



## City Council

Mayor: Chris Emerick  
Mayor Pro-Tem: Sandy Szeliga  
Council: Dan Elliott  
Sean Duffy  
Matt Hildebrand  
City Clerk: Kathy Fiebig  
City Manager: Sarah Dvoracek

City of Ewart  
5814 100<sup>th</sup> Avenue  
Ewart, MI 49631  
(231) 734-2181

Sarah Dvoracek  
c: (231) 580-6516

[www.ewart.org](http://www.ewart.org)

### CITY OF EVART REGULAR VIRTUAL COUNCIL MEETING AGENDA Monday, May 17, 2021 @ 8:00PM

**Before each regular virtual council meeting there will be a standing pre-council work session from 7:30PM to 8:00PM. Steps for accessing Zoom follow the Agenda.**

1. Call to Order: 8:00PM
2. Roll Call
3. **PUBLIC HEARING: Community Development Block Grant/Water Related Infrastructure**
4. **Call Public Hearing to Order at \_\_\_\_\_pm**
5. **Request from Public Comments – limited to 3-4 minutes**
6. **Close Public Hearing at \_\_\_\_\_pm**
7. **PUBLIC HEARING: APPROVAL OF THE 2021-2022 FISCAL YEAR BUDGET**
8. **Call Public Hearing to Order at \_\_\_\_\_pm**
9. **Request from Public Comments – limited to 3-4 minutes**
10. **Close Public Hearing at \_\_\_\_\_pm**
11. **Citizens' Comments – limited to 3-4 minutes per individual**
12. **Approval of Agenda**
13. **Consent Agenda**  
*The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one Board motion (roll-call vote) without discussion. Any person, whether Board Member, staff or public may ask that item be removed from the Consent Agenda to be placed elsewhere on the regular agenda for discussion. All such requests will be granted.*
  - B. Regular Virtual Council Minutes – May 3, 2021**
  - C. Special Council Meeting Minutes – May 6, 2021**
  - D. Requesting Approval for Budget Amendments**
  - E. Vendor's List \$135,338.24**

#### **14. Unfinished Business**

- F. Schedule another Public Hearing for Rental Inspection Program (*postpone*)
- G. Riverside Park Improvements (*postpone*)
- H. Housing Commission Request

#### **15. New Business**

##### **Items for Action:**

- I. 4<sup>th</sup> of July Activities – *Discussion*
- J. Attitude Wellness, LLC Marihuana Application Renewal (Provisioning Center, Processor and Grow)
- K. Request to Purchase New Server for City Hall
- L. Request to Maintain the Evert Area Joint Fire Department Financials
- M. Resolution 2021-13/Adopting 2021-2022 Fiscal Year Budget
- N. Resolution 2021-14/Approve the Community Development Block Grant for Water-Related Infrastructure Including Wastewater Treatment Plant Improvements
- O. First Amended Interlocal Agreement for the Evert Area Joint Fire Department and Joint Administrative Fire Board
- P. Depot Wood Floor Refinishing Bids

#### **16. Department/Informational Reports (No Action Needed)**

- Q. Accounts Payable Report (5/4/2021 – 5/17/2021)
- R. Payroll Reports (5/4/2021 – 5/17/2021)
- S. Summary of all Funds – April 2021

#### **17. City Attorney Report/Comment**

#### **18. City Clerk Report/Comment**

#### **19. City Manager Report/Comment**

- T. Evert Car Club – 2021 Car Show cancelled – *FYI*

#### **20. Finance Director Report/Comment**

- U. Michigan Department of Treasury – Audit Deficiency Corrections 20/21 Fiscal Year – *FYI*
- V. Monthly Report – April 2021

#### **21. Department of Public Works Report/Comment**

- W. Monthly Report – April 2021

#### **22. Police Department Report/Comment**

- X. Monthly Report – April 2021

#### **23. Downtown Development Authority Report/Comment**

#### **24. Citizens' Comments – *limited to 3-4 minutes per individual***

#### **25. Adjournment**

Documents to be signed after council meeting:

**Resolution 2021:** Approval of the 2021-2022 Budget

**Resolution 2021:** CDBG/Water Related Infrastructure

## Zoom Virtual Meeting: How to Join In

### *Join Using a Link*

1. Open your web browser
2. Type in the url:

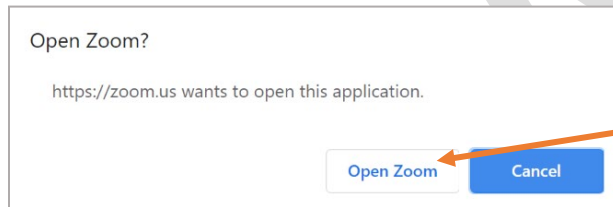
***To be announced the day of the council meeting***

This will open the meeting prompt loading page for the meeting

### *Entering the Meeting*

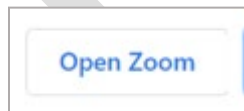
Once you have accessed the meeting using your web browser

1. You will be asked to **Open Zoom**

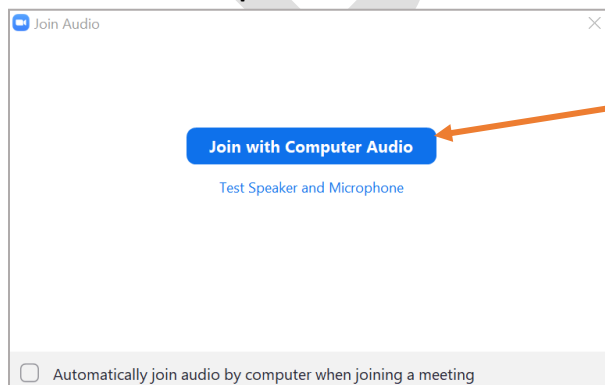


*The language of this pop up notification may be different depending on your browser*

2. Click **Open Zoom**



3. Click **Join with Computer Audio**



- a. You can test the audio before joining by clicking **Test Speaker and Microphone**

You are now in the meeting. If you join prior to the start time you will be in a digital waiting room. Five minutes prior to the start of the meeting, the moderator will grant you access.

#### *Join via Phone*

1. On your phone, dial the teleconferencing number provided in your invite Dial **1-888-788-0099**
2. Enter the **Meeting ID** number when prompted using your key/dial pad **Meeting Id: to be announced**

You will be prompted to enter your unique participant ID. This only applies if you have joined on the computer or mobile device or are a panelist in a webinar. **Press #** to skip.

You are now in the meeting. If you join prior to the start time you will put on hold. Five minutes prior to the start of the meeting, the moderator will grant you access.

### **To Participate in Public Commentary**

#### *Viewing via URL link*

- For those watching our virtual meeting on their device, if you wish to ask a question or make a statement, please type your question in the Chat provided. It will then be read to the council.
- If you wish to speak a statement or question via your device's microphone or audio, please indicate so in the chat window. The moderator will unmute your audio when it is your turn to speak.
- Video questions, at this time, are not available.

#### *Teleconferencing*

- If you wish to speak during public comment please press \*9 on your telephone keypad, which will alert the moderator of your desire to speak.
- Please ensure you are in a quiet location and mute any video streams so all will be able to hear your comments.
- When it is your turn to speak, the moderator will identify you by the last four digits of your phone number.



**CITY OF EVART  
REGULAR VIRTUAL COUNCIL MEETING  
Monday, May 3, 2021 @ 8:00PM**

The meeting was called to order at 8:00pm by Mayor Chris Emerick.

**Present:** Sean Duffy, City of Ewart, Osceola County MI, attending remotely  
Dan Elliott, City of Ewart, Osceola County MI, attending remotely  
Mayor Emerick, City of Ewart, Osceola County MI, attending remotely  
Matt Hildebrand, City of Ewart, Osceola County MI, attending remotely  
Sandra Szeliga, City of Ewart, Osceola County MI, attending remotely

**Present (City Staff):** City Manager Sarah Dvoracek, Finance Director/Treasurer Pepper Lockhart (Meeting Co-Host), Communications Director Melissa Rohen (Meeting Co-Host), Chief of Police John Beam Jr., Lead Water/Wastewater Operator Patrick Muczynski, City Clerk Kathy Fiebig

**Guests (per Zoom ID):** Ewart Farmers Market, Janet's iPad, Cathie Crew, Laurie Chase, John Tanner (OHM Engineering), Andy Campbell and Matt Feldpausch (Baker Tilly), Mom's iPhone, Ralph Carlson, Jennie, iPhone, Dennis Bryant, Jason O'Dell, Ronald, Shelby Chase

**Approval of Agenda**

Motion by Mayor Emerick to approve the agenda as presented. Support by Mr. Elliott. Motion passed with a roll call vote; all were in favor.

**Approval of Consent Agenda**

**B.** Regular Virtual Council Minutes – April 19, 2021

**C.** Special Council Meeting Minutes – April 28, 2021

**D.** Vendor's List \$41,418.06

Motion by Mayor Emerick to approve the Consent Agenda as presented. Support by Mr. Hildebrand. Motion passed with a roll call vote; all were in favor.

**Unfinished Business**

**E.** Schedule another Public Hearing for Rental Inspection Program (*postpone*)

**F.** Riverside Park Improvements (*postpone*)

**New Business**

**Items for Action**

**G.** Housing Commission Request

Mayor Emerick requested that this item be postponed. City Attorney James White has been out of the office and will not return until May 10. She would like to consult with him on the issue. No action taken.

**H.** Baker Tilly Municipal Advisors Utility Rate Study Presentation

Andy Campbell and Matt Feldpausch explained the utility rate study in detail. The water and sewer funds are both healthy at this point in time, as past councils have been proactive in raising rates. Both systems are being run efficiently and correctly. Mr. Hildebrand questioned the City having more cash on hand (twenty months operating expenses) than the minimum recommended (twelve months operating expenses) and wondered why the city would continue to raise rates rather than spending down the surplus. He was told that one major sewer incident could easily cost hundreds of thousands of dollars, thereby wiping out the reserve. That

minimum should be the floor, not the ceiling. Mr. Campbell recommends a 2% increase each year on the sewer commodity charge while leaving the ready to serve charge at the current rate. The City needs to continue to generate revenue for upcoming capital improvements. He pointed out that water usage has been dropping drastically over the past few years, and that must be considered, as well. Mr. Campbell briefly discussed a possible bond issue and presented scenarios for that. He encouraged council to call him with any questions.

**Department/Informational Reports** *(No Action Needed)*

**City Attorney Report/Comment** – none.

**City Clerk Report/Comment** - none.

**City Manager Report/Comment**

**M. Water & Sewer Capital Improvement Plan** – FYI

Ms. Dvoracek mentioned that there may be funding available through a Community Development Block Grant (CDBG) for water and sewer projects. Mr. Tanner from OHM Engineering explained the logistics of the grant and the projects that could be submitted.

**Finance Director Report/Comment:** none

**Department of Public Works Report/Comment**

Interim DPW Administrator Fiebig reported that Bill Parrish has been hired to fill in for Mike Flachs, who is now on medical leave for wrist surgery. Jim Misner has been hired to mow all areas that are not subcontracted out to Shades of Green. Bids are being gathered for street sweeping. The sidewalk inventory is underway, and we are working with the Muskegon River Watershed Assembly on the tree grant.

**Police Department Report/Comment**

Chief Beam has awarded a lifesaving award to Officer Douglas. Officer Douglas overheard an ambulance dispatch regarding a person choking and was nearby so responded. He successfully performed the Heimlich maneuver before the ambulance arrived, and no further medical treatment was necessary. The department is working on ordinance violations in addition to their normal duties.

**Downtown Development Authority Report/Comment**

Ms. Dvoracek reminded council that Director Eric Kehoe has submitted his thirty-day resignation and that the DDA meets tomorrow morning. She will report on search plans for a new director at the next council meeting.

**Citizens Comments** – none.

Motion by Mayor Emerick to adjourn. Support by Mr. Hildebrand. Motion passed with a roll call vote; all were in favor. The meeting was adjourned at 9:55pm.

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Kathy Fiebig  
City Clerk

**CITY OF EVART  
SPECIAL VIRTUAL COUNCIL MEETING  
Thursday, May 6, 2021 @ 7:30PM**

The meeting was called to order by Mayor Chris Emerick at 7:31pm.

**Present (via roll call):** Sean Duffy, City of Evart, Osceola County MI, attending remotely  
Dan Elliott, City of Evart, Osceola County MI, attending remotely  
Mayor Emerick, City of Evart, Osceola County MI, attending remotely

**Absent (via roll call):** Matt Hildebrand, Sandra Szeliga

**Present (City Staff):** City Manager Sarah Dvoracek, Finance Director/Treasurer Pepper Lockhart (Meeting Host), City Clerk Kathy Fiebig

**Guests (per Zoom ID):** John Tanner (OHM Engineering), Andy Campbell and Matt Feldpausch (Baker Tilley), Evart Farmers Market

**Citizens' Comments:** none

**Approval of Agenda**

Motion by Mayor Emerick to approve the agenda as presented. Support by Mr. Duffy. Motion passed with a roll call vote; all were in favor.

Mr. Hildebrand joined the meeting remotely at 7:35pm.

**New Business**

**A. Proposed 2021-2022 Budget (Work Session)**

Ms. Dvoracek has made several changes to the proposed budget, most notably moving funds from major streets to minor. This will allow the city to repave sections of 1<sup>st</sup>, 10<sup>th</sup> and 12<sup>th</sup> Streets. She reminded council that the Baker Tilly rate study recommends raising the sewer commodity rate 2% annually, and all water rates 3.5% annually. The budget is based on revenue from these raises. Council verbally approved the changes, agreed to the water and sewer rate increases and authorized Ms. Dvoracek to publish the budget as presented tonight, then move forward with the public hearing at the next regular council meeting on May 17, 2021. While discussing funding street improvements, Andy Campbell of Baker Tilly explained that water and sewer funds cannot be used for repaving except for that portion of a street that must be torn up to access water or sewer infrastructure. Water and sewer funds can not be used for curb and gutter or storm water infrastructure. He gave council several options for financing these large projects: issuing bonds, using special assessments or raising the City millage (currently limited by City Charter to a maximum of 15 mills.) Mr. Hildebrand opposes issuing bonds **and** levying a special assessment. Mr. Elliott noted that the City has set a precedent for using special assessments for such projects and believes it unfair to those paying them now to have futures projects ignore that option. Mr. Campbell suggested that council target projects, determine the cost, and then decide how to fund them. Mr. Tanner agreed and stated that OHM Engineering could provide estimated costs fairly quickly.

**B. Community Development Block Grant (CDBG) Application Water Related Infrastructure**

Mr. Tanner explained the parameters of the CDBG grant and identified some of the projects that the funds could be used for. This is a match grant with the City's match set at 25%. Motion by Mr. Hildebrand to authorize Ms. Dvoracek to pursue a CDBG grant in the amount of \$605,000

with the City's match to be \$151,250. Support by Mr. Duffy. Motion passed with a roll call vote; all were in favor.

***Citizens' Comments:*** *Ewart Farmers Market noted that it's time for bed.*

Motion by Mr. Hildebrand to adjourn. Support by Mayor Emerick. Motion passed with a roll call vote; all were in favor. The meeting was adjourned at 9:10pm.

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Kathy Fiebig  
City Clerk

## CONSENT AGENDA REPORT

To: Honorable Mayor Emerick & Council Members  
From: Pepper Lockhart, Finance Director/Treasurer  
Date: May 12, 2021  
Re: Requesting Approval for Budget Amendments

For the Consent Agenda of May 17, 2021

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Background. Several times a year, I will present budget amendments to the city council for approval. Per our approved Resolution 2020-10, "City officials are responsible for the expenditures authorized in the budget and may expend City funds up to, but not to exceed, the total appropriation authorized for each department. City officials may make transfers among the various line items contained in the department appropriations." Prior to any negative general ledger line item, it is best practice to request a budget amendment. Our 2020-2021 budget was approved on May 18, 2020.

Issues & Questions Specified. I am requesting the following budget amendments:

Financial Impact. None

Recommendation. Please approve the following budget amendments as stated.

GL Number	JNL CODE	POST DATE	REF#	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
101-000-955.000	BA	05/04/2021	5726	MISCELLANEOUS EXPENSE	(975.00)
101-101-740.000	BA	03/29/2021	5637	OPERATING SUPPLIES	53.00
101-101-740.000	BA	05/04/2021	5728	OPERATING SUPPLIES	47.00
101-101-957.000	BA	12/23/2020	5444	EDUCATION AND TRAINING	(4,000.00)
101-101-957.000	BA	02/10/2021	5562	EDUCATION AND TRAINING	(75.00)
101-101-957.000	BA	02/10/2021	5563	EDUCATION AND TRAINING	(1.00)
101-101-957.000	BA	04/30/2021	5714	EDUCATION AND TRAINING	(1,600.00)
101-101-957.000	BA	05/04/2021	5728	EDUCATION AND TRAINING	(194.00)
101-172-807.000	BA	05/04/2021	5728	MEMBERSHIP AND DUES	(1,000.00)
101-172-850.000	BA	01/13/2021	5486	COMMUNICATIONS	280.00
101-172-860.000	BA	12/23/2020	5444	TRAVEL EXPENSES	(1,000.00)
101-172-860.000	BA	03/29/2021	5637	TRAVEL EXPENSES	(416.00)
101-172-860.000	BA	05/04/2021	5728	TRAVEL EXPENSES	(584.00)
101-172-932.000	BA	05/04/2021	5728	COMPUTERS/EQUIPMENT/IT	50.00
101-172-957.000	BA	04/30/2021	5714	EDUCATION AND TRAINING	(1,000.00)
101-172-957.000	BA	05/04/2021	5726	EDUCATION AND TRAINING	(2,000.00)
101-172-957.000	BA	05/04/2021	5728	EDUCATION AND TRAINING	(500.00)
101-191-707.000	BA	05/04/2021	5726	SAL/WAGES, PT	1,050.00
101-191-740.000	BA	11/02/2020	5329	OPERATING SUPPLIES	250.00
101-191-740.000	BA	11/05/2020	5351	OPERATING SUPPLIES	1,450.00
101-191-740.000	BA	11/05/2020	5352	OPERATING SUPPLIES	750.00
101-191-740.000	BA	11/24/2020	5363	OPERATING SUPPLIES	415.50
101-191-740.000	BA	12/15/2020	5436	OPERATING SUPPLIES	150.00
101-191-740.000	BA	01/26/2021	5518	OPERATING SUPPLIES	70.00
101-191-740.000	BA	05/05/2021	5729	OPERATING SUPPLIES	885.00
101-191-740.000	BA	05/11/2021	5764	OPERATING SUPPLIES	39.00
101-191-741.000	BA	12/15/2020	5435	POSTAGE & SHIPPING	150.00
101-191-741.000	BA	12/16/2020	5438	POSTAGE & SHIPPING	(50.00)
101-191-741.000	BA	05/04/2021	5728	POSTAGE & SHIPPING	(100.00)
101-191-741.000	BA	05/05/2021	5729	POSTAGE & SHIPPING	28.00
101-191-801.000	BA	11/02/2020	5329	PROFESSIONAL SERVICES	(250.00)
101-191-801.000	BA	12/15/2020	5435	PROFESSIONAL SERVICES	(150.00)
101-191-801.000	BA	12/15/2020	5436	PROFESSIONAL SERVICES	(150.00)
101-191-801.000	BA	12/16/2020	5438	PROFESSIONAL SERVICES	50.00
101-191-801.000	BA	01/26/2021	5518	PROFESSIONAL SERVICES	444.00
101-191-860.000	BA	04/01/2021	5651	TRAVEL EXPENSES	(162.00)
101-191-900.000	BA	11/05/2020	5351	PUBLISHING/PRINTING	50.00
101-191-900.000	BA	12/03/2020	5373	PUBLISHING/PRINTING	550.00
101-202-803.000	BA	03/10/2021	5616	INDEPENDENT AUDITOR SERVICES	(500.00)
101-203-860.000	BA	04/30/2021	5714	TRAVEL EXPENSES	(1,000.00)
101-203-900.000	BA	03/29/2021	5637	PUBLISHING/PRINTING	1,302.00
101-203-900.000	BA	03/29/2021	5638	PUBLISHING/PRINTING	1.00
101-203-900.000	BA	04/01/2021	5649	PUBLISHING/PRINTING	(510.00)
101-203-932.000	BA	02/24/2021	5580	COMPUTERS/EQUIPMENT/IT	400.00
101-203-932.000	BA	04/30/2021	5712	COMPUTERS/EQUIPMENT/IT	106.00
101-209-740.000	BA	05/04/2021	5728	OPERATING SUPPLIES	(500.00)
101-209-741.000	BA	01/14/2021	5500	POSTAGE & SHIPPING	15.50
101-209-741.000	BA	03/10/2021	5616	POSTAGE & SHIPPING	1,100.00
101-209-741.000	BA	03/11/2021	5618	POSTAGE & SHIPPING	(790.00)
101-209-801.000	BA	01/14/2021	5500	PROFESSIONAL SERVICES	(15.50)
101-209-801.000	BA	03/10/2021	5616	PROFESSIONAL SERVICES	(450.00)
101-209-801.000	BA	03/11/2021	5618	PROFESSIONAL SERVICES	790.00
101-209-807.000	BA	11/24/2020	5363	MEMBERSHIP AND DUES	160.00
101-209-900.000	BA	03/10/2021	5616	PUBLISHING/PRINTING	(450.00)
101-209-900.000	BA	03/29/2021	5637	PUBLISHING/PRINTING	90.00
101-209-932.000	BA	04/30/2021	5712	COMPUTERS/EQUIPMENT/IT	106.00
101-209-932.000	BA	05/12/2021	5765	COMPUTERS/EQUIPMENT/IT	20.00
101-209-957.000	BA	03/11/2021	5619	EDUCATION AND TRAINING	42.00
101-210-801.000	BA	11/02/2020	5329	PROFESSIONAL SERVICES	(100.00)
101-210-801.000	BA	12/03/2020	5373	PROFESSIONAL SERVICES	200.00
101-210-801.000	BA	01/13/2021	5486	PROFESSIONAL SERVICES	700.00
101-210-801.000	BA	01/26/2021	5518	PROFESSIONAL SERVICES	1,150.00
101-210-801.000	BA	02/24/2021	5580	PROFESSIONAL SERVICES	712.00
101-210-801.000	BA	03/10/2021	5616	PROFESSIONAL SERVICES	1,656.00
101-215-740.000	BA	11/02/2020	5329	OPERATING SUPPLIES	100.00
101-215-740.000	BA	01/13/2021	5486	OPERATING SUPPLIES	120.00
101-215-900.000	BA	11/24/2020	5363	PUBLISHING/PRINTING	110.00
101-215-900.000	BA	03/11/2021	5618	PUBLISHING/PRINTING	121.00
101-215-900.000	BA	04/15/2021	5694	PUBLISHING/PRINTING	55.00
101-215-932.000	BA	11/24/2020	5363	COMPUTERS/EQUIPMENT/IT	43.00
101-242-706.000	BA	01/14/2021	5500	CODE ENFORCEMENT	(175.00)
101-242-706.000	BA	03/10/2021	5616	CODE ENFORCEMENT	(1,752.00)
101-242-706.000	BA	03/11/2021	5618	CODE ENFORCEMENT	(121.00)
101-242-706.000	BA	03/29/2021	5637	CODE ENFORCEMENT	(1,000.00)
101-242-706.000	BA	04/30/2021	5712	CODE ENFORCEMENT	(212.00)
101-242-706.000	BA	05/04/2021	5728	CODE ENFORCEMENT	(40.00)
101-242-706.000	BA	05/11/2021	5764	CODE ENFORCEMENT	(340.00)
101-242-740.000	BA	05/04/2021	5728	OPERATING SUPPLIES	(100.00)
101-242-741.000	BA	05/04/2021	5728	POSTAGE & SHIPPING	(100.00)
101-242-860.000	BA	05/04/2021	5728	TRAVEL EXPENSES	(300.00)

GL Number	JNL CODE	POST DATE	REF#	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
101-242-957.000	BA	11/24/2020	5363	EDUCATION AND TRAINING	(400.00)
101-242-957.000	BA	01/14/2021	5500	EDUCATION AND TRAINING	175.00
101-242-957.000	BA	05/05/2021	5729	EDUCATION AND TRAINING	250.00
101-242-957.000	BA	05/11/2021	5764	EDUCATION AND TRAINING	150.00
101-247-707.000	BA	05/04/2021	5728	SAL/WAGES, PT	(175.00)
101-265-706.000	BA	05/04/2021	5728	SALARY AND WAGES - HOURLY	500.00
101-265-727.000	BA	02/10/2021	5561	OFFICE SUPPLIES	133.00
101-265-727.000	BA	03/10/2021	5616	OFFICE SUPPLIES	16.00
101-265-727.000	BA	03/29/2021	5637	OFFICE SUPPLIES	3.00
101-265-727.000	BA	05/04/2021	5728	OFFICE SUPPLIES	148.00
101-265-740.000	BA	02/10/2021	5561	OPERATING SUPPLIES	(395.00)
101-265-740.000	BA	03/29/2021	5637	OPERATING SUPPLIES	86.00
101-265-740.000	BA	04/01/2021	5650	OPERATING SUPPLIES	(173.00)
101-265-740.000	BA	04/30/2021	5712	OPERATING SUPPLIES	2.00
101-265-740.000	BA	05/05/2021	5729	OPERATING SUPPLIES	45.00
101-265-741.000	BA	04/30/2021	5712	POSTAGE & SHIPPING	(167.00)
101-265-741.000	BA	05/04/2021	5728	POSTAGE & SHIPPING	(1,083.00)
101-265-801.000	BA	11/05/2020	5351	PROFESSIONAL SERVICES	1,500.00
101-265-801.000	BA	02/10/2021	5561	PROFESSIONAL SERVICES	262.00
101-265-801.000	BA	02/24/2021	5580	PROFESSIONAL SERVICES	125.00
101-265-801.000	BA	03/10/2021	5616	PROFESSIONAL SERVICES	240.00
101-265-801.000	BA	04/01/2021	5650	PROFESSIONAL SERVICES	173.00
101-265-801.000	BA	04/15/2021	5694	PROFESSIONAL SERVICES	20.00
101-265-801.000	BA	04/30/2021	5713	PROFESSIONAL SERVICES	35.00
101-265-801.000	BA	05/04/2021	5726	PROFESSIONAL SERVICES	50.00
101-265-801.000	BA	05/11/2021	5764	PROFESSIONAL SERVICES	100.00
101-265-807.000	BA	04/15/2021	5694	MEMBERSHIP AND DUES	25.00
101-265-850.000	BA	02/24/2021	5580	COMMUNICATIONS	200.00
101-265-850.000	BA	04/01/2021	5651	COMMUNICATIONS	162.00
101-265-850.000	BA	04/30/2021	5712	COMMUNICATIONS	165.00
101-265-850.000	BA	04/30/2021	5713	COMMUNICATIONS	105.00
101-265-850.000	BA	05/05/2021	5729	COMMUNICATIONS	53.00
101-265-930.000	BA	02/10/2021	5561	REPAIRS AND MAINTENANCE	(1,162.00)
101-265-930.000	BA	04/30/2021	5713	REPAIRS AND MAINTENANCE	(140.00)
101-265-932.000	BA	12/23/2020	5444	COMPUTERS/EQUIPMENT/IT	(1,000.00)
101-265-932.000	BA	01/13/2021	5486	COMPUTERS/EQUIPMENT/IT	(1,100.00)
101-265-932.000	BA	04/15/2021	5694	COMPUTERS/EQUIPMENT/IT	(1,331.00)
101-265-932.000	BA	05/12/2021	5767	COMPUTERS/EQUIPMENT/IT	(240.00)
101-301-681.302	BA	03/11/2021	5618	PA 302 EXPENDITURES	325.00
101-301-706.100	BA	05/04/2021	5726	OVERTIME WAGES	200.00
101-301-707.100	BA	02/24/2021	5581	POLICE SECRETARY	(100.00)
101-301-707.100	BA	03/11/2021	5618	POLICE SECRETARY	(325.00)
101-301-707.100	BA	03/29/2021	5637	POLICE SECRETARY	(1,551.00)
101-301-707.100	BA	05/04/2021	5726	POLICE SECRETARY	(3,024.00)
101-301-719.000	BA	02/24/2021	5581	OTHER FRINGE BENEFITS	100.00
101-301-719.000	BA	04/01/2021	5649	OTHER FRINGE BENEFITS	210.00
101-301-719.000	BA	04/30/2021	5712	OTHER FRINGE BENEFITS	168.00
101-301-724.000	BA	12/15/2020	5435	WORKMENS COMPENSATION	600.00
101-301-724.000	BA	03/29/2021	5637	WORKMENS COMPENSATION	610.00
101-301-727.000	BA	12/11/2020	5410	OFFICE SUPPLIES	(800.00)
101-301-727.000	BA	12/11/2020	5411	OFFICE SUPPLIES	100.00
101-301-727.000	BA	01/13/2021	5486	OFFICE SUPPLIES	110.00
101-301-727.000	BA	01/26/2021	5518	OFFICE SUPPLIES	70.00
101-301-727.000	BA	05/04/2021	5728	OFFICE SUPPLIES	120.00
101-301-740.000	BA	12/03/2020	5373	OPERATING SUPPLIES	700.00
101-301-740.000	BA	12/11/2020	5410	OPERATING SUPPLIES	800.00
101-301-740.000	BA	02/24/2021	5580	OPERATING SUPPLIES	13.00
101-301-740.000	BA	05/12/2021	5765	OPERATING SUPPLIES	(1,000.00)
101-301-741.000	BA	01/26/2021	5518	POSTAGE & SHIPPING	(70.00)
101-301-746.000	BA	12/11/2020	5411	Community Policing Fund	(100.00)
101-301-758.000	BA	02/10/2021	5562	POLICE UNIFORM ALLOWANCE	33.00
101-301-758.000	BA	02/10/2021	5563	POLICE UNIFORM ALLOWANCE	1.00
101-301-801.000	BA	12/15/2020	5435	PROFESSIONAL SERVICES	(600.00)
101-301-801.000	BA	01/13/2021	5486	PROFESSIONAL SERVICES	(110.00)
101-301-801.000	BA	03/29/2021	5637	PROFESSIONAL SERVICES	720.00
101-301-801.000	BA	03/29/2021	5638	PROFESSIONAL SERVICES	(721.00)
101-301-801.000	BA	04/30/2021	5712	PROFESSIONAL SERVICES	(1,218.00)
101-301-801.301	BA	02/24/2021	5579	Attorney Fees - Police	2,025.00
101-301-801.301	BA	03/29/2021	5638	Attorney Fees - Police	720.00
101-301-801.301	BA	04/30/2021	5712	Attorney Fees - Police	750.00
101-301-807.000	BA	03/29/2021	5637	MEMBERSHIP AND DUES	63.00
101-301-840.000	BA	01/14/2021	5500	PHYSICALS	(75.00)
101-301-840.000	BA	05/12/2021	5765	PHYSICALS	(150.00)
101-301-841.000	BA	01/14/2021	5500	INVESTIGATIONS	75.00
101-301-861.000	BA	02/24/2021	5579	GAS AND OIL	(2,025.00)
101-301-930.000	BA	05/12/2021	5765	REPAIRS AND MAINTENANCE	(749.00)
101-301-931.000	BA	04/15/2021	5694	VEHICLE REPAIR & MAINTENANCE	225.00
101-301-931.000	BA	04/30/2021	5712	VEHICLE REPAIR & MAINTENANCE	300.00
101-301-932.000	BA	04/15/2021	5694	COMPUTERS/EQUIPMENT/IT	(225.00)
101-301-943.000	BA	05/12/2021	5765	EQUIPMENT RENTAL - POLICE	(1,000.00)

