



City Council

Mayor: Chris Emerick
Mayor Pro-Tem: Sandy Szeliga
Council: Dan Elliott
Sean Duffy
Matt Hildebrand
City Clerk: Kathy Fiebig
City Manager: Sarah Dvoracek

City of Evart
5814 100th Avenue
Ewart, MI 49631
(231) 734-2181

Sarah Dvoracek
c: (231) 580-6516

www.evart.org

CITY OF EVART SPECIAL VIRTUAL COUNCIL MEETING AGENDA – VIA ZOOM Thursday, May 27, 2021 @ 12:30PM

1. Call to Order: 12:30PM
2. Roll Call
3. **PUBLIC HEARING: Community Development Block Grant/Water Related Infrastructure**
4. **Call Public Hearing to Order at ____pm**
5. **Request from Public Comments – limited to 3-4 minutes**
6. **Close Public Hearing at ____pm**
7. **Citizens' Comments – limited to 3-4 minutes per individual**
8. **Approval of Agenda**
9. **Unfinished Business**
 - B. Resolution 2021-14/Approve the Community Development Block Grant for Water-Related Infrastructure Including Wastewater Treatment Plant Improvements
 - C. Depot Wood Floor Refinishing Bids (*Clarification on Bids*)
 - D. Electrical Repairs at Riverside West Pavilions
10. **New Business**
Items for Action:
 - E. U.S. Department of Justice Grant
11. **Citizens' Comments – limited to 3-4 minutes per individual**
12. **Adjournment**

Documents to be signed after council meeting:

Resolution 2021-14: CDBG/Water Related Infrastructure

Zoom Virtual Meeting: How to Join In

Join Using a Link

1. Open your web browser
2. Type in the url:

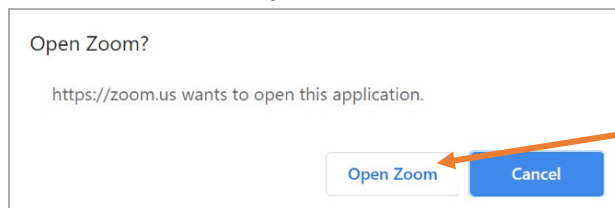
To be announced the day of the council meeting

This will open the meeting prompt loading page for the meeting

Entering the Meeting

Once you have accessed the meeting using your web browser

1. You will be asked to **Open Zoom**

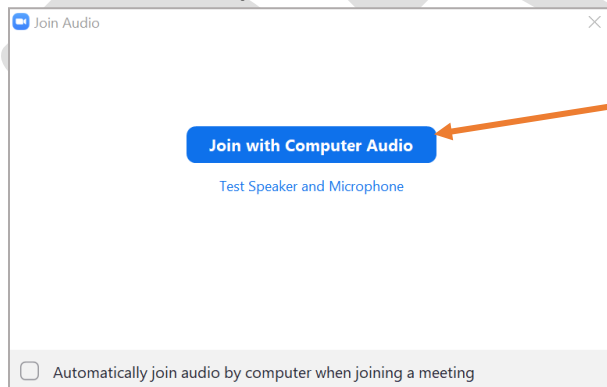


The language of this pop up notification may be different depending on your browser

2. Click **Open Zoom**



3. Click **Join with Computer Audio**



- a. You can test the audio before joining by clicking **Test Speaker and Microphone**

You are now in the meeting. If you join prior to the start time you will be in a digital waiting room. Five minutes prior to the start of the meeting, the moderator will grant you access.

Join via Phone

1. On your phone, dial the teleconferencing number provided in your invite Dial **1-888-788-0099**
2. Enter the **Meeting ID** number when prompted using your key/dial pad **Meeting Id: to be announced**

You will be prompted to enter your unique participant ID. This only applies if you have joined on the computer or mobile device or are a panelist in a webinar. **Press #** to skip.

You are now in the meeting. If you join prior to the start time you will put on hold. Five minutes prior to the start of the meeting, the moderator will grant you access.

To Participate in Public Commentary

Viewing via URL link

- For those watching our virtual meeting on their device, if you wish to ask a question or make a statement, please type your question in the Chat provided. It will then be read to the council.
- If you wish to speak a statement or question via your device's microphone or audio, please indicate so in the chat window. The moderator will unmute your audio when it is your turn to speak.
- Video questions, at this time, are not available.

Teleconferencing

- If you wish to speak during public comment please press *9 on your telephone keypad, which will alert the moderator of your desire to speak.
- Please ensure you are in a quiet location and mute any video streams so all will be able to hear your comments.
- When it is your turn to speak, the moderator will identify you by the last four digits of your phone number.

