



CITY OF EAST JORDAN
201 Main Street
PO BOX 499
East Jordan, MI 49727

APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION

Name: _____

Home Address: _____ Phone #: _____

E-mail address: _____

Length of residency in City (if applicable): _____

Do you presently or have you previously served on a board or commission for the City of East Jordan? _____ yes _____ no

If Yes, please list the boards and/or commissions and if known the term dates:

The following is a list of our current boards and commissions. Please note which board or commission upon which you would be interested in serving. Please prioritize your selections with #1 being the board you would prefer to serve on first.

- | | |
|---|---|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Jordan Valley District Library Board |
| <input type="checkbox"/> Brownfield Redevelopment Authority | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Downtown Development Authority | <input type="checkbox"/> City Commission |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Housing Commission |
| <input type="checkbox"/> Zoning Board of Appeals (ZBA) | <input type="checkbox"/> Charter Commission |

Are you willing to attend training seminars, if necessary? _____ yes _____ no

Present Employment:

Name of Business/Firm/Owner Title of Position Type of Business

Number/Street City/Zip Telephone

I hereby certify that the information contained on this application is true. The City has my permission to verify any information I have provided.

Signature of Applicant

Date

FALSE STATEMENTS ON THIS APPLICATION WILL DISQUALIFY THE APPLICANT.

Please return this application to:

**City of East Jordan
Attn: City Clerk
201 Main Street
PO Box 499
East Jordan, MI 49727**

Qualifications

City of East Jordan 201 Main Street East Jordan, MI 49727 cwilson@eastjordancity.org

Planning Commission

Members are appointed by the mayor. Members may consist of city residents and two non-city residents and are qualified by experience and/or training in matters related to land use planning. Please check below if you have experience in:

- Architecture
- Building Construction
- Civil Engineering
- Facilities Management
- GIS/AutoCAD
- Historic Preservation
- Land Use Planning
- Landscape Architecture
- Property Maintenance/Management
- Real Estate/Development/Law

Zoning Board of Appeals

Members are appointed by the city commission. Members must be city residents qualified by experience and/or training in matters related to construction, land use planning and/or zoning. Please check below if you have experience in:

- Architecture
- Building Construction/Civil Engineering
- GIS/AutoCAD
- Land Use Planning
- Real Estate/Development/Law
- Zoning

Parks and Recreation Committee

Members are appointed by the city commission. Members must be registered voters in the city qualified by experience and/or training in a variety of disciplines. Please check below if you have experience in:

- Advertising/Marketing/Public Relations
- Banking/Finance
- Fitness/Recreation
- Forestry
- Land Use Planning
- Landscape Architecture
- Physical Education
- Public Administration

Housing Commission

Members are appointed by the City Commission. Members May be city and non-city residents but must have one Housing Commission residential member. Qualified by experience and/or training in matters in a variety of disciplines. Please check below if you have experience in:

- Historic Preservation
- Property Maintenance/Management
- Real Estate/Development/Law

City Commission

Members are appointed by the city commission only to fulfil a remaining term of a commissioner who has resigned until they can be placed on the ballot and be voted in by registered voters of the city. Members must be city residents for at least 30 days qualified by experience and/or training in matters related in a variety of disciplines. Please check below if you have experience in:

- Architecture
- Advertising/Marketing/Public Relations
- Banking/Finance
- Facilities Management
- Business Management
- Historic Preservation
- Land Use Planning
- Public Administration
- Zoning

Charter Commission

Members are appointed by the city commission. Members must be registered electors of the city qualified by experience and/or training in a variety of experience in:

- Advertising/Marketing/Public Relations
- Banking/Finance
- Historic Preservation
- Real Estate/Development/Law
- Zoning

Downtown Development Authority

Members are appointed by the Mayor. Members must be registered voters in the city qualified by experience and/or training in a variety of disciplines. Please check below if you have experience in:

- Real Estate/Development/Law
- Advertising/Marketing/Public Relations
- Banking/Finance
- Business Management

Board of Review

Members are appointed by the city commission. Members must be city residents qualified by experience and/or training in matters related to real estate. Please check below if you have experience in:

- Banking/Finance
- Property Appraisal/Assessing
- Real Estate/Development/ Law (no agents or brokers)

Brownfield Redevelopment Authority

Members are appointed by the city commission. Members may consist of city and non-city residents qualified by experience and/or training in a variety of disciplines. Please check below if you have experience in:

- Architecture
- Building Construction
- Environmental
- Land Use Planning
- Real Estate/Development/Law (no agents or brokers)

Jordan Valley District Library Board

Members are appointed by the Mayor. Members may consist of city and non-city residents qualified by experience and/or training in matters related in a variety of disciplines. Please check below if you have experience in:

- Advertising/Marketing/Public Relations
- Business Management
- Banking/Finance
- Historic Preservation

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Code of Ethics and Conflict of Interest

When appointed to a Board or Commission, you will be required to sign the following Code of Ethics and Conflict of Interest:

When appointed to a Board and/or Commission of the City of East Jordan, I will perform the duties of the office to the best of my ability and in accordance with the City’s policies and procedures and the Charter of the City of East Jordan.

I will do my best to inform myself on matters of concern to the City of East Jordan and my specific activities of the group. I will try to attend all meetings and give careful consideration to the business of the board or commission. I will also notify the City Clerk if I am unable to attend meetings.

As a member of the board and/or commission of the City of East Jordan, I will disclose to the other members any conflict of interest I may have on matters before it.

I will hold in confidence information obtained in my role as a member of the board or commission and will use such information exclusively for City purposes. I will not take advantage of my office in my contacts with representatives of the public or private sector, with other associations or with the City staff.

Signature

Date