GL Number	JNL CODE	POST DATE	REF#	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
101-301-957.000	BA	05/12/2021	5765	EDUCATION AND TRAINING	(500.00)
101-396-740.000	BA	12/23/2020	5444	OPERATING SUPPLIES	6,000.00
101-440-740.000	BA	05/11/2021	5764	OPERATING SUPPLIES	14.00
101-440-801.000	BA	01/27/2021	5519	PROFESSIONAL SERVICES	750.00
101-440-801.000	BA	01/27/2021	5520	PROFESSIONAL SERVICES	50.00
101-440-801.000	BA	02/10/2021	5561	PROFESSIONAL SERVICES	940.00
101-440-801.000	BA	03/10/2021	5616	PROFESSIONAL SERVICES	36.00
101-440-801.000	BA	04/30/2021	5714	PROFESSIONAL SERVICES	2,600.00
101-440-801.000	BA	05/12/2021	5765	PROFESSIONAL SERVICES	5,000.00
101-440-850.000	BA	04/30/2021	5713	COMMUNICATIONS	80.00
101-440-921.000	BA	01/27/2021	5519	UTILITIES	(750.00)
101-440-921.000	BA	01/27/2021	5520	UTILITIES	(50.00)
101-440-921.000	BA	04/15/2021	5694	UTILITIES	471.00
101-440-921.000	BA	05/04/2021	5726	UTILITIES	1,500.00
101-440-921.000	BA	05/12/2021	5765	UTILITIES	(671.00)
101-440-930.000	BA	02/24/2021	5580	REPAIRS AND MAINTENANCE	(1,000.00)
101-440-930.000	BA	03/10/2021	5616	REPAIRS AND MAINTENANCE	104.00
101-440-930.000	BA	04/15/2021	5695	REPAIRS AND MAINTENANCE	900.00
101-440-930.000	BA	04/30/2021	5714	REPAIRS AND MAINTENANCE	3,000.00
101-440-930.000	BA	05/12/2021	5766	REPAIRS AND MAINTENANCE	371.00
101-440-943.000	BA	04/30/2021	5713	EQUIPMENT RENTAL	(80.00)
101-440-943.000	BA	05/04/2021	5728	EQUIPMENT RENTAL	30.00
101-441-702.000	BA	05/04/2021	5728	SALARIES	2,000.00
101-441-707.000	BA	11/05/2020	5351	SAL/WAGES, PT	(3,000.00)
101-441-707.000	BA	11/05/2020	5352	SAL/WAGES, PT	(750.00)
101-441-707.000	BA	11/24/2020	5363	SAL/WAGES, PT	(2,250.00)
101-441-707.000	BA	04/15/2021	5695	SAL/WAGES, PT	(900.00)
101-441-728.000	BA	05/04/2021	5728	SAFETY SUPPLIES	(500.00)
101-441-740.000	BA	02/24/2021	5580	OPERATING SUPPLIES	(450.00)
101-441-740.000	BA	05/04/2021	5728	OPERATING SUPPLIES	(1,050.00)
101-441-740.000	BA	05/12/2021	5765	OPERATING SUPPLIES	13.00
101-441-768.000	BA	02/10/2021	5562	REIMBURSEMENT EXPENSE	41.00
101-441-768.000	BA	03/29/2021	5637	REIMBURSEMENT EXPENSE	40.00
101-441-801.000	BA	01/26/2021	5518	PROFESSIONAL SERVICES	(60.00)
101-441-807.000	BA	03/11/2021	5619	MEMBERSHIP AND DUES	140.00
101-441-808.000	BA	05/04/2021	5728	LICENSES - EXPENSE	(300.00)
101-441-840.000	BA	01/26/2021	5518	PHYSICALS/CDL DRUG TESTING	60.00
101-441-840.000	BA	02/10/2021	5562	PHYSICALS/CDL DRUG TESTING	1.00
101-441-840.000	BA	04/15/2021	5694	PHYSICALS/CDL DRUG TESTING	39.00
101-441-840.000	BA	05/11/2021	5764	PHYSICALS/CDL DRUG TESTING	22.00
101-441-860.000	BA	01/26/2021	5518	TRAVEL EXPENSES	(1,664.00)
101-441-860.000	BA	03/11/2021	5619	TRAVEL EXPENSES	(182.00)
101-441-860.000	BA	05/04/2021	5728	TRAVEL EXPENSES	(1,154.00)
101-441-921.000	BA	05/05/2021	5729	UTILITIES	(1,261.00)
101-441-921.000	BA	05/12/2021	5765	UTILITIES	(239.00)
101-441-930.000	BA	05/12/2021	5765	REPAIRS AND MAINTENANCE	371.00
101-441-930.000	BA	05/12/2021	5766	REPAIRS AND MAINTENANCE	(371.00)
101-441-932.000	BA	05/04/2021	5728	COMPUTERS/EQUIPMENT/IT	(1,000.00)
101-441-943.000	BA	04/30/2021	5714	EQUIPMENT RENTAL	(2,000.00)
101-441-943.000	BA	05/04/2021	5726	EQUIPMENT RENTAL	(500.00)
101-441-943.000	BA	05/12/2021	5765	EQUIPMENT RENTAL	(1,000.00)
101-441-957.000	BA	05/04/2021	5728	EDUCATION AND TRAINING	(400.00)
101-442-801.000	BA	12/15/2020	5435	PROFESSIONAL SERVICES	1,000.00
101-442-801.000	BA	02/10/2021	5561	PROFESSIONAL SERVICES	222.00
101-442-808.000	BA	04/30/2021	5713	LICENSES - EXPENSE	(170.00)
101-442-808.000	BA	05/12/2021	5765	LICENSES - EXPENSE	(55.00)
101-442-850.000	BA	04/30/2021	5713	COMMUNICATIONS	(300.00)
101-442-921.000	BA	12/15/2020	5435	UTILITIES	(1,000.00)
101-442-921.000	BA	04/01/2021	5649	UTILITIES	300.00
101-442-921.000	BA	04/15/2021	5694	UTILITIES	21.00
101-442-921.000	BA	04/30/2021	5713	UTILITIES	470.00
101-442-921.000	BA	05/11/2021	5764	UTILITIES	15.00
101-442-930.000	BA	05/12/2021	5765	REPAIRS AND MAINTENANCE	(300.00)
101-442-943.000	BA	05/04/2021	5726	EQUIPMENT RENTAL	2,500.00
101-442-943.000	BA	05/12/2021	5765	EQUIPMENT RENTAL	(1,000.00)
101-443-943.000	BA	05/04/2021	5726	EQUIPMENT RENTAL	699.00
101-443-943.000	BA	05/04/2021	5728	EQUIPMENT RENTAL	5,159.00
101-444-801.000	BA	04/15/2021	5694	PROFESSIONAL SERVICES	700.00
101-444-943.000	BA	05/04/2021	5728	EQUIPMENT RENTAL	500.00
101-444-943.000	BA	05/12/2021	5765	EQUIPMENT RENTAL	(300.00)
101-448-921.000	BA	12/03/2020	5373	UTILITIES	(1,450.00)
101-448-921.000	BA	05/12/2021	5765	UTILITIES	585.00
101-448-921.000	BA	05/12/2021	5767	UTILITIES	240.00
101-448-943.000	BA	05/04/2021	5726	EQUIPMENT RENTAL	500.00
101-448-943.000	BA	05/12/2021	5765	EQUIPMENT RENTAL	(175.00)
101-850-715.000	BA	05/04/2021	5728	SOCIAL SECURITY	500.00
101-895-880.000	BA	11/24/2020	5363	COMMUNITY PROMOTIONS	1,921.50
101-895-880.000	BA	05/12/2021	5765	COMMUNITY PROMOTIONS	1,150.00
101-895-943.000	BA	05/04/2021	5728	EQUIPMENT RENTAL	(750.00)
101-966-999.207	BA	05/04/2021	5728	CONTRIB TO RECREATION	776.00



GL Number	JNL CODE	POST DATE	REF#	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
202-202-803.000	BA	12/23/2020	5444	INDEPENDENT AUDITOR SERVICES	720.00
202-451-707.000	BA	05/04/2021	5727	SAL/WAGES, PT	(1,000.00)
202-451-740.000	BA	01/13/2021	5485	OPERATING SUPPLIES	110.00
202-451-943.000	BA	05/04/2021	5727	EQUIPMENT RENTAL	(1,500.00)
202-452-706.000	BA	12/23/2020	5444	SALARY AND WAGES - HOURLY	(720.00)
202-452-706.000	BA	05/04/2021	5727	SALARY AND WAGES - HOURLY	1,420.00
202-452-706.100	BA	05/04/2021	5727	OVERTIME WAGES	125.00
202-452-707.000	BA	01/13/2021	5485	SAL/WAGES, PT	(460.00)
202-453-706.000	BA	05/04/2021	5727	SALARY AND WAGES - HOURLY	300.00
202-453-707.000	BA	05/04/2021	5727	SAL/WAGES, PT	(700.00)
202-453-943.000	BA	05/04/2021	5727	EQUIPMENT RENTAL	1,355.00
202-454-801.000	BA	01/27/2021	5519	PROFESSIONAL SERVICES	(92.00)
202-455-706.000	BA	05/04/2021	5727	SALARY AND WAGES - HOURLY	(500.00)
202-455-943.000	BA	05/04/2021	5727	EQUIPMENT RENTAL	(100.00)
202-459-706.000	BA	05/04/2021	5727	SALARY AND WAGES - HOURLY	(500.00)
202-460-740.000	BA	01/13/2021	5485	OPERATING SUPPLIES	350.00
202-460-740.000	BA	01/27/2021	5519	OPERATING SUPPLIES	92.00
202-460-943.000	BA	05/04/2021	5727	EQUIPMENT RENTAL	150.00
202-461-706.124	BA	05/04/2021	5727	US-10 ROADSIDE CLEAN-UP	125.00
202-461-706.126	BA	05/04/2021	5727	GRASS & WEEDS	100.00
202-461-706.132	BA	05/04/2021	5727	US-10 SWEEPING & FLUSHING	(100.00)
202-461-707.000	BA	05/04/2021	5727	SAL/WAGES, PT	(500.00)
202-461-943.000	BA	05/04/2021	5727	EQUIPMENT RENTAL	1,325.00
203-202-803.000	BA	12/23/2020	5444	INDEPENDENT AUDITOR SERVICES	720.00
203-451-740.000	BA	01/13/2021	5485	OPERATING SUPPLIES	150.00
203-451-930.000	BA	03/29/2021	5637	REPAIRS AND MAINTENANCE	150.00
203-451-930.000	BA	04/15/2021	5693	REPAIRS AND MAINTENANCE	362.00
203-451-943.000	BA	03/29/2021	5637	EQUIPMENT RENTAL	(150.00)
203-452-706.000	BA	01/13/2021	5485	SALARY AND WAGES - HOURLY	(450.00)
203-452-706.000	BA	04/15/2021	5693	SALARY AND WAGES - HOURLY	(512.00)
203-454-702.000	BA	12/23/2020	5444	SALARIES	(720.00)
203-460-740.000	BA	01/13/2021	5485	OPERATING SUPPLIES	300.00
203-460-740.000	BA	04/15/2021	5693	OPERATING SUPPLIES	150.00
207-000-699.101	BA	04/30/2021	5718	TRANSFER FROM GEN. FUND	776.00
207-751-707.000	BA	11/05/2020	5353	SAL/WAGES, PT	(600.00)
207-751-707.000	BA	11/05/2020	5354	SAL/WAGES, PT	600.00
207-751-707.000	BA	11/05/2020	5355	SAL/WAGES, PT	(600.00)
207-751-707.000	BA	03/10/2021	5617	SAL/WAGES, PT	(66.00)
207-751-707.000	BA	04/01/2021	5649	SAL/WAGES, PT	(417.00)
207-751-707.000	BA	04/15/2021	5693	SAL/WAGES, PT	(319.00)
207-751-707.000	BA	04/30/2021	5710	SAL/WAGES, PT	(12.00)
207-751-740.000	BA	01/13/2021	5487	OPERATING SUPPLIES	(320.00)
207-751-740.000	BA	04/30/2021	5718	OPERATING SUPPLIES	106.00
207-751-740.000	BA	05/11/2021	5764	OPERATING SUPPLIES	111.00
207-751-801.000	BA	02/10/2021	5562	PROFESSIONAL SERVICES	(755.00)
207-751-801.000	BA	03/10/2021	5615	PROFESSIONAL SERVICES	(245.00)
207-751-801.000	BA	03/10/2021	5617	PROFESSIONAL SERVICES	66.00
207-751-801.000	BA	04/01/2021	5649	PROFESSIONAL SERVICES	165.00
207-751-801.000	BA	05/11/2021	5764	PROFESSIONAL SERVICES	(165.00)
207-751-900.000	BA	03/10/2021	5615	PUBLISHING/PRINTING	(200.00)
207-751-921.000	BA	12/03/2020	5374	UTILITIES	1,100.00
207-751-921.000	BA	01/13/2021	5487	UTILITIES	320.00
207-751-921.000	BA	02/10/2021	5562	UTILITIES	755.00
207-751-921.000	BA	03/10/2021	5615	UTILITIES	500.00
207-751-921.000	BA	04/01/2021	5649	UTILITIES	252.00
207-751-921.000	BA	04/15/2021	5693	UTILITIES	216.00
207-751-921.000	BA	04/30/2021	5718	UTILITIES	670.00
207-751-921.000	BA	05/11/2021	5764	UTILITIES	210.00
207-751-921.100	BA	11/24/2020	5364	WATER USAGE FOR SPLASH PAD	(150.00)
207-751-921.100	BA	12/03/2020	5373	WATER USAGE FOR SPLASH PAD	(1,100.00)
207-751-921.100	BA	03/10/2021	5615	WATER USAGE FOR SPLASH PAD	(190.00)
207-751-921.100	BA	05/11/2021	5764	WATER USAGE FOR SPLASH PAD	(206.00)
207-751-922.100	BA	11/05/2020	5353	SPLASH PAD/ROOF/RISING TIDE PRO	600.00
207-751-922.100	BA	11/05/2020	5354	SPLASH PAD/ROOF/RISING TIDE PRO	(600.00)
207-751-922.100	BA	12/03/2020	5373	SPLASH PAD/ROOF/RISING TIDE PRO	1,100.00
207-751-922.100	BA	12/03/2020	5374	SPLASH PAD/ROOF/RISING TIDE PRO	(1,100.00)
207-751-930.000	BA	11/05/2020	5355	REPAIRS AND MAINTENANCE	600.00
207-751-930.000	BA	11/24/2020	5364	REPAIRS AND MAINTENANCE	150.00
207-751-930.000	BA	12/03/2020	5376	REPAIRS AND MAINTENANCE	500.00
207-751-930.000	BA	03/10/2021	5615	REPAIRS AND MAINTENANCE	135.00
207-751-930.000	BA	04/15/2021	5693	REPAIRS AND MAINTENANCE	103.00
207-751-930.000	BA	04/30/2021	5710	REPAIRS AND MAINTENANCE	12.00
207-751-930.000	BA	05/11/2021	5764	REPAIRS AND MAINTENANCE	50.00
207-751-930.200	BA	12/03/2020	5375	REPAIRS/MAIN. SPLASH PAD	500.00
207-751-930.200	BA	12/03/2020	5376	REPAIRS/MAIN. SPLASH PAD	(500.00)
207-751-943.000	BA	12/03/2020	5375	EQUIPMENT RENTAL	(500.00)
208-757-707.000	BA	02/10/2021	5562	SAL/WAGES, PT	(120.00)
208-757-801.000	BA	02/10/2021	5562	PROFESSIONAL SERVICES	120.00
208-757-801.000	BA	03/10/2021	5615	PROFESSIONAL SERVICES	20.00
208-757-921.000	BA	03/10/2021	5615	UTILITIES	(20.00)

GL Number	JNL CODE	POST DATE	REF#	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
209-202-803.000	BA	12/23/2020	5444	INDEPENDENT AUDITOR SERVICES	500.00
209-276-706.000	BA	12/23/2020	5444	SALARY AND WAGES - HOURLY	(500.00)
209-276-706.000	BA	04/30/2021	5710	SALARY AND WAGES - HOURLY	(719.00)
209-276-740.000	BA	04/30/2021	5710	OPERATING SUPPLIES	719.00
590-202-803.000	BA	12/23/2020	5444	INDEPENDENT AUDITOR SERVICES	400.00
590-537-729.000	BA	05/05/2021	5729	PERMITS AND FEES	(55.00)
590-537-740.000	BA	01/13/2021	5485	OPERATING SUPPLIES	1,200.00
590-537-740.000	BA	05/11/2021	5763	OPERATING SUPPLIES	(72.00)
590-537-741.000	BA	04/30/2021	5713	POSTAGE & SHIPPING	(140.00)
590-537-741.000	BA	05/11/2021	5762	POSTAGE & SHIPPING	(950.00)
590-537-801.000	BA	04/01/2021	5650	PROFESSIONAL SERVICES	460.00
590-537-801.000	BA	04/15/2021	5693	PROFESSIONAL SERVICES	33.00
590-537-801.000	BA	04/30/2021	5713	PROFESSIONAL SERVICES	35.00
590-537-801.000	BA	05/11/2021	5762	PROFESSIONAL SERVICES	8,402.00
590-537-807.000	BA	04/15/2021	5693	MEMBERSHIP AND DUES	153.00
590-537-840.000	BA	01/28/2021	5521	PHYSICALS/DRUG TESTING	100.00
590-537-840.000	BA	02/10/2021	5562	PHYSICALS/DRUG TESTING	25.00
590-537-840.000	BA	04/15/2021	5693	PHYSICALS/DRUG TESTING	30.00
590-537-840.000	BA	05/11/2021	5763	PHYSICALS/DRUG TESTING	27.00
590-537-850.000	BA	02/24/2021	5578	COMMUNICATIONS	500.00
590-537-850.000	BA	04/01/2021	5650	COMMUNICATIONS	(460.00)
590-537-850.000	BA	04/01/2021	5651	COMMUNICATIONS	325.00
590-537-850.000	BA	04/30/2021	5710	COMMUNICATIONS	255.00
590-537-850.000	BA	04/30/2021	5713	COMMUNICATIONS	105.00
590-537-850.000	BA	05/05/2021	5729	COMMUNICATIONS	55.00
590-537-860.000	BA	05/11/2021	5762	TRAVEL EXPENSES	(200.00)
590-537-900.000	BA	01/13/2021	5485	PUBLISHING/PRINTING	500.00
590-537-900.000	BA	05/11/2021	5763	PUBLISHING/PRINTING	45.00
590-537-930.000	BA	02/24/2021	5578	REPAIRS AND MAINTENANCE	(500.00)
590-537-930.000	BA	05/11/2021	5762	REPAIRS AND MAINTENANCE	(1,400.00)
590-537-932.000	BA	12/23/2020	5444	COMPUTERS/EQUIPMENT/IT	(400.00)
590-537-932.000	BA	04/01/2021	5651	COMPUTERS/EQUIPMENT/IT	(325.00)
590-537-932.000	BA	04/30/2021	5710	COMPUTERS/EQUIPMENT/IT	(1,500.00)
590-537-955.000	BA	01/28/2021	5521	MISCELLANEOUS EXPENSE	(100.00)
590-537-955.000	BA	04/30/2021	5710	MISCELLANEOUS EXPENSE	(500.00)
590-537-955.000	BA	05/11/2021	5762	MISCELLANEOUS EXPENSE	(85.00)
590-537-957.000	BA	04/30/2021	5710	EDUCATION AND TRAINING	(1,750.00)
590-538-730.000	BA	01/13/2021	5485	OUTSOURCED TESTING	600.00
590-538-730.000	BA	04/30/2021	5710	OUTSOURCED TESTING	(1,050.00)
590-538-730.000	BA	05/11/2021	5762	OUTSOURCED TESTING	420.00
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590-538-801.000	BA	11/24/2020	5365	PROFESSIONAL SERVICES	(550.00)
590-538-801.000	BA	05/11/2021	5762	PROFESSIONAL SERVICES	1,350.00
590-538-912.000	BA	11/24/2020	5365	LIABILITY INSURANCE	550.00
590-538-921.000	BA	04/30/2021	5710	UTILITIES	(905.00)
590-538-930.000	BA	02/10/2021	5562	REPAIRS AND MAINTENANCE	(25.00)
590-538-930.000	BA	05/11/2021	5762	REPAIRS AND MAINTENANCE	430.00
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590-539-702.000	BA	04/15/2021	5693	SALARIES	(216.00)
590-539-702.000	BA	05/11/2021	5762	SALARIES	(8,007.00)
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590-539-707.000	BA	01/13/2021	5485	SAL/WAGES, PT	(2,300.00)
590-539-740.000	BA	12/15/2020	5435	OPERATING SUPPLIES	(100.00)
590-539-930.000	BA	11/05/2020	5351	REPAIRS AND MAINTENANCE	500.00
590-539-930.000	BA	12/15/2020	5435	REPAIRS AND MAINTENANCE	100.00
590-539-930.000	BA	04/01/2021	5649	REPAIRS AND MAINTENANCE	1,000.00
590-539-930.000	BA	05/11/2021	5762	REPAIRS AND MAINTENANCE	40.00
591-202-803.000	BA	12/23/2020	5444	INDEPENDENT AUDITOR SERVICES	400.00
591-545-729.000	BA	04/30/2021	5713	PERMITS AND FEES	(103.00)
591-545-740.000	BA	12/23/2020	5444	OPERATING SUPPLIES	(400.00)
591-545-741.000	BA	05/05/2021	5729	POSTAGE & SHIPPING	(760.00)
591-545-801.000	BA	04/30/2021	5711	PROFESSIONAL SERVICES	(8,170.00)
591-545-807.000	BA	05/05/2021	5729	MEMBERSHIP AND DUES	705.00
591-545-850.000	BA	04/01/2021	5651	COMMUNICATIONS	210.00
591-545-850.000	BA	04/30/2021	5711	COMMUNICATIONS	145.00
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591-545-850.000	BA	05/05/2021	5729	COMMUNICATIONS	55.00
591-545-932.000	BA	12/11/2020	5412	COMPUTERS/EQUIPMENT/IT	(500.00)
591-545-932.000	BA	04/01/2021	5651	COMPUTERS/EQUIPMENT/IT	(210.00)
591-545-932.000	BA	05/11/2021	5762	COMPUTERS/EQUIPMENT/IT	(410.00)
591-545-955.000	BA	12/11/2020	5412	MISCELLANEOUS EXPENSE	500.00
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591-546-732.000	BA	04/30/2021	5711	CHLORINE/TREATMENT CHEMICALS	7,325.00
591-546-740.000	BA	04/30/2021	5711	OPERATING SUPPLIES	700.00
591-546-740.000	BA	05/05/2021	5730	OPERATING SUPPLIES	25.00
591-546-740.000	BA	05/11/2021	5762	OPERATING SUPPLIES	410.00
591-548-702.000	BA	03/29/2021	5637	SALARIES	(1,060.00)
591-850-724.000	BA	03/29/2021	5637	WORKMENS COMPENSATION	1,060.00
661-202-803.000	BA	12/23/2020	5444	INDEPENDENT AUDITOR SERVICES	200.00
661-599-740.000	BA	12/23/2020	5444	OPERATING SUPPLIES	(200.00)

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BUDGET AMENDMENT DETAIL REPORT FOR City of Evert  
Post Dates: 11/01/2020 to 05/12/2021

Page: 6/6

GL Number	JNL CODE	POST DATE	REF#	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
661-599-740.000	BA	04/15/2021	5695	OPERATING SUPPLIES	(5,350.00)
661-599-740.000	BA	04/30/2021	5710	OPERATING SUPPLIES	(100.00)
661-599-801.000	BA	04/15/2021	5695	PROFESSIONAL SERVICES	5,350.00
661-599-801.000	BA	04/30/2021	5710	PROFESSIONAL SERVICES	100.00
661-599-801.000	BA	05/11/2021	5763	PROFESSIONAL SERVICES	2,400.00
661-599-930.000	BA	12/03/2020	5373	REPAIRS AND MAINTENANCE	(1,500.00)
661-599-930.000	BA	05/11/2021	5763	REPAIRS AND MAINTENANCE	(2,400.00)
661-599-930.100	BA	12/03/2020	5373	PREVENTATIVE MAINTENANCE	1,500.00

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 DB: CITY OF EVART

CHECK REGISTER FOR CITY OF EVART  
 CHECK DATE FROM 05/03/2021 - 05/17/2021

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 751 VENDOR					
05/03/2021	751	38457	1133	80TH AVE. REFINISHING	2,130.00
05/03/2021	751	38458	AWWA	AMERICAN WATER WORKS ASSOCIATION	361.00
05/03/2021	751	38459	1141	BS&A SOFTWARE, INC	1,268.00
05/03/2021	751	38460	350	CHARGE POINT	314.00
05/03/2021	751	38461	1048	CHROUCH COMMUNICATIONS	400.00
05/03/2021	751	38462	999	CITY OF EVART AIRPORT RENT	600.00
05/03/2021	751	38463	0024	CONSUMERS ENERGY	7,391.37
05/03/2021	751	38464	1134	ED HROSTOWSKI	100.00
05/03/2021	751	38465	0761	ELHORN ENGINEERING CO	8,078.80
05/03/2021	751	38466	0488	FERGUSON SUPPLY COMPANY	16.07
05/03/2021	751	38467	2025	JOHNSON SEPTIC SERVICES	200.00
05/03/2021	751	38468	0751	MARTIN'S FLAG COMPANY	969.00
05/03/2021	751	38469	425	MICHIGAN STATE POLICE	800.00
05/03/2021	751	38470	0585	MWEA	77.00
05/03/2021	751	38471	0597	PVS TECHNOLOGIES, INC	8,512.81
05/03/2021	751	38472	2050	REED COUNTRY REPAIR, LLC	250.00
05/03/2021	751	38473	2035	SINGLESOURCE	242.34
05/03/2021	751	38474	0903	STANDARD INSURANCE CO.	477.89
05/03/2021	751	38475	1784	VERIZON WIRELESS	460.17
05/03/2021	751	38476	1803	XEROX CORPORATION	278.33
05/03/2021	751	570 (A)	1858	AFFORDABLE PRINTS	32.00
05/03/2021	751	571 (A)	328	CHARTER/SPECTRUM	756.85
05/03/2021	751	572 (A)	1978	DVORACEK, SARAH	40.00
05/03/2021	751	573 (A)	994	FLACHS, MICHAEL	40.00
05/03/2021	751	574 (A)	1419	JOHN BEAM JR.	40.00
05/03/2021	751	575 (A)	1330	MARTIN, DALE	40.00
05/03/2021	751	576 (A)	907	MR. ELECTRIC OF CNTRL MICH & SAGINA	2,958.71
05/03/2021	751	577 (A)	1501	MUCZYNSKI, PATRICK	40.00
05/03/2021	751	578 (A)	314	PATRICK MCCLURE	49.99
05/03/2021	751	579 (A)	1069	PEPPER LOCKHART	40.00
05/03/2021	751	580 (A)	1730	SCOTLAND OIL COMPANY, INC.	650.19
05/03/2021	751	581 (A)	0740	USA BLUE BOOK	826.87
05/03/2021	751	582 (A)	0221	WHITE LAW OFFICE	2,916.67
05/03/2021	751	583 (A)	1970	WILSON, MARK	20.00
05/03/2021	751	584 (A)	469	ZINGER, ADAM	40.00
05/05/2021	751	38477	0024	CONSUMERS ENERGY	3,984.43
05/05/2021	751	38478	0751	MARTIN'S FLAG COMPANY	187.23
05/05/2021	751	38479	796	RCB CONTRACTING	15,833.34
05/05/2021	751	585 (E)	1827	FIRST BANKCARD	4,108.48
05/05/2021	751	586 (E)	1827	VOID	0.00
05/17/2021	751	38480	966	ALRO STEEL	220.07
05/17/2021	751	38481	345	APEX SOFTWARE	235.00
05/17/2021	751	38482	1135	BAKER TILLY MUNICIPAL ADVISORS, LLC	16,500.00
05/17/2021	751	38483	0028	CITY OF EVART	608.16
05/17/2021	751	38484	0024	CONSUMERS ENERGY	2,704.03
05/17/2021	751	38485	0510	CUMMINS BRIDGEWAY, LLC	2,677.02
05/17/2021	751	38486	0657	DDA-CITY OF EVART	20,000.00
05/17/2021	751	38487	0576	DTE ENERGY	495.69
05/17/2021	751	38488	1717	ELECTIONSOURCE	43.00
05/17/2021	751	38489	0722	ELLEN'S EQUIPMENT, INC	3,806.40
05/17/2021	751	38490	1766	EVART PARTS PLUS	335.74
05/17/2021	751	38491	1025	FILE SAFE, INC	53.50
05/17/2021	751	38492	0677	HOMETOWN HARDWARE	234.55
05/17/2021	751	38493	1439	MENARDS - BIG RAPIDS	433.17
05/17/2021	751	38494	1285	MICH HISTORICAL PRESERVATION NETWOR	150.00
05/17/2021	751	38495	0739	OSCEOLA-LAKE CONSERVATION	1,150.00
05/17/2021	751	38496	0255	PIONEER GROUP	223.66
05/17/2021	751	38497	0579	PREIN & NEWHOF, P.C.	1,200.00
05/17/2021	751	38498	1806	REPUBLIC SERVICES #239	9,896.83
05/17/2021	751	38499	1980	SLC METER, LLC	123.52
05/17/2021	751	38500	0129	SMITH LUMBER CO	582.95
05/17/2021	751	38501	1803	XEROX CORPORATION	44.91
05/17/2021	751	587 (E)	1043	LINGO	207.27
05/17/2021	751	588 (A)	1456	AMERICAN SPECIALTY PRODUCTS	387.19
05/17/2021	751	589 (A)	921	DRUG SCREEN PLUS	90.00
05/17/2021	751	590 (A)	1757	MAURER'S TEXTILE RENTAL	407.96
05/17/2021	751	591 (A)	1730	SCOTLAND OIL COMPANY, INC.	2,062.08
05/17/2021	751	592 (A)	450	SHADES OF GREEN LANDSCAPING	4,934.00

751 TOTALS:

Total of 68 Checks:	135,338.24
Less 1 Void Checks:	0.00
Total of 67 Disbursements:	135,338.24

## AGENDA REPORT

To: Honorable Mayor Emerick & Council Members  
From: Sarah Dvoracek, City Manager  
Date: May 14, 2021  
Re: Attitude Wellness, LLC (aka Lume Cannabis) Renewal Marihuana Applications  
(Provisioning, Processor, and Grow Licenses)

For the Agenda of May 17, 2021

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**Background.** The city received three renewal marihuana applications for Attitude Wellness, LLC for their provisioning, processor, and grow licenses. All three licenses are set to expire on May 18, 2021.

As required in the city's ordinance, Attitude Wellness, LLC provided all requested documents and payment of fees except the third-party effluent tests for wastewater runoff, stormwater runoff, and air quality reports. Our ordinance states for the renewal process, *"each marihuana facility licensee must provide third-party stormwater runoff and air quality reports that detail the facility's aggregate toxic effect on the surrounding air and water resources and each marihuana facility licensee must provide a third-party effluent test to the city manager that details the aggregate toxic effect from all pollutants contained in a facility's wastewater runoff."*

Attitude Wellness contacted me regarding the effluent testing required in the ordinance and asked for guidance. Our ordinance is written very vague regarding possible contaminants. After speaking with Trace Analytical Laboratories for their recommendations on the pollutants, they recommended we customize a list of pollutants depending on Attitude Wellness's practices and processes. In March of 2021, the Department of Environment, Great Lakes, and Energy (EGLE) published guidance on cannabis and the environment including a list of required contaminants for testing of the wastewater. However, it is in the city's best interest to receive expert advice on requiring any additional testing for pollutants that may be harmful to our sewer lagoon system. Also, we may have to require the testing be done more frequently depending on the results, the expansions of the grow facility, and overall evolving processes in the industry.

**Issues & Questions Specified.** City staff, Trace Analytical Laboratories, and Lume representatives have a meeting scheduled for Wednesday to discuss a plan for testing requirements. Cannabis cultivation and processing is expanding, and we must follow the requirements from EGLE but also create a plan forward to help protect our sewer lagoon system and water quality. The materials included in the renewal application are protected under the Freedom of Information Act.

**Alternatives.**  
NA

**Financial Impact.** Attitude Wellness, LLC has submitted their \$15,000.00 license renewal fees to the city. Attitude Wellness, LLC does not have any outstanding balances owed to the city.

*Recommendation.* I am recommending the city council approve all three renewal licenses, provisioning, processor, and grow licenses **conditionally** until the city receives effluent tests results within 30 days.

*Attachments.*

1. EGLE Cannabis and the Environment (FAQ)



## CANNABIS AND THE ENVIRONMENT

### Frequently Asked Questions (FAQ)



Cannabis cultivation and processing are expanding, as hemp and both recreational and medical marijuana products are being legalized across the country. As part of this expansion, it is important to determine what environmental regulations may apply. The Michigan Department of Environment, Great Lakes, and Energy (EGLE) has put together answers to these frequently asked questions to aid in the understanding of these regulations.

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## GENERAL

### 1. What impact does the cannabis industry have on the environment?

Across the cannabis industry, there is the potential for significant adverse environmental impacts. Cultivation of cannabis can result in impacts to water quality, emissions of air pollutants, degradation of soils, and increased water withdrawals. The processing of cannabis into the final consumer products may result in additional impacts to water quality and air quality, and the generation of potentially hazardous waste streams. The electricity demands of many indoor operations, as well as the transportation of cannabis products throughout the industry, can result in additional adverse environmental impacts. Fortunately, many of these adverse impacts can be avoided or reduced by utilizing environmental best management practices. It is the responsibility of the cannabis industry to abide by these best management practices and to operate in compliance with existing environmental regulations to minimize their overall environmental footprint.



## AIR

### 2. What air pollutants are emitted by the cannabis industry?

Volatile organic compounds (VOCs) are emitted during the cultivation and processing of cannabis. Emissions of these compounds naturally occur during plant growth. VOC emissions may also occur during the processing of cannabis plants due to evaporation of solvents or other volatile chemicals used during extraction processes. VOC emissions are of concern due to their potential to react with nitrogen oxides in the atmosphere and form ground-level ozone. For more information on ground-level ozone and its impact on human health and the environment, visit the [EGLE Ozone webpage](#).

### 3. What can be done to reduce air quality impacts from cannabis operations?

Installing building-wide filtration is recommended to reduce the amount of air pollutants emitted to ambient air. Activate carbon filtration is one of the most used filtration technologies and is effective in reducing VOC emissions and may aid in the reduction of odors. The use of building-wide filtration should be paired with negative building pressure to ensure that air is moving through the control system before leaving the building. For extraction processes, the use of proper chemical management practices and closed loop extraction systems can minimize VOC emissions due to evaporative losses.

### 4. Do I need an air use permit to grow cannabis?

The Air Quality Division does not require an air use permit, also known as a Permit to Install (PTI), for the growing of cannabis because VOC emission rates from cannabis have not been established. Studies of VOC emissions from cannabis are ongoing. The applicability of Michigan's Air Pollution Control Rules may change as more information becomes available.

Other activities associated with the growing and processing of cannabis may require an air use PTI. For example, a grow facility may need to build a power plant or install emergency generators. Power plants, emergency generators, essential oil extraction, and other equipment may require a PTI. Contact the Environmental Assistance Center to speak with an expert who can assist you in determining if a PTI is required.

### 5. Do I need an air use permit to extract oils, waxes, terpenes, THC, CBD, etc. from cannabis?

The Air Quality Division issues permits to cannabis companies that use essential oil extraction. If your essential oil extraction process uses volatile chemicals, then you may need an air use permit. If your essential oil extraction process does not use chemicals or heat, then the process may not need an air use permit. For example, the cold-press extraction process uses mechanical pressure to squeeze fluids from plant material. However, if you use heat or solvents to process the cold-press extract, you probably need an air use permit. Contact the EGLE Environmental Assistance Center to speak with an expert who can guide you through the permit application process.



**6. What can be done to mitigate or eliminate cannabis odors?**

Odor reduction technologies that may be utilized at cannabis facilities include activated carbon filtration, ozone generation control, as well as misters, foggers, and vaporizers. The most effective odor control option can depend on the activities of the cannabis facility. Generally, activated carbon filtration is recommended due to its known effectiveness in removing volatile organic compounds and other gaseous contaminants from the air stream.

**7. Do I need an air use permit to install an odor control system?**

There are some odor control technologies that may require a permit to install (PTI) to operate. Odor control systems that inject chemicals through mechanisms such as a spray, mist, or vapor may be required to obtain a PTI. In addition, if your odor control system creates ozone to destroy odors, you may need a permit. On the other hand, if your odor control system removes (rather than destroys) odor-causing chemicals before they leave the building, such as an activated carbon odor control system, you do not need an air use PTI. Contact the EGLE Environmental Assistance Center to speak with an expert who can assist you in determining if a PTI is required.

**8. Where can I find more information on air use permits and the permitting process?**

The [EGLE Air Permits page](#) contains information on the process of applying for and obtaining a permit to install. You may also find additional information on permitting of the cannabis industry at [Michigan.gov/EGLECannabis](https://Michigan.gov/EGLECannabis).

