



City Council

Mayor: Chris Emerick
Mayor Pro-Tem: Sandy Szeliga
Council: Dan Elliott
Sean Duffy
Matt Hildebrand
City Clerk: Kathy Fiebig
City Manager: Pepper Lockhart

City of Ewart
200 S. Main St.
Ewart, MI 49631
(231) 734-2181

www.ewart.org

CITY OF EVART REGULAR COUNCIL MEETING AGENDA Tuesday October 11, 2022 @ 7:30PM

The Regular Council Meeting will be held in the Community Room at the Depot located at 200 S. Main St. Ewart, MI 49631

Before each regular council meeting there will be a standing pre-council work session from 7:00PM to 7:30PM.

1. Call to Order: 7:30PM
2. Pledge of Allegiance
3. Roll Call
4. Citizens' Comments – *limited to 3-4 minutes per individual*
5. Approval of Agenda

6. Consent Agenda

The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one Board motion without discussion. Any person, whether Board Member, staff or public may ask that item be removed from the Consent Agenda to be placed elsewhere on the regular agenda for discussion. All such requests will be granted.

- A. Regular Council Minutes – September 27, 2022
- B. Vendor's List \$117,579.39

7. Unfinished Business

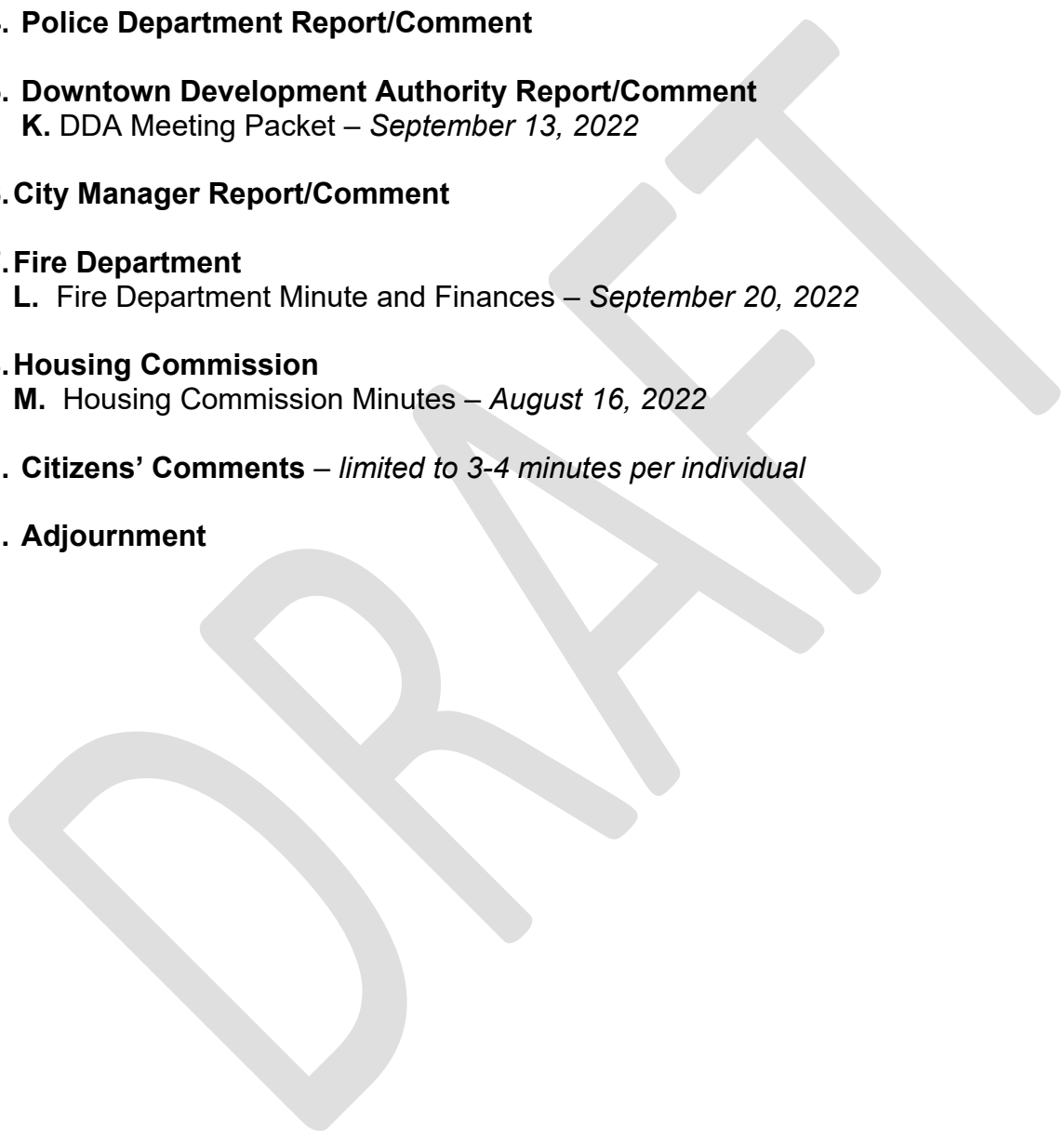
- C. Water Ordinance- *Discussion of Meeting Dates*

8. New Business

- D. Request to Dispose of Assets
- E. Request to Purchase a city truck
- F. Master Plan

9. Department/Informational Reports (No Action Needed)

- G. Accounts Payable Report (9/28/2022 – 10/11/2022)
- H. Payroll Reports (9/28/2022 – 10/11/2022)
- I. Summary of Funds – August and September 2022
- J. Revenue and Expense Report – through October 5, 2022

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- 10. City Attorney Report/Comment**
 - 11. City Clerk Report/Comment**
 - 12. Finance Director Report/Comment**
 - 13. Department of Public Works Report/Comment**
 - 14. Police Department Report/Comment**
 - 15. Downtown Development Authority Report/Comment**
 - K. DDA Meeting Packet – *September 13, 2022***
 - 16. City Manager Report/Comment**
 - 17. Fire Department**
 - L. Fire Department Minute and Finances – *September 20, 2022***
 - 18. Housing Commission**
 - M. Housing Commission Minutes – *August 16, 2022***
 - 19. Citizens' Comments – *limited to 3-4 minutes per individual***
 - 20. Adjournment**

**CITY OF EVART
REGULAR COUNCIL MEETING
September 27 @ 7:30PM
Community Room at the Depot, 200 S. Main Street**

Mayor Chris Emerick called the meeting to order at 7:30pm, then led the assembly in the Pledge of Allegiance.

Present (via roll call): Sean Duffy, Dan Elliott, Mayor Emerick, Matt Hildebrand, Sandra Szeliga

Present (staff): City Manager Pepper Lockhart, Finance Director/Treasurer Jennie Duncan, Downtown Development Director (DDA) Todd Bruggema, Director of Public Works (DPW) Don Duncan, Chief of Police John Beam Jr., City Clerk Kathy Fiebig

Guests: Vanessa Jones, Jim Schwab

Citizens' Comments: none

Approval of Agenda

Motion by Mayor Emerick to approve the agenda with the addition of Item G1: appointment to Cemetery Commission and G2: expectations for city attorney. Support by Mr. Duffy. Motion passed with all in favor.

Approval of Consent Agenda

A. Regular Council Minutes – September 13, 2022

B. Vendor's List \$672,680.59

Motion by Mr. Hildebrand to approve the consent agenda as presented. Support by Mayor Emerick. Motion passed with all in favor.

Unfinished Business

C. Ferric Chloride Pump (still on hold)

Mr. Duncan noted that the existing pump is working well and staff continues to work on it. He intends to test a new pump within the next week or so which is smaller and less expensive than the pumps under consideration so far. No action taken.

D. Water Ordinance – Discussion Only

Mayor Emerick would like legal documentation showing land contracts must be registered with the county. She also believes the city should meet with landlords before making any changes to code. Discussion followed on whether to allow public comments on this issue at a regular meeting, or whether it would be better to hold a special meeting or workshop. No action taken.

New Business

E. I.T Right Contract

Ms. Lockhart presented a proposed contract from our current IT provider, I.T. Right. The company has been providing security services that were not in the original contract signed in 2014 and would like to raise the rates accordingly. The bid proposes a substantial raise but spreads it out over a three year period. Mr. Hildebrand noted that since we have not compared rates since 2014, it might be wise to do a Request for Proposals. Ms. Lockhart noted that if the city does so, I.T. Right will withdraw this contract and resubmit at the current rates for the

service the city is receiving. She also noted that the contract has a 90-day release clause. Mr. Duffy suggested making some calls to other municipalities to check rates. Motion by Mr. Hildebrand to approve the three-year contract from I.T. Right as presented and directing Ms. Lockhart to check on current rates and needs for these services. Support by Mr. Duffy. Motion passed with all in favor.

F. Discussion for US 10 Light Poles

Mr. Duncan gave a presentation regarding the light poles along US10. The existing poles and bases are fiberglass and most are damaged. Some are missing completely. The cost to replace these with the same product is \$4,897 for the poles; the bases cost \$1,527. Lead time on both products is one year. Mr. Duncan has located another manufacturer that is based in the United States and can provide a similar unit that is aluminum, with a cost of \$1,845 for both pole and base. Lead time on this product is eight weeks. He expects to have a third bid shortly. No action taken.

G. Street Sweeping

Mr. Duncan presented three bids for street sweeping, two of which will sweep all streets with curb and gutter. The third would be done on an hourly basis. He noted that many streets have weeds along the gutters and those streets will not sweep as well as those that are weed free. One option is to accept the hourly bid and have that company do the streets that are weed free, returning after the weedy streets have been treated. He also noted that this should be done before winter since many of the streets have significant dirt and silt build up. Motion by Mr. Hildebrand to approve the bid from Tri-Us in the amount of \$6,800. Support by Mayor Emerick. Motion passed with all in favor.

G1. Appointment to Cemetery Commission

Motion by Mayor Emerick to appoint Karen Copeman to the Cemetery Commission for a three-year term expiring in 2025. Support by Ms. Szeliga. Motion passed with all in favor.

G2. Expectations for City Attorney

Mr. Duffy stated that he has had ongoing questions and concerns about the service the city is receiving from City Attorney James White. Mr. Duffy asked Mr. White to provide written reports to council each month, and although the request was made at the beginning of the year, only one report has been submitted. Mr. Duffy has repeatedly asked Mr. White for information, particularly about blighted properties, and stated that Mr. White typically tells him he needs to discuss the matter with Ms. Lockhart. Mr. Duffy sees a potential conflict in interest with Mr. White doing land title work for the city involving people that are also his personal clients. Mayor Emerick believes Mr. White needs to be more available to city staff and that his responses need to be timely. Ms. Szeliga noted that the city has incurred considerable legal expenses over the past few years by referring issues to outside attorneys. No action taken.

Department/Informational Reports

H. Accounts Payable Report (8/23/2022 – 9/13/2022)

I. Payroll Reports (8/23/2022 – 9/13/2022)

J. Summary of Funds – August 2022

City Attorney Report/Comment: Mr. White was absent.

City Clerk Report/Comment

Absentee ballots have been mailed out for the November 8 general election.

City Manager Report/Comment

Ms. Lockhart attended the International City Managers Association conference and found it very beneficial. She and Mr. Bruggema met with the new economic developer for the county, and she will be working on some things for the city. She met with Ron Woycehoski to discuss possible renovations on the second stories of properties he owns. She noted that if business district property owners move forward with second story housing, council may have to address

parking issues. The Housing Commission has applied for 501 (c)(3) status which will open up more development opportunities. Chief Beam has not been able to hire a Community Resource Officer (CRO), and since the county recently passed a millage issue funding CRO positions in each school district, they are reviewing the development agreement that provides the CRO funding to see if it can be reallocated. Ms. Lockhart is writing a letter to the county commissioners to request keeping a patrol officer for Evart, and noted that the commissioners are considering cutting back on patrol coverage and are considering cutting support for Mark Watkins, Emergency Services Director. Several comments were made regarding the support Mr. Watkins provided during the September 2021 wind storm, and all were against cutting funding for his department.

Finance Director Report/Comment

The city audit is underway and may finish tomorrow.

Department of Public Works Report/Comment

K. Monthly Report – August 2022

Mr. Duncan gave a presentation on work completed since the last council meeting. The roofs at Riverside West have all been replaced. The lots the city owns on Fair Street have been mowed and cleaned up, and “children at play” and “dead end” signs were installed. The bridge on the walking trail at Riverside East has been repaired. 95% of the city fire hydrants have been flushed; those remaining are all on US10 and will require additional personnel. Mr. Duncan is working on a form that will let DPW know when a hydrant has been tapped so they can drain them after each use. Staff has been cleaning out all shops and scrapping out metal. The light on top of the west water tower was replaced and the fall protection was repaired. The intersection at W. 6th and Pine Street has been hot patched, which required three staff members working for eight hours, but this proves that the city can successfully do this kind of repair. Staff is working on weed control on city streets, are clearing branches for plowing and to clear signs, and are working on brush pick up.

Police Department Report/Comment

L. Monthly Report – August 2022

Chief Beam has been working on elementary school traffic control and is experimenting with temporary signs to direct traffic while working with DPW on permanent signs. He is trying to find additional safe parking around the school. He’s working with Middle School Principal O’Dell on the school safety plan. He’s been writing ordinance violations and will continue to do so. The new radar signs have arrived, and he displayed one to council. DPW is installing the posts and the signs will go up soon.

Downtown Development Authority Report/Comment

Mr. Bruggema will attend Main Street training in Lansing next week. The Kane building has closed and the DDA Board is discussing future use of the building. Mr. Bruggema is working with a landlord that is interested in renovating his business district buildings for second story residential, although ADA compliance and parking may be issues on the properties.

Evart Public Library

M. Minutes – June & August 2022

Citizens’ Comments: none

Motion by Mayor Emerick to adjourn. Support by Mr. Elliott. Motion passed with all in favor. The meeting was adjourned at 8:54pm.

Kathy Fiebig, City Clerk

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 751 VENDOR					
10/04/2022	751	1014 (A)	0229	OSCEOLA COUNTY TREASURER	5,458.63
10/04/2022	751	39360	0028	CITY OF EVART	10,421.02
10/04/2022	751	39361	0051	EVART FIRE DEPARTMENT	1.08
10/04/2022	751	39362	0653	EVART PUBLIC LIBRARY	424.26
10/04/2022	751	39363	MISC	GUTIERREZ, EUGENE	200.39
10/06/2022	751	1042 (A)	2300	TELNET WORLDWIDE	142.87
10/11/2022	751	1015 (A)	1858	AFFORDABLE PRINTS	36.00
10/11/2022	751	1016 (A)	328	CHARTER/SPECTRUM	179.97
10/11/2022	751	1017 (A)	921	DRUG SCREEN PLUS	105.00
10/11/2022	751	1018 (A)	641	DUNCAN, DON	40.00
10/11/2022	751	1019 (A)	1739	DUNCAN, JENNIFER	40.00
10/11/2022	751	1020 (A)	1172	FIEBIG, KATHY	149.16
10/11/2022	751	1021 (A)	1025	FILE SAFE, INC	67.75
10/11/2022	751	1022 (A)	2066	HYDEN, JESSE	525.00
10/11/2022	751	1023 (A)	636	JARRETT, EDWARD	40.00
10/11/2022	751	1024 (A)	1419	JOHN BEAM JR.	40.00
10/11/2022	751	1025 (A)	1330	MARTIN, DALE	40.00
10/11/2022	751	1026 (A)	1757	MAURER'S TEXTILE RENTAL	520.45
10/11/2022	751	1027 (A)	639	MILLER, JEFFREY	40.00
10/11/2022	751	1028 (A)	1501	MUCZYNSKI, PATRICK	40.00
10/11/2022	751	1029 (A)	2302	MULKERNS, CHRISTINE	40.00
10/11/2022	751	1030 (A)	1069	PEPPER LOCKHART	40.00
10/11/2022	751	1031 (A)	1730	SCOTLAND OIL COMPANY, INC.	4,919.75
10/11/2022	751	1032 (A)	1600	TRACE ANALYTICAL LABORATORIES	588.23
10/11/2022	751	1033 (A)	0221	WHITE LAW OFFICE	2,916.67
10/11/2022	751	1034 (A)	469	ZINGER, ADAM	40.00
10/11/2022	751	1035 (E)	0024	CONSUMERS ENERGY	3,852.78
10/11/2022	751	1036 (E)	923	FIRST NATIONAL BANK OF OMAHA	3,271.38
10/11/2022	751	1037 (E)	923	VOID	0.00 V
10/11/2022	751	1038 (E)	923	VOID	0.00 V
10/11/2022	751	1039 (E)	923	VOID	0.00 V
10/11/2022	751	1040 (E)	1043	LINGO	241.04
10/11/2022	751	1041 (E)	1201	POINT BROADBAND	330.00
10/11/2022	751	39364	652	AERATION INDUSTRIES INTERNATIONAL	70,891.00
10/11/2022	751	39365	1182	BARNETT'S AUTO REPAIR	507.01
10/11/2022	751	39366	651	BURKHOLDER FAMILY FUNERAL HOME, LLC	250.00
10/11/2022	751	39367	454	CADILLAC GARAGE DOOR INC	1,040.32
10/11/2022	751	39368	2038	COMPASS MINERALS AMERICA	3,441.64
10/11/2022	751	39369	1200	DEERE CREDIT, INC	1,315.64
10/11/2022	751	39370	EJ USA	EJ USA, INC	2,033.00
10/11/2022	751	39371	1766	EVART PARTS PLUS	96.15
10/11/2022	751	39372	0876	INTEGRITY BUSINESS SOLUTIONS	249.00
10/11/2022	751	39373	1637	MMTA - MICHIGAN MUNICIPAL	99.00
10/11/2022	751	39374	1144	RESOURCE RENTAL CENTER	90.00
10/11/2022	751	39375	0123	RIETH-RILEY CONSTR CO INC - BR	593.38
10/11/2022	751	39376	1616	SMALL BUSINESS ASSOC. OF MICHIGAN	129.00
10/11/2022	751	39377	0129	SMITH LUMBER CO	1,500.89
10/11/2022	751	39378	0903	STANDARD INSURANCE CO.	591.93

751 TOTALS:

Total of 48 Checks:	117,579.39
Less 3 Void Checks:	0.00
Total of 45 Disbursements:	117,579.39

AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Don Duncan, Director of Public Works
Date: October 5, 2022
Re: Request to Approve Disposal of Assets (3 DPW Trucks)

For the Agenda of October 11, 2022

Background: I have been working on itemizing all the assets located at the DPW shop, and in doing so have determined that there are three vehicles that have not been in service for many years. They were taken to Barnetts Auto to determine if they could be put back into service and if not, what their salvage value would be. The vehicles in question are a 2004 F250, a 2006 F250 and a 2006 F350.

Issues & Questions Specified: I will have a presentation detailing each vehicle for the meeting.

Alternatives: I would like to start weeding out the assets we haven't used in years. This would be an excellent start.

Financial Impact: The salvage value would be added to the Equipment Pool Fund.

Recommendation: Approve disposal of these 3 assets.

Attachments: N/A

AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Don Duncan, Director of Public Works
Date: October 5, 2022
Re: Request to approve purchase of used truck for DPW

For the Agenda of October 11, 2022

Background: The DPW Director currently utilizes the Tahoe (courtesy vehicle at the airport) which becomes an issue when the vehicle is needed for pilots or business folks who fly in to the airport and are in need of a vehicle while doing business in town during the week which is occurring more and more. Having the use of an actual pickup truck would allow the DPW to use the truck as needed for hauling and towing.

Issues & Questions Specified: The attached relates to a 2011 Ford F250 Duper Duty Crew Cab being sold by PLM Corp. I have also included the Kelly Blue Comparison for a similar vehicle.

Alternatives: Do nothing.

Financial Impact: If approved, the cost to purchase this truck would be \$13,000. These funds would be paid from Equipment Pool Fund Balance.

Recommendation: Purchase truck as described.

Attachments:

1. Photos
2. Email from PLM Corp.
3. Kelly Blue Book Value





Chris Mulkerns

From: City Manager
Sent: Wednesday, October 5, 2022 8:16 AM
To: Chris Mulkerns
Subject: FW: PLM Truck F250
Attachments: IMG_1453.JPEG; Untitled attachment 00019.txt; IMG_1454.JPEG; Untitled attachment 00022.txt; IMG_1455.JPEG; Untitled attachment 00025.txt; IMG_1456.JPEG; Untitled attachment 00028.txt; IMG_1457.JPEG; Untitled attachment 00031.txt; IMG_1458.JPEG; Untitled attachment 00034.txt; IMG_1459.JPEG; Untitled attachment 00037.txt; IMG_1460.JPEG; Untitled attachment 00040.txt; IMG_1461.JPEG; Untitled attachment 00043.txt; IMG_1462.JPEG; Untitled attachment 00046.txt; IMG_1463.JPEG; Untitled attachment 00049.txt

From: DPW Director <dpw-director@evart.org>
Sent: Tuesday, October 4, 2022 1:30 PM
To: City Manager <citymanager@evart.org>
Subject: Fwd: PLM Truck F250

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: BreAnne Grabill <BreanneG@plmcorp.net>
Sent: Tuesday, October 4, 2022 9:40:59 AM
To: DPW Director <dpw-director@evart.org>
Subject: FW: PLM Truck F250

This truck is in our Alto Shop.

2011 F250 super Duty Cab xl pickup 8ft V8, 6.2l flex fuel \$13,000

-----Original Message-----

From: Bre Grabill <bechtinawgrabill@yahoo.com>
Sent: Monday, October 3, 2022 7:29 PM
To: BreAnne Grabill <breg@plmcorp.net>
Subject: PLM Truck F250

Advertisement

My Car's Value

2011 Ford F250 Super Duty Crew Cab XL Pickup 4D 8 ft 4.5 (84 Ratings)



[Edit options](#) [Write a review](#)



Recalls: **3 Recalls Found**
Is my car affected?



Repair Estimator: **See Pricing**
What's a fair price?



1 Compare Your Values

Instant Cash Offer Trade-in **Private Party** Donate Your Car



Factors That Impact Value

Check that yours are correct below.

Condition:

Mileage: ZIP Code:

Why Sell Your Car Yourself?

