



Annual Registration Fee: \$100.00
Please send payment with application

Date of Application: _____
Issue/Renewal Year: _____
Permit # _____ In/Out of Map: _____

201 Main Street East Jordan, MI 49727
www.eastjordancity.org

Office of Planning and Zoning (231) 536-3381

Short Term Rental Registration Application

Property Owner

Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone Number: _____

Email: _____

Local Agent Name

Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone Number: _____

Email: _____

Property Information

Street Address: _____

Development name (if applicable): _____

Parcel Number: _____

Number of dwelling units: _____ Number of bedrooms in each unit: _____

Number of weeks the short term rental unit is available per calendar year: _____

This dwelling unit has been used as a short term rental unit since (year): _____

Number of weeks rented the year previous to this application: _____

City of East Jordan
Short Term Rental Registration Application
Page 2

Affidavit

I agree the statements made in the above application are true, and if found not to be true, any registration or permit issued may be void.

I also agree to comply with the conditions and regulations provided with any registration or permit that may be issued.

Further, I agree that any permit that may be issued is issued with the understanding that the individual(s) or organization(s) named or represented on that permit will comply with all applicable sections of the East Jordan City Code.

I also agree that a local agent will be available to oversee the short-term rental in accordance with City Code and to respond to calls from renters, concerned citizens, and representatives of the City. The local agent will be available to accept telephone calls on a 24-hour basis at all times that the short-term rental is rented and occupied. and will have a key to the rental unit and be able to respond to the rental issues, or will have arranged for another person to address issues.

I also agree that the address of the property and the contact information for the local agent must be posted in a prominent first-floor door or window of each unit used as short-term rental.

I understand that this permit expires at the end of the calendar year and must be renewed each year.

Finally, I understand that this is an application for a short-term rental registration only (not a zoning permit) and does not include any representation or conveyance of rights in any other statute, building code, deed restriction, or other property rights.

Owner Signature

Date