CITY COUNCIL
CITY OF EVART
County of Osceola, Michigan
RESOLUTION NO. 2021-14

A resolution approving the community development block grant for water related infrastructure including wastewater treatment plant improvement requesting \$747,000 in grant funds and a local match of \$249,00 (25%)

Appendix B- Authorizing Resolution

WHEREAS, the Michigan Strategic Fund has invited Units of General Local Government to apply for its Water-Related Infrastructure (WRI) Competitive Funding Round; and

WHEREAS, the City of Evart desires to request \$747,000 in CDBG funds to do the following improvements: 1) WWTP Irrigation piping/valve replacement; 2) WWTP emergency power generator installation; 3) Aeration equipment replacement; 4) Miscellaneous valve replacement at WWTP; 5) WWTP Ferric Chloride pump system replacement; 6) SCADA Communication/control system for wastewater lift stations; 7) Equipment replacement/maintenance to wastewater lift stations; and

WHEREAS, the City of Evart commits local funds from its Local match (City of Evart Sewer Funds) in the amount of \$249,000 (25%), for a total project cost of \$996,000; and

WHEREAS, the proposed project is consistent with the local Community Development Plan as described in the Application; and

WHEREAS, the proposed project will benefit all residents of the project area and 73.27 percent of the residents of the City of Evart are low and moderate income persons as determined by Census data provided by the US Department of Housing and Urban development or an income survey approved by the MEDC.

WHEREAS, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan Economic Development Corporation.

NOW, THEREFORE, BE IT RESOLVED that the City of Evart hereby designates the City Manager (Sarah Dvoracek) as the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

The above resolution was offered by Member _____ and supported by Member _____.

YEAS: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

* * * * *

RESOLUTION DECLARED ADOPTED.

Dated: _____

Kathy Fiebig, City Clerk

CERTIFICATION

I, the undersigned duly qualified and acting Clerk of the City of Evart (the “City”), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on _____, 2021, the original of which is on file in my office and that public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Kathy Fiebig, City Clerk

| CBDG Grant Submittal | | | | |
|---|----------|------|---------------|--------------|
| Item Description | Quantity | Unit | Unit Price | Cost |
| Irrigation Piping Replacement | | | | |
| Pipe, Valves & Misc. Equipment | 1 | LS | \$ 30,000.00 | \$30,000.00 |
| Installation/Construction | 1 | LS | \$ 15,000.00 | \$15,000.00 |
| Miscellaneous WWTP Valve Replacement | | | | |
| Inlet Structure 12" Sluice Gate Valve | 2 | EA | \$ 15,000.00 | \$30,000.00 |
| Aeration Lagoon 12" Gate Valve | 1 | EA | \$ 12,000.00 | \$12,000.00 |
| Irrigation Pump Station 6" Sluice Gate Valve | 5 | EA | \$ 3,000.00 | \$15,000.00 |
| Installation/Construction | 1 | LS | \$25,000.00 | \$25,000.00 |
| WWTP Emergency Power Generator | | | | |
| Diesel Generator | 1 | LS | \$ 55,000.00 | \$55,000.00 |
| Automatic Transfer Switch | 1 | LS | \$ 25,000.00 | \$25,000.00 |
| Foundation Pad | 1 | LS | \$ 12,000.00 | \$12,000.00 |
| Electrical Equipment/Work | 1 | LS | \$ 40,000.00 | \$40,000.00 |
| Utility Work | 1 | LS | \$ 15,000.00 | \$15,000.00 |
| Construction/Installation | 1 | LS | \$ 30,000.00 | \$30,000.00 |
| Aerator Equipment Replacement | | | | |
| Misc. Aeration Anchoring Equipment | 1 | LS | \$ 8,000.00 | \$8,000.00 |
| Hoist System with Concrete Slab | 2 | EA | \$ 12,000.00 | \$24,000.00 |
| Jon Boat & Misc. Equipment | 1 | LS | \$ 4,000.00 | \$4,000.00 |
| Aerators, 3 HP | 12 | EA | \$ 6,500.00 | \$78,000.00 |
| Aerators, 5 HP | 4 | EA | \$ 15,000.00 | \$60,000.00 |
| Solar Power Assist Equipment for 5 HP aerators | 1 | LS | \$ 60,000.00 | \$60,000.00 |
| Construction/Installation | 1 | LS | \$ 40,000.00 | \$40,000.00 |
| Feric Chloride Pump Replacement | | | | |
| Feric Chloride System Upgrade | 1 | LS | \$ 35,000.00 | \$35,000.00 |
| LS Comm./Control replacement (SCADA System) | | | | |
| LS Comm./Control replacement (SCADA System) | 1 | LS | \$ 125,000.00 | \$125,000.00 |
| Lift Station Equipment Reolacement/Maintenance | | | | |
| Lift Station Equipment Replacement/Maintenance | 1 | LS | \$ 120,000.00 | \$120,000.00 |
| Total Estimated Construction Cost | | | | |
| Administration & Engineering | | | | \$858,000.00 |
| TOTAL | | | | \$138,000.00 |
| | | | | \$996,000.00 |