- Make more money!
- Reach millions of buyers

AGENDA REPORT

To: Honorable Mayor Emerick & Council Members
From: Pepper Lockhart, City Manager
Date: October 5, 2022
Re: Master Plan
For the Agenda of October 11, 2022

Background. In 2017 the city completed a Master Plan. The plan expires this year, so we need a new five-year plan. We hired Williams & Works this past year to help the city with updates. We had received an estimate for cost in May of \$15,000- \$20,000 plus an additional \$10,000- \$12,000 for a mail out survey. We created a survey ourselves and the new estimate for the masterplan is now no more than \$16,800.

Issues & Questions Specified. We are looking at several grants we would like to apply for and to be ready we need to complete the master plan. This will allow us to recoup the costs quickly if we are able to receive one grant. Many of the grants we would like to look at also deal with water and sewer items.

Alternatives.

1. Not approve.

Financial Impact. We do have \$3,000 already in the budget in the general fund. I am recommending that we split the cost between general fund (101-242-885), water (591-545-801) and sewer (590-537-801). We have budgeted for professional services in water and sewer which can be allocated for these services.

Attachments.

1. First Master Plan Estimate
2. Second Master Plan Estimate



May 23, 2022

Ms. Pepper Lockhart, City Manager
City of Evart
200 S. Main Street
Evart, MI 49631

Dear Ms. Lockhart:

This letter presents our qualifications to assist the City of Evart with an update to its Master Plan Update. This letter offers our services based on our experience in West Michigan, and we are confident that our approach is an efficient and productive process. In addition, our longstanding presence in the region demonstrates that we have a keen understanding of the area and some of the issues the community is facing.

We understand that the City seeks an update to its Master Plan that provides a thoughtful, forward-thinking vision for land use, supported by its residents and recent development trends. We envision a plan as an approachable and user-friendly document that can be easily interpreted by the general public while also providing thoughtful guidance to the City for the development, redevelopment, and preservation of land.

The input of City staff and policymakers will be critical to a successful effort. The updated Master Plan will reflect the desires of residents throughout the community, represent diverse interests and priorities, and ensure that the City is well-positioned for years into the future.

Our approach is fruitful yet mindful of the City's resources. We are open to further tailoring and refining our approach as desired. The balance of this letter describes the general process of updating a Master Plan.

WORK SCOPE: MASTER PLAN UPDATE

We propose to follow the process outlined below to create a new Master Plan. We will ensure that the planning process meets the requirements of the Michigan Planning Enabling Act and sound planning practices. Please note that meeting schedules will follow the regular Planning Commission schedule with a steering committee established by the City for most of the planning process. Unless otherwise instructed, we will not plan to schedule meetings outside of regular Commission meeting times.

Phase 1. Kick-off. The initial step will be to formally meet with City staff and the Planning Commission to kick off the project. This meeting will address housekeeping issues such as timeframe, milestones, and expectations. The purpose of the project kick-off meeting will be to discuss the goals of the planning process, the Plan's structure, and any interest in a comprehensive community engagement effort. We will work with the City to provide relevant updates, reports, maps, and surveys as the planning process progresses.

Phase 2. Data Development and Analysis. The second phase begins to build the foundation of the Master Plan. Using information gathered from our knowledge of the City, Osceola County, the US Census Bureau, the State of Michigan, and other organizations, we will develop a current assessment of the City of Evart, including maps, charts, infographics, and tables that effectively outline current conditions in the City in the context of its neighbors and similar communities in the Osceola County and greater West Michigan region. Focus areas will include demographic trends, thorough housing study, recreation, land use, trails, traffic patterns, utilities, and economic development. This analysis will provide an objective, data-driven foundation for the Plan adopted in 2017.

Public engagement is critical to the planning process because it helps identify the community's vision for the future and explore a range of issues the City may face. If a public participation strategy is chosen as directed by the City. We will work with City staff on defining the desired formats, but several options include the following:

- Option 1: Community open house(s) to talk to City residents and leaders about community issues and opportunities in a drop-in format;
- Option 2: Online community survey designed to allow for broad public engagement;
- Option 3: Mail-in community survey designed to allow for overall public engagement;
- Option 4: Public visioning meeting(s) to provide an interactive opportunity for the public to envision its desired future.
- Option 5: Pop-up engagement meetings that go out into the public and speak with the residents and visitors in their element.

The purpose of these community participation efforts will be to gather information and engage citizens in the planning process. Marking up a map, drawing, or completing a survey will allow citizens to be a part of the process. This phase will conclude with a summary report that will provide citizens and officials with a summary of the engagement efforts and input received.

Phase 3. Draft Master Plan Update. The third phase takes the desires of the public, stakeholders, and local officials, coupled with the best planning and design practices and delivers complete narratives, mapping, goals and objectives, and strategies for implementation. Detail-rich, intuitive graphics will accompany the text making the Plan visually appealing and easy to comprehend. Goals, principles, actions, and a review and edit to the future land use map and Plan will be based on valuable input from the second phase. During this period, meetings will be held with the Planning Commission to develop and refine goals and objectives and future land use mapping designations and narratives. The draft of the Master Plan will also be presented to the Planning Commission during this phase before the preparation of the formal draft in phase four.

Phase 4. Review and Adoption. The final phase is the formal review and approval process. We will review and incorporate comments gathered during the third phase and prepare the updated and fully assembled Master Plan draft for consideration by the Planning Commission. From this point, the Planning Commission will request authorization from the City Council to distribute the Plan for the state-required 42-day review. After the review, the Planning Commission will hold an official public hearing and recommend approval to the City Board. After a recommendation by the Planning Commission, the City Board will review and approve the Plan.

STAFF AND PROFESSIONAL FEES

This assignment will be led by Bradley Kotrba, AICP, and Tanya DeOliveira, AICP. Mr. Kotrba has nearly eight years of experience providing planning services for communities across Michigan and Georgia and regularly updates or develops new Master Plans, Zoning Ordinances, and Parks & Recreation Plans for client communities. Ms. DeOliveira has over ten years of experience leading, writing, and implementing transportation, non-motorized, comprehensive plans, projects, and studies. Other professional staff will work on the project as needed, but Mr. Kotrba and Ms. DeOliveira will oversee the entirety of the assignment.

We expect that the fees for this assignment will range from \$15,000 to \$20,000 depending on the level of effort desired and the scope of any optional public engagement process [Note: If a mail-out survey is selected, the cost of service can be as high as an additional \$10,000 - \$12,000 for drafting, assembling, printing, mailing, return mailing, and analysis]. Therefore, we encourage selecting at least one public engagement technique, though the City may choose as many, or as few, as desired.

We are grateful for the invitation to submit this proposal. Please feel free to call or email us if you have any questions regarding our services; we look forward to discussing our approach with you further. We have included professional resumes from the planning group, and a few examples of Master Plans we have completed for similar communities.

We are happy to discuss this proposal further should you have questions. If this proposal is acceptable to you, please sign in the box below which will amend our existing professional services agreement (PSA) to incorporate the terms of this proposal. Andy Moore, AICP is an Executive with the firm and the Planning Group Lead, and is authorized to commit the firm to the terms of this proposal

Thank you again for thinking of the planners at Williams & Works to provide planning services to the City. If you have any questions about our services or our proposed arrangement, please feel free to contact me at any time.

Sincerely,

Williams & Works

[via email]

Bradley S. Kotrba, AICP

c: Tanya DeOliveira, AICP

<i>Accepted by City of Evert</i>	
Signed	_____
Name	_____
Title	_____
Date	_____

September 28, 2022

Ms. Pepper Lockhart, City Manager
City of Evart
200 S. Main Street
Evart, MI 49631

Dear Ms. Lockhart:

This letter presents our qualifications to assist the City of Evart with an update to its Master Plan Update. This letter offers our services based on our experience in West Michigan, and we are confident that our approach is an efficient and productive process. In addition, our longstanding presence in the region demonstrates that we have a keen understanding of the area and some of the issues the community is facing.

We understand that the City seeks an update to its Master Plan that provides a thoughtful, forward-thinking vision for land use, supported by its residents and recent development trends. We envision a plan as an approachable and user-friendly document that can be easily interpreted by the general public while also providing thoughtful guidance to the City for the development, redevelopment, and preservation of land.

The input of City staff and policymakers will be critical to a successful effort. The updated Master Plan will reflect the desires of residents throughout the community, represent diverse interests and priorities, and ensure that the City is well-positioned for years into the future.

Our approach is fruitful yet mindful of the City's resources. We are open to further tailoring and refining our approach as desired. The balance of this letter describes the general process of updating a Master Plan.

WORK SCOPE: MASTER PLAN UPDATE

We propose to follow the process outlined below to create a new Master Plan. We will ensure that the planning process meets the requirements of the Michigan Planning Enabling Act and sound planning practices. Please note that meeting schedules will follow the regular Planning Commission schedule with a steering committee established by the City for most of the planning process. Unless otherwise instructed, we will not plan to schedule meetings outside of regular Commission meeting times.

Phase 1. Kick-off. The initial step will be to formally meet with City staff and the Planning Commission to kick off the project. This meeting will address housekeeping issues such as timeframe, milestones, and expectations. The purpose of the project kick-off meeting will be to discuss the goals of the planning process, the Plan's structure, and any interest in a comprehensive community engagement effort. We will work with the City to provide relevant updates, reports, maps, and surveys as the planning process progresses.

Phase 2. Data Development and Analysis. The second phase begins to build the foundation of the Master Plan. Using information gathered from our knowledge of the City, Osceola County, the US Census Bureau, the State of Michigan, and other organizations, we will develop a current assessment of the City of Evart, including maps, charts, infographics, and tables that effectively outline current conditions in the City in the context of its neighbors and similar communities in the Osceola County and greater West Michigan region. Focus areas will include demographic trends, thorough housing study, recreation, land use, trails, traffic patterns, utilities, and economic development. This analysis will provide an objective, data-driven foundation for the Plan adopted in 2017.

Recognizing that the City of Evart Planning Commission has been working on a public engagement survey for the future Master Plan Update, we plan to work with the collected information and include this data gathered for the future planning process. We have updated this proposal to remove the community engagement and survey support for the update.

Phase 3. Draft Master Plan Update. The third phase takes the desires of the public, stakeholders, and local officials, coupled with the best planning and design practices and delivers complete narratives, mapping, goals and objectives, and strategies for implementation. Detail-rich, intuitive graphics will accompany the text making the Plan visually appealing and easy to comprehend. Goals, principles, actions, and a review and edit to the future land use map and Plan will be based on valuable input from the second phase. During this period, meetings will be held with the Planning Commission to develop and refine goals and objectives and future land use mapping designations and narratives. The draft of the Master Plan will also be presented to the Planning Commission during this phase before the preparation of the formal draft in phase four.

Phase 4. Review and Adoption. The final phase is the formal review and approval process. We will review and incorporate comments gathered during the third phase and prepare the updated and fully assembled Master Plan draft for consideration by the Planning Commission. From this point, the Planning Commission will request authorization from the City Council to distribute the Plan for the state-required 42-day review. After the review, the Planning Commission will hold an official public hearing and recommend approval to the City Board. After a recommendation by the Planning Commission, the City Board will review and approve the Plan.

STAFF AND PROFESSIONAL FEES

This assignment will be led by Bradley Kotrba, AICP, and Tanya DeOliveira, AICP. Mr. Kotrba has nearly eight years of experience providing planning services for communities across Michigan and Georgia and regularly updates or develops new Master Plans, Zoning Ordinances, and Parks & Recreation Plans for client communities. Ms. DeOliveira has over ten years of experience leading, writing, and implementing transportation, non-motorized, comprehensive plans, projects, and studies. Other professional staff will work on the project as needed, but Mr. Kotrba and Ms. DeOliveira will oversee the entirety of the assignment.

Williams & Works proposes to complete the tasks outlined in this proposal for a not-to-exceed fee of \$16,800 without optional tasks. This not-to-exceed fee is calculated on an hourly reimbursable basis and includes all costs of labor and reimbursable expenses for the work scope outlined in this letter. This fee includes the cost of printing one unbound copy of the final Master Plan document. We can assist in providing additional plan copies, or the City of Evert can assume responsibility for printing and publication.

We are grateful for the invitation to submit this proposal. Please feel free to call or email us if you have any questions regarding our services; we look forward to discussing our approach with you further. We have included professional resumes from the planning group, and a few examples of Master Plans we have completed for similar communities.

We are happy to discuss this proposal further should you have questions. If this proposal is acceptable to you, please sign in the box below which will amend our existing professional services agreement (PSA) to incorporate the terms of this proposal. Andy Moore, AICP is an Executive with the firm and the Planning Group Lead, and is authorized to commit the firm to the terms of this proposal

Thank you again for thinking of the planners at Williams & Works to provide planning services to the City. If you have any questions about our services or our proposed arrangement, please feel free to contact me at any time.

Sincerely,

Williams & Works

[via email]

Bradley S. Kotrba, AICP

c: Tanya DeOliveira, AICP

<i>Accepted by City of Evert</i>	
Signed	_____
Name	_____
Title	_____
Date	_____

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/04/2022	751	1014 (A)	OSCEOLA COUNTY TREASURER	DUE TO STATE EDUCATION TAX	703-000-214.221	2,634.25
		1014 (A)		DUE TO COUNTY	703-000-214.222	2,775.48
		1014 (A)		DUE TO COUNTY - INTEREST	703-000-222.100	25.10
		1014 (A)		STATE ED TAX INTEREST	703-000-222.110	23.80
						<hr/> 5,458.63
10/04/2022	751	39360	CITY OF EVART	DUE TO GENL - PROPERTY TAX	703-000-214.102	6,136.15
		39360		INTEREST & PENALTY	703-000-214.103	368.60
		39360		DUE TO GENL-ADMIN FEE	703-000-214.104	60.78
		39360		RUBBISH PENALTY	703-000-214.210	544.96
		39360		DUE TO NORTH OAK ASSESSMENT	703-000-214.326	561.85
		39360		DUE TO SEWER FUND	703-000-214.590	1,852.29
		39360		DUE TO WATER FUND	703-000-214.591	896.39
						<hr/> 10,421.02
10/04/2022	751	39361	EVART FIRE DEPARTMENT	DUE TO FIRE DIST MILLAGE	704-000-214.481	1.08
10/04/2022	751	39362	EVART PUBLIC LIBRARY	DUE TO LIBRARY	703-000-214.223	409.48
		39362		DUE TO LIBRARY - INTEREST	703-000-223.100	14.78
						<hr/> 424.26
10/04/2022	751	39363	GUTIERREZ, EUGENE	CART REFUSE/RECYCLE	101-000-627.000	68.83
		39363		RTS SEWER	590-000-642.000	56.55
		39363		SEWER	590-000-642.000	31.06
		39363		RTS WATER	591-000-642.000	28.11
		39363		WATER	591-000-642.000	15.84
						<hr/> 200.39
10/06/2022	751	1042 (A)	TELNET WORLDWIDE	COMMUNICATIONS	101-265-850.000	47.62
		1042 (A)		COMMUNICATIONS	590-538-850.000	47.63
		1042 (A)		COMMUNICATIONS	591-546-850.000	47.62
						<hr/> 142.87
10/11/2022	751	1015 (A)	AFFORDABLE PRINTS	PUBLISHING/PRINTING	101-301-900.000	36.00
10/11/2022	751	1016 (A)	CHARTER/SPECTRUM	COMMUNICATIONS	101-301-850.000	129.98
		1016 (A)		COMMUNICATIONS	101-442-850.000	16.66
		1016 (A)		COMMUNICATIONS	590-537-850.000	16.66
		1016 (A)		COMMUNICATIONS	591-545-850.000	16.67

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
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10/11/2022	751	1017 (A)	DRUG SCREEN PLUS	PHYSICALS/DRUG TESTING	101-441-840.000	35.00
		1017 (A)		PHYSICALS/DRUG TESTING	590-537-840.000	35.00
		1017 (A)		PHYSICALS/DRUG TESTING	591-545-840.000	35.00
						105.00
10/11/2022	751	1018 (A)	DUNCAN, DON	COMMUNICATIONS	590-537-850.000	20.00
		1018 (A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00
10/11/2022	751	1019 (A)	DUNCAN, JENNIFER	COMMUNICATIONS	101-203-850.000	40.00
10/11/2022	751	1020 (A)	FIEBIG, KATHY	MISC PRIVATE GRANTS	101-440-958.000	149.16
10/11/2022	751	1021 (A)	FILE SAFE, INC	PROFESSIONAL SERVICES	101-265-801.000	22.58
		1021 (A)		PROFESSIONAL SERVICES	590-537-801.000	22.58
		1021 (A)		PROFESSIONAL SERVICES	591-545-801.000	22.59
						67.75
10/11/2022	751	1022 (A)	HYDEN, JESSE	TRAVEL EXPENSES	101-301-860.000	525.00
10/11/2022	751	1023 (A)	JARRETT, EDWARD	COMMUNICATIONS	590-537-850.000	20.00
		1023 (A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00
10/11/2022	751	1024 (A)	JOHN BEAM JR.	COMMUNICATIONS	101-301-850.000	40.00
10/11/2022	751	1025 (A)	MARTIN, DALE	COMMUNICATIONS	590-537-850.000	20.00
		1025 (A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00
10/11/2022	751	1026 (A)	MAURER'S TEXTILE RENTAL	PROFESSIONAL SERVICES	101-265-801.000	130.11
		1026 (A)		PROFESSIONAL SERVICES	101-441-801.000	130.12
		1026 (A)		PROFESSIONAL SERVICES	590-537-801.000	130.11
		1026 (A)		PROFESSIONAL SERVICES	591-545-801.000	130.11
						520.45
10/11/2022	751	1027 (A)	MILLER, JEFFREY	COMMUNICATIONS	590-537-850.000	20.00
		1027 (A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00

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10/11/2022	751	1028 (A)	MUCZYNSKI, PATRICK	COMMUNICATIONS	590-537-850.000	20.00
		1028 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<hr/> 40.00
10/11/2022	751	1029 (A)	MULKERNS, CHRISTINE	COMMUNICATIONS	101-265-850.000	13.33
		1029 (A)		COMMUNICATIONS	590-537-850.000	13.33
		1029 (A)		COMMUNICATIONS	591-545-850.000	13.34
						<hr/> 40.00
10/11/2022	751	1030 (A)	PEPPER LOCKHART	COMMUNICATIONS	101-172-850.000	40.00
10/11/2022	751	1031 (A)	SCOTLAND OIL COMPANY, INC.	GAS AND OIL	101-301-861.000	734.99
		1031 (A)		GAS AND OIL	661-599-861.000	4,184.76
						<hr/> 4,919.75
10/11/2022	751	1032 (A)	TRACE ANALYTICAL LABORATORIES	OUTSOURCED TESTING	590-538-730.000	188.23
		1032 (A)		OUTSOURCED TESTING	591-546-730.000	400.00
						<hr/> 588.23
10/11/2022	751	1033 (A)	WHITE LAW OFFICE	PROFESSIONAL SERVICES	101-210-801.000	729.17
		1033 (A)		Attorney Fees - Police	101-301-801.301	729.16
		1033 (A)		PROFESSIONAL SERVICES	590-538-801.000	729.17
		1033 (A)		PROFESSIONAL SERVICES	591-546-801.000	729.17
						<hr/> 2,916.67
10/11/2022	751	1034 (A)	ZINGER, ADAM	COMMUNICATIONS	590-537-850.000	20.00
		1034 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<hr/> 40.00
10/11/2022	751	1035 (E)	CONSUMERS ENERGY	UTILITIES	101-265-921.000	349.85
		1035 (E)		UTILITIES	101-301-921.000	205.51
		1035 (E)		UTILITIES	101-441-921.000	308.26
		1035 (E)		UTILITIES	101-442-921.000	269.52
		1035 (E)		UTILITIES	101-448-921.000	814.21
		1035 (E)		UTILITIES	202-460-921.000	88.50
		1035 (E)		UTILITIES	207-751-921.000	236.41
		1035 (E)		UTILITIES	208-757-921.000	133.84
		1035 (E)		UTILITIES	590-538-921.000	690.68
		1035 (E)		UTILITIES	591-546-921.000	756.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						<hr/> 3,852.78
10/11/2022	751	1036 (E)	FIRST NATIONAL BANK OF OMAHA	POSTAGE & SHIPPING	101-191-741.000	119.40
		1036 (E)		EDUCATION AND TRAINING	101-242-957.000	250.00
		1036 (E)		OFFICE SUPPLIES	101-265-727.000	79.76
		1036 (E)		OPERATING SUPPLIES	101-265-740.000	21.98
		1036 (E)		POSTAGE & SHIPPING	101-265-741.000	100.00
		1036 (E)		COMMUNICATIONS	101-265-850.000	5.00
		1036 (E)		OFFICE SUPPLIES	101-301-727.000	(19.98)
		1036 (E)		OPERATING SUPPLIES	101-301-740.000	230.22
		1036 (E)		TRAVEL EXPENSES	101-301-860.000	77.58
		1036 (E)		REPAIRS AND MAINTENANCE	101-301-930.000	468.82
		1036 (E)		COMPUTERS/EQUIPMENT/IT	101-301-932.000	14.99
		1036 (E)		CAPITAL OUTLAY-CAPITALIZED	101-301-970.100	696.90
		1036 (E)		OPERATING SUPPLIES	101-440-740.000	67.98
		1036 (E)		OFFICE SUPPLIES	101-441-727.000	17.15
		1036 (E)		COMPUTERS/EQUIPMENT/IT	101-441-932.000	9.33
		1036 (E)		EDUCATION AND TRAINING	101-441-957.000	200.00
		1036 (E)		OPERATING SUPPLIES	101-442-740.000	18.59
		1036 (E)		OPERATING SUPPLIES	101-444-740.000	131.70
		1036 (E)		OPERATING SUPPLIES	203-460-740.000	54.25
		1036 (E)		OPERATING SUPPLIES	207-751-740.000	55.78
		1036 (E)		OPERATING SUPPLIES	208-757-740.000	55.78
		1036 (E)		COMMUNICATIONS	208-757-850.000	38.59
		1036 (E)		OFFICE SUPPLIES	590-537-727.000	94.17
		1036 (E)		OPERATING SUPPLIES	590-537-740.000	21.97
		1036 (E)		POSTAGE & SHIPPING	590-537-741.000	100.00
		1036 (E)		COMMUNICATIONS	590-537-850.000	4.99
		1036 (E)		COMPUTERS/EQUIPMENT/IT	590-537-932.000	127.32
		1036 (E)		OFFICE SUPPLIES	591-545-727.000	94.16
		1036 (E)		OPERATING SUPPLIES	591-545-740.000	21.98
		1036 (E)		POSTAGE & SHIPPING	591-545-741.000	100.00
		1036 (E)		COMMUNICATIONS	591-545-850.000	5.00
		1036 (E)		COMPUTERS/EQUIPMENT/IT	591-545-932.000	9.33
		1036 (E)		OPERATING SUPPLIES	591-546-740.000	(1.36)
						<hr/> 3,271.38
10/11/2022	751	1037 (E)	VOID	** VOIDED **		** VOIDED **