**9. Who should I contact about cannabis odors from a residential property?**

Odors originating from cultivation, processing, or use of cannabis products at residential properties will be handled by the municipality at this time. EGLE is currently in the process of developing guidance for municipalities on handling odor complaints from marijuana facilities.

**10. Who should I contact about cannabis odors originating from an industrial facility?**

The authority that will handle odors from industrial cannabis sources will vary based on the type of source and whether it is permitted by the EGLE Air Quality Division. Odor complaints from hemp facilities will be managed by the Michigan Department of Agriculture and Rural Development (MDARD) and should be referred to the MDARD Right to Farm Program. Odor complaints originating from industrial-scale cultivation and/or processing of marijuana products that do not have an air use permit will be referred to the municipality. Complaints related to odors originating from sources that do have an air use permit will be handled by EGLE.

**11. Where can I find more information on air issues associated with marijuana operations?**

The [Protecting Air Quality when Growing and Processing Marijuana](#) has information about many air-related issues, including more specific information on air permitting and when an air permit is required.



## WASTE

### 12. Can I mix 50% food waste with my marijuana waste to make it “unusable and unrecognizable?”

Yes. You can mix any solid waste that is not a hazardous waste with marijuana plant waste to make it “unusable and unrecognizable.”

### 13. Can I send my marijuana plant waste to a compost facility?

Yes, but only if the following apply:

1. The compost facility is registered with EGLE.
2. The compost facility has obtained approval from EGLE’s Composting Program to take marijuana waste.
3. The marijuana waste has been made “unusable and unrecognizable” with 50% inert organic materials that can be easily composted by the composting facility.
4. There are no residual chemicals from the processing of the marijuana left on or in the marijuana waste (i.e., liquid butane, liquid carbon dioxide, etc.).

Note: If off-gassing residual chemicals from the marijuana plant waste before any disposal option, permits through EGLE’s Air Quality Division may be required.

### 14. Can I compost my marijuana waste to utilize in my own marijuana growing operation?

Yes, but only if the following apply:

1. There are no residual chemicals present in the marijuana waste.
2. The marijuana waste is completely contained within a composting container, within a building, or under a roof on top of a cement pad.
  - a. If composting outside without cover, approval through Marijuana Regulatory Agency (MRA) and EGLE is required before composting begins. Depending on the scale and type of materials being composted, EGLE may require the facility to obtain a Compost Facility Registration through EGLE’s Composting Program.
3. All the finished compost product is utilized in the growing operation or is properly disposed of in accordance with MRA rules and regulations.
4. Michigan’s MRA has approved the use of the finished material in the growing operation.

### 15. What does a composting site need to do to be approved to take marijuana waste materials?

Any Registered Composting Facility may seek approval to accept this waste by providing detailed answers to the questions in Compost Plan for Marijuana Waste ([Attachment 2](#)) and submitting them to Aaron Hiday, Compost Program Coordinator, at [HidayA@Michigan.gov](mailto:HidayA@Michigan.gov).

### 16. Can I compost my own marijuana waste or the marijuana waste of others to sell the finished compost?

Yes, but you must obtain a Compost Facility Registration and be approved to compost marijuana waste through EGLE’s Composting Program. The marijuana waste will still be required to be mixed with 50% inert organic materials to make it “unusable and unrecognizable.”



**17. Where can I find more information on waste issues associated with marijuana operations?**

The [Solid Waste and Hazardous Waste Regulations for Growing and Processing Marijuana](#) has information about many waste-related issues, including definitions for particular wastes and what can be done with those wastes.

**WATER****18. If I am just watering plants and collecting runoff water, why is it wastewater? Isn't it considered just agricultural water?**

The process of growing marijuana often includes various fertilizers and nutrients that are added to the plants and consequently the wastewater that is produced. Especially in situations where reverse osmosis is utilized, those fertilizers, nutrients, etc. can become concentrated and create wastewater that exceeds water quality standards. A permit to process wastewater through the Groundwater Discharge Permit Program will include monitoring for parameters of concern to ensure protection of groundwater and safe drinking water.

**19. Do I need to complete a Groundwater Discharge Permit Application?**

Yes. All marijuana grow facilities that plan on discharging to the ground or groundwater should fill out a Groundwater Discharge Permit Application. If the proposed discharge requires a permit, the EGLE Groundwater Permits Unit will assess the application and issue the appropriate permit. If the discharge qualifies for an exemption, the exemption can be processed based on the information provided through the permit application. Both situations require an application to be completed.

**20. Which water permit application should I fill out and where can I find it?**

All applications can be found on [MiWaters](#), EGLE's wastewater permitting database. A 2210(y) application should be completed. This is not the guaranteed permit category, but it enables us to gather more information for assessment of the appropriate category. Based on other information we have received from marijuana growing facilities, the 2210(y) permit is applicable. The application can be found on [MiWaters](#), click "Start New Form" and search for 2210(y) under Form Name. The application is called "Groundwater Discharge Permit Application Site Specific Authorization: Rule 323.2210(y)."

**21. Will you advise me on the treatment and/or discharge systems I need for my wastewater?**

No. The EGLE Groundwater Permits Unit cannot advise the facility on the system needed for the wastewater. It is the facility's responsibility to propose a treatment and/or discharge system. The permit writer and technical staff, consisting of soil scientists and hydrogeologists, will review the application, analyze the site conditions, and set permit limits based on the treatment and/or discharge methods proposed.

**22. Is wastewater oil extraction allowed to be discharged?**

No. Wastewater from oil extraction would not be permitted with an EGLE groundwater discharge permit due to high levels of pollutants found in the waste stream. If oil extraction occurs at the facility, the wastewater must be disposed of as hazardous waste.



**23. Do I need to sample the wastewater?**

Yes, especially in the cases where reverse osmosis (RO) is being utilized. The RO backwash water should be tested for the parameters in the “Part 22 Effluent and Groundwater Characterization Requirements for RO Wastewater” document (Attachment 1). Please note that samples must be tested according to the EPA Analytical Method or SW-846 method listed for each parameter.

**24. On the wastewater permit application, it asks for additives. What is considered an additive?**

Anything added to the wastewater at any point is considered an additive according to the Part 22 Groundwater Rules. This would include any chemicals used, fertilizers, nutrients, etc. Please list all additives used on the Groundwater Discharge Application. Please be advised that you may be contacted to fill out additional additive forms, if necessary, based on the additives used.

**25. If I have bathrooms in my facility, does that wastewater need to be separated?**

It is not required, but it is suggested that the sanitary sewage be plumbed separately from the process wastewater. A permit obtained from the local health department would be needed to cover the sanitary sewage discharge.

**26. If my facility uses floor drains, how is wastewater amount measured?**

All wastewater needs to be accounted for, including floor drains. When listing the gallons per day (GPD) and gallons per year (GPY) on the application, keep in mind that these are maximum values for peak discharge.

**27. If my facility wants to utilize pump and haul, do I need a Groundwater Discharge Permit?**

No. If there is no discharge to the ground or groundwater, then a Groundwater Discharge Permit will not be required. However, please note that marijuana wastewater is considered a Liquid Industrial By-Product and needs to be stored and managed according to the Natural Resources and Environmental Protection Act (NREPA), 1994 PA 145, Part 121 statute. The wastewater/Liquid Industrial By-Product needs to go to a designated facility for treatment and/or disposal and needs to be pumped by a [licensed industrial waste hauler](#).

**28. Where can I find more information on water issues associated with marijuana operations?**

The [Protecting Water Resources When Growing and Processing Marijuana Guidance](#) has information about many water-related issues, including water use, land use particularly related to wetlands, and more about wastewater.

**MORE INFORMATION**

EGLE Cannabis Web Site: [Michigan.gov/EGLECannabis](https://Michigan.gov/EGLECannabis)

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations.



## Attachment 1

**Part 22 Effluent and Groundwater Characterization Requirements for RO Wastewater  
Environmental Reporting Limits for EGLE Laboratory**

Metals	Chemical Abstract Service Number	Water Reporting Limits (ug/L)	EPA Analytical Method or SW 846	R323.2222 Discharge Standard (ug/L)
Aluminum	7429905	5	200.8/6020A	25
Antimony	7440360	1	200.8/6020A	3
Arsenic	7440382	1	200.8/6020A	5
Barium	7740393	5	200.8/6020A	1000
Beryllium	7440417	1	200.8/6020A	2
Boron	7740428	20	200.7/6010C	250
Cadmium	7740439	0.2	200.8/6020A	2.5
Calcium	8047594	1000	200.7/6010C	
Chromium	7740473	1	200.8/6020A	50
Cobalt	7740484	5	200.8/6020A	20
Copper	7740508	1	200.8/6020A	500
Iron	7439896	20	200.7/6010C	300
Lead	7439921	1	200.8/6020A	2
Lithium	7439932	10	200.7/6010C	85
Magnesium	7439954	500	200.7/6010C	200,000
Manganese	7439965	5	200.8/6020A	50
Mercury	7439976	0.2	245.1/7470A, 7471A	1
Molybdenum	7439987	5	200.8/6020A	36.5
Nickel	7440020	2	200.8/6020A	50
Potassium	7440097	200	200.7/6010C	
Selenium	7782492	1	200.8/6020A	25
Silver	7440224	0.2	200.8/6020A	17
Sodium	17341252	1000	200.7/6010C	230,000
Strontium	7740246	5	200.8/6020A	2300
Thallium	7740280	2	200.8/6020A	1
Titanium	7440326	5	200.8/6020A	
Vanadium	7740622	2	200.8/6020A	2.2
Zinc	7740666	5	200.8/6020A	1200



Non Metals	Chemical Abstract Service Number	Water Reporting Limits (ug/L)	EPA Analytical Method or SW 846	R323.2222 Discharge Standard (ug/L)
Alkalinity, Bicarbonate		10,000	2320B	
Ammonia	7664417	10	350.1	5000 (TIN)
Chloride	168870006	1000	325.2/4500CL-E	250,000
Cyanide, Total	57125	5	ASTM/D7284	100
Hardness (Ca <sub>2</sub> CO <sub>3</sub> )		1000	2340B	
Nitrate	14797558	10	353.2	5000 (TIN)
Nitrite	14797650	10	353.2	500 (TIN)
pH		0.1 s.u.	4500-H /9045/150.1	6.5 - 9.0 s.u.
Phosphorus, Total	7723140	10	365.4/365.1	1000
Residue (TDS)		20,000	2540C	
Sulfate	14808798	5000	375.2	250,000





MICHIGAN DEPARTMENT OF  
ENVIRONMENT, GREAT LAKES, AND ENERGY

## COMPOST PLAN FOR MARIJUANA WASTE

Registered Composting Facilities must submit a complete and thorough Compost Plan for Marijuana Waste for approval to accept this waste. Submit the plan to Aaron Hiday, the Michigan Department of Environment, Great Lakes, and Energy's Compost Program Coordinator, at [HidayA@Michigan.gov](mailto:HidayA@Michigan.gov).

1. How will your facility document the amount of mixed marijuana waste received on-site?
2. Will accepting marijuana waste dramatically increase organics on-site?
3. How will your facility document that all marijuana waste arriving on-site has been made unusable and unrecognizable?  
**NOTE:** EGLE recommends that you request a list of materials and methods used to mix the marijuana waste from any facilities you receive that waste from as part of your documentation.
4. Are materials being mixed with the marijuana waste safe for your composting operation?  
☐ Yes ☐ No Explain:
5. Your facility must be able to handle the planned increased amounts of organics at your compost facility. What equipment does your facility use to create finished compost?



6. Marijuana waste that comes from a facility that conducts oil extraction may contain chemical residues. These residues may negatively impact your composting activities. How will your facility ensure the marijuana waste does not contain chemical residuals?
  
7. Marijuana production is a year-round process in the State of Michigan. A single annual test of finished compost containing marijuana waste will not be adequate to ensure the final product is not compromised for most compost facilities. What type of test, and how often will your facility test finished compost? Include test plan, if available.
  
8. Due to the higher possible risks of accepting marijuana waste materials, a basic soil test on finished products will no longer be adequate. What parameters will your facility test for in the finished compost produced on-site?  
**NOTE:** Visit [Michigan.gov/EGLECompost](https://www.michigan.gov/EGLECompost) for basic recommended testing parameters.
  
9. Please describe how your composting facility physically prevents the public from accessing areas where marijuana waste may be stored.

Please submit an updated sitemap(s) displaying property boundaries and any security measures in place at your composting facility. The site map(s) should also meet all requirements listed in the [Compost Registration Form](#).

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations.



## AGENDA REPORT

To: Honorable Mayor Emerick & Council Members  
From: Sarah Dvoracek, City Manager  
Date: May 11, 2021  
Re: Request to Purchase New Server for City Hall

For the Agenda of May 17, 2021

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**Background.** In 2014, we purchased our current server from I.T. Right. I.T. Right is the company the city contracts for all of our information technology. City hall has been operating on our current server for seven years. The average life of a server is typically five years before max storage capacity is reached. The server allows the city computers to access shared data.

**Issues & Questions Specified.** On May 11, 2021, I.T. Right called to inform us our server is reaching its limit, and because of this, the server is sending error messages back to I.T. Right. After speaking with I.T. Right, they advised it would be in the city's best interest to update our server to continue daily operations without any issues. The total cost of purchasing a new server for city hall would be \$5,426.30, see attachment 1.

**Alternatives.** Do not purchase a new server and continue operating to the best of our ability with the old server.

**Financial Impact.** This expense was not budgeted; however, this would be in the city's best interest for continuing daily operations. The cost of the server would be shared by all three funds; general, sewer and water.

**Recommendation.** Please approve the attached proposal in the amount of \$5,426.30.

**Attachments.**

1. Quote for a new server from I.T. Right

# I.T. RIGHT

**Information Technology Solutions that  
Work for Local Government**

5815 East Clark Rd Suite G  
Box 160  
48808 Bath  
United States

**Q U O T E**

**Number** ITRQ19677

**Date** May 11, 2021

**Sold To**

**Evart, City-Osceola**  
Pepper Lockhart  
5814 100th Ave  
49631 Evart

**Ship To**

**Evart, City-Osceola**  
Pepper Lockhart  
5814 100th Ave  
49631 Evart

**From The Desk Of**



**R Allen**

855-487-4448 ext 5

rallen@itright.com

**Phone** 231-388-0212

**Fax**

**Phone** 231-388-0212

**Fax**

Here is the quote you requested.

Terms	P.O. Number	Ship Via
-------	-------------	----------

Line	Qty	Description	Unit Price	Ext. Price
1	1	Server Basic:  Quad-Core Intel® Xeon® Processor E3-1220 v6 3.00GHz 8MB Cache (72W) Supermicro SNK-P0046A4 Heatsink Supermicro X11SSL-CF - uATX - Intel® C232 Chipset - 6x SATA/SAS - LSI 3008 12Gb/s SAS3 - Dual Intel® 1-Gigabit Ethernet (RJ45) SAMSUNG 16GB PC4-19200 2400MH Supermicro SuperChassis 733TQ-665B - Mid-Tower - 4 x 3.5" SAS/SATA - 665W 2 x 256GB Micron M1100 2.5" SATA 6.0Gb/s Solid State Drive LG 24x Super Multi DVD+/-RW with M-DISC (SATA) Microsoft Windows Server 2019 Standard (16-core) System Assembly and Testing (Pedestals and Workstations) 3 Year Advanced Parts Replacement Warranty	\$2,600.00	\$2,600.00
2	2	4TB Sata	\$285.00	\$570.00
3	1	APC by Schneider Electric Smart-UPS C 1000VA LCD 120V with SmartConnect - External - 3 Hour Recharge - 9.20 Minute Stand-by - 120 V AC Input - 120 V AC Output - 8 x NEMA 5-15R	\$336.30	\$336.30
4	16	Labor	\$150.00	\$2,400.00
5		20% Discounted Labor		-\$480.00
6		File Server		

\* For orders over \$5000, payment for the hardware/software is required prior to processing the order.

Thanks for choosing I.T. Right!

Line	Qty	Description	Unit Price	Ext. Price
Please contact me if I can be of further assistance.			<b>SubTotal</b>	\$5,426.30
			<b>Tax</b>	\$0.00
			<b>Shipping</b>	\$0.00
			<b>Total</b>	<b>\$5,426.30</b>

*\* For orders over \$5000, payment for the hardware/software is required prior to processing the order.*

## AGENDA REPORT

To: Honorable Mayor Emerick & Council Members  
From: Pepper Lockhart, Finance Director/ Treasurer  
Date: May 12, 2021  
Re: Request to maintain the Evert Area Joint Fire Department Financials

For the Agenda of May 17, 2021

Background. In April, Fire Chief Shane Helmer approached the city to figure out how much it would cost the Evert Area Joint Fire Department if the city maintained all their financial records. This includes their payroll, invoices and any monthly, quarterly and annual reports. Since the city already has the BS&A Software programs in place to complete this task, it seems logical the city can help the fire department maintain their books.

Issues & Questions Specified. After researching the fire department's financials, I calculated a monthly fee of \$300. The fire board accepted the city's proposal of \$300. I advised them we would do this at the beginning of a new fiscal year July 1, 2021 if council approved. To initially set up the fire department will take some extra time but once their information is inputted into the system it should be a streamline process.

Alternatives.

1. Do nothing

Financial Impact. The City will receive \$300 per month, this amount is to cover wages and benefits calculated at 2-3 hours per week.

Recommendation. It is my recommendation to accept the request from Evert Area Joint Fire Department to maintain their financial records for \$300 per month.

Attachments.

N/A



**CITY COUNCIL**

**CITY OF EVART  
County of Osceola, Michigan**

**RESOLUTION NO. 2021-13**

**A RESOLUTION ADOPTING A BUDGET FOR THE CITY OF EVART FISCAL YEAR  
2021-2022 GENERAL APPROPRIATIONS ACT**

**WHEREAS**, this resolution shall be known as the City of Evart Fiscal Year 2021-2022 General Appropriations Act. This resolution is in accordance with the City Charter Section 7.5-"Adoption of the Budget"; and

**WHEREAS**, pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on May 10, 2021 and a public hearing on the proposed budget was held on May 17, 2021; and

**WHEREAS**, the City of Evart Council shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll and allocated millage of 14.5539 mills for City of Evart Operations, voter authorized millage of .9702 for City of Evart Library Operations and voter authorized millage of 1.8000 for the City of Evart Police Millage; and

**WHEREAS**, the City of Evart Council adopts the 2021-2022 fiscal year budgets for the various funds by Department. City officials responsible for the expenditures authorized in the budget may expend City funds up to, but not to exceed, the total appropriation authorized for each Department, and make transfers among the various line items/activities contained in the Department appropriations. Total Fund Budgets may not be amended without Council specifications and approval; and

**WHEREAS**, pursuant to MCLA 41.75, all claims (bills) against the City shall be approved by the City Council prior to being paid. The City Manager and Treasurer may pay certain bills prior to approval by the City Council to avoid late penalties, service charges, interest, and payroll in accordance with the approved salaries and hourly rates adopted in this Appropriations Act. The City Council shall receive a list of claims (bills) paid prior to the next Council meeting; and

**WHEREAS**, estimated total revenues and expenditures for the various funds of the City of Evert are:

\*Funds 207,208 & 209 are funded by the General Fund.

Fund	Revenue	Appropriations	Net
General-101	\$ 1,161,400.00	\$ 1,128,900.00	\$32,500.00
Major Streets -202	\$ 245,600.00	\$ 170,000.00	\$75,600.00
Local Streets -203	\$ 132,300.00	\$ 131,900.00	\$400.00
Other Park/Recreation-207	\$ 19,400.00	\$ 19,400.00	\$ -
Riverside Campground-208	\$ 12,400.00	\$ 12,400.00	\$ -
Cemetery-209	\$ 57,600.00	\$ 51,900.00	\$5,700.00
Library-271	\$ 30,500.00	\$ 30,500.00	\$ -
Sewer -590	\$ 756,700.00	\$ 756,700.00	\$ -
Water-591	\$ 1,052,000.00	\$ 1,052,000.00	\$ -
Equipment-661	\$ 184,900.00	\$ 184,300.00	\$600.00

**WHEREAS**, the City Treasurer shall provide the City Council at the Council Meeting immediately following the end of each fiscal quarter and at the final Council meeting of the fiscal year, a report of the fiscal year to date Revenue/Expense Report compared to the budgeted amounts in the various funds of the City, Balance Sheet and Fund Balance Report; and.

**WHEREAS**, council has determined that the fund balance will not drop below 30% of total fund expenditures in each budgeted fund ; and

**WHEREAS**, whenever it appears to the City Manager or Treasurer that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the City Manager or Treasurer shall present to the City Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

**NOW, THEREFORE, BE IT RESOLVED**, that Evert City Council attests to the existence of, and commits to, approving the budget of \$3,538,000.00.

The above resolution was offered by Member \_\_\_\_\_ and supported by Member

\_\_\_\_\_.



YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\* \* \* \* \*

**RESOLUTION DECLARED ADOPTED.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Kathy Fiebig, City Clerk

**CERTIFICATION**

I, the undersigned duly qualified and acting Clerk of the City of Ewart (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on \_\_\_\_\_, 2021, the original of which is on file in my office and that public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

\_\_\_\_\_  
Kathy Fiebig, City Clerk

BUDGET REPORT FOR CITY OF EVART  
Fund: 101 GENERAL FUND  
Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000 - 728							
101-000-403.000	CURRENT PROPERTY TAXES	454,570	430,000	440,000	446,000	443,950	461,700
101-000-403.100	PROPERTY VALUES HAVE INCREASED						
101-000-404.000	LIBRARY CURRENT TAX REVENUE		28,700	29,230			1,700
	INDUSTRIAL FACILITIES TAX	4,800	3,600				
101-000-406.000	VENTRA'S TAX ABATEMENT						
101-000-424.000	PRIOR YEAR TAX REVENUE			1,500	1,500		1,500
101-000-424.000	TRAILER TAXES	100	100	100	100	50	100
101-000-425.000	PAYMENTS IN LIEU OF TAXES	4,000	4,700	4,000	4,300		4,400
	HOUSING COMMISSION'S PAYMENT IN LIEU OF TAXES						
101-000-426.000	DOG LICENSES-REVENUE	100	100				
101-000-439.000	MARIJUANA TAX					28,000	28,000
	NEW 2021 MARIJUANA TAX NO SPENDING RESTRICTIONS						
101-000-443.000	ADMIN FEE-PROPERTY TAXES	5,000	10,100	10,000	11,000	15,980	11,200
101-000-445.000	PENALTIES AND INTEREST ON TAX	6,500	5,500	5,000	5,000	7,430	5,100
101-000-446.000	LEASE REVENUE			2,500	30,000	22,500	30,600
	MACHLEILLAN LEASE REVENUE \$2500/MONTH						
101-000-452.000	CABLE FRANCHISE	15,000	15,000	16,680	16,500	13,310	28,000
	SPECTRUM LINE ITEM WILL INCREASE WHEN POINT BROADBAND INSTALLS FIBEROPTIC						
101-000-453.000	MISCELLANEOUS PERMITS	20	20	500	500	120	500
101-000-476.000	COMMUNITY ROOM RENTAL	20	20	100			
101-000-478.000	ZONING APPLICATION FEES	150	150	1,000	1,000	1,090	1,000
101-000-539.000	STATE GRANTS					13,180	
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHAH		86,070	92,000	92,000	102,590	105,000
	PERSONAL PROPERTY REPORTED TO THE STC						
101-000-574.000	STATE SHARED REVENUE	170,000	190,000	191,540	192,000	187,600	193,000
	SMALL INCREASE						
101-000-574.585	CRIMINAL JUSTICE FUNDS	300	300				
101-000-579.000	MARIJUANA APPLICATION FEE		70,000	35,000	35,000	25,000	20,000
	FOOTNOTE AMOUNTS:						
	NBB HOLDINGS IS NO LONGER GOING TO OPEN IN EVART						
101-000-627.000	REFUSE COLLECTION	84,000	91,750	95,000	92,000	91,140	93,800
101-000-650.000	FINES AND FORFEITS			300	500	210	500
101-000-660.000	INTEREST AND PENALTIES			1,200	1,000		1,000
101-000-665.000	INTEREST-REVENUE			1,500	500	1,740	500
101-000-675.395	CONTRIB. FROM DDA	8,000					
101-000-675.396	CONTRIB FROM LDFA	8,000					
101-000-685.000	MISCELLANEOUS REVENUE	10,000	10,000	20,000	20,000	41,200	100,000
	COMMUNITY OUTREACH PROGRAM(S)/INSURANCE REBATES/INSURANCE CLAIMS						
	Totals for dept 000 - 728	770,560	946,110	947,150	948,900	995,090	1,087,600
Dept 276 - CEMETERY							
101-276-635.000	CEMETERY STORAGE	2,000	2,000				
101-276-636.000	FOUNDATION INSTALLATION		2,500				
101-276-637.000	GRAVE OPENINGS/CLOSINGS	11,000	11,000				
101-276-642.000	CEMETERY GRAVE SALES	3,000	3,000				
	Totals for dept 276 - CEMETERY	16,000	18,500				
Dept 301 - POLICE							
101-301-480.100	PUBLIC SAFETY MILLAGE	56,200	53,000	55,000	55,000	55,540	57,000
	PUBLIC SAFETY MILLAGE EXPIRES IN 2022						
101-301-482.000	CANINE OFFICER DONATIONS	500	500	500	500	250	500
101-301-483.000	DIVERSION SURVEY FEES	1,500	1,500	1,500	1,500	1,250	1,500
101-301-572.301	COMMUNITY POLICE FUND	1,500	1,000	1,000	1,000		1,000
101-301-574.578	LIQUOR LICENSES	2,000	1,500	1,590	1,590		1,600

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>							
Dept 301 - POLICE							
101-301-610.000	POLICE REPORTS/ FOIA ONLY	1,000	200	1,100	600	330	600
101-301-650.000	FINES/TICKETS/FORFEITS	3,000	4,000	4,000	2,500	1,150	2,500
101-301-681.000	RESTITUTION	400	400	400	400	760	400
101-301-685.000	MISCELLANEOUS REVENUE	1,000	1,000	1,000	1,000	3,820	1,000
101-301-685.302	PA 302 REVENUE		500	500	500	250	500
101-301-685.306	DONATIONS RESERVED - APPARRES	300					
	Totals for dept 301 - POLICE	67,400	63,600	66,590	64,590	63,350	66,600
Dept 442 - AIRPORT							
101-442-685.000	RENT REVENUE 400.00/MONTH		5,200	4,800	7,200	6,000	7,200
	LEASE PMT DUE TO USING AIRPORT AS CITY HALL REQUIRED BY MDOT AV.						
	Totals for dept 442 - AIRPORT		5,200	4,800	7,200	6,000	7,200
Dept 751 - RECREATION							
101-751-630.500	POP WARNER REVENUE		4,000			4,840	
101-751-685.600	RECREATION REVENUE		70				
101-751-685.602	IN MEMORY OF NICK MARTIN SKATE PAH		830				
	Totals for dept 751 - RECREATION		4,900			4,840	
Dept 757 - RIVERSIDE PARK							
101-757-667.000	REVENUE-PARK SALES	200	250				
101-757-667.200	PAVILLION RENTAL	250	250				
101-757-667.300	CAMP SITE RENTAL	14,000	14,000				
101-757-667.400	DUMPING FEE (WASTEWATER)	100	100				
101-757-667.600	TRASH	100	100				
101-757-685.000	MISCELLANEOUS REVENUE	250	250				
101-757-685.150	RIVERSIDE EAST/WEST PARK PASS REVI		900				
	Totals for dept 757 - RIVERSIDE PARK	14,900	15,850				
	TOTAL ESTIMATED REVENUES	868,860	1,054,160	1,018,540	1,020,690	1,069,280	1,161,400



## Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
Dept 000 - 728							
101-000-955.000	MISCELLANEOUS EXPENSE	1,000	13,500	1,000	20	20	1,000
101-000-996.223	PAYMENT TO LIBRARY FOR CUR PRO TA		28,700				
Totals for dept 000 - 728		1,000	42,200	1,000	20	20	1,000
Dept 101 - CITY COUNCIL							
101-101-707.000 SAL/WAGES, PT							
101-101-740.000	OPERATING SUPPLIES	7,200	7,500	7,000	8,000	6,700	8,300
101-101-860.000	TRAVEL EXPENSES	200	2,600		100	90	100
101-101-957.000	EDUCATION AND TRAINING	300	120	5,830	130	130	2,000
Totals for dept 101 - CITY COUNCIL		7,700	10,220	12,830	8,230	6,920	10,400
Dept 171 - MAYOR							
101-171-707.000 SAL/WAGES, PT							
101-171-807.000	MEMBERSHIP AND DUES	1,000	1,000	1,000	1,000	960	1,000
101-171-860.000	TRAVEL EXPENSES	200	80	80			
101-171-957.000	EDUCATION AND TRAINING	150	300	300			
Totals for dept 171 - MAYOR		1,000	1,080	1,380	1,000	960	1,000
Dept 172 - CITY MANAGER							
101-172-702.000 SALARIES							
101-172-727.000	OFFICE SUPPLIES	25,000	36,000		30,000	27,610	31,200
101-172-740.000	OPERATING SUPPLIES	500	20				
101-172-807.000	MEMBERSHIP AND DUES	30	100				
101-172-850.000	COMMUNICATIONS	1,500	2,100	930	1,000	960	2,100
101-172-860.000	TRAVEL EXPENSES	1,000	350	350	480	400	500
101-172-932.000	COMPUTERS/EQUIPMENT/IT	3,000	2,700	7,900			600
101-172-957.000	EDUCATION AND TRAINING	1,000	1,100	2,500	50	30	4,200
Totals for dept 172 - CITY MANAGER		2,000	42,370	11,680	32,030	29,470	38,600
Dept 191 - ELECTIONS							
101-191-707.000 SAL/WAGES, PT							
101-191-740.000	OPERATING SUPPLIES	1,000	1,300	1,050	2,850	2,830	3,600
101-191-741.000	POSTAGE & SHIPPING	3,000	1,100	470	4,470	4,470	3,200
101-191-801.000	PROFESSIONAL SERVICES	400	20	60	330	330	900
101-191-809.000	VOTING MACHINE SETUP	100	370	1,750	1,740	1,740	1,800
101-191-860.000	TRAVEL EXPENSES	900	370				
101-191-900.000	PUBLISHING/PRINTING	300	170	270	140	120	100
101-191-957.000	EDUCATION AND TRAINING	250	1,000		600	550	600
Totals for dept 191 - ELECTIONS		5,950	4,330	3,600	10,130	10,040	10,500
Dept 202 - PROFESSIONAL SERVICES							
101-202-803.000 INDEPENDENT AUDITOR SERVICES							
Totals for dept 202 - PROFESSIONAL SERVICES		6,000	8,000	7,920	7,500	7,470	7,800
Dept 203 - TREASURER-ACCOUNTS MANAGER							
101-203-702.000 SALARIES							
101-203-740.000	OPERATING SUPPLIES	21,000	24,000	37,300	16,500	15,120	17,200
101-203-741.000	POSTAGE & SHIPPING	500	50	50			
101-203-801.000	PROFESSIONAL SERVICES		20				
101-203-807.000	MEMBERSHIP AND DUES	500	500				
101-203-850.000	COMMUNICATIONS	1,000	100	350	500	310	500
101-203-860.000	TRAVEL EXPENSES	500	500	620	500	400	500
101-203-900.000	PUBLISHING/PRINTING	3,000	1,300	2,270	1,790	2,300	1,000
101-203-932.000	COMPUTERS/EQUIPMENT/IT	2,500	2,300	150	510	510	2,500
Totals for dept 203 - TREASURER-ACCOUNTS MANAGER		21,000	24,000	37,300	16,500	15,120	17,200



Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
Dept 253 - DEPUTY CLERK							
101-253-900.000	PUBLISHING/PRINTING			150			
Totals for dept 253 - DEPUTY CLERK				150			
Dept 265 - CITY HALL							
101-265-706.000	SALARY AND WAGES - HOURLY	3,000	3,600	5,500	6,000	5,910	5,700
101-265-707.000	SAL/WAGES, PT	2,500	120				
101-265-727.000	OFFICE SUPPLIES	2,000	1,700	1,200	1,300	1,170	1,200
101-265-740.000	OPERATING SUPPLIES	2,000	3,200	3,400	2,510	2,510	2,600
101-265-741.000	POSTAGE & SHIPPING	2,500	1,400	2,400	1,750	1,470	3,100
101-265-801.000	PROFESSIONAL SERVICES	8,000	10,000	5,500	4,100	4,050	4,200
101-265-807.000	MEMBERSHIP AND DUES	1,000	320	420	520	520	500
101-265-840.000	PHYSICALS		100	200	500		500
101-265-850.000	COMMUNICATIONS	5,000	1,100	2,000	2,180	2,180	2,000
101-265-900.000	PUBLISHING/PRINTING	3,000	100	1,300	1,500	1,200	1,600
101-265-921.000	UTILITIES	6,000	2,200	2,950	2,600	2,480	2,700
101-265-930.000	REPAIRS AND MAINTENANCE	1,000	1,300	2,000	700	20	800
101-265-932.000	COMPUTERS/EQUIPMENT/IT	3,200	3,700	9,920	4,070	3,530	4,300
101-265-943.000	EQUIPMENT RENTAL	1,200	300	350	500	130	500
101-265-955.000	MISCELLANEOUS EXPENSE	1,000	220	150	150		100
101-265-966.000	N. MAIN ST. SPECIAL ASSESSMEN	770	770				
Totals for dept 265 - CITY HALL		42,170	30,130	37,290	28,380	25,170	29,800
Dept 276 - CEMETERY							
101-276-702.000	SALARIES	3,500	4,400	650			
101-276-706.000	SALARY AND WAGES - HOURLY	500					
101-276-740.000	OPERATING SUPPLIES	2,000	300				
101-276-801.000	PROFESSIONAL SERVICES	47,500	50,100				
101-276-803.000	INDEPENDENT AUDITOR SERVICES	500	500				
101-276-921.000	UTILITIES	500	500				
101-276-930.000	REPAIRS AND MAINTENANCE	2,000	100				
101-276-932.000	COMPUTERS/EQUIPMENT/IT		1,900				
101-276-943.000	EQUIPMENT RENTAL		1,520				
Totals for dept 276 - CEMETERY		56,500	59,320	650			
Dept 301 - POLICE							
101-301-681.302	PA 302 EXPENDITURES						
101-301-702.000	SALARIES	54,000	500	450	870	870	900
101-301-706.000	SALARY AND WAGES - HOURLY	77,000	61,600	62,150	61,270	54,410	63,800
	RESOURCE OFFICER?		77,120	80,010	86,550	71,800	170,000
101-301-706.100	OVERTIME WAGES	2,000	2,200	1,000	2,200	2,090	2,100
101-301-707.000	SAL/WAGES, PT	21,000	19,500	30,300	22,000	22,010	22,900
101-301-707.100	POLICE SECRETARY	17,000	16,000	19,500	17,000	14,250	20,800
101-301-716.000	HEALTH INSURANCE		1,500	900	1,500		
TAKEN FROM 101-850 GL LINE PAYROLL CAN'T SEPERATE							
101-301-719.000	OTHER FRINGE BENEFITS	5,500	2,010	1,900	2,080	2,080	2,500
FOOTNOTE AMOUNTS:							
POLICE STANDARD INSURANCE NEEDS TO BE INCREASED DUE TO LAST YEARS COST.							
101-301-720.000	LONGEVITY BENEFIT	400					
101-301-721.000	HOLIDAY PAY OUT	3,400					
101-301-723.000	UNEMPLOYMENT COMP.	2,000		2,000			
101-301-724.000	WORKMENS COMPENSATION	6,000	2,200	2,850	3,210	3,210	3,300
101-301-726.000	K-9 RELATED EXPENSES	1,400	1,800	1,420	1,250	750	1,200
101-301-727.000	OFFICE SUPPLIES	1,800	1,200	1,180	1,100	1,000	1,000
101-301-740.000	OPERATING SUPPLIES	2,000	520	750	4,210	2,810	4,400



GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
Dept 301 - POLICE							
101-301-741.000	POSTAGE & SHIPPING	300	300	250	430	120	400
101-301-744.000	AMMUNITION	1,000	60	1,500	1,000	740	1,000
101-301-745.000	FIREARMS	1,000		1,180	500	310	500
101-301-746.000	Community Policing Fund	1,100	700	900	1,400	120	1,500
101-301-758.000	POLICE UNIFORM ALLOWANCE	2,100	100	210	30	30	
101-301-758.001	UNIFORM ALLOWANCE		1,100	650			
101-301-758.002	FULL-TIME UNIFORM ALLOWANCE	2,000					
101-301-758.006	UNIFORMS				500	260	500
101-301-768.000	OFC DOUGLAS UNIFORM ALLOW			480			
101-301-801.000	PROFESSIONAL SERVICES	3,000	1,900	1,150	1,270	1,190	2,600
101-301-801.301	Attorney Fees - Police	10,000	8,400	8,220	13,490	13,470	13,200
101-301-807.000	MEMBERSHIP AND DUES	350	500	350	560	560	600
101-301-840.000	PHYSICALS	1,200	670	2,000	520		500
101-301-841.000	INVESTIGATIONS		650	460	470	470	500
101-301-850.000	COMMUNICATIONS	6,500	3,800	5,050	6,500	6,010	6,800
101-301-860.000	TRAVEL EXPENSES	2,800	1,500	3,900	2,500	1,810	2,600
101-301-861.000	GAS AND OIL	5,000	7,000	2,100	5,470	2,650	5,700
101-301-900.000	PUBLISHING/PRINTING	450	820	800	700	430	700
101-301-912.000	LIABILITY INSURANCE	13,000	9,100	9,100	13,650	9,090	14,100
101-301-921.000	UTILITIES	4,500	6,100	4,600	4,300	3,820	4,500
101-301-930.000	REPAIRS AND MAINTENANCE	1,500	1,620	1,050	2,000	680	2,100
101-301-931.000	VEHICLE REPAIR & MAINTENANCE	1,500	6,570	2,500	8,520	8,520	8,500
101-301-932.000	COMPUTERS/EQUIPMENT/IT	3,500	6,870	5,650	6,570	6,290	6,900
101-301-943.000	EQUIPMENT RENTAL - POLICE	5,000	5,000	50	2,000		2,100
101-301-955.000	MISCELLANEOUS EXPENSE			200			
101-301-957.000	EDUCATION AND TRAINING	1,620	2,600	3,700	3,000	1,920	3,100
101-301-970.100	CAPITAL OUTLAY-CAPITALIZED	770	21,670	6,150	5,000		5,200
Totals for dept 301 - POLICE		261,690	273,180	266,610	283,620	233,770	376,500
Dept 303 - FIRE PROTECTION							
101-303-740.000	OPERATING SUPPLIES	31,300	29,580	32,000	40,000		
101-303-943.000	AMOUNT IS ZERO REPLACED BY 2.0 MILLS APPROVED BY TAXPAYERS FOR FUTURE EQUIPMENT REPLACEMENT	5,000	5,000	5,000	5,000		5,000
Totals for dept 303 - FIRE PROTECTION		36,300	34,580	37,000	45,000		5,000
Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY							
101-395-729.300	C.D.B.G. EXPENSES		2,270				
101-395-740.000	OPERATING SUPPLIES		50				
101-395-801.000	PROFESSIONAL SERVICES		500	300			
101-395-923.000	CONTRIBUTION TO DDA		20,000	20,000	20,000		20,000
101-395-930.000	PAYMENT 3/5 CITY CONTRIBUTION OF 20K FOR 5 YEARS	230	50				
Totals for dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		230	22,870	20,300	20,000		20,000
Dept 396 - EXP. RELATED TO LDFA							
101-396-718.100	LDFA ANNUAL MERS PAYMENT				25,000	18,470	30,000
101-396-740.000	INCREASED DUE TO PROJECTIONS FROM MERS						
101-396-930.000	OPERATING SUPPLIES		1,000		6,000	5,900	
Totals for dept 396 - EXP. RELATED TO LDFA			1,000		31,000	24,370	30,000
Dept 440 - BUILDING & GROUNDS							
101-440-740.000	OPERATING SUPPLIES		1,900	1,300	2,400	1,980	2,500

User: Sarah

Fund: 101 GENERAL FUND

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
Dept 440 - BUILDING & GROUNDS							
101-440-801.000	PROFESSIONAL SERVICES	12,000	4,000	47,300	34,380	34,360	33,100
	PORTABLE RESTROOMS/SNOWPLOWING CONTRACT/MOWING CONTRACT						
101-440-807.000	MEMBERSHIP AND DUES			100			
101-440-850.000	COMMUNICATIONS			750	1,080	1,080	1,000
101-440-900.000	PUBLISHING/PRINTING			50	100	40	100
101-440-921.000	UTILITIES		650	4,250	5,670	4,170	4,400
101-440-930.000	REPAIRS AND MAINTENANCE	2,000	750	4,100	7,000	6,960	4,200
101-440-943.000	EQUIPMENT RENTAL		700	350	450	420	500
101-440-970.000	CAPITAL OUTLAY-NON CAPITALIZE		6,500				
Totals for dept 440 - BUILDING & GROUNDS		14,000	14,500	58,200	51,080	49,010	45,800
Dept 441 - DEPT OF PUBLIC WORKS							
101-441-702.000	SALARIES	6,250			8,000	6,640	7,300
101-441-706.000	SALARY AND WAGES - HOURLY	32,000	7,000	7,250	38,000	34,400	45,000
101-441-706.100	OVERTIME WAGES	1,000	26,000	36,200			
101-441-707.000	SAL/WAGES, PT	13,000	18,600	10,500	4,100	2,620	4,300
101-441-727.000	OFFICE SUPPLIES	260	60				
101-441-728.000	SAFETY SUPPLIES			50			500
101-441-740.000	OPERATING SUPPLIES	2,000	1,400	3,900	1,500	1,460	2,600
101-441-741.000	POSTAGE & SHIPPING		50	10			
101-441-768.000	REIMBURSEMENT EXPENSE	1,000	1,900	2,630	1,280	1,200	1,800
101-441-801.000	PROFESSIONAL SERVICES	1,500	4,000	3,800	3,940	3,200	4,000
101-441-807.000	MEMBERSHIP AND DUES	210		200	440	440	500
101-441-808.000	LICENSES - EXPENSE			150			500
101-441-840.000	PHYSICALS/CDL DRUG TESTING	500	670	550	900	890	1,000
101-441-860.000	TRAVEL EXPENSES	100	170	3,150			1,000
101-441-900.000	PUBLISHING/PRINTING	500	10	20	100	90	1,000
101-441-921.000	UTILITIES	4,000	4,100	10,700	7,240	5,790	8,800
101-441-930.000	REPAIRS AND MAINTENANCE	500	600	50	200	160	1,000
101-441-932.000	COMPUTERS/EQUIPMENT/IT	500	110	800			1,000
101-441-943.000	EQUIPMENT RENTAL	7,500	17,100	14,300	10,500	8,470	13,500
101-441-957.000	EDUCATION AND TRAINING		2,500	750			400
Totals for dept 441 - DEPT OF PUBLIC WORKS		70,820	84,270	95,010	76,200	65,360	94,200
Dept 442 - AIRPORT							
101-442-740.000	OPERATING SUPPLIES		1,000	750	500	390	500
101-442-801.000	PROFESSIONAL SERVICES	550	3,150	550	5,720	5,640	8,000
	REPLACEMENT OF AIRPORT LIGHTS/WEED REMOVAL AT END OF RUNWAY/SNOWPLOW CONTRACT						
101-442-808.000	LICENSES - EXPENSE	100	50	50	130	50	300
101-442-850.000	COMMUNICATIONS			220	300	280	600
101-442-912.000	LIABILITY INSURANCE	2,500	2,500	2,500	2,500	2,490	2,600
101-442-921.000	UTILITIES	1,630	10,400	9,200	6,790	6,790	6,600
101-442-930.000	REPAIRS AND MAINTENANCE	1,000	1,100	1,700	2,900	2,540	3,000
101-442-943.000	EQUIPMENT RENTAL	2,000	7,100	7,270	9,500	8,250	7,300
101-442-970.100	CAPITAL OUTLAY-CAPITALIZED			4,750			
Totals for dept 442 - AIRPORT		7,780	25,300	26,990	28,340	26,430	28,900
Dept 443 - TREES							
101-443-943.000	EQUIPMENT RENTAL		28,000	27,100	24,860	24,460	19,800
Totals for dept 443 - TREES			28,000	27,100	24,860	24,460	19,800
Dept 444 - TREES							
101-444-740.000	OPERATING SUPPLIES	500	50	150	500	30	500
101-444-801.000	PROFESSIONAL SERVICES	2,500			700	700	700



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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
Dept 444 - TREES							
101-444-930.000	REPAIRS AND MAINTENANCE	1,000	200	20	2,000	1,690	1,600
101-444-943.000	EQUIPMENT RENTAL			2,220	3,200	2,420	2,800
Totals for dept 444 - TREES		4,000	250	2,390			
Dept 448 - STREET LIGHTING							
101-448-740.000	OPERATING SUPPLIES		1,000	40			
101-448-921.000	UTILITIES	30,000	30,150	31,060	24,550	23,360	25,500
101-448-930.000	REPAIRS AND MAINTENANCE	1,000	2,000	40	100	90	100
101-448-943.000	EQUIPMENT RENTAL	1,000		100	600	420	100
Totals for dept 448 - STREET LIGHTING		32,000	33,150	31,240	25,250	23,870	25,700
Dept 526 - REFUSE SERVICE							
101-526-801.000	PROFESSIONAL SERVICES	84,000	93,000	92,000	92,000	81,940	95,700
Totals for dept 526 - REFUSE SERVICE		84,000	93,000	92,000	92,000	81,940	95,700
Dept 728 - ECONOMIC DEVELOPMENT REVENUE							
101-728-719.000	OTHER FRINGE BENEFITS					(12,470)	
Totals for dept 728 - ECONOMIC DEVELOPMENT REVENUE						(12,470)	
Dept 751 - RECREATION							
101-751-740.000	OPERATING SUPPLIES	2,700					
101-751-743.501	POP WARNER EXPENSES	3,000	3,070			6,210	
101-751-801.000	PROFESSIONAL SERVICES	750	200				
101-751-921.000	UTILITIES	2,500	5,500				
101-751-930.000	REPAIRS AND MAINTENANCE	250	200				
101-751-943.000	EQUIPMENT RENTAL		100				
Totals for dept 751 - RECREATION		9,200	9,070			6,210	
Dept 757 - RIVERSIDE PARK							
101-757-707.000	SAL/WAGES, PT		3,800				
101-757-740.000	OPERATING SUPPLIES	2,000	1,770				
101-757-801.000	PROFESSIONAL SERVICES	3,000	3,900				
101-757-808.000	LICENSES - EXPENSE	400	260				
101-757-850.000	COMMUNICATIONS	700	1,010				
101-757-900.000	PUBLISHING/PRINTING	250	800				
101-757-912.000	LIABILITY INSURANCE	350	410				
101-757-921.000	UTILITIES	4,000	5,400				
101-757-930.000	REPAIRS AND MAINTENANCE	1,000	1,600				
101-757-943.000	EQUIPMENT RENTAL	2,000	8,400				
Totals for dept 757 - RIVERSIDE PARK		13,700	27,350				
Dept 759 - OTHER PARKS							
101-759-740.000	OPERATING SUPPLIES	250	1,200				
101-759-801.000	PROFESSIONAL SERVICES	2,300	3,200				
101-759-860.000	TRAVEL EXPENSES		70				
101-759-921.000	UTILITIES	1,200	1,200				
101-759-930.000	REPAIRS AND MAINTENANCE	500	570				
101-759-943.000	EQUIPMENT RENTAL		1,000				
Totals for dept 759 - OTHER PARKS		4,250	7,240				
Dept 850 - FRINGE BENEFITS							
101-850-714.000	MEDICARE	5,000	4,700	4,700	5,500	4,110	5,700
101-850-715.000	SOCIAL SECURITY	15,000	23,500	20,100	17,500	17,570	17,700
101-850-716.000	HEALTH INSURANCE	40,000	47,500	51,000	55,000	44,290	57,200

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
Dept 850 - FRINGE BENEFITS							
101-850-718.000	RETIREMENT	15,000	32,100	37,350	40,000	39,170	50,000
101-850-719.000	OTHER FRINGE BENEFITS	2,500	1,500	1,400	1,800	1,480	2,000
101-850-720.000	LONGEVITY BENEFIT	500					
101-850-723.000	UNEMPLOYMENT COMP.	2,500	1,200	2,750	2,500	30	2,600
101-850-724.000	WORKMENS COMPENSATION	2,500	720	950	1,200	1,070	1,500
	Totals for dept 850 - FRINGE BENEFITS	83,000	111,220	118,250	123,500	107,720	136,700
Dept 851 - INSURANCE							
101-851-912.000	LIABILITY INSURANCE	3,500	2,100	2,100	3,000	2,070	3,500
	Totals for dept 851 - INSURANCE	3,500	2,100	2,100	3,000	2,070	3,500
Dept 895 - SPECIAL EVENTS							
101-895-740.000	OPERATING SUPPLIES	500		500			
101-895-880.000	COMMUNITY PROMOTIONS	1,000	3,100	4,000	1,920	1,920	2,000
101-895-943.000	EQUIPMENT RENTAL		470	750			700
	Totals for dept 895 - SPECIAL EVENTS	1,500	3,570	5,250	1,920	1,920	2,700
Dept 966 - CONTRIBUTION TO							
101-966-999.203	CONTRIB. TO LOCAL STREETS			15,000			
101-966-999.207	CONTRIB TO RECREATION			17,000	17,780	17,780	17,700
101-966-999.208	CONTRIB. TO PARK FUND			11,000	11,000	11,000	11,400
101-966-999.209	CONTRIB. TO CEMETERY FUND			29,360	28,500	28,500	29,600
	Totals for dept 966 - CONTRIBUTION TO			72,360	57,280	57,280	58,700
<b>TOTAL APPROPRIATIONS</b>							
		856,050	1,045,010	1,017,400	1,018,300	832,860	1,128,900
<b>NET OF REVENUES/APPROPRIATIONS - FUND 101</b>							
		12,810	9,150	1,140	2,390	236,420	32,500
	BEGINNING FUND BALANCE	882,010	937,450	795,520	841,560	841,560	1,077,980
	FUND BALANCE ADJUSTMENTS		(130)				
	ENDING FUND BALANCE	894,820	946,470	796,660	843,950	1,077,980	1,110,480

BUDGET REPORT FOR CITY OF EVART  
Fund: 202 MAJOR STREET  
Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000 - 728							
202-000-403.324	CURRENT PROP TAX-N. MAIN ST.	5,000	5,100				
202-000-403.327	CURRENT PROP TAX-N. OAK ST.					4,290	4,200
202-000-574.000	STATE SHARED REVENUE	118,000	148,320	130,000	130,000	90,590	224,300
202-000-575.000	INCREASE DUE TO MARIJUANA TAX						
202-000-576.000	METRO ACT - SOM		1,000	1,020	8,500		9,300
202-000-665.000	STATE-TRUNKL MAINT.	6,000	7,000	7,000	7,000	1,810	7,000
202-000-685.000	INTEREST-REVENUE		200	300	300	50	300
	MISCELLANEOUS REVENUE			500	500	440	500
Totals for dept 000 - 728		129,000	161,620	138,820	146,300	97,180	245,600
TOTAL ESTIMATED REVENUES							
		129,000	161,620	138,820	146,300	97,180	245,600

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
Dept 202 - PROFESSIONAL SERVICES							
202-202-803.000	INDEPENDENT AUDITOR SERVICES						
Totals for dept 202 - PROFESSIONAL SERVICES		1,000	2,000	2,000	1,720	1,710	2,000
		1,000	2,000	2,000	1,720	1,710	2,000
Dept 450 - CONSTRUCTION							
202-450-706.000	SALARY AND WAGES - HOURLY		150	500			
202-450-943.000	EQUIPMENT RENTAL			500			
Totals for dept 450 - CONSTRUCTION			150	1,000			
Dept 451 - ROUTINE MAINTENANCE							
202-451-706.000	SALARY AND WAGES - HOURLY	3,000	1,900	3,000	2,000	1,210	2,100
202-451-706.100	OVERTIME WAGES	500	800	150	500	110	500
202-451-707.000	SAL/WAGES, PT	1,000	1,200	800			1,000
202-451-740.000	OPERATING SUPPLIES		100	250	960	960	1,000
202-451-801.000	PROFESSIONAL SERVICES	1,000	4,200		5,680	5,620	5,900
202-451-930.000	REPAIRS AND MAINTENANCE	3,000	2,400	3,000	1,320	1,280	1,400
202-451-943.000	EQUIPMENT RENTAL	2,500	4,000	4,700	2,500	1,620	4,200
202-451-970.100	CAPITAL OUTLAY-CAPITALIZED			15,000	11,000		
Totals for dept 451 - ROUTINE MAINTENANCE		12,000	14,600	26,900	23,960	10,800	16,100
Dept 452 - WINTER MAINTENANCE							
202-452-706.000	SALARY AND WAGES - HOURLY	6,000	6,400	4,500	5,200	4,920	4,000
202-452-706.100	OVERTIME WAGES	500	750		120	120	
202-452-707.000	SAL/WAGES, PT		1,300	1,200	1,340		1,400
202-452-740.000	OPERATING SUPPLIES	12,000	6,500	8,000	8,900	8,890	9,300
202-452-943.000	EQUIPMENT RENTAL	18,000	27,600	15,000	20,000	16,840	20,800
Totals for dept 452 - WINTER MAINTENANCE		36,500	42,550	28,700	35,560	30,770	35,500
Dept 453 - SIDEWALKS/NON-MOTORIZED							
202-453-706.000	SALARY AND WAGES - HOURLY	500	700	1,000	800	780	500
202-453-706.100	OVERTIME WAGES	500					
202-453-707.000	SAL/WAGES, PT		700	1,000			700
202-453-740.000	OPERATING SUPPLIES	1,500	200				
202-453-930.000	REPAIRS AND MAINTENANCE	1,000		2,000	2,350	2,280	1,000
202-453-943.000	EQUIPMENT RENTAL	2,500	3,300				
Totals for dept 453 - SIDEWALKS/NON-MOTORIZED		6,500	4,900	4,000	3,150	3,060	2,200
Dept 454 - ADMINISTRATION							
202-454-702.000	SALARIES	5,000	6,900	15,000	7,000	6,460	7,300
202-454-801.000	PROFESSIONAL SERVICES			1,000	910	400	900
202-454-912.000	LIABILITY INSURANCE	1,000	1,300	2,450	1,500	1,240	1,600
Totals for dept 454 - ADMINISTRATION		6,000	8,200	18,450	9,410	8,100	9,800
Dept 455 - SWEEPING - US10							
202-455-706.000	SALARY AND WAGES - HOURLY		400	100			500
202-455-801.000	PROFESSIONAL SERVICES	3,500					15,000
202-455-943.000	EQUIPMENT RENTAL		1,000	100			100
Totals for dept 455 - SWEEPING - US10		3,500	1,400	200			15,600
Dept 456 - SHOULDER WORK							
202-456-706.000	SALARY AND WAGES - HOURLY		300	1,200	1,200	120	1,200
202-456-930.000	REPAIRS AND MAINTENANCE		600	600			
202-456-943.000	EQUIPMENT RENTAL	2,000	300	3,250	3,500	90	3,600
Totals for dept 456 - SHOULDER WORK		2,000	1,200	5,050	4,700	210	4,800



BUDGET REPORT FOR CITY OF EVART  
Fund: 202 MAJOR STREET  
Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
APPROPRIATIONS							
Dept 457 - DRAINAGE							
202-457-706.000	SALARY AND WAGES - HOURLY	800	2,600	1,300	3,000	540	3,100
202-457-707.000	SAL/WAGES, PT	1,000	350	100	300		300
202-457-930.000	REPAIRS AND MAINTENANCE	500	100				
202-457-943.000	EQUIPMENT RENTAL	1,000	4,200	2,000	2,000	580	2,100
	Totals for dept 457 - DRAINAGE	3,300	7,250	3,400	5,300	1,120	5,500
Dept 459 - GRASS AND WEED							
202-459-706.000	SALARY AND WAGES - HOURLY	500	100				500
202-459-943.000	EQUIPMENT RENTAL	1,000	120				
	Totals for dept 459 - GRASS AND WEED	1,500	220				500
Dept 460 - TRAFFIC SIGNS							
202-460-706.000	SALARY AND WAGES - HOURLY	500	450	1,000	500	390	500
202-460-740.000	OPERATING SUPPLIES	500	900	500	1,140	1,140	1,100
202-460-801.000	PROFESSIONAL SERVICES		250				
202-460-921.000	UTILITIES		1,100	1,500	1,800	1,170	1,900
202-460-943.000	EQUIPMENT RENTAL	250	300	300	250	220	100
	Totals for dept 460 - TRAFFIC SIGNS	1,250	3,000	3,300	3,690	2,920	3,600
Dept 461 - US 10-STATE TRUNKLINE							
202-461-706.000	SALARY AND WAGES - HOURLY	1,500	300		1,500		1,600
202-461-706.100	OVERTIME WAGES	150					
202-461-706.124	US-10 ROADSIDE CLEAN-UP				120	100	
202-461-706.126	GRASS & WEEDS			150	100	50	
202-461-706.132	US-10 SWEEPING & FLUSHING			400			100
202-461-707.000	SAL/WAGES, PT		550	200			500
202-461-801.000	PROFESSIONAL SERVICES	3,000		3,500	3,500		3,600
202-461-921.000	UTILITIES	3,700	2,700	3,000	2,500	2,230	2,600
202-461-943.000	EQUIPMENT RENTAL	3,500	1,400	1,200	1,320	360	
	Totals for dept 461 - US 10-STATE TRUNKLINE	11,850	4,950	8,450	9,040	2,740	8,400
Dept 850 - FRINGE BENEFITS							
202-850-714.000	MEDICARE	300	370	400	500	210	500
202-850-715.000	SOCIAL SECURITY	900	1,600	2,000	2,000	880	2,100
202-850-716.000	HEALTH INSURANCE	4,000	5,300	5,000	6,000	2,700	6,200
202-850-718.000	RETIREMENT	1,500	2,700	3,000	3,500	1,980	3,600
202-850-719.000	OTHER FRINGE BENEFITS	200	170	250	500	180	500
202-850-723.000	UNEMPLOYMENT COMP.	600	500	700	500	10	500
202-850-724.000	WORKMENS COMPENSATION	1,500	1,000	1,600	2,500	1,500	2,600
	Totals for dept 850 - FRINGE BENEFITS	9,000	11,640	12,950	15,500	7,460	16,000
Dept 966 - CONTRIBUTION TO							
202-966-999.203	CONTRIB. TO LOCAL STREETS	15,000	20,000	20,000	30,000		50,000
	Totals for dept 966 - CONTRIBUTION TO	15,000	20,000	20,000	30,000		50,000
TOTAL APPROPRIATIONS							
		109,400	122,060	134,400	142,030	68,890	170,000
NET OF REVENUES/APPROPRIATIONS - FUND 202							
		19,600	39,560	4,420	4,270	28,290	75,600
	BEGINNING FUND BALANCE	376,260	476,480	365,890	548,300	548,300	576,590
	ENDING FUND BALANCE	395,860	516,040	370,310	552,570	576,590	652,190

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000 - 728							
203-000-403.326	CURRENT PROP TAX-S. HEMLOCK ST.					4,640	4,600
203-000-574.000	STATE SHARED REVENUE	45,000	60,560	60,000	65,000	37,190	77,600
INCREASE DUE TO MARIJUANA TAX							
203-000-665.000	INTEREST-REVENUE		100	150	150	120	100
203-000-685.000	MISCELLANEOUS REVENUE			300		40	
203-000-699.101	TRANSFER FROM GEN. FUND			15,000			
203-000-699.202	TRANSFER FROM MAJOR STREET	15,000	20,000	20,000	30,000		50,000
Totals for dept 000 - 728		60,000	80,660	95,450	95,150	41,990	132,300
TOTAL ESTIMATED REVENUES							
		60,000	80,660	95,450	95,150	41,990	132,300

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
APPROPRIATIONS							
Dept 202 - PROFESSIONAL SERVICES							
203-202-803.000	INDEPENDENT AUDITOR SERVICES						
Totals for dept 202 - PROFESSIONAL SERVICES		1,000	2,000	1,000	1,720	1,710	1,800
		1,000	2,000	1,000	1,720	1,710	1,800
Dept 450 - CONSTRUCTION							
203-450-706.000	SALARY AND WAGES - HOURLY	100					
203-450-949.000	STREET RESURFACING			29,000	29,000	4,900	69,000
SECTION OF FIRST STREET, 10TH ST, AND 12TH ST							
Totals for dept 450 - CONSTRUCTION		100		29,000	29,000	4,900	69,000
Dept 451 - ROUTINE MAINTENANCE							
203-451-706.000	SALARY AND WAGES - HOURLY	1,500	1,600	3,000	2,500	1,730	2,600
203-451-706.100	OVERTIME WAGES		770	300	1,000	440	1,000
203-451-707.000	SAL/WAGES, PT	50	950	450	1,000		1,000
203-451-740.000	OPERATING SUPPLIES	900	100	250	600	580	600
203-451-801.000	PROFESSIONAL SERVICES	5,100	2,000				
203-451-930.000	REPAIRS AND MAINTENANCE	600	2,900	2,500	1,560	1,560	1,000
203-451-943.000	EQUIPMENT RENTAL	1,000	5,500	6,000	4,350	3,140	4,700
Totals for dept 451 - ROUTINE MAINTENANCE		9,150	13,820	12,500	11,010	7,450	10,900
Dept 452 - WINTER MAINTENANCE							
203-452-706.000	SALARY AND WAGES - HOURLY	3,000	3,500	3,000	3,040	2,940	3,600
203-452-706.100	OVERTIME WAGES	500	770			10	
203-452-707.000	SAL/WAGES, PT		800	850	1,000		1,000
203-452-740.000	OPERATING SUPPLIES	2,500	6,700	9,100	10,150	10,140	10,500
203-452-943.000	EQUIPMENT RENTAL	7,000	1,200	20,000	10,000	9,770	10,400
Totals for dept 452 - WINTER MAINTENANCE		13,000	12,970	32,950	24,190	22,860	25,500
Dept 453 - SIDEWALKS/NON-MOTORIZED							
203-453-706.000	SALARY AND WAGES - HOURLY	500	200	100	500	480	500
203-453-707.000	SAL/WAGES, PT		70	100	500		500
203-453-740.000	OPERATING SUPPLIES	100	200				
203-453-930.000	REPAIRS AND MAINTENANCE	1,500					
203-453-943.000	EQUIPMENT RENTAL	400	200	50		130	
Totals for dept 453 - SIDEWALKS/NON-MOTORIZED		2,500	670	250	1,000	610	1,000
Dept 454 - ADMINISTRATION							
203-454-702.000	SALARIES	3,120	1,900	2,610	2,280	1,760	2,400
203-454-801.000	PROFESSIONAL SERVICES			600	600	400	600
203-454-912.000	LIABILITY INSURANCE	750	900	900	900	830	900
Totals for dept 454 - ADMINISTRATION		3,870	2,800	4,110	3,780	2,990	3,900
Dept 455 - SWEEPING - US10							
203-455-706.000	SALARY AND WAGES - HOURLY		100	50	100		100
203-455-943.000	EQUIPMENT RENTAL		100	100	100		100
Totals for dept 455 - SWEEPING - US10			200	150	200		200
Dept 456 - SHOULDER WORK							
203-456-706.000	SALARY AND WAGES - HOURLY		550	700	800	50	800
203-456-943.000	EQUIPMENT RENTAL		1,100	800	1,000		1,000
Totals for dept 456 - SHOULDER WORK			1,650	1,500	1,800	50	1,800
Dept 457 - DRAINAGE							
203-457-706.000	SALARY AND WAGES - HOURLY	200	2,100	1,200	2,000	520	2,100
203-457-930.000	REPAIRS AND MAINTENANCE		20				

BUDGET REPORT FOR CITY OF EVART  
 Fund: 203 LOCAL STREET  
 Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
Dept 457 - DRAINAGE							
203-457-943.000	EQUIPMENT RENTAL	100	2,700	2,000	1,000	520	1,000
Totals for dept 457 - DRAINAGE		300	4,820	3,200	3,000	1,040	3,100
Dept 460 - TRAFFIC SIGNS							
203-460-706.000	SALARY AND WAGES - HOURLY		100	400	500	350	500
203-460-707.000	SAL/WAGES, PT		50				
203-460-740.000	OPERATING SUPPLIES		50	350	1,900	1,890	1,800
203-460-943.000	EQUIPMENT RENTAL		70	500	100	210	100
Totals for dept 460 - TRAFFIC SIGNS			270	1,250	2,500	2,450	2,400
Dept 850 - FRINGE BENEFITS							
203-850-714.000	MEDICARE	150	200	200	500	110	500
203-850-715.000	SOCIAL SECURITY	500	770	650	1,200	480	1,200
203-850-716.000	HEALTH INSURANCE	2,600	3,200	3,800	4,200	2,250	4,400
203-850-718.000	RETIREMENT	1,000	1,600	1,500	2,500	1,440	2,600
203-850-719.000	OTHER FRINGE BENEFITS	100	110	390	500	120	500
203-850-724.000	WORKMENS COMPENSATION	850	850	2,750	3,000	1,280	3,100
Totals for dept 850 - FRINGE BENEFITS		5,200	6,730	9,290	11,900	5,680	12,300
<b>TOTAL APPROPRIATIONS</b>							
		35,120	45,930	95,200	90,100	49,740	131,900
NET OF REVENUES/APPROPRIATIONS - FUND 203						(7,750)	400
BEGINNING FUND BALANCE		24,880	34,730	250	5,050		
ENDING FUND BALANCE		91,280	142,590	139,700	181,500	181,500	173,750
		116,160	177,320	139,950	186,550	173,750	174,150

BUDGET REPORT FOR CITY OF EVART  
 Fund: 207 OTHER PARKS/RECREATION FUND  
 Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000 - 728							
207-000-699.101	TRANSFER FROM GEN. FUND			19,000	17,780	17,780	17,400
Totals for dept 000 - 728				19,000	17,780	17,780	17,400
Dept 751 - RECREATION							
207-751-667.200	PAVILLION RENTAL			1,500	1,000	470	1,000
207-751-685.150	RIVERSIDE EAST/WEST PARK PASS REVI			1,000	1,000	860	1,000
Totals for dept 751 - RECREATION				2,500	2,000	1,330	2,000
TOTAL ESTIMATED REVENUES				21,500	19,780	19,110	19,400

BUDGET REPORT FOR CITY OF EVART  
Fund: 207 OTHER PARKS/RECREATION FUND  
Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
APPROPRIATIONS							
Dept 751 - RECREATION							
207-751-707.000	SAL/WAGES, PT			1,600	190		
207-751-729.000	PERMITS AND FEES			420	150	140	100
207-751-740.000	OPERATING SUPPLIES			3,000	1,290	1,290	1,500
207-751-750.000	REFUND			500		200	
207-751-801.000	PROFESSIONAL SERVICES			2,500	1,230	1,070	1,200
207-751-900.000	PUBLISHING/PRINTING			170			200
207-751-921.000	UTILITIES			6,600	8,310	8,300	7,900
207-751-921.100	WATER USAGE FOR SPLASH PAD			2,000	5,060	4,450	5,400
207-751-930.000	REPAIRS AND MAINTENANCE			2,000	2,250	2,250	2,100
207-751-943.000	EQUIPMENT RENTAL			2,500	1,000	1,240	1,000
Totals for dept 751 - RECREATION				21,290	19,480	18,940	19,400
Dept 850 - FRINGE BENEFITS							
207-850-714.000	MEDICARE			100	100		
207-850-715.000	SOCIAL SECURITY			100	200		
Totals for dept 850 - FRINGE BENEFITS				200	300		
TOTAL APPROPRIATIONS				21,490	19,780	18,940	19,400
NET OF REVENUES/APPROPRIATIONS - FUND 207				10		170	
BEGINNING FUND BALANCE					(22,310)	(22,310)	(22,140)
ENDING FUND BALANCE				10	(22,310)	(22,140)	(22,140)



BUDGET REPORT FOR CITY OF EVART  
 Fund: 208 RIVERSIDE CAMPGROUND FUND  
 Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000 - 728							
208-000-699.101	TRANSFER FROM GEN. FUND			11,000	11,000	11,000	11,300
Totals for dept 000 - 728				11,000	11,000	11,000	11,300
Dept 757 - RIVERSIDE PARK							
208-757-667.000	REVENUE-PARK SALES			300	750	60	700
208-757-667.300	CAMP SITE RENTAL			14,000		480	
208-757-667.400	DUMPING FEE (WASTEWATER)			300	300		300
208-757-667.500	SHOWER FEE				100		100
208-757-667.600	TRASH			100			
208-757-685.000	MISCELLANEOUS REVENUE			300			
Totals for dept 757 - RIVERSIDE PARK				15,000	1,150	540	1,100
TOTAL ESTIMATED REVENUES				26,000	12,150	11,540	12,400

