



City Council

Mayor: Chris Emerick
Mayor Pro-Tem: Sandy Szeliga
Council: Dan Elliott
Sean Duffy
Matt Hildebrand
City Clerk: Kathy Fiebig
City Manager: Pepper Lockhart

City of Ewart
200 S. Main St.
Ewart, MI 49631
(231) 734-2181

www.ewart.org

CITY OF EVART REGULAR COUNCIL MEETING AGENDA Tuesday October 25, 2022 @ 7:30PM

The Regular Council Meeting will be held in the Community Room at the Depot located at 200 S. Main St. Ewart, MI 49631

Before each regular council meeting there will be a standing pre-council work session from 7:00PM to 7:30PM.

1. Call to Order: 7:30PM
2. Pledge of Allegiance
3. Roll Call
4. Citizens' Comments – *limited to 3-4 minutes per individual*
5. Approval of Agenda
6. Consent Agenda
The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one Board motion without discussion. Any person, whether Board Member, staff or public may ask that item be removed from the Consent Agenda to be placed elsewhere on the regular agenda for discussion. All such requests will be granted.
 - A. Regular Council Minutes – October 11, 2022
 - B. Vendor's List \$77,217.89
7. Unfinished Business
 - C. Water Ordinance- *Discussion of Meeting Dates*
8. New Business
 - D. Motion to Amend Approved Minutes of May 16, 2022
 - E. Cemetery Board – Request to purchase gate and temporary fence
 - F. Appoint Don Duncan as Airport Manager – Resolution 2022-14
 - G. Request for Purchase of Truck
 - H. Request Approval of Playground Equipment Donation
9. Department/Informational Reports (No Action Needed)
 - I. Accounts Payable Report (10/12/2022 – 10/25/2022)
 - J. Payroll Reports (10/12/2022 – 10/25/2022)

- 10. City Attorney Report/Comment**
- 11. City Clerk Report/Comment**
- 12. Finance Director Report/Comment**
- 13. Department of Public Works Report/Comment**
K. DPW Monthly Report – *September 2022*
- 14. Police Department Report/Comment**
L. Police Department Monthly Report – *September 2022*
- 15. Downtown Development Authority Report/Comment**
M. DDA Meeting Agenda (10/11/22) with Minutes – *September 13, 2022*
- 16. City Manager Report/Comment**
- 17. Evart Public Library**
N. Library Board Minutes – *September 19, 2022*
- 18. Citizens' Comments** – *limited to 3-4 minutes per individual*
- 19. Adjournment**

**CITY OF EVART
REGULAR COUNCIL MEETING
OCTOBER 11, 2022 @ 7:30PM
Community Room at the Depot, 200 S. Main Street**

Mayor Chris Emerick called the meeting to order at 7:30pm, then led the assembly in the Pledge of Allegiance.

Present (via roll call): Sean Duffy, Dan Elliott, Mayor Emerick, Matt Hildebrand, Sandra Szeliga

Present (staff): City Manager Pepper Lockhart, Finance Director/Treasurer Jennie Duncan, Director of Department of Public Works (DPW) Donald Duncan, Downtown Development Authority Director (DDA) Todd Bruggema, City Attorney James White, City Clerk Kathy Fiebig

Guests: Vanessa Jones, Ashley Flachs

Citizens' Comments: none

Approval of Agenda

Motion by Mayor Emerick to approve the agenda as presented. Support by Mr. Hildebrand. Motion passed with all in favor.

Approval of Consent Agenda

A. Regular Council Minutes – September 27, 2022

B. Vendor's List - \$117,579.39

Motion by Mr. Hildebrand to approve the consent agenda as presented. Support by Mayor Emerick. Motion passed with all in favor.

Unfinished Business

C. Water Ordinance – Discussion of Meeting Dates

Staff is reaching out to landlords to schedule a meeting during the first week of November. There have not been enough responses to schedule a date. No action taken.

New Business

D. Request to Dispose of Assets

Mr. Duncan would like to dispose of three city vehicles that are in poor repair, cannot be started, and cannot be towed by staff. Estimates to repair are in the thousands and the vehicles are fully depreciated so have no actual value. Motion by Mr. Hildebrand authorizing the disposal of three city trucks: a 2004 F250 (VIN 1FTNF21L44ED06734), a 2006 F250 (VIN 1FTNF21586EA90536) and a 2006 F350 (VIN 1FTSX21546ED35526) by selling them to Barnett's Auto Repair for \$400/each, contingent upon Barnett's waiving the inspection fee on each vehicle. If Barnett's will not waive the inspection fees, the trucks will be sold as scrap for a total of \$875. Support by Mr. Elliott. Motion passed with all in favor.

E. Request to Purchase a city truck

Mr. Duncan noted that traffic at the airport is increasing, and the airport courtesy vehicle that he uses is often needed by pilots during his working hours. He presented a quote to buy a used truck for his use to allow the courtesy vehicle to be more readily available for pilots. This truck could be used by DPW staff when needed. Mr. Elliott had requested pricing for a new vehicle,

and Ms. Lockhart provided a price list from MI-Deal. Motion by Mr. Elliott to authorize the purchase of a new truck for up to \$30,000 to be paid for from the equipment pool fund balance. Support by Mr. Hildebrand. Motion passed with all in favor.

F. Master Plan

Ms. Lockhart recommends that council accept the quote from Williams & Works to update the Master Plan. The city has done a survey for this which cut the cost considerably, and she does not expect the total cost to exceed \$16,800. Motion by Mr. Duffy to accept the quote from Williams and Works to update the city's Master Plan for an amount not to exceed \$16,800, with this cost split equally between the general fund and the water and sewer funds. Support by Mayor Emerick. Motion passed with all in favor.

Department/Informational Reports

G. Accounts Payable Report (9/28/2022-10/11/2022)

H. Payroll Reports (9/28/2022-10/11/2022)

I. Summary of Funds – August and September 2022

J. Revenue and Expense – through October 5, 2022

City Attorney Report/Comment

Mr. White has been on vacation and is catching up. He has not talked to the county building inspector about demolitions, but Ms. Lockhart stated that a process has been developed and she will share that with him. Mr. White noted that the city should require a copy of all land contracts executed within the city, as some contracts say the buyer is responsible for property taxes, but the seller actually pays them.

City Clerk Report/Comment

Ms. Fiebig is focused on the general election on November 8.

City Manager Report/Comment

Ms. Lockhart has been working with Mr. Duncan and Chris Mulkerns on the Drinking Water Revolving Fund application which is due by November 1. She is working with the schools on the sidewalk grant and that is moving forward. She reminded council that her evaluation is due by October 24.

Finance Director Report/Comment

Ms. Duncan has finished the quarterly and monthly reports. She is working to obtain insurance quotes for next year and is working with Mr. Bruggema to wrap up the Farmers Markets financials now that the season has ended. She is helping staff contact landlords about the meeting regarding the water ordinance.

Department of Public Works Report/Comment

Mr. Duncan is utilizing Facebook more often to get the word out about what staff is working on. Streets with curb and gutter will be swept tomorrow and staff has been working hard on getting the streets ready. Staff has been working with contractors to take down hazardous trees and grind stumps, which has reduced the cost considerably as staff does most of the cleanup. Staff has been filling potholes and hot patched the intersection at W. 6th Street and N. Pine. The base of the railroad bridge has been cleared of trees and brush and the graffiti has been painted over. Point Broadband cut a water line in the industrial park and staff repaired the leak. The city will bill Point Broadband for the cost of repairs for all of the lines they damaged when installing fiber optic. Big Rapids DPW assisted staff with the removal of the handicapped kayak launch, which reduced the time from 7 hours to 2 ½. The Splash Pad has been winterized. Staff is repainting the crosswalks at the Middle School.

Police Department Report/Comment

Speed signs are in place and operational on N. Oak and N. River and Ms. Lockhart shared the data that has been collected to date on Chief Beam's behalf. A third post will be installed near the elementary school and the signs will be rotated periodically.

Downtown Development Authority Report/Comment**K. DDA Meeting Packet – September 13, 2022**

Mr. Bruggema is working on an impact report for the Michigan Main Street program. He's working with Ms. Lockhart on getting second story residential units in place in the downtown business district. He's working on the TIF plan with Williams & Works and hopes to present that soon.

Evart Area Fire Department**L. Fire Department Minutes and Finances – September 20, 2022****Evart Housing Commission****M. Housing Commission Minutes – August 16, 2022**

Citizens' Comments: *Chris Emerick noted that her personal email and Facebook page has been full of complaints for the past two years. Recently, she's getting positive feedback as people are noticing all of the improvements being made around town, especially all the work being done by DPW.*

Motion by Mayor Emerick to adjourn. Support by Mr. Duffy. Motion passed with all in favor. The meeting was adjourned at 8:28pm.