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10/11/2022	751	1038 (E)	VOID	** VOIDED **		** VOIDED **
10/11/2022	751	1039 (E)	VOID	** VOIDED **		** VOIDED **
10/11/2022	751	1040 (E)	LINGO	COMMUNICATIONS	590-538-850.000	120.52
		1040 (E)		COMMUNICATIONS	591-546-850.000	120.52
						<hr/> 241.04
10/11/2022	751	1041 (E)	POINT BROADBAND	COMMUNICATIONS	101-265-850.000	30.00
		1041 (E)		COMMUNICATIONS	101-301-850.000	90.00
		1041 (E)		COMMUNICATIONS	101-442-850.000	25.00
		1041 (E)		COMMUNICATIONS	590-537-850.000	130.00
		1041 (E)		COMMUNICATIONS	591-545-850.000	55.00
						<hr/> 330.00
10/11/2022	751	39364	AERATION INDUSTRIES INTERNATIONAL	REPAIRS AND MAINTENANCE	590-539-930.000	70,891.00
10/11/2022	751	39365	BARNETT'S AUTO REPAIR	VEHICLE REPAIR & MAINTENANCE	101-301-931.000	127.00
		39365		PROFESSIONAL SERVICES	661-599-801.000	192.50
		39365		REPAIRS AND MAINTENANCE	661-599-930.000	187.51
						<hr/> 507.01
10/11/2022	751	39366	BURKHOLDER FAMILY FUNERAL HOME,	GRAVE OPENINGS/CLOSINGS	209-000-637.000	250.00
10/11/2022	751	39367	CADILLAC GARAGE DOOR INC	REPAIRS AND MAINTENANCE	101-301-930.000	1,040.32
10/11/2022	751	39368	COMPASS MINERALS AMERICA	OPERATING SUPPLIES	202-452-740.000	1,720.82
		39368		OPERATING SUPPLIES	203-452-740.000	1,720.82
						<hr/> 3,441.64
10/11/2022	751	39369	DEERE CREDIT, INC	CAPITAL OUTLAY-CAPITALIZED	661-599-970.100	1,315.64
10/11/2022	751	39370	EJ USA, INC	REPAIRS AND MAINTENANCE	591-547-930.000	2,033.00
10/11/2022	751	39371	EVART PARTS PLUS	REPAIRS AND MAINTENANCE	661-599-930.000	96.15
10/11/2022	751	39372	INTEGRITY BUSINESS SOLUTIONS	OFFICE SUPPLIES	101-265-727.000	83.00
		39372		OFFICE SUPPLIES	590-537-727.000	83.00
		39372		OFFICE SUPPLIES	591-545-727.000	83.00
						<hr/> 249.00

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10/11/2022	751	39373	MMTA - MICHIGAN MUNICIPAL	MEMBERSHIP AND DUES	101-203-807.000	99.00
10/11/2022	751	39374	RESOURCE RENTAL CENTER	OPERATING SUPPLIES	101-444-740.000	90.00
10/11/2022	751	39375	RIETH-RILEY CONSTR CO INC - BR	OPERATING SUPPLIES	203-451-740.000	593.38
10/11/2022	751	39376	SMALL BUSINESS ASSOC. OF MICHIGAN	MEMBERSHIP AND DUES	101-265-807.000	43.00
		39376		MEMBERSHIP AND DUES	590-537-807.000	43.00
		39376		MEMBERSHIP AND DUES	591-545-807.000	43.00
						<hr/> 129.00
10/11/2022	751	39377	SMITH LUMBER CO	INVESTIGATIONS	101-301-841.000	171.79
		39377		REPAIRS AND MAINTENANCE	101-301-930.000	555.00
		39377		OPERATING SUPPLIES	101-440-740.000	18.83
		39377		REPAIRS AND MAINTENANCE	207-751-930.000	605.03
		39377		OPERATING SUPPLIES	591-546-740.000	55.74
		39377		OPERATING SUPPLIES	591-547-740.000	94.50
						<hr/> 1,500.89
10/11/2022	751	39378	STANDARD INSURANCE CO.	OTHER FRINGE BENEFITS	101-301-719.000	207.18
		39378		OTHER FRINGE BENEFITS	101-850-719.000	147.98
		39378		OTHER FRINGE BENEFITS	202-850-719.000	17.76
		39378		OTHER FRINGE BENEFITS	203-850-719.000	11.84
		39378		OTHER FRINGE BENEFITS	590-850-719.000	112.47
		39378		OTHER FRINGE BENEFITS	591-850-719.000	94.70
						<hr/> 591.93
TOTAL - ALL FUNDS				TOTAL OF 48 CHECKS (3 voided)		117,579.39

--- GL TOTALS ---

101-000-627.000	REFUSE COLLECTION	68.83
101-172-850.000	COMMUNICATIONS	40.00
101-191-741.000	POSTAGE & SHIPPING	119.40
101-203-807.000	MEMBERSHIP AND DUES	99.00
101-203-850.000	COMMUNICATIONS	40.00
101-210-801.000	PROFESSIONAL SERVICES	729.17
101-242-957.000	EDUCATION AND TRAINING	250.00
101-265-727.000	OFFICE SUPPLIES	162.76
101-265-740.000	OPERATING SUPPLIES	21.98
101-265-741.000	POSTAGE & SHIPPING	100.00
101-265-801.000	PROFESSIONAL SERVICES	152.69
101-265-807.000	MEMBERSHIP AND DUES	43.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-265-850.000			COMMUNICATIONS		95.95	
101-265-921.000			UTILITIES		349.85	
101-301-719.000			OTHER FRINGE BENEFITS		207.18	
101-301-727.000			OFFICE SUPPLIES		(19.98)	
101-301-740.000			OPERATING SUPPLIES		230.22	
101-301-801.301			Attorney Fees - Police		729.16	
101-301-841.000			INVESTIGATIONS		171.79	
101-301-850.000			COMMUNICATIONS		259.98	
101-301-860.000			TRAVEL EXPENSES		602.58	
101-301-861.000			GAS AND OIL		734.99	
101-301-900.000			PUBLISHING/PRINTING		36.00	
101-301-921.000			UTILITIES		205.51	
101-301-930.000			REPAIRS AND MAINTENANCE		2,064.14	
101-301-931.000			VEHICLE REPAIR & MAINTENANCE		127.00	
101-301-932.000			COMPUTERS/EQUIPMENT/IT		14.99	
101-301-970.100			CAPITAL OUTLAY-CAPITALIZED		696.90	
101-440-740.000			OPERATING SUPPLIES		86.81	
101-440-958.000			MISC PRIVATE GRANTS		149.16	
101-441-727.000			OFFICE SUPPLIES		17.15	
101-441-801.000			PROFESSIONAL SERVICES		130.12	
101-441-840.000			PHYSICALS/DRUG TESTING		35.00	
101-441-921.000			UTILITIES		308.26	
101-441-932.000			COMPUTERS/EQUIPMENT/IT		9.33	
101-441-957.000			EDUCATION AND TRAINING		200.00	
101-442-740.000			OPERATING SUPPLIES		18.59	
101-442-850.000			COMMUNICATIONS		41.66	
101-442-921.000			UTILITIES		269.52	
101-444-740.000			OPERATING SUPPLIES		221.70	
101-448-921.000			UTILITIES		814.21	
101-850-719.000			OTHER FRINGE BENEFITS		147.98	
202-452-740.000			OPERATING SUPPLIES		1,720.82	
202-460-921.000			UTILITIES		88.50	
202-850-719.000			OTHER FRINGE BENEFITS		17.76	
203-451-740.000			OPERATING SUPPLIES		593.38	
203-452-740.000			OPERATING SUPPLIES		1,720.82	
203-460-740.000			OPERATING SUPPLIES		54.25	
203-850-719.000			OTHER FRINGE BENEFITS		11.84	
207-751-740.000			OPERATING SUPPLIES		55.78	
207-751-921.000			UTILITIES		236.41	
207-751-930.000			REPAIRS AND MAINTENANCE		605.03	
208-757-740.000			OPERATING SUPPLIES		55.78	
208-757-850.000			COMMUNICATIONS		38.59	
208-757-921.000			UTILITIES		133.84	
209-000-637.000			GRAVE OPENINGS/CLOSINGS		250.00	
590-000-642.000			SALES		87.61	
590-537-727.000			OFFICE SUPPLIES		177.17	
590-537-740.000			OPERATING SUPPLIES		21.97	
590-537-741.000			POSTAGE & SHIPPING		100.00	

Check Date	Bank	Check #	Payee	Description	GL #	Amount
590-537-801.000			PROFESSIONAL SERVICES			152.69
590-537-807.000			MEMBERSHIP AND DUES			43.00
590-537-840.000			PHYSICALS/DRUG TESTING			35.00
590-537-850.000			COMMUNICATIONS			284.98
590-537-932.000			COMPUTERS/EQUIPMENT/IT			127.32
590-538-730.000			OUTSOURCED TESTING			188.23
590-538-801.000			PROFESSIONAL SERVICES			729.17
590-538-850.000			COMMUNICATIONS			168.15
590-538-921.000			UTILITIES			690.68
590-539-930.000			REPAIRS AND MAINTENANCE			70,891.00
590-850-719.000			OTHER FRINGE BENEFITS			112.47
591-000-642.000			SALES			43.95
591-545-727.000			OFFICE SUPPLIES			177.16
591-545-740.000			OPERATING SUPPLIES			21.98
591-545-741.000			POSTAGE & SHIPPING			100.00
591-545-801.000			PROFESSIONAL SERVICES			152.70
591-545-807.000			MEMBERSHIP AND DUES			43.00
591-545-840.000			PHYSICALS/DRUG TESTING			35.00
591-545-850.000			COMMUNICATIONS			210.01
591-545-932.000			COMPUTERS/EQUIPMENT/IT			9.33
591-546-730.000			OUTSOURCED TESTING			400.00
591-546-740.000			OPERATING SUPPLIES			54.38
591-546-801.000			PROFESSIONAL SERVICES			729.17
591-546-850.000			COMMUNICATIONS			168.14
591-546-921.000			UTILITIES			756.00
591-547-740.000			OPERATING SUPPLIES			94.50
591-547-930.000			REPAIRS AND MAINTENANCE			2,033.00
591-850-719.000			OTHER FRINGE BENEFITS			94.70
661-599-801.000			PROFESSIONAL SERVICES			192.50
661-599-861.000			GAS AND OIL			4,184.76
661-599-930.000			REPAIRS AND MAINTENANCE			283.66
661-599-970.100			CAPITAL OUTLAY-CAPITALIZED			1,315.64
703-000-214.102			DUE TO GENL - PROPERTY TAX			6,136.15
703-000-214.103			INTEREST & PENALTY			368.60
703-000-214.104			DUE TO GENL-ADMIN FEE			60.78
703-000-214.210			RUBBISH PENALTY			544.96
703-000-214.221			DUE TO STATE EDUCATION TAX			2,634.25
703-000-214.222			DUE TO COUNTY			2,775.48
703-000-214.223			DUE TO LIBRARY			409.48
703-000-214.326			DUE TO NORTH OAK ASSESSMENT			561.85
703-000-214.590			DUE TO SEWER FUND			1,852.29
703-000-214.591			DUE TO WATER FUND			896.39
703-000-222.100			DUE TO COUNTY - INTEREST			25.10
703-000-222.110			STATE ED TAX INTEREST			23.80
703-000-223.100			DUE TO LIBRARY - INTEREST			14.78
704-000-214.481			DUE TO FIRE DIST MILLAGE			1.08
			TOTAL			117,579.39

Check Register Report For City Of Evert
For Check Dates 09/28/2022 to 10/11/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
10/05/2022	750	DD7157	BEAM, JOHN	1,250.00	0.00	826.79	Cleared
10/05/2022	750	DD7158	BRUGGEMA, TODD J	416.67	0.00	367.08	Cleared
10/05/2022	750	DD7159	DUNCAN, JENNIFER	932.69	0.00	698.45	Cleared
10/05/2022	750	DD7160	DUNCAN III, DONALD L	1,288.46	0.00	967.90	Cleared
10/05/2022	750	DD7161	FIEBIG, KATHY	192.31	0.00	169.43	Cleared
10/05/2022	750	DD7162	HIGGINS, JERALD J	556.50	0.00	459.64	Cleared
10/05/2022	750	DD7163	HYDEN, JESSE	966.00	0.00	742.40	Cleared
10/05/2022	750	DD7164	JARRETT, EDWARD C	794.75	0.00	573.32	Cleared
10/05/2022	750	DD7165	KIRWIN, DAVID	1,253.75	0.00	1,087.51	Cleared
10/05/2022	750	DD7166	LOCKHART, PEPPER L	1,756.59	0.00	1,271.79	Cleared
10/05/2022	750	DD7167	MARTIN, DALE	965.21	0.00	625.74	Cleared
10/05/2022	750	DD7168	MCLACHLAN-WOOSLEY, ROSEMARY M	60.00	0.00	52.86	Cleared
10/05/2022	750	DD7169	MILLER, JEFFERY A	731.00	0.00	492.07	Cleared
10/05/2022	750	DD7170	MUCZYNSKI, PATRICK	1,056.00	0.00	668.13	Cleared
10/05/2022	750	DD7171	MULKERNS, CHRISTINE L	800.00	0.00	619.98	Cleared
10/05/2022	750	DD7172	NEWSOME, LISA R	744.28	0.00	625.27	Cleared
10/05/2022	750	DD7173	PARISH JR., WILLIAM E	340.00	0.00	290.54	Cleared
10/05/2022	750	DD7174	SHERMAN, GREGG A	240.00	0.00	211.44	Cleared
10/05/2022	750	DD7175	SWIFT-ECKERT, TERESA M	189.75	0.00	175.23	Cleared
10/05/2022	750	DD7176	TUPPER, VICTORIA	146.25	0.00	128.84	Cleared
10/05/2022	750	DD7177	WILSON, CHAD W	1,081.48	0.00	857.04	Cleared
10/05/2022	750	DD7178	ZINGER, ADAM	814.85	0.00	547.66	Cleared
10/05/2022	750	EFT877	FEDERAL 941	3,446.23	3,446.23	0.00	Open
10/04/2022	750	23364	DUFFY, SEAN P	385.00	339.19	0.00	Open
10/04/2022	750	23365	ELLIOTT, DANIEL	385.00	339.19	0.00	Open
10/04/2022	750	23366	SZELIGA, SANDY	385.00	339.19	0.00	Open
10/04/2022	750	DD7179	EMERICK, CHRISTINA	330.00	0.00	290.72	Cleared
10/04/2022	750	DD7180	FIEBIG, KATHY	330.00	0.00	282.63	Cleared
10/04/2022	750	DD7181	HILDEBRAND, MATTHEW	385.00	0.00	355.54	Cleared
10/04/2022	750	EFT878	FEDERAL 941	344.70	344.70	0.00	Open

Check Register Report For City Of Evert
For Check Dates 09/28/2022 to 10/11/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/30/2022	750	23356	TEAMSTERS LOCAL 214	287.00	287.00	0.00	Open
09/30/2022	750	23357	MAURERS	48.00	48.00	0.00	Open
09/30/2022	750	23358	P.O.L.C.	100.52	100.52	0.00	Open
09/30/2022	750	23359	ICMA RC-HEADQUARTERS	97.60	97.60	0.00	Open
09/30/2022	750	EFT872	MICHIGAN CONF OF TEAMSTERS	10,243.00	10,243.00	0.00	Cleared
09/30/2022	750	EFT873	STATE OF MICHIGAN	2,476.49	2,476.49	0.00	Cleared
09/30/2022	750	EFT874	ALERUS FINANCIAL	835.05	835.05	0.00	Open
09/30/2022	750	EFT875	ALERUS FINANCIAL	12.88	12.88	0.00	Open
09/30/2022	750	EFT876	MERS OF MICHIGAN	10,690.83	10,690.83	0.00	Cleared
09/28/2022	750	DD7131	BEAM, JOHN	1,250.00	0.00	826.78	Cleared
09/28/2022	750	DD7132	CLARK, RILEE N	252.00	0.00	221.72	Cleared
09/28/2022	750	DD7133	DUNCAN, JENNIFER	932.69	0.00	697.46	Cleared
09/28/2022	750	DD7134	DUNCAN III, DONALD L	1,288.46	0.00	992.04	Cleared
09/28/2022	750	DD7135	FIEBIG, KATHY	232.31	0.00	204.66	Cleared
09/28/2022	750	DD7136	HIGGINS, JERALD J	504.00	0.00	418.62	Cleared
09/28/2022	750	DD7137	HYDEN, JESSE	903.00	0.00	719.40	Cleared
09/28/2022	750	DD7138	JARRETT, EDWARD C	680.00	0.00	509.70	Cleared
09/28/2022	750	DD7139	LOCKHART, PEPPER L	1,756.59	0.00	1,271.80	Cleared
09/28/2022	750	DD7140	MARTIN, DALE	965.21	0.00	625.73	Cleared
09/28/2022	750	DD7141	MCLACHLAN-WOOSLEY, ROSEMARY M	37.50	0.00	33.05	Cleared
09/28/2022	750	DD7142	MILLER, JEFFERY A	680.00	0.00	478.69	Cleared
09/28/2022	750	DD7143	MUCZYNSKI, PATRICK	1,254.00	0.00	827.27	Cleared
09/28/2022	750	DD7144	MULKERNS, CHRISTINE L	800.00	0.00	619.99	Cleared
09/28/2022	750	DD7145	NEWSOME, LISA R	744.28	0.00	625.26	Cleared
09/28/2022	750	DD7146	PARISH JR., WILLIAM E	340.00	0.00	290.54	Cleared
09/28/2022	750	DD7147	SHERMAN, GREGG A	352.50	0.00	300.30	Cleared
09/28/2022	750	DD7148	SWIFT-ECKERT, TERESA M	288.94	0.00	266.82	Cleared
09/28/2022	750	DD7149	TUPPER, VICTORIA	153.75	0.00	135.46	Cleared
09/28/2022	750	DD7150	WILSON, CHAD W	1,081.48	0.00	882.17	Cleared
09/28/2022	750	DD7151	ZINGER, ADAM	758.00	0.00	504.88	Cleared

Check Register Report For City Of Evert
For Check Dates 09/28/2022 to 10/11/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/28/2022	750	EFT869	FEDERAL 941	3,234.56	3,234.56	0.00	Cleared
Totals:			Number of Checks: 061	65,848.11	32,834.43	24,840.34	
Total Physical Checks:			7				
Total Check Stubs:			54				

Summary of Funds for August 31, 2022											
			CD	CD	CD	CD	MMA				
			Mercantile	MFCU	WMCC	LOS	Huntington				
		Huntington	ex.12/21/2023	ex.01/03/2024	ex.12/20/2023	ex.12/19/2023					
		Checking	2.90%	3.01%	2.89%	3.39%	0.10%	Totals			
GENERAL	101	\$ 1,284,885.07	\$ 75,978.40	\$ 77,363.13	\$ 77,368.70	\$ 78,361.44	\$30,246.87	\$ 1,593,956.74			
Police Equipment	101.301	\$ 50.00						\$ 50.00			
Cash Equipment Donations	101.200	\$ 3,500.01						\$ 3,500.01			
Recreation-Timber Sale	101.20	\$ 2,786.00						\$ 2,786.00			
Recreation-Youth Bake Sale	207	\$ 338.52						\$ 338.52			
Recreation-Pop Warner	207	\$ 5,453.51						\$ 5,453.51			
Tree Donations	101.204	\$ (1,375.00)						\$ (1,375.00)			
Canine Donations	101.303	\$ 2,734.60						\$ 2,734.60			
Community Policing Fund	101.304	\$ 2,225.00						\$ 2,225.00			
APParrest Fund	101.306	\$ 1,007.50						\$ 1,007.50			
PA 302 FUND	101.308	\$ 3,824.41						\$ 3,824.41			
Economic Dev Ent Fund	101.310	\$ 7,036.91						\$ 7,036.91			
For Sidewalks	101.313	\$ 2,846.50						\$ 2,846.50			
Oil and Gas Lease	101.316	\$ 6,276.00						\$ 6,276.00	\$ 1,451,032.02	****	101 Bank bal. does not include CDs
Petty Cash (in cash draw)	101	\$ 245.05						\$ 245.05	\$ 1,661,152.62	101	GENERAL FUND
Other Parks/Recreation	207	\$ (1,262.44)						\$ (1,262.44)	\$ (1,262.44)		Other Parks/Recreation
Riverside Campground	208	\$ 4,512.21						\$ 4,512.21	\$ 4,512.21		Riverside Campground
Cemetery	209	\$ 126,193.22						\$ 126,193.22	\$ 126,193.22		Cemetery
MAJOR STREETS	202	\$ 856,237.83	\$ 4.25	\$ 4.76	\$ 4.76	\$ 5.10	\$1.24	\$ 856,237.94	\$ 856,237.94	202	MAJOR STREETS FUND
LOCAL STREETS	203	\$ 201,599.96	\$ 3,129.69	\$ 3,187.11	\$ 3,188.72	\$ 3,227.96	\$ 1,245.87	\$ 215,579.31	\$ 215,579.31	203	LOCAL STREETS FUND
SEWER	590	\$ 1,397,121.00	\$ 5,164.60	\$ 5,259.44	\$ 5,262.11	\$ 5,326.94	\$2,055.82	\$ 1,420,189.91	\$ 1,420,189.91	590	SEWER FUND
WATER	591	\$ 2,610,892.51	\$ 129,931.54	\$ 132,313.42	\$ 132,379.75	\$ 134,007.23	\$51,725.14	\$ 3,191,249.59	\$ 3,191,249.59	591	WATER FUND
FIRE VEHICLE	663	\$ -	\$ 6,741.16	\$ 6,864.51	\$ 6,867.93	\$ 6,952.21	\$ 2,683.84	\$ 30,109.65	\$ 30,109.65	663	FIRE VEHICLE FUND
POLICE VEHICLE	664	\$ 1.71	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.04	\$ 1.95	\$ 1.95	664	POLICE VEHICLE FUND
EQUIPMENT POOL	661	\$ 315,762.06	\$19,882.01	\$ 20,246.54	\$ 20,256.67	\$ 20,505.76	\$ 7,914.95	\$ 404,567.99	\$ 404,567.99	661	EQUIPMENT POOL FUND
TRUST & AGENCY	701	\$ 0.51	\$ 522.45	\$ 531.92	\$ 532.20	\$ 538.68	\$ 208.06	\$ 2,333.82	\$ 2,333.82	701	TRUST AND AGENCY
SUMMER TAX FUND	703	\$ 109,896.33						\$ 109,896.33	\$ 109,896.33	703	SUMMER TAX FUND
WINTER TAX FUND	704	\$ 4.16						\$ 4.16	\$ 4.16	704	WINTER TAX FUND
CEM TRUST FUND	711	\$ 17,262.43	\$ 31,051.52	\$ 31,620.27	\$ 31,636.10	\$ 32,024.74	\$ 12,361.92	\$ 155,956.98	\$ 155,956.98	711	CEMETERY TRUST FUND
PAYROLL FUND	750	\$ 5,401.34						\$ 5,401.34	\$ 5,401.34	750	PAYROLL FUND
VENDOR FUND	751	\$ 16.39						\$ 16.39	\$ 16.39	751	VENDOR FUND
TOTALS		\$ 6,965,453.30	\$ 272,405.67	\$ 277,391.15	\$ 277,496.99	\$280,950.11	\$108,443.75	\$ 8,182,140.97	\$ 8,182,140.97		

