment



EVART DOWNTOWN DEVELOPMENT AUTHORITY

Tuesday January 11th, 2021 8:00 AM
200 South Main Street; Evart, MI 49631

BOARD MEETING MINUTES



1. Meeting called to order by Bengry at 8:02am
 2. Attendance: Alan Bengry, Molly Cataldo, Lynn Salinas, June-Marie Essner, Erica Henry, Jason O'Dell, Pepper Lockhart
Absent: Shannon Schmidt, Sandy Szeliga
 3. Guests: Angela Hunter
 4. Citizen Comments: None
 5. Approval of agenda as presented.
 6. Election of Officers for 2022. Lockhart took over the running of the meeting. Nominations were made for President, Vice-President, Treasurer and Secretary.
Moved by Salinas, supported by O'Dell to elect Alan Bengry as President.
Ayes: 7 Nays: 0 Result: Carried
Moved by Salinas, supported by O'Dell to elect Molly Cataldo as Vice-President.
Ayes: 7 Nays: 0 Result: Carried
Moved by Cataldo, supported by Henry to elect June-Marie Essner as Secretary.
Ayes: 7 Nays: 0 Result: Carried
Moved by Cataldo, supported by Lockhart to elect Lynn Salinas as Treasurer.
Ayes: 7 Nays: 0 Result: Carried
Bengry took over the running of the meeting.
 7. Moved by Salinas, supported by Cataldo for approval of December 14, 2021 Regular Meeting Minutes.
Ayes: 7 Nays: 0 Result: Carried
 8. Approval of Vendor List for December 2021 tabled until everyone can review.
 9. President's Comments: No report
 10. Director's Comments: No report
 11. City Manager's Comments:
 12. Committee Updates
- Economic Vitality
- a. Farmers Market: Waiting for two deposits from the State of Michigan for food assistance.
 - b. Pop-Up: Available for Lease
 - c. Business Recruitment Primer: R2R draft discussed and clarification on information needed from City Assessor for this document. Lockhart will be speaking with Assessor Kirwin regarding what is needed.

Design

- a. SBEI
- b. Benches/Bike Racks: Ferris students are working on some bike racks.
- c. Way Finding Signage:

Promotion

- a. Shop Local:

Organization

- a. Board Recruiting: No action at this time
- b. Volunteers

13. Old Business

- a. Development Plan and Tax Increment Financing Plan
- b. Director Search: Discussion regarding competitiveness of the position regarding pay and benefits. Cataldo will reach out to the State MMS to see what other communities are offering.
- c. Trails Magazine: It was decided we would have an ad in the publication and a web leader ad. Essner will contact the publication to see if there is an incentive for having this coverage.
- d.

14. New Business

- a. MMS/MEDC Reporting: Cataldo explained how the monthly data reporting is handled. This information is needed by the 10th of each month.
- b. Lori Tesch email. Discussion for 2022 summer artists. Three larger artists and filling in with more local talent. They must meet the mini-grant requirements for being an artist. Essner will contact Bob Marshall Band, Cataldo will speak with Schmidt regarding Jake Slatter.

15. Citizen's Comments: O'Dell commented on the public survey results for downtown to be a place to linger and our need to work with the Zoning Committee and other city leaders to keep this in mind and happening.

Reminder of Joint City Stakeholders meeting on Jan 19, 2022 at 5:30pm

16. Motion made by Salinas, supported by Essner to adjourn at 9:23am.

Ayes: 7 Nays: 0 Result: Carried

Respectfully submitted, June-Marie Essner, secretary

Downtown Development Authority Vendors List/Payroll - December 2021

<i>VENDOR</i>	<i>PURPOSE</i>	<i>AMOUNT</i>	<i>PAID</i>	<i>DATE</i>
SquareSpace, Inc	Domain Renewal for Evert Main St.	\$ 20.00	CC	12/1/2021
Baird, Cotter & Bishop	2020-2021 Audit	\$ 2,550.00	5663	12/6/2021
Hometown Decoration	1/2 Christmas Decorations	\$ 1,921.50	5664	12/6/2021
Michigan State University		\$ 2,500.00	5665	12/6/2021
Savvy Media	Social Media	\$ 150.00	5666	12/6/2021
Maestrocm		\$ 50.00	ACH	12/9/2021
City of Evert	November 2021 Utility Billing	\$ 20.73	ACH	12/15/2021
SquareSpace, Inc	Evert Main St Website Newal	\$ 216.00	CC	12/16/2021
Gallup		\$ 19.99	ACH	12/16/2021
Consumers Energy	Electric Bill	\$ 33.07	ACH	12/16/2021
Verizon	Phone	\$ 132.70	ACH	12/24/2021
Total		\$ 7,613.99		