Kathy Fiebig, City Clerk

| Check Date | Bank | Check | Vendor | Vendor Name | Amount |
|-----------------|------|---------|--------|------------------------------------|-----------|
| Bank 751 VENDOR | | | | | |
| 10/12/2022 | 751 | 1043(A) | 909 | GLOBAL COMPLIANCE NETWORK, INC | 250.00 |
| 10/12/2022 | 751 | 1044(E) | 0397 | UNEMPLOYMENT INSURANCE AGENCY | 929.00 |
| 10/18/2022 | 751 | 1045(A) | 0229 | OSCEOLA COUNTY TREASURER | 2,489.15 |
| 10/18/2022 | 751 | 39380 | 0028 | CITY OF EVART | 4,134.77 |
| 10/18/2022 | 751 | 39381 | 0653 | EVART PUBLIC LIBRARY | 190.75 |
| 10/25/2022 | 751 | 1046(A) | 1988 | CASSWELDING | 300.00 |
| 10/25/2022 | 751 | 1047(A) | 2066 | HYDEN, JESSE | 150.00 |
| 10/25/2022 | 751 | 1048(A) | 639 | MILLER, JEFFREY | 12.99 |
| 10/25/2022 | 751 | 1049(A) | 1996 | OHM ADVISORS | 5,835.50 |
| 10/25/2022 | 751 | 1050(A) | 2035 | SINGLESOURCE | 244.64 |
| 10/25/2022 | 751 | 1051(A) | 2300 | TELNET WORLDWIDE | 209.74 |
| 10/25/2022 | 751 | 1052(A) | 1600 | TRACE ANALYTICAL LABORATORIES | 17.75 |
| 10/25/2022 | 751 | 1053(A) | 3005 | WILLIAMS & WORKS, INC. | 100.00 |
| 10/25/2022 | 751 | 1054(A) | 1803 | XEROX CORPORATION | 52.03 |
| 10/25/2022 | 751 | 1055(E) | 0024 | CONSUMERS ENERGY | 9,835.92 |
| 10/25/2022 | 751 | 1056(E) | 1784 | VERIZON WIRELESS | 370.59 |
| 10/25/2022 | 751 | 39382 | 0028 | CITY OF EVART | 3,553.28 |
| 10/25/2022 | 751 | 39383 | 0576 | DTE ENERGY | 335.39 |
| 10/25/2022 | 751 | 39384 | EJ USA | EJ USA, INC | 22,242.48 |
| 10/25/2022 | 751 | 39385 | 0761 | ELHORN ENGINEERING CO | 10,876.70 |
| 10/25/2022 | 751 | 39386 | 655 | F & B STUMPGRINDING | 2,275.00 |
| 10/25/2022 | 751 | 39387 | 0677 | HOMETOWN HARDWARE | 50.02 |
| 10/25/2022 | 751 | 39388 | 1146 | IMAGEGRAPHICS | 195.00 |
| 10/25/2022 | 751 | 39389 | 0876 | INTEGRITY BUSINESS SOLUTIONS | 13.23 |
| 10/25/2022 | 751 | 39390 | 0943 | JR AGGREGATES EVART | 153.82 |
| 10/25/2022 | 751 | 39391 | 1033 | MICHIGAN ASSOC OF CHIEFS OF POLICE | 395.00 |
| 10/25/2022 | 751 | 39392 | 0255 | PIONEER GROUP | 20.70 |
| 10/25/2022 | 751 | 39393 | 1806 | REPUBLIC SERVICES #239 | 11,269.78 |
| 10/25/2022 | 751 | 39394 | 0123 | RIETH-RILEY CONSTR CO INC - BR | 267.46 |
| 10/25/2022 | 751 | 39395 | 1579 | SPECTRUM HEALTH OCCUPATIONAL | 130.00 |
| 10/25/2022 | 751 | 39396 | 1803 | XEROX CORPORATION | 317.20 |

751 TOTALS:

Total of 31 Checks:

77,217.89

Less 0 Void Checks:

0.00

Total of 31 Disbursements:

77,217.89

AGENDA REPORT

To: Honorable Mayor Emerick and Council Members
From: Kathy Fiebig, City Clerk
Date: October 19, 2022
Re: Motion to Amend Approved Minutes of May 16, 2022
For: Regular Council Meeting 10.25.2022

Background

Finance Director Jennie Duncan noted an error in the approved minutes of the regular council meeting held on May 16, 2022.

Issues and Questions Specified

Under Item G: Fire Hydrant Replacement, the minutes state that each hydrant will cost \$5,166. The correct amount is \$2,780.13 per hydrant.

Alternatives

None

Financial Impact

None

Recommendation

Amend the minutes for the May 16, 2022 meetings to reflect the correct meter cost.

Attachments

1. Minutes 05.16.2022

**CITY OF EVART
REGULAR COUNCIL MEETING
May 16, 2022 @ 8:00PM
Community Room at the Depot, 200 S. Main Street**

Mayor Emerick called the meeting to order at 8:00pm, then led the assembly in the Pledge of Allegiance.

Present (via roll call): Sean Duffy, Chris Emerick, Matt Hildebrand, Sandra Szeliga

Absent: Dan Elliott

Present (staff): City Manager Pepper Lockhart, Finance Director/Treasurer Jennie Duncan, Director of Public Works Dustin Moma, City Attorney James White, Chief of Police John Beam Jr., City Clerk Kathy Fiebig

Guests: Travis Douglas, Jesse Hyden, Larry Lauman, Ryan Douglas, Max Eisenhauer, Roger Elkins, Shawn Pattee

Citizens' Comments: Shawn Pattee: *I'm not here to complain or criticize, but Riverside West looks worse than I have ever seen it. The city needs a park host and the campground should be reopened as it is an underutilized asset that could make money for the city. The streets must be addressed and the continual patching of random potholes is not acceptable. Perhaps the city needs to look at the administrative staffing level and redirect some of those salaries into additional public works people.*

Approval of Agenda

Ms. Lockhart added two items to the agenda: leaf vacuum grant under unfinished business as Item D2 and a water leak rebate request under new business as Item I2.

Motion by Mayor Emerick to approve the agenda with the two additions. Support by Mr. Duffy. Motion passed with all in favor.

Approval of Consent Agenda

A. Regular Council Minutes – May 2, 2022

B. Vendor's List \$52,034.22

C. Budget Amendments

Motion by Mr. Hildebrand to approve the consent agenda as presented. Support by Ms. Szeliga. Motion passed with all in favor.

Unfinished Business

D. Purchase Offer – 8773 7 Mile Road

Max Eisenhauer had made a cash offer of \$20,000 for the city property at 8773 7 Mile Road contingent upon city water and sewer being available. Neither service can be provided at that address. Mr. Eisenhauer chose to withdraw the contingency and resubmitted his offer. Motion by Mr. Hildebrand to accept the \$20,000 cash offer for 8773 7 Mile Road. Support by Ms. Szeliga. Motion passed with all in favor.

D2. Leaf Vacuum Grant

Council had approved applying for a USDA grant to purchase a leaf vacuum for the Department of Public Works. There was a misunderstanding regarding the amount available through the grant, and the city will be liable for an additional \$9,714 for the match. Ms. Lockhart stated that

there are funds available for this in the equipment pool. Motion by Mr. Duffy to approve the additional \$9,714 for the leaf grant vacuum match for a total of \$31,000. Support by Mayor Emerick. Motion passed with all in favor.

New Business

E. Letter of Resignation

Shannon Schmidt submitted a letter of resignation from the Downtown Development Authority Board. Council accepted.

F. Colorimeter Replacement

Mr. Moma explained that the water and sewer operators use the colorimeters on a daily basis to balance the additives to the city water well system. We are required by law to have two units with one in use and one as a back up. The current units are over twelve years old and have become unreliable. Motion by Mr. Hildebrand to purchase a new colorimeter at a cost of \$2,425.86. Support by Mayor Emerick. Motion passed with all in favor.

G. Fire Hydrant Replacements

Mr. Moma noted that there are a significant number of hydrants that are currently inoperable, and some cannot be repaired. He presented three quotes for replacement hydrants and recommended that council accept the East Jordan bid. Motion by Mr. Hildebrand to accept the bid of \$5,166 per hydrant bid from East Jordan. Support by Mr. Duffy. Motion passed with all in favor.

H. Purchase of Crushed Limestone for Cemetery Road Maintenance

Cemetery Sexton Randy Berger will donate labor and equipment to repair the roads at the cemetery if the city will purchase crushed limestone. Motion by Mayor Emerick to approve the purchase of 551 tons of crushed limestone in the amount of \$13,113.80 to repair the roads at Forest Hill Cemetery. Support by Mr. Hildebrand. Motion passed with all in favor.

I. Request for Proposal – Central Square

Chief Beam would like to upgrade the Police Department's computer programming by switching over to Central Square. This system is used by most local agencies and will facilitate inter-departmental communications, will expedite reports and will increase the efficiency of officers. Motion by Mr. Duffy to approve the purchase of Central Square software in the amount of \$6,510.05. Support by Mayor Emerick. Motion passed with all in favor.

I2. Request for Water Leak Rebate

There was a water leak recently at the Evert Trailer Park on Fair St. The city provides water service only with no sewer. The leak was underneath a trailer and was not discovered for almost three months, although the city notified the owners of unusually high water usage. The owners requested a rebate on the water bill. City Policy No. 2019-04, approved on May 6, 2019, states that in the event of a water line leak or break on private property, a sewer credit will be issued if the water did not enter the sewer system. No water credit will be granted as the water has been treated and processed through the meter. Motion by Mr. Hildebrand to follow city policy and deny the rebate request. Support by Ms. Szeliga. Motion passed with all in favor.

Department/Informational Reports (No Action Needed)

J. Accounts Payable Report (5/3/2022 – 5/16/22)

K. Payroll Reports (5/3/2022 – 5/16/2022)

L. Revenue and Expense Report (through 5/16/2022)

City Attorney Report/Comment: Mr. White was on vacation for the past two weeks.

City Clerk Report/Comment: none

City Manager Report/Comment:

The Park Hosts started at Riverside West last weekend and will supervise Riverside East, as well. The Splash Pad was opened early due to the unseasonably warm weather and saw high usage. T-ball has returned to Riverside West.

Finance Director Report/Comment:

Ms. Duncan is preparing to send out summer tax bills, and is cleaning up the 2021-2022 budget in preparation of the annual audit. She is also working with the DDA and the Fire Department to finalize their budgets.

Department of Public Works Report/Comment:

M. Monthly Report – April 2022

Police Department Report/Comment:

N. Monthly Report – April 2022

Downtown Development Authority Report/Comment:

O. DDA Agenda/Package – May 10, 2022

Evart Area Fire Department

P. Fire Board Minutes – April 12, 2022

Mr. Hyden updated council on recent fire department issues and noted that the department has successfully retrofitted the brush truck to make it a multi-purpose vehicle which negated the need to purchase a new truck.

Citizens' Comments: none

Motion by Mayor Emerick to adjourn. Support by Mr. Duffy. Motion passed with all in favor. The meeting was adjourned at 8:48pm.


Kathy Fiebig, City Clerk

AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Jennie Duncan, Finance Director/Treasurer
Date: October 20, 2022
Re: Forest Hill Cemetery – Gate and Temporary Fence

For the Agenda of October 25, 2022

Background. During the last two Cemetery Commission meetings, there has been discussion with the DPW Director to move the brush piles to the east side of the cemetery, away from the view along Rails to Trails. We have also discussed using a fourth driveway (far east) for the city vehicles and residents to drop off/pick up any brush, leaves, dirt, etc. This would help save on the life of the new limestone roads.

Currently, residents drop off their own brush and leaves on the north section of the cemetery, the route to take is along the east side of the storage building. Unfortunately, there are people that are choosing to bypass this road and drive straight from the main road, through the grass to the brush piles.

Issues & Questions Specified. The Cemetery Commission is asking for a temporary fence to be installed by the DPW to block off the northwest corner of the road, to the storage building and then to install a gate to block off the road east of the storage building. This would reroute the traffic specifically for brush and leaf drop off to the fourth entrance. Once the DPW has moved all the brush, there are hopes to be able to expand the cemetery into the northwest corner.

Alternatives.

