

## REQUEST FOR PROPERTY CHECK

NAME OF PROPERTY OWNER: \_\_\_\_\_ Phone #: (\_\_\_\_) \_\_\_\_\_

TYPE OF PREMISES:  RESIDENCE  BUSINESS  OTHER: \_\_\_\_\_ CELL #: (\_\_\_\_) \_\_\_\_\_

ADDRESS OF PROPERTY TO BE CHECKED: \_\_\_\_\_

DEPARTURE DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ RETURN DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

PHONE NUMBER(S) YOU CAN BE REACHED AT IN YOUR ABSENCE: (\_\_\_\_) \_\_\_\_\_, (\_\_\_\_) \_\_\_\_\_

WILL KEYS BE LEFT WITH ANYONE?  YES  NO IF YES, NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE #: (\_\_\_\_) \_\_\_\_\_

NAME(S) OF PEOPLE THAT HAVE PERMISSION TO BE ON YOUR PROPERTY WHILE YOU ARE GONE:

NAME: \_\_\_\_\_ PHONE #: (\_\_\_\_) \_\_\_\_\_ REASON: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE #: (\_\_\_\_) \_\_\_\_\_ REASON: \_\_\_\_\_

WILL THERE BE LIGHTS LEFT ON ?  YES  NO IF YES, WHERE? \_\_\_\_\_

WILL THERE BE VEHICLES PARKED ON THE PROPERTY?  YES  NO IF YES, PLEASE LIST THEM:

MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ COLOR \_\_\_\_\_ PLATE #: \_\_\_\_\_

MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ COLOR \_\_\_\_\_ PLATE #: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

ADDITIONAL INFORMATION:

**I HEREBY REQUEST THAT THE EAST JORDAN POLICE DEPARTMENT INSPECT MY PREMISES WHILE I AM OUT OF TOWN AND I AGREE TO NOTIFY THE EAST JORDAN POLICE DEPARTMENT UPON MY RETURN:**

SIGNED: \_\_\_\_\_ DATE OF REQUEST: \_\_\_\_/\_\_\_\_/\_\_\_\_

(Signature of Person Requesting Property Check)

**POLICE USE DO NOT WRITE BELOW THIS LINE**

RECEIVED BY  
OFFICER 'S NAME: \_\_\_\_\_ DATE RECEIVED: \_\_\_\_/\_\_\_\_/\_\_\_\_ COMP#: \_\_\_\_\_

### OFFICER'S SECURITY CHECK REPORT

DATE	TIME	STATUS OF PREMISES	OFFICER'S NAME

REVIEWD BY SUPERVISOR: \_\_\_\_\_ DATE REVIEWED: \_\_\_\_/\_\_\_\_/\_\_\_\_

(COPY OF THIS FORM WILL BE MAILED TO YOU AFTER YOU HAVE RETURNED)



