



City Council

Mayor: Chris Emerick
Mayor Pro-Tem: Sandy Szeliga
Council: Dan Elliott
Sean Duffy
Matt Hildebrand
City Clerk: Kathy Fiebig
City Manager: Sarah Dvoracek

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Sarah Dvoracek
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CITY OF EVART REGULAR VIRTUAL COUNCIL MEETING AGENDA Monday, April 19, 2021 @ 8:00PM

Before each regular virtual council meeting there will be a standing pre-council work session from 7:30PM to 8:00PM. Steps for accessing Zoom follow the Agenda.

1. **Call to Order: 8:00PM**
2. **Roll Call**
3. **Citizens' Comments** – *limited to 3-4 minutes per individual*
4. **Approval of Agenda**
5. **Consent Agenda**
The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one Board motion (roll-call vote) without discussion. Any person, whether Board Member, staff or public may ask that item be removed from the Consent Agenda to be placed elsewhere on the regular agenda for discussion. All such requests will be granted.
 - B. Regular Virtual Council Minutes – April 5, 2021
 - C. Vendor's List \$257,185.79
6. **Unfinished Business**
 - D. Schedule another Public Hearing for Rental Inspection Program
 - E. Riverside Park Improvements (*postpone*)
7. **New Business**
Items for Action:
 - F. Resolution 2021-07 Appointing Sarah Dvoracek as the Planning and Zoning Administrator
 - G. Resolution 2021-08 Appointing Sarah Dvoracek as the Airport Manager
 - H. Resolution 2021-09 Appointing Sarah Dvoracek as the Street Administrator
 - I. Resolution 2021-10 To Extend Waiving Penalty/Late Fees for Utility Billing
 - J. Request to Amend the Department of Public Works Job Description (*will be emailed later*)
8. **Department/Informational Reports (No Action Needed)**
 - K. Accounts Payable Report (4/6/2021 – 4/19/2021)
 - L. Payroll Reports (4/6/2021 – 4/19/2021)
 - M. Summary of all Funds – March 2021

9. City Attorney Report/Comment

10. City Clerk Report/Comment

N. Boards and Commissions

11. City Manager Report/Comment

O. Perchlorate – FYI

P. Great Assets Require Great Rates – Rate Study Article – FYI

Q. Memo from Nestle Water – FYI

R. Certified Local Government Certification – FYI

12. Finance Director Report/Comment

S. Finance Directors' Monthly Report – March 2021

13. Department of Public Works Report/Comment

T. Department of Public Works Monthly Report – March 2021

14. Police Department Report/Comment

U. Police Department's Monthly Report – March 2021

15. Downtown Development Authority Report/Comment

16. Citizens' Comments – *limited to 3-4 minutes per individual*

17. Adjournment

Documents to be signed after council meeting:

Resolution 2021-07: Appointing Sarah Dvoracek as the Planning and Zoning Administrator

Resolution 2021-08: Appointing Sarah Dvoracek as the Airport Manager

Resolution 2021-09: Appointing Sarah Dvoracek as the Street Administrator

Resolution 2021-10: To Extend Waiving Penalty/Late Fees for Utility Billing

Zoom Virtual Meeting: How to Join In

Join Using a Link

1. Open your web browser
2. Type in the url:

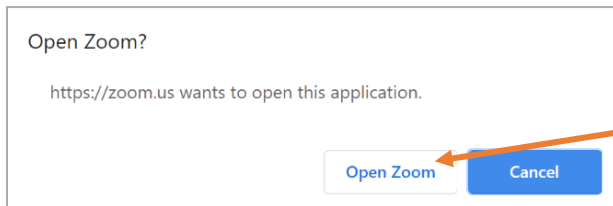
To be announced the day of the council meeting

This will open the meeting prompt loading page for the meeting

Entering the Meeting

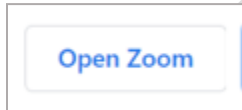
Once you have accessed the meeting using your web browser

1. You will be asked to **Open Zoom**

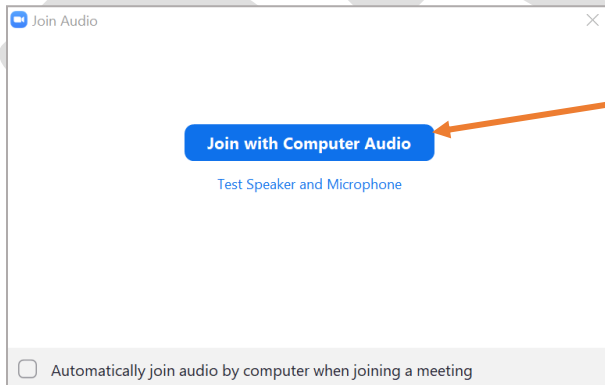


The language of this pop up notification may be different depending on your browser

2. Click **Open Zoom**



3. Click **Join with Computer Audio**



- a. You can test the audio before joining by clicking **Test Speaker and Microphone**

You are now in the meeting. If you join prior to the start time you will be in a digital waiting room. Five minutes prior to the start of the meeting, the moderator will grant you access.

Join via Phone

1. On your phone, dial the teleconferencing number provided in your invite Dial **1-888-788-0099**
2. Enter the **Meeting ID** number when prompted using your key/dial pad **Meeting Id: to be announced**

You will be prompted to enter your unique participant ID. This only applies if you have joined on the computer or mobile device or are a panelist in a webinar. **Press #** to skip.

You are now in the meeting. If you join prior to the start time you will put on hold. Five minutes prior to the start of the meeting, the moderator will grant you access.

To Participate in Public Commentary

Viewing via URL link

- For those watching our virtual meeting on their device, if you wish to ask a question or make a statement, please type your question in the Chat provided. It will then be read to the council.
- If you wish to speak a statement or question via your device's microphone or audio, please indicate so in the chat window. The moderator will unmute your audio when it is your turn to speak.
- Video questions, at this time, are not available.

Teleconferencing

- If you wish to speak during public comment please press *9 on your telephone keypad, which will alert the moderator of your desire to speak.
- Please ensure you are in a quiet location and mute any video streams so all will be able to hear your comments.
- When it is your turn to speak, the moderator will identify you by the last four digits of your phone number.