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
APPROPRIATIONS							
Dept 757 - RIVERSIDE PARK							
208-757-707.000	SAL/WAGES, PT			5,500	1,480		
208-757-729.000	PERMITS AND FEES			150	300	270	300
208-757-740.000	OPERATING SUPPLIES			3,200			
208-757-750.000	REFUND			2,570	500	3,390	
208-757-801.000	PROFESSIONAL SERVICES			2,100	740	740	700
208-757-850.000	COMMUNICATIONS			970	250	250	
208-757-900.000	PUBLISHING/PRINTING			500	500		
208-757-912.000	LIABILITY INSURANCE			500	500	410	500
208-757-921.000	UTILITIES			7,000	5,180	2,530	2,500
208-757-930.000	REPAIRS AND MAINTENANCE			1,000	500		6,800
208-757-943.000	EQUIPMENT RENTAL			1,900	1,500	90	1,600
Totals for dept 757 - RIVERSIDE PARK				25,390	11,450	7,680	12,400
Dept 850 - FRINGE BENEFITS							
208-850-714.000	MEDICARE			150	200		
208-850-715.000	SOCIAL SECURITY			450	500		
Totals for dept 850 - FRINGE BENEFITS				600	700		
TOTAL APPROPRIATIONS				25,990	12,150	7,680	12,400
NET OF REVENUES/APPROPRIATIONS - FUND 208				10		3,860	
BEGINNING FUND BALANCE					1,950	1,950	5,810
ENDING FUND BALANCE				10	1,950	5,810	5,810

BUDGET REPORT FOR CITY OF EVART  
 Fund: 209 CEMETERY FUND  
 Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000 - 728							
209-000-635.000	CEMETERY STORAGE			2,000	1,000	900	1,000
209-000-636.000	FOUNDATION INSTALLATION			2,500	3,000	2,720	3,100
209-000-637.000	GRAVE OPENINGS/CLOSINGS			16,100	13,000	14,350	13,300
209-000-638.000	CEMETERY DEED TRANSFER					200	
209-000-642.000	SALES			10,600	9,500	1,300	9,700
209-000-665.000	INTEREST-REVENUE			800	800		800
209-000-685.000	MISCELLANEOUS REVENUE					550	
209-000-699.101	TRANSFER FROM GEN. FUND			29,360	29,000	28,500	29,700
Totals for dept 000 - 728				61,360	56,300	48,520	57,600
TOTAL ESTIMATED REVENUES							
				61,360	56,300	48,520	57,600



BUDGET REPORT FOR CITY OF EVART  
Fund: 209 CEMETERY FUND  
Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
APPROPRIATIONS							
Dept 202 - PROFESSIONAL SERVICES							
209-202-803.000 INDEPENDENT AUDITOR SERVICES							
Totals for dept 202 - PROFESSIONAL SERVICES							
					500	500	500
					500	500	500
Dept 276 - CEMETERY							
209-276-702.000 SALARIES			5,040			4,220	
209-276-706.000 SALARY AND WAGES - HOURLY					3,280		
209-276-740.000 OPERATING SUPPLIES			400		970		200
209-276-801.000 PROFESSIONAL SERVICES			54,000		47,500	41,280	47,500
209-276-803.000 INDEPENDENT AUDITOR SERVICES			500		500		500
209-276-921.000 UTILITIES			460		600	390	600
209-276-930.000 REPAIRS AND MAINTENANCE					1,850	300	2,000
209-276-932.000 COMPUTERS/EQUIPMENT/IT			810		1,000	360	500
209-276-943.000 EQUIPMENT RENTAL			140		100	280	100
Totals for dept 276 - CEMETERY							
			61,350		55,800	47,800	51,400
Dept 850 - FRINGE BENEFITS							
209-850-715.000 SOCIAL SECURITY						20	
209-850-718.000 RETIREMENT						10	
Totals for dept 850 - FRINGE BENEFITS							
						30	
TOTAL APPROPRIATIONS							
			61,350		56,300	48,330	51,900
NET OF REVENUES/APPROPRIATIONS - FUND 209							
			10			190	5,700
BEGINNING FUND BALANCE							
					4,440	4,440	4,630
ENDING FUND BALANCE							
			10		4,440	4,630	10,330

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000 - 728							
271-000-403.100	LIBRARY CURRENT TAX REVENUE				29,800		30,500
Totals for dept 000 - 728					29,800		30,500
TOTAL ESTIMATED REVENUES					29,800		30,500





BUDGET REPORT FOR CITY OF EVART  
 Fund: 590 SEWER FUND  
 Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000 - 728							
590-000-403.325	SPECIAL ASSESSMENT S. OAK ST	3,000	2,000	2,000	2,000	1,910	2,000
590-000-642.000	SALES	438,000	479,040	634,000	639,000	436,260	516,600
590-000-644.000	LOSS OF VITRO/USED VERY CONSERVATIVE USER GALLONS						
590-000-644.000	READY TO SERVE FEE	168,000	168,000	180,000	180,000	167,800	191,000
590-000-660.000	INTEREST AND PENALTIES	2,500	4,000	5,000	5,000		5,100
590-000-665.000	INTEREST-REVENUE		400	2,000	2,000	260	2,000
590-000-685.000	MISCELLANEOUS REVENUE		100	13,000		8,380	40,000
590-000-692.000	SAW GRANT REVENUE	700,000	300,000	580,000			
Totals for dept 000 - 728		1,311,500	953,540	1,416,000	828,000	614,610	756,700
TOTAL ESTIMATED REVENUES							
		1,311,500	953,540	1,416,000	828,000	614,610	756,700



## BUDGET REPORT FOR CITY OF EVART

Fund: 590 SEWER FUND

Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
Dept 850 - FRINGE BENEFITS							
590-850-713.000	VAC-SICK-PERS DAYS	7,500					
590-850-714.000	MEDICARE	2,600	2,800	2,700	3,500	2,200	3,500
590-850-715.000	SOCIAL SECURITY	11,000	12,000	10,500	11,000	9,390	11,000
590-850-716.000	HEALTH INSURANCE	28,000	37,000	37,000	48,000	40,130	48,000
590-850-718.000	RETIREMENT	10,000	14,600	17,000	16,000	19,020	21,000
590-850-719.000	OTHER FRINGE BENEFITS	5,000	1,100	1,200	2,000	1,130	2,000
590-850-720.000	LONGEVITY BENEFIT	600					
590-850-723.000	UNEMPLOYMENT COMP.	1,000	2,000	1,200	2,500	50	2,500
590-850-724.000	WORKMENS COMPENSATION	6,700	4,800	6,500	7,500	7,270	7,500
Totals for dept 850 - FRINGE BENEFITS		72,400	74,300	76,100	90,500	79,190	95,500
Dept 907 - SCHEDULED PAYMENTS							
590-907-950.991	PRINCIPAL	28,000	29,000				
590-907-950.995	INTEREST & FISCAL CHARGES	1,600	320				
Totals for dept 907 - SCHEDULED PAYMENTS		29,600	29,320				
TOTAL APPROPRIATIONS		1,307,450	951,540	1,411,500	822,270	413,190	756,700
NET OF REVENUES/APPROPRIATIONS - FUND 590		4,050	2,000	4,500	5,730	201,420	
BEGINNING FUND BALANCE		4,018,010	4,036,160	4,109,500	4,239,860	4,239,860	4,441,280
ENDING FUND BALANCE		4,022,060	4,038,160	4,114,000	4,245,590	4,441,280	4,441,280



GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000 - 728							
591-000-403.325	SPECIAL ASSESSMENT S. OAK ST	4,500	2,000	2,000	2,000	1,910	2,000
591-000-403.326	CURRENT PROP TAX-S. HEMLOCK ST.					3,230	
591-000-403.327	CURRENT PROP TAX-N. OAK ST.					100,760	5,000
591-000-642.000	SALES	684,000	845,500	1,175,840	1,227,400	981,050	880,100
591-000-644.000	LOSS OF VITRO/USED VERY CONSERVATIVE USER GALLONS	96,000	98,000	98,400	98,400	94,880	114,000
	READY TO SERVE FEE						
	INCLUDES FIRE SUP.						
591-000-645.000	LAWN METER SALES		300	500	500	60	500
591-000-660.000	INTEREST AND PENALTIES	1,500	2,000	2,200	2,000		2,000
591-000-665.000	INTEREST-REVENUE	1,800	400	3,000	3,000	4,790	3,100
591-000-678.000	REIMBURSEMENTS-REVENUE			1,000			
591-000-685.000	MISCELLANEOUS REVENUE	2,000	5,000	5,000	10,000	20,340	10,200
591-000-691.000	TOWER LEASE REVENUE	12,050	12,000	12,000	34,200	11,050	35,100
	INCLUDES AT&T AND T-MOBILE						
591-000-695.000	PILOT GRANT REVENUE			200,000			
Totals for dept 000 - 728		801,850	965,200	1,499,940	1,377,500	1,218,070	1,052,000
TOTAL ESTIMATED REVENUES							
		801,850	965,200	1,499,940	1,377,500	1,218,070	1,052,000

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
APPROPRIATIONS							
Dept 202 - PROFESSIONAL SERVICES							
591-202-803.000 INDEPENDENT AUDITOR SERVICES							
Totals for dept 202 - PROFESSIONAL SERVICES		4,000	4,700	5,000	4,400	4,370	4,400
		4,000	4,700	5,000	4,400	4,370	4,400
Dept 545 - ADMINISTRATION							
591-545-702.000 SALARIES							
591-545-706.000 SALARY AND WAGES - HOURLY		50,000	53,000	25,000	66,000	45,710	66,000
WE HAD FULL TIME HOURLY CHARGED TO PT GL LINE CORRECTION							
591-545-707.000 SAL/WAGES, PT		30,000	32,000	38,000	38,000	29,070	55,000
PART TIME INSTALL RES METERS							
591-545-710.000 CASH-IN-LIEU		15,000	22,000	17,000	13,000	19,340	17,000
591-545-710.000 CASH-IN-LIEU		11,000	100				
591-545-727.000 OFFICE SUPPLIES		500	2,000	3,000	1,000	990	1,000
591-545-729.000 PERMITS AND FEES		2,000	6,000	7,500	5,900	5,740	6,000
591-545-740.000 OPERATING SUPPLIES		1,200	4,400	5,000	4,600	2,570	4,600
591-545-741.000 POSTAGE & SHIPPING		1,000	1,500	3,000	2,240	910	3,000
591-545-801.000 PROFESSIONAL SERVICES		20,000	20,000	25,000	36,780	7,960	44,950
ENGINEERING							
591-545-807.000 MEMBERSHIP AND DUES		1,000	2,400	3,000	3,700	3,700	3,000
591-545-840.000 PHYSICALS/DRUG TEST		200	500	2,500	2,500	230	2,500
591-545-850.000 COMMUNICATIONS		2,500	2,000	2,200	2,710	2,710	2,200
591-545-860.000 TRAVEL EXPENSES		250	3,000	1,500	1,500		1,500
591-545-900.000 PUBLISHING/PRINTING		1,800	1,500	2,000	2,000	1,860	2,000
591-545-930.000 REPAIRS AND MAINTENANCE		2,000	1,000	2,000	2,000	2,000	2,000
591-545-932.000 COMPUTERS/EQUIPMENT/IT		3,000	3,700	12,000	6,790	4,620	7,000
591-545-943.000 EQUIPMENT RENTAL			800	1,000	1,000	270	1,000
591-545-955.000 MISCELLANEOUS EXPENSE			1,200	1,500	1,500	1,310	1,500
591-545-957.000 EDUCATION AND TRAINING		500	4,000	2,000	2,000	(140)	2,000
Totals for dept 545 - ADMINISTRATION		141,950	161,100	153,200	193,220	126,850	222,250
Dept 546 - PLANT/OPERATIONS							
591-546-706.000 SALARY AND WAGES - HOURLY							
591-546-706.100 OVERTIME WAGES		25,000	18,000	20,500	25,000	15,180	25,000
591-546-707.000 SAL/WAGES, PT		1,000					
591-546-727.000 OFFICE SUPPLIES		3,000	3,000	1,500	2,470	350	2,500
591-546-730.000 OUTSOURCED TESTING		200					
591-546-732.000 CHLORINE/TREATMENT CHEMICALS		3,000	9,500	13,000	15,000	8,260	15,000
591-546-740.000 OPERATING SUPPLIES		15,000	14,000	20,000	29,320	29,320	22,000
591-546-801.000 PROFESSIONAL SERVICES		10,000	26,500	33,000	10,720	10,660	10,000
591-546-807.000 MEMBERSHIP AND DUES		10,000	32,000	30,000	30,000	23,320	30,000
591-546-850.000 COMMUNICATIONS				3,000	3,000		3,000
591-546-860.000 TRAVEL EXPENSES		2,500	1,300	2,000	2,000	1,250	2,000
591-546-912.000 LIABILITY INSURANCE			200				
591-546-921.000 UTILITIES		5,000	5,000	6,000	6,000	4,960	6,000
591-546-930.000 REPAIRS AND MAINTENANCE		70,000	122,000	105,000	110,000	72,710	110,000
591-546-943.000 EQUIPMENT RENTAL		2,500	6,400	3,000	3,000	2,890	3,000
591-546-957.000 EDUCATION AND TRAINING		25,000	18,000	25,000	25,000	6,390	25,000
591-546-969.000 DEPRECIATION				2,500	2,500		2,500
591-546-970.100 CAPITAL OUTLAY-CAPITALIZED		250,000	262,000	262,000	262,000		
Totals for dept 546 - PLANT/OPERATIONS		422,200	517,900	591,500	526,010	175,290	256,000
Dept 547 - DISTRIBUTION							
591-547-706.000 SALARY AND WAGES - HOURLY							
591-547-734.000 WATER TOWER MAINTENANCE		28,000	27,000	35,000	40,000	27,690	40,000
591-547-740.000 OPERATING SUPPLIES		52,000	46,000	55,000	51,050	51,020	51,050
591-547-801.000 PROFESSIONAL SERVICES			11,000	8,000	7,000	1,050	7,000
			4,000	5,000	5,000	1,320	5,000



BUDGET REPORT FOR CITY OF EVART  
Fund: 591 WATER FUND  
Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
APPROPRIATIONS							
Dept 547 - DISTRIBUTION							
591-547-930.000	REPAIRS AND MAINTENANCE	8,000	8,000	9,000	7,000	1,380	7,000
591-547-943.000	EQUIPMENT RENTAL	30,000	18,000	20,000	20,000	8,580	20,000
591-547-951.000	LSL PILOT GRANT EXPENSES			200,000			
591-547-970.100	CAPITAL OUTLAY-CAPITALIZED		1,000	200,000	200,000	215,730	294,800
591-547-970.300	LEAD SERVICE LINE REPLACEMENTS			30,000	150,000	330	
591-547-970.400	WELL IMPROVEMENTS	8,000	42,000	33,000	33,000		
Totals for dept 547 - DISTRIBUTION		126,000	157,000	595,000	513,050	307,100	424,850
Dept 548 - ACCOUNTING AND COLLECTION							
591-548-702.000	SALARIES	9,000	25,000	40,000	38,940	15,580	40,000
591-548-706.000	SALARY AND WAGES - HOURLY	1,000					
591-548-740.000	OPERATING SUPPLIES		20				
591-548-801.000	PROFESSIONAL SERVICES		6,000	2,500			
591-548-943.000	EQUIPMENT RENTAL		16,000	20,000	15,000	12,380	15,000
Totals for dept 548 - ACCOUNTING AND COLLECTION		10,000	47,020	62,500	53,940	27,960	55,000
Dept 850 - FRINGE BENEFITS							
591-850-714.000	MEDICARE	4,800	3,000	2,500	2,500	2,120	2,500
591-850-715.000	SOCIAL SECURITY	11,000	11,000	10,000	10,000	9,050	10,000
591-850-716.000	HEALTH INSURANCE	38,000	36,000	40,000	40,000	38,830	40,000
591-850-718.000	RETIREMENT	18,000	14,000	18,000	22,000	18,550	27,000
591-850-719.000	OTHER FRINGE BENEFITS	8,000	1,000	2,500	1,000	950	1,000
591-850-720.000	LONGEVITY BENEFIT	2,000					
591-850-723.000	UNEMPLOYMENT COMP.	2,750	3,020	2,000	3,000	60	3,000
591-850-724.000	WORKMENS COMPENSATION	4,000	5,000	5,000	7,060	7,060	6,000
Totals for dept 850 - FRINGE BENEFITS		88,550	73,020	80,000	85,560	76,620	89,500
TOTAL APPROPRIATIONS		792,700	960,740	1,487,200	1,376,180	718,190	1,052,000
NET OF REVENUES/APPROPRIATIONS - FUND 591							
BEGINNING FUND BALANCE		9,150	4,460	12,740	1,320	499,880	
ENDING FUND BALANCE		6,335,690	7,833,780	8,354,080	8,951,820	8,951,820	9,451,700
		6,344,840	7,838,240	8,366,820	8,953,140	9,451,700	9,451,700

BUDGET REPORT FOR CITY OF EVART  
 Fund: 661 EQUIPMENT POOL FUND  
 Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 THRU 06/30/21 ACTIVITY	2021-22 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000 - 728							
661-000-654.101	GENERAL FUND	23,700	29,900	60,000	52,350	45,470	51,100
661-000-654.202	MAJOR STREETS	30,000	14,400	42,800	30,700	21,980	31,900
661-000-654.203	LOCAL STREET FUND	13,000	8,800	26,600	16,700	13,770	17,300
661-000-654.207	RECREATION FUND						1,000
661-000-654.208	PARK FUND						1,600
661-000-654.209	CEMETERY FUND						100
661-000-654.590	SEWER FUND	40,000	40,000	24,000	20,200	19,620	20,200
661-000-654.591	WATER FUND	55,000	58,000	66,000	61,000	27,620	61,000
661-000-665.000	INTEREST-REVENUE		200	750	750	720	700
661-000-685.000	MISCELLANEOUS REVENUE		1,000	1,000		(40)	
Totals for dept 000 - 728		161,700	152,300	221,150	181,700	129,140	184,900
TOTAL ESTIMATED REVENUES							
		161,700	152,300	221,150	181,700	129,140	184,900



GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2018-19 AMENDED BUDGET	2019-20 AMENDED BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2021-22 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
Dept 202 - PROFESSIONAL SERVICES							
661-202-803.000 INDEPENDENT AUDITOR SERVICES							
Totals for dept 202 - PROFESSIONAL SERVICES		2,000	3,000	1,850	2,100	2,060	2,200
		2,000	3,000	1,850	2,100	2,060	2,200
Dept 599 - EQUIPMENT POOL							
661-599-702.000 SALARIES							
661-599-706.000 SALARY AND WAGES - HOURLY		5,000	5,000	13,900	7,000	4,700	7,500
661-599-706.661 PREVENTIVE MAINTENANCE		12,500	2,500	5,000	5,000	3,030	5,500
661-599-716.000 HEALTH INSURANCE		1,600		100	100		
661-599-740.000 OPERATING SUPPLIES		5,500	5,500	14,000	7,350	4,710	8,300
661-599-801.000 PROFESSIONAL SERVICES		7,500	4,000	5,000	9,450	9,450	4,200
661-599-860.000 TRAVEL EXPENSES		500					
661-599-861.000 GAS AND OIL		28,000	41,000	18,000	16,000	12,380	16,600
661-599-912.000 LIABILITY INSURANCE		6,500	6,200	7,500	7,500	6,200	7,800
661-599-930.000 REPAIRS AND MAINTENANCE		10,000	21,000	16,650	15,500	9,840	16,100
661-599-930.100 PREVENTATIVE MAINTENANCE		1,500			1,500	1,040	1,600
661-599-969.000 DEPRECIATION		50,000	25,000	28,000	60,000		28,000
661-599-970.100 CAPITAL OUTLAY-CAPITALIZED			20,000	85,000	21,800	55,970	60,000
Totals for dept 599 - EQUIPMENT POOL		128,600	130,200	193,150	151,200	107,320	155,600
TO PURCHASE NEW EQUIPMENT/VEHICLES ETC.							
Dept 850 - FRINGE BENEFITS							
661-850-714.000 MEDICARE							
661-850-715.000 SOCIAL SECURITY		600	300	200	300	110	300
661-850-716.000 HEALTH INSURANCE		2,000	500	600	600	470	600
661-850-718.000 RETIREMENT		1,800	1,000	1,200	1,500	1,040	1,600
Totals for dept 850 - FRINGE BENEFITS		6,200	2,600	3,000	3,400	2,500	3,500
Dept 907 - SCHEDULED PAYMENTS							
661-907-950.991 PRINCIPAL							
Totals for dept 907 - SCHEDULED PAYMENTS		11,000	11,800	23,000	23,000	22,040	23,000
		11,000	11,800	23,000	23,000	22,040	23,000
TOTAL APPROPRIATIONS		147,800	147,600	221,000	179,700	133,920	184,300
NET OF REVENUES/APPROPRIATIONS - FUND 661		13,900	4,700	150	2,000	(4,780)	600
BEGINNING FUND BALANCE		311,360	352,850	673,980	718,380	718,380	713,600
ENDING FUND BALANCE		325,260	357,550	674,130	720,380	713,600	714,200
ESTIMATED REVENUES - ALL FUNDS							
APPROPRIATIONS - ALL FUNDS		3,332,910	3,367,480	4,498,760	3,767,370	3,249,440	3,652,800
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		3,248,520	3,272,880	4,475,530	3,746,610	2,291,740	3,538,000
		84,390	94,600	23,230	20,760	957,700	114,800
BEGINNING FUND BALANCE - ALL FUNDS							
FUND BALANCE ADJUSTMENTS - ALL FUNDS		12,014,610	13,779,310	14,438,670	15,465,500	15,465,500	16,423,200
ENDING FUND BALANCE - ALL FUNDS		12,099,000	13,873,780	14,461,900	15,486,260	16,423,200	16,538,000

**CITY COUNCIL**  
**CITY OF EVART**  
**County of Osceola, Michigan**

**RESOLUTION NO. 2021-14**

**A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT  
FOR WATER-RELATED INFRASTRUCTURE INCLUDING WASTEWATER  
TREATMENT PLANT IMPROVEMENTS REQUESTING \$453,750 IN GRANT FUNDS  
AND A LOCAL MATCH OF \$151,250 FROM THE SEWER FUND**

**APPENDIX B**

**WHEREAS**, the Michigan Strategic Fund has invited Units of General Local Government to apply for its Water-Related Infrastructure (WRI) Competitive Funding Round; and

**WHEREAS**, the City of Evart desires to request \$453,750 in CDBG funds to do the following improvements: 1) Irrigation piping replacement; 2) Wastewater treatment plant emergency power generator installation; 3) Aerator equipment replacement; and

**WHEREAS**, the City of Evart commits local funds from its Local match (City of Evart Sewer Funds General Ledger Line 590-538-970-100) in the amount of \$151,250 (25%); and

**WHEREAS**, the proposed project is consistent with the Local Community Development Plan as described in the Application; and

**WHEREAS**, the proposed project will benefit all residents of the project area and 73.27 percent of the residents of the City of Evart are low and moderate income persons as determined by Census data provided by the US Department of Housing and Urban development or an income survey approved by the MEDC.

**WHEREAS**, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan Economic Development Corporation.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Evart hereby designates the City Manager (Sarah Dvoracek) as the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

The above resolution was offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\* \* \* \* \*

**RESOLUTION DECLARED ADOPTED.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Kathy Fiebig, City Clerk

**CERTIFICATION**

I, the undersigned duly qualified and acting Clerk of the City of Evart (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on \_\_\_\_\_, 2021, the original of which is on file in my office and that public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

\_\_\_\_\_  
Kathy Fiebig, City Clerk

## AGENDA REPORT

To: Honorable Mayor Emerick & Council Members  
From: Sarah Dvoracek, City Manager  
Date: May 11, 2021  
Re: Approval of the First Amended Interlocal Agreement for the Evert Fire Department

For the Agenda of May 17, 2021

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**Background.** In November of 2020, the fire department requested voter approval for a dedicated two mills to support their fire department operations. The millage passed in all participating municipalities including in the City of Evert. The millage will expire in November of 2025. The fire board will then have to decide to ask the voters to approve the millage again or have each participating municipality have a special assessment.

**Issues & Questions Specified.** The fire board has been working with Foster & Swift a law firm from Grand Rapids on updating the interlocal agreement to amend changes necessary to account for the millage approval. The agreement is attached to this memo and the changes are in red. Mr. White has reviewed the document.

**Alternatives.**

1. Do nothing
2. Recommend changes

**Financial Impact.**

na

**Recommendation.** Please approve the First Amended Interlocal Agreement for the Evert Area Joint Fire Department and Joint Administrative Fire Board.

**Attachments.**

1. Redline Interlocal Agreement for the Evert Area Joint Fire Department



**FIRST AMENDED INTERLOCAL AGREEMENT FOR THE  
EVART AREA JOINT FIRE DEPARTMENT AND  
JOINT ADMINISTRATIVE FIRE BOARD**

WHEREAS, the Townships of Evert, Orient, Osceola, and Sylvan, and the City of Evert, Osceola County, Michigan (collectively the "Participating Municipalities" and singularly a "Participating Municipality"), entered the Evert Area Joint Fire Department Agreement in 1983 (the "1983 Agreement") pursuant to the Urban Cooperation Act, 1967 PA 7, MCL 125.501 *et seq* ("Act 7"), and

WHEREAS, the Participating Municipalities desire to update and amend, supersede, and replace the 1983 Agreement and implement some administrative changes in the structure of a joint administrative fire board, which is responsible for executing and administering this First Amended Agreement.

NOW THEREFORE, the Participating Municipalities agree to amend and restate the 1983 Agreement in its entirety as provided below such that this First Amended Agreement will supersede and replace the 1983 Agreement.

**ARTICLE I. RECITALS.**

1. Participating Municipalities. The Participating Municipalities are entering into this First Amended Agreement and agree to be bound by its terms and conditions.
2. Intention and purpose. It is the intention and purpose of the Participating Municipalities to establish, preserve and maintain a joint fire department and joint administrative fire board, which is the most desirable and economically feasible plan for furnishing fire protection to the Participating Municipalities.
3. Statutory authority. The establishment of a joint fire department and a joint administrative fire board are authorized by the Urban Cooperation Act, MCL 124.501 *et seq*.
4. Fire Protection. Each Participating Municipality will be provided fire protection services by the Evert Area Joint Fire Department as long as the Participating Municipality is a member in good standing and has paid its allocation of the operating budget of the Evert Area Joint Fire Department.

**ARTICLE II. CREATION.** The Evert Area Joint Fire Department ("Fire Department") and Evert Area Joint Administrative Fire Board ("Fire Board") are hereby established pursuant to the Urban Cooperation Act, MCL 124.501 *et seq*. (the "Act") by the

Participating Municipalities to provide fire and emergency services and to administer and execute this First Amended Agreement. The Fire Board shall be a public body and separate legal entity and shall not be operated for profit. The Fire Board and Fire Department shall possess all of the authority it may have and exercise pursuant to the Act and this First Amended Agreement, including but not limited to, entering into contracts; employing agencies or employees; acquiring, constructing, managing, maintaining, or operating buildings, works, or improvements; acquiring, holding, or disposing of property; incurring debts, liabilities, or obligations that, except as expressly authorized by the Participating Municipalities, do not constitute the debts, liabilities, or obligations of any of the Participating Municipalities; cooperate with a public agency, an agency or instrumentality of that public agency, or another legal entity created by that public agency under the Act; make loans from the proceeds of gifts, grants, assistance funds, or bequests; and form other entities necessary to further the purpose of this First Amended Agreement. The separate legal entity may sue and be sued in its own name..

**ARTICLE III. ADDITIONAL PARTICIPATING MUNICIPALITIES.** Additional municipalities may become Participating Municipalities, provided that any new municipality first makes application to the Fire Board and such application is approved by the Fire Board and each legislative body of each Participating Municipality. Any new municipality approved to become a Participating Municipality under this First Amended Agreement, must execute this First Amended Agreement and become bound to its terms and conditions.

**ARTICLE IV. FIRE BOARD ORGANIZATION.** The ~~Evart Area Joint Administrative~~ Fire Board shall be composed of five (5) members, with one ~~representative offrom~~ each ~~member-Participating municipality-Municipality~~ (who is a resident of the member ~~Participating Municipalitymunicipality~~) who shall be appointed to six (6) year terms of office by the legislative body of each member municipality. A Fire Board member shall serve until his or her successor is appointed ~~or until he or she is removed~~. In the event that one or more ~~Participating Municipalities member municipalities~~ join the Fire Board, each new ~~Participating Municipality member~~ shall appoint one (1) Fire Board ~~Membermember~~. A Fire Board ~~Member-member~~ shall not be an employee, ~~or~~ volunteer ~~or independent contractor~~ of ~~any the fire Fire departmentDepartment~~.

Members may be removed from the Fire Board by the appointing governing body ~~at will~~. A vacancy shall occur in the event of the removal, resignation, death, or conviction of a felony, or in the event a member ceases to be a resident of the ~~Participating Municipality municipality of the Party~~ that appointed the Fire Board member or otherwise as provided by law. Vacancies on the ~~Evart Area Joint Administrative~~ Fire Board shall be filled by the legislative body of the unrepresented ~~Participating Municipality member municipality~~ for the unexpired term. The existing members and

**Commented [LAD1]:** We recommended members of the Board only be removed for cause (i.e. misfeasance, malfeasance or nonfeasance of office).

officers shall be continued as the members and officers of the ~~Evart Area Joint Administrative~~ Fire Board.

A member of the Fire Board may be compensated for each Fire Board meeting attended by the member, not to exceed fifty-two 52 meetings per year, at a rate established and paid by the participating municipality he or she represents.

Each Fire Board Member shall have one vote. A tie vote on any motion shall be deemed to defeat the motion. A majority of the members of the Fire Board constitutes a quorum to conduct business.

**1. Officers.** The offices of the ~~Evart Area Joint Administrative~~ Fire Board shall be:

Chairperson  
Vice Chairperson  
Treasurer  
Deputy Treasurer  
Secretary

~~The members of the Fire Board shall annually elect the Chairperson and Vice Chairperson of the Fire Board in December of each year. The Fire Board shall elect its other officers (Treasurer, Deputy Treasurer and Secretary) from its members in December of even years. representatives of each member municipality shall annually elect the officers of the Evart Area Joint Administrative Fire Board.~~

The Secretary shall record the minutes of the Fire Board meetings, and mail copies of the minutes and notices of meetings to the clerks of each Participating Municipality ~~member municipality~~ as requested. The Treasurer shall keep books of accounts and records of income and expenditures, make detailed line item reports thereof to the Fire Board at its meetings, make deposits of money received in such bank accounts as are established by resolution of the Fire Board, make bills to the Participating Municipalities ~~member municipalities~~ as required by this First Amended Agreement, and perform such other services as directed by the Fire Board.

**2. Meetings.** The Fire Board shall meet at least on a quarterly basis, or more often as business requires, or upon the written request of the Chairperson, any two (2) Fire Board members, or any Participating Municipality. ~~The Evart Area Joint Administrative~~ Fire Board shall hold and conduct its meetings in compliance with the Open Meetings Act, using the most current version of Robert's Rules of Order as a guideline for the Fire Board.

**3. Records.** The records of the ~~Evert Area Joint Administrative~~ Fire Board shall be subject to the Freedom of Information Act, and a FOIA coordinator shall be appointed by the Fire Board. All records kept and maintained by the Fire Board must be made available upon demand to each of the Participating Municipalities.

~~**4. Bonds.** The Evert Area Joint Administrative Fire Board is authorized to obtain bonds or bonding for its officers, Fire Chief, and Administrative Assistant as determined by the Fire Board, and in amounts determined by the Fire Board, and the Fire Board shall pay the cost of obtaining and maintaining the bonds.~~

**5. Administrative Assistant.** The ~~Evert Area Joint Administrative~~ Fire Board can select, appoint, hire, discipline, discharge, and pay an Administrative Assistant as an at will employee to provide administrative assistance to the ~~Evert Area Joint Administrative~~ Fire Board.

**6. Fire Chief.** The ~~Evert Area Joint Administrative~~ Fire Board shall appoint a Fire Chief for the ~~Evert Area Joint Administrative~~ Fire Department and the Fire Chief shall be an ex-officio nonvoting member of the ~~Evert Area Joint Administrative~~ Fire Board. The Fire Chief can appoint a designee to attend meetings in his place and act as an ex-officio nonvoting member of the Fire Board.

~~**4. Bonds.** The Evert Area Joint Administrative Fire Board is authorized to obtain bonds or bonding for its officers, Fire Chief, and Administrative Assistant as determined by the Fire Board, and in amounts determined by the Fire Board, and the Fire Board shall pay the cost of obtaining and maintaining the bonds.~~

**7. Property.** The ~~Evert Area Joint Administrative~~ Fire Board shall acquire, hold, and own the property necessary to establish, construct, enlarge, improve, maintain, equip, operate and regulate the ~~Evert Area Joint~~ Fire Department for the benefit of the Participating Municipalities~~participating municipalities~~. The ~~Evert Area Joint Administrative~~ Fire Board is authorized to sell or scrap property it no longer needs or uses by public sale, with all proceeds retained by the ~~Evert Area Joint Administrative~~ Fire Board.

**8. Employees.** The ~~Evert Area Joint Administrative~~ Fire Board may appoint and employ ~~a Fire Chief and~~ such firemen and officers as may be required for the proper and efficient operation and maintenance of the ~~Evert Area Joint~~ Fire Department; establish rules and regulations for governing the ~~Evert Area Joint~~ Fire Department, and the employees, firemen, and officers thereof; provide for the care and management of the engines, equipment, apparatus, property, and buildings of or pertaining to the Fire Department and shall prescribe the powers, responsibilities, and duties of its employees, officer and firemen.



**9. Contracts.** The ~~Evert Area Joint Administrative~~ Fire Board may contract with any company, contractor, individual, vendor, or public or private corporation for the provision of any service, supply, equipment or labor necessary or customary to furnishing fire protection.