PERIOD ENDING 08/31/2022

		PREVIOUS MONTH	END BALANCE
		BALANCE	08/31/2022
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND			
Assets			
Dept 000 - 728			
101-000-001.000	CASH	1,190,118.51	1,284,885.07
101-000-001.200	CASH EQUIPMENT DONATIONS	3,500.01	3,500.01
101-000-001.203	TIMBER SALE PROCEEDS	2,786.00	2,786.00
101-000-001.204	TREE DONATIONS	(1,375.00)	(1,375.00)
101-000-001.301	POLICE EQUIP (ATV) FUND	50.00	50.00
101-000-001.303	CANINE DONATIONS	2,734.60	2,734.60
101-000-001.304	COMMUNITY POL FUN	2,225.00	2,225.00
101-000-001.306	APPARREST FUND	1,007.50	1,007.50
101-000-001.308	PA 302 FUND	3,824.41	3,824.41
101-000-001.310	ECONOMIC DEVELOPMENT	7,036.91	7,036.91
101-000-001.313	FOR SIDEWALKS (TO STREETS)	2,846.50	2,846.50
101-000-001.316	OIL AND GAS LEASE	6,276.00	6,276.00
101-000-001.400	YOUTH BAKE SALE FUND	338.52	338.52
101-000-001.500	POP WARNER FOOTBALL DONATIONS	5,453.51	5,453.51
101-000-003.001	CD - MERCANTILE BANK	75,978.40	75,978.40
101-000-003.002	CD - MEMBERS FIRST CREDIT UNION	77,363.13	77,363.13
101-000-003.003	CD - WEST MICHIGAN CREDIT UNION	77,368.70	77,368.70
101-000-003.004	CD - LAKE OSCEOLA STATE BANK	78,361.44	78,361.44
101-000-004.000	PETTY CASH	245.05	245.05
101-000-005.005	MMA- HUNTINGTON BANK	30,244.30	30,246.87
Total Dept 000 - 728		1,566,383.49	1,661,152.62
TOTAL ASSETS		1,566,383.49	1,661,152.62
Fund 202 - MAJOR STREET			
Assets			
Dept 000 - 728			
202-000-001.000	CASH	841,728.93	856,217.83
202-000-003.001	CD - MERCANTILE BANK	4.25	4.25
202-000-003.002	CD - MEMBERS FIRST CREDIT UNION	4.76	4.76
202-000-003.003	CD - WEST MICHIGAN CREDIT UNION	4.76	4.76
202-000-003.004	CD - LAKE OSCEOLA STATE BANK	5.10	5.10
202-000-005.005	MMA- HUNTINGTON BANK	1.24	1.24
Total Dept 000 - 728		841,749.04	856,237.94
TOTAL ASSETS		841,749.04	856,237.94
Fund 203 - LOCAL STREET			
Assets			
Dept 000 - 728			
203-000-001.000	CASH	198,553.39	201,599.96
203-000-003.001	CD - MERCANTILE BANK	3,129.69	3,129.69
203-000-003.002	CD - MEMBERS FIRST CREDIT UNION	3,187.11	3,187.11
203-000-003.003	CD - WEST MICHIGAN CREDIT UNION	3,188.72	3,188.72
203-000-003.004	CD - LAKE OSCEOLA STATE BANK	3,227.96	3,227.96
203-000-005.005	MMA- HUNTINGTON BANK	1,245.76	1,245.87
Total Dept 000 - 728		212,532.63	215,579.31
TOTAL ASSETS		212,532.63	215,579.31
Fund 207 - OTHER PARKS/RECREATION FUND			
Assets			
Dept 000 - 728			
207-000-001.000	CASH	(1,048.13)	(1,262.44)
Total Dept 000 - 728		(1,048.13)	(1,262.44)
TOTAL ASSETS		(1,048.13)	(1,262.44)

PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	PREVIOUS MONTH	END BALANCE
		BALANCE	08/31/2022
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)
Fund 208 - RIVERSIDE CAMPGROUND FUND			
Assets			
Dept 000 - 728			
208-000-001.000	CASH	4,564.15	4,512.21
Total Dept 000 - 728		4,564.15	4,512.21
TOTAL ASSETS		4,564.15	4,512.21
Fund 209 - CEMETERY FUND			
Assets			
Dept 000 - 728			
209-000-001.000	CASH	123,425.57	126,193.22
Total Dept 000 - 728		123,425.57	126,193.22
TOTAL ASSETS		123,425.57	126,193.22
Fund 590 - SEWER FUND			
Assets			
Dept 000 - 728			
590-000-001.000	CASH	1,372,795.98	1,397,121.00
590-000-003.001	CD - MERCANTILE BANK	5,164.60	5,164.60
590-000-003.002	CD - MEMBERS FIRST CREDIT UNION	5,259.44	5,259.44
590-000-003.003	CD - WEST MICHIGAN CREDIT UNION	5,262.11	5,262.11
590-000-003.004	CD - LAKE OSCEOLA STATE BANK	5,326.94	5,326.94
590-000-005.005	MMA- HUNTINGTON BANK	2,055.65	2,055.82
Total Dept 000 - 728		1,395,864.72	1,420,189.91
TOTAL ASSETS		1,395,864.72	1,420,189.91
Fund 591 - WATER FUND			
Assets			
Dept 000 - 728			
591-000-001.000	CASH	2,522,898.64	2,610,892.51
591-000-003.001	CD - MERCANTILE BANK	129,931.54	129,931.54
591-000-003.002	CD - MEMBERS FIRST CREDIT UNION	132,313.42	132,313.42
591-000-003.003	CD - WEST MICHIGAN CREDIT UNION	132,379.75	132,379.75
591-000-003.004	CD - LAKE OSCEOLA STATE BANK	134,007.23	134,007.23
591-000-005.005	MMA- HUNTINGTON BANK	51,720.75	51,725.14
Total Dept 000 - 728		3,103,251.33	3,191,249.59
TOTAL ASSETS		3,103,251.33	3,191,249.59
Fund 661 - EQUIPMENT POOL FUND			
Assets			
Dept 000 - 728			
661-000-001.000	CASH	331,792.88	315,762.06
661-000-003.001	CD - MERCANTILE BANK	19,882.01	19,882.01
661-000-003.002	CD - MEMBERS FIRST CREDIT UNION	20,246.54	20,246.54
661-000-003.003	CD - WEST MICHIGAN CREDIT UNION	20,256.67	20,256.67
661-000-003.004	CD - LAKE OSCEOLA STATE BANK	20,505.76	20,505.76
661-000-005.005	MMA- HUNTINGTON BANK	7,914.28	7,914.95
Total Dept 000 - 728		420,598.14	404,567.99
TOTAL ASSETS		420,598.14	404,567.99
Fund 663 - FIRE VEHICLE			
Assets			
Dept 000 - 728			
663-000-003.001	CD - MERCANTILE BANK	6,741.16	6,741.16

PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE
		BALANCE		08/31/2022
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)
Fund 663 - FIRE VEHICLE				
Assets				
663-000-003.002	CD - MEMBERS FIRST CREDIT UNION	6,864.51		6,864.51
663-000-003.003	CD - WEST MICHIGAN CREDIT UNION	6,867.93		6,867.93
663-000-003.004	CD - LAKE OSCEOLA STATE BANK	6,952.21		6,952.21
663-000-005.005	MMA- HUNTINGTON BANK	2,683.61		2,683.84
Total Dept 000 - 728		30,109.42		30,109.65
TOTAL ASSETS		30,109.42		30,109.65
Fund 664 - POLICE VEHICLE				
Assets				
Dept 000 - 728				
664-000-001.000	CASH	1.71		1.71
664-000-003.001	CD - MERCANTILE BANK	0.05		0.05
664-000-003.002	CD - MEMBERS FIRST CREDIT UNION	0.05		0.05
664-000-003.003	CD - WEST MICHIGAN CREDIT UNION	0.05		0.05
664-000-003.004	CD - LAKE OSCEOLA STATE BANK	0.05		0.05
664-000-003.005	CD - HUNTINGTON BANK	0.04		0.04
Total Dept 000 - 728		1.95		1.95
TOTAL ASSETS		1.95		1.95
Fund 701 - TRUST AND AGENCY				
Assets				
Dept 000 - 728				
701-000-001.000	CASH	0.51		0.51
701-000-003.001	CD - MERCANTILE BANK	522.45		522.45
701-000-003.002	CD - MEMBERS FIRST CREDIT UNION	531.92		531.92
701-000-003.003	CD - WEST MICHIGAN CREDIT UNION	532.20		532.20
701-000-003.004	CD - LAKE OSCEOLA STATE BANK	538.68		538.68
701-000-005.005	MMA- HUNTINGTON BANK	208.04		208.06
Total Dept 000 - 728		2,333.80		2,333.82
TOTAL ASSETS		2,333.80		2,333.82
Fund 703 - SUMMER TAX				
Assets				
Dept 000 - 728				
703-000-001.000	CASH	56,649.47		109,896.33
Total Dept 000 - 728		56,649.47		109,896.33
TOTAL ASSETS		56,649.47		109,896.33
Fund 704 - WINTER TAX				
Assets				
Dept 000 - 728				
704-000-001.000	CASH	3.08		4.16
Total Dept 000 - 728		3.08		4.16
TOTAL ASSETS		3.08		4.16
Fund 711 - CEMETERY TRUST FUND				
Assets				
Dept 000 - 728				
711-000-001.000	CASH	17,260.96		17,262.43
711-000-003.001	CD - MERCANTILE BANK	31,051.52		31,051.52
711-000-003.002	CD - MEMBERS FIRST CREDIT UNION	31,620.27		31,620.27
711-000-003.003	CD - WEST MICHIGAN CREDIT UNION	31,636.10		31,636.10

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DB: City Of Evart

PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	PREVIOUS MONTH BALANCE NORMAL (ABNORMAL)	END BALANCE 08/31/2022 NORMAL (ABNORMAL)
Fund 711 - CEMETERY TRUST FUND			
Assets			
711-000-003.004	CD - LAKE OSCEOLA STATE BANK	32,024.74	32,024.74
711-000-005.005	MMA- HUNTINGTON BANK	12,360.87	12,361.92
Total Dept 000 - 728		155,954.46	155,956.98
TOTAL ASSETS		155,954.46	155,956.98
Fund 750 - PAYROLL			
Assets			
Dept 000 - 728			
750-000-001.000	CASH	5,308.05	5,401.34
Total Dept 000 - 728		5,308.05	5,401.34
TOTAL ASSETS		5,308.05	5,401.34
Fund 751 - VENDOR ACCOUNT			
Assets			
Dept 000 - 728			
751-000-001.000	CASH	12.07	16.39
Total Dept 000 - 728		12.07	16.39
TOTAL ASSETS		12.07	16.39

Summary of Funds for September 30, 2022											
			CD	CD	CD	CD	MMA				
			Mercantile	MFCU	WMCC	LOSB	Huntington				
		Huntington	ex.12/21/2023	ex.01/03/2024	ex.12/20/2023	ex.12/19/2023					
		Checking	2.90%	3.01%	2.89%	3.39%	0.10%	Totals			
GENERAL	101	\$ 1,333,279.55	\$ 75,978.40	\$ 77,363.13	\$ 77,368.70	\$ 78,361.44	\$30,249.53	\$ 1,642,351.22			
Police Equipment	101.301	\$ 50.00						\$ 50.00			
Cash Equipment Donations	101.200'	\$ 3,500.01						\$ 3,500.01			
Recreation-Timber Sale	101.20	\$ 2,786.00						\$ 2,786.00			
Recreation-Youth Bake Sale	207	\$ 338.52						\$ 338.52			
Recreation-Pop Warner	207	\$ 5,453.51						\$ 5,453.51			
Tree Donations	101.204	\$ (1,375.00)						\$ (1,375.00)			
Canine Donations	101.303	\$ 2,734.60						\$ 2,734.60			
Community Policing Fund	101.304	\$ 2,225.00						\$ 2,225.00			
APParrest Fund	101.306	\$ 1,007.50						\$ 1,007.50			
PA 302 FUND	101.308	\$ 3,824.41						\$ 3,824.41			
Economic Dev Ent Fund	101.310	\$ 7,036.91						\$ 7,036.91			
For Sidewalks	101.313	\$ 2,846.50						\$ 2,846.50			
Oil and Gas Lease	101.316	\$ 6,276.00						\$ 6,276.00	\$ 1,504,685.84	****	101 Bank bal. does not include CDs
Petty Cash (in cash draw)	101	\$ 245.05						\$ 245.05	\$ 1,709,549.76	101	GENERAL FUND
Other Parks/Recreation	207	\$ (1,321.74)						\$ (1,321.74)	\$ (1,321.74)		Other Parks/Recreation
Riverside Campground	208	\$ 4,057.73						\$ 4,057.73	\$ 4,057.73		Riverside Campground
Cemetery	209	\$ 131,966.34						\$ 131,966.34	\$ 131,966.34		Cemetery
MAJOR STREETS	202	\$ 783,188.43	\$ 4.25	\$ 4.76	\$ 4.76	\$ 5.10	\$1.24	\$ 783,208.54	\$ 783,208.54	202	MAJOR STREETS FUND
LOCAL STREETS	203	\$ 148,733.09	\$ 3,129.69	\$ 3,187.11	\$ 3,188.72	\$ 3,227.96	\$ 1,245.98	\$ 162,712.55	\$ 162,712.55	203	LOCAL STREETS FUND
SEWER	590	\$ 1,396,780.00	\$ 5,164.60	\$ 5,259.44	\$ 5,262.11	\$ 5,326.94	\$2,056.00	\$ 1,419,849.09	\$ 1,419,849.09	590	SEWER FUND
WATER	591	\$ 2,649,813.40	\$ 129,931.54	\$ 132,313.42	\$ 132,379.75	\$ 134,007.23	\$51,729.68	\$ 3,230,175.02	\$ 3,230,175.02	591	WATER FUND
FIRE VEHICLE	663	\$ -	\$ 6,741.16	\$ 6,864.51	\$ 6,867.93	\$ 6,952.21	\$ 2,684.07	\$ 30,109.88	\$ 30,109.88	663	FIRE VEHICLE FUND
POLICE VEHICLE	664	\$ 1.71	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.04	\$ 1.95	\$ 1.95	664	POLICE VEHICLE FUND
EQUIPMENT POOL	661	\$ 321,418.69	\$19,882.01	\$ 20,246.54	\$ 20,256.67	\$ 20,505.76	\$ 7,915.64	\$ 410,225.31	\$ 410,225.31	661	EQUIPMENT POOL FUND
TRUST & AGENCY	701	\$ 0.51	\$ 522.45	\$ 531.92	\$ 532.20	\$ 538.68	\$ 208.08	\$ 2,333.84	\$ 2,333.84	701	TRUST AND AGENCY
SUMMER TAX FUND	703	\$ 16,323.34						\$ 16,323.34	\$ 16,323.34	703	SUMMER TAX FUND
WINTER TAX FUND	704	\$ 4.16						\$ 4.16	\$ 4.16	704	WINTER TAX FUND
CEM TRUST FUND	711	\$ 17,463.96	\$ 31,051.52	\$ 31,620.27	\$ 31,636.10	\$ 32,024.74	\$ 12,363.00	\$ 156,159.59	\$ 156,159.59	711	CEMETERY TRUST FUND
PAYROLL FUND	750	\$ 5,390.25						\$ 5,390.25	\$ 5,390.25	750	PAYROLL FUND
VENDOR FUND	751	\$ 24.30						\$ 24.30	\$ 24.30	751	VENDOR FUND
TOTALS		\$ 6,844,072.73	\$ 272,405.67	\$ 277,391.15	\$ 277,496.99	\$280,950.11	\$108,453.26	\$ 8,060,769.91	\$ 8,060,769.91		

PERIOD ENDING 09/30/2022

GL NUMBER	DESCRIPTION	PREVIOUS MONTH	END BALANCE
		BALANCE NORMAL (ABNORMAL)	09/30/2022 NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND			
Assets			
Dept 000 - 728			
101-000-001.000	CASH	1,284,885.07	1,333,279.55
101-000-001.200	CASH EQUIPMENT DONATIONS	3,500.01	3,500.01
101-000-001.203	TIMBER SALE PROCEEDS	2,786.00	2,786.00
101-000-001.204	TREE DONATIONS	(1,375.00)	(1,375.00)
101-000-001.301	POLICE EQUIP (ATV) FUND	50.00	50.00
101-000-001.303	CANINE DONATIONS	2,734.60	2,734.60
101-000-001.304	COMMUNITY POL FUN	2,225.00	2,225.00
101-000-001.306	APPARREST FUND	1,007.50	1,007.50
101-000-001.308	PA 302 FUND	3,824.41	3,824.41
101-000-001.310	ECONOMIC DEVELOPMENT	7,036.91	7,036.91
101-000-001.313	FOR SIDEWALKS (TO STREETS)	2,846.50	2,846.50
101-000-001.316	OIL AND GAS LEASE	6,276.00	6,276.00
101-000-001.400	YOUTH BAKE SALE FUND	338.52	338.52
101-000-001.500	POP WARNER FOOTBALL DONATIONS	5,453.51	5,453.51
101-000-003.001	CD - MERCANTILE BANK	75,978.40	75,978.40
101-000-003.002	CD - MEMBERS FIRST CREDIT UNION	77,363.13	77,363.13
101-000-003.003	CD - WEST MICHIGAN CREDIT UNION	77,368.70	77,368.70
101-000-003.004	CD - LAKE OSCEOLA STATE BANK	78,361.44	78,361.44
101-000-004.000	PETTY CASH	245.05	245.05
101-000-005.005	MMA- HUNTINGTON BANK	30,246.87	30,249.53
Total Dept 000 - 728		1,661,152.62	1,709,549.76
TOTAL ASSETS		1,661,152.62	1,709,549.76
Fund 202 - MAJOR STREET			
Assets			
Dept 000 - 728			
202-000-001.000	CASH	856,217.83	783,188.43
202-000-003.001	CD - MERCANTILE BANK	4.25	4.25
202-000-003.002	CD - MEMBERS FIRST CREDIT UNION	4.76	4.76
202-000-003.003	CD - WEST MICHIGAN CREDIT UNION	4.76	4.76
202-000-003.004	CD - LAKE OSCEOLA STATE BANK	5.10	5.10
202-000-005.005	MMA- HUNTINGTON BANK	1.24	1.24
Total Dept 000 - 728		856,237.94	783,208.54
TOTAL ASSETS		856,237.94	783,208.54
Fund 203 - LOCAL STREET			
Assets			
Dept 000 - 728			
203-000-001.000	CASH	201,599.96	148,733.09
203-000-003.001	CD - MERCANTILE BANK	3,129.69	3,129.69
203-000-003.002	CD - MEMBERS FIRST CREDIT UNION	3,187.11	3,187.11
203-000-003.003	CD - WEST MICHIGAN CREDIT UNION	3,188.72	3,188.72
203-000-003.004	CD - LAKE OSCEOLA STATE BANK	3,227.96	3,227.96
203-000-005.005	MMA- HUNTINGTON BANK	1,245.87	1,245.98
Total Dept 000 - 728		215,579.31	162,712.55
TOTAL ASSETS		215,579.31	162,712.55
Fund 207 - OTHER PARKS/RECREATION FUND			
Assets			
Dept 000 - 728			
207-000-001.000	CASH	(1,262.44)	(1,321.74)
Total Dept 000 - 728		(1,262.44)	(1,321.74)
TOTAL ASSETS		(1,262.44)	(1,321.74)

