



Community Social Services Technician (Outreach Worker) 453-53-344

Our Vision for our County and for our Organization

Edgecombe County is a historic place that values its residents and natural resources and creates opportunities where people are proud to live, work and play for generations to come. Edgecombe County Government values its employees so that it can be an organization committed to providing exceptional services to our residents through an innovative, passionate, and creative team devoted to excellence, integrity, and transparency, for the continued growth of our County and staff.

Job Overview

The Edgecombe County Health Department is accepting applications for a full-time **Community Social Services Technician (Outreach Worker)** for the Baby Love Plus program. The primary responsibility of this position is to provide outreach and client recruitment services to facilitate women, infants and their families' entry into health and social services. Use strategies and targeted activities, to reach women of childbearing age. Conduct outreach to civic, social, faith and community organizations, festivals, and fairs to raise awareness about women and infant health issues. Provide case-finding services to target population through follow up on high risk missed appointments to determine reason for missed appointment; provide information and/or assistance to reduce and/or eliminate barriers to health care.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodation may be provided to enable an individual with disabilities to perform essential duties.

Essential Functions:

- Follow up on missed prenatal and family planning appointments.
- Refer women and families to appropriate resources and follow up if needed.
- Collaborate with health and human service, social and civic agencies during special events.
- Canvas grocery stores, beauty salons, shopping centers, public housing communities, fairs, churches, and other community events in identified communities to market women's health promotion and infant mortality prevention messages.

Knowledge Skills and Abilities

- Individual Training – Considerable knowledge of maternal, women, and child health basics.
- Skill in enlisting available community supportive resources for individuals served, considerable knowledge of social, economic, and environmental conditions of clients to be served.
- Skilled in basic reading, writing, and simple mathematics.

- Skill in establishing rapport with clients and variety of service delivery disciplines, and community business personnel.
- Ability to verbally communicate findings.

In addition to the above characteristics and qualities, the Baby Love Plus Outreach Worker should meet the following criteria.

- Reading skills are sufficient to perform project activities including the ability to read client materials, project forms, and training materials.
- Valid driver's license.
- Commitment to participate in state sponsored training opportunities and continuing education programs (may require overnight, out-of-town travel).

Education and Experience

Graduation from a two-year associate program designed to prepare support personnel for human services agencies which include a six-month internship in a similar setting; or demonstrate knowledge, skill, and abilities through two years of experience performing similar instructional, and community placement tasks.

This employee is required to attend all meetings and training sponsored by the North Carolina Baby Love Plus Project.

Special Requirements

- This work requires occasional exertion of up to 10 pounds of force.
- Work regularly requires speaking or hearing, using hands to finger, handle, or feel and repetitive motions.
- Frequently requires standing, walking, sitting, reaching with hands and arms, and pushing or pulling and occasionally requires stopping, kneeling, crouching, or crawling and lifting.
- Work requires close vision and the ability to adjust focus.
- Vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly, or quickly.
- Hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound.
- Work requires preparing and analyzing written or computer data, operating machines, operating motor vehicles or equipment and observing general surroundings and activities.
- Work occasionally requires exposure to outdoor weather conditions.
- Work is generally in a moderately noisy location (e.g., business office, light traffic).

Other Requirements

Must have a valid driver's license in the State of North Carolina.

Emergency Response

In the event of an emergency, as determined by the County Manager or designee, participation in preparedness and response operations should be expected. Employees may be required to fill a temporary assignment in a role different from standard duties, work hours and/or work location in preparation for, during and after the emergency. Employees may also be required to participate in relevant exercises and regular preparedness training.

Salary

The salary range is \$26,400-\$39,600 with excellent benefits that total over \$13,000 annually (Health, Dental, & Vision) in addition to a 2% county contribution to 401k. The starting salary is determined by the qualifications and experience of the candidate.

Interested candidates must complete and submit an online Edgecombe County Application Form.
This position is open until filled.

Apply for this position

Edgecombe County is an Equal Opportunity Employer/Affirmative Action Agency and complies with the requirements of the Americans with Disabilities Act.