AGENDA REPORT

To: Honorable Mayor Emerick and Council Members
From: Kathy Fiebig, City Clerk/Interim Public Works Administrator
Date: May 26, 2021
Re: Depot Floors

For the Agenda of June 7, 2021

Background: The wood floors at the Depot are deteriorating. Moving City staff back into the building without addressing the issue will accelerate the problem. Mr. Hildebrand noted the difference between the square footage estimates and asked that I clarify the situation. (The WoodCraft bid was higher than Wolverine.) Mr. Cooper (WoodCraft) stands by the higher figure as he plans to hand sand any areas that have buckled.

A second issue is that we need the west end of the Depot open for bathroom access during the Farmers Market (June 12-October 9). Mr. Cooper is willing to do the east end now and the west end after the Market closes. Wolverine would prefer to do the entire job at once due to his commute, but is willing to split the job if that is what council prefers.

Issues and Questions Specified

Most of the flooring is considered original to the Depot. The City has declared its commitment to historic preservation and preserving these floors is in line with that goal. This is also a cosmetic issue that will affect the public's perception of the City's maintenance program. The deterioration is severe enough that simply applying a commercial product will be insufficient to protect the surface. At this point, the floors need thorough sanding and a complete reseal.

Alternatives:

1. Do nothing.

Financial Impact:

See attached bids.

Recommendation: Again, I believe both companies are well qualified to do the floors. The WoodCraft bid is higher by \$1,125 but is locally owned. Woodcraft plans to do two coats of oil-based urethane, while Wolverine will do two coats of oil-based with two coats of water based as a topcoat. I do not believe that will significantly extend the life of the floor, although it may make future maintenance easier. I recommend accepting the Cooper Woodcraft bid.

Attachments:

1. Cooper WoodCraft
2. Wolverine Flooring



Wolverine Flooring

Estimate No: 2637
Date: 05/05/2021
For: City of Ewart - attn: Kathy Fiebig
cityclerk@ewart.org
200 S Main St
Ewart, MI, 49631

Estimate

3303 52nd St SE
Kentwood, MI, 49512
office@wolverineflooring.com
wolverineflooring.com
616-516-4308

| Description | Amount |
|-------------|--------|
|-------------|--------|

No baseboard prep provided. Customer is aware that touch-up painting may be necessary in areas of flooring construction.

Wolverine Flooring is not providing removal or reinstallation of the base-shoe/quarter round molding in areas of flooring work.

Wolverine Flooring is not providing any wood-fill for existing gaps/cracks/holes in flooring.

Customer to remove all items from areas of work prior to refinishing.

| | |
|--|------------|
| Sand & Refinish approx. 1250 sq. ft. in area #1 with 2 coats of oil-based polyurethane and 2 coats of water-based polyurethane finish. (Top Coat Bona Traffic High Durability) | \$9,375.00 |
|--|------------|

| | |
|--|------------|
| Sand & Refinish approx. 520 sq. ft. in area #2 (main foyer) with 2 coats of oil-based polyurethane and 2 coats of water-based polyurethane finish. (Top Coat Bona Traffic High Durability) | \$3,000.00 |
|--|------------|

Project to be completed by 07/15/2021

| | |
|----------|-------------|
| Subtotal | \$12,375.00 |
| Total | \$12,375.00 |

| | |
|-------|-------------|
| Total | \$12,375.00 |
|-------|-------------|

Cooper WoodCraft

William Cooper – Owner

8445 7 Mile Rd
Ewart, MI 49631
Phone: 616-566-0527

Quotation

DATE May 12, 2021
Quotation # 51221-1
Customer ID City of Ewart

Bill To:

Quotation valid until: June 12, 2021

Kathy Fiebig
City of Ewart
200 S. Main Street
Ewart, MI 49631
O: 231-734-2181 C: 231-250-1432

Prepared by: William Cooper

Comments or special instructions:

Proposal stipulations -->

This quote addresses the sanding, surface preparation, cleaning of floor cracks (where appropriate as jointly agreed by customer and Cooper WoodCraft), and applying oil-based urethane (and sealer if required). Additionally, this will include finish testing for compatibility, as determined appropriate by Cooper WoodCraft personnel. If it is determined that there is a requirement for a compatibility treatment, it will be the responsibility of Cooper WoodCraft to supply that (e.g. shellac coating or other sealer). Baseboard trim and shoe molding will not be removed/disturbed for this refurbishment. Original patina is to be left where possible. It is advised that a City of Ewart representative approve the unfinished floor prior to applying urethane, to confirm acceptance of appearance (notification will be provided prior to coating). Unless otherwise identified, the urethane will be a clear satin finish. This proposal does not include moving equipment, gear, furniture, etc. or clearing of the area to be refurbished (to be completed by customer prior to start of work). Due to risks associated with epoxy finish, a quote will not be provided for that option (risks can include: links to respiratory illness, issues with coating cracks or buckling, potential issues with adhesion, requires complete stripping of existing coating to allow for adhesion).

Work can begin within 2 weeks of receipt of down-payment. Estimated completion within 4 weeks. Recommend a 3 week cure time of urethane prior to use.

| Description | AMOUNT |
|---|-------------|
| Strip, clean, urethane the main office area of Depot (1,350 ft ² approx) | \$ 9,500.00 |
| Strip, clean, urethane the entrance area of Depot (640 ft ² approx) | \$ 4,500.00 |
| Discount for simultaneous release of items 1 and 2 | \$ (500.00) |

50% due upon release of the order, balance due within 15 days of completion.

TOTAL \$ 13,500.00

If you have any questions concerning this quotation, Contact William (Bill) Cooper, Phone: 616-566-0527, bcooper1960@gmail.com

THANK YOU FOR YOUR BUSINESS!

Comments

Please see our FAQ & Terms page of our website. wolverineflooring.com

For references from recent projects, please go here: <https://wolverineflooring.com/work-references/>

We require a downpayment upon scheduling the project.

AGENDA REPORT

To: Honorable Mayor Emerick and Council Members
From: Kathy Fiebig, City Clerk/Interim Public Works Administrator
Date: May 24, 2021
Re: Electrical Repairs at Riverside West Pavilions

For the Agenda of May 27, 2021

Background: The electrical wiring at Riverside West has deteriorated to the point that it has become dangerous. The wiring in the northeast pavilion is in particularly bad shape, resulting in damage to crockpots and other devices that have been plugged in there. There are junction boxes that can no longer be locked, allowing access to breakers and wiring. Boxes are in place with knock outs missing and exposed wiring. The GFCI outlets are all missing their covers. One piece of underground conduit has been cracked so is no longer water tight.

Issues and Questions Specified

In 2020, Council made the decision to abandon the camping area at Riverside West as the cost of needed repairs was deemed prohibitive. The pavilions are still accessible to the general public and are being used. The electrical system feeding the pavilions has serious safety issues that must be corrected. The system is no longer safe. This bid also covers disconnecting the wiring leading to the campground itself, to ensure those boxes can never be hot and to allow DPW staff to start removal of the existing electrical system as time allows.

Alternatives:

1. Do nothing.

Financial Impact:

\$6,611.93

Recommendation: This is a serious safety concern that can no longer be ignored or pushed down the road. As the summer season is upon us, I recommend accepting the bid from Mr. Electric. I ask council to waive the three-bid requirement per the Purchasing Policy, as this issue is time sensitive. The City has established a good working relationship with Mr. Electric and I believe the bid is fair for the amount of work involved.

Attachments:

1. Mr. Electric bid



Mr Electric Of Central Michigan & Saginaw
PO Box 219
Mt Pleasant, MI
48804-0219
888-317-4458

Estimate 69681044
Job 69660436
Estimate Date 5/21/2021
Technician Kenny Rulapaugh
Customer PO

Billing Address
City Of Ewart
5814 100th Avenue
Ewart, MI 49631 USA

Job Address
City Of Ewart
200 South Main Street
Ewart, MI 49631 USA

Estimate Details

Park upgrades and repairs: S.W. Pavilion= Remove and replace 8 GFCI outlets and covers
Remove and replace existing 100amp sub panel with new sub panel and wire
N.E. Pavilion= Remove and replace 9 GFCI outlets and covers
Remove and replace broken conduit on exterior of pavilion
Shuffle Board storage shed= Remove and replace exterior GFCI and install in-use cover
Concert area pole= Remove and replace exterior disconnect/panel
Remove and replace pole mounted GFCI outlets and covers
Remove and replace plumbing pipe with electrical wiring inside
Electrical room/Bathroom building= Disconnect all wiring on breakers feeding camper pedestals and make safe