Farmer's Market Vendors List December 2021

Total		\$ -		

PERIOD ENDING 12/31/2021

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2021	MONTH 12/31/2021	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000 - 728						
248-000-665.000	INTEREST-REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - 728		0.00	0.00	0.00	0.00	0.00
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY						
248-395-403.000	CURRENT PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
248-395-405.000	PPT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
248-395-481.000	DUFBI GRANT	0.00	0.00	0.00	0.00	0.00
248-395-569.000	STATE GRANTS- OTHER	0.00	0.00	0.00	0.00	0.00
248-395-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	0.00	0.00	0.00	0.00
248-395-665.000	INTEREST-REVENUE	0.00	32.14	0.62	(32.14)	100.00
248-395-685.000	MISCELLANEOUS REVENUE	0.00	52,592.84	12,550.00	(52,592.84)	100.00
248-395-685.801	RENT REVENUE	0.00	500.00	0.00	(500.00)	100.00
248-395-685.802	PROMO PROJECTS REVENUE	0.00	0.00	0.00	0.00	0.00
248-395-685.803	ORGANIZATION PROJECTS REV GALA	0.00	0.00	0.00	0.00	0.00
248-395-685.804	MMS PLEDGES-CITY CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
248-395-685.805	IND/CORPORATE DONATIONS	0.00	0.00	0.00	0.00	0.00
248-395-685.806	GARDEN MAIN. (IN-KIND CONTRIBUTION)	0.00	0.00	0.00	0.00	0.00
248-395-685.807	FARMERS MARKET REVENUE	0.00	0.00	0.00	0.00	0.00
248-395-685.808	EVENT DONATIONS REV	0.00	413.75	0.00	(413.75)	100.00
248-395-685.809	SUM CON CORPORATE DONATIONS REV	0.00	0.00	0.00	0.00	0.00
248-395-685.810	SUM CON (CONCERT DAY DONATIONS) REV	0.00	0.00	0.00	0.00	0.00
248-395-685.811	SUMMER CONCERT SERIES GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
248-395-685.812	SUM CON MEDIA ADVERTISING TRADE IN KIND	0.00	0.00	0.00	0.00	0.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		0.00	53,538.73	12,550.62	(53,538.73)	100.00
TOTAL REVENUES		0.00	53,538.73	12,550.62	(53,538.73)	100.00
Expenditures						
Dept 000 - 728						
248-000-881.000	MERCHANT CARD FEES	0.00	0.00	0.00	0.00	0.00
248-000-955.807	FARMERS MARKET MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
248-000-956.000	PRIOR YEAR ADJUSTMENT-EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - 728		0.00	0.00	0.00	0.00	0.00
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY						
248-395-702.000	SALARIES	0.00	0.00	0.00	0.00	0.00
248-395-707.000	SAL/WAGES, PT	0.00	0.00	0.00	0.00	0.00
248-395-710.000	CASH-IN-LIEU	0.00	0.00	0.00	0.00	0.00
248-395-716.000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
248-395-718.000	RETIREMENT	0.00	0.00	0.00	0.00	0.00
248-395-719.000	OTHER FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
248-395-720.000	PAYROLL TAX EXPENSE	0.00	0.00	0.00	0.00	0.00
248-395-723.000	UNEMPLOYMENT COMP.	0.00	2.00	0.00	(2.00)	100.00
248-395-724.000	WORKMENS COMPENSATION	0.00	(115.00)	0.00	115.00	100.00
248-395-727.000	OFFICE SUPPLIES	0.00	64.90	0.00	(64.90)	100.00
248-395-740.000	OPERATING SUPPLIES	0.00	359.97	69.99	(359.97)	100.00
248-395-741.000	POSTAGE & SHIPPING	0.00	58.00	0.00	(58.00)	100.00
248-395-801.000	PROFESSIONAL SERVICES	0.00	3,533.00	2,500.00	(3,533.00)	100.00

PERIOD ENDING 12/31/2021

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE		%
GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2021	MONTH 12/31/2021	BALANCE	BALANCE	BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)		USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Expenditures							
248-395-803.000	INDEPENDENT AUDITOR SERVICES	0.00	2,550.00	2,550.00	(2,550.00)		100.00
248-395-804.000	DDA LEGAL SERVICES	0.00	0.00	0.00	0.00		0.00
248-395-807.000	MEMBERSHIP AND DUES	0.00	375.00	0.00	(375.00)		100.00
248-395-850.000	COMMUNICATIONS	0.00	1,132.27	368.70	(1,132.27)		100.00
248-395-860.000	TRAVEL EXPENSES	0.00	25.00	0.00	(25.00)		100.00
248-395-880.000	COMMUNITY PROMOTIONS	0.00	700.00	150.00	(700.00)		100.00
248-395-880.101	FACADE GRANTS	0.00	231.03	0.00	(231.03)		100.00
248-395-880.102	CHRISTMAS DECORATIONS	0.00	1,921.50	1,921.50	(1,921.50)		100.00
248-395-880.103	GARDENS	0.00	0.00	0.00	0.00		0.00
248-395-880.104	UNCOMMITTED DESIGN PROJECTS (FUTURE)	0.00	275.00	0.00	(275.00)		100.00
248-395-880.105	SHOP LOCAL (VITALITY PROJECT)	0.00	0.00	0.00	0.00		0.00
248-395-880.106	MARKETING & COMMUN(ORGANIZATION PROJECT)	0.00	0.00	0.00	0.00		0.00
248-395-880.107	GALA FUNDRAISER(FUTURE UNCOMMITTED PROJ)	0.00	0.00	0.00	0.00		0.00
248-395-880.108	MAIN STREET MIXERS (EXISTING PROJECT)	0.00	0.00	0.00	0.00		0.00
248-395-880.109	SUM CONCERT SERIES (EXISTING PROJECTS)	0.00	1,850.00	0.00	(1,850.00)		100.00
248-395-880.110	FARMERS MARKET (EXISTING PROJECT)	0.00	0.00	0.00	0.00		0.00
248-395-880.111	EVENT SPONSORSHIP (EXISTING PROJECT)	0.00	300.00	0.00	(300.00)		100.00
248-395-880.112	EVART BUCKS (EXISTING PROJECT)	0.00	2.00	0.00	(2.00)		100.00
248-395-900.000	PUBLISHING/PRINTING	0.00	47.00	0.00	(47.00)		100.00
248-395-912.000	LIABILITY INSURANCE	0.00	0.00	0.00	0.00		0.00
248-395-921.000	UTILITIES	0.00	637.23	53.80	(637.23)		100.00
248-395-930.000	REPAIRS AND MAINTENANCE	0.00	55.73	0.00	(55.73)		100.00
248-395-932.000	COMPUTERS/EQUIPMENT/IT	0.00	0.00	0.00	0.00		0.00
248-395-955.000	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00		0.00
248-395-957.000	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00		0.00
248-395-967.000	PROJECT COSTS	0.00	0.00	0.00	0.00		0.00
248-395-970.100	CAPITAL OUTLAY-CAPITALIZED	0.00	0.00	0.00	0.00		0.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		0.00	14,004.63	7,613.99	(14,004.63)		100.00
Dept 850 - FRINGE BENEFITS							
248-850-714.000	MEDICARE	0.00	0.00	0.00	0.00		0.00
248-850-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00		0.00
Total Dept 850 - FRINGE BENEFITS		0.00	0.00	0.00	0.00		0.00
TOTAL EXPENDITURES		0.00	14,004.63	7,613.99	(14,004.63)		100.00
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		0.00	53,538.73	12,550.62	(53,538.73)		100.00
TOTAL EXPENDITURES		0.00	14,004.63	7,613.99	(14,004.63)		100.00
NET OF REVENUES & EXPENDITURES		0.00	39,534.10	4,936.63	(39,534.10)		100.00