N/A

Financial Impact. The estimated cost of material is \$840.72. Since the DPW employees will be installing these, there will not be a charge for labor. This project was not budgeted for in this fiscal year, so the funds will need to come from the General Fund Balance, or we could budget for this project in the next fiscal year, along with the materials that will be needed to finish the fourth driveway (getting quotes).

Attachments.

1. Picture of cemetery area
2. Estimation of material breakdown



Install fencing to keep people from driving across the field

Barbless Cable, 12.5 Gauge

★★★★★ 4.7 (85) SKU: 361527899 [Reviews](#) [Questions & Answers](#) [Product Details](#) [Specifications](#)



\$94.99 **1300 Ft**

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Create a cattle fence with Barbless Cable. This field fence wire is ideal for areas where barbed wire is not appropriate, but provides more strength than single-strand wire is required. The class I coating is barbless to protect valuable animals from injury.

- Use this field fence wire where barbed wire is not appropriate, but more strength than single-strand wire is required
- 12.5 gauge barbless cable
- Class I cattle fence coating is barbless to protect valuable animals from injury

[Additional Product Information](#)

8 ft. x 6 in. Treated Wood Fence Post

★★★★★ 4.5 (127) SKU: 404110599 [Reviews](#) [Questions & Answers](#) [Product Details](#) [Specifications](#)



Click on image for larger fullscreen view. ✓



\$26.99

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This 8 ft. x 6 in. Treated Wood Fence Post helps to prevent deterioration of wood. Designed to repel insects, this wood fence post can be bought in bulk at a discount. Find these fence posts in bulk in most stores, or special order them so you can get exactly what you need.

- Treatment helps to prevent deterioration of wood
- Fence post repels insects for a lasting use
- Diameter measures 6 in.; T-post fence measures 6/7 x 8 ft.
- Buy these fence posts in bulk for a discounted price
- 8 ft. T-posts are available in most stores or can be special ordered

Studded T-Post, 6 ft., 1.25 lb. per foot, 6TPOST

★★★★★ 4.8 (733) SKU: 360911299 [Reviews](#) [Questions & Answers](#) [Product Details](#) [Specifications](#)



\$5.49

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Build a durable, quality fence in no time with this 6TPOST Studded T-Post. Rugged and easy to drive into any terrain, this T-post fence item is suitable for both agricultural and lawn and garden fencing. Made from high strength, hot rolled steel, this studded T-post is very durable. The large anchor plate of this heavy-duty T-post provides greater stability, and each post is finished with an oven-baked enamel for rust resistance above and below the ground. Check with your local Tractor Supply Co. store about volume discounts.

- High strength, hot rolled steel construction provides this heavy-duty T-post with durability
- Features an angled stud that helps hold the fence against the

[Additional Product Information](#)

CountyLine ▶ 16 ft. Corral Panel

★★★★★ 4.6 (145) SKU: 360393899 [Reviews](#) [Questions & Answers](#) [Product Details](#) [Specifications](#)



\$209.99

No Interest If Paid In Full Within 6 Months [Learn More](#)

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Bulk Discount buy 12 get 5% off Each. [Learn More](#)

Size: 16

Color: Blue



| Cost for Fencing | | | |
|--------------------------------------|-----------|----------|------------|
| Item | Cost Ea. | Quantity | Total Cost |
| 6" wood post for each end and center | \$ 26.99 | 3 | \$ 80.97 |
| Gate for road | \$ 209.99 | 1 | \$ 209.99 |
| T Post to hold up fence | \$ 5.49 | 20 | \$ 109.80 |
| Barbless Fencing 1300 Ft | \$ 94.99 | 4 | \$ 379.96 |
| Misc Supplies | \$ 60.00 | 1 | \$ 60.00 |
| Total cost to put up fence and gate | | | \$ 840.72 |

AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Pepper Lockhart, City Manager
Date: October 20, 2022
Re: Resolution 2022-14 Appointing Don Duncan as the Airport Manager

For the Agenda of October 25, 2022

Background. To stay in compliance with all of the state and federal laws, the city needs to appoint an airport manager. I have obtained the assistant airport manager license. I am recommending the council appoint Don Duncan as the airport manager. Our license renews December 31 of each year, and we should have a manager in place.

Issues & Questions Specified. The Aeronautics Code of the State of Michigan Act 327 of 1945, Section 259.86, states any individual appointed as an airport manager by the owner of a licensed aeronautical facility, before operations as an airport manager, shall be licensed by the department for which the department may make a reasonable charge not to exceed \$5.00. Once approved we will contact the Department of Transportation Aeronautics Division at the State of Michigan to schedule Don's Exam.

Alternatives.
N/A

Recommendation. Please approve Resolution 2022-14

Attachments.

1. Resolution 2022-14 Appointing Don Duncan as the Airport Manager

**CITY OF EVART
County of Osceola, Michigan**

RESOLUTION 2022-14

**RESOLUTION APPOINTING DONALD DUNCAN AS AIRPORT MANAGER
FOR THE CITY OF EVART**

WHEREAS, the City Council accepted the formal resignation of Dustin Moma and,

WHEREAS, the Aeronautics Code of the State of Michigan Act 327 of 1945, Section 259.86, states any individual appointed as an airport manager by the owner of a licensed aeronautical facility, before operating as an airport manager, shall be licensed by the department for which the department may make a reasonable charge not to exceed \$5.00. An airport manager license expires on December 31, annually; and,

WHEREAS, the City Council has determined that it is in the best interest of the City to appoint Donald Duncan as Airport Manager for the City: and,

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Evert City Council appoints Donald Duncan as Airport Manager for the City of Evert.
2. Donald Duncan, as Airport Manager, is authorized to perform such powers and authority as authorized by Michigan law and the functions as defined by the City of Evert.
3. That any resolutions in conflict with this resolution are hereby rescinded.

The above resolution was offered by Member _____ and supported by Member _____.

YEAS: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

* * * * *

RESOLUTION DECLARED ADOPTED.

Dated: _____

Kathy Fiebig, City Clerk

CERTIFICATION

I, the undersigned duly qualified and acting Clerk of the City of Evart (the “City”), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on _____, 2021, the original of which is on file in my office and that public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Kathy Fiebig, City Clerk

AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Don Duncan, Director of Public Works
Date: October 5, 2022
Re: Truck request

For the Agenda of October 11, 2022

Background: During the meeting on October 11th, you were presented an additional option to purchase a new truck through the MIDEAL program. Council approved a purchase with Berger Chevrolet even though we did not have a lead time on the vehicle. After the meeting we were notified that with the current allocations we would not be able to get one with the price allocated. MIDEAL no longer must honor the posted prices due to the availability of getting them. We also talked to a couple local municipalities to understand how they have been handling this.

Issues & Questions Specified: So, we are looking at other options. We have checked several locations and got several prices only to find out hours later the vehicle has sold. I am attaching three vehicles with different options anticipating the vehicle will still be there if a decision is made. We have been told the lead time can still be up to 20 weeks if we order a new one.

Financial Impact: These funds would be paid from Equipment Pool Fund Balance.

Recommendation: I am recommending that we approve up to a certain dollar amount depending on the discussion so if we have to find another vehicle, we will be able to order/purchase right away.

Attachments:

1. Todd Wenzel Buick GMC of Davison: 2023 GMC with or without plow hookup options
2. Betten Baker Chevrolet 2022 Silverado
3. Deur Speet Motors of Fremont: 2022 Dodge Ram



Configure a New Vehicle: Summary



BAC: 287324 BFC: 1 Name: TODD WENZEL BUICK GMC OF DAVISON, INC.

Choose Model

Choose Options

Summary

RELATED LINKS

- View My Allocation and Constraints
- View Stored Configurations
- US On-Line Order/Reference Guide

Review the vehicle configuration information in order to ensure that it is correct. If you need to make a change click "Back" to return to the Configure a New Vehicle: Select Options screen. Click "Submit as Preliminary Order" to submit this configuration as a preliminary order. Click "Save in Stored Configurations" in order to store this configuration. Click "Cancel" to cancel the entire configuration.

Note: A submitted preliminary order is at Event Code 1100 (Preliminary Order Accepted).

View Customer Version ▼

Model Information

Model Year: 2023 Division: GMC Allocation Group: GHDDBL

Model: TK20953 - 2500HD Sierra: Double Cab Long Box, 4WD Order Type: TRE-Retail Stock

DAN: 10000

Stock No: 10000 Quantity: 1

MSRP: \$47,295.00

MSRP W/DFC: \$49,090.00

5,500⁰⁰ Municipal Discount

Preferred Equipment Group †

PEG: 1SA

~~\$43,590.00~~ Plus applicable tax & Fees

Color

Primary Color: G7C - Cardinal Red

\$495.00

Trim

H1T: Jet Black, Cloth seat trim

Options

AE7: Seats, front 40/20/40 split-bench

AU3: Door locks, power

BG9: Floor covering, rubberized-vinyl

C7G: GVWR, 10,500 lbs. (4763 kg)

DUD: Mirrors, outside high-visibility vertical trailing

E63: Pickup bed

FE9: Emissions, Federal requirements

G80: Auto-locking rear differential

GT4: Rear axle, 3.73 ratio

IOR: Audio system, GMC Infotainment System with 7" diagonal color touch-screen

K47: Air filter, heavy-duty

KW7: Alternator, 170 amps

L8T: Engine, 6.6L V8

MYD: Transmission, 6-speed automatic, heavy-duty

NQF: Transfer case, two-speed, electronic shift

PYN: Wheels, 17" (43.2 cm) painted steel, Silver

QHQ: Tires, LT245/75R17E all-season, blackwall

QK1: Tailgate, standard

R6Y: OPD / Focused Ordering Configuration Not Desired

UVC: Rear Vision Camera

V46: Bumper, front chrome lower

V76: Recovery hooks, front, frame-mounted, Black

VJH: Bumper, rear chrome

Z82: Trailering Package

ZHQ: Tire, spare LT245/75R17E all-season, blackwall

► Save in Stored Configurations

CANCEL

BACK



PLAN & FORECAST ORDER VEHICLES MANAGE INVENTORY LOCATE VEHICLES DELIVER VEHICLES REPORTS & TOOLS

Configure a New Vehicle: Summary



BAG 287324 BFC: 1 Name: TODD WENZEL BUICK GMC OF DAVISON, INC.

