

ORDINANCE #261
CITY OF EAST JORDAN
CHARLEVOIX COUNTY, MICHIGAN

FISCAL YEAR 2021/2022 ADOPTED BUDGET
CITY COMMISSION MEETING MAY 4, 2021

AN ORDINANCE TO PROVIDE FOR THE GENERAL APPROPRIATIONS OF THE CITY AND SETTING FORTH THE AMOUNTS APPROPRIATED TO DEFRAY THE EXPENDITURES AND SETTING FORTH A STATEMENT OF ESTIMATED REVENUES BY SOURCE IN EACH FUND; TO ADOPT THE CITY'S BUDGETS FOR THE FISCAL YEAR 2021/2022; TO ADOPT THE FEE SCHEDULE FOR PUBLIC RECORDS AND SERVICES FOR THE FISCAL YEAR 2021/2022; AND TO ADOPT WATER AND SEWAGE DISPOSAL RATES FOR THE FISCAL YEAR 2021/2022.

The City of East Jordan Hereby Ordains:

Section 1: Adoption of Budget

The Michigan Department of Treasury Uniform Budget Manual (August 2001) Section 16 Budget (General Appropriations Act) states a line item budget is not required therefore this budget is adopted as presented by the activity. The revenues and expenditures for the fiscal year commencing on July 1, 2021 and ending June 30, 2022 are hereby appropriated on a major organizational unit basis summarized as follows:

MAJOR GOVERNMENTAL FUND

ANTICIPATED REVENUE - GENERAL FUND

| | | |
|--|----|--------------|
| Property Tax..... | \$ | 980,000.00 |
| Misc. Tax Income..... | \$ | 8,350.00 |
| Tax Collections Fees..... | \$ | 20,000.00 |
| State Revenue..... | \$ | 329,800.00 |
| State Liquor Control..... | \$ | 3,000.00 |
| State Grant Others..... | \$ | 113,000.00 |
| Perpetual Care Fund..... | \$ | 3,000.00 |
| Grants - Private Source..... | \$ | 202,000.00 |
| Cable Franchise Fee..... | \$ | 29,000.00 |
| Permits..... | \$ | 3,000.00 |
| Township Contracts..... | \$ | 155,000.00 |
| Cemetery Fees..... | \$ | 7,500.00 |
| Interest..... | \$ | - |
| Rentals..... | \$ | 9,000.00 |
| Rebates..... | \$ | 5,000.00 |
| Miscellaneous..... | \$ | 18,600.00 |
| Boat Launch Fee..... | \$ | 8,000.00 |
| Sale of Fixed Asset..... | \$ | 5,000.00 |
| Housing Commission..... | \$ | 1,000.00 |
| Sand Salt Reimbursement..... | \$ | 10,000.00 |
| Bonds/Loans..... | \$ | - |
| Sub Total General Fund Revenue..... | \$ | 1,910,250.00 |
| Use of Funds on Hand (General Fund)..... | \$ | 400.00 |
| Total General Fund Revenue..... | \$ | 1,910,650.00 |

PLANNED EXPENDITURES - GENERAL FUND

| | | |
|---|----|---------------------|
| Governing Body/Commission..... | \$ | 27,700.00 |
| Administrator..... | \$ | 76,284.00 |
| Elections..... | \$ | 9,458.00 |
| Assessor..... | \$ | 33,300.00 |
| Attorney/Counsel..... | \$ | 19,261.00 |
| Clerk..... | \$ | 103,152.00 |
| Board of Review..... | \$ | 1,872.00 |
| Treasurer..... | \$ | 66,548.00 |
| Data Processing/Computer Dept..... | \$ | 12,510.00 |
| Building and Grounds..... | \$ | 110,100.00 |
| Cemetery..... | \$ | 42,415.00 |
| Police Department..... | \$ | 542,978.00 |
| Fire Department..... | \$ | 208,244.00 |
| Zoning Board/Commission..... | \$ | 48,080.00 |
| Department of Public Works..... | \$ | 48,320.00 |
| Airport..... | \$ | 10,426.00 |
| Street Lighting..... | \$ | 40,000.00 |
| Recreation/Parks Department..... | \$ | 358,670.00 |
| Community & Skate Parks Department..... | \$ | 43,850.00 |
| Elm Pointe Recreation Facility..... | \$ | 51,242.00 |
| Civic Center Recreational Facility..... | \$ | 13,815.00 |
| Sidewalks..... | \$ | 20,102.00 |
| Transfer Out Control..... | \$ | 22,323.00 |
| Total General Fund Expenditures..... | \$ | <u>1,910,650.00</u> |

ANTICIPATED REVENUE - MAJOR STREET FUND

| | | |
|--------------------------------------|----|-------------------|
| Major Streets Fund..... | \$ | 280,000.00 |
| Major Streets Fund Balance..... | \$ | <u>238,806.00</u> |
| Total Major Street Fund Revenue..... | \$ | 518,806.00 |

PLANNED EXPENDITURES - MAJOR STREET FUND

| | | |
|---|----|-------------------|
| Major Streets..... | \$ | <u>232,403.00</u> |
| Total Major Street Fund Expenditures..... | \$ | 232,403.00 |

TIFA FUND

| | <u>REVENUE</u> | <u>EXPENSE</u> |
|------------------------|----------------|----------------|
| Tifa Fund..... | \$ 202,800.00 | \$ 154,753.00 |
| Tifa Fund Balance..... | | \$ 456,638.00 |