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
			12/31/2021	MONTH 12/31/2021	BALANCE			
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)			
Fund 551 - FARMERS MARKET								
Revenues								
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY								
551-395-685.603	FUNDRAISING	100.00	0.00	0.00	100.00	0.00		
551-395-685.800	DOUBLE UP FOOD BUCKS	1,300.00	(670.00)	0.00	1,970.00	(51.54)		
551-395-685.801	SNAP	500.00	0.00	0.00	500.00	0.00		
551-395-685.802	WIC	500.00	0.00	0.00	500.00	0.00		
551-395-685.803	SENIOR FRESH	1,000.00	(12.00)	0.00	1,012.00	(1.20)		
551-395-685.805	SPECTRUM HEALTH	500.00	(24.00)	0.00	524.00	(4.80)		
551-395-685.806	VENDOR FEES	4,000.00	0.00	0.00	4,000.00	0.00		
551-395-685.807	FARMERS MARKET MISC	100.00	0.00	0.00	100.00	0.00		
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		8,000.00	(706.00)	0.00	8,706.00	(8.83)		
TOTAL REVENUES		8,000.00	(706.00)	0.00	8,706.00	(8.83)		
Expenditures								
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY								
551-395-727.000	OFFICE SUPPLIES	50.00	0.00	0.00	50.00	0.00		
551-395-728.000	DOUBLE UP FOOD BUCKS	1,300.00	1,694.00	0.00	(394.00)	130.31		
551-395-729.000	SNAP	500.00	0.00	0.00	500.00	0.00		
551-395-730.000	WIC	500.00	297.00	0.00	203.00	59.40		
551-395-731.000	SENIOR FRESH	1,000.00	1,180.00	0.00	(180.00)	118.00		
551-395-732.000	SPECTRUM HEALTH	500.00	1,269.00	0.00	(769.00)	253.80		
551-395-740.000	OPERATING SUPPLIES	0.00	22.07	0.00	(22.07)	100.00		
551-395-801.000	FARM MANAGER CONTRACT	2,900.00	1,200.00	0.00	1,700.00	41.38		
551-395-807.000	MEMBERSHIP AND DUES	200.00	0.00	0.00	200.00	0.00		
551-395-860.000	TRAVEL EXPENSES	200.00	70.90	0.00	129.10	35.45		
551-395-895.000	SPECIAL EVENTS/PROGRAMS	100.00	0.00	0.00	100.00	0.00		
551-395-900.000	PUBLISHING/PRINTING	150.00	12.50	0.00	137.50	8.33		
551-395-955.000	MISCELLANEOUS EXPENSE	200.00	0.00	0.00	200.00	0.00		
551-395-957.000	EDUCATION AND TRAINING	250.00	0.00	0.00	250.00	0.00		
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		7,850.00	5,745.47	0.00	2,104.53	73.19		
TOTAL EXPENDITURES		7,850.00	5,745.47	0.00	2,104.53	73.19		
Fund 551 - FARMERS MARKET:								
TOTAL REVENUES		8,000.00	(706.00)	0.00	8,706.00	8.83		
TOTAL EXPENDITURES		7,850.00	5,745.47	0.00	2,104.53	73.19		
NET OF REVENUES & EXPENDITURES		150.00	(6,451.47)	0.00	6,601.47	4,300.98		
TOTAL REVENUES - ALL FUNDS		8,000.00	52,832.73	12,550.62	(44,832.73)	660.41		
TOTAL EXPENDITURES - ALL FUNDS		7,850.00	19,750.10	7,613.99	(11,900.10)	251.59		
NET OF REVENUES & EXPENDITURES		150.00	33,082.63	4,936.63	(32,932.63)	2,055.09		

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH	103,308.89
248-000-003.807	FARMERS MARKET	2,558.58
248-000-123.000	PREPAID EXPENSES	0.00
248-395-001.000	CASH	0.00
248-395-002.000	SAVINGS	116,221.04
248-395-004.000	PETTY CASH	20.45
248-395-123.000	PREPAID EXPENSES	0.00
Total Assets		222,108.96
*** Liabilities ***		
248-000-202.000	ACCOUNTS PAYABLE	10.00
248-000-255.000	DUE TO FEDERAL TAXES	0.00
248-000-256.000	DUE TO STATE TAXES	0.00
248-000-257.000	ACCRUED WAGES	0.00
248-000-257.248	VANGAURD WITHHOLDING	0.00
248-000-258.000	ACCRUED EMPLOYER TAX PAYABLE	0.00
248-000-277.000	FARMERS MARKET VENDORS	(127.65)
248-000-277.100	DUFBI - DOUBLE UP FOOD BUCKS	757.00
248-000-339.000	DEFERRED REVENUES	0.00
248-395-202.000	ACCOUNTS PAYABLE	0.00
248-395-257.000	ACCRUED WAGES	0.00
248-395-258.000	ACCRUED EMPLOYER TAX PAYABLE	0.00
248-395-258.001	ACCRUED EXPENSES	0.00
248-395-339.000	DEFERRED REVENUES	19,676.53
Total Liabilities		20,315.88
*** Fund Balance ***		
248-000-390.000	FUND BALANCE	0.00
248-000-395.000	UNRESTRICTED NET ASSETS	0.00
248-395-390.000	FUND BALANCE	88,591.69
248-395-395.000	UNRESTRICTED NET ASSETS	73,667.29
Total Fund Balance		162,258.98
Beginning Fund Balance		162,258.98
Net of Revenues VS Expenditures		39,534.10
Ending Fund Balance		201,793.08
Total Liabilities And Fund Balance		222,108.96