Choose Model

Choose Options

Summary

RELATED LINKS

- View My Allocation and Constraints
- View Stored Configurations
- US On-Line Order/Reference Guide

Review the vehicle configuration information in order to ensure that it is correct. If you need to make a change click "Back" to return to the Configure a New Vehicle: Select Options screen. Click "Submit as Preliminary Order" to submit this configuration as a preliminary order. Click "Save in Stored Configurations" in order to store this configuration. Click "Cancel" to cancel the entire configuration.

Note: A submitted preliminary order is at Event Code 1100 (Preliminary Order Accepted).

View Customer Version ▼

Model Information

Model Year: 2023 Division: GMC Allocation Group: GHDDBL

Model: TK20953 - 2500HD Sierra: Double Cab Long Box, 4WD Order Type: TRE-Retail Stock

DAN: UPDATE

Stock No: UPDATE Quantity: 1

MSRP: \$47,795.00

MSRP W/DISC: \$49,590.00

Preferred Equipment Group †

PEG: 1SA

Color

Primary Color: G7C - Cardinal Red

\$495.00

Trim

H11: Jet Black, Cloth seat trim

Options

AE7: Seats, front 40/20/40 split-bench

AU3: Door locks, power

BG9: Floor covering, rubberized-vinyl

C7G: GVWR, 10,500 lbs. (4763 kg)

DUD: Mirrors, outside high-visibility vertical trailering

E63: Pickup bed

FE9: Emissions, Federal requirements

G80: Auto-locking rear differential

GT4: Rear axle, 3.73 ratio

IOR: Audio system, GMC Infotainment System with 7" diagonal color touch-screen

K47: Air filter, heavy-duty

KW5: Alternator, 220 amps

L8T: Engine, 6.6L V8

MYD: Transmission, 6-speed automatic, heavy-duty

NQF: Transfer case, two-speed, electronic shift

NZZ: Skid Plates

PYN: Wheels, 17" (43.2 cm) painted steel, Silver

QK1: Tailgate, standard

QXT: Tires, LT265/70R17E all-terrain, blackwall \$200.00

R6Y: OPD / Focused Ordering Configuration Not Desired

UVC: Rear Vision Camera

V46: Bumper, front chrome lower

V76: Recovery hooks, front, frame-mounted, Black

VJH: Bumper, rear chrome

VYU: Snow Plow Prep/Camper Package \$300.00

ZB2: Trailering Package

ZXT: Tire, spare LT265/70R17E all-terrain, blackwall

► Save in Stored Configurations

CANCEL

BACK

† North American Order Workbench is intended solely for business use by GM Dealers. Pricing shown is for illustration purposes only. Refer to GMPricing.com for official GM Price schedules. GM pricing is subject to change by GM at anytime.

FW: truck options - Message (HTML)

Search

FileMessageHelp

Share to Teams

Mark Unread

Find

Zoom

Send to OneNote

FW: truck options

CM

City Manager

To Chris Mulkerns


IN-TRANSIT

VIN: 2GC4YME78N1242635 STOCK NUMBER: N/A

Home > New > 2022 > Chevrolet > Silverado 2500HD > Crew Cab Standard Box 4-Wheel Drive Custom

Important Information

INTERACTIVE MEDIA GALLERY



Save

Before tax

| Current Offers | | Specifications | |
|------------------------------------|-----------------------|--------------------|---------------------------|
| MSRP | \$50,760 | EXTERIOR | BLACK |
| Betten Baker Price | Please Call For Price | INTERIOR | JET BLACK CLOTH SEAT TRIM |
| Customer Cash ¹ | -\$500 | STOCK NUMBER | N/A |
| Take Retail Delivery By 10-31-2022 | | TRANSMISSION | AUTOMATIC |
| Purchase Bonus Cash ² | -\$500 | ENGINE | 6.6L V8 GAS ENGINE |
| Take Retail Delivery By 10-31-2022 | | MILEAGE | N/A |
| | | MODEL CODE | CK20743 |
| OTHER OFFERS YOU MAY QUALIFY FOR | + | CYLINDERS | 8 |
| | | VIN | 2GC4YME78N1242635 |
| | | BETTEN BAKER PRICE | N/A |
| | | LOCATION | BETTEN BAKER CHEVROLET |
| | | | BUICK GMC |
| | | INTERNET PRICE | N/A |

Click here for more offer information

This vehicle has been shipped from the assembly plant and will arrive in the near future. Please contact us for more details, unknown

Only 2 vehicles like this remaining

City Manager

From: DPW Director
Sent: Thursday, October 20, 2022 12:22 PM
To: City Manager
Subject: FW: d duncan thinks you should see this vehicle on Autotrader

From: d duncan <leads@messages.autotrader.com>
Sent: Thursday, October 20, 2022 12:17 PM
To: DPW Director <dpw-director@evart.org>
Subject: d duncan thinks you should see this vehicle on Autotrader

Here's a 2022 RAM 2500 you should see. [View As Webpage](#)



Option 3.
Spoke with
Becca @ Deur-Speet
Motors -
Fremont
231-335-1171

Here's a vehicle D Duncan thinks you may be interested in.

D Duncan found this vehicle and wanted to share it with you. More details about it can be found by clicking through to [Autotrader.com](#).

MSRP - \$55,755



Vehicle Details

2022 RAM 2500

\$55,255

Before Tax 65

[See Vehicle Details](#)

Out the door price:
~~\$58,869.54~~
55,539.00

AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Don Duncan, Director of Public Works
Date: October 20, 2022
Re: Approval to accept donation of playground equipment for installation at Fair Street

For the Agenda of October 25, 2022

Background: The city has been approached by Evart Public Schools regarding donation of playground equipment to the city. If council approves to receive the donation, we would like to install the equipment when it is available from the school and weather permitting on the current city property at Fair St.

Issues & Questions Specified: We have reached out to our insurance company to see if we need to make any changes for a new park. We also may need to get rubberized mulch material depending on the playground equipment.

Alternatives: Decline offer of donation.

Financial Impact: The only financial impact will be labor.

Attachments:

N/A

10/20/2022 05:06 PM
User: LISA
DB: City Of Evert

CHECK DISBURSEMENT REPORT FOR CITY OF EVART
CHECK DATE FROM 10/12/2022 - 10/25/2022
Banks: 751

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| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------------------|------|-------------|--------------------------------|--|---------|------|----------|
| Fund: 101 GENERAL FUND | | | | | | | |
| 10/12/2022 | 751 | 1043 (A) *# | GLOBAL COMPLIANCE NETWORK, INC | MEMBERSHIP AND DUES | 807.000 | 265 | 50.00 |
| | | | | MEMBERSHIP AND DUES | 807.000 | 301 | 50.00 |
| | | | | MEMBERSHIP AND DUES | 807.000 | 441 | 50.00 |
| | | | | CHECK 751 1043 (A) TOTAL FOR FUND 101: | | | 150.00 |
| 10/12/2022 | 751 | 1044 (E) * | UNEMPLOYMENT INSURANCE AGENCY | UNEMPLOYMENT COMP. | 723.000 | 850 | 185.80 |
| 10/25/2022 | 751 | 1047 (A) | HYDEN, JESSE | TRAVEL EXPENSES | 860.000 | 301 | 150.00 |
| 10/25/2022 | 751 | 1050 (A) *# | SINGLESOURCE | OPERATING SUPPLIES | 740.000 | 265 | 81.55 |
| 10/25/2022 | 751 | 1051 (A) | TELNET WORLDWIDE | COMMUNICATIONS | 850.000 | 301 | 209.74 |
| 10/25/2022 | 751 | 1053 (A) *# | WILLIAMS & WORKS, INC. | MASTER LAND USE PLAN | 885.000 | 242 | 33.00 |
| 10/25/2022 | 751 | 1054 (A) | XEROX CORPORATION | COMPUTERS/EQUIPMENT/IT | 932.000 | 301 | 52.03 |
| 10/25/2022 | 751 | 1055 (E) *# | CONSUMERS ENERGY | UTILITIES | 921.000 | 448 | 1,368.10 |
| 10/25/2022 | 751 | 1056 (E) *# | VERIZON WIRELESS | COMMUNICATIONS | 850.000 | 265 | 81.55 |
| | | | | COMMUNICATIONS | 850.000 | 301 | 125.94 |
| | | | | CHECK 751 1056 (E) TOTAL FOR FUND 101: | | | 207.49 |
| 10/25/2022 | 751 | 39382 *# | CITY OF EVART | UTILITIES | 921.000 | 265 | 264.94 |
| | | | | UTILITIES | 921.000 | 301 | 44.62 |
| | | | | UTILITIES | 921.000 | 442 | 69.12 |
| | | | | CHECK 751 39382 TOTAL FOR FUND 101: | | | 378.68 |
| 10/25/2022 | 751 | 39383 *# | DTE ENERGY | UTILITIES | 921.000 | 265 | 110.52 |
| | | | | UTILITIES | 921.000 | 301 | 63.60 |
| | | | | CHECK 751 39383 TOTAL FOR FUND 101: | | | 174.12 |
| 10/25/2022 | 751 | 39387 *# | HOMETOWN HARDWARE | OPERATING SUPPLIES | 740.000 | 269 | 19.58 |

