

**CITY OF EVART
REGULAR COUNCIL MEETING
June 19th, 2023 @ 7:30PM
Community Room at the Depot, 200 S. Main Street**

Mayor Chris Emerick called the meeting to order at 7:30pm, then led the assembly in the Pledge of Allegiance.

Present (via roll call): Sean Duffy, Jim Schwab, Mayor Emerick, Matt Hildebrand, Sandy Szeliga

Present (staff): City Manager Pepper Lockhart, Finance Director/Treasurer Jennie Duncan, Downtown Development Director (DDA) Todd Bruggema, Director of Public Works (DPW) Don Duncan, Chief of Police John Beam, City Clerk Andrea Grupido, City Attorney Jim White

Guests: Ken Wirth

Citizens' Comments:

Approval of Agenda:

Motion by Mayor Emerick to approve the Agenda as presented. Support by Hildebrand. Motion passed with all in favor.

Approval of Consent Agenda:

- A. Pre-Council Minutes – June 5, 2023
- B. Regular Council Minutes – June 5, 2023
- C. Vendor's List \$50,280.33
- D. Budget Amendments

Motion by Hildebrand to approve the consent agenda. Support by Szeliga. Motion passed with all in favor.

New Business

E. Police Department – Copier Proposal

Motion by Mayor Emerick to approve the 5 year lease of a Xerox copier for the police department. Support by Duffy. Motion passed with all in favor.

F. MMRMA Policy Renewal 2023-2024

Buildings, vehicles, and assets have been updated on the policy. The DDA has also been added and will pay their portion. Motion by Hildebrand to approve the MMRMA policy renewal proposal and the Accident Fund Worker's Compensation renewal proposal as presented. Support by Schwab. Motion passed with all in favor.

G. Request for Crack Seal

In order to continue the effort of preventative maintenance, D. Duncan is asking for approval to crack seal Main Street (Railroad to Jefferson). The quote from Fahrner Asphalt includes the county price of \$1.21 per pound. 12,340 pounds is needed for the project, bringing the quote in at \$14,931.40. This company said that by next year, Main Street will be too far gone to crack seal. Hildebrand states that it is important that we extend the life of the roads when we can. Motion by Hildebrand to approve the request for crack seal up to \$15,000. Support by Duffy. Motion passed with all in favor.

H. Request to Approve Pavement Marking

Motion by Mayor Emerick to approve the request for pavement marking in the amount of \$3,700.80. Support by Hildebrand. Motion passed with all in favor.

I. Street Paving Funding Update

Motion by Mayor Emerick to take the remaining street project funds in both major and local streets from the 2022-2023 budget that will be rolled into fund balance, and move them to the 2023-2024 major and local street fund budget. Support by Hildebrand. Motion passed with all in favor.

CLOSED SESSION: J. White voices his opinion about not being involved in the closed session. Hildebrand thanks J. White for his opinion and states that information will be shared with him when necessary. Motion by Mayor Emerick to enter closed session to consider material exempt from discussion or disclosure by state or federal statute [MCL. 15.268(h)]. Support by Hildebrand. Roll call vote as follows: Hildebrand – yea, Szeliga – yea, Duffy – yea, Schwab – yea, Mayor Emerick – yea.

Motion by Mayor Emerick to end the closed session. Support by Hildebrand. Roll call vote as follows: Szeliga – yea, Duffy – yea, Schwab – yea, Mayor Emerick – yea, Hildebrand – yea.

Department/Informational Reports:

J. Accounts Payable Report (6/6/2023 – 6/19/2023)

K. Summary of Funds – May 2023

City Attorney Report/Comment:

Ordinance reviews, FOIA request and discussion with Jennie about AT&T/water tower.

City Clerk Report/Comment:**Finance Director Report/Comment:**

L. Monthly Report – May/June 2023

J. Duncan will be attending the Fire Board meeting this week to explain the change in the chart of accounts and help clarify some items.

Department of Public Works Report/Comment:

M. Monthly Report – May 2023

Installed a new drinking fountain outside at the Depot, with a water line out to the Christmas tree. Painted parking lines on Main Street. Cleaned up and painted lines at the parking lot between the alley and River Street. Painted parking lines at the Airport. Cleared out storm water drains on US10. Continued to do multiple brush and leaf pick-ups. Completed 28 miss dig requests. Repaired blockage to water main on N. Oak Street. Finished removing hazardous trees.

Police Department Report/Comment:

N. Monthly Report – May 2023

Chief was able to get the speed radar signs turned around. Continuing to work on the 4th of July festivities. Boy Scout Troop 74 from Reed City will be getting in their community service hours and helping to stake out the safety zones for the fireworks. Raquel continues to work on National Night Out and getting training from Teresa.

Downtown Development Authority Report/Comment:

O. DDA Agenda – June 13, 2023

P. DDA Minutes – May 2, 2023

Two downtown businesses have received the Optimized Grant in the amount of \$2,500. Mid-Michigan Development Corporation will be hosting an Economic Developers meeting here August 9. June Essner has announced that she does not want to be reappointed to the DDA Board, so Bruggema has an interview set up with someone who will fill her position.

Evert Area Fire Department:

Q. Evert Fire Board Minutes – May 16, 2023

City Manager Report/Comment:

The city intends to resubmit for the Sparks Grant. The planning commission will be meeting Wednesday to finish the Master Plan. Once completed, it will be forwarded on to RRC to review before a public hearing is scheduled to comply for certification.

Citizens' Comments:

Motion by Mayor Emerick to adjourn. Support by Hildebrand. Motion passed with all in favor. The meeting was adjourned at 8:26pm.



Andrea Grupido, City Clerk

FINAL