Fund 551 FARMERS MARKET

GL Number	Description	Balance
*** Assets ***		
551-000-001.000	CASH	6,661.67
551-000-123.000	PREPAID EXPENSES	(4,711.54)
551-395-004.000	PETTY CASH	0.00
Total Assets		1,950.13
*** Liabilities ***		
551-000-202.000	ACCOUNTS PAYABLE	(10.00)
551-395-277.000	FARMERS MARKET VENDORS	8,411.60
Total Liabilities		8,401.60
*** Fund Balance ***		
551-000-390.000	FUND BALANCE	0.00
Total Fund Balance		0.00
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		(6,451.47)
Ending Fund Balance		(6,451.47)
Total Liabilities And Fund Balance		1,950.13

01/10/2022 03:48 PM

User: JENNIE

DB: City Of Evert

BANK RECONCILIATION FOR CITY OF EVART

Bank 248 (EVART DDA MAIN CHECKING)

FROM 12/01/2021 TO 12/31/2021

Reconciliation Record ID: 1230

Finalized

Page 1/1

Beginning GL Balance:

Less: Cash Disbursements

Add: Journal Entries/Other

98,372.26

(7,121.50)

12,058.13

Ending GL Balance:

103,308.89

Ending Bank Balance:

103,840.43

Add: Deposits in Transit

0.00

Less: Outstanding Checks

AP Checks

Check Date	Check Number	Name	Amount
01/07/2020	5591	EVART PHARMACY	25.00
04/16/2020	5596	7TH STREET COFFEE CO	41.00

Payroll Checks

Check Date	Check Number	Name	Amount
12/17/2019	5589	STATE OF MICHIGAN	141.36
06/30/2020	5604	VANGAURD GROUP	324.18

Total - 4 Outstanding Checks:

531.54

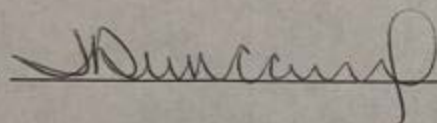
Adjusted Bank Balance

103,308.89

Unreconciled Difference:

0.00

REVIEWED BY:



DATE:

1/10/2022



EVART DDA
PO BOX 668
EVART MI 49631-0668

Have a Question or Concern?

Stop by your nearest
Huntington office or
contact us at:

1-800-480-2001

www.huntington.com/
businessresources

Huntington Public Funds Hybrid Checking

Account: -----1020

Statement Activity From: 12/01/21 to 12/31/21		Beginning Balance	\$98,428.59
		Credits (+)	13,025.83
		Regular Deposits	12,550.00
		Interest Earned	0.62
		Other Credits	475.21
		Debits (-)	7,613.99
		Regular Checks Paid	7,121.50
		Electronic Withdrawals	186.50
		Other Debits	305.99
		Ending Balance	\$103,840.43

Days in Statement Period 31

Average Ledger Balance* 97,658.81

Average Collected Balance* 97,600.75

* The above balances correspond to the
service charge cycle for this account.

Deposits (+)

Account:-----1020

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
12/06	2,050.00	173589083	Brch/ATM	12/30	10,500.00	173589088	Brch/ATM

Other Credits (+)

Account:-----1020

Date	Amount	Description
12/15	0.62	INTEREST PAYMENT
12/17	475.21	Dispute Credit Issued

Checks (-)

Account:-----1020

Date	Amount	Check #	Date	Amount	Check #
12/13	2,550.00	5663	12/23	2,500.00	5665
12/15	1,921.50	5664	12/20	150.00	5666

(*) Indicates the prior sequentially numbered check(s) may have 1) been voided by you 2) not yet been presented 3) appeared on a previous statement or 4) been included in a list of checks.

Other Debits (-)

Account:-----1020

Date	Amount	Description
12/01	20.00	PURCHASE SQUARESPACE INC. SQUARESPACE INC. NEW YORK NY XXXXXXXXXXXX5551

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Other Debits (-)
Account:-----1020

Date	Amount	Description
12/09	50.00	PURCHASE MAESTROCM MAESTROCM 2173916094 IL XXXXXXXXXXXX5551
12/15	20.73	CITY OF EVART UTIL BILL 211214 06890-001
12/16	216.00	PURCHASE SQUARESPACE INC. SQUARESPACE INC. NEW YORK NY XXXXXXXXXXXX5551
12/16	19.99	PURCHASE DRI*GALLUP DRI*GALLUP 18885256117 MN XXXXXXXXXXXX3457
12/16	33.07	CONSUMERS ENERGY ENERGYBILL 211215 103036764720
12/24	132.70	VERIZON WIRELESS PAYMENTS 211224 044221717200001

Balance Activity
Account:-----1020

Date	Balance	Date	Balance	Date	Balance
11/30	98,428.59	12/13	97,858.59	12/20	95,973.13
12/01	98,408.59	12/15	95,916.98	12/23	93,473.13
12/06	100,458.59	12/16	95,647.92	12/24	93,340.43
12/09	100,408.59	12/17	96,123.13	12/30	103,840.43

In the Event of Errors or Questions Concerning Electronic Fund Transfers (electronic deposits, withdrawals, transfers, payments, or purchases), please call either 1-614-480-2001 or call toll free 1-800-480-2001, or write to The Huntington National Bank Research - EA4W61, P.O. Box 1558, Columbus, Ohio 43216 as soon as you can, if you think your statement or receipt is wrong or if you need more information about an electronic fund transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name, your business's name (if appropriate) and the Huntington account number (if any).
2. Describe the error or the transaction you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
3. Tell us the dollar amount of the suspected error. We will investigate your complaint or question and will correct any error promptly.