MAJOR BUSINESS TYPE FUNDS

| | <u>REVENUE</u> | <u>EXPENSE</u> |
|--------------------------------|----------------|-----------------|
| Harbor Fund..... | \$ 278,600.00 | \$ 253,667.00 |
| Harbor Fund Balance..... | | \$ 809,406.00 |
| Tourist Park Fund..... | \$ 148,105.00 | \$ 146,748.00 |
| Tourist Park Fund Balance..... | | \$ (30,964.00) |
| Sewer Fund..... | \$ 534,000.00 | \$ 678,862.00 |
| Sewer Fund Balance..... | | \$ 6,540,565.00 |
| Water Fund..... | \$ 516,400.00 | \$ 619,080.00 |
| Water Fund Balance..... | | \$ 4,004,617.00 |

| <u>INTERNAL SERVICE FUND</u> | <u>REVENUE</u> | <u>EXPENSE</u> |
|------------------------------|----------------|----------------|
| Equipment Fund..... | \$ 601,000.00 | \$ 757,101.00 |
| Equipment Fund Balance..... | | \$ 148,831.00 |

NON-MAJOR GOVERNMENT FUNDS

| <u>DEBT SERVICE FUNDS</u> | <u>REVENUE</u> | <u>EXPENSE</u> |
|---|----------------|----------------|
| 2007B GO Capital Improvement Bond Debt Fund..... | \$ 22,323.00 | \$ 22,323.00 |
| 2007B GO Capital Improvement Bond Debt Fund Balance | | \$ 1,000.00 |

| <u>CAPITAL PROJECT FUNDS</u> | <u>REVENUE</u> | <u>EXPENSE</u> |
|---|----------------|----------------|
| Bandshell Construction Fund..... | \$ 6,000.00 | \$ 7,490.00 |
| Bandshell Construction Fund Balance..... | | \$ 17,158.00 |
| Street Improvement Tax Fund..... | \$ 55,000.00 | \$ 25,000.00 |
| Street Improvement Tax Fund Balance..... | | \$ 52,525.00 |
| Industrial Complex Construction Fund..... | \$ - | \$ - |
| Industrial Complex Construction Fund Balance..... | | \$ 15,645.00 |

| <u>FIDUCIARY FUND</u> | <u>REVENUE</u> | <u>EXPENSE</u> |
|----------------------------------|----------------|----------------|
| Perpetual Care Fund..... | \$ 2,000.00 | \$ 2,000.00 |
| Perpetual Care Fund Balance..... | | \$ - |

| <u>SPECIAL REVENUE FUND</u> | <u>REVENUE</u> | <u>EXPENSE</u> |
|--|----------------|----------------|
| Local Streets Fund..... | \$ 185,815.00 | \$ 163,708.00 |
| Local Streets Fund Balance..... | | \$ - |
| Fire Equipment Fund..... | \$ - | \$ - |
| Fire Equipment Fund Balance..... | | \$ 151.00 |
| Rehab I & II..... | \$ - | \$ - |
| Rehab I & II Fund Balance..... | | \$ 28,350.00 |
| D.A.R.E. Fund..... | \$ - | \$ 2,767.00 |
| D.A.R.E. Fund Balance..... | | \$ - |
| Drug Law Enforcement Fund..... | \$ - | \$ - |
| Drug Law Enforcement Fund Balance..... | | \$ - |

Section 2: Millage Levy to Support Budget

The Property Tax Millage Rate to support the 2021/2022 budget will be 17.7953 mills or less, subject to Michigan State Tax Statutes and will be levied as follows:

General Operations: 17.7953 mills (or less)

Section 3: User Fee Increases Over Prior Year to Support Budget (effective 07/01/2021 unless noted otherwise)

| <u>Miscellaneous Fees</u> | | <u>Current</u> | | <u>Proposed</u> |
|----------------------------------|----|----------------|----|-----------------|
| ROW Permits | \$ | - | \$ | 25.00 |
| STR Fees | \$ | - | \$ | 250.00 |
| Event Registration Packet | \$ | - | \$ | 25.00 |
| <u>Water and Sewer Rates</u> | | | | |
| Restoration of tampered services | \$ | 150.00 | \$ | 250.00 |
| Water OM&R | \$ | 3.75/100 c.f. | \$ | 3.83/100 c.f. |
| Water Debt | \$ | 2.97/100 c.f. | \$ | 1.51/100 c.f. |
| Sewer: Minimum Flat Rate | \$ | 11.67 | \$ | 12.25 |
| Sewer OM&R | \$ | 4.65/100 c.f. | \$ | 5.13/100 c.f. |
| Sewer Debt | \$ | 2.87/100 c.f. | \$ | 3.01/100 c.f. |

All other current rates are to remain the same.

A Public Hearing was held on the above tentative 2021/2022 fiscal year budget Monday, March 16, 2021 at 6:45 p.m. in City Hall, 201 Main Street, East Jordan, MI.

The Public wishing to participate during the public hearing section of the meeting electronically, may call the toll-free call in number: 877 853 5257 US or use Zoom and use Meeting ID: 810 1080 9846 and use passcode 177906.

"THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING ."

A copy of the above detailed line item budget and proposed rates are available for review during regular office hours at City Hall.

ROLL CALL VOTE:

AYES: Tracey Johnson, Amy Sherman, Mark Penzien, Paul Timmons, Shandra Sweet-Hock

NAYS: None

ABSENT: Abbie Hawley and Tom Reid Jr.

ABSTAIN: None

ADOPTED: May 4, 2021

PUBLISHED: May 13, 2021

EFFECTIVE: May 20, 2021