

**Evangeline Township Zoning Board of Appeals**  
02476 Wildwood Harbor Road, Boyne City, MI 49712  
January 18, 2023 Regular Meeting

**Approved: February 8, 2023**

**1.0 Call to Order and Roll Call:**

Meeting called to order at 5:32 p.m. by Vice Chair Brabbs

Roll Call

Present: Jason Brabbs, Rod Cortright, William (Billy) Graham

Resigned: Michelle Cortright

Staff: Bonnie Shunatona, Planner/Zoning Administrator and Sara Christensen, Recording Secretary

Guests: None

**2.0 Approval of Meeting Minutes:**

Minutes from the November 23, 2022 regular meeting were reviewed. Motion to approve the minutes by R. Cortright, seconded by W. Graham: vote all ayes, motion carried.

**3.0 Hearing Citizens Present (Non-Agenda Items)-None**

**4.0 New Business**

**4.1 Acknowledgement of Resignation of Michelle Cortright**

Correspondence was received from Michelle Cortright on November 9, 2022 regarding her resignation.

**4.2 Term Expiration for Linda Fry**

Linda Fry's term expired and she does not desire to renew.

**4.3 Newly Appointed Member, Rod Cortright to fill partial term**

The Township Board appointed Rod Cortright to fill a term vacancy thru December 2023.

**4.4 Newly Appointed Member, William (Billy) Graham**

The Township Board appointed William (Billy) Graham to a three-year term thru December 2025.

**4.5 Election of Officers**

The floor was opened for nominations of Chair, Vice Chair and Secretary. Rod Cortright nominated Jason Brabbs as Chair, William (Billy) Graham as Vice Chair, and himself as Secretary.

Motion by W. Graham to approve the following nominations: Chair, Jason Brabbs; Vice Chair, William (Billy) Graham; and Secretary, Rod Cortright; second by J. Brabbs, vote all ayes, motion carried.

**4.6 Adoption of 2023 Meeting Calendar**

Chair Brabbs asked if the ZBA members were good with continuing to meet on the third Wednesday of each month at 5:30 p.m. R. Cortright stated that he has a conflict on third Wednesday, so Chair Brabbs asked if the second Wednesday works for everyone.

Motion by R. Cortright to approve regular meetings in 2023 be scheduled for the second Wednesday of each month at 5:30 p.m., seconded by W. Graham: vote all ayes, motion carried.

**5.0 Unfinished Business - None**

## **6.0 Reports, Communications**

~~Chair~~ Rod Cortright shared a book that was recently published by Wisconsin author, Ted J. Rulsey titled Ripple Effects. In the book, Rulsey references Evangeline Township's Natural Vegetation Waterfront Buffer Strip as a best practice.

## **7.0 Staff Report - None**

## **8.0 Next Regular Meeting:**

The next regular meeting of the Evangeline Township Zoning Board of Appeals is to be held at the Evangeline Township Hall on February 8, 2023 at 5:30 p.m.

### **Adjournment:**

Meeting adjourned by Chair Brabbs at 5:48 p.m.

### **Approved:**



Sara Christensen, Recording Secretary