Verification of Electronic Deposits If you authorized someone to make regular electronic fund transfers of money to your account at least once every sixty days, you can find out whether or not the deposit has been received by us, call either 1-614-480-2001 or call toll free 1-800-480-2001.

Balancing Your Statement - For your convenience, a balancing page is available on our web site <https://www.huntington.com/pdf/balancing.pdf> and also available on Huntington Business Online.

01/10/2022 03:40 PM

User: JENNIE

DB: City Of Evart

BANK RECONCILIATION FOR CITY OF EVART

Bank 551 (FARMERS MARKET)

FROM 12/01/2021 TO 12/31/2021

Reconciliation Record ID: 1231

Finalized

Page 1/1

Beginning GL Balance:

6,661.67

Ending GL Balance:

6,661.67

Ending Bank Balance:

4,534.71

Add: Deposits in Transit

DIFFERENCE OF CHECK 2165
TO MOVE 250 CKS TO 551 (JULY 2021)
TO MOVE 250 CKS TO 551 (AUG 2021)

(0.04)

2,125.00

24.00

2,148.96

Less: Outstanding Checks

AP Checks

Check Date	Check Number	Name	Amount
08/18/2021	2191	CUSHMAN, JINNIFER	12.00
09/01/2021	2208	LOWES, TIFFANY	4.00
09/17/2021	2213	CUSHMAN, JINNIFER	6.00

Total - 3 Outstanding Checks:

22.00

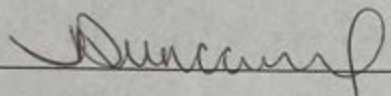
Adjusted Bank Balance

6,661.67

Unreconciled Difference:

0.00

REVIEWED BY:



DATE:

1/10/2022



EVART DDA
FARMERS MARKET
PO BOX 668
EVART MI 49631-0668

Have a Question or Concern?

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Huntington office or
contact us at:

1-800-480-2001

[www.huntington.com/
businessresources](http://www.huntington.com/businessresources)

Huntington Public Funds Economy Checking

Account: -----9088

Statement Activity From: 12/01/21 to 12/31/21		Beginning Balance	\$4,545.46
		Credits (+)	32.25
		Other Credits	32.25
Days in Statement Period 31		Debits (-)	43.00
		Regular Checks Paid	43.00
Average Ledger Balance* 4,544.07		Total Service Charges (-)	0.00
Average Collected Balance* 4,544.07		Ending Balance	\$4,534.71

* The above balances correspond to the service charge cycle for this account.

Other Credits (+)

Account:-----9088

Date	Amount	Description
12/08	32.25	PRIOR MONTH'S SERVICE CHARGE REFUND

Checks (-)

Account:-----9088

Date	Amount	Check #	Date	Amount	Check #
12/13	43.00	2220			

(*) Indicates the prior sequentially numbered check(s) may have 1) been voided by you 2) not yet been presented 3) appeared on a previous statement or 4) been included in a list of checks.

Service Charge Summary

Account:-----9088


Previous Month Service Charges (-)	\$0.00
Total Service Charges (-)	\$0.00

Balance Activity

Account:-----9088

Date	Balance	Date	Balance	Date	Balance
11/30	4,545.46	12/08	4,577.71	12/13	4,534.71

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Balancing Your Statement - For your convenience, a balancing page is available on our web site <https://www.huntington.com/pdf/balancing.pdf> and also available on Huntington Business Online.

PROFESSIONAL FEES AND BILLINGS

Professional fees for the services listed in this proposal will be billed to the City of Evert on an hourly reimbursable basis. Where appropriate, we will provide itemized billings, listing the service provided to the City to allow for easy billing to applicant escrow accounts and appropriate bookkeeping. For reference, our 2021 hourly billing rates are as follows:

STAFF MEMBER	HOURLY RATE
Executive.....	\$130
Senior Planner.....	\$105
Community Planner.....	\$85
Landscape Designer.....	\$100
Graphic Designer.....	\$75





BRAD KOTRBA, AICP

senior planner

kotrba@williams-works.com

Comprehensive & Strategic Planning	<div></div>
Community & Economic Development	<div></div>
Financial Modeling	<div></div>
Market Analysis	<div></div>
Socio-economic Forecasting & Modeling	<div></div>

EDUCATION

M.U.R.P., Urban and Regional Planning
University of Michigan

B.S., Urban and Regional Planning
Michigan State University

REGISTRATIONS AND CERTIFICATIONS

Graduate Certificate in Real Estate Development
(G.C.R.E.D.)

American Institute of Certified Planners

PROFESSIONAL AFFILIATIONS

American Planning Association

Michigan Association of Planning

Brad Kotrba, is a Senior Planner with Williams and Works' Planning Group. Brad has worked in the planning and development field for nearly a decade, working for both local and regional governments, as well as in private practice. Before joining Williams & Works he worked for ROWE Professional Services Company, Watermark Partners, Northwest Georgia Regional Commission and the City of Bay City.

Brad believes that community integrity can only be achieved when the client and its valued stakeholders are brought together to create a comprehensive vision for their community.

Since joining Williams & Works in 2019, he has worked as a Planner of Record with the City of South Haven, City of Ionia, Richland Township, and Bowne Township. He has worked on Master Planning, Zoning Ordinance, and Parks & Recreation Planning in Weare Township, Richland Township, and Rutland Township. His experience with community market analysis and financial feasibility has been used on several projects with the Michigan Municipal League and the Michigan Economic Development Corporation.