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE
		BALANCE		09/30/2022
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)
Fund 208 - RIVERSIDE CAMPGROUND FUND				
Assets				
Dept 000 - 728				
208-000-001.000	CASH		4,512.21	4,057.73
Total Dept 000 - 728			4,512.21	4,057.73
TOTAL ASSETS			4,512.21	4,057.73
Fund 209 - CEMETERY FUND				
Assets				
Dept 000 - 728				
209-000-001.000	CASH		126,193.22	131,966.34
Total Dept 000 - 728			126,193.22	131,966.34
TOTAL ASSETS			126,193.22	131,966.34
Fund 590 - SEWER FUND				
Assets				
Dept 000 - 728				
590-000-001.000	CASH		1,397,121.00	1,396,780.00
590-000-003.001	CD - MERCANTILE BANK		5,164.60	5,164.60
590-000-003.002	CD - MEMBERS FIRST CREDIT UNION		5,259.44	5,259.44
590-000-003.003	CD - WEST MICHIGAN CREDIT UNION		5,262.11	5,262.11
590-000-003.004	CD - LAKE OSCEOLA STATE BANK		5,326.94	5,326.94
590-000-005.005	MMA- HUNTINGTON BANK		2,055.82	2,056.00
Total Dept 000 - 728			1,420,189.91	1,419,849.09
TOTAL ASSETS			1,420,189.91	1,419,849.09
Fund 591 - WATER FUND				
Assets				
Dept 000 - 728				
591-000-001.000	CASH		2,610,892.51	2,649,813.40
591-000-003.001	CD - MERCANTILE BANK		129,931.54	129,931.54
591-000-003.002	CD - MEMBERS FIRST CREDIT UNION		132,313.42	132,313.42
591-000-003.003	CD - WEST MICHIGAN CREDIT UNION		132,379.75	132,379.75
591-000-003.004	CD - LAKE OSCEOLA STATE BANK		134,007.23	134,007.23
591-000-005.005	MMA- HUNTINGTON BANK		51,725.14	51,729.68
Total Dept 000 - 728			3,191,249.59	3,230,175.02
TOTAL ASSETS			3,191,249.59	3,230,175.02
Fund 661 - EQUIPMENT POOL FUND				
Assets				
Dept 000 - 728				
661-000-001.000	CASH		315,762.06	321,418.69
661-000-003.001	CD - MERCANTILE BANK		19,882.01	19,882.01
661-000-003.002	CD - MEMBERS FIRST CREDIT UNION		20,246.54	20,246.54
661-000-003.003	CD - WEST MICHIGAN CREDIT UNION		20,256.67	20,256.67
661-000-003.004	CD - LAKE OSCEOLA STATE BANK		20,505.76	20,505.76
661-000-005.005	MMA- HUNTINGTON BANK		7,914.95	7,915.64
Total Dept 000 - 728			404,567.99	410,225.31
TOTAL ASSETS			404,567.99	410,225.31
Fund 663 - FIRE VEHICLE				
Assets				
Dept 000 - 728				
663-000-003.001	CD - MERCANTILE BANK		6,741.16	6,741.16

PERIOD ENDING 09/30/2022

GL NUMBER	DESCRIPTION	PREVIOUS MONTH		END BALANCE
		BALANCE		09/30/2022
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)
Fund 663 - FIRE VEHICLE				
Assets				
663-000-003.002	CD - MEMBERS FIRST CREDIT UNION	6,864.51		6,864.51
663-000-003.003	CD - WEST MICHIGAN CREDIT UNION	6,867.93		6,867.93
663-000-003.004	CD - LAKE OSCEOLA STATE BANK	6,952.21		6,952.21
663-000-005.005	MMA- HUNTINGTON BANK	2,683.84		2,684.07
Total Dept 000 - 728		30,109.65		30,109.88
TOTAL ASSETS		30,109.65		30,109.88
Fund 664 - POLICE VEHICLE				
Assets				
Dept 000 - 728				
664-000-001.000	CASH	1.71		1.71
664-000-003.001	CD - MERCANTILE BANK	0.05		0.05
664-000-003.002	CD - MEMBERS FIRST CREDIT UNION	0.05		0.05
664-000-003.003	CD - WEST MICHIGAN CREDIT UNION	0.05		0.05
664-000-003.004	CD - LAKE OSCEOLA STATE BANK	0.05		0.05
664-000-003.005	CD - HUNTINGTON BANK	0.04		0.04
Total Dept 000 - 728		1.95		1.95
TOTAL ASSETS		1.95		1.95
Fund 701 - TRUST AND AGENCY				
Assets				
Dept 000 - 728				
701-000-001.000	CASH	0.51		0.51
701-000-003.001	CD - MERCANTILE BANK	522.45		522.45
701-000-003.002	CD - MEMBERS FIRST CREDIT UNION	531.92		531.92
701-000-003.003	CD - WEST MICHIGAN CREDIT UNION	532.20		532.20
701-000-003.004	CD - LAKE OSCEOLA STATE BANK	538.68		538.68
701-000-005.005	MMA- HUNTINGTON BANK	208.06		208.08
Total Dept 000 - 728		2,333.82		2,333.84
TOTAL ASSETS		2,333.82		2,333.84
Fund 703 - SUMMER TAX				
Assets				
Dept 000 - 728				
703-000-001.000	CASH	109,896.33		16,323.34
Total Dept 000 - 728		109,896.33		16,323.34
TOTAL ASSETS		109,896.33		16,323.34
Fund 704 - WINTER TAX				
Assets				
Dept 000 - 728				
704-000-001.000	CASH	4.16		4.16
Total Dept 000 - 728		4.16		4.16
TOTAL ASSETS		4.16		4.16
Fund 711 - CEMETERY TRUST FUND				
Assets				
Dept 000 - 728				
711-000-001.000	CASH	17,262.43		17,463.96
711-000-003.001	CD - MERCANTILE BANK	31,051.52		31,051.52
711-000-003.002	CD - MEMBERS FIRST CREDIT UNION	31,620.27		31,620.27
711-000-003.003	CD - WEST MICHIGAN CREDIT UNION	31,636.10		31,636.10

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ACCOUNT BALANCE REPORT FOR CITY OF EVART
PERIOD ENDING 09/30/2022

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GL NUMBER	DESCRIPTION	PREVIOUS MONTH BALANCE NORMAL (ABNORMAL)	END BALANCE 09/30/2022 NORMAL (ABNORMAL)
Fund 711 - CEMETERY TRUST FUND			
Assets			
711-000-003.004	CD - LAKE OSCEOLA STATE BANK	32,024.74	32,024.74
711-000-005.005	MMA- HUNTINGTON BANK	12,361.92	12,363.00
Total Dept 000 - 728		155,956.98	156,159.59
TOTAL ASSETS		155,956.98	156,159.59
Fund 750 - PAYROLL			
Assets			
Dept 000 - 728			
750-000-001.000	CASH	5,401.34	5,390.25
Total Dept 000 - 728		5,401.34	5,390.25
TOTAL ASSETS		5,401.34	5,390.25
Fund 751 - VENDOR ACCOUNT			
Assets			
Dept 000 - 728			
751-000-001.000	CASH	16.39	24.30
Total Dept 000 - 728		16.39	24.30
TOTAL ASSETS		16.39	24.30

DB: City Of Ewart

% Fiscal Year Completed: 33.70

		2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 10/31/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000 - 728							
101-000-403.000	CURRENT PROPERTY TAXES	525,800.00	390,441.82	0.00		135,358.18	74.26
101-000-424.000	TRAILER TAXES	100.00	0.00	0.00		100.00	0.00
101-000-425.000	PAYMENTS IN LIEU OF TAXES	23,600.00	(10,685.64)	0.00		34,285.64	(45.28)
101-000-439.000	MARIJUANA TAX	56,450.00	0.00	0.00		56,450.00	0.00
101-000-443.000	ADMIN FEE-PROPERTY TAXES	11,000.00	3,445.22	0.00		7,554.78	31.32
101-000-445.000	PENALTIES AND INTEREST ON TAX	5,600.00	0.00	0.00		5,600.00	0.00
101-000-452.000	CABLE FRANCHISE	16,800.00	0.00	0.00		16,800.00	0.00
101-000-453.000	MISCELLANEOUS PERMITS	0.00	52.00	15.00		(52.00)	100.00
101-000-478.000	ZONING APPLICATION FEES	1,000.00	390.00	0.00		610.00	39.00
101-000-485.000	FIRE DEPT FINANCIALS	0.00	600.00	0.00		(600.00)	100.00
101-000-486.000	HOUSING COMM. PAYROLL	0.00	400.00	0.00		(400.00)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	115,000.00	0.00	0.00		115,000.00	0.00
101-000-574.000	STATE SHARED REVENUE	169,000.00	1,713.93	0.00		167,286.07	1.01
101-000-579.000	MEDICAL MARIJUANA APP FEE	20,000.00	0.00	0.00		20,000.00	0.00
101-000-627.000	REFUSE COLLECTION	110,000.00	33,798.95	11,302.58		76,201.05	30.73
101-000-650.000	FINES AND FORFEITS	175.00	0.00	0.00		175.00	0.00
101-000-660.000	INTEREST AND PENALTIES	1,300.00	309.61	0.00		990.39	23.82
101-000-665.000	INTEREST-REVENUE	1,500.00	(454.18)	0.00		1,954.18	(30.28)
101-000-684.100	APPROPRIATION OF FUND BALANCE	210,000.00	0.00	0.00		210,000.00	0.00
101-000-685.000	MISCELLANEOUS REVENUE	20,000.00	1,843.39	0.00		18,156.61	9.22
101-000-685.100	DONATIONS	0.00	1.00	0.00		(1.00)	100.00
Total Dept 000 - 728		1,287,325.00	421,856.10	11,317.58		865,468.90	32.77
Dept 301 - POLICE							
101-301-480.100	PUBLIC SAFETY MILLAGE	65,000.00	0.97	0.00		64,999.03	0.00
101-301-483.000	DIVERSION SURVEY FEES	1,500.00	600.00	0.00		900.00	40.00
101-301-572.301	COMMUNITY POLICE FUND	500.00	0.00	0.00		500.00	0.00
101-301-574.578	LIQUOR LICENSES	1,600.00	0.00	0.00		1,600.00	0.00
101-301-610.000	POLICE REPORTS/ FOIA ONLY	300.00	295.00	0.00		5.00	98.33
101-301-650.000	FINES/TICKETS/FORFEITS	1,500.00	158.40	0.00		1,341.60	10.56
101-301-681.000	RESTITUTION	900.00	675.00	0.00		225.00	75.00
101-301-685.000	MISCELLANEOUS REVENUE	1,000.00	(1,648.46)	0.00		2,648.46	(164.85)
101-301-685.302	PA 302 REVENUE	500.00	0.00	0.00		500.00	0.00
Total Dept 301 - POLICE		72,800.00	80.91	0.00		72,719.09	0.11
Dept 751 - RECREATION							
101-751-630.500	POP WARNER REVENUE	0.00	14,781.00	0.00		(14,781.00)	100.00
Total Dept 751 - RECREATION		0.00	14,781.00	0.00		(14,781.00)	100.00
TOTAL REVENUES		1,360,125.00	436,718.01	11,317.58		923,406.99	32.11
Expenditures							
Dept 000 - 728							
101-000-955.000	MISCELLANEOUS EXPENSE	250.00	44.46	0.00		205.54	17.78
Total Dept 000 - 728		250.00	44.46	0.00		205.54	17.78
Dept 101 - CITY COUNCIL							

PERIOD ENDING 10/31/2022

% Fiscal Year Completed: 33.70

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 10/31/2022	BALANCE	% BDGT
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-707.000	SAL/WAGES, PT	10,000.00	4,345.00	2,200.00	5,655.00	43.45
101-101-740.000	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-101-957.000	EDUCATION AND TRAINING	1,055.00	0.00	0.00	1,055.00	0.00
Total Dept 101 - CITY COUNCIL		11,155.00	4,345.00	2,200.00	6,810.00	38.95
Dept 171 - MAYOR						
101-171-707.000	SAL/WAGES, PT	1,000.00	0.00	0.00	1,000.00	0.00
101-171-807.000	MEMBERSHIP AND DUES	85.00	0.00	0.00	85.00	0.00
101-171-860.000	TRAVEL EXPENSES	1,500.00	0.00	0.00	1,500.00	0.00
101-171-957.000	EDUCATION AND TRAINING	600.00	0.00	0.00	600.00	0.00
Total Dept 171 - MAYOR		3,185.00	0.00	0.00	3,185.00	0.00
Dept 172 - CITY MANAGER						
101-172-702.000	SALARIES	33,000.00	7,784.14	579.67	25,215.86	23.59
101-172-807.000	MEMBERSHIP AND DUES	1,800.00	704.00	0.00	1,096.00	39.11
101-172-850.000	COMMUNICATIONS	480.00	120.00	0.00	360.00	25.00
101-172-860.000	TRAVEL EXPENSES	1,500.00	626.85	0.00	873.15	41.79
101-172-957.000	EDUCATION AND TRAINING	4,000.00	1,468.00	0.00	2,532.00	36.70
Total Dept 172 - CITY MANAGER		40,780.00	10,702.99	579.67	30,077.01	26.25
Dept 191 - ELECTIONS						
101-191-707.000	SAL/WAGES, PT	4,000.00	1,236.30	0.00	2,763.70	30.91
101-191-740.000	OPERATING SUPPLIES	3,200.00	1,639.57	0.00	1,560.43	51.24
101-191-741.000	POSTAGE & SHIPPING	900.00	766.11	0.00	133.89	85.12
101-191-801.000	PROFESSIONAL SERVICES	1,800.00	915.00	0.00	885.00	50.83
101-191-860.000	TRAVEL EXPENSES	100.00	134.96	0.00	(34.96)	134.96
101-191-900.000	PUBLISHING/PRINTING	600.00	0.00	0.00	600.00	0.00
101-191-957.000	EDUCATION AND TRAINING	300.00	0.00	0.00	300.00	0.00
Total Dept 191 - ELECTIONS		10,900.00	4,691.94	0.00	6,208.06	43.05
Dept 202 - PROFESSIONAL SERVICES						
101-202-803.000	INDEPENDENT AUDITOR SERVICES	11,125.00	0.00	0.00	11,125.00	0.00
Total Dept 202 - PROFESSIONAL SERVICES		11,125.00	0.00	0.00	11,125.00	0.00
Dept 203 - TREASURER-ACCOUNTS MANAGER						
101-203-702.000	SALARIES	16,500.00	4,133.24	307.80	12,366.76	25.05
101-203-741.000	POSTAGE & SHIPPING	650.00	0.00	0.00	650.00	0.00
101-203-807.000	MEMBERSHIP AND DUES	500.00	80.00	0.00	420.00	16.00
101-203-850.000	COMMUNICATIONS	500.00	120.00	0.00	380.00	24.00
101-203-860.000	TRAVEL EXPENSES	1,000.00	0.00	0.00	1,000.00	0.00
101-203-900.000	PUBLISHING/PRINTING	1,800.00	915.58	0.00	884.42	50.87
101-203-932.000	COMPUTERS/EQUIPMENT/IT	500.00	113.53	0.00	386.47	22.71
101-203-957.000	EDUCATION AND TRAINING	1,600.00	0.00	0.00	1,600.00	0.00
Total Dept 203 - TREASURER-ACCOUNTS MANAGER		23,050.00	5,362.35	307.80	17,687.65	23.26

PERIOD ENDING 10/31/2022

% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2022	MONTH 10/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 209 - ASSESSOR						
101-209-702.000	SALARY AND WAGES - HOURLY	15,045.00	4,298.57	1,253.75	10,746.43	28.57
101-209-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-209-741.000	POSTAGE & SHIPPING	350.00	0.00	0.00	350.00	0.00
101-209-801.000	PROFESSIONAL SERVICES	800.00	0.00	0.00	800.00	0.00
101-209-807.000	MEMBERSHIP AND DUES	700.00	0.00	0.00	700.00	0.00
101-209-900.000	PUBLISHING/PRINTING	450.00	65.15	0.00	384.85	14.48
101-209-932.000	COMPUTERS/EQUIPMENT/IT	0.00	1,193.56	0.00	(1,193.56)	100.00
Total Dept 209 - ASSESSOR		17,845.00	5,557.28	1,253.75	12,287.72	31.14
Dept 210 - ATTORNEY, PROF. SERVICES						
101-210-801.000	PROFESSIONAL SERVICES	15,000.00	3,187.49	0.00	11,812.51	21.25
Total Dept 210 - ATTORNEY, PROF. SERVICES		15,000.00	3,187.49	0.00	11,812.51	21.25
Dept 215 - CITY CLERK						
101-215-702.000	SALARIES	10,000.00	2,582.45	192.31	7,417.55	25.82
101-215-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-215-740.000	OPERATING SUPPLIES	300.00	0.00	0.00	300.00	0.00
101-215-807.000	MEMBERSHIP AND DUES	200.00	0.00	0.00	200.00	0.00
101-215-860.000	TRAVEL EXPENSES	100.00	0.00	0.00	100.00	0.00
101-215-900.000	PUBLISHING/PRINTING	1,900.00	0.00	0.00	1,900.00	0.00
Total Dept 215 - CITY CLERK		12,600.00	2,582.45	192.31	10,017.55	20.50
Dept 242 - PLANNING & ZONING						
101-242-706.000	CODE ENFORCEMENT	2,000.00	0.00	0.00	2,000.00	0.00
101-242-740.000	OPERATING SUPPLIES	100.00	90.00	0.00	10.00	90.00
101-242-741.000	POSTAGE & SHIPPING	100.00	0.00	0.00	100.00	0.00
101-242-801.000	PROFESSIONAL SERVICES	5,000.00	125.00	0.00	4,875.00	2.50
101-242-860.000	TRAVEL EXPENSES	300.00	0.00	0.00	300.00	0.00
101-242-885.000	MASTER LAND USE PLAN	3,000.00	0.00	0.00	3,000.00	0.00
101-242-900.000	PUBLISHING/PRINTING	400.00	0.00	0.00	400.00	0.00
101-242-957.000	EDUCATION AND TRAINING	800.00	65.00	0.00	735.00	8.13
Total Dept 242 - PLANNING & ZONING		11,700.00	280.00	0.00	11,420.00	2.39
Dept 247 - BOARD OF REVIEW						
101-247-707.000	SAL/WAGES, PT	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 247 - BOARD OF REVIEW		1,000.00	0.00	0.00	1,000.00	0.00
Dept 248 - TAX REBATE						
101-248-956.000	PRIOR YEAR ADJUSTMENT-EXPENSE	0.00	512.15	0.00	(512.15)	100.00
Total Dept 248 - TAX REBATE		0.00	512.15	0.00	(512.15)	100.00
Dept 265 - CITY HALL						
101-265-706.000	SALARY AND WAGES - HOURLY	6,000.00	1,000.00	0.00	5,000.00	16.67

PERIOD ENDING 10/31/2022

% Fiscal Year Completed: 33.70

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	10/31/2022	MONTH 10/31/2022	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
101-265-727.000	OFFICE SUPPLIES	1,200.00	59.68	0.00	1,140.32	4.97
101-265-740.000	OPERATING SUPPLIES	1,500.00	72.50	0.00	1,427.50	4.83
101-265-741.000	POSTAGE & SHIPPING	3,100.00	393.34	0.00	2,706.66	12.69
101-265-801.000	PROFESSIONAL SERVICES	10,500.00	376.13	0.00	10,123.87	3.58
101-265-807.000	MEMBERSHIP AND DUES	500.00	777.50	0.00	(277.50)	155.50
101-265-840.000	PHYSICALS/DRUG TESTING	500.00	0.00	0.00	500.00	0.00
101-265-850.000	COMMUNICATIONS	2,000.00	617.12	0.00	1,382.88	30.86
101-265-900.000	PUBLISHING/PRINTING	2,000.00	691.10	0.00	1,308.90	34.56
101-265-921.000	UTILITIES	4,000.00	2,111.78	0.00	1,888.22	52.79
101-265-930.000	REPAIRS AND MAINTENANCE	2,950.00	734.41	0.00	2,215.59	24.90
101-265-932.000	COMPUTERS/EQUIPMENT/IT	5,000.00	1,080.59	0.00	3,919.41	21.61
101-265-943.000	EQUIPMENT RENTAL	500.00	75.72	0.00	424.28	15.14
101-265-955.000	MISCELLANEOUS EXPENSE	100.00	0.00	0.00	100.00	0.00
Total Dept 265 - CITY HALL		39,850.00	7,989.87	0.00	31,860.13	20.05
Dept 269 - GARDEN CLUB						
101-269-740.000	OPERATING SUPPLIES	850.00	278.64	0.00	571.36	32.78
Total Dept 269 - GARDEN CLUB		850.00	278.64	0.00	571.36	32.78
Dept 301 - POLICE						
101-301-681.302	PA 302 EXPENDITURES	938.00	0.00	0.00	938.00	0.00
101-301-702.000	SALARIES	70,500.00	17,485.71	1,250.00	53,014.29	24.80
101-301-706.000	SALARY AND WAGES - HOURLY	180,000.00	27,224.25	1,921.48	152,775.75	15.12
101-301-706.100	OVERTIME WAGES	2,500.00	680.91	126.00	1,819.09	27.24
101-301-707.000	SAL/WAGES, PT	26,000.00	6,988.50	556.50	19,011.50	26.88
101-301-707.100	POLICE SECRETARY	26,000.00	3,801.58	249.75	22,198.42	14.62
101-301-719.000	OTHER FRINGE BENEFITS	2,500.00	427.02	0.00	2,072.98	17.08
101-301-724.000	WORKMENS COMPENSATION	3,300.00	2,022.90	0.00	1,277.10	61.30
101-301-727.000	OFFICE SUPPLIES	1,500.00	552.64	0.00	947.36	36.84
101-301-740.000	OPERATING SUPPLIES	4,000.00	6,802.97	0.00	(2,802.97)	170.07
101-301-741.000	POSTAGE & SHIPPING	400.00	0.00	0.00	400.00	0.00
101-301-744.000	AMMUNITION	1,000.00	0.00	0.00	1,000.00	0.00
101-301-745.000	FIREARMS	500.00	95.25	0.00	404.75	19.05
101-301-746.000	Community Policing Fund	500.00	0.00	0.00	500.00	0.00
101-301-758.000	POLICE UNIFORM ALLOWANCE	0.00	191.63	0.00	(191.63)	100.00
101-301-758.006	UNIFORMS	2,000.00	1,248.16	0.00	751.84	62.41
101-301-801.000	PROFESSIONAL SERVICES	2,600.00	180.00	0.00	2,420.00	6.92
101-301-801.301	Attorney Fees - Police	10,000.00	2,187.50	0.00	7,812.50	21.88
101-301-807.000	MEMBERSHIP AND DUES	600.00	110.00	0.00	490.00	18.33
101-301-840.000	PHYSICALS/DRUG TESTING	2,000.00	840.00	0.00	1,160.00	42.00
101-301-841.000	INVESTIGATIONS	550.00	709.48	0.00	(159.48)	129.00
101-301-850.000	COMMUNICATIONS	6,150.00	2,542.20	0.00	3,607.80	41.34
101-301-860.000	TRAVEL EXPENSES	1,750.00	42.83	0.00	1,707.17	2.45
101-301-861.000	GAS AND OIL	8,000.00	1,647.74	0.00	6,352.26	20.60
101-301-900.000	PUBLISHING/PRINTING	850.00	287.00	0.00	563.00	33.76
101-301-912.000	LIABILITY INSURANCE	14,100.00	10,277.59	0.00	3,822.41	72.89
101-301-921.000	UTILITIES	4,500.00	2,380.16	0.00	2,119.84	52.89
101-301-930.000	REPAIRS AND MAINTENANCE	3,000.00	25.75	0.00	2,974.25	0.86
101-301-931.000	VEHICLE REPAIR & MAINTENANCE	5,000.00	895.19	0.00	4,104.81	17.90
101-301-932.000	COMPUTERS/EQUIPMENT/IT	8,000.00	3,419.65	0.00	4,580.35	42.75
101-301-943.000	EQUIPMENT RENTAL - POLICE	0.00	99.99	0.00	(99.99)	100.00
101-301-957.000	EDUCATION AND TRAINING	3,000.00	416.48	0.00	2,583.52	13.88