10/20/2022 05:06 PM
User: LISA
DB: City Of Evert

CHECK DISBURSEMENT REPORT FOR CITY OF EVART
CHECK DATE FROM 10/12/2022 - 10/25/2022
Banks: 751

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| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------------------|------|------------|--|-------------------------------------|---------|------|------------------|
| Fund: 101 GENERAL FUND | | | | | | | |
| | | | | OPERATING SUPPLIES | 740.000 | 440 | 13.29 |
| | | | | CHECK 751 39387 TOTAL FOR FUND 101: | | | <u>32.87</u> |
| 10/25/2022 | 751 | 39389 | INTEGRITY BUSINESS SOLUTIONS | OPERATING SUPPLIES | 740.000 | 203 | 13.23 |
| 10/25/2022 | 751 | 39391 | MICHIGAN ASSOC OF CHIEFS OF POLICE MEMBERSHIP AND DUES | | 807.000 | 301 | 115.00 |
| | | | EDUCATION AND TRAINING | | 957.000 | 301 | 280.00 |
| | | | CHECK 751 39391 TOTAL FOR FUND 101: | | | | <u>395.00</u> |
| 10/25/2022 | 751 | 39392 | PIONEER GROUP | INVESTIGATIONS | 841.000 | 301 | 20.70 |
| 10/25/2022 | 751 | 39393*# | REPUBLIC SERVICES #239 | PROFESSIONAL SERVICES | 801.000 | 441 | 129.00 |
| | | | | PROFESSIONAL SERVICES | 801.000 | 526 | 10,306.78 |
| | | | CHECK 751 39393 TOTAL FOR FUND 101: | | | | <u>10,435.78</u> |
| 10/25/2022 | 751 | 39395 | SPECTRUM HEALTH OCCUPATIONAL | PHYSICALS/DRUG TESTING | 840.000 | 441 | 130.00 |
| 10/25/2022 | 751 | 39396*# | XEROX CORPORATION | PUBLISHING/PRINTING | 900.000 | 265 | 90.89 |
| | | | | COMPUTERS/EQUIPMENT/IT | 932.000 | 301 | 44.52 |
| | | | CHECK 751 39396 TOTAL FOR FUND 101: | | | | <u>135.41</u> |
| | | | Total for fund 101 GENERAL FUND | | | | 14,153.50 |
| Fund: 202 MAJOR STREET | | | | | | | |
| 10/12/2022 | 751 | 1044 (E) * | UNEMPLOYMENT INSURANCE AGENCY | UNEMPLOYMENT COMP. | 723.000 | 850 | 46.45 |
| 10/25/2022 | 751 | 1049 (A) | OHM ADVISORS | PROFESSIONAL SERVICES | 801.000 | 454 | 5,835.50 |
| 10/25/2022 | 751 | 39386* | F & B STUMPGRINDING | PROFESSIONAL SERVICES | 801.000 | 459 | 400.00 |
| | | | | PROFESSIONAL SERVICES | 801.000 | 459 | 337.50 |
| | | | | PROFESSIONAL SERVICES | 801.000 | 459 | 400.00 |
| | | | CHECK 751 39386 TOTAL FOR FUND 202: | | | | <u>1,137.50</u> |
| 10/25/2022 | 751 | 39390* | JR AGGREGATES EVART | REPAIRS AND MAINTENANCE | 930.000 | 451 | 76.91 |
| 10/25/2022 | 751 | 39394* | RIETH-RILEY CONSTR CO INC - BR | REPAIRS AND MAINTENANCE | 930.000 | 451 | 133.73 |

10/20/2022 05:06 PM
User: LISA
DB: City Of Evert

CHECK DISBURSEMENT REPORT FOR CITY OF EVART
CHECK DATE FROM 10/12/2022 - 10/25/2022
Banks: 751

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| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|---------------------------------------|------|----------|--------------------------------|--|---------|------|----------|
| Fund: 202 MAJOR STREET | | | | | | | |
| | | | | Total for fund 202 MAJOR STREET | | | 7,230.09 |
| Fund: 203 LOCAL STREET | | | | | | | |
| 10/25/2022 | 751 | 39386* | F & B STUMPGRINDING | PROFESSIONAL SERVICES | 801.000 | 459 | 400.00 |
| | | | | PROFESSIONAL SERVICES | 801.000 | 459 | 337.50 |
| | | | | PROFESSIONAL SERVICES | 801.000 | 459 | 400.00 |
| | | | | CHECK 751 39386 TOTAL FOR FUND 203: | | | 1,137.50 |
| 10/25/2022 | 751 | 39390* | JR AGGREGATES EVART | REPAIRS AND MAINTENANCE | 930.000 | 451 | 76.91 |
| 10/25/2022 | 751 | 39394* | RIETH-RILEY CONSTR CO INC - BR | REPAIRS AND MAINTENANCE | 930.000 | 451 | 133.73 |
| | | | | Total for fund 203 LOCAL STREET | | | 1,348.14 |
| Fund: 207 OTHER PARKS/RECREATION FUND | | | | | | | |
| 10/25/2022 | 751 | 1046 (A) | CASSWELDING | PROFESSIONAL SERVICES | 801.000 | 751 | 300.00 |
| 10/25/2022 | 751 | 39382*# | CITY OF EVART | UTILITIES | 921.000 | 751 | 6.96 |
| | | | | WATER USAGE FOR SPLASH PAD | 921.100 | 751 | 3,090.10 |
| | | | | CHECK 751 39382 TOTAL FOR FUND 207: | | | 3,097.06 |
| 10/25/2022 | 751 | 39387*# | HOMETOWN HARDWARE | OPERATING SUPPLIES | 740.000 | 751 | 11.19 |
| | | | | REPAIRS AND MAINTENANCE | 930.000 | 751 | 5.96 |
| | | | | CHECK 751 39387 TOTAL FOR FUND 207: | | | 17.15 |
| 10/25/2022 | 751 | 39388*# | IMAGEGRAPHICS | OPERATING SUPPLIES | 740.000 | 751 | 97.50 |
| 10/25/2022 | 751 | 39393*# | REPUBLIC SERVICES #239 | PROFESSIONAL SERVICES | 801.000 | 751 | 500.00 |
| | | | | Total for fund 207 OTHER PARKS/RECREATION FUND | | | 4,011.71 |
| Fund: 208 RIVERSIDE CAMPGROUND FUND | | | | | | | |
| 10/25/2022 | 751 | 39382*# | CITY OF EVART | UTILITIES | 921.000 | 757 | 77.54 |
| 10/25/2022 | 751 | 39388*# | IMAGEGRAPHICS | OPERATING SUPPLIES | 740.000 | 757 | 97.50 |

10/20/2022 05:06 PM
User: LISA
DB: City Of Evert

CHECK DISBURSEMENT REPORT FOR CITY OF EVART
CHECK DATE FROM 10/12/2022 - 10/25/2022
Banks: 751

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| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|-------------------------------------|------|-------------|--------------------------------|--|---------|------|----------|
| Fund: 208 RIVERSIDE CAMPGROUND FUND | | | | Total for fund 208 RIVERSIDE CAMPGROUND FUND | | | 175.04 |
| Fund: 209 CEMETERY FUND | | | | | | | |
| 10/25/2022 | 751 | 39393*# | REPUBLIC SERVICES #239 | PROFESSIONAL SERVICES | 801.000 | 276 | 90.00 |
| | | | | Total for fund 209 CEMETERY FUND | | | 90.00 |
| Fund: 590 SEWER FUND | | | | | | | |
| 10/12/2022 | 751 | 1043 (A) *# | GLOBAL COMPLIANCE NETWORK, INC | MEMBERSHIP AND DUES | 807.000 | 537 | 50.00 |
| 10/12/2022 | 751 | 1044 (E) * | UNEMPLOYMENT INSURANCE AGENCY | UNEMPLOYMENT COMP. | 723.000 | 850 | 343.73 |
| 10/25/2022 | 751 | 1048 (A) *# | MILLER, JEFFREY | MISCELLANEOUS EXPENSE | 955.000 | 537 | 6.50 |
| 10/25/2022 | 751 | 1050 (A) *# | SINGLESOURCE | OPERATING SUPPLIES | 740.000 | 538 | 81.55 |
| 10/25/2022 | 751 | 1053 (A) *# | WILLIAMS & WORKS, INC. | COMMUNITY PROMOTIONS | 885.000 | 537 | 33.00 |
| 10/25/2022 | 751 | 1055 (E) *# | CONSUMERS ENERGY | UTILITIES | 921.000 | 538 | 2,365.57 |
| 10/25/2022 | 751 | 1056 (E) *# | VERIZON WIRELESS | COMMUNICATIONS | 850.000 | 537 | 81.55 |
| 10/25/2022 | 751 | 39383*# | DTE ENERGY | UTILITIES | 921.000 | 538 | 45.01 |
| | | | | UTILITIES | 921.000 | 538 | 116.26 |
| | | | | CHECK 751 39383 TOTAL FOR FUND 590: | | | 161.27 |
| 10/25/2022 | 751 | 39393*# | REPUBLIC SERVICES #239 | PROFESSIONAL SERVICES | 801.000 | 538 | 64.50 |
| | | | | PROFESSIONAL SERVICES | 801.000 | 538 | 57.50 |
| | | | | CHECK 751 39393 TOTAL FOR FUND 590: | | | 122.00 |
| 10/25/2022 | 751 | 39396*# | XEROX CORPORATION | PUBLISHING/PRINTING | 900.000 | 537 | 90.89 |
| | | | | Total for fund 590 SEWER FUND | | | 3,336.06 |
| Fund: 591 WATER FUND | | | | | | | |

10/20/2022 05:06 PM
User: LISA
DB: City Of Evert

CHECK DISBURSEMENT REPORT FOR CITY OF EVART
CHECK DATE FROM 10/12/2022 - 10/25/2022
Banks: 751

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| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|----------------------|------|-------------|--------------------------------|-------------------------------------|---------|------|-----------|
| Fund: 591 WATER FUND | | | | | | | |
| 10/12/2022 | 751 | 1043 (A) *# | GLOBAL COMPLIANCE NETWORK, INC | MEMBERSHIP AND DUES | 807.000 | 545 | 50.00 |
| 10/12/2022 | 751 | 1044 (E) * | UNEMPLOYMENT INSURANCE AGENCY | UNEMPLOYMENT COMP. | 723.000 | 850 | 353.02 |
| 10/25/2022 | 751 | 1048 (A) *# | MILLER, JEFFREY | MISCELLANEOUS EXPENSE | 955.000 | 545 | 6.49 |
| 10/25/2022 | 751 | 1050 (A) *# | SINGLESOURCE | OPERATING SUPPLIES | 740.000 | 546 | 81.54 |
| 10/25/2022 | 751 | 1052 (A) | TRACE ANALYTICAL LABORATORIES | OUTSOURCED TESTING | 730.000 | 546 | 17.75 |
| 10/25/2022 | 751 | 1053 (A) *# | WILLIAMS & WORKS, INC. | MASTER LAND USE PLAN | 885.000 | 545 | 34.00 |
| 10/25/2022 | 751 | 1055 (E) *# | CONSUMERS ENERGY | UTILITIES | 921.000 | 546 | 6,102.25 |
| 10/25/2022 | 751 | 1056 (E) *# | VERIZON WIRELESS | COMMUNICATIONS | 850.000 | 546 | 81.55 |
| 10/25/2022 | 751 | 39384 | EJ USA, INC | REPAIRS AND MAINTENANCE | 930.000 | 547 | 22,242.48 |
| 10/25/2022 | 751 | 39385 | ELHORN ENGINEERING CO | CHLORINE/TREATMENT CHEMICALS | 732.000 | 546 | 10,600.00 |
| | | | | OPERATING SUPPLIES | 740.000 | 546 | 276.70 |
| | | | | CHECK 751 39385 TOTAL FOR FUND 591: | | | 10,876.70 |
| 10/25/2022 | 751 | 39393*# | REPUBLIC SERVICES #239 | PROFESSIONAL SERVICES | 801.000 | 546 | 64.50 |
| | | | | PROFESSIONAL SERVICES | 801.000 | 546 | 57.50 |
| | | | | CHECK 751 39393 TOTAL FOR FUND 591: | | | 122.00 |
| 10/25/2022 | 751 | 39396*# | XEROX CORPORATION | PUBLISHING/PRINTING | 900.000 | 545 | 90.90 |
| | | | | Total for fund 591 WATER FUND | | | 40,058.68 |
| Fund: 703 SUMMER TAX | | | | | | | |
| 10/18/2022 | 751 | 1045 (A) | OSCEOLA COUNTY TREASURER | DUE TO STATE EDUCATION TAX | 214.221 | 000 | 1,204.01 |
| | | | | DUE TO COUNTY | 214.222 | 000 | 1,268.55 |
| | | | | DUE TO COUNTY - INTEREST | 222.100 | 000 | 8.50 |
| | | | | STATE ED TAX INTEREST | 222.110 | 000 | 8.09 |