**10. Budget.** The ~~Evert Area Joint Administrative~~ Fire Board shall prepare an annual detailed line item budget for operating and capital expenditure needs, which shall be submitted to the Participating Municipalities ~~participating municipalities~~ no later than February 1<sup>st</sup> of each year. The budget shall become effective when approved by the legislative body of each Participating Municipality ~~member municipality~~, which approval shall be no later than April 1<sup>st</sup> of each year. In the event any Participating Municipality ~~member municipality~~ does not timely approve the proposed budget, the ~~Evert Area Joint Administrative~~ Fire Board shall be authorized to expend funds in an amount not to exceed the total expenditures of the most recently approved budget approved by all Participating Municipalities until all parties agree on a new operating budget, and the Participating Municipalities ~~member municipalities~~ shall provide sufficient funds in support thereof. The ~~Evert Area Joint Administrative~~ Fire Board may request supplemental budget adjustments at any time ~~at any time off from~~ the Participating Municipalities ~~member municipalities~~ at any time, but shall not expend funds set forth in such budget adjustments above those budgeted unless approved by the legislative bodies of all Participating Municipalities ~~member municipalities~~.

**11. Finance.** The Participating Municipalities ~~member municipalities~~ agree to levy and contribute tax monies each year in the amount equivalent of up to two (2) mills based upon current taxable value in each Participating Municipality, subject to voter approval and the Headlee Amendments, including "Headlee millage rollbacks" reducing any approved millage during its term, ~~member municipality~~ for the cost of (1) acquiring, constructing, remodeling, and maintaining facilities for a fire station (2). ~~Tax monies shall be distributed to the Fire Department pursuant to the schedule set forth in the General Property Tax Act, PA 206 of 1893. The cost of equipping the fire station and department with fire apparatus and equipment, and (3) shall be divided among the member municipalities in the same manner. The cost of operating the Evert Area Joint Administrative Fire Board and Fire Department, including maintenance and training. Tax monies shall be distributed to the Fire Department pursuant to the schedule set forth in the General Property Tax Act, PA 206 of 1893, with the total amount of such distributions to not exceed that Participating Municipality's portion of the approved budget, shall be divided among the member municipalities in the same manner.~~

The funds derived from said monies may also be used by the municipalities for the cost of providing fire extinguishing apparatus and equipment hereafter acquired.

~~The funds derived from said monies may further be used by the municipalities to provide for the maintenance, training, operation, and support of the Evert Area Joint Fire Department.~~

**12. Grants, gifts, bequests.** The ~~Evert Area Joint Administrative~~ Fire Board may apply for and receive grants, gifts, bequests, and donations of any kind or amount.

**13. Audit.** The Fire Board shall cause an annual audit to be conducted of the books and records of the Fire Department and Fire Board, which shall be prepared and submitted to each ~~municipality~~ Participating Municipality within one hundred eighty (180) days after the end of each fiscal year which runs from July 1 through June 30. Said audit shall be at the expense of the Fire Department and Fire Board, and shall be prepared in a manner in accordance with generally accepted auditing standards for Michigan municipalities, and any other state or federal requirements. The audit shall include an annual representation of the value of fixed assets at cost less appropriate depreciation.

**14. Insurance.** The Fire Board shall ~~ascertain~~ confirm that adequate insurance is provided to protect the Participating Municipalities Townships, City of Evert, the Fire Board and the ~~Rural Fire Association~~ Fire Department from loss by way of damage to Fire Board Property, general liabilities for injury to persons and/or property, and Workers' Compensation.

**ARTICLE V. TERM OF FIRST AMENDED AGREEMENT.** The term of the original agreement was July 1, 1982 through June 30, 1986, and as automatically extended into 2011. The 1983 Agreement is merged into and superseded by this ~~this~~ First Amended Agreement. The term of this First Amended Agreement is perpetual unless a Participating Municipality withdraws from the agreement pursuant to its terms. Any Participating Municipality can provide written notice to the Fire Board, before it proposes an annual budget for approval for the upcoming fiscal year, that a millage (as contemplated in the agreement) did not pass for the Participating Municipality to fund operations of the Fire Department. If a Participating Municipality provides such notice that its millage did not pass, a majority of the Participating Municipalities may allow that municipality to pay the proportion of its share of the Fire Department's budget in quarterly installments or some other acceptable frequency while it pursues alternative funding during the upcoming fiscal year in good faith, shall be from the date set forth in Article XI through the date which is 180 days after three or more of the member municipalities serve the Evert Area Joint Administrative Fire Board and all of its member municipalities with written notice of termination pursuant to Article VI below.

**ARTICLE VI. TERMINATION.** This First Amended Agreement can be terminated by (1) one hundred eighty 180 days written notice from three or more of the Participating Municipalities ~~member municipalities~~ served upon the ~~Evert Area Joint Administrative~~ Fire Board and all of its Participating Municipalities ~~member municipalities~~, (2) the

~~Participating Municipalities member municipalities~~ all mutually agree to terminate this First Amended Agreement or (3) the Fire Board becomes bankrupt or insolvent.

A single ~~Participating Municipality member municipality~~ may withdraw from this First Amended Agreement by serving one (1) year written notice on the ~~Evart Area Joint Administrative~~ Fire Board and all of its other ~~Participating Municipalities member municipalities~~. Failure to pay a Participating Municipality's share of an approved budget as required under this First Amended Agreement shall be considered a withdrawal of that Participating Municipality in the year such event occurs, unless the amount of that Participating Municipality's share is disputed in good faith.

**ARTICLE VII. DISPOSITION OF PROPERTY.** Should a single ~~Participating Municipality member municipality~~ desire to withdraw from participation in this First Amended Agreement, the withdrawing ~~Participating Municipality member municipality~~ shall be entitled to cash or assets at the option of the ~~Evart Area Joint Administrative~~ Fire Board, equal to one half (1/2) of the percentage share of fixed assets and balance of funds to which the withdrawing member municipality actually contributed as represented by the audit for the ~~last year ending on or first occurring before the date of withdraw that the withdrawing Participating Municipality approved the budget after the date of termination.~~ Payment shall be made within three (3) years of the ~~termination-withdraw~~ date. In the event that liabilities of the ~~Evart Area Joint Administrative~~ Fire Board exceed assets and the withdrawing Participating Municipality consented to such liabilities at the time they were incurred by the Fire Board, the ~~terminating-withdrawing~~ member municipality shall pay its full share of the liabilities-liabilities in excess of its full share of the cash or assets without reducing it by one half (1/2) to the ~~Evart Area Joint Administrative~~ Fire Board within 60 days of the termination date, or within 60 days of the date the share of liabilities is determined, whichever is later. If the percentage share of fixed assets and balance of funds to which the withdrawing Participating Municipality is entitled exceeds its share of the liabilities, any sums shall be paid as described above. This amount may be deducted from any sums owed to the withdrawing party.

Should three or more ~~Participating Municipalities member municipalities~~ serve written notice of termination as described above, at the same time or within ~~ninety~~ 90 days of each other or if this First Amended Agreement is otherwise terminated as to all ~~Participating Municipalities member municipalities~~ pursuant to Article VI, then all of the assets and liabilities of the ~~Evart Area Joint Administrative~~ Fire Board shall be divided by the Fire Board in ~~the~~ proportion of to the assets that were donated contributed or purchased by each Participating Municipality and in proportion to the financial contributions made by each Participating Municipality as reflected in the audit for the last year all Participating Municipalities approved the budget. ~~member municipality as reflected in the audit next following the date of termination.~~

~~ARTICLE VIII. ARBITRATION. All matters of dispute regarding the interpretation, application, or definition of the terms of this First Amended Agreement, and any controversy, claim, or dispute relating to this First Amended Agreement may be resolved by binding arbitration at the request of any member municipality according to the rules of the American Arbitration Association. Nothing herein shall compel any member municipality to utilize arbitration in lieu of seeking relief in a court of law.~~

**ARTICLE ~~IX~~VIII. AMENDMENTS.** This this First Amended Agreement can be amended at any time by resolutions of approval adopted by each of the legislative bodies of all of the Participating Municipalities~~member municipalities~~, and authorizing their respective officials to sign the amendments or amended agreement.

**ARTICLE ~~IX~~IX. SEVERABILITY.** If any article, section, sentence, clause, phrase or portion of this First Amended Agreement for any reason be held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion of this First Amended Agreement.

**ARTICLE ~~XI~~XI. EFFECTIVE DATE.** This First Amended Agreement shall become effective upon the approval of each of the legislative bodies of all of the Participating Municipalities~~member municipalities~~, and the signing of this First Amended Agreement by the officials authorized to sign by the Participating Municipalities~~member municipalities~~.



By: \_\_\_\_\_  
Supervisor, Evart Township

\_\_\_\_\_ Date

Attested: \_\_\_\_\_  
Clerk, Evart Township

\_\_\_\_\_ Date

By: \_\_\_\_\_  
Supervisor, Orient Township

\_\_\_\_\_ Date

Attested: \_\_\_\_\_  
Clerk, Orient Township

\_\_\_\_\_ Date

By: \_\_\_\_\_  
Supervisor, Osceola Township

Attested: \_\_\_\_\_  
Clerk, Osceola Township

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
Supervisor, Sylvan Township

Attested: \_\_\_\_\_  
Clerk, Sylvan Township

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**City of Evert**, Osceola County, Michigan, a Municipal Corporation

By: \_\_\_\_\_  
Mayor, City of Evert  
Date

Attested: \_\_\_\_\_  
Clerk, City of Evert  
Date

Reviewed as to form:

\_\_\_\_\_  
James R. White  
City of Evert Attorney  
Date

86301:00001:5277344-9-7

## AGENDA REPORT

To: Honorable Mayor Emerick and Council Members  
From: Kathy Fiebig, City Clerk/Interim Public Works Administrator  
Date: May 13, 2021  
Re: Depot Floors

For the Agenda of May 17, 2021

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**Background:** The wood floors at the Depot are deteriorating. Moving City staff back into the building without addressing the issue will accelerate the problem.

**Issues and Questions Specified**

Most of the flooring is considered original to the Depot. The City has declared its commitment to historic preservation and preserving these floors is in line with that goal. This is also a cosmetic issue that will affect the public's perception of the City's maintenance program. The deterioration is severe enough that simply applying a commercial product will be insufficient to protect the surface. At this point, the floors need thorough sanding and a complete reseal.

**Alternatives:**

1. Do nothing.

**Financial Impact:**

See attached bids.

**Recommendation:** I believe the floors should be addressed before moving staff back in, to protect the floors from further damage and to simplify clearing the work areas.

**Attachments:**

1. Cooper WoodCraft
2. Wolverine Flooring



# Wolverine Flooring

Estimate No: 2637  
Date: 05/05/2021  
For: City of Ewart - attn: Kathy Fiebig  
cityclerk@ewart.org  
200 S Main St  
Ewart, MI, 49631

## Estimate

3303 52nd St SE  
Kentwood, MI, 49512  
office@wolverineflooring.com  
wolverineflooring.com  
616-516-4308

Description	Amount
-------------	--------

No baseboard prep provided. Customer is aware that touch-up painting may be necessary in areas of flooring construction.

Wolverine Flooring is not providing removal or reinstallation of the base-shoe/quarter round molding in areas of flooring work.

Wolverine Flooring is not providing any wood-fill for existing gaps/cracks/holes in flooring.

Customer to remove all items from areas of work prior to refinishing.

Sand & Refinish approx. 1250 sq. ft. in area #1 with 2 coats of oil-based polyurethane and 2 coats of water-based polyurethane finish. (Top Coat Bona Traffic High Durability)	\$9,375.00
--	------------

Sand & Refinish approx. 520 sq. ft. in area #2 (main foyer) with 2 coats of oil-based polyurethane and 2 coats of water-based polyurethane finish. (Top Coat Bona Traffic High Durability)	\$3,000.00
--	------------

Project to be completed by 07/15/2021

Subtotal	\$12,375.00
Total	\$12,375.00

Total	\$12,375.00
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**Comments**

Please see our FAQ & Terms page of our website. [wolverineflooring.com](http://wolverineflooring.com)

For references from recent projects, please go here: <https://wolverineflooring.com/work-references/>

We require a downpayment upon scheduling the project.

# Cooper WoodCraft

William Cooper – Owner

8445 7 Mile Rd  
Ewart, MI 49631  
Phone: 616-566-0527

## Quotation

**DATE** May 12, 2021  
**Quotation #** 51221-1  
**Customer ID** City of Ewart

### Bill To:

*Quotation valid until:* June 12, 2021

Kathy Fiebig  
City of Ewart  
200 S. Main Street  
Ewart, MI 49631  
O: 231-734-2181 C: 231-250-1432

*Prepared by:* William Cooper

### Comments or special instructions:

### Proposal stipulations -->

This quote addresses the sanding, surface preparation, cleaning of floor cracks (where appropriate as jointly agreed by customer and Cooper WoodCraft), and applying oil-based urethane (and sealer if required). Additionally, this will include finish testing for compatibility, as determined appropriate by Cooper WoodCraft personnel. If it is determined that there is a requirement for a compatibility treatment, it will be the responsibility of Cooper WoodCraft to supply that (e.g. shellac coating or other sealer). Baseboard trim and shoe molding will not be removed/disturbed for this refurbishment. Original patina is to be left where possible. It is advised that a City of Ewart representative approve the unfinished floor prior to applying urethane, to confirm acceptance of appearance (notification will be provided prior to coating). Unless otherwise identified, the urethane will be a clear satin finish. This proposal does not include moving equipment, gear, furniture, etc. or clearing of the area to be refurbished (to be completed by customer prior to start of work). Due to risks associated with epoxy finish, a quote will not be provided for that option (risks can include: links to respiratory illness, issues with coating cracks or buckling, potential issues with adhesion, requires complete stripping of existing coating to allow for adhesion).

Work can begin within 2 weeks of receipt of down-payment. Estimated completion within 4 weeks. Recommend a 3 week cure time of urethane prior to use.

Description	AMOUNT
Strip, clean, urethane the main office area of Depot (1,350 ft² approx)	\$ 9,500.00
Strip, clean, urethane the entrance area of Depot (640 ft² approx)	\$ 4,500.00
Discount for simultaneous release of items 1 and 2	\$ (500.00)

**50% due upon release of the order, balance due within 15 days of completion.**

**TOTAL \$ 13,500.00**

If you have any questions concerning this quotation, Contact William (Bill) Cooper, Phone: 616-566-0527, bcooper1960@gmail.com

**THANK YOU FOR YOUR BUSINESS!**

05/12/2021 04:31 PM  
User: JENNIE  
DB: CITY OF EVART

CHECK DISBURSEMENT REPORT FOR CITY OF EVART  
CHECK DATE FROM 05/03/2021 - 05/17/2021  
Banks: 751

Page 1/9

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/03/2021	751	38457	80TH AVE. REFINISHING	PROFESSIONAL SERVICES	101-440-801.000	2,130.00
05/03/2021	751	38458	AMERICAN WATER WORKS ASSOCIATION	ACCOUNTS PAYABLE	591-000-202.000	361.00
05/03/2021	751	38459	BS&A SOFTWARE, INC	ACCOUNTS PAYABLE	101-000-202.000	1,056.66
		38459		COMPUTERS/EQUIPMENT/IT	101-203-932.000	105.67
		38459		COMPUTERS/EQUIPMENT/IT	101-209-932.000	105.67
						<hr/> 1,268.00
05/03/2021	751	38460	CHARGE POINT	PROFESSIONAL SERVICES	101-440-801.000	314.00
05/03/2021	751	38461	CHROUCH COMMUNICATIONS	VEHICLE REPAIR & MAINTENANCE	101-301-931.000	400.00
05/03/2021	751	38462	CITY OF EVART AIRPORT RENT	OPERATING SUPPLIES	101-265-740.000	200.00
		38462		OPERATING SUPPLIES	590-537-740.000	200.00
		38462		OPERATING SUPPLIES	591-545-740.000	200.00
						<hr/> 600.00
05/03/2021	751	38463	CONSUMERS ENERGY	UTILITIES	590-538-921.000	2,225.46
		38463		UTILITIES	591-546-921.000	5,165.91
						<hr/> 7,391.37
05/03/2021	751	38464	ED HROSTOWSKI	PROFESSIONAL SERVICES	101-265-801.000	33.33
		38464		PROFESSIONAL SERVICES	590-537-801.000	33.33
		38464		PROFESSIONAL SERVICES	591-545-801.000	33.34
						<hr/> 100.00
05/03/2021	751	38465	ELHORN ENGINEERING CO	CHLORINE/TREATMENT CHEMICALS	591-546-732.000	8,078.80
05/03/2021	751	38466	FERGUSON SUPPLY COMPANY	REPAIRS AND MAINTENANCE	101-265-930.000	1.48
		38466		REPAIRS AND MAINTENANCE	101-440-930.000	1.48
		38466		REPAIRS AND MAINTENANCE	207-751-930.000	11.63
		38466		REPAIRS AND MAINTENANCE	208-757-930.000	1.48
						<hr/> 16.07
05/03/2021	751	38467	JOHNSON SEPTIC SERVICES	PROFESSIONAL SERVICES	101-440-801.000	200.00
05/03/2021	751	38468	MARTIN'S FLAG COMPANY	OPERATING SUPPLIES	209-276-740.000	969.00
05/03/2021	751	38469	MICHIGAN STATE POLICE	COMPUTERS/EQUIPMENT/IT	101-301-932.000	800.00
05/03/2021	751	38470	MWEA	ACCOUNTS PAYABLE	591-000-202.000	51.33
		38470		MEMBERSHIP AND DUES	591-545-807.000	25.67
						<hr/> 77.00
05/03/2021	751	38471	PVS TECHNOLOGIES, INC	FERRIC CHLORIDE	590-538-731.000	8,512.81
05/03/2021	751	38472	REED COUNTRY REPAIR, LLC	PROFESSIONAL SERVICES	590-538-801.000	110.00
		38472		PROFESSIONAL SERVICES	661-599-801.000	140.00
						<hr/>

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						250.00
05/03/2021	751	38473	SINGLESOURCE	OPERATING SUPPLIES	101-265-740.000	45.50
		38473		OPERATING SUPPLIES	101-441-740.000	105.85
		38473		OPERATING SUPPLIES	590-537-740.000	45.49
		38473		OPERATING SUPPLIES	591-545-740.000	45.50
						242.34
05/03/2021	751	38474	STANDARD INSURANCE CO.	OTHER FRINGE BENEFITS	101-301-719.000	167.26
		38474		OTHER FRINGE BENEFITS	101-850-719.000	119.47
		38474		OTHER FRINGE BENEFITS	202-850-719.000	14.34
		38474		OTHER FRINGE BENEFITS	203-850-719.000	9.56
		38474		OTHER FRINGE BENEFITS	590-850-719.000	90.80
		38474		OTHER FRINGE BENEFITS	591-850-719.000	76.46
						477.89
05/03/2021	751	38475	VERIZON WIRELESS	COMMUNICATIONS	101-265-850.000	110.61
		38475		COMMUNICATIONS	101-301-850.000	128.36
		38475		COMMUNICATIONS	590-537-850.000	110.60
		38475		COMMUNICATIONS	591-546-850.000	110.60
						460.17
05/03/2021	751	38476	XEROX CORPORATION	PUBLISHING/PRINTING	101-265-900.000	78.95
		38476		PUBLISHING/PRINTING	101-301-900.000	41.54
		38476		PUBLISHING/PRINTING	590-537-900.000	78.92
		38476		PUBLISHING/PRINTING	591-545-900.000	78.92
						278.33
05/03/2021	751	570 (A)	AFFORDABLE PRINTS	PUBLISHING/PRINTING	101-265-900.000	10.67
		570 (A)		PUBLISHING/PRINTING	590-537-900.000	10.67
		570 (A)		PUBLISHING/PRINTING	591-545-900.000	10.66
						32.00
05/03/2021	751	571 (A)	CHARTER/SPECTRUM	COMMUNICATIONS	101-265-850.000	104.98
		571 (A)		COMMUNICATIONS	101-301-850.000	324.94
		571 (A)		COMMUNICATIONS	101-440-850.000	116.97
		571 (A)		COMMUNICATIONS	590-537-850.000	104.98
		571 (A)		COMMUNICATIONS	591-545-850.000	104.98
						756.85
05/03/2021	751	572 (A)	DVORACEK, SARAH	COMMUNICATIONS	101-172-850.000	40.00
05/03/2021	751	573 (A)	FLACHS, MICHAEL	COMMUNICATIONS	590-537-850.000	20.00
		573 (A)		COMMUNICATIONS	591-545-850.000	20.00
						40.00



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05/03/2021	751	574 (A)	JOHN BEAM JR.	COMMUNICATIONS	101-301-850.000	40.00
05/03/2021	751	575 (A)	MARTIN, DALE	COMMUNICATIONS	590-537-850.000	20.00
		575 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<hr/> 40.00
05/03/2021	751	576 (A)	MR. ELECTRIC OF CNTRL MICH &	REPAIRS AND MAINTENANCE	101-440-930.000	2,958.71
05/03/2021	751	577 (A)	MUCZYNSKI, PATRICK	COMMUNICATIONS	590-537-850.000	20.00
		577 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<hr/> 40.00
05/03/2021	751	578 (A)	PATRICK MCCLURE	K-9 RELATED EXPENSES	101-301-726.000	49.99
05/03/2021	751	579 (A)	PEPPER LOCKHART	COMMUNICATIONS	101-203-850.000	40.00
05/03/2021	751	580 (A)	SCOTLAND OIL COMPANY, INC.	GAS AND OIL	101-301-861.000	473.28
		580 (A)		GAS AND OIL	661-599-861.000	176.91
						<hr/> 650.19
05/03/2021	751	581 (A)	USA BLUE BOOK	OPERATING SUPPLIES	591-546-740.000	826.87
05/03/2021	751	582 (A)	WHITE LAW OFFICE	PROFESSIONAL SERVICES	101-210-801.000	729.17
		582 (A)		Attorney Fees - Police	101-301-801.301	729.17
		582 (A)		PROFESSIONAL SERVICES	590-538-801.000	729.16
		582 (A)		PROFESSIONAL SERVICES	591-546-801.000	729.17
						<hr/> 2,916.67
05/03/2021	751	583 (A)	WILSON, MARK	COMMUNICATIONS	590-537-850.000	10.00
		583 (A)		COMMUNICATIONS	591-545-850.000	10.00
						<hr/> 20.00
05/03/2021	751	584 (A)	ZINGER, ADAM	COMMUNICATIONS	590-537-850.000	20.00
		584 (A)		COMMUNICATIONS	591-545-850.000	20.00
						<hr/> 40.00
05/05/2021	751	38477	CONSUMERS ENERGY	UTILITIES	101-265-921.000	195.67
		38477		UTILITIES	101-301-921.000	152.42
		38477		UTILITIES	101-441-921.000	56.60
		38477		UTILITIES	101-442-921.000	465.32
		38477		UTILITIES	101-448-921.000	393.90
		38477		UTILITIES	202-460-921.000	66.75
		38477		UTILITIES	207-751-921.000	661.99
		38477		UTILITIES	208-757-921.000	187.56
		38477		UTILITIES	590-538-921.000	750.37
		38477		UTILITIES	591-546-921.000	1,053.85
						<hr/> 3,984.43

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05/05/2021	751	38478	MARTIN'S FLAG COMPANY	OPERATING SUPPLIES	207-751-740.000	187.23
05/05/2021	751	38479	RCB CONTRACTING	PROFESSIONAL SERVICES	209-276-801.000	15,833.34
05/05/2021	751	585 (E)	FIRST BANKCARD	EDUCATION AND TRAINING	101-172-957.000	133.00
		585 (E)		OPERATING SUPPLIES	101-191-740.000	882.00
		585 (E)		POSTAGE & SHIPPING	101-191-741.000	36.00
		585 (E)		EDUCATION AND TRAINING	101-203-957.000	(100.00)
		585 (E)		TRAVEL EXPENSES	101-215-860.000	89.00
		585 (E)		EDUCATION AND TRAINING	101-242-957.000	250.00
		585 (E)		OPERATING SUPPLIES	101-265-740.000	44.36
		585 (E)		COMMUNICATIONS	101-265-850.000	54.41
		585 (E)		PUBLISHING/PRINTING	101-265-900.000	99.00
		585 (E)		COMPUTERS/EQUIPMENT/IT	101-301-932.000	14.99
		585 (E)		OPERATING SUPPLIES	101-440-740.000	23.28
		585 (E)		OFFICE SUPPLIES	590-537-727.000	14.29
		585 (E)		OPERATING SUPPLIES	590-537-740.000	44.37
		585 (E)		COMMUNICATIONS	590-537-850.000	54.41
		585 (E)		TRAVEL EXPENSES	590-537-860.000	35.23
		585 (E)		REPAIRS AND MAINTENANCE	590-539-930.000	995.00
		585 (E)		OFFICE SUPPLIES	591-545-727.000	14.28
		585 (E)		OPERATING SUPPLIES	591-545-740.000	634.25
		585 (E)		MEMBERSHIP AND DUES	591-545-807.000	725.00
		585 (E)		COMMUNICATIONS	591-545-850.000	54.42
		585 (E)		OPERATING SUPPLIES	591-546-740.000	11.19
						<hr/> 4,108.48
05/05/2021	751	586 (E)	VOID	** VOIDED **		** VOIDED **
05/17/2021	751	38480	ALRO STEEL	REPAIRS AND MAINTENANCE	661-599-930.000	220.07
05/17/2021	751	38481	APEX SOFTWARE	ACCOUNTS PAYABLE	101-000-202.000	215.42
		38481		COMPUTERS/EQUIPMENT/IT	101-209-932.000	19.58
						<hr/> 235.00
05/17/2021	751	38482	BAKER TILLY MUNICIPAL ADVISORS,	CAPITAL OUTLAY-CAPITALIZED	590-538-970.100	8,250.00
		38482		CAPITAL OUTLAY-CAPITALIZED	591-547-970.100	8,250.00
						<hr/> 16,500.00
05/17/2021	751	38483	CITY OF EVART	UTILITIES	101-265-921.000	37.65
		38483		UTILITIES	101-301-921.000	40.15
		38483		UTILITIES	101-440-921.000	226.88
		38483		UTILITIES	101-442-921.000	20.50
		38483		UTILITIES	207-751-921.000	216.42
		38483		UTILITIES	208-757-921.000	66.56
						<hr/> 608.16

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05/17/2021	751	38484	CONSUMERS ENERGY	UTILITIES	101-441-921.000	388.42
		38484		UTILITIES	101-448-921.000	2,006.33
		38484		UTILITIES	202-460-921.000	24.35
		38484		UTILITIES	202-461-921.000	240.21
		38484		UTILITIES	591-546-921.000	44.72
						<hr/> 2,704.03
05/17/2021	751	38485	CUMMINS BRIDGEWAY, LLC	PROFESSIONAL SERVICES	590-538-801.000	2,166.78
		38485		REPAIRS AND MAINTENANCE	590-538-930.000	510.24
						<hr/> 2,677.02
05/17/2021	751	38486	DDA-CITY OF EVART	CONTRIBUTION TO DDA	101-395-923.000	20,000.00
05/17/2021	751	38487	DTE ENERGY	UTILITIES	101-301-921.000	83.84
		38487		UTILITIES	101-440-921.000	160.52
		38487		UTILITIES	590-538-921.000	251.33
						<hr/> 495.69
05/17/2021	751	38488	ELECTIONSOURCE	OPERATING SUPPLIES	101-191-740.000	43.00
05/17/2021	751	38489	ELLEN'S EQUIPMENT, INC	PROFESSIONAL SERVICES	661-599-801.000	2,362.10
		38489		REPAIRS AND MAINTENANCE	661-599-930.000	1,444.30
						<hr/> 3,806.40
05/17/2021	751	38490	EVART PARTS PLUS	REPAIRS AND MAINTENANCE	590-539-930.000	63.89
		38490		OPERATING SUPPLIES	661-599-740.000	53.08
		38490		REPAIRS AND MAINTENANCE	661-599-930.000	218.77
						<hr/> 335.74
05/17/2021	751	38491	FILE SAFE, INC	PROFESSIONAL SERVICES	101-265-801.000	17.83
		38491		PROFESSIONAL SERVICES	590-537-801.000	17.83
		38491		PROFESSIONAL SERVICES	591-545-801.000	17.84
						<hr/> 53.50
05/17/2021	751	38492	HOMETOWN HARDWARE	OPERATING SUPPLIES	101-440-740.000	100.57
		38492		OPERATING SUPPLIES	101-441-740.000	9.18
		38492		OPERATING SUPPLIES	101-444-740.000	11.99
		38492		OPERATING SUPPLIES	207-751-740.000	65.37
		38492		REPAIRS AND MAINTENANCE	207-751-930.000	47.44
						<hr/> 234.55
05/17/2021	751	38493	MENARDS - BIG RAPIDS	OPERATING SUPPLIES	590-538-740.000	216.58
		38493		OPERATING SUPPLIES	591-546-740.000	216.59
						<hr/> 433.17
05/17/2021	751	38494	MICH HISTORICAL PRESERVATION	EDUCATION AND TRAINING	101-242-957.000	150.00

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05/17/2021	751	38495	OSCEOLA-LAKE CONSERVATION	COMMUNITY PROMOTIONS	101-895-880.000	1,150.00
05/17/2021	751	38496	PIONEER GROUP	PUBLISHING/PRINTING	101-265-900.000	74.55
		38496		PUBLISHING/PRINTING	590-537-900.000	74.55
		38496		PUBLISHING/PRINTING	591-545-900.000	74.56
						<hr/> 223.66
05/17/2021	751	38497	PREIN & NEWHOF, P.C.	OUTSOURCED TESTING	590-538-730.000	1,200.00
05/17/2021	751	38498	REPUBLIC SERVICES #239	PROFESSIONAL SERVICES	101-441-801.000	129.00
		38498		PROFESSIONAL SERVICES	101-526-801.000	9,602.53
		38498		PROFESSIONAL SERVICES	209-276-801.000	50.30
		38498		PROFESSIONAL SERVICES	590-538-801.000	57.50
		38498		PROFESSIONAL SERVICES	591-546-801.000	57.50
						<hr/> 9,896.83
05/17/2021	751	38499	SLC METER, LLC	CAPITAL OUTLAY-CAPITALIZED	591-547-970.100	123.52
05/17/2021	751	38500	SMITH LUMBER CO	REPAIRS AND MAINTENANCE	101-265-930.000	8.66
		38500		REPAIRS AND MAINTENANCE	101-440-930.000	415.51
		38500		OPERATING SUPPLIES	101-441-740.000	40.26
		38500		OPERATING SUPPLIES	207-751-740.000	45.67
		38500		REPAIRS AND MAINTENANCE	590-538-930.000	8.65
		38500		OPERATING SUPPLIES	591-546-740.000	55.55
		38500		REPAIRS AND MAINTENANCE	591-546-930.000	8.65
						<hr/> 582.95
05/17/2021	751	38501	XEROX CORPORATION	COMPUTERS/EQUIPMENT/IT	101-301-932.000	44.91
05/17/2021	751	587 (E)	LINGO	COMMUNICATIONS	590-538-850.000	138.18
		587 (E)		COMMUNICATIONS	591-546-850.000	69.09
						<hr/> 207.27
05/17/2021	751	588 (A)	AMERICAN SPECIALTY PRODUCTS	OPERATING SUPPLIES	590-538-740.000	193.60
		588 (A)		OPERATING SUPPLIES	591-546-740.000	193.59
						<hr/> 387.19
05/17/2021	751	589 (A)	DRUG SCREEN PLUS	PHYSICALS/CDL DRUG TESTING	101-441-840.000	30.00
		589 (A)		PHYSICALS/DRUG TESTING	590-537-840.000	30.00
		589 (A)		PHYSICALS/DRUG TEST	591-545-840.000	30.00
						<hr/> 90.00
05/17/2021	751	590 (A)	MAURER'S TEXTILE RENTAL	PROFESSIONAL SERVICES	101-265-801.000	135.98
		590 (A)		PROFESSIONAL SERVICES	590-537-801.000	135.98
		590 (A)		PROFESSIONAL SERVICES	591-545-801.000	136.00
						<hr/> 407.96



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05/17/2021	751	591 (A)	SCOTLAND OIL COMPANY, INC.	GAS AND OIL	101-301-861.000	321.66
		591 (A)		GAS AND OIL	661-599-861.000	1,740.42
						<hr/> 2,062.08
05/17/2021	751	592 (A)	SHADES OF GREEN LANDSCAPING	PROFESSIONAL SERVICES	101-440-801.000	4,934.00
TOTAL - ALL FUNDS				TOTAL OF 68 CHECKS (1 voided)		135,338.24

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101-000-202.000	ACCOUNTS PAYABLE	1,272.08
101-172-850.000	COMMUNICATIONS	40.00
101-172-957.000	EDUCATION AND TRAINING	133.00
101-191-740.000	OPERATING SUPPLIES	925.00
101-191-741.000	POSTAGE & SHIPPING	36.00
101-203-850.000	COMMUNICATIONS	40.00
101-203-932.000	COMPUTERS/EQUIPMENT/IT	105.67
101-203-957.000	EDUCATION AND TRAINING	(100.00)
101-209-932.000	COMPUTERS/EQUIPMENT/IT	125.25
101-210-801.000	PROFESSIONAL SERVICES	729.17
101-215-860.000	TRAVEL EXPENSES	89.00
101-242-957.000	EDUCATION AND TRAINING	400.00
101-265-740.000	OPERATING SUPPLIES	289.86
101-265-801.000	PROFESSIONAL SERVICES	187.14
101-265-850.000	COMMUNICATIONS	270.00
101-265-900.000	PUBLISHING/PRINTING	263.17
101-265-921.000	UTILITIES	233.32
101-265-930.000	REPAIRS AND MAINTENANCE	10.14
101-301-719.000	OTHER FRINGE BENEFITS	167.26
101-301-726.000	K-9 RELATED EXPENSES	49.99
101-301-801.301	Attorney Fees - Police	729.17
101-301-850.000	COMMUNICATIONS	493.30
101-301-861.000	GAS AND OIL	794.94
101-301-900.000	PUBLISHING/PRINTING	41.54
101-301-921.000	UTILITIES	276.41
101-301-931.000	VEHICLE REPAIR & MAINTENANCE	400.00
101-301-932.000	COMPUTERS/EQUIPMENT/IT	859.90
101-395-923.000	CONTRIBUTION TO DDA	20,000.00
101-440-740.000	OPERATING SUPPLIES	123.85
101-440-801.000	PROFESSIONAL SERVICES	7,578.00
101-440-850.000	COMMUNICATIONS	116.97
101-440-921.000	UTILITIES	387.40
101-440-930.000	REPAIRS AND MAINTENANCE	3,375.70
101-441-740.000	OPERATING SUPPLIES	155.29
101-441-801.000	PROFESSIONAL SERVICES	129.00
101-441-840.000	PHYSICALS/CDL DRUG TESTING	30.00

