

**CITY OF EVART  
REGULAR COUNCIL MEETING  
July 5<sup>th</sup>, 2023 @ 7:30PM  
Community Room at the Depot, 200 S. Main Street**

Mayor Chris Emerick called the meeting to order at 7:30pm, then led the assembly in the Pledge of Allegiance.

**Present (via roll call):** Sean Duffy, Jim Schwab, Mayor Emerick, Sandy Szeliga  
**Absent:** Matt Hildebrand

**Present (staff):** Finance Director/Treasurer Jennie Duncan, Downtown Development Director (DDA) Todd Bruggema, Director of Public Works (DPW) Don Duncan, City Clerk Andrea Grupido

**Guests:** none

**Citizens' Comments:** Szeliga commends all involved in the 4<sup>th</sup> of July festivities.

**Approval of Agenda:**

Motion by Mayor Emerick to approve the agenda with the addition of item G1. *Acceptance of the resignation of the City Attorney Jim White.* Support by Szeliga. Motion passed with all in favor.

**Approval of Consent Agenda:**

- A. Pre-Council Minutes – June 19, 2023
- B. Regular Council Minutes – June 19, 2023
- C. Vendor's List \$49,596.88
- D. Budget Amendments

Motion by Mayor Emerick to approve the consent agenda. Support by Duffy. Motion passed with all in favor.

**New Business**

**E. Parks & Recreation Rules and Regulations**

Motion by Schwab to limit tent camping to 10 days within a 30 day period. Support by Mayor Emerick. Motion passed with all in favor.

Motion by Mayor Emerick to accept the proposed changes to the Parks and Recreation Rules and Regulations to include the motion just made plus changing the number of tents allowed to 2 per campsite at East or 1 tent and 1 RV at West, leaving this open as a working document in order to make any other necessary changes. Support by Schwab. Motion passed with all in favor.

**F. Appointment to DDA Board**

Motion by Mayor Emerick to appoint Brian Youngs to the DDA Board for a 3yr term expiring in 2026. Support by Duffy. Motion passed with all in favor.

**G. Section 3 Policy**

The State has made changes to the Section 3 policy, therefore, the city needs to update its Section 3 policy to stay compliant. The update is also needed to complete the grant application process through MEDC. Motion by Mayor Emerick to update our Section 3 policy to stay in compliance and continue the grant process. Support by Schwab. Motion passed with all in favor.

**G1. Acceptance of the resignation of Jim White.**

Motion by Duffy to accept the resignation of city attorney Jim White and to move forward with seeking proposals from other firms. Support by Szeliga. Motion passed with all in favor.

**Department/Informational Reports:**

H. Accounts Payable Report (6/20/2023 – 7/5/2023)

I. Revenue and Expense Report

**City Attorney Report/Comment:****City Clerk Report/Comment:****Finance Director Report/Comment:**

J. MERS 2022 Annual Actuarial Valuation Report - FYI

J. Duncan has a meeting with MERS to get further education on these reports.

**Department of Public Works Report/Comment:**

Rebuilt the shoulder at 6<sup>th</sup> and Oak. Repaired and painted the basketball hoops at Riverside Park. Put in ADA panels at Guyton Park. Repaired sidewalk portions around the city. Restored and installed an old clock found in the scout house. Repaired and painted the horseshoe pits. Repaired and painted the pavilion at Riverside West. Used 6,000 lbs of hot patch to repair potholes. Ordered the new street signs. Will be painting crosswalks next week, and starting to flush hydrants.

**Police Department Report/Comment:****Downtown Development Authority Report/Comment:**

The DDA is presenting the Environmental Education Expo August 19<sup>th</sup> on Main Street. 20 vendors have signed up for this event so far. A Pokemon Go event is happening that same day from 10am – 11pm.

**Ewart Area Fire Department:**

K. Housing Commission Minutes 5/16/2023

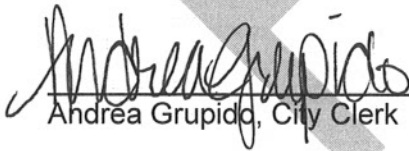
L. Housing Commission Annual Audit 12/31/2022

**City Manager Report/Comment:**

M. RRC Match Funding Formal Funding Request - FYI

**Citizens' Comments: none**

Motion by Mayor Emerick to adjourn. Support by Duffy. Motion passed with all in favor. The meeting was adjourned at 8:07pm.



Andrea Grupiddo, City Clerk