

CITY OF EVART
REGULAR COUNCIL MEETING

June 4, 2018

The Council meeting was called to order at 7:00 p.m. by Mayor Keysor

Present: **Council – Mayor** Casey Keysor, **Mayor Pro Tem**, BJ Foster, Ralph Carlson, John Joyce, Dan Elliott; **City Clerk** – Acting City Clerk Sarah Dvoracek; **City Manager** – Zack Szakacs; **City Treasurer/Assessor** – Sarah Dvoracek, Mark Wilson, **DPW Director** and John Beam, **Chief of Police**

Absent: **City Clerk, Heather Pattee**

Guests: Larry Lauman, Diane Carlson, Jennifer Joyce, Shannon Avery, James R. Holihan, and Steve Petoskey

Brief Public Comment:

James R. Holihan questioned the status of the depot and asked if the city received any quotes on encapsulation. Mr. Holihan stated most companies offer free estimates. Szakacs stated council and OHM Advisors will be meeting on June 18, 2018 at 5:30 pm to review the conceptual drawings for a potential new city hall.

Approval of the agenda:

Councilmember Joyce requested the Osceola County Building Inspector be added to the agenda.

Moved by Keysor, seconded by Elliott to accept the agenda with the Osceola County Building Inspector addition. Passed unanimously.

Approval of the minutes:

B. Council Meeting May 21, 2018

Moved by Foster, seconded by Carlson to approve the minutes stated above. Passed unanimously.

L DFA: Melora Theunick absent. No report.

DDA: Brian Tiedt absent. Szakacs stated Bridgette Miniear, administrative assistant, is attending the Main Street meeting in Niles, MI. Joyce, Elliott, and Carlson attended the Main Street Meeting on the May 31, 2018 at the depot and they stated they had great public participation.

Unfinished Business: none

New Business:

C. Request for Council Action – WWTP Irrigation Pump

Discussion was held regarding warranty on pump. Wilson stated the pump is custom built.

Moved by Carlson, seconded by Foster to approve the proposal from Northern Pump & Well for \$19,564.00. Passed unanimously.

*****Addition: Osceola County Building Inspector*****

Discussion was held regarding different options for a building inspector. Some ideas discussed were to contract our own building inspector and reach out to other townships that may be interested in sharing the costs for a contractual building inspector. Discussion was held regarding if the current building inspector at the county is

hindering future economic development for the City of Evart. Council requested Szakacs to research a potential building inspector contractor costs and possible cost sharing agreement with other townships.

City Treasurer/Assessor's Report:

D. Vendors List/Accounts Payable/Payroll Vendor's List \$53,070.60 and Payroll/Payroll Remittances \$42,387.20

Moved by Foster, seconded by Carlson to approve the Vendor's List 06/04/18 for \$53,070.60 Passed unanimously.

E. Revenue and Expense Report: Informational

F. Automatic Clearing House (ACH) Policy to Pay Vendor

Moved by Foster, seconded by Carlson to approve Automatic Clearing House Policy. Passed unanimously.

G. Monthly Report: Informational

H. Customer Count Report: Informational

City Manager's Report:

FYI: The Showalter Group LLC submitted their appraisal report regarding the recommended amount of rent the city should be charging themselves to be located in the airport: \$400 per month + utilities. Szakacs stated the city will begin paying rent immediately.

Police Department Report:

Chief Beam discussed his continued efforts for junk and blight enforcement.

Department of Public Works:

Wilson stated the Michigan Rehabilitation Services (MRS) Youth Program will begin work on June 11, 2018.

City Attorney Report:

Jim White, absent.

Brief Public Comment:

None.

Moved by Carlson seconded by Joyce to adjourn at 7:27 p.m.

Respectful Submitted,

Sarah J. Dvoracek-Acting City Clerk/City Treasurer/Assessor