

CITY OF EVART  
REGULAR COUNCIL MEETING  
NOVEMBER 21, 2016

Meeting called to order at 7:00 p.m.

**Present:** Carlson, Foster, Keysor, Elliott, Joyce

Heather Pattee, City Clerk. Sarah Dvoracek, City Treasurer/Assessor.

**Absent:** Zackary Szakacs, City Manager.

**Guest:** Jennifer Joyce, Andy Duffy, Larry Lauman, Jim White-City Attorney, Angie Roelofs

**Citizens Comments:** None.

**Amendments to the Agenda:** None.

Motion moved by Keysor supported by Carlson to approve the agenda. Motion passed.

Motion moved by Elliott supported by Foster to approve the November 7, 2016 minutes. Motion passed.

**LDFA:** No report

**DDA:** No report

**Unfinished Business:** 1.) Community Development Block Grant/Project Rising Tide to remain on the agenda. 2.) The Saw Grant is moving forward with the GIS assessment. 3.) The Community Assessment Agenda will be determined in January or February.

**New Business:** 1.) Baird Cotter/Bishop Annual Audit Report: Revenues are comparable to the prior year, except for: \*Federal grants are down: No federal grants received in CY (PY was airport & Dig grants).

\* Contributions from local units are down; No Digg Grant in CY from DDA.

\* Other revenues are up; Workman's comp & PPT reimbursements.

Continue to monitor your budgets throughout the year & amend as necessary.

Potential Single Audit next year depending upon federal expenditures (\$750,000 threshold).

Water Revenues –Decreased compared to prior year

\*raised water rates in last half of fiscal year

\*However, Nestle revenue decreased & Ventra continues to decrease

Expenses are down. Not as many well improvements needed this year and not charged for @ quarters of equipment rent.

Continue to work on closing the gap between revenues and expenses

Operating loss over the 5 years average \$162,000; Last year it was -\$170,000

Sewer revenues-comparable to the prior year

Expenses overall are up-more repairs & maintenance in the current year

Last year's 5 year average operating loss was approximately \$53,000

This year the Operating income average over 5 years was \$2,100

2.) Motion moved by Keysor supported by Carlson to approve the 2017 Council Schedule. Motion passed.

Motion moved by Foster supported by Keysor to approve the vendors list. Motion passed.

**City Treasurer/Assessor:** Nothing to add to the summary of funds. Sarah will be out in the field. Board of review will be December 12, 2016.

**City Manager:** 1.) Zackary met with Arlene on Thursday and everything is on track with the new well. 2.) Meeting with Teamsters next Monday.

**Police Department:** 1.) Starting background Check of Ryan Douglas. 2.) January-May intern will be doing ride along. 3.) One reserve officer spot open with someone interested in the position. 4.) Blue (K-9) is progressing well with his training.

**Department of Public Works/Water:** 1.) Working on quotes for plow truck. 2.) Jason Ackett resigned this week. 3.) Joe Reed will be working on trucks at the shop. 4.) Looking for employees with CDL licenses. 5.) Well map included in report. 6.) Hazardous tree removal included in report. F & B came out to remove the hazardous trees that the DPW could not cut down. 7.) Electrical comparison review, pumping wells all the time is reason for the increase.

**Attorney Report:** Jim has been working on COPS Grant, research on compensation. Updating ordinances. Police issues.

**Citizens Comments:** None.

Motion moved by Keysor, supported by Elliott to adjourn the meeting at 7:30 pm. Motion passed.