City officials will be checking exterior lighting and will let us know which fixtures are in need of repairs

| Task # | Description | Quantity | Your Price | Your Total |
|-------------------------------|---|----------|------------|------------|
| Z89005 | HOME SAFETY CHECK UP - NO CHARGE | 1.00 | \$0.00 | \$0.00 |
| 100 AMP MAIN BREAKER | Panel replacement at concert pole and S.W. Pavilion | 1.00 | \$3,072.58 | \$3,072.58 |
| 15A - 20A 120V DECORA GFCI | 22 new GFCI outlets with in-use covers | 1.00 | \$3,539.35 | \$3,539.35 |
| Member Savings | | | | \$1,061.03 |
| Sub-Total | | | | \$6,611.93 |
| Tax | | | | \$0.00 |
| Total | | | | \$6,611.93 |

We Have The Power To Make Things Better !

IMPORTANT NOTICE: You and your contractor are responsible for meeting the Terms and Conditions of this contract. If you sign this contract and you fail to meet the terms and conditions of this contract. KNOW YOUR RIGHTS AND DUTIES UNDER THE LAW. YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE 3RD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. I agree that initial price quoted prior to the start of work does not include any additional or unforeseen tasks. Nor materials which may be found to be necessary to complete repairs or replacements. I also agree to hold Mr. Electric® or its assigns harmless for parts deemed corroded, unusable or unreliable for completion of stated work to be done. I hereby authorize Mr. Electric to perform proposed work and agree to all agreement conditions as displayed and further acknowledge that this invoice is due upon receipt. A monthly service charge, at maximum allowed by law, will be added after 10 days. Independently owned and operated franchise. Amount to Authorize: \$6,611.93

TERMS AND CONDITIONS

It is agreed that Mr. Electric® is not responsible for the following: 1. Damage caused to the customer's property as a result of obtaining access to and exposing wiring and electrical systems. 2. Additional electrical work beyond that specifically mentioned in this estimate and proposal including, but not limited to, that which may be required because of pre-existing electrical code violations or additional work revealed to be necessary as a result of performing the specified work. 3. Any repairs, installation, removal or replacement of non-electrical items or activities including but not limited to: concrete, paving, asphalt, slabs, sidewalks, driveways, patios, pools, shrubbery, grass lawns, fences, plumbing and fixtures, painting, decorations, plastering, sheetrock and other wall coverings, glass, carpentry, millwork, cabinets, floors, carpeting, floor surfaces and preparation, roofing, flashing, sheet metal gutters, downspouts, brick, stonework, extension walls, steel and other framework. Customer accepts full responsibility for the prompt payment of all costs of this agreement even though customer may intend to obtain reimbursement from others such as landlords, tenants, insurance companies and tortfeasors. This proposal and said specifications shall not be altered or modified except by written agreement between the parties hereto and verbal understandings and agreements with representatives shall not be binding unless set forth herein.

LIMITED SERVICE WARRANTY Mr. Electric warrants, to the extent stated herein, electrical service or repair furnished by it. The stated period of warranty commences upon installation or repair of wiring or electrical system. Purchaser understands that Mr. Electric's liability under this warranty is limited to repair, replacement, or refund of purchaser's money, and does not extend to property damage resulting from overload or misuse of electrical system which fails during the agreed upon warranty period. This warranty gives you specific legal rights. You may also have other rights, which vary from state to state.

NOTICE TO OWNER This contractor is registered to do business in the state in which this work is performed. (See registration number on the front side of this contract.) Where required, this contractor has posted with the State all necessary bonds or cash deposits for the purpose of satisfying claims against the contractor for negligent or improper work or breach of contract in the conduct of the contractor's business. This bond or cash deposit may not be sufficient to cover a claim which might arise from the work done under your contract. If any supplier of materials used in your construction project or any employee of the contractor or subcontractor is not paid by the contractor or subcontractor on your job, your property may be liened to force payment. If you wish additional protection, you may request the contractor to provide you with original "lien release" documents from each supplier or subcontractor on your project. The contractor is required to provide you with further information about lien release documents if you request it. General information is also available from the licensing board in your state. Each State's requirements for terms and conditions may vary for service or installation work as it pertains to limited warranties, notice to owner regarding liens, etc. Inquire with your contractor for any state specific conditions.