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101-441-921.000			UTILITIES			445.02
101-442-921.000			UTILITIES			485.82
101-444-740.000			OPERATING SUPPLIES			11.99
101-448-921.000			UTILITIES			2,400.23
101-526-801.000			PROFESSIONAL SERVICES			9,602.53
101-850-719.000			OTHER FRINGE BENEFITS			119.47
101-895-880.000			COMMUNITY PROMOTIONS			1,150.00
202-460-921.000			UTILITIES			91.10
202-461-921.000			UTILITIES			240.21
202-850-719.000			OTHER FRINGE BENEFITS			14.34
203-850-719.000			OTHER FRINGE BENEFITS			9.56
207-751-740.000			OPERATING SUPPLIES			298.27
207-751-921.000			UTILITIES			878.41
207-751-930.000			REPAIRS AND MAINTENANCE			59.07
208-757-921.000			UTILITIES			254.12
208-757-930.000			REPAIRS AND MAINTENANCE			1.48
209-276-740.000			OPERATING SUPPLIES			969.00
209-276-801.000			PROFESSIONAL SERVICES			15,883.64
590-537-727.000			OFFICE SUPPLIES			14.29
590-537-740.000			OPERATING SUPPLIES			289.86
590-537-801.000			PROFESSIONAL SERVICES			187.14
590-537-840.000			PHYSICALS/DRUG TESTING			30.00
590-537-850.000			COMMUNICATIONS			359.99
590-537-860.000			TRAVEL EXPENSES			35.23
590-537-900.000			PUBLISHING/PRINTING			164.14
590-538-730.000			OUTSOURCED TESTING			1,200.00
590-538-731.000			FERRIC CHLORIDE			8,512.81
590-538-740.000			OPERATING SUPPLIES			410.18
590-538-801.000			PROFESSIONAL SERVICES			3,063.44
590-538-850.000			COMMUNICATIONS			138.18
590-538-921.000			UTILITIES			3,227.16
590-538-930.000			REPAIRS AND MAINTENANCE			518.89
590-538-970.100			CAPITAL OUTLAY-CAPITALIZED			8,250.00
590-539-930.000			REPAIRS AND MAINTENANCE			1,058.89
590-850-719.000			OTHER FRINGE BENEFITS			90.80
591-000-202.000			ACCOUNTS PAYABLE			412.33
591-545-727.000			OFFICE SUPPLIES			14.28
591-545-740.000			OPERATING SUPPLIES			879.75
591-545-801.000			PROFESSIONAL SERVICES			187.18
591-545-807.000			MEMBERSHIP AND DUES			750.67
591-545-840.000			PHYSICALS/DRUG TEST			30.00
591-545-850.000			COMMUNICATIONS			249.40
591-545-900.000			PUBLISHING/PRINTING			164.14
591-546-732.000			CHLORINE/TREATMENT CHEMICALS			8,078.80
591-546-740.000			OPERATING SUPPLIES			1,303.79

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User: JENNIE

DB: CITY OF EVART

CHECK DISBURSEMENT REPORT FOR CITY OF EVART

CHECK DATE FROM 05/03/2021 - 05/17/2021

Banks: 751

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
591-546-801.000			PROFESSIONAL SERVICES			786.67
591-546-850.000			COMMUNICATIONS			179.69
591-546-921.000			UTILITIES			6,264.48
591-546-930.000			REPAIRS AND MAINTENANCE			8.65
591-547-970.100			CAPITAL OUTLAY-CAPITALIZED			8,373.52
591-850-719.000			OTHER FRINGE BENEFITS			76.46
661-599-740.000			OPERATING SUPPLIES			53.08
661-599-801.000			PROFESSIONAL SERVICES			2,502.10
661-599-861.000			GAS AND OIL			1,917.33
661-599-930.000			REPAIRS AND MAINTENANCE			1,883.14
			TOTAL			135,338.24

Check Register Report For City Of Evert  
For Check Dates 05/03/2021 to 05/17/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
05/05/2021	750	23169	MISDU	118.29	118.29	0.00	Open
05/12/2021	750	23170	MISDU	348.17	348.17	0.00	Open
05/05/2021	750	DD5525	BEAM, JOHN	1,096.15	0.00	719.20	Cleared
05/05/2021	750	DD5526	DOUGLAS, RYAN	754.00	0.00	545.70	Cleared
05/05/2021	750	DD5527	DUNCAN, JENNIFER	889.35	0.00	666.01	Cleared
05/05/2021	750	DD5528	DVORACEK, SARAH J	1,774.04	0.00	1,355.20	Cleared
05/05/2021	750	DD5529	FIEBIG, KATHY	792.31	0.00	635.74	Cleared
05/05/2021	750	DD5530	FLACHS, MICHAEL J	288.64	0.00	128.84	Cleared
05/05/2021	750	DD5531	HIGGINS, JERALD J	297.00	0.00	255.42	Cleared
05/05/2021	750	DD5532	KIRWIN, DAVID	1,173.33	0.00	1,018.03	Cleared
05/05/2021	750	DD5533	LOCKHART, PEPPER L	1,025.82	0.00	789.37	Cleared
05/05/2021	750	DD5534	MANEKE, VANESSA S	40.37	0.00	37.27	Cleared
05/05/2021	750	DD5535	MARTIN, DALE	918.80	0.00	564.98	Cleared
05/05/2021	750	DD5536	MCCLURE, PATRICK K	788.80	0.00	558.78	Cleared
05/05/2021	750	DD5537	MUCZYNSKI, PATRICK	1,193.68	0.00	796.50	Cleared
05/05/2021	750	DD5538	ROHEN, MELISSA A	760.00	0.00	529.64	Cleared
05/05/2021	750	DD5539	SWIFT-ECKERT, TERESA M	374.85	0.00	342.26	Cleared
05/05/2021	750	DD5540	WILSON, MARK A	1,364.16	0.00	963.05	Cleared
05/05/2021	750	DD5541	ZINGER, ADAM	721.60	0.00	483.72	Cleared
05/12/2021	750	DD5542	BEAM, JOHN	1,096.15	0.00	719.19	Cleared
05/12/2021	750	DD5543	DOUGLAS, RYAN	754.00	0.00	545.70	Cleared
05/12/2021	750	DD5544	DUNCAN, JENNIFER	731.60	0.00	547.28	Cleared
05/12/2021	750	DD5545	DVORACEK, SARAH J	1,774.04	0.00	1,355.22	Cleared
05/12/2021	750	DD5546	FIEBIG, KATHY	667.31	0.00	540.60	Cleared
05/12/2021	750	DD5547	FLACHS, MICHAEL J	414.92	0.00	9.00	Cleared
05/12/2021	750	DD5548	HIGGINS, JERALD J	423.00	0.00	353.82	Cleared
05/12/2021	750	DD5549	LOCKHART, PEPPER L	1,025.82	0.00	789.39	Cleared
05/12/2021	750	DD5550	MANEKE, VANESSA S	12.87	0.00	11.90	Cleared
05/12/2021	750	DD5551	MARTIN, DALE	918.80	0.00	564.96	Cleared
05/12/2021	750	DD5552	MCCLURE, PATRICK K	788.80	0.00	558.76	Cleared



Check Register Report For City Of Evert  
For Check Dates 05/03/2021 to 05/17/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
05/12/2021	750	DD5553	MISNER JR, JAMES T	405.00	0.00	321.15	Cleared
05/12/2021	750	DD5554	MUCZYNSKI, PATRICK	1,193.68	0.00	796.50	Cleared
05/12/2021	750	DD5555	PARISH JR., WILLIAM E	578.00	0.00	474.87	Cleared
05/12/2021	750	DD5556	ROHEN, MELISSA A	845.50	0.00	595.69	Cleared
05/12/2021	750	DD5557	SWIFT-ECKERT, TERESA M	382.20	0.00	348.74	Cleared
05/12/2021	750	DD5558	WILSON, MARK A	1,364.16	0.00	963.05	Cleared
05/12/2021	750	DD5559	ZINGER, ADAM	721.60	0.00	483.71	Cleared
05/03/2021	750	EFT573	MICHIGAN CONF OF TEAMSTERS	8,426.75	8,426.75	0.00	Open
05/05/2021	750	EFT577	FEDERAL 941	3,192.29	3,192.29	0.00	Open
05/07/2021	750	EFT580	STATE OF MICHIGAN	298.99	298.99	0.00	Open
05/12/2021	750	EFT581	FEDERAL 941	3,210.15	3,210.15	0.00	Open
Totals:				43,944.99	15,594.64	20,369.24	
Total Physical Checks:			2				
Total Check Stubs:			39				





		PREVIOUS MONTH	END BALANCE
		BALANCE	04/30/2021
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND			
Assets			
101-000-001.000	CASH	547,777.27	566,466.17
101-000-001.200	CASH EQUIPMENT DONATIONS	3,500.01	3,500.01
101-000-001.203	TIMBER SALE PROCEEDS	2,786.00	2,786.00
101-000-001.204	TREE DONATIONS	(1,375.00)	(1,375.00)
101-000-001.301	POLICE EQUIP (ATV) FUND	50.00	50.00
101-000-001.303	CANINE DONATIONS	2,734.60	2,734.60
101-000-001.304	COMMUNITY POL FUN	2,225.00	2,225.00
101-000-001.306	APPARREST FUND	1,007.50	1,007.50
101-000-001.308	PA 302 FUND	3,824.41	3,824.41
101-000-001.310	ECONOMIC DEVELOPMENT	7,036.91	7,036.91
101-000-001.313	FOR SIDEWALKS (TO STREETS)	2,846.50	2,846.50
101-000-001.316	OIL AND GAS LEASE	6,276.00	6,276.00
101-000-001.400	YOUTH BAKE SALE FUND	338.52	338.52
101-000-001.500	POP WARNER FOOTBALL DONATIONS	5,453.51	5,453.51
101-000-003.001	CD - MERCANTILE BANK	71,751.29	71,751.29
101-000-003.002	CD - MEMBERS FIRST CREDIT UNION	74,539.26	74,539.26
101-000-003.003	CD - WEST MICHIGAN CREDIT UNION	73,781.90	73,781.90
101-000-003.004	CD - LAKE OSCEOLA STATE BANK	73,307.56	73,307.56
101-000-004.000	PETTY CASH	245.05	245.05
101-000-005.005	MMA- HUNTINGTON BANK	30,238.81	30,238.81
TOTAL ASSETS		908,345.10	927,034.00
Fund 202 - MAJOR STREET			
Assets			
202-000-001.000	CASH	635,975.40	654,414.41
202-000-003.001	CD - MERCANTILE BANK	2.73	2.73
202-000-003.002	CD - MEMBERS FIRST CREDIT UNION	3.75	3.75
202-000-003.003	CD - WEST MICHIGAN CREDIT UNION	3.48	3.48
202-000-003.004	CD - LAKE OSCEOLA STATE BANK	3.29	3.29
202-000-005.005	MMA- HUNTINGTON BANK	1.24	1.24
TOTAL ASSETS		635,989.89	654,428.90
Fund 203 - LOCAL STREET			
Assets			
203-000-001.000	CASH	160,030.68	166,087.29
203-000-003.001	CD - MERCANTILE BANK	2,955.39	2,955.39
203-000-003.002	CD - MEMBERS FIRST CREDIT UNION	3,070.67	3,070.67
203-000-003.003	CD - WEST MICHIGAN CREDIT UNION	3,040.82	3,040.82
203-000-003.004	CD - LAKE OSCEOLA STATE BANK	3,019.56	3,019.56
203-000-005.005	MMA- HUNTINGTON BANK	1,245.53	1,245.53
TOTAL ASSETS		173,362.65	179,419.26
Fund 207 - OTHER PARKS/RECREATION FUND			
Assets			
207-000-001.000	CASH	(698.00)	(312.90)
TOTAL ASSETS		(698.00)	(312.90)
Fund 208 - RIVERSIDE CAMPGROUND FUND			
Assets			
208-000-001.000	CASH	5,390.94	5,319.30
TOTAL ASSETS		5,390.94	5,319.30
Fund 209 - CEMETERY FUND			
Assets			
209-000-001.000	CASH	51,712.86	54,733.38
TOTAL ASSETS		51,712.86	54,733.38
Fund 590 - SEWER FUND			
Assets			
590-000-001.000	CASH	1,057,692.55	1,084,415.71
590-000-003.001	CD - MERCANTILE BANK	4,876.63	4,876.63
590-000-003.002	CD - MEMBERS FIRST CREDIT UNION	5,067.07	5,067.07
590-000-003.003	CD - WEST MICHIGAN CREDIT UNION	5,017.76	5,017.76
590-000-003.004	CD - LAKE OSCEOLA STATE BANK	4,982.65	4,982.65

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ACCOUNT BALANCE REPORT FOR CITY OF EVART  
 PERIOD ENDING 04/30/2021

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		PREVIOUS MONTH	END BALANCE
		BALANCE	04/30/2021
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)
Fund 590 - SEWER FUND			
Assets			
590-000-005.005	MMA- HUNTINGTON BANK	2,055.25	2,055.25
TOTAL ASSETS		1,079,691.91	1,106,415.07
Fund 591 - WATER FUND			
Assets			
591-000-001.000	CASH	1,839,010.50	1,698,252.91
591-000-003.001	CD - MERCANTILE BANK	122,701.97	122,701.97
591-000-003.002	CD - MEMBERS FIRST CREDIT UNION	127,483.80	127,483.80
591-000-003.003	CD - WEST MICHIGAN CREDIT UNION	126,245.26	126,245.26
591-000-003.004	CD - LAKE OSCEOLA STATE BANK	125,363.63	125,363.63
591-000-005.005	MMA- HUNTINGTON BANK	51,711.44	51,711.44
TOTAL ASSETS		2,392,516.60	2,251,759.01
Fund 661 - EQUIPMENT POOL FUND			
Assets			
661-000-001.000	CASH	265,197.05	263,880.68
661-000-003.001	CD - MERCANTILE BANK	18,775.59	18,775.59
661-000-003.002	CD - MEMBERS FIRST CREDIT UNION	19,507.41	19,507.41
661-000-003.003	CD - WEST MICHIGAN CREDIT UNION	19,317.85	19,317.85
661-000-003.004	CD - LAKE OSCEOLA STATE BANK	19,182.93	19,182.93
661-000-005.005	MMA- HUNTINGTON BANK	7,912.80	7,912.80
TOTAL ASSETS		349,893.63	348,577.26
Fund 663 - FIRE VEHICLE			
Assets			
663-000-003.001	CD - MERCANTILE BANK	6,366.80	6,366.80
663-000-003.002	CD - MEMBERS FIRST CREDIT UNION	6,614.42	6,614.42
663-000-003.003	CD - WEST MICHIGAN CREDIT UNION	6,550.27	6,550.27
663-000-003.004	CD - LAKE OSCEOLA STATE BANK	6,504.62	6,504.62
663-000-005.005	MMA- HUNTINGTON BANK	2,683.16	2,683.16
TOTAL ASSETS		28,719.27	28,719.27
Fund 664 - POLICE VEHICLE			
Assets			
664-000-001.000	CASH	1.71	1.71
664-000-003.001	CD - MERCANTILE BANK	0.05	0.05
664-000-003.002	CD - MEMBERS FIRST CREDIT UNION	0.05	0.05
664-000-003.003	CD - WEST MICHIGAN CREDIT UNION	0.05	0.05
664-000-003.004	CD - LAKE OSCEOLA STATE BANK	0.05	0.05
664-000-003.005	CD - HUNTINGTON BANK	0.04	0.04
TOTAL ASSETS		1.95	1.95
Fund 701 - TRUST AND AGENCY			
Assets			
701-000-001.000	CASH	228.00	0.51
701-000-003.001	CD - MERCANTILE BANK	493.65	493.65
701-000-003.002	CD - MEMBERS FIRST CREDIT UNION	512.69	512.69
701-000-003.003	CD - WEST MICHIGAN CREDIT UNION	507.76	507.76
701-000-003.004	CD - LAKE OSCEOLA STATE BANK	504.26	504.26
701-000-005.005	MMA- HUNTINGTON BANK	208.03	208.03
TOTAL ASSETS		2,454.39	2,226.90
Fund 703 - SUMMER TAX			
Assets			
703-000-001.000	CASH	0.00	0.01
TOTAL ASSETS		0.00	0.01
Fund 704 - WINTER TAX			
Assets			
704-000-001.000	CASH	(4.58)	0.04



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ACCOUNT BALANCE REPORT FOR CITY OF EVART  
PERIOD ENDING 04/30/2021

Page: 3/3

GL NUMBER	DESCRIPTION	PREVIOUS MONTH BALANCE		END BALANCE 04/30/2021
		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)
Fund 704 - WINTER TAX				
Assets				
TOTAL ASSETS			(4.58)	0.04
Fund 711 - CEMETERY TRUST FUND				
Assets				
711-000-001.000	CASH	15,157.49		15,431.61
711-000-003.001	CD - MERCANTILE BANK	29,325.21		29,325.21
711-000-003.002	CD - MEMBERS FIRST CREDIT UNION	30,467.02		30,467.02
711-000-003.003	CD - WEST MICHIGAN CREDIT UNION	30,171.29		30,171.29
711-000-003.004	CD - LAKE OSCEOLA STATE BANK	29,960.78		29,960.78
711-000-005.005	MMA- HUNTINGTON BANK	12,358.70		12,358.70
TOTAL ASSETS		147,440.49		147,714.61
Fund 750 - PAYROLL				
Assets				
750-000-001.000	CASH	16,531.37		18,139.95
TOTAL ASSETS		16,531.37		18,139.95
Fund 751 - VENDOR ACCOUNT				
Assets				
751-000-001.000	CASH	5,204.95		5,000.29
TOTAL ASSETS		5,204.95		5,000.29



P.O. Box 574, Ewart, MI 49631  
IRS 501(c)(7): 38-3189203

*Participating in Community Events since 1993*

April 29, 2021

Ms Sara Dvoracek, City Mgr  
City of Ewart  
5814 100th Ave  
Ewart, MI 49631

Dear Ms Sara Dvoracek,

The Ewart Car Club has decided to cancel the 2021 Ewart Car Show. There are a number of reasons for this action. The foremost is the safety of our guests, participants, workers, and local attendees.

We want to express our appreciation to you for your interest and participation in previous shows. Your contribution helped assure the show's success.

Thanks again for your part.

Sincerely

Douglas Trembath  
President  
Ewart Car Club  
231-734-9704  
PresidentEwartCarClub@gmail.com



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RACHAEL EUBANKS  
STATE TREASURER

April 20, 2021

MuniCode: 67-2-010

City of Evart  
5814 100th Ave  
Evart, Michigan 49631

Dear City Council:

We have reviewed the deficiencies noted in your audit for the fiscal year ending June 30, 2020. Consequently, there are additional items that we believe require further documentation and/or explanation. Please submit the following:

- A copy of the budget-to-actual reports for the general and major streets funds as of March 31, 2021. There were multiple expenditures that went over budget in both funds.
- A copy of a contingency plan to deal with the loss of a major employer. What plan will be put in place to deal with the declining fund balance as well as a significant decrease in revenues?

Please submit the preceding additional reporting information (ARI) and a copy of this letter to the Community Engagement and Finance Division, Attention: Cary Jay Vaughn via email to **LAFD\_Audits@michigan.gov**. Please include the following in the subject line: "local unit name-year-ARI." Failure to submit the required additional reporting information within 30 days of the dates listed above may subject the local unit to an audit and/or review performed by Department of Treasury auditors at the expense of the local unit.

Thank you for your attention to this matter. If you have any questions, please contact Stacie Stonebrook at [stonebrooks@michigan.gov](mailto:stonebrooks@michigan.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "CJ Vaughn".

Cary Jay Vaughn, CPA, CGFM  
Audit Manager  
Community Engagement and Finance Division





**City of Evart**

5814 100<sup>th</sup> Avenue  
Evart, Michigan 49631  
Phone: 231-734-2181  
[www.evart.org](http://www.evart.org)

**City Manager:**

Sarah Dvoracek  
[sarah.dvoracek@evart.org](mailto:sarah.dvoracek@evart.org)

**Assistant City  
Manager/Director of  
Public Works:**

Mark Wilson  
[mark.wilson@evart.org](mailto:mark.wilson@evart.org)

**City Clerk:**

Kathy Fiebig  
[cityclerk@evart.org](mailto:cityclerk@evart.org)

**Finance Director/  
Treasurer:**

Pepper Lockhart  
[pepper.lockhart@evart.org](mailto:pepper.lockhart@evart.org)

**Chief of Police:**

John Beam, Jr.  
[john.beam@evart.org](mailto:john.beam@evart.org)

May 3, 2021

Cary Jay Vaughn  
State of Michigan  
Community Engagement and Finance Division  
P.O. Box 30728  
Lansing, MI 48909

Dear Mr. Vaughn:

The following is City of Evart's response to the letter received requiring additional reporting information dated April 20, 2021.

**A copy of the budget to actual reports for the General and Major Street Funds as of March 31, 2021. There were multiple expenditures that went over budget in both funds:**

We have attached the budget to actual from July 1, 2020 through March 31, 2021 for both the general fund and the major street fund. As you will see, there are no expenditure line items that are over budget for the reporting period noted above. The City has been monitoring the budget and amending accordingly.

**A copy of a contingency plan to deal with the loss of a major employer. What plan will be put in place to deal with the declining fund balance as well as a significant decrease in revenues:**

The City does not have a written contingency plan to deal with the loss of a major employer. The City is aware of the manufacturing companies in the City that are considered "major employer's" and does not feel that a contingency plan is necessary at this time. The City's total revenues AND general fund balance has not decreased significantly over the last five years, and in fact has consistently increased 3 out of the last 4 years.

For the fiscal year ended June 30, 2020, the ending fund balance as a percentage of the fiscal year expenditures is 70%. This is a healthy fund balance to absorb any future problems or unexpected events that may arise and gives the City Council adequate time to pivot and cut expenditures accordingly.

We believe this letter fulfills our requirements identified to us by the State of Michigan in a letter dated April 20, 2021.

Very truly yours,

CITY OF EVART

A handwritten signature in black ink, appearing to read "Pepper Lockhart", is written over the typed name "CITY OF EVART". The signature is fluid and cursive.



GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/2021		YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)		% BDGT USED
			INCREASE (DECREASE)					
Fund 101 - GENERAL FUND								
Revenues								
Dept 000 - 728								
101-000-403.000	CURRENT PROPERTY TAXES	446,000.00	0.00	443,947.21	2,052.79	99.54		
101-000-406.000	PRIOR YEAR TAX REVENUE	1,500.00	0.00	0.00	1,500.00	0.00		
101-000-424.000	TRAILER TAXES	100.00	0.00	45.51	54.49	45.51		
101-000-425.000	PAYMENTS IN LIEU OF TAXES	4,300.00	0.00	0.00	4,300.00	0.00		
101-000-439.000	MARIJUANA TAX	0.00	0.00	28,001.32	(28,001.32)	100.00		
101-000-443.000	ADMIN FEE-PROPERTY TAXES	11,000.00	0.00	15,981.92	(4,981.92)	145.29		
101-000-445.000	PENALTIES AND INTEREST ON TAX	5,000.00	0.00	7,434.28	(2,434.28)	148.69		
101-000-446.000	LEASE REVENUE	30,000.00	0.00	22,500.00	7,500.00	75.00		
101-000-452.000	CABLE FRANCHISE	16,500.00	0.00	13,305.49	3,194.51	80.64		
101-000-453.000	MISCELLANEOUS PERMITS	500.00	0.00	120.00	380.00	24.00		
101-000-478.000	ZONING APPLICATION FEES	1,000.00	0.00	1,090.00	(90.00)	109.00		
101-000-539.000	STATE GRANTS	0.00	0.00	13,184.00	(13,184.00)	100.00		
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	92,000.00	0.00	102,594.90	(10,594.90)	111.52		
101-000-574.000	STATE SHARED REVENUE	192,000.00	0.00	187,595.58	4,404.42	97.71		
101-000-579.000	MARIJUANA APPLICATION FEE	35,000.00	0.00	10,000.00	25,000.00	28.57		
101-000-627.000	REFUSE COLLECTION	92,000.00	0.00	91,135.91	864.09	99.06		
101-000-650.000	FINES AND FORFEITS	500.00	0.00	210.00	290.00	42.00		
101-000-660.000	INTEREST AND PENALTIES	1,000.00	0.00	0.00	1,000.00	0.00		
101-000-665.000	INTEREST-REVENUE	500.00	0.00	1,736.14	(1,236.14)	347.23		
101-000-685.000	MISCELLANEOUS REVENUE	20,000.00	0.00	41,197.22	(21,197.22)	205.99		
Total Dept 000 - 728		948,900.00	0.00	980,079.48	(31,179.48)	103.29		
Dept 301 - POLICE								
101-301-480.100	PUBLIC SAFETY MILLAGE	55,000.00	0.00	55,542.86	(542.86)	100.99		
101-301-482.000	CANINE OFFICER DONATIONS	500.00	0.00	250.00	250.00	50.00		
101-301-483.000	DIVERSION SURVEY FEES	1,500.00	0.00	1,250.00	250.00	83.33		
101-301-572.301	COMMUNITY POLICE FUND	1,000.00	0.00	0.00	1,000.00	0.00		
101-301-574.578	LIQUOR LICENSES	1,595.00	0.00	0.00	1,595.00	0.00		
101-301-610.000	POLICE REPORTS/ FOIA ONLY	600.00	0.00	325.93	274.07	54.32		
101-301-650.000	FINES/TICKETS/FORFEITS	2,500.00	0.00	1,149.79	1,350.21	45.99		
101-301-681.000	RESTITUTION	400.00	0.00	763.89	(363.89)	190.97		
101-301-685.000	MISCELLANEOUS REVENUE	1,000.00	0.00	3,817.29	(2,817.29)	381.73		
101-301-685.302	PA 302 REVENUE	500.00	0.00	250.00	250.00	50.00		
Total Dept 301 - POLICE		64,595.00	0.00	63,349.76	1,245.24	98.07		
Dept 442 - AIRPORT								
101-442-685.000	RENT REVENUE 400.00/MONTH	7,200.00	0.00	6,000.00	1,200.00	83.33		
Total Dept 442 - AIRPORT		7,200.00	0.00	6,000.00	1,200.00	83.33		
TOTAL REVENUES		1,020,695.00	0.00	1,049,429.24	(28,734.24)	102.82		
Expenditures								
Dept 000 - 728								
101-000-955.000	MISCELLANEOUS EXPENSE	25.00	0.00	23.88	1.12	95.52		
Total Dept 000 - 728		25.00	0.00	23.88	1.12	95.52		

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/2021		YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)		% BDGT USED
			INCREASE (DECREASE)					
Fund 101 - GENERAL FUND								
Expenditures								
Dept 101 - CITY COUNCIL								
101-101-707.000	SAL/WAGES, PT	8,000.00	0.00		6,700.00	1,300.00	83.75	
101-101-740.000	OPERATING SUPPLIES	100.00	0.00		92.32	7.68	92.32	
101-101-957.000	EDUCATION AND TRAINING	130.00	0.00		130.00	0.00	100.00	
Total Dept 101 - CITY COUNCIL								
		8,230.00	0.00		6,922.32	1,307.68	84.11	
Dept 171 - MAYOR								
101-171-707.000	SAL/WAGES, PT	1,000.00	0.00		961.54	38.46	96.15	
Total Dept 171 - MAYOR								
		1,000.00	0.00		961.54	38.46	96.15	
Dept 172 - CITY MANAGER								
101-172-702.000	SALARIES	30,000.00	0.00		27,025.50	2,974.50	90.09	
101-172-807.000	MEMBERSHIP AND DUES	1,000.00	0.00		965.00	35.00	96.50	
101-172-850.000	COMMUNICATIONS	480.00	40.00		400.00	80.00	83.33	
101-172-932.000	COMPUTERS/EQUIPMENT/IT	50.00	0.00		28.11	21.89	56.22	
101-172-957.000	EDUCATION AND TRAINING	500.00	0.00		333.00	167.00	66.60	
Total Dept 172 - CITY MANAGER								
		32,030.00	40.00		28,751.61	3,278.39	89.76	
Dept 191 - ELECTIONS								
101-191-707.000	SAL/WAGES, PT	2,850.00	0.00		2,826.24	23.76	99.17	
101-191-740.000	OPERATING SUPPLIES	3,585.50	0.00		3,583.56	1.94	99.95	
101-191-741.000	POSTAGE & SHIPPING	300.00	0.00		291.10	8.90	97.03	
101-191-801.000	PROFESSIONAL SERVICES	1,744.00	0.00		1,744.00	0.00	100.00	
101-191-860.000	TRAVEL EXPENSES	138.00	0.00		115.81	22.19	83.92	
101-191-900.000	PUBLISHING/PRINTING	600.00	0.00		554.98	45.02	92.50	
Total Dept 191 - ELECTIONS								
		9,217.50	0.00		9,115.69	101.81	98.90	
Dept 202 - PROFESSIONAL SERVICES								
101-202-803.000	INDEPENDENT AUDITOR SERVICES	7,500.00	0.00		7,475.00	25.00	99.67	
Total Dept 202 - PROFESSIONAL SERVICES								
		7,500.00	0.00		7,475.00	25.00	99.67	
Dept 203 - TREASURER-ACCOUNTS MANAGER								
101-203-702.000	SALARIES	16,500.00	0.00		14,785.57	1,714.43	89.61	
101-203-807.000	MEMBERSHIP AND DUES	500.00	0.00		312.88	187.12	62.58	
101-203-850.000	COMMUNICATIONS	500.00	40.00		400.00	100.00	80.00	
101-203-900.000	PUBLISHING/PRINTING	1,793.00	0.00		2,302.20	(509.20)	128.40	
101-203-932.000	COMPUTERS/EQUIPMENT/IT	506.00	105.67		505.67	0.33	99.93	
101-203-957.000	EDUCATION AND TRAINING	1,500.00	0.00		1,360.00	140.00	90.67	
Total Dept 203 - TREASURER-ACCOUNTS MANAGER								
		21,299.00	145.67		19,666.32	1,632.68	92.33	
Dept 209 - ASSESSOR								
101-209-702.000	SALARY AND WAGES - HOURLY	14,100.00	0.00		11,733.30	2,366.70	83.21	
101-209-741.000	POSTAGE & SHIPPING	325.50	0.00		311.11	14.39	95.58	
101-209-801.000	PROFESSIONAL SERVICES	824.50	0.00		780.30	44.20	94.64	



GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/2021 INCREASE (DECREASE)	YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-209-807.000	MEMBERSHIP AND DUES	660.00	0.00	657.30	2.70	99.59
101-209-900.000	PUBLISHING/PRINTING	140.00	0.00	138.70	1.30	99.07
101-209-932.000	COMPUTERS/EQUIPMENT/IT	106.00	105.67	105.67	0.33	99.69
101-209-957.000	EDUCATION AND TRAINING	42.00	0.00	42.00	0.00	100.00
Total Dept 209 - ASSESSOR		16,198.00	105.67	13,768.38	2,429.62	85.00
Dept 210 - ATTORNEY, PROF. SERVICES						
101-210-801.000	PROFESSIONAL SERVICES	13,318.00	729.17	11,832.61	1,485.39	88.85
Total Dept 210 - ATTORNEY, PROF. SERVICES		13,318.00	729.17	11,832.61	1,485.39	88.85
Dept 215 - CITY CLERK						
101-215-702.000	SALARIES	8,700.00	0.00	7,361.64	1,338.36	84.62
101-215-740.000	OPERATING SUPPLIES	270.00	0.00	188.31	81.69	69.74
101-215-807.000	MEMBERSHIP AND DUES	200.00	0.00	120.00	80.00	60.00
101-215-860.000	TRAVEL EXPENSES	100.00	0.00	0.00	100.00	0.00
101-215-900.000	PUBLISHING/PRINTING	1,836.00	0.00	1,832.50	3.50	99.81
101-215-932.000	COMPUTERS/EQUIPMENT/IT	43.00	0.00	43.00	0.00	100.00
Total Dept 215 - CITY CLERK		11,149.00	0.00	9,545.45	1,603.55	85.62
Dept 242 - PLANNING & ZONING						
101-242-706.000	CODE ENFORCEMENT	500.00	0.00	0.00	500.00	0.00
101-242-900.000	PUBLISHING/PRINTING	400.00	0.00	116.75	283.25	29.19
101-242-957.000	EDUCATION AND TRAINING	775.00	0.00	771.05	3.95	99.49
Total Dept 242 - PLANNING & ZONING		1,675.00	0.00	887.80	787.20	53.00
Dept 247 - BOARD OF REVIEW						
101-247-707.000	SAL/WAGES, PT	825.00	0.00	825.00	0.00	100.00
Total Dept 247 - BOARD OF REVIEW		825.00	0.00	825.00	0.00	100.00
Dept 248 - TAX REBATE						
101-248-956.000	PRIOR YEAR ADJUSTMENT-EXPENSE	50.00	0.00	13.29	36.71	26.58
Total Dept 248 - TAX REBATE		50.00	0.00	13.29	36.71	26.58
Dept 265 - CITY HALL						
101-265-706.000	SALARY AND WAGES - HOURLY	6,000.00	0.00	5,797.03	202.97	96.62
101-265-727.000	OFFICE SUPPLIES	1,300.00	0.00	1,173.39	126.61	90.26
101-265-740.000	OPERATING SUPPLIES	2,470.00	245.50	2,469.68	0.32	99.99
101-265-741.000	POSTAGE & SHIPPING	1,750.00	0.00	1,467.65	282.35	83.87
101-265-801.000	PROFESSIONAL SERVICES	4,105.00	33.33	4,050.74	54.26	98.68
101-265-807.000	MEMBERSHIP AND DUES	525.00	0.00	524.00	1.00	99.81
101-265-840.000	PHYSICALS	500.00	0.00	0.00	500.00	0.00
101-265-850.000	COMMUNICATIONS	2,132.00	215.59	2,130.25	1.75	99.92
101-265-900.000	PUBLISHING/PRINTING	1,500.00	89.62	1,101.29	398.71	73.42
101-265-921.000	UTILITIES	2,600.00	0.00	2,281.26	318.74	87.74





GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/2021		YTD BALANCE 05/31/2021	AVAILABLE BALANCE		% BDGT USED
			INCREASE (DECREASE)	NORMAL (ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
101-395-923.000	CONTRIBUTION TO DDA	20,000.00	0.00	0.00	0.00	20,000.00	0.00	
Total Dept 395 - DOWNTOWN DEVELOPMENT AUTHORITY		20,000.00	0.00	0.00	0.00	20,000.00	0.00	
Dept 396 - EXP. RELATED TO LDFA								
101-396-718.100	LDFA ANNUAL MERS PAYMENT	25,000.00	0.00	0.00	18,468.00	6,532.00	73.87	
101-396-740.000	OPERATING SUPPLIES	6,000.00	0.00	0.00	5,900.00	100.00	98.33	
Total Dept 396 - EXP. RELATED TO LDFA		31,000.00	0.00	0.00	24,368.00	6,632.00	78.61	
Dept 440 - BUILDING & GROUNDS								
101-440-740.000	OPERATING SUPPLIES	2,400.00	0.00	0.00	1,952.11	447.89	81.34	
101-440-801.000	PROFESSIONAL SERVICES	34,376.00	2,644.00	0.00	34,362.62	13.38	99.96	
101-440-850.000	COMMUNICATIONS	1,080.00	116.97	0.00	1,079.70	0.30	99.97	
101-440-900.000	PUBLISHING/PRINTING	100.00	0.00	0.00	38.70	61.30	38.70	
101-440-921.000	UTILITIES	5,671.00	0.00	0.00	4,170.24	1,500.76	73.54	
101-440-930.000	REPAIRS AND MAINTENANCE	7,004.00	2,960.19	0.00	6,958.56	45.44	99.35	
101-440-943.000	EQUIPMENT RENTAL	450.00	0.00	0.00	422.15	27.85	93.81	
Total Dept 440 - BUILDING & GROUNDS		51,081.00	5,721.16	0.00	48,984.08	2,096.92	95.89	
Dept 441 - DEPT OF PUBLIC WORKS								
101-441-702.000	SALARIES	8,000.00	0.00	0.00	6,425.73	1,574.27	80.32	
101-441-706.000	SALARY AND WAGES - HOURLY	38,000.00	0.00	0.00	33,738.38	4,261.62	88.79	
101-441-707.000	SAL/WAGES, PT	4,100.00	0.00	0.00	2,590.81	1,509.19	63.19	
101-441-740.000	OPERATING SUPPLIES	1,500.00	105.85	0.00	1,463.34	36.66	97.56	
101-441-768.000	REIMBURSEMENT EXPENSE	1,281.00	0.00	0.00	1,280.64	0.36	99.97	
101-441-801.000	PROFESSIONAL SERVICES	3,940.00	0.00	0.00	3,196.02	743.98	81.12	
101-441-807.000	MEMBERSHIP AND DUES	440.00	0.00	0.00	437.33	2.67	99.39	
101-441-840.000	PHYSICALS/CDL DRUG TESTING	900.00	0.00	0.00	890.17	9.83	98.91	
101-441-900.000	PUBLISHING/PRINTING	100.00	0.00	0.00	89.00	11.00	89.00	
101-441-921.000	UTILITIES	8,500.00	0.00	0.00	5,731.62	2,768.38	67.43	
101-441-930.000	REPAIRS AND MAINTENANCE	200.00	0.00	0.00	162.37	37.63	81.19	
101-441-943.000	EQUIPMENT RENTAL	10,500.00	0.00	0.00	8,471.49	2,028.51	80.68	
Total Dept 441 - DEPT OF PUBLIC WORKS		77,461.00	105.85	0.00	64,476.90	12,984.10	83.24	
Dept 442 - AIRPORT								
101-442-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	387.24	112.76	77.45	
101-442-801.000	PROFESSIONAL SERVICES	5,722.00	0.00	0.00	5,637.88	84.12	98.53	
101-442-808.000	LICENSES - EXPENSE	130.00	0.00	0.00	50.00	80.00	38.46	
101-442-850.000	COMMUNICATIONS	300.00	0.00	0.00	277.92	22.08	92.64	
101-442-912.000	LIABILITY INSURANCE	2,500.00	0.00	0.00	2,492.00	8.00	99.68	
101-442-921.000	UTILITIES	6,791.00	0.00	0.00	6,320.08	470.92	93.07	
101-442-930.000	REPAIRS AND MAINTENANCE	2,900.00	0.00	0.00	2,535.45	364.55	87.43	
101-442-943.000	EQUIPMENT RENTAL	9,500.00	0.00	0.00	8,254.14	1,245.86	86.89	
Total Dept 442 - AIRPORT		28,343.00	0.00	0.00	25,954.71	2,388.29	91.57	
Dept 443 - TREES								
101-443-943.000	EQUIPMENT RENTAL	24,858.00	0.00	0.00	24,464.42	393.58	98.42	

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/2021 INCREASE (DECREASE)	YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 443 - TREES		24,858.00	0.00	24,464.42	393.58	98.42
Dept 444 - TREES						
101-444-740.000	OPERATING SUPPLIES	500.00	0.00	31.48	468.52	6.30
101-444-801.000	PROFESSIONAL SERVICES	700.00	0.00	700.00	0.00	100.00
101-444-943.000	EQUIPMENT RENTAL	2,000.00	0.00	1,685.36	314.64	84.27
Total Dept 444 - TREES		3,200.00	0.00	2,416.84	783.16	75.53
Dept 448 - STREET LIGHTING						
101-448-921.000	UTILITIES	24,550.00	0.00	22,969.85	1,580.15	93.56
101-448-930.000	REPAIRS AND MAINTENANCE	100.00	0.00	94.14	5.86	94.14
101-448-943.000	EQUIPMENT RENTAL	600.00	0.00	424.03	175.97	70.67
Total Dept 448 - STREET LIGHTING		25,250.00	0.00	23,488.02	1,761.98	93.02
Dept 526 - REFUSE SERVICE						
101-526-801.000	PROFESSIONAL SERVICES	92,000.00	0.00	81,937.83	10,062.17	89.06
Total Dept 526 - REFUSE SERVICE		92,000.00	0.00	81,937.83	10,062.17	89.06
Dept 850 - FRINGE BENEFITS						
101-850-714.000	MEDICARE	5,500.00	0.00	4,017.70	1,482.30	73.05
101-850-715.000	SOCIAL SECURITY	17,500.00	0.00	17,180.01	319.99	98.17
101-850-716.000	HEALTH INSURANCE	55,000.00	0.00	43,201.58	11,798.42	78.55
101-850-718.000	RETIREMENT	40,000.00	0.00	38,176.58	1,823.42	95.44
101-850-719.000	OTHER FRINGE BENEFITS	1,800.00	119.47	1,483.74	316.26	82.43
101-850-723.000	UNEMPLOYMENT COMP.	2,500.00	0.00	33.20	2,466.80	1.33
101-850-724.000	WORKMENS COMPENSATION	1,200.00	0.00	1,069.62	130.38	89.14
Total Dept 850 - FRINGE BENEFITS		123,500.00	119.47	105,162.43	18,337.57	85.15
Dept 851 - INSURANCE						
101-851-912.000	LIABILITY INSURANCE	3,000.00	0.00	2,065.90	934.10	68.86
Total Dept 851 - INSURANCE		3,000.00	0.00	2,065.90	934.10	68.86
Dept 895 - SPECIAL EVENTS						
101-895-880.000	COMMUNITY PROMOTIONS	1,921.50	0.00	1,921.50	0.00	100.00
Total Dept 895 - SPECIAL EVENTS		1,921.50	0.00	1,921.50	0.00	100.00
Dept 966 - CONTRIBUTION TO						
101-966-999.207	CONTRIB TO RECREATION	17,776.00	0.00	17,776.00	0.00	100.00
101-966-999.208	CONTRIB. TO PARK FUND	11,000.00	11,000.00	11,000.00	0.00	100.00
101-966-999.209	CONTRIB. TO CEMETERY FUND	28,500.00	28,500.00	28,500.00	0.00	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART  
 PERIOD ENDING 05/31/2021  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE		AVAILABLE		% BDGT USED
			MONTH 05/31/2021 INCREASE (DECREASE)		NORMAL (ABNORMAL)	05/31/2021 NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
Total Dept 966 - CONTRIBUTION TO		57,276.00	39,500.00		57,276.00		0.00	100.00	
TOTAL EXPENDITURES		1,018,375.00	50,207.05		827,285.93		191,089.07	81.24	
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		1,020,695.00	0.00		1,049,429.24		(28,734.24)	102.82	
TOTAL EXPENDITURES		1,018,375.00	50,207.05		827,285.93		191,089.07	81.24	
NET OF REVENUES & EXPENDITURES		2,320.00	(50,207.05)		222,143.31		(219,823.31)	9,575.14	



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## REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

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GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)		% BDDT USED
			MONTH 05/31/2021 INCREASE (DECREASE)					
Fund 202 - MAJOR STREET								
Revenues								
Dept 000 - 728								
202-000-403.327	CURRENT PROP TAX-N. OAK ST.	0.00	0.00	4,288.15	(4,288.15)	100.00		
202-000-574.000	STATE SHARED REVENUE	130,000.00	0.00	90,588.27	39,411.73	69.68		
202-000-575.000	METRO ACT - SOM	8,500.00	0.00	0.00	8,500.00	0.00		
202-000-576.000	STATE-TRUNKL MAINT.	7,000.00	0.00	1,806.99	5,193.01	25.81		
202-000-665.000	INTEREST-REVENUE	300.00	0.00	46.11	253.89	15.37		
202-000-685.000	MISCELLANEOUS REVENUE	500.00	0.00	440.63	59.37	88.13		
Total Dept 000 - 728		146,300.00	0.00	97,170.15	49,129.85	66.42		
TOTAL REVENUES		146,300.00	0.00	97,170.15	49,129.85	66.42		
Expenditures								
Dept 202 - PROFESSIONAL SERVICES								
202-202-803.000	INDEPENDENT AUDITOR SERVICES	1,720.00	0.00	1,708.33	11.67	99.32		
Total Dept 202 - PROFESSIONAL SERVICES		1,720.00	0.00	1,708.33	11.67	99.32		
Dept 451 - ROUTINE MAINTENANCE								
202-451-706.000	SALARY AND WAGES - HOURLY	2,000.00	0.00	1,208.99	791.01	60.45		
202-451-706.100	OVERTIME WAGES	500.00	0.00	108.24	391.76	21.65		
202-451-740.000	OPERATING SUPPLIES	960.00	0.00	958.51	1.49	99.84		
202-451-801.000	PROFESSIONAL SERVICES	5,680.00	0.00	5,622.90	57.10	98.99		
202-451-930.000	REPAIRS AND MAINTENANCE	1,320.00	0.00	1,281.09	38.91	97.05		
202-451-943.000	EQUIPMENT RENTAL	2,500.00	0.00	1,616.57	883.43	64.66		
202-451-970.100	CAPITAL OUTLAY-CAPITALIZED	11,000.00	0.00	0.00	11,000.00	0.00		
Total Dept 451 - ROUTINE MAINTENANCE		23,960.00	0.00	10,796.30	13,163.70	45.06		
Dept 452 - WINTER MAINTENANCE								
202-452-706.000	SALARY AND WAGES - HOURLY	5,200.00	0.00	4,919.22	280.78	94.60		
202-452-706.100	OVERTIME WAGES	125.00	0.00	123.62	1.38	98.90		
202-452-707.000	SAL/WAGES, PT	1,340.00	0.00	0.00	1,340.00	0.00		
202-452-740.000	OPERATING SUPPLIES	8,900.00	0.00	8,889.44	10.56	99.88		
202-452-943.000	EQUIPMENT RENTAL	20,000.00	0.00	16,835.48	3,164.52	84.18		
Total Dept 452 - WINTER MAINTENANCE		35,565.00	0.00	30,767.76	4,797.24	86.51		
Dept 453 - SIDEWALKS/NON-MOTORIZED								
202-453-706.000	SALARY AND WAGES - HOURLY	800.00	0.00	783.85	16.15	97.98		
202-453-943.000	EQUIPMENT RENTAL	2,355.00	0.00	2,275.11	79.89	96.61		
Total Dept 453 - SIDEWALKS/NON-MOTORIZED		3,155.00	0.00	3,058.96	96.04	96.96		
Dept 454 - ADMINISTRATION								
202-454-702.000	SALARIES	7,000.00	0.00	6,247.23	752.77	89.25		
202-454-801.000	PROFESSIONAL SERVICES	908.00	0.00	400.00	508.00	44.05		
202-454-912.000	LIABILITY INSURANCE	1,500.00	0.00	1,239.54	260.46	82.64		
Total Dept 454 - ADMINISTRATION		9,408.00	0.00	7,886.77	1,521.23	83.83		



## REVENUE AND EXPENDITURE REPORT FOR CITY OF EVART

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/2021		YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	AVAILABLE BALANCE		% BDOGT USE
			INCREASE (DECREASE)			NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET								
Expenditures								
Dept 456 - SHOULDER WORK								
202-456-706.000	SALARY AND WAGES - HOURLY	1,200.00	0.00		119.10	1,080.90	9.93	
202-456-943.000	EQUIPMENT RENTAL	3,500.00	0.00		93.00	3,407.00	2.66	
Total Dept 456 - SHOULDER WORK		4,700.00	0.00		212.10	4,487.90	4.51	
Dept 457 - DRAINAGE								
202-457-706.000	SALARY AND WAGES - HOURLY	3,000.00	0.00		535.69	2,464.31	17.86	
202-457-707.000	SAL/WAGES, PT	300.00	0.00		0.00	300.00	0.00	
202-457-943.000	EQUIPMENT RENTAL	2,000.00	0.00		578.88	1,421.12	28.94	
Total Dept 457 - DRAINAGE		5,300.00	0.00		1,114.57	4,185.43	21.03	
Dept 460 - TRAFFIC SIGNS								
202-460-706.000	SALARY AND WAGES - HOURLY	500.00	0.00		391.28	108.72	78.26	
202-460-740.000	OPERATING SUPPLIES	1,142.00	0.00		1,141.64	0.36	99.97	
202-460-921.000	UTILITIES	1,800.00	0.00		1,103.69	696.31	61.32	
202-460-943.000	EQUIPMENT RENTAL	250.00	0.00		222.23	27.77	88.89	
Total Dept 460 - TRAFFIC SIGNS		3,692.00	0.00		2,858.84	833.16	77.43	
Dept 461 - US 10-STATE TRUNKLINE								
202-461-706.000	SALARY AND WAGES - HOURLY	1,500.00	0.00		0.00	1,500.00	0.00	
202-461-706.124	US-10 ROADSIDE CLEAN-UP	125.00	0.00		102.53	22.47	82.02	
202-461-706.126	GRASS & WEEDS	100.00	0.00		54.12	45.88	54.12	
202-461-801.000	PROFESSIONAL SERVICES	3,500.00	0.00		0.00	3,500.00	0.00	
202-461-921.000	UTILITIES	2,500.00	0.00		2,227.11	272.89	89.08	
202-461-943.000	EQUIPMENT RENTAL	1,325.00	0.00		357.88	967.12	27.01	
Total Dept 461 - US 10-STATE TRUNKLINE		9,050.00	0.00		2,741.64	6,308.36	30.29	
Dept 850 - FRINGE BENEFITS								
202-850-714.000	MEDICARE	500.00	0.00		203.31	296.69	40.66	
202-850-715.000	SOCIAL SECURITY	2,000.00	0.00		869.21	1,130.79	43.46	
202-850-716.000	HEALTH INSURANCE	6,000.00	0.00		2,695.74	3,304.26	44.93	
202-850-718.000	RETIREMENT	3,500.00	0.00		1,972.73	1,527.27	56.36	
202-850-719.000	OTHER FRINGE BENEFITS	500.00	14.34		178.04	321.96	35.61	
202-850-723.000	UNEMPLOYMENT COMP.	500.00	0.00		13.28	486.72	2.66	
202-850-724.000	WORKMENS COMPENSATION	2,500.00	0.00		1,497.45	1,002.55	59.90	
Total Dept 850 - FRINGE BENEFITS		15,500.00	14.34		7,429.76	8,070.24	47.93	
Dept 966 - CONTRIBUTION TO								
202-966-999.203	CONTRIB. TO LOCAL STREETS	30,000.00	0.00		0.00	30,000.00	0.00	
Total Dept 966 - CONTRIBUTION TO		30,000.00	0.00		0.00	30,000.00	0.00	
TOTAL EXPENDITURES		142,050.00	14.34		68,575.03	73,474.97	48.28	

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE		AVAILABLE		% BDGT USED
			MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL (ABNORMAL)	05/31/2021 NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	BALANCE		
Fund 202 - MAJOR STREET									
Fund 202 - MAJOR STREET:									
TOTAL REVENUES		146,300.00	0.00		97,170.15		49,129.85		66.42
TOTAL EXPENDITURES		142,050.00	14.34		68,575.03		73,474.97		48.28
NET OF REVENUES & EXPENDITURES		4,250.00	(14.34)		28,595.12		(24,345.12)		672.83
TOTAL REVENUES - ALL FUNDS		1,166,995.00	0.00		1,146,599.39		20,395.61		98.25
TOTAL EXPENDITURES - ALL FUNDS		1,160,425.00	50,221.39		895,860.96		264,564.04		77.20
NET OF REVENUES & EXPENDITURES		6,570.00	(50,221.39)		250,738.43		(244,168.43)		3,816.41

**PEPPER L. LOCKHART**  
Finance Director/Treasurer



o: (231) 734-2181  
pepper.lockhart@evart.org

TO: Honorable Mayor Emerick & Council Members  
From: Pepper Lockhart, Finance Director/Treasurer  
Date: May 11, 2021  
Re: Finance Director's Report for April 2021

Vendor's List- You will have the vendor's summary report in your packet that list's all vendors paid up until May 17, 2021.

Summary of Funds- You will have a summary of funds for April in your packet up to date as of April 30, 2021.

Payroll Report-You will have a payroll report including the dates of 5-3-21 to 5-17-21.

Completed all payroll reconciliations for April 2021.

Continuing to work on updating the Handbook Policy & Procedures with our attorney from Dickinson & Wright.

Completed training with the Michigan Municipal Treasurers Association Basic Institute April 26-29.

Completed DDA Financials for April 2021 including payroll, vendor's list, revenue/expense report, and balance sheets.

Responded to the State of Michigan regarding fund deficiencies to correct our audit. (See attached)

# DPW/ Sewer & Water Communications

**April 2021**

## **Streets**

- Graded 5 Mile Road
- Patched potholes
- Street light repair
- Street sign maintenance
- Researching street sweeping costs

## **DPW**

- Met with Baker Tilly about Water/Sewer Rate Study
- Brisbee infrared testing
- Bagged leaf run
- City wide brush pick up
- Remove trees from Depot
- Truck/Equipment maintenance
- Mower maintenance
- Addressed graffiti on bike trail
- Mowed the Industrial Park and the right of way on US10

## **Misc.**

- Cut, haul, and burn brush at Cemetery
- Burn old election ballots
- City-wide leaf pick up
- Created signs for cemetery brush dumping/relocated dump site
- Cleaned workshop, police department storage building, and WWTP lab
- Install cameras on train bridge
- Multiple meetings with Sarah and Kathy
- Miss-Digs
- Trash run (once a week)
- Supported Earth Day clean up

## **Airport**

- Monthly light test
- Swept Runway
- Repair lights
- Mowed

## **Parks**

- Preparing Riverside East for camping season
- Swept walking trails at Riverside parks
- Removed DDA sign at skatepark

- Cut down and removed tree at Guyton Park
- Removed Rain Garden signage

## **Water**

- Collected samples for drinking water wells
- Completed the Monthly Operating Report (MOR)
- Filled day tanks
- Changed oil and fuel filters on generators on Wells 8, 9, 14
- Rebuild pumps in Wells 1, 9
- De-winterizing Riverside East
- Turned water on at 116 3<sup>rd</sup> Street
- Serviced generator on 5<sup>th</sup> Street wellfield, SRE Building
- Performed daily well reads
- Performed water and sewer reads for monthly billing
- Met with Silversmith
- Repaired 11<sup>th</sup> Street lift station generator
- Repaired communication system on Well 9
- Repaired cables on Primary Ponds
- Flushed water at Riverside East and West
- Flushed hydrants
- Re-reads of water meters
- Well maintenance on wells 4

## **Sewer**

- Checked alarm at 11<sup>th</sup> Street lift station (3 times)
- Checked alarm at 5 Mile lift station (2 times)
- Checked high water alarm at Tower 1

## **Current Water/Sewer Rates**

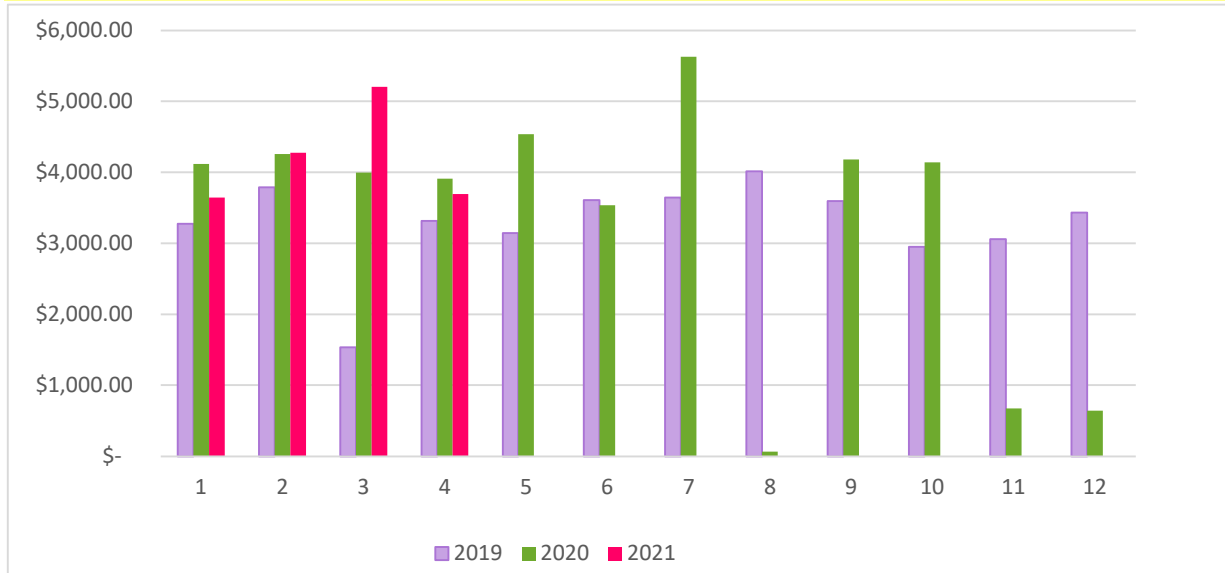
- Water Rates: \$4.82/1000 gallons
- Sewer Rates: \$9.74/1000 gallons
- Water RTS Fee: \$6.50
- Sewer RTS Fee: \$14.00



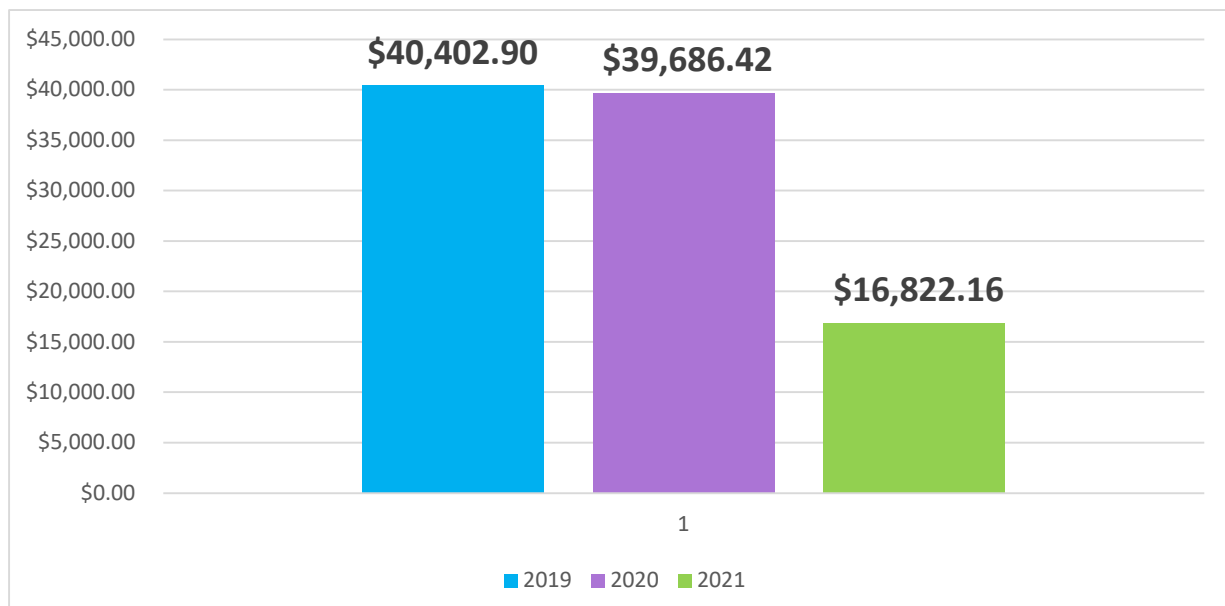
## ELECTRIC COMPARISON REVIEW FOR APRIL 2020-2021

	WATER	SEWER
2020	\$ 8,252.82	\$ 3,911.90
2021	\$ 7,593.27	\$ 3,692.46
DIFFERENCE/SAVINGS	\$659.55	\$219.44

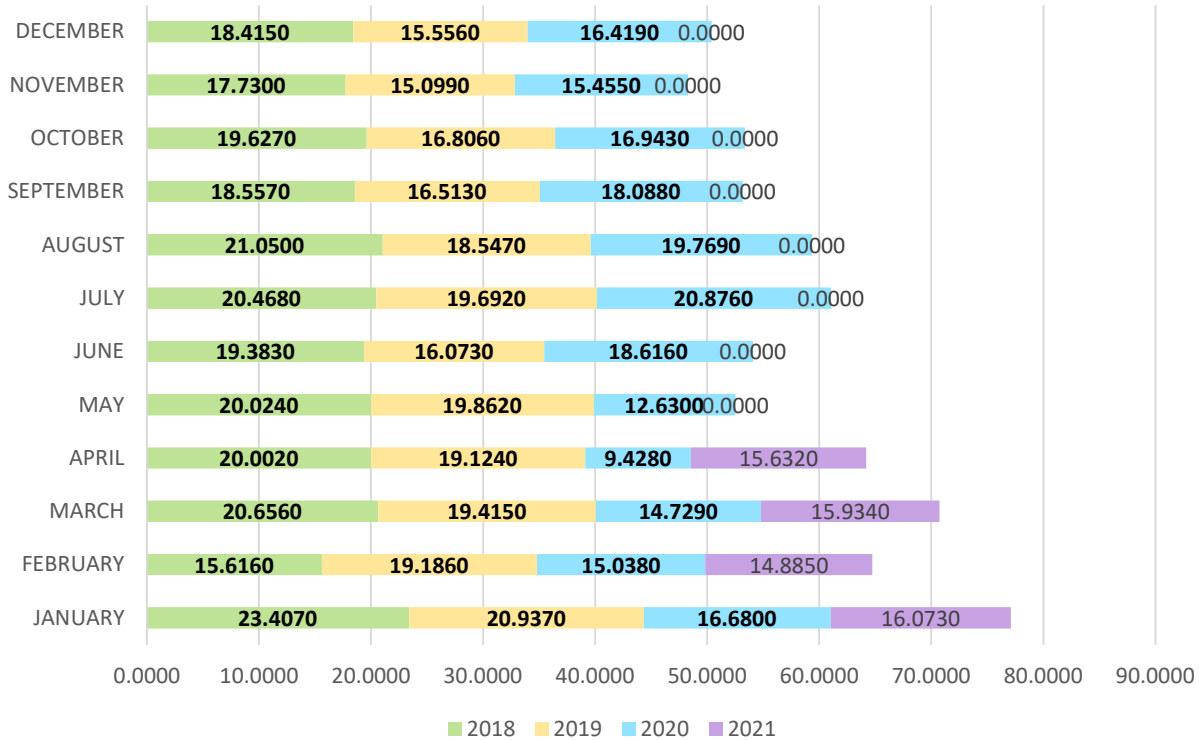
## SEWER ELECTRIC COST COMPARED TO PRIOR TWO YEARS (MONTH BY MONTH)



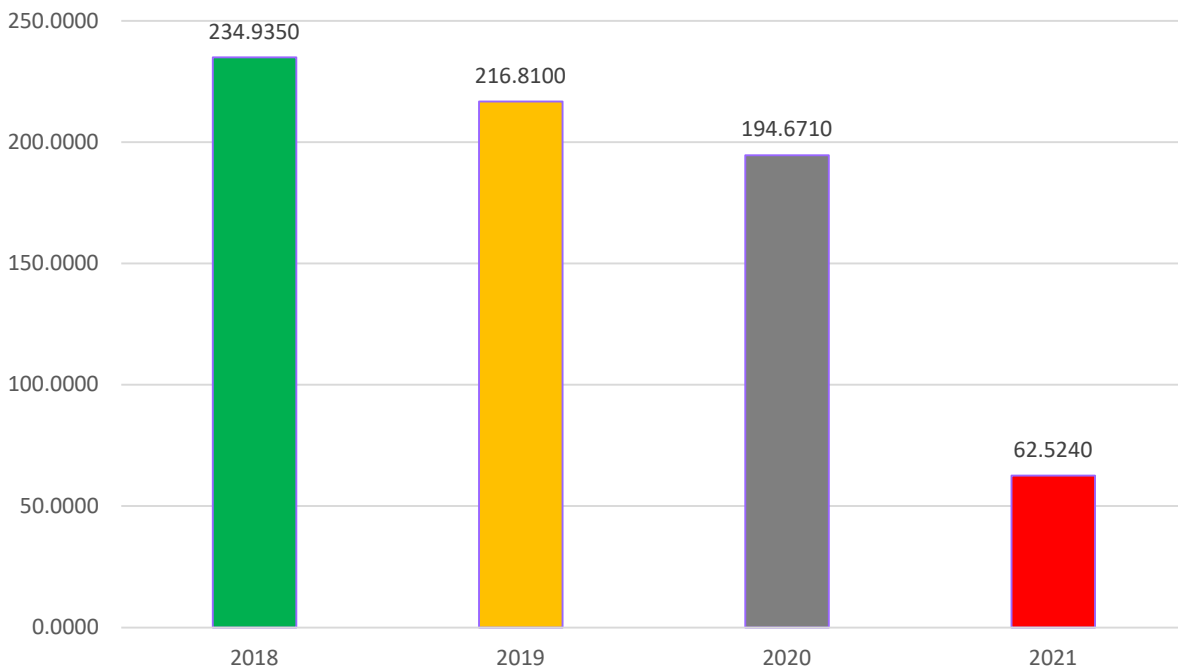
## SEWER ELECTRIC COST (CURRENT MONTHS USAGE COMPARED TO PAST ANNUAL COSTS)



Monthly Water Pumpage for 2018 - 2021 (in million gallons)



Annual Water Pumpages 2018 - 2021 Current Months Usage Compared to Past Annual Pumpages (in million gallons)





## **Evart Police Department**

### **Monthly Report**

**April 2021**

#### **TRAININGS**

Officer Patrick McClure completed a 6-hour course designed specifically for Michigan law enforcement, public safety, and community mental health responders. The class was funded by the Michigan Department of Health and Human Services and endorsed by the State of Michigan's Diversion Council.

Chief John Beam Jr. and Officer Ryan Douglas completed an online training designed for First Responders who interact with individuals with Mental Illness. This two-hour webinar was designed to help Law Enforcement and EMS personnel recognize and understand common signs and symptoms of mental illnesses. A common challenge many first responders face is attempting to safely de-escalate individuals experiencing a behavioral health crisis. This training was intended to provide behavioral health awareness and de-escalation techniques. It also promotes officer safety and the safety of the individual experiencing a mental health related crisis.

Chief John Beam Jr. attended a webinar that covered Michigan's OWI and Drug Forfeiture Laws. In effect since 1999, the OWI Vehicle Forfeiture Law is often underutilized. In this webinar, prosecutors and members of law enforcement learned how to effectively implement this law in their areas. Prosecutors and members of law enforcement also received up-to-date changes to the Drug Forfeiture Law and how these changes will affect how they would handle these cases.

#### **Code Enforcement**

The Evart Police department has been patrolling throughout the city looking for ordinance violations. Residents were given a violation notice in person or notices were left on the resident's door if no one was home to receive it. A reminder to city residents to maintain your lawn so that your grass does not grow above 9 inches. Also, yards need to be kept free of rubbish, debris, tires, and junk automobiles. A total of 33 violation notices were delivered during the month of April.

#### **Public Relations**

Chief John Beam Jr. along with Mayor Emerick, City Manager Sarah Dvoracek, and the City Finance Director/Treasurer Pepper Lockhart, attended the groundbreaking ceremony for the new Osceola State Bank that will be built between the Osceola Grand Hotel and Foster's Supermarket.



## *Department Roster*

<i><b>Title</b></i>	<i><b>Name</b></i>	<i><b>Badge Number</b></i>
Chief of Police	John Beam Jr.	39-01
K9-Officer	Patrick McClure	39-K9
Police Officer	Ryan Douglas	39-04
Part Time Police Officer	JJ Higgins	39-06
Part Time Police Officer	Johnnie Daniels	39-03
Reserve Officer	Daniel Winters	39-14

<b>TOTAL ACTIVITIES</b>	
<b>OFFICER</b>	<b>TOTAL ACTIVITIES</b>
Beam, John Jr.	65
Douglas, Ryan	144
Higgins, JJ	44
McClure, Patrick	119
<b>TOTAL:</b>	372

<b>ARRESTS</b>	
<b>OFFICER</b>	<b>NUMBER OF ARRESTS</b>
Douglas, Ryan	0
Higgins, JJ	0
Beam, John Jr.	0
McClure, Patrick	1
<b>TOTAL:</b>	1

<b>ASSISTS</b>	
<b>AGENCY</b>	<b>NUMBER OF ASSISTS</b>
Assist Citizen	4
Assist Evart Public School	9
Assist MIC Unit	2
Assist MSP	2
Assist OCSD	8
Assist Police Agency	1
Motorist Assist	1
<b>TOTAL:</b>	27



ACCIDENTS	
TYPE	NUMBER OF ACCIDENTS
Accident - Hit and Run	1
TOTAL:	1