

CITY OF EVART  
REGULAR VIRTUAL COUNCIL MEETING VIA ZOOM

April 6, 2020

Additional Notes: Melissa Rohen, Executive Assistant/Communication Coordinator hosted the virtual city council meeting. Rohen welcomed members of the public and stated rules for the meeting.

Krysta Woycehoski also attended the virtual council meeting and assisted the city by providing closed captioning services.

This meeting was called to order at 7:30 p.m. by Mayor Joyce

**Present:** Carlson, Elliott, Hildebrand, Joyce, Szeliga

**Absent:** None

**Present:** City Manager Sarah Dvoracek, Assistant City Manager Mark Wilson, Chief Beam, City Clerk Heather Pattee, Interim Finance Director Pepper Lockhart

**Absent:** City Attorney, Jim White

**Guest:** 14 members of the public joined virtual meeting

**Citizens Comments:** None

**Consent Agenda:**

B. March 2, 2020 City Council Minutes

C. Vendors List in the amount of \$571,379.97

Motion moved by Joyce with support from Elliott to approve the Consent Agenda.  
Motion passed.

**Amendment/Addition to the Agenda:**

- Policy Amendment (2020-03) to the City of Evart's Employee Benefit Handbook reference health insurance language. Motion moved by Joyce with support from Hildebrand to approve the agenda with additions. Motion passed.

**Unfinished Business:** None

**New Business:**

- Policy Amendment (2020-03) to the City of Evart's Benefit Handbook reference health insurance language. Discussion was held. Dvoracek stated she received guidance from Varnum for revised language presented in her memo to council. Dvoracek stated the Benefit Handbook was last updated and adopted

February 1, 2016. Motion moved by Elliott with support from Joyce to approve the Policy Amendment (2020-03) Motion passed.

D. Update from Jimmy Blais with NBB Holding, LLC (currently on of the marihuana facilities license holders in city) Mr. Blais joined the virtual council meeting via video conference. Mr. Blais gave council an update on NBB Holdings, LLC progress, stating they purchased the former Star Truck Rental building and they have obtained their Phase I from the State of Michigan. Mr. Blais stated they now awaiting Phase II from the State. Phase II cannot be completed until building has been rehabbed and a physical inspection of the building can occur.

E. Motion moved by Carlson with support from Joyce to appoint Jim Schwab to the planning commission for a 2-year term. Motion passed.

F. Motion moved by Elliott with support from Joyce to appoint Diane Carlson (2-year term) and Jennifer Joyce (1-year term) to the Historic District Commission. Motion passed.

G. Motion moved by Elliott with support from Carlson to approve the 2020-2021 Evert Area Fire Department Annual Budget as presented. Motion passed.

H. No action was taken on MacLellan's request to amend their lease agreement. Discussion was held.

I. Motion moved by Elliott with support from Carlson to approve Resolution 2020-07 Temporary Waiver of Penalty/Late fees for utility billing. Motion passed.

Roll Call:

Ayes: Hildebrand, Joyce, Szeliga, Carlson, Elliott

Nays: None

J. Motion moved by Elliott with support from Carlson to approve Resolution 2020-08 granting city manager authority to make decisions regarding essential public services during a pandemic with additions and changes as discussed. Additional language will include and reference Emergency Management Act, Act 390 of 1976, as amended. Motion passed.

Roll Call:

Ayes: Joyce, Szeliga, Carlson, Elliott, Hildebrand

Nays: None

K. Motion moved by Joyce with support from Hildebrand to approve Resolution 2020-09 Establishing Temporary Rules for Remote Attendance and Virtual Meetings for the City of Evert Public Bodies. Motion Passed.



Roll Call:

Ayes: Szeliga, Carlson, Elliott, Hildebrand, Joyce.

Nays: None

L. Motion moved by Hildebrand with support from Elliott to approve the request to purchase two trucks. Motion passed.

Roll Call:

Ayes: Carlson, Elliott, Hildebrand, Joyce, Szeliga

Nays: None

M. Fireworks 2020-Tabled.

N. Motion moved by Elliott with support from Joyce to extend all current marihuana license holders until May 18, 2020 due to COVID-19. Discussion was held. Motion passed.

Roll Call:

Ayes: Elliott, Joyce, Szeliga, Carlson

Nays: Hildebrand

O. Motion moved by Joyce with support from Carlson to remove Sarah Dvoracek from all City of Ewart's financial institution accounts, add Pepper Lockhart, Interim Finance Director to all City of Ewart's financial institution accounts, and while continuing to keep Sandra Szeliga, Mayor Pro Tem and Heather Pattee, City Clerk on all city's financial institution accounts. Motion passed.

Roll Call:

Ayes: Hildebrand, Joyce, Szeliga, Carlson, Elliott.

Nays: None.

**Informational Attachments:**

P. Accounts Payable Report 3/3/20-4/6/20

Q. Payroll Report 3/3/20-4/6/20

R. Revenue and Expense Report March 2020

S. Department of Public Works Monthly Report February 2020

T. Police Department Monthly Report February 2020

U. Spartan Newsroom-Historic Ewart Depot

V. Notice from Republic Services regarding trash and recycle

- Mark Wilson, Assistant City Manager stated water pump age is 50% down and sewer pump age is down 35%.
- Sandy Szeliga inquired if there were enough people to fill the Historic District Board.
- Chief Beam informed council the hiring process of part-time Officer Daniels was completed.

**Citizens Comments:** None

Motion moved by Joyce with support from Elliott to adjourn the meeting at 8:29 p.m.

A handwritten signature in cursive script, reading "Heather Pattee", written over a horizontal line.

Heather Pattee, City Clerk