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REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART

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PERIOD ENDING 10/31/2022

% Fiscal Year Completed: 33.70

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	10/31/2022	MONTH 10/31/2022	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
101-301-970.100	CAPITAL OUTLAY-CAPITALIZED	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 301 - POLICE		396,738.00	93,583.08	4,103.73	303,154.92	23.59
Dept 303 - FIRE PROTECTION						
101-303-943.000	FOR FUTURE EQUIPMENT REPLACEMENT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 303 - FIRE PROTECTION		5,000.00	0.00	0.00	5,000.00	0.00
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY						
101-395-923.000	CONTRIBUTION TO DDA	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		20,000.00	0.00	0.00	20,000.00	0.00
Dept 396 - EXP. RELATED TO LDFA						
101-396-718.100	LDFA ANNUAL MERS PAYMENT	25,000.00	5,229.00	0.00	19,771.00	20.92
Total Dept 396 - EXP. RELATED TO LDFA		25,000.00	5,229.00	0.00	19,771.00	20.92
Dept 440 - BUILDING & GROUNDS						
101-440-740.000	OPERATING SUPPLIES	2,500.00	325.17	0.00	2,174.83	13.01
101-440-801.000	PROFESSIONAL SERVICES	33,000.00	15,496.00	0.00	17,504.00	46.96
101-440-921.000	UTILITIES	4,000.00	0.00	0.00	4,000.00	0.00
101-440-930.000	REPAIRS AND MAINTENANCE	2,000.00	62.45	0.00	1,937.55	3.12
101-440-943.000	EQUIPMENT RENTAL	500.00	294.28	0.00	205.72	58.86
101-440-958.000	MISC PRIVATE GRANTS	0.00	120.00	0.00	(120.00)	100.00
Total Dept 440 - BUILDING & GROUNDS		42,000.00	16,297.90	0.00	25,702.10	38.80
Dept 441 - DEPT OF PUBLIC WORKS						
101-441-702.000	SALARIES	8,500.00	1,888.55	141.74	6,611.45	22.22
101-441-706.000	SALARY AND WAGES - HOURLY	40,000.00	10,398.62	967.95	29,601.38	26.00
101-441-707.000	SAL/WAGES, PT	6,000.00	6,943.64	544.69	(943.64)	115.73
101-441-727.000	OFFICE SUPPLIES	50.00	0.00	0.00	50.00	0.00
101-441-728.000	SAFETY SUPPLIES	200.00	27.19	0.00	172.81	13.60
101-441-740.000	OPERATING SUPPLIES	3,000.00	545.78	0.00	2,454.22	18.19
101-441-768.000	REIMBURSEMENT EXPENSE	2,200.00	747.25	0.00	1,452.75	33.97
101-441-801.000	PROFESSIONAL SERVICES	3,700.00	625.75	0.00	3,074.25	16.91
101-441-807.000	MEMBERSHIP AND DUES	500.00	50.00	0.00	450.00	10.00
101-441-840.000	PHYSICALS/DRUG TESTING	500.00	290.00	0.00	210.00	58.00
101-441-850.000	COMMUNICATIONS	500.00	16.66	0.00	483.34	3.33
101-441-860.000	TRAVEL EXPENSES	1,000.00	9.17	0.00	990.83	0.92
101-441-900.000	PUBLISHING/PRINTING	0.00	153.12	0.00	(153.12)	100.00
101-441-921.000	UTILITIES	12,000.00	962.82	0.00	11,037.18	8.02
101-441-930.000	REPAIRS AND MAINTENANCE	1,000.00	141.02	0.00	858.98	14.10
101-441-943.000	EQUIPMENT RENTAL	13,000.00	9,511.61	0.00	3,488.39	73.17
101-441-957.000	EDUCATION AND TRAINING	400.00	6,000.00	0.00	(5,600.00)	1,500.00
Total Dept 441 - DEPT OF PUBLIC WORKS		92,550.00	38,311.18	1,654.38	54,238.82	41.40

PERIOD ENDING 10/31/2022

% Fiscal Year Completed: 33.70

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	10/31/2022	MONTH 10/31/2022	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 442 - AIRPORT						
101-442-740.000	OPERATING SUPPLIES	600.00	168.91	0.00	431.09	28.15
101-442-801.000	PROFESSIONAL SERVICES	6,000.00	220.00	0.00	5,780.00	3.67
101-442-808.000	LICENSES - EXPENSE	100.00	0.00	0.00	100.00	0.00
101-442-850.000	COMMUNICATIONS	1,000.00	100.92	0.00	899.08	10.09
101-442-912.000	LIABILITY INSURANCE	3,210.00	3,206.97	0.00	3.03	99.91
101-442-921.000	UTILITIES	7,500.00	1,231.71	0.00	6,268.29	16.42
101-442-930.000	REPAIRS AND MAINTENANCE	1,500.00	850.00	0.00	650.00	56.67
101-442-932.000	COMPUTERS/EQUIPMENT/IT	500.00	0.00	0.00	500.00	0.00
101-442-943.000	EQUIPMENT RENTAL	8,000.00	5,147.71	0.00	2,852.29	64.35
Total Dept 442 - AIRPORT		28,410.00	10,926.22	0.00	17,483.78	38.46
Dept 443 - BRUSH						
101-443-943.000	EQUIPMENT RENTAL	15,000.00	3,820.04	0.00	11,179.96	25.47
Total Dept 443 - BRUSH		15,000.00	3,820.04	0.00	11,179.96	25.47
Dept 444 - TREES						
101-444-740.000	OPERATING SUPPLIES	600.00	473.41	0.00	126.59	78.90
101-444-801.000	PROFESSIONAL SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
101-444-943.000	EQUIPMENT RENTAL	2,000.00	1,759.86	0.00	240.14	87.99
Total Dept 444 - TREES		12,600.00	2,233.27	0.00	10,366.73	17.72
Dept 448 - STREET LIGHTING						
101-448-921.000	UTILITIES	25,500.00	6,396.26	0.00	19,103.74	25.08
101-448-930.000	REPAIRS AND MAINTENANCE	1,250.00	0.00	0.00	1,250.00	0.00
101-448-943.000	EQUIPMENT RENTAL	300.00	0.00	0.00	300.00	0.00
Total Dept 448 - STREET LIGHTING		27,050.00	6,396.26	0.00	20,653.74	23.65
Dept 526 - REFUSE SERVICE						
101-526-801.000	PROFESSIONAL SERVICES	110,000.00	23,161.06	0.00	86,838.94	21.06
Total Dept 526 - REFUSE SERVICE		110,000.00	23,161.06	0.00	86,838.94	21.06
Dept 751 - RECREATION						
101-751-743.501	POP WARNER EXPENSES	0.00	17,893.60	0.00	(17,893.60)	100.00
Total Dept 751 - RECREATION		0.00	17,893.60	0.00	(17,893.60)	100.00
Dept 850 - FRINGE BENEFITS						
101-850-714.000	MEDICARE	5,900.00	1,410.92	145.10	4,489.08	23.91
101-850-715.000	SOCIAL SECURITY	18,700.00	6,032.51	620.40	12,667.49	32.26
101-850-716.000	HEALTH INSURANCE	40,000.00	12,662.29	1,084.74	27,337.71	31.66
101-850-718.000	RETIREMENT	45,000.00	11,720.58	872.90	33,279.42	26.05
101-850-719.000	OTHER FRINGE BENEFITS	2,500.00	305.01	0.00	2,194.99	12.20
101-850-723.000	UNEMPLOYMENT COMP.	2,500.00	132.80	0.00	2,367.20	5.31
101-850-724.000	WORKMENS COMPENSATION	1,800.00	674.30	0.00	1,125.70	37.46

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	MONTH 10/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 850 - FRINGE BENEFITS		116,400.00	32,938.41	2,723.14	83,461.59	28.30
Dept 851 - INSURANCE						
101-851-912.000	LIABILITY INSURANCE	6,000.00	1,835.29	0.00	4,164.71	30.59
Total Dept 851 - INSURANCE		6,000.00	1,835.29	0.00	4,164.71	30.59
Dept 895 - SPECIAL EVENTS						
101-895-880.000	COMMUNITY PROMOTIONS	3,200.00	0.00	0.00	3,200.00	0.00
101-895-943.000	EQUIPMENT RENTAL	700.00	0.00	0.00	700.00	0.00
Total Dept 895 - SPECIAL EVENTS		3,900.00	0.00	0.00	3,900.00	0.00
Dept 966 - CONTRIBUTION TO						
101-966-999.207	CONTRIB TO RECREATION	114,500.00	0.00	0.00	114,500.00	0.00
101-966-999.208	CONTRIB. TO PARK FUND	115,150.00	0.00	0.00	115,150.00	0.00
101-966-999.209	CONTRIB. TO CEMETERY FUND	35,500.00	0.00	0.00	35,500.00	0.00
Total Dept 966 - CONTRIBUTION TO		265,150.00	0.00	0.00	265,150.00	0.00
TOTAL EXPENDITURES		1,365,088.00	298,159.93	13,014.78	1,066,928.07	21.84
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,360,125.00	436,718.01	11,317.58	923,406.99	32.11
TOTAL EXPENDITURES		1,365,088.00	298,159.93	13,014.78	1,066,928.07	21.84
NET OF REVENUES & EXPENDITURES		(4,963.00)	138,558.08	(1,697.20)	(143,521.08)	2,791.82

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	MONTH 10/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET						
Revenues						
Dept 000 - 728						
202-000-403.327	SPECIAL ASSESSMENT N. OAK ST.	4,400.00	2,777.63	0.00	1,622.37	63.13
202-000-574.000	STATE SHARED REVENUE	200,000.00	21,230.59	0.00	178,769.41	10.62
202-000-576.000	STATE-TRUNKL MAINT.	600.00	0.00	0.00	600.00	0.00
202-000-665.000	INTEREST-REVENUE	100.00	216.50	0.00	(116.50)	216.50
202-000-684.100	APPROPRIATION OF FUND BALANCE	500,000.00	0.00	0.00	500,000.00	0.00
202-000-685.000	MISCELLANEOUS REVENUE	500.00	0.00	0.00	500.00	0.00
Total Dept 000 - 728		705,600.00	24,224.72	0.00	681,375.28	3.43
TOTAL REVENUES		705,600.00	24,224.72	0.00	681,375.28	3.43
Expenditures						
Dept 202 - PROFESSIONAL SERVICES						
202-202-803.000	INDEPENDENT AUDITOR SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 202 - PROFESSIONAL SERVICES		1,500.00	0.00	0.00	1,500.00	0.00
Dept 450 - CONSTRUCTION						
202-450-949.000	STREET RESURFACING	500,000.00	0.00	0.00	500,000.00	0.00
Total Dept 450 - CONSTRUCTION		500,000.00	0.00	0.00	500,000.00	0.00
Dept 451 - ROUTINE MAINTENANCE						
202-451-706.000	SALARY AND WAGES - HOURLY	2,100.00	94.33	0.00	2,005.67	4.49
202-451-706.100	OVERTIME WAGES	800.00	0.00	0.00	800.00	0.00
202-451-707.000	SAL/WAGES, PT	500.00	0.00	0.00	500.00	0.00
202-451-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
202-451-801.000	PROFESSIONAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
202-451-930.000	REPAIRS AND MAINTENANCE	2,500.00	113.99	0.00	2,386.01	4.56
202-451-943.000	EQUIPMENT RENTAL	2,500.00	144.18	0.00	2,355.82	5.77
Total Dept 451 - ROUTINE MAINTENANCE		9,900.00	352.50	0.00	9,547.50	3.56
Dept 452 - WINTER MAINTENANCE						
202-452-706.000	SALARY AND WAGES - HOURLY	4,000.00	0.00	0.00	4,000.00	0.00
202-452-706.100	OVERTIME WAGES	300.00	0.00	0.00	300.00	0.00
202-452-707.000	SAL/WAGES, PT	500.00	0.00	0.00	500.00	0.00
202-452-740.000	OPERATING SUPPLIES	10,500.00	5,082.51	0.00	5,417.49	48.40
202-452-943.000	EQUIPMENT RENTAL	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 452 - WINTER MAINTENANCE		30,300.00	5,082.51	0.00	25,217.49	16.77
Dept 453 - SIDEWALKS/NON-MOTORIZED						
202-453-706.000	SALARY AND WAGES - HOURLY	1,300.00	60.33	0.00	1,239.67	4.64
202-453-707.000	SAL/WAGES, PT	300.00	0.00	0.00	300.00	0.00
202-453-740.000	OPERATING SUPPLIES	200.00	0.00	0.00	200.00	0.00
202-453-801.000	PROFESSIONAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
202-453-930.000	REPAIRS AND MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
202-453-943.000	EQUIPMENT RENTAL	2,500.00	113.99	0.00	2,386.01	4.56

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET Expenditures						
Total Dept 453 - SIDEWALKS/NON-MOTORIZED		8,300.00	174.32	0.00	8,125.68	2.10
Dept 454 - ADMINISTRATION						
202-454-702.000	SALARIES	7,000.00	1,820.87	141.74	5,179.13	26.01
202-454-801.000	PROFESSIONAL SERVICES	950.00	31,312.75	0.00	(30,362.75)	3,296.08
202-454-807.000	MEMBERSHIP AND DUES	120.00	108.88	0.00	11.12	90.73
202-454-912.000	LIABILITY INSURANCE	1,500.00	1,101.17	0.00	398.83	73.41
Total Dept 454 - ADMINISTRATION		9,570.00	34,343.67	141.74	(24,773.67)	358.87
Dept 455 - SWEEPING - US10						
202-455-706.000	SALARY AND WAGES - HOURLY	500.00	180.98	0.00	319.02	36.20
202-455-801.000	PROFESSIONAL SERVICES	5,600.00	0.00	0.00	5,600.00	0.00
202-455-943.000	EQUIPMENT RENTAL	0.00	318.50	0.00	(318.50)	100.00
Total Dept 455 - SWEEPING - US10		6,100.00	499.48	0.00	5,600.52	8.19
Dept 456 - SHOULDER WORK						
202-456-706.000	SALARY AND WAGES - HOURLY	1,200.00	24.13	0.00	1,175.87	2.01
202-456-943.000	EQUIPMENT RENTAL	3,000.00	81.81	0.00	2,918.19	2.73
Total Dept 456 - SHOULDER WORK		4,200.00	105.94	0.00	4,094.06	2.52
Dept 457 - DRAINAGE						
202-457-706.000	SALARY AND WAGES - HOURLY	2,500.00	678.53	0.00	1,821.47	27.14
202-457-707.000	SAL/WAGES, PT	300.00	0.00	0.00	300.00	0.00
202-457-943.000	EQUIPMENT RENTAL	3,000.00	1,029.12	0.00	1,970.88	34.30
Total Dept 457 - DRAINAGE		5,800.00	1,707.65	0.00	4,092.35	29.44
Dept 459 - GRASS AND WEED						
202-459-706.000	SALARY AND WAGES - HOURLY	200.00	51.00	0.00	149.00	25.50
202-459-943.000	EQUIPMENT RENTAL	500.00	68.74	0.00	431.26	13.75
Total Dept 459 - GRASS AND WEED		700.00	119.74	0.00	580.26	17.11
Dept 460 - TRAFFIC SIGNS						
202-460-706.000	SALARY AND WAGES - HOURLY	500.00	0.00	0.00	500.00	0.00
202-460-740.000	OPERATING SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
202-460-921.000	UTILITIES	1,800.00	238.22	0.00	1,561.78	13.23
202-460-943.000	EQUIPMENT RENTAL	300.00	0.00	0.00	300.00	0.00
Total Dept 460 - TRAFFIC SIGNS		4,100.00	238.22	0.00	3,861.78	5.81
Dept 461 - US 10-STATE TRUNKLINE						
202-461-706.000	SALARY AND WAGES - HOURLY	1,500.00	25.50	0.00	1,474.50	1.70
202-461-706.124	US-10 ROADSIDE CLEAN-UP	0.00	17.00	0.00	(17.00)	100.00
202-461-706.126	GRASS & WEEDS	100.00	0.00	0.00	100.00	0.00
202-461-706.132	US-10 SWEEPING & FLUSHING	100.00	0.00	0.00	100.00	0.00

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		AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	MONTH 10/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 202 - MAJOR STREET							
Expenditures							
202-461-706.149	OTHER WINTER MAINTENANCE	300.00	0.00	0.00	300.00	0.00	
202-461-707.000	SAL/WAGES, PT	500.00	0.00	0.00	500.00	0.00	
202-461-921.000	UTILITIES	1,000.00	0.00	0.00	1,000.00	0.00	
202-461-943.000	EQUIPMENT RENTAL	500.00	5.56	0.00	494.44	1.11	
Total Dept 461 - US 10-STATE TRUNKLINE		4,000.00	48.06	0.00	3,951.94	1.20	
Dept 850 - FRINGE BENEFITS							
202-850-714.000	MEDICARE	500.00	40.78	1.94	459.22	8.16	
202-850-715.000	SOCIAL SECURITY	2,100.00	174.42	8.28	1,925.58	8.31	
202-850-716.000	HEALTH INSURANCE	12,300.00	785.49	12.62	11,514.51	6.39	
202-850-718.000	RETIREMENT	5,600.00	446.50	10.46	5,153.50	7.97	
202-850-719.000	OTHER FRINGE BENEFITS	550.00	36.60	0.00	513.40	6.65	
202-850-723.000	UNEMPLOYMENT COMP.	500.00	53.12	0.00	446.88	10.62	
202-850-724.000	WORKMENS COMPENSATION	2,600.00	944.02	0.00	1,655.98	36.31	
Total Dept 850 - FRINGE BENEFITS		24,150.00	2,480.93	33.30	21,669.07	10.27	
Dept 966 - CONTRIBUTION TO							
202-966-999.203	CONTRIB. TO LOCAL STREETS	45,000.00	0.00	0.00	45,000.00	0.00	
Total Dept 966 - CONTRIBUTION TO		45,000.00	0.00	0.00	45,000.00	0.00	
TOTAL EXPENDITURES		653,620.00	45,153.02	175.04	608,466.98	6.91	
Fund 202 - MAJOR STREET:							
TOTAL REVENUES		705,600.00	24,224.72	0.00	681,375.28	3.43	
TOTAL EXPENDITURES		653,620.00	45,153.02	175.04	608,466.98	6.91	
NET OF REVENUES & EXPENDITURES		51,980.00	(20,928.30)	(175.04)	72,908.30	40.26	

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2022	MONTH	10/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET							
Revenues							
Dept 000 - 728							
203-000-403.326	SPECIAL ASSESSMENT S. HEMLOCK ST.	4,500.00	2,346.84		0.00	2,153.16	52.15
203-000-574.000	STATE SHARED REVENUE	70,000.00	7,349.02		0.00	62,650.98	10.50
203-000-665.000	INTEREST-REVENUE	150.00	51.31		0.00	98.69	34.21
203-000-684.100	APPROPRIATION OF FUND BALANCE	100,000.00	0.00		0.00	100,000.00	0.00
203-000-685.000	MISCELLANEOUS REVENUE	550.00	0.00		0.00	550.00	0.00
203-000-699.202	TRANSFER FROM MAJOR STREET	45,000.00	0.00		0.00	45,000.00	0.00
Total Dept 000 - 728		220,200.00	9,747.17		0.00	210,452.83	4.43
TOTAL REVENUES		220,200.00	9,747.17		0.00	210,452.83	4.43
Expenditures							
Dept 202 - PROFESSIONAL SERVICES							
203-202-803.000	INDEPENDENT AUDITOR SERVICES	1,800.00	0.00		0.00	1,800.00	0.00
Total Dept 202 - PROFESSIONAL SERVICES		1,800.00	0.00		0.00	1,800.00	0.00
Dept 450 - CONSTRUCTION							
203-450-949.000	STREET RESURFACING	100,000.00	0.00		0.00	100,000.00	0.00
Total Dept 450 - CONSTRUCTION		100,000.00	0.00		0.00	100,000.00	0.00
Dept 451 - ROUTINE MAINTENANCE							
203-451-706.000	SALARY AND WAGES - HOURLY	4,000.00	798.20		0.00	3,201.80	19.96
203-451-706.100	OVERTIME WAGES	1,000.00	36.20		0.00	963.80	3.62
203-451-740.000	OPERATING SUPPLIES	600.00	0.00		0.00	600.00	0.00
203-451-801.000	PROFESSIONAL SERVICES	500.00	0.00		0.00	500.00	0.00
203-451-930.000	REPAIRS AND MAINTENANCE	7,500.00	266.71		0.00	7,233.29	3.56
203-451-943.000	EQUIPMENT RENTAL	4,700.00	1,247.64		0.00	3,452.36	26.55
Total Dept 451 - ROUTINE MAINTENANCE		18,300.00	2,348.75		0.00	15,951.25	12.83
Dept 452 - WINTER MAINTENANCE							
203-452-706.000	SALARY AND WAGES - HOURLY	3,600.00	0.00		0.00	3,600.00	0.00
203-452-706.100	OVERTIME WAGES	200.00	0.00		0.00	200.00	0.00
203-452-707.000	SAL/WAGES, PT	500.00	0.00		0.00	500.00	0.00
203-452-740.000	OPERATING SUPPLIES	10,500.00	5,082.50		0.00	5,417.50	48.40
203-452-943.000	EQUIPMENT RENTAL	10,500.00	0.00		0.00	10,500.00	0.00
Total Dept 452 - WINTER MAINTENANCE		25,300.00	5,082.50		0.00	20,217.50	20.09
Dept 453 - SIDEWALKS/NON-MOTORIZED							
203-453-706.000	SALARY AND WAGES - HOURLY	500.00	48.26		0.00	451.74	9.65
203-453-707.000	SAL/WAGES, PT	500.00	0.00		0.00	500.00	0.00
203-453-740.000	OPERATING SUPPLIES	200.00	0.00		0.00	200.00	0.00
203-453-801.000	PROFESSIONAL SERVICES	1,000.00	0.00		0.00	1,000.00	0.00
203-453-930.000	REPAIRS AND MAINTENANCE	10,000.00	200.00		0.00	9,800.00	2.00
203-453-943.000	EQUIPMENT RENTAL	2,000.00	72.46		0.00	1,927.54	3.62