PRIMARY CONTACT

Brad Kotrba, AICP
Senior Planner

SECONDARY CONTACT

Andy Moore, AICP
Executive-in-Charge, QA/QC

ADDITIONAL SUPPORT

Nathan Mehmed, AICP
Tanya DeOliveira, AICP
Whitney Newberry
Maleah Rakestraw, ASLA
Kim Nguyen

**Evart Main Street/Downtown Development Authority
Executive Director Employment Agreement**

This Agreement, made and entered into at Evart, Michigan this 1st day of March, 2022 by and between the City of Evart Main Street/DDA (hereinafter called the "DDA"), and Todd Bruggema, (hereinafter called the "Director").

1. Director shall perform the duties of DDA Director as prescribed by the DDA Board of Directors (hereinafter called the "Board") and as approved by the City Council of the City of Evart (hereinafter the "City Council"), pursuant to Public Act 57 of 2018, and as may be established, modified, and/or amended from time to time by the Board and approved by the City Council. Director acknowledges the authority of the Board and City Council with respect to their responsibilities and directions related thereto.
1. Director agrees to devote their talents, skills, efforts, and abilities toward competently and proficiently fulfilling all duties and responsibilities of the position assigned. Director agrees to faithfully perform those duties assigned by the Board and to comply with the directives of the Board with respect thereto. The Director agrees not to take on any conflicts of interest while employed by the DDA.
2. Director understands and acknowledges that the DDA is a public body corporate, funded with public tax dollars, and that as such, the documents that Director is privy to are generally going to fall within the category of public records as defined by the Freedom of Information Act, Public Act 442 of 1976, as amended, subject to transparency and disclosure. Director also recognizes that the business and operations of the DDA are subject to the requirements of the Open Meetings Act, Public Act 267 of 1976, as amended, and meetings shall be noticed and held accordingly. Furthermore, all public records shall remain the property of the DDA and the City of Evart and shall be retained in such a way that they are accessible to the public and kept safely in accordance with a State of Michigan approved record retention schedule as required by law.
3. The Director agrees to devote full time to the performance of the services required in this Agreement. The Director shall receive training from Michigan Main Street in order to fulfill the duties of the Main Street program. This will include mandatory training sessions hosted by the Main Street program at the state and national level. The Director shall also strive to maintain a consistent schedule and to regularly contact business owners in the Main Street/DDA district.
4. For all services rendered by the Director, the DDA shall pay to the Director an annual salary of \$62,000 payable in twenty-six (26) equal installments. (This amount includes a base salary of \$50,000 and an additional \$12,000 in lieu of health, vision, and dental insurance for the director and their dependents.)
5. Annually, a portion or all of one Board Meeting shall be used for the following purposes:
 - a. evaluating the Director and to discuss the working relationships between the Director and the Board,
 - b. consideration of renewal/nonrenewal of the Director's contract, and

- c. consideration of adjustments to compensation levels, all subject to approval by the City Council, in accordance with Public Act 57 of 2018, as amended.
6. Director understands and agrees that he is an “at will” employee and may be terminated at any time for any reason subject to thirty (30) days written notice. Director may also terminate this Agreement for any reason by providing thirty (30) days written notice.
7. DDA and Director agrees to the following terms under this Agreement:
 - a. Unless terminated, Agreement shall be in effect from this date until February 29th, 2024 and thereafter is subject to renewal as approved by the Board and as ratified by City Council. A positive drug test nullifies this entire agreement.
 - b. Director may, at any time, and with thirty (30) days written notice, terminate this Contract.
 - c. DDA may, at any time, and with thirty (30) days written notice terminate this Agreement.
8. Fringe benefits:
 - a. The Board shall pay unemployment insurance and workers compensation insurance premiums on behalf of the Director.
 - b. Beginning with the effective date of this Agreement, the Director shall have fifteen (15) paid days available annually for use as sick days and/or vacation days. Additional days without pay will only be granted at the discretion of the Board.
 - c. Board shall pay, or reimburse the director for, reasonable expenses related to the performance of their duties. Eligible expenses must be documented in detail by Director prior to reimbursement and may include travel expenses including mileage, meals, parking, and lodging. Alcoholic beverages will not be paid for, nor reimbursed, by the Board. Mileage reimbursement will be made at the current IRS rate and shall be only for mileage traveled to conduct DDA business when using the Director’s personal vehicle. Daily travel to and from work shall not be reimbursable.
 - d. Upon completion of one year of employment, the DDA will match up to a 3% contribution to the retirement plan designated by the Director.
 - e. The parties agree that this Agreement will not be interpreted or enforced in such a manner which discriminates on the basis of race, color, creed, religion, sex, age, national origin, or disability.
 - f. The Board shall not be obligated to pay for any health, vision, or dental insurance for the director, or their dependents, as long as the director is receiving the additional compensation described in paragraph 4 above.
9. This Agreement constitutes the sole and only Agreement of the parties and supersedes any prior understandings, oral, or written Agreement between the Parties respecting the subject matters contained. The Parties understand and agree that this Agreement shall be construed under and in accordance with the laws of the State of Michigan, that the Agreement may not be modified unless in writing, approved by City Council, and signed by both Parties. The Parties agree that any waiver of any part of this Agreement shall not be a waiver of any part or part of the whole, nor shall any waiver of a breach of this Agreement in whole or in part constitute a waiver of any other succeeding breach. In case any one or

more of the provisions in this Agreement shall be held to be invalid, illegal, or unenforceable for any reason, the invalidity, illegality, or unenforceability of any provisions shall not affect any other provision, but this Agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been contained in the Agreement.

