

**LEPC Meeting Minutes  
October 25, 2018**

X	Ritchard Brown	X	Bob Kepka	X	Beth Vallier	X	Emil Halfhill	X	Rory Tillett	X	Roy Folk
X	Larry Langerman	X	Jeremiah Brown	X	Brenda Buehler	X	Murray Marston	X	Brent VanBuren	X	Katie Nelson
X	Brent VanBuren										

<u>TOPIC</u>	<u>DISCUSSIONS POINTS</u>	<u>ASSIGNMENTS</u>	<u>WHO</u>	<u>WHEN</u>
<b>OLD BUSINESS</b> Meeting Minutes	September Meeting Minutes were approved with the following corrections: “zones” are to be added to new 800MHz Radio template not “channels” and the Sheriff’s “Office” is to be referenced not, “Department.”			
LEPC Compliance Certification	The annual LEPC Compliance Certification was reviewed with clarification needed by the following: LEPC Secretary - posting annual Right to Know documentation; Keith Haberer’s oversight of BOLD planning review by members of the LEPC. Moved by Murray Marston and seconded by Beth Vallier that the compliance form be approved once accurately completed by LEPC Chair Roy Folk.  Health Department, ECMC and any others with BOLD access to review plan online and ensure accuracy.	- Contact Shelly Vopat, LEPC Secretary to receive documentation / date for newspaper posting date of required Right to Know Statement. - Contact Keith Haberer with regard to completion of BOLD EOP review by agencies responsible for ESF’s. - Ensure that the Certification is completed and send with required minutes and agenda to KDEM prior to the end of the year. - Review BOLD plans online and ensure accuracy.	Roy Folk  Roy Folk  Roy Folk / Shelly Vopat Responsible entities	12/21/18  12/21/18  12/21/18 12/15/18
Badges	With regard to State Issued Badges: Ellsworth Fire Department—badge updates needed; Wilson Fire Department—badges are current; Unsure as to Hollywood and Kanopolis Badges. All departments were asked to check for out-dates on badges. One truck in Kanopolis needs a new equipment tag. Roy Folk volunteered to obtain the picture of the truck and submit it for tagging.	- Review badges for outdates and request new badges as needed.  - Obtain picture of new truck in Kanopolis and submit it for tagging.	Applicable departments.  Roy Folk	ASAP  ASAP
<b>REPORTS</b>				
<b>Highway Patrol</b>	Narkan was distributed to the Highway Patrol to assist with victims of an overdose. Officer Brown noted that the Highway Patrol will no longer be field testing suspected marijuana due to Fentanyl possibly being laced inside. A committee member noted that traces of Fentanyl were recently found in “Oxycodone-like pills” in Marion.			
<b>Sheriff Report</b>	Sheriff reviewed the 800MHz template. He encouraged each group using the radios to: 1. Look at the talk groups and note priority order needed / desired. Fire Chiefs requested to consider the priority order requested on the left side to ensure it will work well. 2. If changing the scan list on the right side of the template, build it and submit it to Murray Marston by 11/30/18.	Review the 800MHz Radio Template provided by Sheriff Marston as to the requirements outlined.	All departments with 800MHz Radios	11/30/18

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Sheriff Report Cont.	Murray also noted that his goal is to eventually have two dispatchers available 24/7. The template is built with the additional dispatchers in mind. Noted: Rice County does not have a talk group. McPherson County may have a problem with the Harris Radios being purchased as they are not P-25 Radios.			
Regional Council Report	No report available.	Continue attending meeting as representatives for the Fire Departments and Ellsworth LEPC.	Bob Kepka / Keith Haberer	On-going
Hazard Vulnerability Analysis	The compilation portion of the Annual Hazard Vulnerability Analysis was provided to members. Without the remaining portion of the HVA it was impossible to complete the analysis. Beth Vallier was requesting the HVA as it not only is recommended and a best practice, but a community HVA is also required on some of the grants being pursued by the medical center for the new generator system.	Complete HVA with Keith Haberer based on findings.	Roy Folk	ASAP / 12.15.18
<b>NEW BUSINESS</b>				
ESF#8 Report	Upcoming ESF#8 and LEPC meeting to be held at ECMC Administrative Building Conference Room on January 24, 2019 for a dinner meeting to begin at 6:00 pm.	Share information with various agencies with regard to the LEPC & ESF#8 dinner meeting on January 24th at 6:00 pm.	All members	Prior to 1/24/18
<b>Adjourned</b>	There being no further discussion, meeting was adjourned. Next meeting to be held on October 25. Noted that this is the last meeting for LEPC for the year and that all reports, Hazard Vulnerability Assessment and any remaining LEPC Compliance regulations should be fulfilled at this meeting.			