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	10/31/2022	MONTH 10/31/2022	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 203 - LOCAL STREET						
Expenditures						
Total Dept 453 - SIDEWALKS/NON-MOTORIZED		14,200.00	320.72	0.00	13,879.28	2.26
Dept 454 - ADMINISTRATION						
203-454-702.000	SALARIES	2,400.00	496.68	38.66	1,903.32	20.70
203-454-801.000	PROFESSIONAL SERVICES	600.00	0.00	0.00	600.00	0.00
203-454-807.000	MEMBERSHIP AND DUES	120.00	108.87	0.00	11.13	90.73
203-454-912.000	LIABILITY INSURANCE	1,000.00	734.12	0.00	265.88	73.41
Total Dept 454 - ADMINISTRATION		4,120.00	1,339.67	38.66	2,780.33	32.52
Dept 455 - SWEEPING - US10						
203-455-706.000	SALARY AND WAGES - HOURLY	150.00	0.00	0.00	150.00	0.00
203-455-801.000	PROFESSIONAL SERVICES	5,500.00	0.00	0.00	5,500.00	0.00
203-455-943.000	EQUIPMENT RENTAL	100.00	0.00	0.00	100.00	0.00
Total Dept 455 - SWEEPING - US10		5,750.00	0.00	0.00	5,750.00	0.00
Dept 456 - SHOULDER WORK						
203-456-706.000	SALARY AND WAGES - HOURLY	800.00	0.00	0.00	800.00	0.00
203-456-943.000	EQUIPMENT RENTAL	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 456 - SHOULDER WORK		1,800.00	0.00	0.00	1,800.00	0.00
Dept 457 - DRAINAGE						
203-457-706.000	SALARY AND WAGES - HOURLY	2,500.00	515.59	0.00	1,984.41	20.62
203-457-943.000	EQUIPMENT RENTAL	3,000.00	790.19	0.00	2,209.81	26.34
Total Dept 457 - DRAINAGE		5,500.00	1,305.78	0.00	4,194.22	23.74
Dept 460 - TRAFFIC SIGNS						
203-460-706.000	SALARY AND WAGES - HOURLY	500.00	0.00	0.00	500.00	0.00
203-460-740.000	OPERATING SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.00
203-460-943.000	EQUIPMENT RENTAL	150.00	0.00	0.00	150.00	0.00
Total Dept 460 - TRAFFIC SIGNS		10,650.00	0.00	0.00	10,650.00	0.00
Dept 850 - FRINGE BENEFITS						
203-850-714.000	MEDICARE	500.00	25.75	0.53	474.25	5.15
203-850-715.000	SOCIAL SECURITY	1,200.00	110.24	2.26	1,089.76	9.19
203-850-716.000	HEALTH INSURANCE	5,500.00	501.16	3.44	4,998.84	9.11
203-850-718.000	RETIREMENT	2,600.00	332.21	2.85	2,267.79	12.78
203-850-719.000	OTHER FRINGE BENEFITS	500.00	24.40	0.00	475.60	4.88
203-850-724.000	WORKMENS COMPENSATION	3,100.00	809.16	0.00	2,290.84	26.10
Total Dept 850 - FRINGE BENEFITS		13,400.00	1,802.92	9.08	11,597.08	13.45
TOTAL EXPENDITURES		200,820.00	12,200.34	47.74	188,619.66	6.08

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	10/31/2022	MONTH	10/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 203 - LOCAL STREET							
Fund 203 - LOCAL STREET:							
TOTAL REVENUES		220,200.00	9,747.17		0.00	210,452.83	4.43
TOTAL EXPENDITURES		200,820.00	12,200.34		47.74	188,619.66	6.08
NET OF REVENUES & EXPENDITURES		19,380.00	(2,453.17)		(47.74)	21,833.17	12.66

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	10/31/2022	MONTH 10/31/2022	BALANCE	% BDGT
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - 728						
590-000-403.325	SPECIAL ASSESSMENT S. OAK ST	2,000.00	1,304.04	0.00	695.96	65.20
590-000-642.000	SALES	600,000.00	148,868.72	49,470.78	451,131.28	24.81
590-000-644.000	READY TO SERVE FEE	180,000.00	50,509.95	16,761.86	129,490.05	28.06
590-000-660.000	INTEREST AND PENALTIES	5,000.00	1,010.95	0.00	3,989.05	20.22
590-000-665.000	INTEREST-REVENUE	500.00	357.61	0.00	142.39	71.52
590-000-684.100	APPROPRIATION OF FUND BALANCE	500,000.00	0.00	0.00	500,000.00	0.00
590-000-685.000	MISCELLANEOUS REVENUE	6,000.00	2,997.20	0.00	3,002.80	49.95
Total Dept 000 - 728		1,293,500.00	205,048.47	66,232.64	1,088,451.53	15.85
TOTAL REVENUES		1,293,500.00	205,048.47	66,232.64	1,088,451.53	15.85
Expenditures						
Dept 202 - PROFESSIONAL SERVICES						
590-202-803.000	INDEPENDENT AUDITOR SERVICES	5,150.00	0.00	0.00	5,150.00	0.00
Total Dept 202 - PROFESSIONAL SERVICES		5,150.00	0.00	0.00	5,150.00	0.00
Dept 537 - ADMINISTRATION						
590-537-702.000	SALARIES	65,000.00	13,685.66	1,022.41	51,314.34	21.05
590-537-706.000	SALARY AND WAGES - HOURLY	95,000.00	17,531.51	1,268.39	77,468.49	18.45
590-537-727.000	OFFICE SUPPLIES	2,000.00	59.66	0.00	1,940.34	2.98
590-537-729.000	PERMITS AND FEES	4,000.00	0.00	0.00	4,000.00	0.00
590-537-740.000	OPERATING SUPPLIES	2,000.00	10.97	0.00	1,989.03	0.55
590-537-741.000	POSTAGE & SHIPPING	2,000.00	393.33	0.00	1,606.67	19.67
590-537-801.000	PROFESSIONAL SERVICES	14,000.00	3,496.12	0.00	10,503.88	24.97
590-537-807.000	MEMBERSHIP AND DUES	2,000.00	641.90	0.00	1,358.10	32.10
590-537-840.000	PHYSICALS/DRUG TESTING	200.00	114.00	0.00	86.00	57.00
590-537-850.000	COMMUNICATIONS	5,000.00	929.78	0.00	4,070.22	18.60
590-537-860.000	TRAVEL EXPENSES	500.00	9.18	0.00	490.82	1.84
590-537-900.000	PUBLISHING/PRINTING	2,000.00	732.79	0.00	1,267.21	36.64
590-537-930.000	REPAIRS AND MAINTENANCE	2,000.00	190.67	0.00	1,809.33	9.53
590-537-932.000	COMPUTERS/EQUIPMENT/IT	6,600.00	996.22	0.00	5,603.78	15.09
590-537-943.000	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00
590-537-955.000	MISCELLANEOUS EXPENSE	2,200.00	711.34	0.00	1,488.66	32.33
590-537-957.000	EDUCATION AND TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 537 - ADMINISTRATION		206,700.00	39,503.13	2,290.80	167,196.87	19.11
Dept 538 - PLANT OPERATION						
590-538-706.000	SALARY AND WAGES - HOURLY	30,000.00	6,487.49	442.27	23,512.51	21.62
590-538-730.000	OUTSOURCED TESTING	7,000.00	503.98	0.00	6,496.02	7.20
590-538-731.000	FERRIC CHLORIDE	10,000.00	0.00	0.00	10,000.00	0.00
590-538-740.000	OPERATING SUPPLIES	4,700.00	113.26	0.00	4,586.74	2.41
590-538-801.000	PROFESSIONAL SERVICES	15,000.00	5,015.01	0.00	9,984.99	33.43
590-538-850.000	COMMUNICATIONS	2,000.00	604.10	0.00	1,395.90	30.21
590-538-912.000	LIABILITY INSURANCE	20,000.00	13,948.19	0.00	6,051.81	69.74
590-538-921.000	UTILITIES	47,000.00	10,323.23	0.00	36,676.77	21.96
590-538-930.000	REPAIRS AND MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
590-538-943.000	EQUIPMENT RENTAL	5,000.00	3,873.60	0.00	1,126.40	77.47
590-538-969.000	DEPRECIATION	163,464.00	0.00	0.00	163,464.00	0.00
590-538-970.101	STORM SEWER/SANITARY SEWER IMPROVEMENTS	50,000.00	0.00	0.00	50,000.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART
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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2022 (ABNORMAL)	MONTH 10/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Expenditures						
Total Dept 538 - PLANT OPERATION		359,164.00	40,868.86	442.27	318,295.14	11.38
Dept 539 - COLLECTION						
590-539-702.000	SALARIES	40,000.00	4,133.04	307.77	35,866.96	10.33
590-539-706.000	SALARY AND WAGES - HOURLY	35,000.00	10,270.48	794.38	24,729.52	29.34
590-539-707.000	SAL/WAGES, PT	13,000.00	1,388.77	108.94	11,611.23	10.68
590-539-740.000	OPERATING SUPPLIES	3,200.00	145.77	0.00	3,054.23	4.56
590-539-930.000	REPAIRS AND MAINTENANCE	485,000.00	36,835.68	0.00	448,164.32	7.59
590-539-943.000	EQUIPMENT RENTAL	15,000.00	3,696.38	0.00	11,303.62	24.64
Total Dept 539 - COLLECTION		591,200.00	56,470.12	1,211.09	534,729.88	9.55
Dept 850 - FRINGE BENEFITS						
590-850-714.000	MEDICARE	5,000.00	737.35	54.08	4,262.65	14.75
590-850-715.000	SOCIAL SECURITY	14,000.00	3,152.83	231.23	10,847.17	22.52
590-850-716.000	HEALTH INSURANCE	60,000.00	13,006.51	838.34	46,993.49	21.68
590-850-718.000	RETIREMENT	25,000.00	8,805.29	461.34	16,194.71	35.22
590-850-719.000	OTHER FRINGE BENEFITS	3,000.00	231.81	0.00	2,768.19	7.73
590-850-723.000	UNEMPLOYMENT COMP.	3,000.00	219.12	0.00	2,780.88	7.30
590-850-724.000	WORKMENS COMPENSATION	8,000.00	4,585.24	0.00	3,414.76	57.32
Total Dept 850 - FRINGE BENEFITS		118,000.00	30,738.15	1,584.99	87,261.85	26.05
TOTAL EXPENDITURES		1,280,214.00	167,580.26	5,529.15	1,112,633.74	13.09
Fund 590 - SEWER FUND:						
TOTAL REVENUES		1,293,500.00	205,048.47	66,232.64	1,088,451.53	15.85
TOTAL EXPENDITURES		1,280,214.00	167,580.26	5,529.15	1,112,633.74	13.09
NET OF REVENUES & EXPENDITURES		13,286.00	37,468.21	60,703.49	(24,182.21)	282.01

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	10/31/2022	MONTH 10/31/2022	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 591 - WATER FUND						
Revenues						
Dept 000 - 728						
591-000-403.325	SPECIAL ASSESSMENT S. OAK ST	2,000.00	1,304.02	0.00	695.98	65.20
591-000-403.326	SPECIAL ASSESSMENT S. HEMLOCK ST.	2,000.00	1,630.83	0.00	369.17	81.54
591-000-403.327	SPECIAL ASSESSMENT N. OAK ST.	8,000.00	4,344.52	0.00	3,655.48	54.31
591-000-642.000	SALES	1,000,000.00	343,903.38	100,035.97	656,096.62	34.39
591-000-644.000	READY TO SERVE FEE	110,000.00	29,446.75	9,847.90	80,553.25	26.77
591-000-645.000	LAWN METER SALES	0.00	505.53	0.00	(505.53)	100.00
591-000-660.000	INTEREST AND PENALTIES	2,500.00	1,024.64	0.00	1,475.36	40.99
591-000-665.000	INTEREST-REVENUE	3,000.00	676.38	0.00	2,323.62	22.55
591-000-684.100	APPROPRIATION OF FUND BALANCE	500,000.00	0.00	0.00	500,000.00	0.00
591-000-685.000	MISCELLANEOUS REVENUE	10,000.00	5,734.48	0.00	4,265.52	57.34
591-000-691.000	TOWER LEASE REVENUE	25,000.00	3,750.00	0.00	21,250.00	15.00
Total Dept 000 - 728		1,662,500.00	392,320.53	109,883.87	1,270,179.47	23.60
TOTAL REVENUES		1,662,500.00	392,320.53	109,883.87	1,270,179.47	23.60
Expenditures						
Dept 202 - PROFESSIONAL SERVICES						
591-202-803.000	INDEPENDENT AUDITOR SERVICES	5,150.00	0.00	0.00	5,150.00	0.00
Total Dept 202 - PROFESSIONAL SERVICES		5,150.00	0.00	0.00	5,150.00	0.00
Dept 545 - ADMINISTRATION						
591-545-702.000	SALARIES	70,000.00	13,621.91	1,017.76	56,378.09	19.46
591-545-706.000	SALARY AND WAGES - HOURLY	75,000.00	21,668.49	1,577.16	53,331.51	28.89
591-545-707.000	SAL/WAGES, PT	17,000.00	0.00	0.00	17,000.00	0.00
591-545-727.000	OFFICE SUPPLIES	1,000.00	59.66	0.00	940.34	5.97
591-545-729.000	PERMITS AND FEES	6,000.00	0.00	0.00	6,000.00	0.00
591-545-740.000	OPERATING SUPPLIES	4,600.00	62.26	0.00	4,537.74	1.35
591-545-741.000	POSTAGE & SHIPPING	3,000.00	393.33	0.00	2,606.67	13.11
591-545-801.000	PROFESSIONAL SERVICES	15,000.00	1,996.14	0.00	13,003.86	13.31
591-545-807.000	MEMBERSHIP AND DUES	3,000.00	1,747.00	0.00	1,253.00	58.23
591-545-840.000	PHYSICALS/DRUG TESTING	2,500.00	114.00	0.00	2,386.00	4.56
591-545-850.000	COMMUNICATIONS	5,000.00	641.64	0.00	4,358.36	12.83
591-545-860.000	TRAVEL EXPENSES	1,500.00	9.19	0.00	1,490.81	0.61
591-545-900.000	PUBLISHING/PRINTING	3,000.00	1,765.28	0.00	1,234.72	58.84
591-545-930.000	REPAIRS AND MAINTENANCE	2,000.00	190.67	0.00	1,809.33	9.53
591-545-932.000	COMPUTERS/EQUIPMENT/IT	7,000.00	996.19	0.00	6,003.81	14.23
591-545-943.000	EQUIPMENT RENTAL	1,000.00	27.80	0.00	972.20	2.78
591-545-955.000	MISCELLANEOUS EXPENSE	2,200.00	711.35	0.00	1,488.65	32.33
591-545-957.000	EDUCATION AND TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 545 - ADMINISTRATION		220,800.00	44,004.91	2,594.92	176,795.09	19.93
Dept 546 - PLANT/OPERATIONS						
591-546-706.000	SALARY AND WAGES - HOURLY	25,000.00	6,106.43	416.32	18,893.57	24.43
591-546-707.000	SAL/WAGES, PT	7,500.00	925.89	72.62	6,574.11	12.35
591-546-730.000	OUTSOURCED TESTING	16,000.00	10,007.39	0.00	5,992.61	62.55
591-546-732.000	CHLORINE/TREATMENT CHEMICALS	22,000.00	0.00	0.00	22,000.00	0.00
591-546-740.000	OPERATING SUPPLIES	10,000.00	2,487.99	0.00	7,512.01	24.88
591-546-801.000	PROFESSIONAL SERVICES	22,000.00	2,965.01	0.00	19,034.99	13.48
591-546-807.000	MEMBERSHIP AND DUES	3,000.00	0.00	0.00	3,000.00	0.00

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	MONTH 10/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND						
Expenditures						
591-546-850.000	COMMUNICATIONS	2,000.00	930.59	0.00	1,069.41	46.53
591-546-912.000	LIABILITY INSURANCE	6,000.00	3,670.58	0.00	2,329.42	61.18
591-546-921.000	UTILITIES	110,000.00	28,043.00	0.00	81,957.00	25.49
591-546-930.000	REPAIRS AND MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
591-546-943.000	EQUIPMENT RENTAL	25,000.00	4,133.20	0.00	20,866.80	16.53
591-546-957.000	EDUCATION AND TRAINING	2,500.00	465.00	0.00	2,035.00	18.60
591-546-969.000	DEPRECIATION	227,582.00	0.00	0.00	227,582.00	0.00
Total Dept 546 - PLANT/OPERATIONS		483,582.00	59,735.08	488.94	423,846.92	12.35
Dept 547 - DISTRIBUTION						
591-547-706.000	SALARY AND WAGES - HOURLY	40,000.00	9,887.54	768.27	30,112.46	24.72
591-547-707.000	SAL/WAGES, PT	6,000.00	0.00	0.00	6,000.00	0.00
591-547-734.000	WATER TOWER MAINTENANCE	80,000.00	76,993.00	0.00	3,007.00	96.24
591-547-740.000	OPERATING SUPPLIES	7,000.00	1,789.75	0.00	5,210.25	25.57
591-547-801.000	PROFESSIONAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
591-547-930.000	REPAIRS AND MAINTENANCE	450,000.00	33,744.46	0.00	416,255.54	7.50
591-547-943.000	EQUIPMENT RENTAL	20,000.00	2,879.01	0.00	17,120.99	14.40
591-547-970.100	CAPITAL OUTLAY-CAPITALIZED	0.00	7,956.00	0.00	(7,956.00)	100.00
591-547-970.300	LEAD SERVICE LINE REPLACEMENTS	150,000.00	0.00	0.00	150,000.00	0.00
591-547-970.400	WELL IMPROVEMENTS	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 547 - DISTRIBUTION		788,000.00	133,249.76	768.27	654,750.24	16.91
Dept 548 - ACCOUNTING AND COLLECTION						
591-548-702.000	SALARIES	40,000.00	4,258.41	317.12	35,741.59	10.65
591-548-943.000	EQUIPMENT RENTAL	15,000.00	1,679.25	0.00	13,320.75	11.20
Total Dept 548 - ACCOUNTING AND COLLECTION		55,000.00	5,937.66	317.12	49,062.34	10.80
Dept 850 - FRINGE BENEFITS						
591-850-714.000	MEDICARE	4,000.00	778.98	57.20	3,221.02	19.47
591-850-715.000	SOCIAL SECURITY	12,000.00	3,331.02	244.67	8,668.98	27.76
591-850-716.000	HEALTH INSURANCE	46,500.00	13,167.10	868.09	33,332.90	28.32
591-850-718.000	RETIREMENT	27,000.00	8,891.40	474.54	18,108.60	32.93
591-850-719.000	OTHER FRINGE BENEFITS	1,500.00	195.21	0.00	1,304.79	13.01
591-850-723.000	UNEMPLOYMENT COMP.	3,000.00	258.96	0.00	2,741.04	8.63
591-850-724.000	WORKMENS COMPENSATION	9,000.00	4,450.38	0.00	4,549.62	49.45
Total Dept 850 - FRINGE BENEFITS		103,000.00	31,073.05	1,644.50	71,926.95	30.17
TOTAL EXPENDITURES		1,655,532.00	274,000.46	5,813.75	1,381,531.54	16.55
Fund 591 - WATER FUND:						
TOTAL REVENUES		1,662,500.00	392,320.53	109,883.87	1,270,179.47	23.60
TOTAL EXPENDITURES		1,655,532.00	274,000.46	5,813.75	1,381,531.54	16.55
NET OF REVENUES & EXPENDITURES		6,968.00	118,320.07	104,070.12	(111,352.07)	1,698.05