Alan Bengry, President
Evert Main Street/DDA Board of Directors

Todd Bruggema, Director
Evert Main Street/DDA

June Essner, Secretary
Evert Main Street/DDA Board of Directors

Dated: _____



CONTRACT FOR MANAGEMENT SERVICES



AGREEMENT, made on the _____ day of _____ in the year 2022
by and between: The City of Evart/Downtown Development Authority
(DDA), and _____, hereinafter referred to as
Evart Farmers Market (EFM) Manager.

The purpose of this assignment is to engage the EFM Manager in a contractor role to manage and operate the Evart Farmers Market. The assignment under this contract will include the specific job description and activities (attached). The EFM Manager is a part-time contract position with the primary responsibility being the day-to-day operation of the market. This position will require 10 to 18+ hours a week for 18+ weeks during the market season, which is comprised of on-site presence during all market hours, inclusive of set-up and breakdown, as well as off-site work during non-market hours, plus about 8+ hours a month in the off-season. In addition, the manager will represent the market to the market's vendors, consumers, and the community. The EFM Manager will coordinate their activities with the DDA's Board of Directors, who set all market policy.

Term

The period of performance for this assignment is February 1, 2022 through November 30, 2022. Any amendment or extension of the period of performance must be formalized in writing and signed by the EFM Manager and the duly authorized representative of the DDA.

Office and Support Services

The DDA will reimburse mileage for farm and craft vendor visits to verify product authenticity and origin at the 2022 federal mileage reimbursement rate of \$.585/mile, up to a contract total of \$500. Requests for mileage reimbursement shall be submitted to DDA at the EFM Manager's convenience (but not more frequently than every other week) and should include the following information:

Purpose of Travel	Point of Origin	Destination	Total Miles (round trip)	Reimbursement Rate	Reimbursement Requested
<i>Farm Visit</i>	<i>Evart MI</i>	<i>Cadillac MI</i>	<i>56.8</i>	<i>\$.585/mile</i>	<i>\$33.23</i>

DDA will pay registration fees, mileage (to be included in mileage stipend for farm visits), lodging and a meal stipend for conferences and conventions, as well as membership dues to MIFMA and the Farmers Market Coalition.

DDA is not responsible for furnishing office space but will provide a cell phone with unlimited calls and texts and support services relating to copying and disbursing printed materials.

Compensation

The compensation for this 10 month assignment is \$2,800, to be paid in 7 equal installments of

\$400 on the first Wednesday of each month: May through October. Including reimbursable travel, the total cost of this contract is not to exceed \$3,300.

Termination

This contract may be terminated by mutual agreement of both parties. In addition, this contract may be terminated by either party by written notice should either party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination. In the event of termination not the fault of the EFM Manager, the EFM Manager shall be compensated for all services performed to the termination date. In the event of the termination through fault of the EFM Manager, the EFM Manager shall not be due any additional compensation for services rendered past the previous billing of services.

Employment Status

For purposes of performing the services specified in this contract, the parties agree that the EFM Manager is an independent contractor. The EFM Manager is not an employee of the DDA or City of Evert and is responsible for all withholding and other tax liability resulting from this contract. The DDA and City of Evert will not provide any individual retirement benefits, group life insurance, group health and dental insurance, vacation and sick leave, workers compensation, or any other benefits or services.

Miscellaneous

A. Agreement and Amendment.

This contract represents the entire agreement between the DDA and the EFM Manager. No changes, modifications, or amendments in the terms and conditions of this contract shall be effective unless reduced to writing and signed by the EFM Manager and the duly authorized representative of the DDA. This contract shall be governed by applicable state and federal law. This contract is entered into as of the day and year written above.

B. Indemnification.

Any EFM Manager, recipient, or entity paid with DDA funds shall be acting as an independent contractor and not as an employee of the DDA. Accordingly, such EFM Manager, recipient or entity paid with DDA funds shall indemnify and hold the DDA harmless from liability and any claims suits, judgments, and damages arising as a result of the performance of the contract.

Signed in agreement by:

The City of Evert/Downtown Development Authority

Signature: _____ Date _____

Evert Farmers Market Manager

Signature: _____ Date _____

Evart Area Joint Fire Department

Fire Board Meeting

January 11, 2022 @ 4:30 PM

PLEDGE OF ALLEGIANCE

Meeting called to order by Chairman Hammer at 4:56 pm.

ROLL CALL: Gary Hammer – Evart Township, Dan Elliott – City of Evart, Sherri Bancroft – Osceola Township, Bev Mills – Sylvan Township, Diane Brackett – Orient Township.

GUESTS: Shane Helmer, Jesse Hyden, Angie Cushman, Travis Douglas.

Citizens Comments: None

MOTION BY CITY OF EVART 2ND BY ORIENT TWP to approve the agenda as presented. MOTION PASSED.

MOTION BY CITY OF EVART 2ND by ORIENT TWP to approve the consent agenda with the approval of the payment of bills, treasurers report, and December 14, 2021 regular meeting minutes. MOTION PASSED.

General Checking, \$5,306.21. High Yield Savings, \$314,856.00. Grand Total \$320,167.21.

OLD BUSINESS:

- 1. STATUS OF ENGINE 8:** Shane stated that Engine 8 is back in service and running.
- 2. UPDATE ON NEW TRUCK – TRAINING DATES:** Shane stated that the new truck was lettered and is completely into service as of today. All electrical and the dump tanks were

fixed and corrected. Training will take place on January 14-15 for the use of the truck.

3. **DRAFT BUDGET:** Shane stated that he had forgotten to add the payroll, and life, liability, and workman's comp insurance into the budget. He has added that to the budget, and the new draft budget was handed out to take to the entities for a proposed budget for 2022-23.
4. **MANNED STATION – ACTIVITY LOGS:** Shane handed out the logs for the last 11 days for the manned station, he is very happy with the progress that we have had so far. The response and times are very well accepted, and everyone seems to be engaged with all the jobs, and activities the department is doing. Discussion was held.