10/20/2022 05:06 PM

User: LISA

DB: City Of Evart

CHECK DISBURSEMENT REPORT FOR CITY OF EVART

CHECK DATE FROM 10/12/2022 - 10/25/2022

Banks: 751

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| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|---------------------------------------|------|---------|----------------------|--------------------------------------|---------|------|-----------|
| Fund: 703 SUMMER TAX | | | | | | | |
| CHECK 751 1045(A) TOTAL FOR FUND 703: | | | | | | | 2,489.15 |
| 10/18/2022 | 751 | 39380 | CITY OF EVART | DUE TO GENL - PROPERTY TAX | 214.102 | 000 | 2,804.59 |
| | | | | INTEREST & PENALTY | 214.103 | 000 | 92.08 |
| | | | | DUE TO GENL-ADMIN FEE | 214.104 | 000 | 24.18 |
| | | | | DUE TO SPECIAL S OAK WATER AND SEWER | 214.205 | 000 | 340.57 |
| | | | | RUBBISH PENALTY | 214.210 | 000 | 222.65 |
| | | | | DUE TO NORTH OAK ASSESSMENT | 214.326 | 000 | 22.70 |
| | | | | DUE TO SEWER FUND | 214.590 | 000 | 421.46 |
| | | | | DUE TO WATER FUND | 214.591 | 000 | 206.54 |
| CHECK 751 39380 TOTAL FOR FUND 703: | | | | | | | 4,134.77 |
| 10/18/2022 | 751 | 39381 | EVART PUBLIC LIBRARY | DUE TO LIBRARY | 214.223 | 000 | 186.91 |
| | | | | DUE TO LIBRARY - INTEREST | 223.100 | 000 | 3.84 |
| CHECK 751 39381 TOTAL FOR FUND 703: | | | | | | | 190.75 |
| Total for fund 703 SUMMER TAX | | | | | | | 6,814.67 |
| TOTAL - ALL FUNDS | | | | | | | 77,217.89 |

'*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Check Register Report For City Of Evert
For Check Dates 10/12/2022 to 10/25/2022

| Check Date | Bank | Check Number | Name | Check Gross | Physical Check Amount | Direct Deposit | Status |
|------------|------|--------------|-------------------------------|-------------|-----------------------|----------------|---------|
| 10/12/2022 | 750 | DD7186 | BEAM, JOHN | 1,250.00 | 0.00 | 826.78 | Cleared |
| 10/19/2022 | 750 | DD7212 | BEAM, JOHN | 1,250.00 | 0.00 | 826.78 | Cleared |
| 10/12/2022 | 750 | DD7187 | DUNCAN, JENNIFER | 932.69 | 0.00 | 698.43 | Cleared |
| 10/19/2022 | 750 | DD7213 | DUNCAN, JENNIFER | 932.69 | 0.00 | 698.45 | Cleared |
| 10/12/2022 | 750 | DD7188 | DUNCAN III, DONALD L | 1,288.46 | 0.00 | 967.91 | Cleared |
| 10/19/2022 | 750 | DD7214 | DUNCAN III, DONALD L | 1,288.46 | 0.00 | 967.90 | Cleared |
| 10/12/2022 | 750 | EFT881 | FEDERAL 941 | 3,301.58 | 3,301.58 | 0.00 | Open |
| 10/19/2022 | 750 | EFT887 | FEDERAL 941 | 3,212.14 | 3,212.14 | 0.00 | Open |
| 10/12/2022 | 750 | DD7189 | FIEBIG, KATHY | 192.31 | 0.00 | 169.43 | Cleared |
| 10/19/2022 | 750 | DD7215 | FIEBIG, KATHY | 192.31 | 0.00 | 169.42 | Cleared |
| 10/12/2022 | 750 | DD7190 | HIGGINS, JERALD J | 504.00 | 0.00 | 418.62 | Cleared |
| 10/19/2022 | 750 | DD7216 | HIGGINS, JERALD J | 504.00 | 0.00 | 418.62 | Cleared |
| 10/12/2022 | 750 | DD7191 | HYDEN, JESSE | 887.25 | 0.00 | 682.12 | Cleared |
| 10/19/2022 | 750 | DD7217 | HYDEN, JESSE | 997.50 | 0.00 | 791.23 | Cleared |
| 10/12/2022 | 750 | DD7192 | JARRETT, EDWARD C | 1,177.25 | 0.00 | 889.77 | Cleared |
| 10/19/2022 | 750 | DD7218 | JARRETT, EDWARD C | 986.00 | 0.00 | 745.81 | Cleared |
| 10/12/2022 | 750 | DD7193 | LOCKHART, PEPPER L | 1,756.59 | 0.00 | 1,271.79 | Cleared |
| 10/19/2022 | 750 | DD7219 | LOCKHART, PEPPER L | 1,756.59 | 0.00 | 1,271.79 | Cleared |
| 10/12/2022 | 750 | DD7194 | MARTIN, DALE | 965.21 | 0.00 | 625.73 | Cleared |
| 10/19/2022 | 750 | DD7220 | MARTIN, DALE | 965.21 | 0.00 | 625.75 | Cleared |
| 10/12/2022 | 750 | DD7195 | MCLACHLAN-WOOSLEY, ROSEMARY M | 89.25 | 0.00 | 78.63 | Cleared |
| 10/19/2022 | 750 | DD7221 | MCLACHLAN-WOOSLEY, ROSEMARY M | 60.00 | 0.00 | 52.86 | Cleared |
| 10/12/2022 | 750 | DD7196 | MILLER, JEFFERY A | 731.00 | 0.00 | 517.06 | Cleared |
| 10/19/2022 | 750 | DD7222 | MILLER, JEFFERY A | 680.00 | 0.00 | 478.69 | Cleared |
| 10/12/2022 | 750 | DD7197 | MUCZYNSKI, PATRICK | 1,056.00 | 0.00 | 684.88 | Cleared |
| 10/19/2022 | 750 | DD7223 | MUCZYNSKI, PATRICK | 1,254.00 | 0.00 | 827.28 | Cleared |
| 10/12/2022 | 750 | DD7198 | MULKERNS, CHRISTINE L | 800.00 | 0.00 | 619.99 | Cleared |
| 10/19/2022 | 750 | DD7224 | MULKERNS, CHRISTINE L | 800.00 | 0.00 | 619.99 | Cleared |
| 10/12/2022 | 750 | DD7199 | NEWSOME, LISA R | 744.28 | 0.00 | 625.26 | Cleared |
| 10/19/2022 | 750 | DD7225 | NEWSOME, LISA R | 744.28 | 0.00 | 625.26 | Cleared |

Check Register Report For City Of Evert
For Check Dates 10/12/2022 to 10/25/2022

| Check Date | Bank | Check Number | Name | Check Gross | Physical Check Amount | Direct Deposit | Status |
|------------------------|------|--------------|------------------------|-------------|-----------------------|----------------|---------|
| 10/12/2022 | 750 | DD7200 | PARISH JR., WILLIAM E | 323.00 | 0.00 | 277.25 | Cleared |
| 10/19/2022 | 750 | DD7226 | PARISH JR., WILLIAM E | 340.00 | 0.00 | 290.54 | Cleared |
| 10/12/2022 | 750 | DD7201 | SHERMAN, GREGG A | 360.00 | 0.00 | 306.16 | Cleared |
| 10/12/2022 | 750 | DD7202 | SWIFT-ECKERT, TERESA M | 388.13 | 0.00 | 354.20 | Cleared |
| 10/19/2022 | 750 | DD7227 | SWIFT-ECKERT, TERESA M | 284.63 | 0.00 | 262.85 | Cleared |
| 10/12/2022 | 750 | DD7203 | TUPPER, VICTORIA | 113.70 | 0.00 | 100.17 | Cleared |
| 10/19/2022 | 750 | DD7228 | TUPPER, VICTORIA | 87.45 | 0.00 | 77.04 | Cleared |
| 10/12/2022 | 750 | DD7204 | WILSON, CHAD W | 1,081.48 | 0.00 | 857.04 | Cleared |
| 10/19/2022 | 750 | DD7229 | WILSON, CHAD W | 1,081.48 | 0.00 | 882.16 | Cleared |
| 10/12/2022 | 750 | DD7205 | ZINGER, ADAM | 829.06 | 0.00 | 558.36 | Cleared |
| 10/19/2022 | 750 | DD7230 | ZINGER, ADAM | 758.00 | 0.00 | 504.87 | Cleared |
| Totals: | | | Number of Checks: 041 | 36,945.98 | 6,513.72 | 22,666.87 | |
| Total Physical Checks: | | | | | | | |
| Total Check Stubs: | | | 41 | | | | |