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 10/31/2022	BALANCE	% BDGT
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 661 - EQUIPMENT POOL FUND						
Revenues						
Dept 000 - 728						
661-000-654.101	GENERAL FUND	60,000.00	22,488.87	0.00	37,511.13	37.48
661-000-654.202	MAJOR STREETS	31,900.00	1,761.90	0.00	30,138.10	5.52
661-000-654.203	LOCAL STREET FUND	17,300.00	2,172.72	0.00	15,127.28	12.56
661-000-654.207	RECREATION FUND	1,000.00	0.00	0.00	1,000.00	0.00
661-000-654.208	PARK FUND	1,600.00	0.00	0.00	1,600.00	0.00
661-000-654.209	CEMETERY FUND	100.00	0.00	0.00	100.00	0.00
661-000-654.590	SEWER FUND	20,200.00	7,569.98	0.00	12,630.02	37.48
661-000-654.591	WATER FUND	61,000.00	8,719.26	0.00	52,280.74	14.29
661-000-665.000	INTEREST-REVENUE	700.00	83.20	0.00	616.80	11.89
661-000-684.100	APPROPRIATION OF FUND BALANCE	22,200.00	0.00	0.00	22,200.00	0.00
661-000-685.000	MISCELLANEOUS REVENUE	0.00	664.80	0.00	(664.80)	100.00
Total Dept 000 - 728		216,000.00	43,460.73	0.00	172,539.27	20.12
TOTAL REVENUES		216,000.00	43,460.73	0.00	172,539.27	20.12
Expenditures						
Dept 202 - PROFESSIONAL SERVICES						
661-202-803.000	INDEPENDENT AUDITOR SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 202 - PROFESSIONAL SERVICES		2,000.00	0.00	0.00	2,000.00	0.00
Dept 599 - EQUIPMENT POOL						
661-599-702.000	SALARIES	6,000.00	1,373.52	103.07	4,626.48	22.89
661-599-706.000	SALARY AND WAGES - HOURLY	5,500.00	945.56	88.02	4,554.44	17.19
661-599-740.000	OPERATING SUPPLIES	8,300.00	1,501.71	0.00	6,798.29	18.09
661-599-801.000	PROFESSIONAL SERVICES	3,000.00	3,441.50	0.00	(441.50)	114.72
661-599-861.000	GAS AND OIL	20,000.00	5,085.21	0.00	14,914.79	25.43
661-599-912.000	LIABILITY INSURANCE	7,800.00	4,771.75	0.00	3,028.25	61.18
661-599-930.000	REPAIRS AND MAINTENANCE	11,000.00	4,415.29	0.00	6,584.71	40.14
661-599-930.100	PREVENTATIVE MAINTENANCE	1,600.00	0.00	0.00	1,600.00	0.00
661-599-969.000	DEPRECIATION	56,000.00	0.00	0.00	56,000.00	0.00
661-599-970.100	CAPITAL OUTLAY-CAPITALIZED	56,400.00	3,946.92	0.00	52,453.08	7.00
Total Dept 599 - EQUIPMENT POOL		175,600.00	25,481.46	191.09	150,118.54	14.51
Dept 850 - FRINGE BENEFITS						
661-850-714.000	MEDICARE	300.00	31.70	2.58	268.30	10.57
661-850-715.000	SOCIAL SECURITY	600.00	135.58	10.99	464.42	22.60
661-850-716.000	HEALTH INSURANCE	6,000.00	684.87	38.41	5,315.13	11.41
661-850-718.000	RETIREMENT	1,500.00	388.17	30.54	1,111.83	25.88
Total Dept 850 - FRINGE BENEFITS		8,400.00	1,240.32	82.52	7,159.68	14.77
Dept 907 - SCHEDULED PAYMENTS						
661-907-950.991	PRINCIPAL	28,000.00	22,040.29	0.00	5,959.71	78.72
Total Dept 907 - SCHEDULED PAYMENTS		28,000.00	22,040.29	0.00	5,959.71	78.72

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REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART
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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2022 (ABNORMAL)	MONTH 10/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 661 - EQUIPMENT POOL FUND						
Expenditures						
TOTAL EXPENDITURES		214,000.00	48,762.07	273.61	165,237.93	22.79
Fund 661 - EQUIPMENT POOL FUND:						
TOTAL REVENUES		216,000.00	43,460.73	0.00	172,539.27	20.12
TOTAL EXPENDITURES		214,000.00	48,762.07	273.61	165,237.93	22.79
NET OF REVENUES & EXPENDITURES		2,000.00	(5,301.34)	(273.61)	7,301.34	265.07
TOTAL REVENUES - ALL FUNDS		5,457,925.00	1,111,519.63	187,434.09	4,346,405.37	20.37
TOTAL EXPENDITURES - ALL FUNDS		5,369,274.00	845,856.08	24,854.07	4,523,417.92	15.75
NET OF REVENUES & EXPENDITURES		88,651.00	265,663.55	162,580.02	(177,012.55)	299.67



Evart Downtown Development Authority

Chair, Alan Bengry
Treasurer, Lynn Salinas
Jason O'Dell
Erica Henry
City Manager, Pepper Lockhart

Vice-Chair, Molly Cataldo
Secretary, June-Marie Essner
Sandra Szeliga
Director, Todd Bruggema

www.evart.org

City of Evart
200 S. Main St.
Evart, MI 49631



REGULAR DDA MEETING AGENDA Tuesday, September 13, 2022 @ 8:00AM

The Regular Meeting will be held in the Community Room at the Depot located at
200 S. Main St. Evart, MI 49631

1. **Call to Order**
2. **Attendance**
3. **Introduction of Guests**
4. **Citizens' Comments**
5. **Approval of Agenda**
6. **Approval Regular Minutes** – August 9, 2022
7. **Approval Special Meeting Minutes** – September 6, 2022
8. **Vendor's List** - August 2022
9. **President's Comments**
10. **City Manager's Comments**
11. **Committee updates**

Economic Vitality

- a. Farmers Market Report
- b. Pop-Up
- c. Business Recruitment Primer-draft

Design

- a. SBEI
- b. Benches/Bike Racks
- c. Way Finding Signage
- d. Design projects

Promotion

- a. Shop Local
- b. Summer Arts Series
 - i. Lisa Mac September 24, 2022 at EFM

Organization

- a. Board Recruiting
- b. Volunteers

12. Old Business

- 1. Development Plan and Tax Increment Financing Plan
- 2. New Business Welcome
- 3. Eagle Village Hanley Christmas Display
- 4. Wayfinding Signage – ProImage Design
- 5. Evaluation Form for contracted positions
- 6. Revitalization of 4 Point Committees and project sub-committees
- 7. Sale of 211 N Main Street Property

13. New Business

- 1. Intentions of Kane Building
- 2. Main Street Pulse Survey Results
- 3. Committees
- 4. Change of November Meeting Date
- 5. Review/Jewelry Building
- 6. Recommend reappointments to the board for the council
- 7. Talk about the Story Telling visit and who we want to have talk and visit on Friday Sept 16th
- 8. New Website and business directory/cross-promotion
- 9. Shop Small Business Saturday

14. Director's Comments

15. Citizens' Comments

16. Adjournment



EVART DOWNTOWN DEVELOPMENT AUTHORITY

Tuesday August 9, 2022 8:00 AM
200 South Main Street; Evart, MI 49631
BOARD MEETING MINUTES



1. **Meeting called to order** by Bengry at 8:01am
2. **Attendance:** Alan Bengry, Molly Cataldo, Lynn Salinas, Todd Bruggema, Pepper Lockhart, Erica Henry, Jason O'Dell, Sandy Szeliga
Absent: June-Marie Essner
3. **Guests:** Angela Hunter
4. **Citizen Comments:** None
5. **Approval of agenda:** Moved by Salinas, supported by O'Dell to approve the agenda with the addition of letter "F" under New Business: Savvy Media.
Ayes: 7 Nays: 0 Result: Carried
6. **Approval of Minutes:** Moved Salinas by, supported by Cataldo for approval of July 12, 2022 Regular Meeting Minutes.
Ayes: 7 Nays: 0 Result: Carried
7. **Approval of Special Meeting Minutes:** Moved Cataldo by, supported by Salinas for approval of July 26, 2022 Special Meeting Minutes.
Ayes: 7 Nays: 0 Result: Carried
8. **Approval of Vendor List:** Moved by Cataldo, supported by Lockhart for approval of Vendor List for July 2022 in the amount of \$6,933.23 and EFM amount of \$1,742.50.
Ayes: 7 Nays: 0 Result: Carried
9. **President's Comments:** None
10. **Director's Comments:** Director Bruggema requested this agenda item be moved to the end of the agenda as many of these items are covered in other areas throughout the meeting.
11. **City Manager's Comments:** None
12. **Committee Updates**

Economic Vitality

- a. Farmers Market: \$21,853 July 2022 sales, up from July 2021. July 2022 average vendor count of 21. Food inspector visited last Saturday – no violations.
- b. Pop-Up: Vacant for August
- c. Business Recruitment Primer:

Design

- a. SBEI: Waiting on Final Report. Salinas reported that we have received the invoice, it was decided that we will hold the invoice until the final report is received.
- b. Benches/Bike Racks: Bike racks are in place
- c. Way Finding Signage: See New Business
- d. Design Projects

Promotion

- a. Shop Local:
- b. Summer Arts Series
 - i. Jake Slater August 20, 2022 5:30-7:30pm:
 - ii. Sand Bobs August 27, 2022 at the EFM: A. Hunter
 - iii. Sand Bobs August 27, 2022 at the ERM: A. Hunter

- Other performers for balance of 2022 funds: Director Bruggema is still looking.

- a. Board Recruiting:
- b. Volunteers:

- a. Development Plan and Tax Increment Financing Plan: William and Works have been given information needed to proceed.
- b. New Business Welcome: No new action
- c. Main Street Pulse Survey & Administration to Community: Discussed avenues to disburse to community. Director Bruggema has a list and will move forward with the survey.

[illegible]

- a. 211 North Main Taxes: Summer tax bill received. Due to property being rented taxes are due. Advised to include in vendor's list for August.
- b. Board Term: Szeliga and Henry terms are expired and there is an open seat vacated by Schmidt. Recommendations come from City Council. Discussion around candidates.
- c. Watering Station being donated by Ice Mountain

17. Adjournment: Motion made by Salinas, supported by Lockhart to adjourn at 9:16am.
Ayes: 7 Nays: 0 Result: Carried

4



EVART DOWNTOWN DEVELOPMENT AUTHORITY

Tuesday September 6, 2022 7:45 AM
200 South Main Street; Evart, MI 49631
SPECIAL MEETING MINUTES



1. Meeting called to order at 7:45am
2. **Attendance:** Alan Bengry, Molly Cataldo, June-Marie Essner, Erica Henry, Jason O'Dell, Sandy Szeliga, Pepper Lockhart, Todd Bruggema,
Absent: Lynn Salinas
3. **Guests:** None
4. **Citizen Comments:** None
5. **New Business**
 - a. Bid for 211 N Main Street Property
Motion made by Molly Cataldo, supported by Pepper Lockhart to accept the bid for 211 N Main Street submitted by Mary Dawn Kruithoff for \$30,101.00 pending any other bids in the mail post dated for August 31, 2022.
Ayes: 7 Nays: 0 Result: Carried
 - b. Discussion regarding other vacant buildings on Main Street.
 - c. Put on the regular meeting agenda moving the November meeting date.
6. **Adjournment:** Motion made by Essner, supported by Lockhart to adjourn at 8:05am.
Ayes: 7 Nays: 0 Result: Carried

Respectfully submitted, June-Marie Essner, secretary

Downtown Development Authority Vendors List/Payroll - August 2022

<i>VENDOR</i>	<i>PURPOSE</i>	<i>AMOUNT</i>	<i>PAID</i>	<i>DATE</i>
DTE	monthly nautural gas	\$ 42.01		8/3/2022
Todd Bruggema	payroll	\$ 1,589.67		8/3/2022
Federal 941 - IRS	tax payment	\$ 478.33		8/3/2022
Maestro		\$ 50.00		8/9/2022
City of Evert	monthly water/sewer	\$ 25.09		8/15/2022
Consumers Energy	monthly electricity	\$ 61.49		8/17/2022
Todd Bruggema	payroll	\$ 1,589.67		8/17/2022
Federal 941 - IRS	tax payment	\$ 478.33		8/17/2022
City of Evert	summer tax payment	\$ 298.12		8/17/2022
Keeping the Memory Alive	summer concert series - Elvis	\$ 750.00		8/17/2022
Williams and Works	planning/zoning professional services	\$ 508.07		8/17/2022
Verizon	monthly cell phone bill	\$ 100.91		8/24/2022
Holihans Drug Store	Evert Bucks	\$ 57.00		8/30/2022
Todd Bruggema	payroll	\$ 1,589.67		8/31/2022
Federal 941 - IRS	tax payment	\$ 478.33		8/31/2022
DTE	monthly nautural gas	\$ 42.91		8/31/2022
Michigan State University	prev. FY Pro. Services-MI Main St.	\$ 2,500.00		8/31/2022
Matthew Palmer	summer concert series - Slick Jimmy	\$ 1,500.00		8/31/2022
Total		\$ 12,139.60		

Farmer's Market Aug 2022 Vendor Payments - see attached

Evart Area Joint Fire Department

Fire Board Meeting

September 20, 2022 @ 4:30 PM

PLEDGE OF ALLEGIANCE

Meeting called to order by Chairman Hammer at 4:32 PM.

ROLL CALL: Sherri Bancroft – Osceola Township, Bev Mills – Sylvan Township, Todd Bruggema – City of Evart, Gary Hammer – Evart Township, Diane Brackett – Orient Township-Absent.

GUESTS: Randy Berger, Angie Cushman.

CITIZENS COMMENTS: None

MOTION BY OSCEOLA TOWNSHIP, 2ND BY SYLVAN TOWNSHIP to approve the agenda as written. MOTION PASSED.

MOTION BY SYLVAN TOWNSHIP, 2ND by OSCEOLA TOWNSHIP to approve the consent agenda, with the approval of payment of bills, treasurers report, and August 16, 2022 regular meeting minutes. MOTION PASSED.

General Checking, \$68,049.06, High Yield Savings, \$601,723.41, Savings Account \$5.00 with a Grand Total \$369,777.47.

OLD BUSINESS:

- 1. Paid Staff Monthly Update:** Randy updated the board with the stats of the month of August, and informed the board that the paid staff is working great, with good response from the department.
- 2. EMR Class update:** Randy informed the board that the class is going very well; he stated that there are 15 people in the class with 3 from Evart. He stated that Travis and Angie are helping out and things are going smoothly.

NEW BUSINESS:

- 1. Monthly Statistics:** Randy stated there were handouts for each board member to look at, that we are right on track with last year for calls, that there is a possibility that we will exceed last year.

CITIZENS COMMENTS: None

Assistant Fire Chief Report: Randy read the update from Shane about the Audit still being reviewed. He also stated that the IRS has issued a refund to the department, because of an overpayment, and it also gained some interest. Randy also stated that Fire Safety will take place at the school this year, and Halloween at the Fire Station will take place on October 31.

We have added 5 new members on the department, Jessica Bararra FF-EMT, Joelynn Gamble Brown FF (Enrolled in EMR), John Beam FF-MFR, and Doug Isanhart FF, and Corey Roberts, (Enrolled in EMR class). Unfortunately Doug is active Military and will be mobilizing for deployment on September 25th. We will hold his position until he returns.

Randy also let the board know that the ladder truck should be back in service by tonight. Lee fixed the transmission issue and is to drive it tonight and should be able to put it back into service 9-21-2022.

Also the meeting for November is on opening day of deer season, and it has been asked to change to November 10th @ 4:30 pm.

Next Board Meeting: October 18, 2022 @ 4:30pm

MINUTES ARE NOT OFFICIAL UNTIL APPROVED AT A FUTURE BOARD MEETING.

MOTION BY SYLVAN TOWNSHIP, 2ND BY OSCEOLA TOWNSHIP, to adjourn the meeting @ 4:56pm. MOTION PASSED.

Angela Cushman

Administrative Assistant

Evert Area Joint Fire Department

09/20/2022 11:11 AM
User: JENNIE
DB: CITY OF EVART

CHECK DISBURSEMENT REPORT FOR CITY OF EVART
CHECK DATE FROM 09/01/2022 - 09/30/2022
Banks: 206

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/15/2022	206	7499	ADCD SERVICES	EDUCATION AND TRAINING	206-337-957.000	1,925.00
09/15/2022	206	7500	AFFORDABLE PRINTS	EDUCATION AND TRAINING	206-337-957.000	24.00
09/15/2022	206	7501	BALDWIN FAMILY HEALTH CARE	PHYSICALS/DRUG TESTING	206-337-840.000	190.00
09/15/2022	206	7502	CHROUCH COMMUNICATIONS	COMMUNICATIONS-RADIO	206-337-850.001	403.00
09/15/2022	206	7503	CITY OF EVART	MEMBERSHIP AND DUES	206-337-807.000	1,500.00
09/15/2022	206	7504	FIRST NATIONAL BANK OF OMAHA	OPERATING SUPPLIES	206-336-740.000	452.29
		7504		POSTAGE & SHIPPING	206-337-741.000	17.99
		7504		MEMBERSHIP AND DUES	206-337-807.000	150.00
		7504		EDUCATION AND TRAINING	206-337-957.000	2,174.25
						<hr/> 2,794.53
09/15/2022	206	7505	INDUSTRIAL SCIENTIFIC CORP.	MEMBERSHIP AND DUES	206-337-807.000	348.00
09/15/2022	206	7506	INTERNATIONAL ASSOC OF FIRE CHIEFS	MEMBERSHIP AND DUES	206-337-807.000	215.00
09/15/2022	206	7507	J&B MEDICAL	CAPITAL OUTLAY-NON CAPITALIZED	206-336-970.000	719.51
09/15/2022	206	7508	LIBERTY MUTUAL INSURANCE	LIABILITY INSURANCE	206-850-912.000	1,930.00
09/15/2022	206	7509	MODEL COVERALL SERVICE	OPERATING SUPPLIES	206-336-740.000	38.11
09/15/2022	206	7510	PRANGER, RYAN	EDUCATION AND TRAINING	206-337-957.000	1,925.00
09/15/2022	206	7511	SMITH LUMBER CO	REPAIRS AND MAINTENANCE	206-336-930.000	22.87
09/15/2022	206	7512	STANLEY STEEMER OF NW MICH, INC.	REPAIRS AND MAINTENANCE	206-336-930.000	407.00
09/15/2022	206	7513	STAPLES CREDIT PLAN	OPERATING SUPPLIES	206-338-740.000	307.39
09/15/2022	206	7514	STATION AUTOMATION, INC	MEMBERSHIP AND DUES	206-337-807.000	2,409.64
09/15/2022	206	7515	TRANSWORLD NETWORK, CORP	COMMUNICATIONS-PHONE/INTERNET	206-337-850.002	53.66
09/15/2022	206	7516	VERIZON WIRELESS	COMMUNICATIONS-PHONE/INTERNET	206-337-850.002	170.02
09/15/2022	206	7517	WEINLANDER FITZHUGH	AUDIT PROFESSIONAL SERVICES	206-337-803.000	4,000.00
			TOTAL - ALL FUNDS	TOTAL OF 19 CHECKS		19,382.73
---	GL TOTALS ---					
	206-336-740.000		OPERATING SUPPLIES			490.40

AP Checks

Check Date	Check Number	Name	Amount
08/16/2022	7485	BAKER COLLEGE	133.50

Payroll Checks

Check Date	Check Number	Name	Amount
07/14/2021	EFT607	FEDERAL 941	1,543.07
08/06/2021	7042	SANDERS, SYDNEY	8.80
08/06/2021	EFT738	FEDERAL 941	359.21
09/10/2021	7067	WALTER, ELIJAH	103.09
09/10/2021	EFT632	FEDERAL 941	464.29
10/06/2021	EFT645	FEDERAL 941	1,579.52
11/04/2021	EFT668	FEDERAL 941	346.06
12/06/2021	7186	ALBRIGHT, BRANDON	6.17
12/06/2021	7205	WIMMER, JOSEPH	15.85
01/10/2022	7207	ALBRIGHT, BRANDON	23.79
04/07/2022	7326	WIMMER, JOSEPH	16.74
06/08/2022	7388	JOHNSON, KALEB	44.04
07/13/2022	7442	WIMMER, JOSEPH	17.62
07/13/2022	7443	WINTERS, DANIEL	17.62
08/16/2022	7466	BERGEY, DAVID	165.62
08/16/2022	7467	CUSHMAN, ANGELA	376.28
08/16/2022	7470	FLACHS, MICHAEL	99.55
08/16/2022	7474	IDEMA, MIKE	9.23
08/16/2022	7479	PAINTER, RILEY	225.21
08/16/2022	7480	PATTON, BILLIE JEAN	187.67
08/16/2022	7483	WIMMER, JOSEPH	25.56
08/16/2022	7484	WINTERS, DANIEL	132.15

Total - 23 Outstanding Checks:	5,900.64
Adjusted Bank Balance	62,941.24
Unreconciled Difference:	0.00

REVIEWED BY: Duncan

DATE: 9/20/22

MINUTES

REGULAR MEETING

EVART HOUSING COMMISSION

Tuesday, August 16, 2022, 6:00 P.M.

Centennial Arms Community Room

The meeting was called to order at 6:01 p.m. by President Molenaar.

ROLL CALL

Present - Dellar, Mock, Moyer, Northon, and Molenaar
Absent - None

ADOPTION OF AGENDA – ADDITIONS/CHANGES

It was moved by Commissioner Dellar, supported by Commissioner Northon to adopt the agenda.

Yeas: Dellar, Mock, Moyer, Northon, and Molenaar

Nays: None

APPROVAL OF MINUTES

- a. It was moved by Commissioner Dellar, supported by Commissioner Northon to approve the Minutes of the Regular Meeting held July 19, 2022.

Yeas: Dellar, Mock, Moyer, Northon, and Molenaar

Nays: None

BILLS AND COMMUNICATIONS

- a. It was moved by Commissioner Northon, supported by Commissioner Moyer to approve the Bills and Disbursements for July 2022.

Yeas: Dellar, Mock, Moyer, Northon, and Molenaar

Nays: None

- b-e. It was moved by Commissioner Dellar and supported by Commissioner Northon to receive and file the Michigan Township Participating Plan Grant notification, tree planning update, August 2022 Newsletter and the Resident Council Minutes for July 2022.

Yeas: Dellar, Mock, Moyer, Northon, and Molenaar
Nays: None

REPORTS OF THE DIRECTOR

- a-e. It was moved by Commissioner Northon, supported by Commissioner Dellar to receive and file the available reports.

Yeas: Dellar, Mock, Moyer, Northon, and Molenaar
Nays: None

COMMISSIONER COMMENTS/CONCERNS

President Molenaar commented on COVID-19 and safety protocols.

UNFINISHED BUSINESS

- a. The Commissioners discussed a referral for Adopt-A-House.

NEW BUSINESS

- a. It was moved by Commissioner Northon, supported by Commissioner Dellar to approve Scott Kozitzki's request to buy-out up to 160 hours of vacation.

Yeas: Dellar, Mock, Moyer, Northon, and Molenaar
Nays: None

- b. It was moved by Commissioner Northon, supported by Commissioner Moyer to accept a \$50 per month repayment agreement from Karen Higgins for retirement overpayment.

Yeas: Dellar, Mock, Moyer, Northon, and Molenaar
Nays: None

- c. The Commission discussed the Smoke Free Policy and asked the Executive Director to draft a new policy for review at the September 2022 meeting.

- d. The Commissioners received copies of all proposed policy revisions that are up for public comment.

HEARING OF THE PUBLIC

Gloria Jones and Joyce Turley commented on the Smoke Free Policy. Sandy Szeliga commented on Karen Higgins repayment agreement. Geneane Vanderhoef stated that the maintenance staff is doing an excellent job.

ADJOURNMENT

President Molenaar adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Sarah Molenaar
President

Mark W. Sochocki
Executive Director/Secretary