NEW BUSINESS:

1. **FOAM ISSUES:** Shane stated that while getting the new truck and the inspector noticed that we have foam that has PFAS, upon further review, Shane stated that we do indeed have the foam, and that it was purchased after the PFAS was recalled, and we were sold this foam by the manufacturer, while being told it was safe and was not included in the PFAS recall. Shane stated that the department cannot use the foam, which the department currently has 46 buckets, and 2 – 50 gallon drums. Discussion was held.

CITIZENS COMMENTS: NONE

Fire Chief Report: Shane stated that last year we had 755 calls for the year 2021, which is a record year for us. Which included grass fires increased by 30% house fires we had 10, of our own we only had 3, the rest were mutual aid. We have 27 active members right now. New gear should arrive late February, early March. Would like to pursue looking into a generator for the building for the next USDA grant. The least gas meters are here and will be tagged out to members and in

service in February. Hand rail was fixed and updated on the tower. Air bottles will be certified in May, air packs are due in March. Chief is also looking into uniforms for the crew to wear each day that they are on shift here at the fire department.

We also do a new Form Stack QR code with all the reports, and the paperwork.

Shane stated that next month the Direct Deposit should be up to date, and the city should be able to use this instead of checks. Shane stated that Jennie Duncan is the one who does all the fire departments books at the City of Evart; she is not listed on our checking because Pepper Lockhart was on until she now is the Interim City Manager. Shane would like for Jennie Duncan to be added to the checking account so she can access our account to be able to give any reconciliations that need to be done.

MOTION BY OSCEOLA TWP, 2ND BY ORIENT TWP, to remove Pepper Lockhart as the City of Evart's representative and add Jennie Duncan as the representative to Evart Fire Department Member's First Credit Union banking account.

MOTION PASSED.

Next Meeting: February 8, 2022 AT 4:30PM.

MINUTES ARE NOT OFFICIAL UNTIL APPROVED AT A FUTURE BOARD MEETING.

MOTION BY SYLVAN, 2ND BY CITY OF EVART, to adjourn the meeting @ 5:45pm

MOTION PASSED.

Angela Cushman

Administrative Assistant

Evart Area Joint Fire Department

AMENDED MINUTES

REGULAR MEETING

EVART HOUSING COMMISSION

Tuesday, January 18, 2022, 6:00 P.M.

Centennial Arms Community Room

The meeting was called to order at 6:00 p.m. by Acting President Molenaar.

ROLL CALL

Present - Dellar, Mock, Moyer, Northon and Molenaar
Absent - None

ADOPTION OF AGENDA – ADDITIONS/CHANGES

It was moved by Commissioner Northon and supported by Commissioner Dellar to approve the Agenda with no changes.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar
Nays: None

APPROVAL OF MINUTES

- a. It was moved by Commissioner Northon, supported by Commissioner Dellar to approve the Minutes of the Regular Meeting held December 21, 2021.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar
Nays: None

BILLS AND COMMUNICATIONS

- a. It was moved by Commissioner Dellar, supported by Commissioner Northon to approve the Bills and Disbursements for December 2021.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar
Nays: None

- b. It was moved by Commissioner Northon and supported by Commissioner Dellar to receive and file the January 2022 Newsletter, Resident Council Minutes for December, 2021 and Kasey Fitzpatrick's Letter of Resignation.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar
Nays: None

REPORTS OF THE DIRECTOR

- a-e. It was moved by Commissioner Northon, supported by Commissioner Dellar to receive and file the available reports.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar
Nays: None

UNFINISHED BUSINESS

- a. None

COMMISSIONER COMMENTS/CONCERNS

Commissioner Moyer commented on paving First Street. President Molenaar wished everyone a Happy New Year and thanked them for coming to the meeting.

NEW BUSINESS

- a. It was moved by Commissioner Moyer, supported by Commissioner Northon to approve the Proposal to Provide Professional Audit Services to Smith & Klaczkiewicz, PC in the amount of \$6,800.00 to perform the audit for fiscal year ending 12/31/2021 with optional years ending December 31, 2022 and 2023.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar
Nays: None

- b. It was moved by Northon and supported by Commissioner Dellar to approve the Management Invoice from the Big Rapids Housing Commission for December, 2021.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar
Nays: None

- c. It was moved by Commissioner Northon, supported by Commissioner Moyer to approve the advertisement for Evart Housing Commission in the Talk of the Town Magazine in the monthly amount (not to exceed) \$150.00.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar
Nays: None

- d. During the Election of Officers, it was moved by Commissioner Dellar and supported by Commissioner Moyer to nominate Sarah Molenaar as President. It was moved by

Commissioner Moyer and supported by Commissioner Molenaar to nominate Tammy Dellar as Vice-President.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar

Nays: None

- e. It was moved by Commissioner Northon and supported by Commissioner Mock to approve the Evert Housing Commission Organization Flow Chart.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar

Nays: None

- f. The Evert Housing Commission Roster was reviewed and no changes are necessary at this time.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar

Nays: None

- g. It was moved by Commissioner Northon, supported by Commissioner Dellar to approve the used washer and dryer bids.

Yeas: Dellar, Mock, Moyer, Norton and Molenaar

Nays: None

- h. The Procurement Policy was reviewed and discussed.

- i. The Community Service Policy was reviewed and discussed.

HEARING OF THE PUBLIC

During the Hearing of the Public comments were heard regarding dust.

ADJOURNMENT

It was moved by Commissioner Mock and supported by Commissioner Northon to adjourn the meeting at 7:20 p.m.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar

Nays: None

Respectfully submitted,

Sarah Molenaar
President

Mark W. Sochocki
Executive Director/Secretary