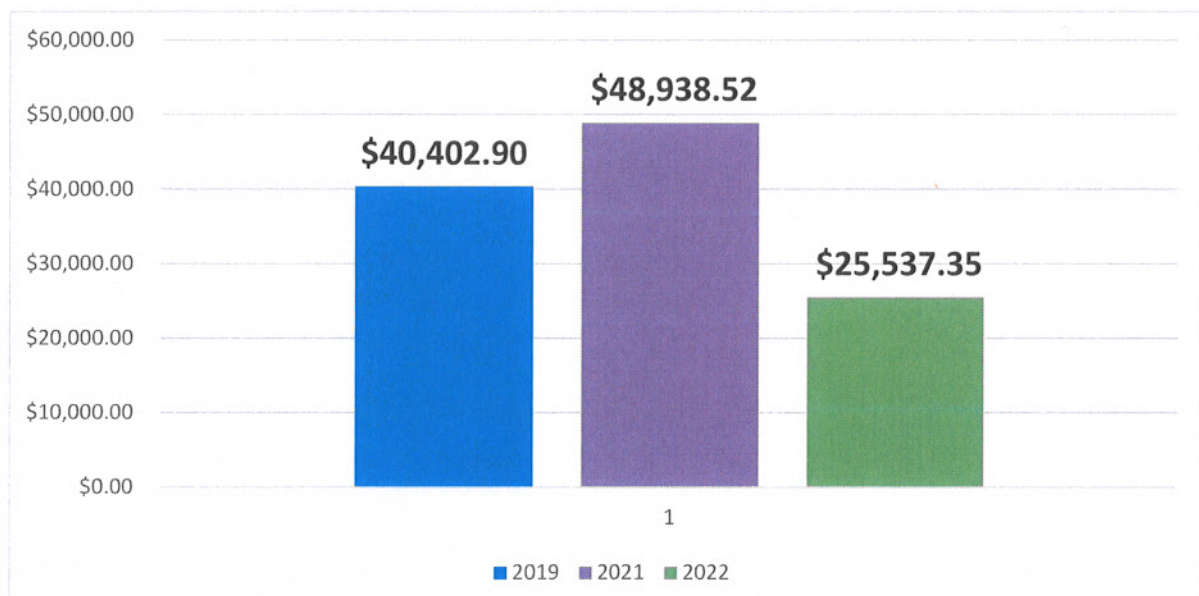
ELECTRIC COMPARISON REVIEW FOR SEPTEMBER 2021-2022

| | WATER | SEWER |
|--------------------|--------------|-------------|
| 2021 | \$ 13,192.00 | \$ 7,750.89 |
| 2022 | \$ 735.32 | \$ 667.73 |
| DIFFERENCE/SAVINGS | \$12,456.68 | \$7,083.16 |

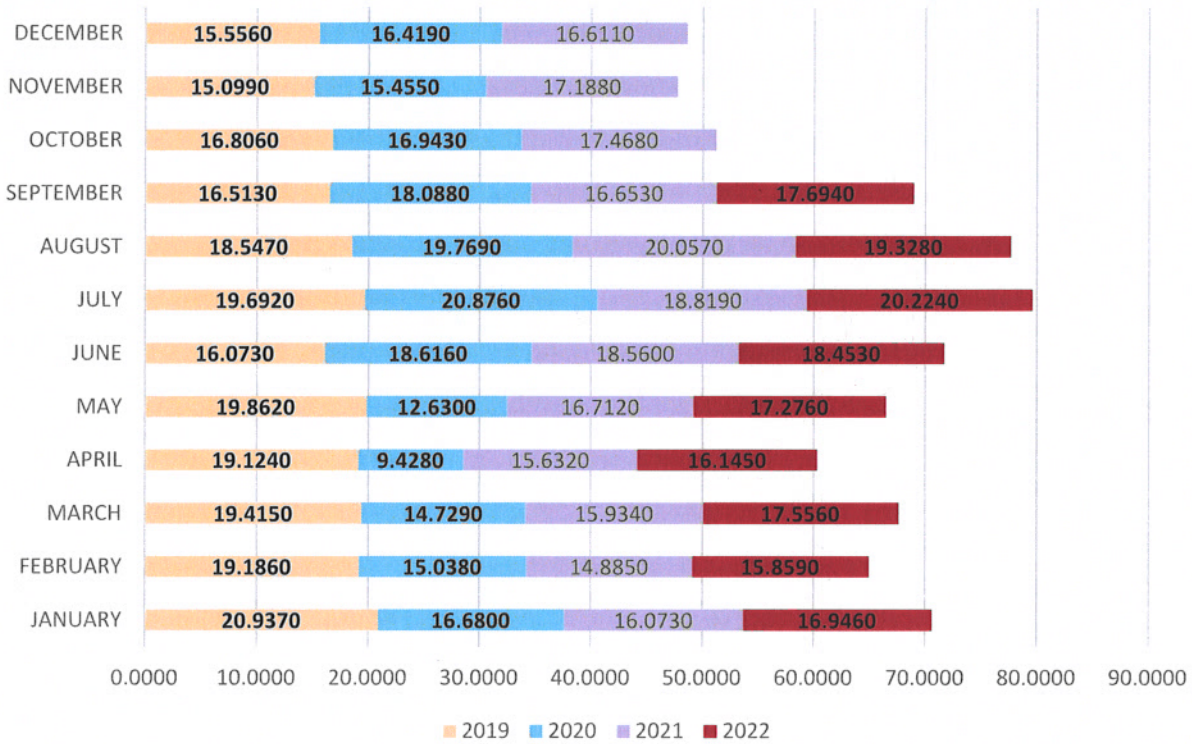
SEWER ELECTRIC COST COMPARED TO PRIOR TWO YEARS (MONTH BY MONTH)



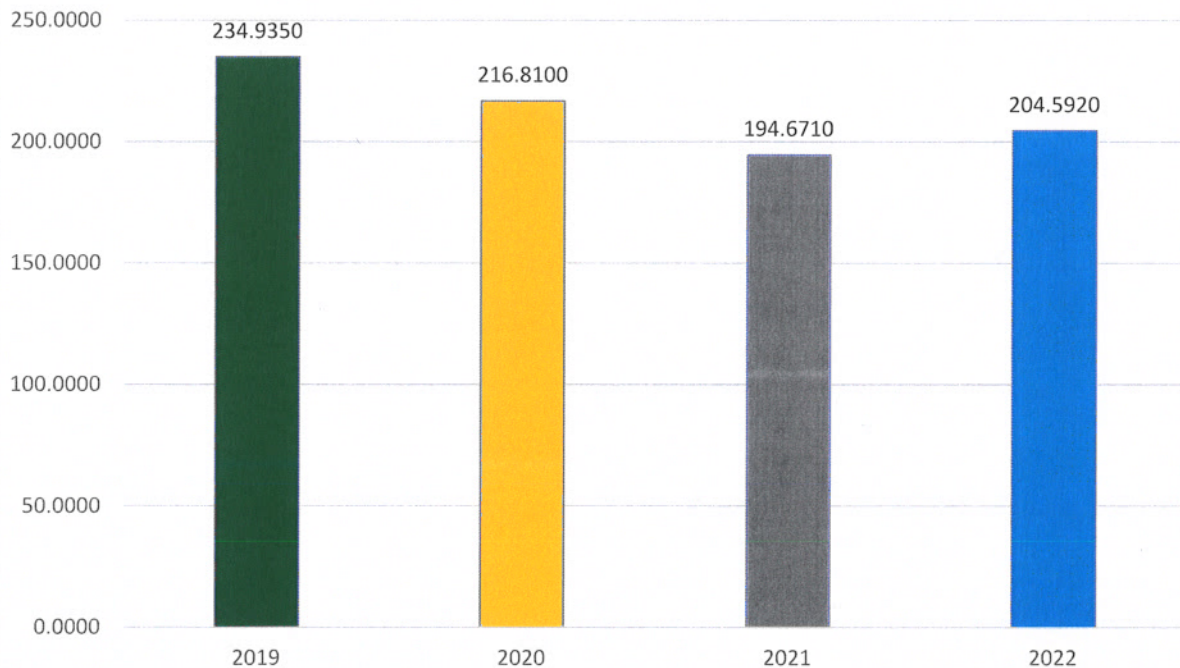
SEWER ELECTRIC COST (CURRENT MONTHS USAGE COMPARED TO PAST ANNUAL COSTS)



Monthly Water Pumpage for 2019 - 2022 (in million gallons)



Annual Water Pumpages 2019 - 2022 Current Months Usage Compared to Past Annual Pumpages (in million gallons)





Evart Police Department

Monthly Report

September 2022

Trainings

Officer Chad Wilson began his Medical First Responder licensing training in September. The class will conclude on November 12, 2022.

ASHER/LASER – Officer Higgins and Chief Beam completed a train the trainer class. This course addresses technical aspects of planning and implementing a rapid law enforcement deployment to an active shooter incident through classroom presentations, hands-on performance-based field training, and scenario-based practical exercises.

Local Events

The Evart Police Department and Evart Fire Department escorted the Evart Car Club from the airport to the bridge south of town on their Annual Labor Day Car Cruise.

Department Roster

| <i>Title</i> | <i>Name</i> | <i>Badge Number</i> |
|-------------------------------|---------------|---------------------|
| Chief of Police | John Beam Jr. | 39-01 |
| Full Time Police Officer | Chad Wilson | 39-04 |
| Part Time Police Officer | JJ Higgins | 39-06 |
| Full Time Officer in Training | Jesse Hyden | 39-03 |

Administrative Staff

| <i>Name</i> | <i>Title</i> |
|---------------------|--------------------------|
| Teresa Swift-Eckert | Administrative Assistant |
| Rose Woosley | Administrative Assistant |

September Incidents

| TOTAL ACTIVITIES | |
|------------------|------------------|
| OFFICER | TOTAL ACTIVITIES |
| Beam, John Jr. | 79 |
| Higgins, JJ | 90 |
| Wilson, Chad | 168 |
| TOTAL: | 337 |

| ARRESTS | |
|----------------|-------------------|
| OFFICER | NUMBER OF ARRESTS |
| Beam, John Jr. | 0 |
| Wilson, Chad | 6 |
| Higgins, JJ | 1 |
| TOTAL: | 7 |

| ASSISTS | |
|----------------------------|-------------------|
| AGENCY | NUMBER OF ASSISTS |
| Assist Citizen | 7 |
| Assist DHS | 2 |
| Assist Evert Public School | 1 |
| Assist Fire | 1 |
| Assist MIC Unit | 1 |
| Assist MSP | 1 |
| Assist OCSD | 8 |

| | |
|-----------------|----|
| Motorist Assist | 1 |
| TOTAL: | 22 |

| ACCIDENTS | |
|---------------|---------------------|
| TYPE | NUMBER OF ACCIDENTS |
| TOTAL: | |

| TRAFFIC VIOLATIONS | | | |
|--------------------|--------------------------|-----------------------|-----------------------------|
| OFFICER | Traffic Complaint/Hazard | Traffic Stop Citation | Traffic Stop Verbal Warning |
| Beam, John Jr. | 0 | 1 | 7 |
| Higgins, JJ | 1 | 1 | 3 |
| Wilson, Chad | 3 | 1 | 1 |
| TOTAL: | 4 | 3 | 11 |

| ORDINANCE VIOLATIONS | | |
|----------------------|-------------------------------|-----------------|
| OFFICER | ORDINANCE VIOLATIONS | ORDINANCE COUNT |
| Beam, John Jr. | Ordinance Violation - Warning | 11 |
| Wilson, Chad | Ordinance Violation - Warning | 2 |
| TOTAL: | | 13 |



