

**CITY OF EVART
VIRTUAL CITY COUNCIL MEETING
Monday, September 21, 2020 @ 7:30pm**

The meeting was called to order at 7:30 pm by Mayor Pro Tem Sandy Szeliga.

Present (via roll call): Ralph Carlson, Dan Elliott, Matt Hildebrand, Sandy Szeliga

Absent: Mayor John Joyce

Present: City Manager Sarah Dvoracek, Assistant City Manager Mark Wilson, Chief of Police John Beam, City Attorney James White, DDA Director Eric Kehoe, City Clerk Kathy Fiebig and Finance Director/Meeting Host Pepper Lockhart.

Guests: Cathie Crew, John and Angela Hunter, Darrell Zinger, Janet, Laurie Chase, Roger Elkins, and one by phone.

Citizens Comments: none

Approval of Agenda

Motion by Mayor Pro Tem Szeliga to approve the agenda as written. Support by Mr. Carlson. Motion passed on a roll call vote; all were in favor.

Approval of Consent Agenda

- B.** Regular Council Minutes – September 8, 2020
- C.** Special Council Minutes – September 11, 2020
- D.** Vendor's List - \$366,405.07
- E.** Budget Amendments

Mr. Hildebrand appreciates having the ongoing budget amendments in the consent agendas and thanked staff for their continuing attention to this detail.

Motion by Mr. Hildebrand to approve the Consent Agenda as presented. Support by Mr. Carlson. Motion passed with a roll call vote; all were in favor.

Unfinished Business

F. Proposed Policy Changes for the Evart Police Department

- 1. Duty to Intervene
- 2. Response to Resistance
- 3. Intermediate Weapons
- 4. Mutual Aid

Chief of Police John Beam revised Intermediate Weapons (formerly Less Lethal Munitions) and Duty to Intervene and both policies are now in line with Michigan Municipal Risk Management Authority model policies. The Mutual Aid policy has been modified to address council's concerns. James White has reviewed and approved all policies. Mr. Elliott stated that the latest draft addressed all of his concerns. Mr. Hildebrand wondered if council should hold a public hearing about these changes. Mr. White suggested publishing the changes and does not believe a public hearing would be of use.

Motion by Mr. Carlson to approve the four proposed policy changes for the Evert Police Department as presented. Support by Mr. Hildebrand. Motion passed with a roll call vote; all were in favor.

G. Requested Revisions to snow removal services with RCB Contracting agreement and approval of Resolution 2020-18

Ms. Dvoracek stated that there were three minor changes: the name of the company (from Snowmen Plow Services to RCB Contracting), the payment period will be October through March rather than November through March, and snow accumulation during business hours changed from 2" to 3 ½". Mr. Carlson asked if the start date of the contract needs to be changed to match the new payment schedule. Mr. White does not see the need to do so, but after discussion, it was agreed to change the start date to October 1.

Motion by Mayor Pro Tem Szeliga to approve the snow removal contract with RCB Contracting revisions with the stipulation that the start date of the contract be changed to October 1. Support by Mr. Elliott. Motion passed with a roll call vote; all were in favor.

H. Republic Service Contract Amendments #2

Mr. Hildebrand suggested leaving out the "Limited Mobility Exemption" to allow anyone that prefers using bags to do so. Mr. White asked if these bags would be color coded and Ms. Dvoracek confirmed that would be the case.

Motion by Mr. Hildebrand to approve the Republic Service Contract Amendment #2 with the removal of the "Limited Mobility Exemption". Support by Mr. Carlson. Motion passed with a roll call vote; all were in favor.

I. Updates to Purchasing Policy – postponed.

New Business - Items for Action

J. Sale of Real Property – Bid Tabulation

Ms. Dvoracek advised council to consider the three bids on two parcels that met or exceeded the minimum bid requirement: two bids on Parcel 3 (828 N. Cedar) and one bid on Parcel 7 (S. Cherry St.) and deny the rest of the bids as none met the minimum bid requirement.

Motion by Mr. Carlson to accept the bid from Ralph and Debbie Custer on Parcel 67-51-359-012-00 in the amount of \$1,200 and accept the bid from Laura and Darrell Zinger on Parcel 67-51-750-830-00 for \$5,100. Support by Mr. Hildebrand. Motion passed on a roll call vote; all were in favor.

K. Credit Card Points

Finance Director Pepper Lockhart asked council to consider using some of the credit card points available to the city to purchase gift cards as prizes in a city-wide Halloween decorating contest. Mr. Hildebrand asked if this would exhaust these points, and Ms. Lockhart assured him that it would not. This would only use up points that are about to expire. Ms. Lockhart did receive verbal confirmation from city attorney Jim White there was no legal issue with using the points.

Motion by Mr. Hildebrand to approve the use of 85,050 credit cards points for gift cards of 1st place \$300, 2nd \$200, and 1st \$100. Support by Mr. Carlson. Motion passed with a roll call vote; all were in favor.

Items for Discussion

Ordinance 2020-05 Special Events

Mr. Hildebrand and Ms. Szeliga both feels the ordinance is overly complicated and asked Ms. Dvoracek to provide a simplified version. Postponed.

Ordinance for Housing Code

Ms. Dvoracek is still researching the matter. Postponed.

Department/Informational Reports

L. Accounts Payable Report (9/9/2020-9/21/2020)

M. Payroll Report (9/9/2020-9/21/2020)

N. Summary of all Funds – August 2020 (*email*)

O. Department of Public Works Monthly Report – August 2020

Mr. Wilson noted that EGLE completed a comprehensive audit of the Evert drinking water system recently, and the inspector, Scott Conradson, applauded Evert and Patrick on how well the system is ran and maintained. He stated that Evert's well houses are some of the cleanest and most well organized in his district. He also commented favorably on council making budget and rate decisions to support the asset management and capital improvement plans that were submitted to EGLE.

P. Police Department Monthly Report – August 2020

Mayor Pro Tem Szeliga mentioned that she had the opportunity to meet the new police officer over the weekend and was very impressed. She believes he will be a real asset to the town. Mr. Hildebrand is happy to have the full crew back on duty and both have noticed an increased police presence.

Q. Zoning Board of Appeals Minutes – September 11, 2020

Citizens Comments: *Angela and John Hunter (Evert Farmers Market): "It was nice to have the officers at the Market on Saturday."*

Motion by Mayor Pro Tem Szeliga to adjourn. Support by Mr. Hildebrand.

Motion passed with a roll call vote; all were in favor.

The meeting was adjourned at 8:12pm.


Kathy Fiebig, City Clerk