Evart Downtown Development Authority

Chair, Alan Bengry
Treasurer, Lynn Salinas
Jason O'Dell
Erica Henry
City Manager, Pepper Lockhart

Vice-Chair, Molly Cataldo
Secretary, June-Marie Essner
Sandra Szeliga
Director, Todd Bruggema

www.evart.org

City of Evart
200 S. Main St.
Evart, MI 49631



REGULAR DDA MEETING AGENDA Tuesday, October 11, 2022 @ 8:00AM

The Regular Meeting will be held in the Community Room at the Depot located at
200 S. Main St. Evart, MI 49631

1. **Call to Order**
2. **Attendance**
3. **Introduction of Guests**
4. **Citizens' Comments**
5. **Approval of Agenda**
6. **Approval Regular Minutes – September 13, 2022**
7. **Vendor's List - September 2022**
8. **President's Comments**
9. **City Manager's Comments**
10. **Committee updates**

Economic Vitality

- a. Farmers Market Report
- b. Pop-Up
- c. Business Recruitment Primer-draft

Design

- a. SBEI
- b. Benches/Bike Racks
- c. Design projects

Promotion

- a. Shop Local
- b. Summer Arts Series

Organization

- a. Board Recruiting
- b. Volunteers

12. Old Business

- a. New Business Welcome
- b. Wayfinding Signage
- c. Evaluation Form for contracted positions
- d. Revitalization of 4 Point Committees and project sub-committees
- e. New Website

13. New Business

- a. Williams and Works regarding TIF Plan update
- b.

14. Director's Comments

15. Citizens' Comments

16. Adjournment

Reminder: November meeting is changed to Wednesday, November 2, 2022; 8am at Evart Depot



EVART DOWNTOWN DEVELOPMENT AUTHORITY

Tuesday September 13, 2022 8:00 AM

200 South Main Street; Evart, MI 49631

BOARD MEETING MINUTES



1. **Meeting called to order** by Bengry at 8:00am
2. **Attendance:** Alan Bengry, Molly Cataldo, Lynn Salinas (8:04), June-Marie Essner, Todd Bruggema, Pepper Lockhart, Erica Henry, Jason O'Dell
Absent: Sandy Szeliga
3. **Guests:** Angela Hunter
4. **Citizen Comments:** None
5. **Approval of agenda:** Moved by Henry, supported by Cataldo to approve the agenda with the addition of number 10 under New Business: FM Manager Contract.
Ayes: 6 Nays: 0 Result: Carried
6. **Approval of Minutes:** Moved by Lockhart, supported by O'Dell for approval of August 9, 2022 Regular Meeting Minutes.
Ayes: 6 Nays: 0 Result: Carried
7. **Approval of Special Meeting Minutes:** Moved Cataldo by, supported by Salinas for approval of September 6, 2022 Special Meeting Minutes.
Ayes: 6 Nays: 0 Result: Carried
8. **Approval of Vendor List:** Moved by Cataldo, supported by Lockhart for approval of Vendor List for August 2022 in the amount of \$12,139.60 and EFM amount of \$3,560.00.
Ayes: 7 Nays: 0 Result: Carried
9. **President's Comments:** None
10. **City Manager's Comments:** Master Plan Survey is now being conducted. Please go and complete.
11. **Committee Updates**
12. **Economic Vitality**
 - a. Farmers Market: \$17,630.00 August 2022 sales, up from August 2021. MIFMA came to the market on August 27 and did a customer count and survey. Hunter submitted their report. The M2M Bike Run went well. Farwell Market and EFM want to do it in 2023. Amish Choir, Sweet Adelines and Male Barbershop and Sand Bobs preformed. Erin Horton set up with information about the SEEDS program. Many signed up and is hopeful of starting it at EPS. GFWC Evart set up again. September 17 is Family Fun Day. There will be a petting farm, lunches and other activities.
 - b. Pop-Up: 211 N Main will close on September 14, 2022
 - c. Business Recruitment Primer: No Action

14. Design

- a. SBEI: Final Report is here in digital format. Hard copies are coming. W.B. apologized for the delay. He thought they had been sent while on a leave. Discussion on how to present the final report to the community and stakeholders.
- b. Benches/Bike Racks: No Action at this time
- c. Way Finding Signage: See New Business
- d. Design Projects:

15. Promotion

- a. Shop Local:
- b. Summer Arts Series
 - i. Lisa Mac September 24, 222 at EFM

16. Organization

- a. Board Recruiting: Recommend Erica Henry to City Council for new term.
- b. Volunteers: Bruggema is building interest lists for committee formation.

17. Old Business

- a. Development Plan and Tax Increment Financing Plan: William and Works is waiting for some info from Tax Assessor. 2017-2021 tax rolls are needed. Once this is received, draft can be finished. Once finished discussion on how to present to the community will happen.
- b. New Business Welcome: No new action
- c. Eagle Village Hanley Christmas Display: The DDA does not have a plan. Bruggema will let Mrs. Hanley know.
- d. Wayfinding Signage – ProImage Design – List of all the different areas for signage.
- e. Evaluation Form for contracted positions – Bruggema handed out an evaluation form for the board to review for the October meeting.
- f. Revitalization of 4-Point Committees and project sub-committees: Bruggema found the lists from inception of MMS for Evar and will be contacting those on it to see if still interested and in which area.
- g. Sale of 211 North Main Street Property: September 14, 2022 closing is scheduled.

18. New Business

- a. Intentions of Kane Building: Windo replacement, remove non-supporting walls to open up space for better retail, and signage to show community there is something in progress. Springboard branding for future pop-up, but not closed to the idea of selling the building if approached.
- b. Main Street Pulse Survey Results: 80 responses. MMS says 5% is good and we had 10%. Bruggema went over the results.
- c. Committees:
- d. Change of November 8, 2022 Meeting Date: The meeting will be moved to November 2, 2022 at 8:00am in the Depot.
- e. Review/Jewelry Building: MEDC toured the building. The City is not interested in keeping the building if donated to them. Private owners are able to find more grant monies and support than the city.
- f. Recommend reappointment to the board for City Council: Handled in Committee reports.
- g. Story Telling Visit: Discussed who would be good to interview. 6 total needed. Put forth 8 names for Bruggema to contact. Interviews will be on Thursday September 15.
- h. New Website and business directory/cross-promotion: Bruggema showed some pages that have been developed for the website. Discussion regarding which business to include and cross-

promote. With the Chamber needing to reorganize, it was decided we would expand outside the DDA district to promote businesses.

- i. Shop Small Business Saturday: Discussed registering DDA/MMS as a community champion.
- j. Farmers Market Manager Contract: Bruggema will work with committee to get this completed for November meeting so board can approve and offer to the Manager before expiration of current contract.

19. Director's Comments:

- a. Contacted by Cadillac News on a Fall Festival ad. This is not an event that is happening this year.
- b. Utility bill address changes needed.
- c. Centennial time capsule needs to be found. If found, a Time Capsule opening event will be planned and items added from the last 50 years.

20. Citizen's Comments: Santa House facia needs repair. Hunter asked about water and road closure for the petting farm.

21. Adjournment: Motion made by Essner, supported by Cataldo to adjourn at 9:50am.

Ayes: 7

Nays: 0

Result: Carried

Respectfully submitted, June-Marie Essner, Secretary

Evart Public District Library

Board Meeting Minutes

September 19, 2022

The regular Board Meeting of the Evart Public District Library met on 9/19/2022. President Hodges called the meeting to order at 5:02 pm. Board members present: K. Hodges, J. Hutchinson, R. Huff, K. Flachs, S. Bieri, A. Elder and L. VanScoyoc.

Acknowledge Guest: None

Secretary's Report: Motion by *Hutchinson* supported by *Hodges* to approved the minutes of August 22, 2002. Motion passed.

Treasurer's Report: Motion by *Huff* supported by *Hodges* to approve the checks payable for August 22 through September 19, 2022. Motion passed.

- Hutchinson informed the Board that the library received a letter from a Washington State State Farm insurance company explaining that Lorna Baker-Houseworth left money to the library. Hutchinson is working with State Farm and the executor of the estate to complete all the paperwork.
- A bill from Word Press for \$300.00 is for the website for the annual fee.
- Elder inquired whether a full time museum curator could be hired. Do we have the money?

Hutchinson explained that even though we have \$140,000.00, the budget for the fiscal year is approximately \$135,000.00; this is without incidentals such as the roof. The museum doesn't have its own budget. VanScoyoc read a letter expressing how nice the museum and genealogy is in the museum by a couple who plan on returning this fall.

Old Business:

- Roof: Brandal Roofing repaired many holes in the roof and explained that the material used is cracking. Brandal's also gave the library a quote of \$36,000.00 for a new roof. Two other business have been contacted for quotes but have not been received yet. Because of the time crunch, a vote will happen by library email when the other quotes are received.
- Web Page: Ashley Kraft is setting up the page and will train people on how to add and delete items. Bieri has been looking at other library's sites and getting ideas on what to put on the site.
- Museum Computer: Brackett is adding to the computer catalog every Thursday.
- IT Update: Huff report that the ALL page isn't playing games, just the ADMIN page.
- Bulb Replacement: Connor has repeatedly tried to get Atkins to quote a price.
- Logo: Parsons is sending the logo on a thumb drive.
- Furniture: On hold.

New Business:

- VanScoyoc said the building inspector approved our sign.
- Hodge, Hutchinson, Bieri and VanScoyoc attended the Mid Michigan Library League Conference in Cadillac. It was found to be informative especially on grants.
- Museum: Connor is working on an Old School Days display.
- 2023 Calendar: is being worked on. Hopefully will be done in October.

Librarian's Report:

- Basket Fundraiser: Workshop meeting will be on November 14, 2022 at 4 pm. The sale will begin on November 28th and run through noon on December 8th.
- Michigan Mental Health will be at the library on October 12, 2022 at 3:00 pm to look over the building.
- Naloxone (Narcan): VanScoyoc, Bieri, Brackett, and Huff attended a zoom meeting to learn how to evaluate if Narcan is needed, how to administer Narcan and the legalities of administering Narcan.

Next Meeting: Monday, October 17, 2022 at 5 pm.